

COUNCIL MEETING

AGENDA

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ENCLOSED

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General Information Bulletin
Enclosures**

- Item 12.4.1.
 1. Grounds of Appeal.
 2. Copy of “Notification of Council Decision” letter to applicants Craig and Sally Williams

- Item 16.8.1 Copy of report from Building Surveyor (L McGuiness) – including photographs and Notes from the Community Consultation Meeting held 16th June 2015 (prepared by G Hunt)

- Item 18.2.1 Draft Version - Donations Policy
Draft Version - Recognition of Councillors Services Policy

- Item 18.3.2
 1. 2015 SMC Community Small Grants Application Form
 2. 2015 SMC Community Small Grants Guidelines
 3. 2015 SMC Community Small Grants Timetable

- Item 18.3.4 Financial Management Strategy 2014/15 to 2023/24 (incorporating Long-term Financial management Plan)

- Item 20.1 Grant Deed of Agreement

- Item 20.2
 1. ‘Confidential’ - Levendale Proposal by Edmund Rice Foundation
 2. Deed of Agreement

18th June 2015

Dear Sir/Madam,

NOTICE OF MEETING

Notice is hereby given that the next ordinary meeting of Council will be held at the

**Municipal Offices
85 Main Road Kempton
Wednesday 24th June 2015
10.00 a.m.**

I certify under s.65(2) of the Local Government Act 1993 that the matters to be discussed under this agenda have been, where necessary, the subject of advice from a suitably qualified person and that such advice has been taken into account in providing any general advice to the Council.

COUNCILLORS PLEASE NOTE:

- **Public Question Time has been scheduled for 12.30 p.m.**

Yours faithfully,



**Mr T F Kirkwood
General Manager**

OPEN COUNCIL AGENDA

1. PRAYERS

Councillors to recite the Lord’s Prayer.

2. ATTENDANCE

3. APOLOGIES

4. APPLICATION FOR LEAVE OF ABSENCE

Nil.

5. MINUTES

5.1 ORDINARY COUNCIL MINUTES

The Minutes of the previous meeting of Council held on the 27th May 2015, as circulated, are submitted for confirmation.

DECISION

Vote For	Councillor	Vote Against
	Mayor A E Bisdee OAM	
	Dep. Mayor A O Green	
	Clr A R Bantick	
	Clr E Batt	
	Clr B Campbell	
	Clr D F Fish	
	Clr D Marshall	

5.3 SPECIAL COMMITTEES OF COUNCIL MINUTES

5.3.1 Special Committees of Council - Receipt of Minutes

The Minutes of the following Special Committee of Council, as circulated, are submitted for receipt:

- Community Men’s Shed Oatlands – meeting held 28th April 2015

RECOMMENDATION

THAT the minutes of the above Special Committee of Council be received.

DECISION

Vote For	Councillor	Vote Against
	Mayor A E Bisdee OAM	
	Dep. Mayor A O Green	
	Clr A R Bantick	
	Clr E Batt	
	Clr B Campbell	
	Clr D F Fish	
	Clr D Marshall	

5.3.2 Special Committees of Council - Endorsement of Recommendations

The recommendations contained within the minutes of the following Special Committee of Council are submitted for endorsement.

- Community Men's Shed Oatlands – meeting held 28th April 2015

RECOMMENDATION

THAT the recommendations contained within the minutes of the above Special Committee of Council be endorsed.

DECISION

Vote For	Councillor	Vote Against
	Mayor A E Bisdee OAM	
	Dep. Mayor A O Green	
	Clr A R Bantick	
	Clr E Batt	
	Clr B Campbell	
	Clr D F Fish	
	Clr D Marshall	

5.4 JOINT AUTHORITIES (ESTABLISHED UNDER DIVISION 4 OF THE LOCAL GOVERNMENT ACT 1993)

5.4.1 Joint Authorities - Receipt of Minutes

The Minutes of the following Joint Authority Meetings, as circulated, are submitted for receipt:

- **Southern Tasmanian Councils Authority** – Nil
- **Southern Waste Strategy Authority** - Nil

Note: Issues which require further consideration and decision by Council will be included as a separate Agenda Item, noting that Council's representative on the Joint Authority may provide additional comment in relation to any issue, or respond to any question.

RECOMMENDATION

THAT the minutes of the above Joint Authority meetings be received.

DECISION NOT REQUIRED

5.4.2 Joint Authorities - Receipt of Reports (Annual and Quarterly)

Section 36A of the Local Government Act 1993 provides the following;

36A. Annual reports of authorities

(1) A single authority or joint authority must submit an annual report to the single authority council or participating councils.

(2) The annual report of a single authority or joint authority is to include –

(a) a statement of its activities during the preceding financial year; and

(b) a statement of its performance in relation to the goals and objectives set for the preceding financial year; and

(c) the financial statements for the preceding financial year; and

(d) a copy of the audit opinion for the preceding financial year; and

(e) any other information it considers appropriate or necessary to inform the single authority council or participating councils of its performance and progress during the financial year.

Section 36B of the Local Government Act 1993 provides the following;

36B. Quarterly reports of authorities

(1) A single authority or joint authority must submit to the single authority council or participating councils a report as soon as practicable after the end of March, June, September and December in each year.

(2) The quarterly report of the single authority or joint authority is to include –

(a) a statement of its general performance; and

(b) a statement of its financial performance.

Reports prepared by the following Joint Authorities, as circulated, are submitted for receipt:

- **Southern Tasmanian Councils Authority** – Nil
- **Southern Waste Strategy Authority** – Nil

RECOMMENDATION

THAT the reports received from the Joint Authorities be received.

DECISION NOT REQUIRED

6. NOTIFICATION OF COUNCIL WORKSHOPS

In accordance with the requirements of the *Local Government (Meeting Procedures) Regulations 2005*, the Agenda is to include details of any Council workshop held since the last meeting.

Three workshops have been held since the previous Council meeting.

1. A Workshop was held at the Council Chambers, Kempton on 26th May 2015, commencing at 9.30 a.m.

Attendance: Mayor A E Bisdee OAM, Deputy Mayor A O Green, Clrs A R Bantick, E Batt, B Campbell, D Fish and D Marshall.

Apologies: Nil

Also in Attendance: T F Kirkwood, A Benson, D Mackey and D Cundall.

The purpose of this Workshop was to:

- a) Provide an opportunity for Councillors to clarify any issues in relation to a Development Application which was to be considered at the Council Meeting scheduled for 27th May 2015, together with any other Agenda items; and
- b) Consider the issues and options in relation to rating based on capital values for the 2015/16 period as opposed to the Assessed Annual Values.

In relation to the latter item, the Rating Model developed by the Local Government Division (Department of Premier & Cabinet) was used as the basis for discussion.

The Workshop concluded at approximately 12.30 p.m.

2. A Workshop was held at the Council Chambers, Oatlands on 1st June 2015, commencing at 1.15 p.m.

Attendance: Mayor A E Bisdee OAM, Clrs A R Bantick, E Batt, B Campbell, D Fish and D Marshall.

Apologies: Deputy Mayor A O Green.

Also in Attendance: T F Kirkwood, J Lyall, K Brazendale and C Pennicott.

The purpose of this Workshop was to:

- a) Consider the draft 2015/2016 Operating Budget (including comparisons to the Long-term Financial Management Plan); and
- b) Give additional consideration to the conversion to capital rating.

In relation to the latter item, following discussion it was considered that the best option may be to continue rating on the Assessed Annual Value for 2015/16, and then give

further consideration to capital rating in 2016/17. This would eliminate the need to explain both the impact of the revaluation; and the impact of converting to capital rating.

Further models were to be prepared for consideration.

The Workshop concluded at approximately 5.00 p.m.

3. A Workshop was held at the Council Chambers, Oatlands on 19th June 2015, commencing at 9.30 a.m.

Attendance: Mayor A E Bisdee OAM, Deputy Mayor A O Green, Clrs A R Bantick, E Batt, B Campbell, D Fish and D Marshall.

Apologies: Nil

Also in Attendance: T F Kirkwood, A Benson, K Brazendale and C Pennicott.

The purpose of this Workshop was to:

- a) Consider the draft 2015-16 Capital Works Program Budget; and
- b) Consider further rating options based on retaining the Assessed Annual Value for the 2015/16 rating period.

The outcomes of the Workshop are reflected in the final Budget documents and the draft rates and Charges Resolution for 2015-16. Refer separate Reports within the Agenda.

Mayor A E Bisdee OAM left the workshop at approximately 11.30 a.m.

The Workshop concluded at approximately 12.30 p.m.

RECOMMENDATION

THAT the information be received and the outcomes of the workshops held 26th May, 1st June and 19th June 2015 noted.

DECISION

Vote For	Councillor	Vote Against
	Mayor A E Bisdee OAM	
	Dep. Mayor A O Green	
	Clr A R Bantick	
	Clr E Batt	
	Clr B Campbell	
	Clr D F Fish	
	Clr D Marshall	

7. QUESTIONS WITHOUT NOTICE

An opportunity is provided for Councillors to ask questions relating to Council business, previous Agenda items or issues of a general nature.

Comments / Update will be provided in relation to the following:

1.

2.

3.

4.

8. DECLARATIONS OF PECUNIARY INTEREST

In accordance with the requirements of Part 2 Regulation 8 of the *Local Government (Meeting Procedures) Regulations 2005*, the chairman of a meeting is to request Councillors to indicate whether they have, or are likely to have, a pecuniary interest in any item on the Agenda.

Accordingly, Councillors are requested to advise of a pecuniary interest they may have in respect to any matter on the agenda, or any supplementary item to the agenda, which Council has resolved to deal with, in accordance with Part 2 Regulation 8 (6) of the *Local Government (Meeting Procedures) Regulations 2005*.

9. CONSIDERATION OF SUPPLEMENTARY ITEMS TO THE AGENDA

In accordance with the requirements of Part 2 Regulation 8 (6) of the *Local Government (Meeting Procedures) Regulations 2005*, the Council, by absolute majority may decide at an ordinary meeting to deal with a matter that is not on the agenda if the general manager has reported –

- (a) the reason it was not possible to include the matter on the agenda; and
- (b) that the matter is urgent; and
- (c) that advice has been provided under section 65 of the Act.

RECOMMENDATION

THAT the Council resolve by absolute majority to deal with any supplementary items not appearing on the agenda, as reported by the General Manager in accordance with the provisions of the *Local Government (Meeting Procedures) Regulations 2005*.

DECISION

Vote For	Councillor	Vote Against
	Mayor A E Bisdee OAM	
	Dep. Mayor A O Green	
	Clr A R Bantick	
	Clr E Batt	
	Clr B Campbell	
	Clr D F Fish	
	Clr D Marshall	

10. PUBLIC QUESTION TIME (SCHEDULED FOR 12.30 PM)

In accordance with the requirements of Part 2 Regulation 8 of the *Local Government (Meeting Procedures) Regulations 2005*, the agenda is to make provision for public question time.

