



Dear Customer/Resident,

Southern Midland Council is sending you this form because you have either;

- Recently informed Council of a name change, or
- Council has reason to believe that you may have recently changed your name.

To allow us to maintain accurate contact details for you and to ensure your privacy is protected, it is appreciated if you could complete the information on the form below and return to Council in the reply paid envelope or in person as soon as possible.

Kind Regards,

Tim Kirkwood
General Manager

*If your name has changed please fill in this application form and produce three original and current documents (one must include proof of age) to a **Customer Service Officer** at Southern Midlands Council, OR take them to one of the following for certification:*

- *Medical Practitioner*
- *Commissioner of Declarations*
- *Pharmacist*
- *Pharmacist*
- *Minister of Religion*
- *Justice of Peace*

Previous Name Details:

Title Mr/Mrs/Ms		Given Name/s	
Previous Surname		New Surname	

Certified documents attached or

Witness by a Southern Midlands Council Customer Service Officer

Documents Witnessed

1	
2	
3	

Signature of Applicant _____ Date _____

Signature of Council Officer _____ Date _____

Privacy Statement

The personal information on this form is required by Council for updating records. We will use your personal information for this related purpose. If this information is not provided, we may not be able to deal with this matter. You may access and or amend your personal information at any time. How we use this information is explained in our Privacy Policy, which is available at www.southernmidlands.tas.gov.au or at Council offices.

Please email to mail@southernmidlands.tas.gov.au or contact us on 03 62545000 or

All correspondence should be addressed to:
The General Manager, PO Box 21, Oatlands Tas 7120

Office Use Only

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