In particular, Regulation 31 of the *Local Government (Meeting Procedures) Regulations 2005* states:

- (1) *Members of the public may give written notice to the General Manager 7 days before an ordinary meeting of Council of a question to be asked at the meeting.*
- (2) *The chairperson may –*
 - (a) *address questions on notice submitted by members of the public; and*
 - (b) *invite any member of the public present at an ordinary meeting to ask questions relating to the activities of the Council.*
- (3) *The chairperson at an ordinary meeting of a council must ensure that, if required, at least 15 minutes of that meeting is made available for questions by members of the public.*
- (4) *A question by any member of the public under this regulation and an answer to that question are not to be debated.*
- (5) *The chairperson may –*
 - (a) *refuse to accept a question; or*
 - (b) *require a question to be put on notice and in writing to be answered at a later meeting.*
- (6) *If the chairperson refuses to accept a question, the chairperson is to give reasons for doing so.*

Councillors are advised that, at the time of issuing the Agenda, no Questions on Notice had been received from members of the Public.

Mayor A E Bisdee OAM to invite questions from members of the public.

10.1 PERMISSION TO ADDRESS COUNCIL

Permission has been granted for the following person(s) to address Council:

- Nil

**11. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN UNDER
REGULATION 16 (5) OF THE LOCAL GOVERNMENT (MEETING
PROCEDURES) REGULATIONS 2005**

Nil

12. COUNCIL ACTING AS A PLANNING AUTHORITY PURSUANT TO THE LAND USE PLANNING AND APPROVALS ACT 1993 AND COUNCIL'S STATUTORY LAND USE PLANNING SCHEME

Session of Council sitting as a Planning Authority pursuant to the Land Use Planning and Approvals Act 1993 and Council's statutory land use planning schemes.

12.1 DEVELOPMENT APPLICATIONS

Nil.

12.2 SUBDIVISIONS

Nil.

12.3 MUNICIPAL SEAL (PLANNING AUTHORITY)

11.3.1 COUNCILLOR INFORMATION:- MUNICIPAL SEAL APPLIED UNDER DELEGATED AUTHORITY TO SUBDIVISION FINAL PLANS & RELATED DOCUMENTS

Nil Report.

12.4 PLANNING (OTHER)

12.4.1. Resource Management & Planning Appeal Tribunal – Lodgement of Appeal Against Council Decision to Refuse to Grant a Permit for “Williams Quarry” DA 2014/16 – ‘Level 2 Gravel Quarry’ Defined as Industry (Extractive) at 1356 Tea Tree Road, Rekuna

AUTHOR: PLANNING OFFICER (D CUNDALL)

DATE: 17TH JUNE 2015

ENCLOSURES:

1. Grounds of Appeal.
2. Copy of “Notification of Council Decision” letter to applicants Craig and Sally Williams

BACKGROUND

At the 27th of May meeting Council refused to grant a permit for a ‘Level 2 Gravel Quarry’ defined as Industry (Extractive) at 1356 Tea Tree Road, Rekuna. The grounds for refusal are attached as the “Notification of Council Decision”.

The proposal was to extract and cart 10,000 cubic metres of gravel per annum, of which 2,500 cubic metres would be crushed on site.

The Applicant has since lodged an appeal with the Resource Management and Planning Appeal Tribunal. Attachment 1 is the applicants’ notice of appeal, which includes their grounds of appeal.

PLANNING APPEAL TRIBUNAL MEDIATION PROCESS

Process:

The first hearing before the Tribunal is a ‘preliminary conference’. The hearing is set for Tuesday the 23rd June. The purpose of the hearing is to set directions and dates for the hearing process, including:

- Opportunity to submit and present revised grounds of appeal.
- Dealing with applications to join from other parties i.e. those that lodged a representation, etc.
- Raising ideas for possible mediated solutions, working out the process to explore alternative dispute resolution and setting a date for a formal mediation session.
- Setting dates for a full hearing that suits all parties – usually 6 - 10 weeks after the preliminary conference.

In the first instance the Planning Appeal Tribunal will attempt to find a mediated solution between the parties. This is normally through a formal mediation session, held either on site or at the tribunal offices between parties with a professional mediator. Alternative dispute resolution may even involve a ‘neutral expert evaluation’ at the discretion of the Tribunal case officer.

Council Direction to Officers:

Council Officers will represent Council at the Tribunal - with the assistance of legal representation if the matter proceeds to a full hearing.

Officers require direction from the Council in regard to possible mediated outcomes. The preliminary conference, which will occur the day before the Council meeting, will provide an opportunity for the parties to commence initial discussions around possible mediated solutions. Council officers will therefore be able to report to Council on suggestions from the various parties and seek direction from Council. This will enable Council officers to properly represent the wishes of Council at the formal mediation session, which will most likely occur several weeks after the Council meeting.

Costs of an Appeal:

The costs to Council are:

- Officer time spent preparing appeal documentation, preparing written evidence, attendance at hearings, costs of expert witness(es) where necessary, and preparing any other material as required by the Tribunal; and
- The cost of printing, distributing and administering this material. There can be significant amounts of documentation.
- The other cost are the solicitors fees in provision of legal advice and where necessary legal representation at a hearing.

Legal Advice and Representation

Council Officers routinely seek legal advice on matters likely to go to before the Tribunal. Legal representation at actual proceedings is normally only sought for full hearings.

Other Parties' Costs

Ordinarily at the end of an appeal the Tribunal would determine that each party's costs are covered by that party. There is however provision under the legislation for a party to seek costs from the other parties if it can be shown that a party acted frivolously or vexatiously.

If a matter can be resolved via a mediated solution then costs are significantly reduced.

Naturally, a mediated solution requires the agreement of all parties. The number of other parties to the appeal will not be known until the preliminary conference.

If a Mediated Solution is Not Found:

If a mediated solution is not arrived at, then the matter will proceed to a full hearing.

RECOMMENDATION

THAT Council provide the following directions to Council officers in regard to the pending mediation process at the Resource Management and Planning Appeal Tribunal pertaining to the appeal lodged by Mr and Mrs Williams against Council’s refusal of a Level 2 Quarry application at 1356 Tea Tree Road, Rekuna:

-
-
-

(Subject to Council discussion)

DECISION

Vote For	Councillor	Vote Against
	Mayor A E Bisdee OAM	
	Dep. Mayor A O Green	
	Clr A R Bantick	
	Clr E Batt	
	Clr B Campbell	
	Clr D F Fish	
	Clr D Marshall	

13. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – INFRASTRUCTURE)

13.1 ROADS

Strategic Plan Reference – Page 13	
1.1.1	Maintenance and improvement of the standard and safety of roads in the municipal area.

Nil.

13.2 BRIDGES**Strategic Plan Reference – Page 14**

1.2.1	Maintenance and improvement of the standard and safety of bridges in the municipality.
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13.2.1 Tender – Bridge Refurbishment of Muddy Plains Road Bridge, Nala Road Bridge and Sandy Lane Bridge

AUTHOR DEPUTY GENERAL MANAGER (A BENSON) AND
MANAGER WORKS & TECHNICAL SERVICES (J LYALL)

DATE 18TH JUNE 2015

ATTACHMENTS 1. Request for Tender (RFT)
2. Four Tenders Submitted

(because of the bulk of this these attachments, one package will be available at the meeting for Councillors to peruse – a copy can be made available prior to the meeting if required):

ISSUE

Consideration of Tenders for the replacement of the decks and related refurbishment to the Muddy Plains Road Bridge at Melton Mowbray; the Nala Road Bridge at Pawtella; and the Sandy Lane Bridge at Oatlands.

BACKGROUND

Council engaged Phil Gee, BE, FIEAust, CPEng, MBA, Managing Director, Sugden & Gee Pty Ltd. on a contract basis to undertake the Superintendent's role in respect of this project, along with the development of the tender documentation in partnership with Council's Deputy General Manager and Council's Manager Works & Technical Services.

The Request for Tender was processed through Council's newly established E Procurement Portal, via Tenderlink. The process was seamless and very efficient to operate/manage. An online forum was established as part of the Tender process with the Superintendent being available via email up until three days before the Tender closed for questions in respect of the Tender documents and/or site conditions. With it being undertaken through the E Procurement Portal, all organisations registered receive a copy of the information and the responses, in a transparent manner.

When the Tender closes the Nominated Officer (in this case Deputy General Manager – Andrew Benson) receives an e-mail through the portal to advise that Tender has closed and the "keys to the Tender Box" are available through a coded number access (this number is only available to the Nominated Officer). There is a Tender Opening Committee of two people, including the Nominated Officer who then are at the computer to witness the downloading of the zip file with all of the Tenders and then the opening of

the zip file. A Summary of the Tenders is then printed off and the two members of the Tender Opening Committee sign that they were present and witnessed the opening of the Tenders on the Summary. The complete Tender documents along with the signed Tender Opening Committee Summary are then forwarded to the Tender Assessment Committee plus the Superintendent for consideration. A copy of all documents is also sent to Council's Records Management Office for lodgement in Council's Records Management system as a permanent record of the submissions.

Following the initial Tender Assessment Committee meeting on Monday 15th June 2015 the Nominated Officer received a phone call from an organisation that advised that they had submitted a Tender and that they had not received acknowledgement of their submission. The Nominated Officer requested an email advising of the circumstances and then followed up straight away seeking advice from Tenderlink in respect of the query. The following email trail articulated the analysis undertaken by the Nominated Officer and is included to ensure that probity in the process is maintained along with transparency for all communications (only individual names and Company names have been omitted from this extract).

NB To provide the chronological context, the following information included in the e-mail thread below should be commenced from the "End of Extract", just prior to the Engineer's Report

[START OF EXTRACT]

Thanks Richard and Stuart

I really appreciate your prompt service.

I have included my response to "M" below FYI

Cheers for now
AB

Hi "M"

Further to your enquiry concerning the lodgement of your submission into our electronic portal. Upon receipt of your email I immediately contacted Tenderlink to provide me information in relation to your lodgement activities from their server system to enable an analysis to be undertaken.

The email below and the attachment are provided for your information and feedback.

From what has been provided to me from Tenderlink, there appears to be no evidence of a submission from ##### being uploaded into the system, although some minor activity is evident on Tuesday 9th June 2015.

I did seek further information from Tenderlink in respect of your advice that you uploaded on Friday 5th June 2015 and I received the following information from them "The report period previously emailed is from June 1st through until June 16th (yesterday). There was no system activity on June 5th by "M" that I can see. The only activity occurring on June 9th."

I can confirm that in our Tender Opening Record, (at which I was present), four valid submissions were received which indicates that the system did work for those four Tenderers.

My conclusion is that there must have been a breakdown of some description in your system's ability to connect to the SMC E portal, which was not experienced by others lodging submissions. Therefore unfortunately I am unable to accept a late submission as it would be contrary to our Code of Contracts & Tendering policy.

I thank you for your interest in our project and look forward to receiving submissions from you in the future.

*Regards
AB*

Andrew Benson
Deputy General Manager

From: Richard Law [<mailto:Richard.Law@tenderlink.com>]
Sent: Wednesday, 17 June 2015 12:51 PM
To: Andrew Benson
Cc: Stuart Grasmeyer; Phil Gee (phil@suggee.com.au)
Subject: RE: Council's Tender in the System - Request for Tender

Hello Andrew

Thank you for the email.

The report period previously emailed is from June 1st through until June 16th (yesterday). There was no system activity on June 5th by "M" that I can see. The only activity occurring on June 9th.

Kind regards
Richard

Richard Law
Client Services – Technical Support
TenderLink.com
Tel: 1800 233 533 (AU)
Tel: 0800 698 363 (NZ)
Web: www.tenderlink.com

From: Andrew Benson [<mailto:abenson@southernmidlands.tas.gov.au>]
Sent: Wednesday, 17 June 2015 2:42 p.m.
To: Richard Law
Cc: Stuart Grasmeyer; Phil Gee (phil@suggee.com.au)
Subject: RE: Council's Tender in the System - Request for Tender

Thanks Richard

I note in "M" email he said that he uploaded on Friday 5th June 2015. The record that you sent me is, if I read it correctly on Tuesday 9th June 2015. Can you tell me if there was any activity on the 5th June, or does the record that you sent me cover that period as well?

AB

From: Richard Law [<mailto:Richard.Law@tenderlink.com>]
Sent: Wednesday, 17 June 2015 12:22 PM
To: Stuart Grasmeyer; Andrew Benson
Subject: RE: Council's Tender in the System - Request for Tender

Hello Andrew and Stuart

I have attached a footprint report for "M" for the Period June 1st - 16th June 2015. The system shows access on June 9th at 2.56pm for about one minute - when a document was downloaded. I cannot see anything showing a submission being started / attempted.

Kind regards
Richard

From: sgrasmeyer@fairfaxmedia.com.au [<mailto:sgrasmeyer@fairfaxmedia.com.au>] **On Behalf Of** Stuart Grasmeyer
Sent: Wednesday, 17 June 2015 1:56 p.m.
To: CSR Support Emails Inbox
Subject: Fwd: Council's Tender in the System - Request for Tender

Can I get a footprint on this tender for the supplier to see what they did when

Please send me a copy of the report as well as Andrew

Stuart Grasmeyer
Client Services Manager Tenderlink
Fairfax Media Limited | 1 Darling Island Road, Pyrmont, NSW 2009
T: +61 (0) 2 8596 4028 | M: 0410 644 570 stuart@tenderlink.com

TENDERLINK
Bringing Purchasers and Suppliers Together

From: Andrew Benson <abenson@southernmidlands.tas.gov.au>
Date: 17 June 2015 at 11:50
Subject: RE: Council's Tender in the System - Request for Tender
To: Kirsten Donald <kirsten.donald@fairfaxmedia.com.au>
Cc: "Phil Gee (phil@suggee.com.au)"

Hi Kirsten

With the last Tender that closed on 9th June 2015 through the Tenderlink E Portal, I downloaded all of the details as per the attached Tender Opening Record and we are currently working through the assessment of the submissions. I received a call a few minutes ago, refer to this note below from "M" from #####.

Can you please check in the system and advise me what happened with this submission. I need some information asap as I have to make the recommendation to award the contract in a report to Council no later than tomorrow.

Hoping that you can demystify this for me

Cheers for now

AB

Hi Andrew,

As discussed I have recently found out that my Tender Submission for the supply of the various bridge decks that closed on Monday the 8th had not gone through the portal, it was submitted late on Friday afternoon while I was in transit. I had submitted this via remote internet connection via computer and mobile device hotspot. Probably not ideal but i had no choice in this at the time. I generally don't have issues with this as I use this method of connection allot due to the nature of my job.

I understand if this will not be acceptable and I accept responsibility for this.

I will ensure I use a LAN connection next time.

Thanks

Kind Regards,

"M"

[END OF EXTRACT]

ENGINEER'S REPORT

The following Report is provided by Sugden & Gee

[COMMENCEMENT OF ENGINEER'S REPORT]

Bridge Decks – Muddy Plains Road, Nala Road & Sandy Lane.

Contract No. 03/2015

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Report on Tenders

Prepared for: Southern Midlands Council

Date: 18 June 2015



*PO Box 8, Lauderdale, TAS. 7021
Ph. 0417 305 878
Email: info@suggee.com.au
ABN 57 159 898 11*

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Prepared by: Phil Gee

Date: 18th June 2015

Report Revision History					
<i>Rev No.</i>	<i>Description</i>	<i>Prepared by</i>	<i>Reviewed by</i>	<i>Authorised by</i>	<i>Date</i>
1	Input from Tender Assessment Committee (TAC) with minor clarifications	PG	TAC	TAC/PG	18.06.15

Introduction

The Southern Midlands Council (SMC) advertised a Request for Tenders (RFT) for the Bridge Works for replacing bridge decks for bridges at Muddy Plains Road, Nala Road and Sandy Lane, Contract No. 03/2015 in the Mercury newspaper on 16 May 2015. A copy of the Request for Tenders is contained in Appendix A.

Tenders for the Contract closed at 4 pm on Tuesday 9 June 2015.

This report provides an assessment of Tenders received for Contract No. 03/2015.

Code for Tenders & Contracts

The Tender process and this assessment have been conducted in accordance with SMC's Code for Tenders and Contracts in that it aims to achieve:

- open and effective competition
- value for money
- enhancement of the capabilities of local business and industry, and
- ethical behaviour and fair dealing

The Tender process was undertaken in accordance with the Southern Midlands Council's Code for Tenders & Contracts.

As the Tender was expected to be in the range of \$100,000 the RFT was advertised in the Mercury newspaper as required by the Code.

The Tenders were assessed by a Tender Assessment Committee, comprising Deputy General Manager – Andrew Benson, Manager Works & Technical Services - Jack Lyall, Works Supervisor – Craig Whatley and myself (Phil Gee). This Committee was tasked with the rigorous analysis of the documentation submitted.

The Conditions of Tender, specification, Conditions of Contract and Tender Form were prepared without bias and aligned with appropriate Australian Standards and Codes for design and construct bridge contracts.

Tenders Received

The following four conforming Tenders were received, along with one alternative Tender:

Tenderer	Amount Excl. GST	Comments
The Precasters P/L	\$ 86,400.00	
BridgePro Engineering P/L	\$ 90,160.00	Tender 2 – wider spacing of guardrail posts
BridgePro Engineering P/L	\$ 101,160.00	Tender 1
TasSpan P/L	\$ 101,531.00	
VEC Civil Engineering P/L	\$ 114,587.00	

Required Documentation

Tenderers were required to submit the following documentation:

- Form of Tender and schedules completed and signed by the Tenderer
- Certificates of Currency of Insurance and advice that QMS, EMS and WHS certification will be required of the successful Tenderer
- A program scheduling the various activities from the Date of Acceptance of Tender through to contract completion.
- Relevant project experience of the Contractor on bridge construction and design and construct contracts
- Relevant qualifications and experience of key staff that the Contractor will use to deliver this Contract.
- Relevant qualifications and experience of the professional engineers who will be responsible for the design and certification of the bridge.
- Projected Cash Flow
- Sketch plans of the proposed deck solution
- Proposed systems for risk management including workplace health and safety, quality of product and environmental management.
- A statement on the current capability and capacity to deliver the contract on time
- Proof of sound financial capacity to carry out the Contract
- Any supporting documentation which the Tenderer considers relevant to the Tender
- Information to support the selection criteria of the Tender assessment.

All Tenderers provided a signed Tender Form and schedules and no errors were found in these schedules.

There were incomplete sets of required information from Tenderers. This information was sought as a matter of clarification from Tenderers who were in contention.

Assessment

The Tender assessment criteria were clearly outlined in Request for Tender.

A schedule summarising the Tender assessment of all Tenders against the assessment criteria is contained in Appendix B. The following is a discussion of Tenders against each of the assessment criteria.

PRICES AND RATES

A design and construct Contract method was adopted so as to capture innovation in design methodology to optimise cost. Accurate estimates of the bridge refurbishment are therefore difficult because the design methodology were unknown at the time of Tender. It was, however, anticipated that Tender would be in the range of \$80k to \$120k excl. GST. All Tenders were within this range.

All submitted Tender Schedules were checked and are consistent with the Lump Sum Tender.

The Tender amounts are summarised in Section 3 above and the lowest Tender is from The Precasters Pty Ltd is \$86,400.00 excl. GST and the second lowest Tender is from BridgePro Pty Ltd at \$90,160.00.

All tendered rates are within acceptable range and the average is between \$80/hr (Precasters) and \$87.5/hr (TasSpan).

PROPOSED BRIDGE DECK SOLUTION

The Precasters, TasSpan and VEC propose pre-cast concrete bridge deck solutions and BridgePro propose a composite pre-cast and steel pipe solution. All proposed solutions meet the requirements of the specification including design load and design life.

The lowest price Tenderer, The Precasters Pty Ltd, proposed double-Tee decks for both Muddy Plains Road and Nala Road bridge decks and a flat deck for the shorter Sandy Lane bridge deck. Whilst they do not have third party certification of the quality management systems they do have mature systems and they have confirmed that a Professional Engineer will certify that the bridge decks are designed, manufactured in accordance with the system and appropriate inspection and testing program. The Tender Assessment Committee have inspected the casting facilities and reviewed the systems the Precasters have in place.

BridgePro propose a composite steel/concrete structure to save weight and suggest that the lighter weight of the deck units will save crane costs in the order of \$5,000 per bridge. They state that, by limiting each deck unit weight to 12T for a 10m span, the council can limit its crane hire to a 100T crane rather than a 160T crane saving \$4,500 per day per bridge. Prices received by SMC indicate that the overall savings on craneage for all three bridges would only be in the order of \$2,000 and \$3,500. The difference in price to the lowest Tender is \$3,760.00 and there is unlikely to be an overall savings by using the lighter decks as suggested.

The specification requires that all construction methodologies be certified by a Professional Engineer at preliminary and detailed design stage as well as on Practical Completion.

COMPANY EXPERIENCE

All Tenderer's are experienced and capable bridge deck construction companies.

PERSONNEL EXPERIENCE

All Tenderer's have suitably experienced and capable personnel in bridge deck construction.

Conclusion

All Tenderers have appropriate experience, insurance, management systems and personnel to successfully deliver this Contract.

The lowest price Tenderer is experienced in design and supply of similar bridge decks. They do not have certified quality management systems, however, the design, production and inspection and testing systems are mature and will be certified by a Professional Engineer.

Based on assessment the Tenders received for SMC Contract 03/2015 the Muddy Plains Road Bridge, the Nala Road Bridge and the Sandy Lane Bridge Refurbishment:

1. The Tender process was conducted in accordance with the SMC Code of Tenders & Contracts
2. The best value for money Tender is that received from The Precasters Pty Ltd for the sum of \$86,400.00 excl. GST.



Phil Gee, MBA, BE, CPEng, FIEAust, RPEQ

Managing Director

Sugden & Gee Pty Ltd

Appendix A Request for Tender

Because of the bulk of the documentation, a copy of the RFT will be available at the meeting for review if required and will be available prior to the meeting upon request to Andrew Benson.

Appendix B Tender Assessment Schedule

RFT - Bridge Decks Refurbishment Assessment Summary
SOUTHERN MIDLANDS COUNCIL CONTRACT No. 03/2015

The following is an assessment of the submitted Tenders against the Selection Criteria:

Criteria	The Precasters	BridgePro 2	BridgePro I	TasSpan	VEC
Prices & Rates – Tender Sum (excl GST)	\$86,400.00	\$90,160.00	\$101,160.00	\$101,531.00	\$114,587.00
Prices & Rates – Rates (Ave with then without PE)	Within an acceptable range – Ave \$80/hr	Within an acceptable range – Ave \$85/hr	Within an acceptable range – Ave \$85/hr	Within an acceptable range – Ave \$87.5/hr	Within an acceptable range – Ave \$86.9/hr
Proposed bridge deck solution	Double-tee decks for Muddy Plains and Nala Road and a slab for Sandy Lane.	Composite steel/concrete to save weight and cranage costs.	Composite steel/concrete to save weight and cranage costs.	Pre-stressed, precast slabs.	4No. n-shaped pre-stressed, precast planks.
Relevant company experience	Strong in pre-casting, have internal QA systems that are not certified.	Strong	Strong	Strong	Strong
Experience and qualifications of key personnel	Strong in pre-casting.	Strong.	Strong.	Strong.	Strong

Date: 18 June 2015

[END OF ENGINEER'S REPORT]

Version One of the Engineer's Report was tabled at a Southern Midlands Tender Evaluation/Review Committee meeting on Monday 15th June 2015 (Committee Members being, Chairman Andrew Benson, Jack Lyall and Craig Whatley) Consultant Engineer, Phil Gee presented the Engineer's Report to the Committee. The Committee sought clarification around some minor issues and commended Phil Gee on his rigour and professionalism in respect of his Report along with the process to date. The Engineer's Report included in this Agenda Report includes the minor clarification changes sought by the Committee and has been endorsed by the Tender Assessment Committee. It is confirmed that this process has been undertaken in accordance with Council's Code for Tenders & Contracts, January 2015 version.

Human Resources & Financial Implications – The 2014/15 Capital Budget Estimates include a total of \$271,530 to renew these bridges (i.e. Sandy Lane \$56,950; Nala Road \$107,290 and Muddy Plains Road \$107,290). Whilst additional costs will be incurred for the works that Council ordinarily undertake, plus engineering and project management, it is apparent that the quotation received is substantially less than the total replacement cost estimated calculated by AusSpan in the Asset Management system.

Community Consultation & Public Relations Implications – Not applicable.

Web site Implications – Not applicable.

Policy Implications – NA

Priority - Implementation Time Frame – immediate implementation.

RECOMMENDATION

THAT Council

1. **Receive and note the report;**
2. **Accept the tender received from The Precasters Pty Ltd for the sum of \$86,400.00 excl. GST; and**
3. **Sign and seal the Formal Instrument of Agreement with The Precasters Pty Ltd for the contractual requirements detailed in the Request For Tender and provided in their Tender submission, for the total sum of \$86,400.00 excl. GST;**

DECISION

Vote For	Councillor	Vote Against
	Mayor A E Bisdee OAM	
	Dep. Mayor A O Green	
	Clr A R Bantick	
	Clr E Batt	
	Clr B Campbell	
	Clr D F Fish	
	Clr D Marshall	

13.3 WALKWAYS, CYCLE WAYS AND TRAILS

Strategic Plan Reference – Page 14

1.3.1 Maintenance and improvement of the standard and safety of walkways, cycle ways and pedestrian areas to provide consistent accessibility.

Nil.

13.4 LIGHTING

Strategic Plan Reference – Page 14

1.4.1a Ensure Adequate lighting based on demonstrated need.

1.4.1b Contestability of energy supply.

Nil.

13.5 BUILDINGS

Strategic Plan Reference – Page 15

1.5.1 Maintenance and improvement of the standard and safety of public buildings in the municipality.

Nil.

13.6 SEWERS

Strategic Plan Reference – Page 15

1.6.1 Increase the capacity of access to reticulated sewerage services.

Nil.

13.7 WATER

Strategic Plan Reference – Page 15

1.7.1 Increase the capacity and ability to access water to satisfy development and Community to have access to reticulated water.

Nil.

13.8 IRRIGATION

Strategic Plan Reference – Page 15

1.8.1 Increase access to irrigation water within the municipality.

Nil.

13.9 DRAINAGE

Strategic Plan Reference – Page 16

1.9.1 Maintenance and improvement of the town storm-water drainage systems.

Nil.

13.10 WASTE

Strategic Plan Reference – Page 17

1.10.1 Maintenance and improvement of the provision of waste management services to the Community.

Nil.

13.11 INFORMATION, COMMUNICATION TECHNOLOGY

Strategic Plan Reference – Page 17

1.11.1 Improve access to modern communications infrastructure.

Nil.

13.12 OFFICER REPORTS – WORKS & TECHNICAL SERVICES (ENGINEERING)

13.12.1 Manager - Works & Technical Services Report

File Ref: 3/075

AUTHOR MANAGER – WORKS & SERVICES (J LYALL)
DATE 16TH JUNE 2015

ROADS PROGRAM

Maintenance Grading is being undertaken in the York Plains Lemont, Broadmarsh and Kempton areas.

Church Road, Broadmarsh (Junction Realignment) – nearing completion - minor fencing works still required.

BRIDGE PROGRAM

Rotherwood Road bridge refurbishment has been completed.

Tenders for the Sandy Lane, Nala Road and Muddy Plains Road Bridges are the subject of a separate Agenda Item.

WASTE MANAGEMENT PROGRAM

All operating well.

TOWN FACILITIES PROGRAM

The Ground lighting at both the Campania and Oatlands Recreation grounds have been commissioned and are operational.

RECOMMENDATION

THAT the information be received.

DECISION

Vote For	Councillor	Vote Against
	Mayor A E Bisdee OAM	
	Dep. Mayor A O Green	
	Clr A R Bantick	
	Clr E Batt	
	Clr B Campbell	
	Clr D F Fish	
	Clr D Marshall	

14. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – GROWTH)

14.1 RESIDENTIAL

Strategic Plan Reference – Page 18

2.1.1 Increase the resident, rate-paying population in the municipality.

Nil.

14.2 TOURISM

Strategic Plan Reference – Page 19

2.2.1 Increase the number of tourists visiting and spending money in the municipality.

Nil.

14.3 BUSINESS

Strategic Plan Reference – Page 20

2.3.1a Increase the number and diversity of businesses in the Southern Midlands.

2.3.1b Increase employment within the municipality.

2.3.1c Increase Council revenue to facilitate business and development activities (social enterprise)

Nil.

14.4 INDUSTRY

Strategic Plan Reference – Page 21

2.4.1 Retain and enhance the development of the rural sector as a key economic driver in the Southern Midlands.

Nil.

14.5 INTEGRATION

Strategic Plan Reference – Page 21

2.5.1 The integrated development of towns and villages in the Southern Midlands.

2.5.2 The Bagdad Bypass and the integration of development.

Nil.

15 OPERATIONAL MATTERS ARISING (STRATEGIC THEME –LANDSCAPES)

15.1 HERITAGE

Strategic Plan Reference – Page 22

- | | |
|-------|--|
| 3.1.1 | Maintenance and restoration of significant public heritage assets. |
| 3.1.2 | Act as an advocate for heritage and provide support to heritage property owners. |
| 3.1.3 | Investigate document, understand and promote the heritage values of the Southern Midlands. |

15.1.1 Heritage Project Officer's Report

File Ref: 3/097

AUTHOR MANAGER HERITAGE PROJECTS (BRAD WILLIAMS)

DATE 16TH JUNE 2015

ISSUE

Southern Midlands Heritage Projects – report from Manager Heritage Projects

DETAIL

During the past month, Southern Midlands Council heritage projects have included:

- Preliminary work on the preparation of a grant application for the Oatlands Commissariat Project through the *National Stronger Regions Fund*.
- Assistance in staging the *Back to Pawtella Day* on 21st June.
- The heritage program staff undertook a planning session for 2015-16 including budget proposals.
- Hosting of the National Trust Board meeting at the Oatlands Supreme Court House on 18th June.

Heritage Projects program staff have been involved in the following Heritage Building Solutions activities.

- Implementation of the Premaydena Officers Quarters project.
- Input into several heritage projects as part of HBS QA processes.
- Scoping of several other projects in nearby council areas.

Heritage Projects program staff has been involved in the following Heritage Education and Skills Centre activities.

- Supervision on the Brighton component of the 5x5x5 project. The first project module has been completed and positive media exposure gained on WinTV, Southern Cross and ABC. The Brighton project was extended for a further three weeks to incorporate training through the Community Blitz program. The next Brighton module will commence in early July.
- The Tasman part of the 5x5x5 project has commenced in conjunction with Tasman Council.
- Further planning on the Derwent Valley and Glamorgan/Spring Bay projects of 5x5x5. Another council has expressed interest in taking on the model, which is being revised as a 'commercial offer' to refine the sustainability of the model in the absence of grant funding.
- Working with several partner organisations on scoping models for larger work for the dole projects which would incorporate 5x5x5 and other heritage skills training projects.

RECOMMENDATION

THAT the information be received.

DECISION

Vote For	Councillor	Vote Against
	Mayor A E Bisdee OAM	
	Dep. Mayor A O Green	
	Clr A R Bantick	
	Clr E Batt	
	Clr B Campbell	
	Clr D F Fish	
	Clr D Marshall	

15.2 NATURAL

Strategic Plan Reference – Page 23/24

- | | |
|-------|---|
| 3.2.1 | Identify and protect areas that are of high conservation value. |
| 3.2.2 | Encourage the adoption of best practice land care techniques. |

15.2.1 Landcare Unit & Climate Change – General Report

File Ref: 03/082

AUTHORS NRM PROGRAMS MANAGER (M WEEDING)

DATE 16TH JUNE 2015

ISSUE

Southern Midlands Landcare Unit and GIS Monthly Report

DETAIL

- Helen Geard continues to be involved with work for the Heritage 5 x 5 x 5 Project.
- Graham Green has finalised the mapping work relating to the Southern Midlands planning scheme and the files have now been submitted to the Tas Planning Commission.
- M Weeding has been busy with matters relating to the RV Friendly Town program eg signage and promotional photos for use on their web site. Oatlands is now recognised as an RV town by the Campervan and Motorhome Club of Australia.
- Helen updated the Dulverton Walkway brochure and the most recent edition has been placed on the Council web site.
- M Weeding met with Chris Wisniewski from Inland Fisheries Service (IFS). IFS are looking at a proposal to better utilise Lake Dulverton for fishing in the future. IFS continues to show interest in helping to further develop Lake Dulverton into a reliable fishing venue. Awaiting further advice from IFS re next steps.
- As part of developments relating back to the Midlands Water Scheme, M Weeding has arranged a meeting for XLD Grains to meet local farmers who may be interested in supplying grain. The meeting is set for Wednesday 15th July at 4.00 at the Oatlands Council Chambers. Farmers from the Bothwell Central Highlands Irrigation district have also been advised and invited to participate.

RECOMMENDATION

THAT the Landcare Unit Report be received and the information noted.

DECISION

Vote For	Councillor	Vote Against
	Mayor A E Bisdee OAM	
	Dep. Mayor A O Green	
	Clr A R Bantick	
	Clr E Batt	
	Clr B Campbell	
	Clr D F Fish	
	Clr D Marshall	

15.3 CULTURAL

Strategic Plan Reference – Page 24

3.3.1 Ensure that the Cultural diversity of the Southern Midlands is maximised.

Nil.

15.4 REGULATORY (OTHER THAN PLANNING AUTHORITY AGENDA ITEMS)

Strategic Plan Reference – Page 25

3.4.1 A regulatory environment that is supportive of and enables appropriate development.

Nil.

15.5 CLIMATE CHANGE

Strategic Plan Reference – Page 25

3.5.1 Implement strategies to address issues of climate change in relation to its impact on Councils corporate functions and on the Community.

Nil.

16 OPERATIONAL MATTERS ARISING LIFESTYLE

16.1 COMMUNITY HEALTH AND WELLBEING

Strategic Plan Reference – Page 26

4.1.1 Support and improve the independence, health and wellbeing of the Community.

Nil.

16.2 YOUTH

Strategic Plan Reference – Page 26

4.2.1 Increase the retention of young people in the municipality.

Nil.

16.3 SENIORS

Strategic Plan Reference – Page 27

4.3.1 Improve the ability of the seniors to stay in their communities.

Nil.

16.4 CHILDREN AND FAMILIES

Strategic Plan Reference – Page 27

4.4.1 Ensure that appropriate childcare services as well as other family related services are facilitated within the Community.

Nil.

16.5 VOLUNTEERS

Strategic Plan Reference – Page 27

4.5.1 Encourage community members to volunteer.

Nil.

16.6 ACCESS

Strategic Plan Reference – Page 28

4.6.1a Continue to explore transport options for the Southern Midlands Community.

4.6.1b Continue to meet the requirements of the Disability Discrimination Act (DDA).

Nil.

16.7 PUBLIC HEALTH

Strategic Plan Reference – Page 28

4.7.1 Monitor and maintain a safe and healthy public environment.

Nil.

16.8 RECREATION

Strategic Plan Reference – Page 29

4.8.1 Provide a range of recreational activities and services that meet the reasonable needs of the Community.

16.8.1 Parattah Recreation Ground – Grandstand Facility (Outcome of Community Consultation Meeting)

File Ref:

AUTHOR GENERAL MANAGER (T KIRKWOOD) & COMMUNITY RECREATION OFFICER (G HUNT)

DATE 17th JUNE 2015

ENCLOSURE: Copy of report from Building Surveyor (L McGuiness) – including photographs
Notes from the Community Consultation Meeting held 16th June 2015 (prepared by G Hunt)

ISSUE

- a) To inform Council of the outcomes of the Community Consultation Meeting held 16th June 2015 to discuss the future of the Grandstand building at the Parattah Recreation Ground; and
- b) Council to confirm its position in relation to the future of the building.

BACKGROUND

Nil

DETAIL

In reference to the report prepared by the Building Surveyor (L McGuiness), with input from other relevant Council officers, it is clear that the building is in poor structural condition. It is posing a significant risk to the community, and hence Council.

It is also apparent that:

- a) the building is not necessarily providing a benefit to the community in terms of existing or potential use(s);
- b) the community has acknowledged that the building has reached the end of its ‘useful’ life, noting some criticism that prior maintenance may have prevented the extent of deterioration; and

- c) there are now different expectations and needs from within the community that would be more beneficial, particularly if the amount of money required to upgrade the grandstand could be allocated to alternative projects within the Recreation Ground property (i.e. pergola / barbecue facility or similar).

Councillors will note that the community is to convene on Sunday 21st June 2015 to further consider forward development plans and the outcome of this session will be known prior to the Council Meeting.

Human Resources & Financial Implications – To be determined following further feedback from the community. However, assuming that a decision is made to proceed with demolition, it is proposed to call tenders for the demolition with the successful tenderer having all salvage rights. Whilst this is expected to keep the cost to a minimum, it is generally thought that a cost will still be incurred.

Community Consultation & Public Relations Implications – The community has been given the opportunity to provide input at this most recent meeting. In addition, there has been prior consultation with the Management Committee. It is my understanding that there is general knowledge within the community that demolition of the grandstand is being considered in the short-term.

Policy Implications – N/A

Priority - Implementation Time Frame – There is an urgent need to finalise a position given the risk exposure.

RECOMMENDATION

To be submitted following receipt of further feedback from the community session scheduled for 21st June 2015.

DECISION

Vote For	Councillor	Vote Against
	Mayor A E Bisdee OAM	
	Dep. Mayor A O Green	
	Clr A R Bantick	
	Clr E Batt	
	Clr B Campbell	
	Clr D F Fish	
	Clr D Marshall	

16.9 ANIMALS

Strategic Plan Reference – Page 29

4.9.1 Create an environment where animals are treated with respect and do not create a nuisance for the Community.

16.9.1 Animal Control Report

AUTHOR ANIMAL CONTROL OFFICER (G DENNE)

DATE 16TH JUNE 2015

ISSUE

Consideration of Animal Control Officer's monthly report.

DETAIL

Refer Monthly Statement on Animal Control for period ending 31st May 2015.

RECOMMENDATION

THAT the information be received.

DECISION

Vote For	Councillor	Vote Against
	Mayor A E Bisdee OAM	
	Dep. Mayor A O Green	
	Clr A R Bantick	
	Clr E Batt	
	Clr B Campbell	
	Clr D F Fish	
	Clr D Marshall	

**SOUTHERN MIDLANDS COUNCIL
MONTHLY STATEMENT ON ANIMAL CONTROL
FOR PERIOD ENDING 31/5/2015**

Total of Dogs Impounded: 6
Dogs still in the Pound: _____

Breakdown Being:

ADOPTED RECLAIMED LETHALISED ESCAPED

3	3		
---	---	--	--

MONEY RECEIVED

Being For:

Pound	_____
Reclaims	_____
Dog Registrations	<u>\$85.48</u>
Kennel Licence Fee	_____
Infringement Notices	_____
Complaint Lodgement Fee	_____
TOTAL	<u>\$85.48</u>

COMPLAINTS RECEIVED FOR PERIOD ENDING 31/5/2015

Dog at Large: 7
Dog Attacks: _____
Request Pick-ups: 4
After Hours Calls: 4
TOTAL 15

Number of Formal Complaints Received: _____ -
Number of Infringement Notices Issued: _____ -

Animal Control Officer: **Garth Denne**

16.10 EDUCATION

Strategic Plan Reference – Page 29

4.10.1 Increase the educational and employment opportunities available within the Southern Midlands.

Nil.

17 OPERATIONAL MATTERS ARISING (STRATEGIC THEME – COMMUNITY)

17.1 RETENTION

Strategic Plan Reference – Page 30

5.1.1 Maintain and strengthen communities in the Southern Midlands.

Nil.

17.2 CAPACITY AND SUSTAINABILITY

Strategic Plan Reference – Page 30

5.2.1 Build the capacity of the Community to help itself and embrace the framework and strategies articulated through social inclusion to achieve sustainability.

Nil.

17.3 SAFETY

Strategic Plan Reference – Page 31

5.3.1 Increase the level of safety of the community and those visiting or passing through the municipality.

Nil.

17.4 CONSULTATION AND COMMUNICATION

Strategic Plan Reference – Page 31

5.4.1 Improve the effectiveness of consultation and communication with the Community.

Nil.

18. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – ORGANISATION)

18.1 IMPROVEMENT

Strategic Plan Reference – Page 32

- | | |
|-------|---|
| 6.1.1 | Improve the level of responsiveness to Community needs. |
| 6.1.2 | Improve communication within Council. |
| 6.1.3 | Improve the accuracy, comprehensiveness and user friendliness of the Council asset management system. |
| 6.1.4 | Increase the effectiveness, efficiency and use-ability of Council IT systems. |
| 6.1.5 | Develop an overall Continuous Improvement Strategy and framework |

Nil.

18.2 SUSTAINABILITY

Strategic Plan Reference – Page 33 & 34

6.2.1	Retain corporate and operational knowledge within Council.
6.2.2	Provide a safe and healthy working environment.
6.2.3	Ensure that staff and elected members have the training and skills they need to undertake their roles.
6.2.4	Increase the cost effectiveness of Council operations through resource sharing with other organisations.
6.2.5	Continue to manage and improve the level of statutory compliance of Council operations.
6.2.6	Ensure that suitably qualified and sufficient staff are available to meet the Communities needs.
6.2.7	Work co-operatively with State and Regional organisations.
6.2.8	Minimise Councils exposure to risk.

18.2.1 Policies - Donations Policy & Recognition of Councillors Services

AUTHOR EXECUTIVE ASSISTANT (K BRAZENDALE)
DATE 17TH JUNE 2015

ENCLOSURE Draft Version - Donations Policy
Draft Version - Recognition of Councillors Services Policy

ISSUE

Council to consider the draft policies.

DETAIL

The draft Donations Policy has been updated with changes that include:

- The Council subsidy provided to Community owned Halls as a contribution towards Liability Insurance has been capped at \$350.00;
- A section has been added for ‘Assistance for Annual Events;’
- Donations to State / Australian representatives - Sporting and Recreation activities – introduced an age cap of 21 years for eligibility;
- Annual School donations has been increased for Primary Schools due to the closure of Levendale Primary School; and
- A section has been added for ‘Hall Hire Remissions.’

The draft ‘Recognition of Councillor Services Policy’ has been produced as a result of a recommendation from the Tasmanian Audit Office. This is a new policy for Council and allows the purchase of gifts for Councillors on retirement or resignation. At present the existing Policy does not provide for these type of expenses, and the aim of the Policy is to ensure consistency when applicable.

RECOMMENDATION

THAT Council:

1. Receive and note the report; and
2. Consider the Draft 'Donations Policy' and Draft 'Recognition of Councillor Services Policy' for adoption at the July 2015 Council meeting.

DECISION

Vote For	Councillor	Vote Against
	Mayor A E Bisdee OAM	
	Dep. Mayor A O Green	
	Clr A R Bantick	
	Clr E Batt	
	Clr B Campbell	
	Clr D F Fish	
	Clr D Marshall	

18.3 FINANCES

Strategic Plan Reference – Page 34 & 35

- | | |
|-------|---|
| 6.3.1 | Communities finances will be managed responsibly to enhance the wellbeing of residence. |
| 6.3.2 | Council will maintain community wealth to ensure that the wealth enjoyed by today's generation may also be enjoyed by tomorrow's generation. |
| 6.3.3 | Council's finance position will be robust enough to recover from unanticipated events, and absorb the volatility inherent in revenues and expenses. |
| 6.3.4 | Resources will be allocated to those activities that generate community benefit. |

18.3.1 Monthly Financial Statement (May 2015)

File Ref:

AUTHOR FINANCE OFFICER (C Pennicott)
DATE 15th JUNE 2015

Refer enclosed Report incorporating the following: -

- a) Statement of Comprehensive Income – 1st May 2015 to 31st May 2015 (including Notes)
- b) Current Expenditure Estimates
- c) Capital Expenditure Estimates

Note: Refer to enclosed report detailing the individual capital projects.

- d) Rates & Charges Summary – as at 10th June 2015
- e) Cash Flow Statement – May 2015

Note: Expenditure figures provided are for the period 1st May to 31st May 2015 – approximately 92% of the period.

Comments

A. Current Expenditure Estimates (Operating Budget)

Strategic Theme – Infrastructure

- **Sub-Program – Lighting** - expenditure to date (\$85,555– 95.07%). The fourth instalment of annual lighting charges has been expended.

Strategic Theme – Growth

- **Sub-Program – Business** - expenditure to date (\$240,992– 97.12%). Works undertaken on a recharge basis (e.g. Stornoway Contract – not included in original budget). Expenditure will be offset by income received.

Strategic Theme – Lifestyle

- **Sub-Program – Recreation** – expenditure to date (\$366,991 – 96.35%). Expenditure includes costs relating to removal of trees at Campania Recreation Ground and removal of power poles at Kempton Recreation Ground.

Strategic Theme – Community

- **Sub-Program – Capacity** - expenditure to date (\$33,421 –95.42%). Expenditure relates to annual donations and sponsorship. Including \$4,545 support for MILE and disbursement of the remaining \$5,000 to the Tunbridge Town Hall for the sale of the Tunbridge Fire Station land.
- **Sub-Program – Consultation** - expenditure to date (\$6,199 – 122.27 %). Expenditure of \$2,488 relates to Aurora expenses associated with the operation of the Radio Station (Transmitter Tower). Apportionment of expenses to be addressed through joint negotiation with Radio Station.

Strategic Theme – Organisation

- **Strategic Theme – Improvement** – expenditure to date (\$25,679 – 251.76%). All costs relate to the joint OH&S / Risk Management project being undertaken by six participating Councils under a resource sharing agreement. The cost of the project is to be shared between the six (6) Councils with revenue coming back to Southern Midlands.
- **Sub-Program – Sustainability** - expenditure to date (\$1,889,491 – 94.73%). Includes annual insurance renewals payable at the commencement of the financial year.
- **Sub-Program – Finances** - expenditure to date (\$239,149 – 97.63%). All four quarterly instalments have been paid to the State Fire Commission – total of \$178,450.00

B. Capital Expenditure Estimates (Capital Budget)

Nil.

RECOMMENDATION

THAT the information be received.

DECISION

Vote For	Councillor	Vote Against
	Mayor A E Bisdee OAM	
	Dep. Mayor A O Green	
	Clr A R Bantick	
	Clr E Batt	
	Clr B Campbell	
	Clr D F Fish	
	Clr D Marshall	

SOUTHERN MIDLANDS COUNCIL : CURRENT EXPENDITURE 2014/15

SUMMARY SHEET

PROGRAM	TOTAL	REVISED BUDGET (GRANTS & OTHER REIMBURSEMENTS)	ACTUAL AS AT 31st MAY 2015 92%	VARIANCE (+/-)	% BASED ON REVISED BUDGET 100%
INFRASTRUCTURE					
Roads	3044345	3044345	2468086	576259	81.07%
Bridges	415869	415869	362467	53402	87.16%
Walkways	178627	178627	142158	36469	79.58%
Lighting	89995	89995	85555	4440	95.07%
Irrigation	0	0	0	0	0.00%
Drainage	77923	77923	71462	6461	91.71%
Waste	575204	575204	456195	119009	79.31%
Public Toilets	56304	56304	38378	17926	68.16%
Communications	0	0	0	0	0.00%
Signage	12300	12300	5992	6308	48.71%
INFRASTRUCTURE TOTAL:	4450567	4450567	3630293	820274	81.57%
GROWTH					
Residential	0	0	0	0	0.00%
Mill Operations	550291	550291	396967	153324	72.14%
Tourism	201345	201345	158646	42699	78.79%
Business	998146	248146	240992	7154	97.12%
Agriculture	5493	5493	0	5493	0.00%
Integration	25350	25350	1885	23465	7.44%
GROWTH TOTAL:	1780625	1030625	798489	232136	77.48%
LANDSCAPES					
Heritage	304709	304709	208834	95875	68.54%
Natural	532816	532816	494827	37989	92.87%
Cultural	0	0	0	0	0.00%
Regulatory	832085	832085	770588	61497	92.61%
Climate Change	37739	37739	4398	33341	11.65%
LANDSCAPES TOTAL:	1707349	1707349	1478648	228701	86.60%
LIFESTYLE					
Youth	205731	205731	108534	97198	52.76%
Aged	1500	1500	1332	168	88.78%
Childcare	7500	7500	5071	2429	67.61%
Volunteers	34500	34500	21672	12828	62.82%
Access	6520	6520	0	6520	0.00%
Public Health	7826	7826	5914	1912	75.57%
Recreation	380880	380880	366991	13889	96.35%
Animals	70090	70090	54242	15848	77.39%
Education	0	0	0	0	0.00%
LIFESTYLE TOTAL:	714547	714547	563755	150792	78.90%
COMMUNITY					
Retention	0	0	0	0	0.00%
Capacity	35025	35025	33421	1604	95.42%
Safety	56650	56650	38910	17740	68.68%
Consultation	5070	5070	6199	-1129	122.27%
Communication	12125	12125	8102	4023	66.82%
COMMUNITY TOTAL:	108870	108870	86632	22238	79.57%
ORGANISATION					
Improvement	10200	10200	25679	-15479	251.76%
Sustainability	1994595	1994595	1889491	105104	94.73%
Finances	244963	244963	239149	5814	97.63%
ORGANISATION TOTAL:	2249758	2249758	2154319	95439	95.76%
TOTALS	11011716	10261716	8712136	1549580	84.90%

**STATEMENT OF COMPREHENSIVE INCOME
FOR THE PERIOD
1st JULY 2014 to 31ST MAY 2015**

	Annual Budget	Year to Date as at 31ST MAY	%	Comments
Income				
General rates	\$ 4,384,707	\$ 4,406,169	100.5%	Budget includes Interest & Penalties to be imposed to end of June 2015
User Fees (refer Note 1)	\$ 614,813	\$ 621,001	101.0%	
Interest	\$ 245,000	\$ 188,379	76.9%	
Government Subsidies	\$ 27,750	\$ 7,570	27.3%	Heavy Vehicle Licence Fees & Road Rescue MAIB reimbursements
Contract Income	\$ -	\$ -	0.0%	
Other (refer Note 2)	\$ 522,184	\$ 424,713	81.3%	
Sub-Total	\$ 5,794,454	\$ 5,647,832	97.5%	
Grants - Operating	\$ 3,250,402	\$ 3,256,181	100.2%	FAGS Grant \$3.245K
Total Income	\$ 9,044,856	\$ 8,904,013	98.4%	
Expenses				
Employee benefits	\$ 4,332,291	\$ 2,904,291	67.0%	Less Roads - Resheeting Capitalised
Materials and contracts	\$ 3,565,708	\$ 2,877,730	80.7%	Less Roads - Resheeting Capitalised, Includes Land Tax
Depreciation and amortisation	\$ 2,654,000	\$ 2,441,680	92.0%	Percentage Calculation (based on year-to-date)
Finance costs	\$ 53,023	\$ 32,653	61.6%	
Contributions	\$ 178,450	\$ 178,450	100.0%	Fire Service Levies
Other	\$ 228,242	\$ 249,211	109.2%	Higher than budget due to Private Works expenditure
Total expenses	\$ 11,011,714	\$ 8,684,016	78.9%	
Surplus (deficit) from operations	-\$ 1,966,858	\$ 219,996	-11.2%	
Grants - Capital (refer Note 3)	\$ 445,234	\$ 502,230	112.8%	
Donations	\$ 2,500	\$ 300	12.0%	
Sale Proceeds (Plant & Machinery)	\$ -	\$ 240,614	0.0%	
Net gain / (loss on disposal of non-current assets)	\$ -	\$ -	0.0%	Budget Amount - Sale of Lots - Kandara Court
Surplus / (Deficit)	-\$ 1,519,124	\$ 963,140	-63.4%	

NOTES

1. Income - User Fees (Budget \$614,813) includes:

- All other Programs	\$ 296,813	\$ 336,725	113.4%
- Callington Mill	\$ 318,000	\$ 284,277	89.4%
	<u>\$ 614,813</u>	<u>\$ 621,001</u>	Actual Income Received (i.e. excluding Debtors)

2. Income - Other (Budget \$308,188) includes:

- Income (Private Works)	\$ 290,184	\$ 285,346	98.3%
- Tas Water Distributions	\$ 228,000	\$ 129,138	56.6%
- Public Open Space Contributions	\$ 4,000	\$ -	0.0%
- Other	\$ -	\$ 10,229	0.0%
	<u>\$ 522,184</u>	<u>\$ 424,713</u>	Insurance Recoveries; Headworks Contributions

3. Grant - Capital (Budget \$445,234) includes:

- Roads To Recovery Grant	\$ 445,234	\$ 497,230	111.7%
- DEDTA Economic Development Plan	\$ -	\$ 5,000	To be claimed in March 2015
	<u>\$ 445,234</u>	<u>\$ 502,230</u>	112.8%

Note:

Operating Grants

- School Holiday Program	\$ -	\$ 7,200
- Communities For Children	\$ -	\$ 1,159
- Station Park Kempton	\$ -	\$ 1,472
- ANZAC Memorial Grant	\$ -	\$ 7,000
- Australia Day Awards	\$ -	\$ 1,973
- Healthy Communities Initiative	\$ -	\$ 3,604
		<u>\$ 22,408</u>

SOUTHERN MIDLANDS COUNCIL
CAPITAL EXPENDITURE PROGRAM 2014-15
AS AT 31 MAY 2015

INFRASTRUCTURE		BUDGET	EXPENDITURE	VARIANCE	COMMENTS
ROAD ASSETS					
Resheeting Program	C1020044	Roads Resheeting (40.00 klms x 5.5 x 150mm x \$20 m3)	\$ 600,000	\$ 412,219	\$ 186,001 Ex Operating
		Dares Road - Woodsdale Resheeting	\$ -	\$ 1,780	
Reseal Program		Roads Resealing (as per agreed program)	\$ 300,000	\$ -	\$ 117,957
	C1010035	Stanley Street	\$ -	\$ 49,582	
	C1010045	William to Dulverton Street Reseal	\$ -	\$ 49,952	
	C1010041	Rhyndaston Rd - Colebrook End	\$ -	\$ 23,888	
Reconstruct & Seal	C1010031	Ballyhooly Rd - Reconstruct & Seal	\$ -	\$ 58,622	
	C1010033	Eldon Road - Vicinity Of Norm Housgos (200m)	\$ 26,400	\$ 246	\$ 26,154
	C1010027	Stonor Road (Vicinity Of Halls) - 250metres	\$ 33,000	\$ 31,125	\$ 1,875
Remove / Cut Bank Bank (DIER)		Woodsdale Road / Tunnack Main Rd Junction (30 mm Overlay)	\$ 6,400	\$ -	\$ 6,400
	C1010028	Woodsdale Road (Section - Runnymede Cricket Cub) - 400 metres	\$ 48,400	\$ 49,346	\$ (946)
	C1010043	York Plains (vicinity of Greggs Road) - 300 metres	\$ 39,600	\$ 42,070	\$ (2,470)
Construct & Seal (Unsealed Roads)	C1020029	Williams Road - Option 1 (Junction to Bridge -250 metres)	\$ 39,375	\$ 28,541	\$ 10,834
		Ballyhooly Road (end of Bridge) - 100 metres	\$ 13,750	\$ -	\$ 13,750
Minor Seals (New)	C1020030	Nunns Road - Junction with Elderslie Main Road	\$ 7,000	\$ 2,510	\$ 4,490
	C1020031	Church Road	\$ 10,000	\$ -	\$ 10,000
	C1020032	Hasting Street Junction	\$ 15,000	\$ -	\$ 15,000
Unsealed - Road Widening	C1020034	Church Road (Corner widening)	\$ 20,000	\$ 7,908	\$ 12,092
		Yarlington Road - Realignment	\$ 20,000	\$ 11,023	\$ 8,977 Budget Incls. \$11,023 expended 13/14
	C1020035	Estate Road (Survey Investigation Only - \$5,000)	\$ 30,000	\$ -	\$ 30,000
	C1020037	Hall Lane, Bagdad - widening	\$ 15,000	\$ -	\$ 15,000
	C1020038	Chauncy Vale Road, Bagdad	\$ 20,000	\$ -	\$ 20,000
	C1020027	Rhyndaston Road Widening	\$ -	\$ 2,308	\$ (2,308)
		Other:			
Junction Road Realignment/ Other	C1020023	Cockatoo Gully Rd- Widening	\$ -	\$ 2,003	\$ (2,003)
	C1020026	Church Road -Realign (Intersection with Elderslie Road) - Survey & A	\$ 211,000	\$ 131,973	\$ 79,027 Budget Incls. \$16,044 expended 13/14
	C1020040	Interlaken Road- Corner Realignment (Rockton)	\$ 20,000	\$ 6,692	\$ 13,308
	C1010036	Green Valley Road - Widening	\$ 83,000	\$ -	\$ 83,000
	C1010037	Campania - Reeve St / Clime Street	\$ 25,600	\$ 5,467	\$ 20,133 Engineering & Traffic Management Advice
	C1010038	Campania - Reeve St / Hall Street	\$ 5,000	\$ -	\$ 5,000
	C1010044	Colebrook Main Road - Verge (Station St to Shop)	\$ 20,250	\$ 26,646	\$ (6,396)
	C1020028	Eldon Road - Guard Rail	\$ -	\$ 458	\$ (458)
		Tunbridge Main Road Verge	\$ 3,000	\$ -	\$ 3,000
	C1010039	Woodsdale Road - Landslip Area (vicinity Scotts Quarry)	\$ 15,000	\$ -	\$ 15,000
	C1010042	Guard Railing Quarry Town Road	\$ -	\$ 6,225	\$ (6,225) Replacement - Truck Accident
		Woodsdale Road - Landslip Area(s) - Engineering Assessment	\$ 9,700	\$ -	\$ 9,700
		York Plains Road (Camber adjustment)	\$ 5,000	\$ -	\$ 5,000
			\$ 1,641,475	\$ 950,585	\$ 690,890

**SOUTHERN MIDLANDS COUNCIL
CAPITAL EXPENDITURE PROGRAM 2014-15
AS AT 31 MAY 2015**

		BUDGET	EXPENDITURE	VARIANCE	COMMENTS	
BRIDGE ASSETS	C1030003	Brown Mountain Road (Coal River B637)	\$ 436,272	\$ -442,762	\$ (6,490)	Incls \$117,002 WIP 30/6/14
	C1030023	Swanston Road - Little Swanport Rv (B 1716)	\$ 336,335	\$ 4,670	\$ 331,665	
	C1030028	Rotherwood Road Bridge (No. 1137)	\$ 156,340	\$ 40,345	\$ 115,995	
	C1030029	Elderslie Rd - Jordan River B486	\$ -	\$ 200	\$ (200)	Capitalised 30/6/14
	C1030030	Jones Rd (B5083)	\$ -	\$ 1,535	\$ (1,535)	
	C1030041	Kheme Road (Birralee Creek B5175)	\$ 142,600	\$ -	\$ 142,600	
	C1030044	Grahams Creek Road (Grahams Creek B2510) Elderslie Road	\$ 81,672	\$ 1,304	\$ 80,368	WIP 30/6/14
	C1030045	Daniels Road - Marshalls Crk	\$ 26,440	\$ -	\$ 26,440	
		Noyes Road (Limekiln Creek)	\$ 60,129	\$ -	\$ 60,129	
	C1030006	Fields Road Bridge (B1851)	\$ -	\$ 1,469	\$ (1,469)	WIP 30/6/14
	C1030049	Inglewood Road (Tin Dish Rivulet B4289)	\$ 212,650	\$ 522	\$ 212,128	
	C1030048	Muddy Plains Road (Summerfield Creek B417)	\$ 107,290	\$ 1,054	\$ 106,236	
	C1030050	Naia Road (Kittys Rivulet B4264)	\$ 107,290	\$ 1,054	\$ 106,236	
	C1030012	Sandy Lane (Red Rocks Race B4198)	\$ 56,950	\$ 1,054	\$ 55,896	Roads to Recovery 484,180
			\$ 1,723,968	\$ 495,967	\$ 1,228,001	
WALKWAYS		Footpaths - General (Program to be confirmed)	\$ 40,000	\$ -	\$ 40,000	
		Campania Township				
	C1040005	- Reeve Street (Vicinity of Store)	\$ 10,000	\$ -	\$ 10,000	
	C1040005	- Reeve Street (500 metres)	\$ 80,000	\$ 8,386	\$ 71,614	WIP 30/6/14 Design etc
		- Review Management Plan (Site Plan) / Walking Tracks (Bush Re	\$ 5,000	\$ -	\$ 5,000	
		Oatlands Township				
	C1040019	- Esplanade (Roadside Stopover to Infant School)	\$ 9,100	\$ 10,718	\$ (1,618)	
		- High Street (Vicinity of School)	\$ 15,000	\$ -	\$ 15,000	
		- High Street (Vicinity of Pancake Parlour)	\$ 6,000	\$ -	\$ 6,000	
		- Church Street (K&G renewal)	\$ 15,000	\$ -	\$ 15,000	
		Tunbridge Township				
		- Various (to be confirmed)	\$ 7,800	\$ -	\$ 7,800	
	Parattah Township					
C1040020	- Tunnack Main Road (Link footpath existing to Bailey's Rd)	\$ 8,000	\$ 4,961	\$ 3,039		
		\$ 195,900	\$ 24,065	\$ 171,835		
IRRIGATION		Mt Pleasant Rec Ground (10ML) - Balance	\$ 8,262	\$ 9,790	\$ (1,528)	\$1,528 Deposit Paid WIP 30/6/14
			\$ 8,262	\$ 9,790	\$ (1,528)	

SOUTHERN MIDLANDS COUNCIL
CAPITAL EXPENDITURE PROGRAM 2014-15
AS AT 31 MAY 2015

		BUDGET	EXPENDITURE	VARIANCE	COMMENTS	
DRAINAGE	Bagdad					
		- Midland Hwy/ Swan St Drainage (McShane Property)	\$ 22,500	\$ -	\$ 22,500	
	C1090013	- Swan Street - Kerb & Gutter (eastern & western side)	\$ 241,882	\$ 129,639	\$ 112,244	Budget - allocated in 2013/14
	C1090022	- Hyland Crescent	\$ -	\$ 14,351	\$ (14,351)	
	Campania					
	C1090008	- Reeve Street Open Drain (North Of Telephone Box)	\$ 45,000	\$ 22,348	\$ 22,852	
		- Reeve Street Subdivision Pipeline	\$ 35,000	\$ 40,461	\$ (5,461)	Budget amendment - March 2015
	Colebrook					
		- Franklin Street (Stormwater)	\$ -	\$ 100	\$ (100)	
	Oatlands					
		- Barrack Street (towards Mason St)	\$ 10,000	\$ -	\$ 10,000	
		- High St/Wellington Street Junction	\$ 5,000	\$ -	\$ 5,000	Included in costings for Wellington St
	C1090023	- Stanley Street / Lake Dulverton - Extension	\$ 13,000	\$ 13,907	\$ (907)	Project Completed
C1090019	- Wellington Street (150 metres - kerb replacement)	\$ 12,000	\$ 25,000	\$ (13,000)	Refer above (additional \$5K) - project comple	
	- William Street (Church St to Gay St)	\$ 10,000	\$ -	\$ 10,000		
Tunbridge						
C1090020	- Main Road & Lowes Street	\$ -	\$ 149	\$ (149)		
		\$ 394,382	\$ 245,955	\$ 148,427		
WASTE	C110001	Waste Receptives	\$ 7,500	\$ 9,117	\$ (1,617)	
			\$ 7,500	\$ 9,117	\$ (1,617)	
PUBLIC TOILETS	C1110001	Colebrook - Power Connection & Lighting	\$ 5,000	\$ -	\$ 5,000	
		Campania - Urinal / Plumbing / External Shower Head	\$ 4,000	\$ -	\$ 4,000	
			\$ 9,000	\$ -	\$ 9,000	
SIGNAGE	C113001	Municipal Boundary (Brighton Bypass)	\$ 2,500	\$ 2,657	\$ (157)	Project Completed
			\$ 2,500	\$ 2,657	\$ (157)	
RESIDENTIAL	C201001	Kandara Court Subdivision (Stages 1 and 2)	\$ -	\$ 39,895	\$ (39,895)	Long-term WIP (pending Property Sales)
			\$ -	\$ 39,895	\$ (39,895)	
MILL OPERATIONS		Visitor Centre - Appliances	\$ -	\$ 1,814	\$ (1,814)	
			\$ -	\$ 1,814	\$ (1,814)	
HERITAGE	C3010002	Callington Mill (Master Precinct Plan)	\$ 20,000	\$ 1,260	\$ 18,740	
	G3010007	Southern Midlands Probation Station	\$ -	\$ 7,506	\$ (7,506)	Grant Funded
	C3010008	Commissariat (79 High Street)	\$ 89,500	\$ 3,423	\$ 86,077	
		Oatlands Gaol - Minor Capital Works	\$ 7,000	\$ 4,508	\$ 2,492	Paling Fence Constructed
	C3010009	Kempton Watch House (Fitout)	\$ 7,500	\$ -	\$ 7,500	
			\$ 124,000	\$ 16,697	\$ 107,303	
LANDSCAPING NATURAL	C3020004	Lake Dulverton - Improvements	\$ -	\$ 8,381	\$ (8,381)	Bund Wall - Valve
		Chauncy Vale - Day Dawn Cottage (Toilet Upgrade)	\$ 5,000	\$ -	\$ 5,000	
			\$ 5,000	\$ 8,381	\$ (3,381)	

**SOUTHERN MIDLANDS COUNCIL
CAPITAL EXPENDITURE PROGRAM 2014-15
AS AT 31 MAY 2015**

		BUDGET	EXPENDITURE	VARIANCE	COMMENTS	
REGULATORY	C3040001	Kempton Council Chambers - Building & Office Improvements	\$ 8,954	\$ -	\$ 8,954	
	C3040001	Kempton Council Chambers - Office Equipment	\$ 3,000	\$ 1,438	\$ 1,562	
	C3040001	Kempton Council Chambers - Carpet & Flooring	\$ 5,000	\$ 2,700	\$ 2,300	
	C3040001	Kempton Council Chambers - External Repainting	\$ 7,500	\$ -	\$ 7,500	
			\$ 24,454	\$ 4,138	\$ 20,316	
LIFESTYLE RECREATION	C4070001	Parattah Recreation Ground - Grandstand	\$ 10,000	\$ -	\$ 10,000	
	C4070001	Parattah Recreation Ground - Demolish External Toilets	\$ 5,000	\$ -	\$ 5,000	
	C4070003	Campania Recreation Ground	\$ -	\$ 1,293	\$ (1,293)	
	C4070005	Recreation Committee	\$ 15,000	\$ 5,277	\$ 9,723	\$5,277 Sign Boards
	C4070008	Campania Hall - Internal Painting	\$ 8,995	\$ 8,995	\$ -	
	C4070005	Campania Hall - Internal Painting (Committee Contribution)	\$ (4,498)	\$ -	\$ (4,498)	
	C4070005	Mangalore Hall- Kitchen Amenities	\$ 3,300	\$ 2,636	\$ 664	
	C4070005	Mangalore - Bore Water	\$ 7,500	\$ -	\$ 7,500	
	C4070016	Colebrook Recreation Ground (Amenities)	\$ 25,000	\$ -	\$ 25,000	
	C4070017	Kempton Memorial Hall	\$ 10,000	\$ 17,135	\$ (7,135)	Balance to be funded from Comm Allocation
	C4070019	Kempton Recreation Ground	\$ -	\$ 15,262	\$ (15,262)	To be funded from Committee Allocation
		Tunnack - Recreation Ground (Upgrade Toilets)	\$ 10,000	\$ -	\$ 10,000	
	C4070022	Playspace Strategy - Alexander Circle & Lyndon Road	\$ 10,000	\$ 4,830	\$ 5,170	
	C4070024	Lyndon Road - BBQ Shelter	\$ 10,000	\$ 5,451	\$ 4,549	
	C4070025	Alexander Circle Park - BBQ Shelter	\$ -	\$ 25,537	\$ (25,537)	
	C4070026	Tunbridge Park - BBQ Shelter	\$ 10,000	\$ 24,818	\$ (14,818)	
	C4070027	Oatlands Recreation Ground Flood Lights	\$ 317,500	\$ 57,899	\$ 259,601	Ground Lighting - Budget Amendment
	C4070028	Campania Recreation Ground Flood Lights	\$ 317,500	\$ 98,901	\$ 218,599	Ground Lighting - Budget Amendment
	C4070029	Lone Pine Park Oatlands	\$ -	\$ 5,719	\$ (5,719)	\$4K Grant Funded
	C4070005	Mt Pleasant Floor Coverings	\$ 5,200	\$ 5,200	\$ -	
	Mt Pleasant - Upgrade Toilets	\$ 5,000	\$ -	\$ 5,000		
		\$ 765,497	\$ 278,954	\$ 486,543		
SAFETY		Road Accident Rescue Unit	\$ 3,000	\$ -	\$ 3,000	
			\$ 3,000	\$ -	\$ 3,000	
ADMINISTRATION	C6020007	Computer System (Hardware / Software)	\$ 35,000	\$ 64,243	\$ (29,243)	
	C6020007	Council Chambers - Damp Issues & Stonemasonry	\$ 15,000	\$ -	\$ 15,000	
	C6020007	Council Chambers - Concrete Paths (Forecourt)	\$ 7,400	\$ 8,335	\$ (935)	8043.41
	C6020007	Council Chambers - Building Improvements	\$ 7,500	\$ -	\$ 7,500	
	C6020007	Town Hall (General) - incl. Office Equip/Furniture	\$ 8,000	\$ 4,806	\$ 3,194	
		Council (Notebooks/Tablets)	\$ 6,000	\$ -	\$ 6,000	
	C6020007	Photo Reframing	\$ 1,500	\$ -	\$ 1,500	
	C6020010	Municipal Revaluation	\$ -	\$ 98,000	\$ (98,000)	
WORKS		Kempton Depot - Furnishings	\$ 5,000	\$ 2,818	\$ 2,182	
		Kempton Depot - Rewiring	\$ 10,000	\$ -	\$ 10,000	
		Depot Relocation	\$ 5,000	\$ -	\$ 5,000	
	C9990002	Minor Plant Purchases	\$ 9,500	\$ 7,534	\$ 1,966	
		Radio System	\$ 2,000	\$ -	\$ 2,000	
		Plant Replacement Program				
		Refer separate Schedule (Net Changeover)	\$ 217,920	\$ 170,477	\$ 47,443	
		Light Vehicles	\$ 168,000	\$ 61,523	\$ 106,477	
		(Trade Allowance - \$240K)	\$ -	\$ -	\$ -	
		Water Tanks Replacement (Truck)	\$ 36,000	\$ -	\$ 36,000	
		\$ 533,820	\$ 417,735	\$ 116,085		
GRAND TOTALS		\$ 5,438,758	\$ 2,505,751	\$ 2,933,007		

**SOUTHERN MIDLANDS COUNCIL
SUMMARY OF RATES AND CHARGES LEVIED, REMITTED AND COLLECTED**

	This Financial Year 10th June 2015		Last Financial Year 15th June 2014	
Arrears brought forward as at July 1		\$ 431,103.63		\$ 352,040.89
ADD current rates and charges levied		\$ 4,326,873.65		\$ 4,139,022.14
ADD current interest and penalty		\$ 76,078.66		\$ 82,954.40
TOTAL rates and charges demanded	100.00%	\$ 4,834,055.94	100.00%	\$ 4,574,017.43
LESS rates and charges collected	86.75%	\$ 4,193,750.17	84.79%	\$ 3,878,294.24
LESS pensioner remissions	4.50%	\$ 217,665.10	4.56%	\$ 208,552.64
LESS other remissions and refunds	-0.21%	-\$ 10,289.02	-0.29%	-\$ 13,464.12
LESS discounts	0.45%	\$ 21,649.34	0.39%	\$ 17,782.22
TOTAL rates and charges collected and remitted	91.49%	\$ 4,422,775.59	89.44%	\$ 4,091,164.98
UNPAID RATES AND CHARGES	8.51%	\$ 411,280.35	10.56%	\$ 482,852.45

	INFLOWS (OUTFLOWS) (July 2014)	INFLOWS (OUTFLOWS) (August 2014)	INFLOWS (OUTFLOWS) (September 2014)	INFLOWS (OUTFLOWS) (October 2014)	INFLOWS (OUTFLOWS) (November 2014)	INFLOWS (OUTFLOWS) (December 2014)	INFLOWS (OUTFLOWS) (January 2015)	INFLOWS (OUTFLOWS) (February 2015)	INFLOWS (OUTFLOWS) (March 2015)	INFLOWS (OUTFLOWS) (April 2015)	INFLOWS (OUTFLOWS) (May 2015)	INFLOWS (OUTFLOWS) (Year to Date)
Cash flows from operating activities												
Payments												
Employee costs	- 286,297.46	- 268,596.25	- 270,131.91	- 239,132.31	- 400,241.97	- 245,082.68	- 201,646.82	- 246,002.94	- 233,697.11	- 198,974.79	- 371,846.16	- 2,961,650.40
Materials and contracts	- 521,480.45	- 306,375.10	- 373,753.54	- 428,830.09	- 187,080.03	- 254,332.78	- 276,792.28	- 305,409.87	- 197,273.28	- 254,475.41	- 109,110.02	- 3,214,912.85
Interest	- 373.55	-	-	-	- 8,701.09	- 18,326.99	-	-	-	-	- 5,251.73	- 32,653.36
Other	- 16,354.26	- 20,038.62	- 35,060.86	- 83,428.98	- 23,015.57	- 21,412.60	- 94,118.12	- 14,677.54	- 28,376.38	- 65,128.75	- 57,333.35	- 458,945.03
	- 824,505.72	- 595,009.97	- 678,946.31	- 751,391.38	- 619,038.66	- 539,155.05	- 572,557.22	- 566,090.35	- 459,346.77	- 518,578.95	- 543,341.26	- 6,668,161.64
Receipts												
Rates	96,394.89	127,273.28	1,693,179.94	425,042.42	373,835.18	255,213.10	412,284.72	259,728.89	364,467.93	262,655.74	140,602.81	4,410,678.90
User charges	66,467.29	57,926.84	74,787.66	45,762.56	82,801.03	99,630.74	74,817.46	72,232.79	58,415.57	117,809.00	72,450.20	823,101.14
Interest received	17,918.73	10,122.94	20,688.05	18,022.03	16,523.83	21,208.92	16,721.75	16,535.39	16,728.84	17,992.72	15,915.31	188,378.51
Subsidies	-	-	-	-	-	-	-	-	7,570.00	-	-	7,570.00
Other revenue grants	-	812,046.89	-	3,490.91	810,415.98	-	278.45	808,848.61	7,196.27	5,442.27	1,289,691.43	3,737,410.81
GST Refunds from ATO	-	-	-	-	-	-	-	-	-	-	-	-
Other	- 68,007.19	- 30,214.61	- 49,892.91	- 76,718.11	- 168,411.53	- 147,618.37	- 14,775.94	- 121,143.87	- 50,102.43	- 37,365.80	- 39,804.23	- 148,226.94
	112,773.72	1,037,584.56	1,838,548.56	415,599.81	1,451,987.55	228,434.39	489,326.44	1,278,489.55	504,481.04	366,533.93	1,558,463.98	9,315,366.30
Net cash from operating activities	- 711,732.00	442,574.59	1,159,602.25	- 335,791.57	832,948.89	- 310,720.66	- 83,230.78	712,399.20	45,134.27	- 152,045.02	1,014,922.72	2,647,204.66
Cash flows from investing activities												
Payments for property, plant & equipment	- 58,787.91	- 80,497.25	- 124,934.81	- 222,026.69	- 60,040.85	- 234,868.48	- 93,171.59	- 111,076.89	- 128,213.37	- 231,704.25	- 439,667.40	- 1,784,989.49
Proceeds from sale of property, plant & equipment	-	14,720.91	13,636.36	31,863.63	-	180,392.83	-	-	-	-	-	240,613.73
Proceeds from Capital grants	-	-	-	-	-	5,000.00	-	-	16,000.00	-	-	21,000.00
Proceeds from Investments	-	-	-	-	-	-	-	-	-	-	-	-
Payment for Investments	-	-	-	-	-	-	-	-	-	-	-	-
Net cash used in investing activities	- 58,787.91	- 65,776.34	- 111,298.45	- 190,163.06	- 60,040.85	- 49,475.65	- 93,171.59	- 111,076.89	- 112,213.37	- 231,704.25	- 439,667.40	- 1,523,375.76
Cash flows from financing activities												
Repayment of borrowings	- 4,262.22	-	-	-	- 10,723.83	- 37,808.03	-	-	-	-	- 12,291.99	- 65,086.07
Proceeds from borrowings	-	-	-	-	-	-	-	-	-	-	-	-
Net cash from (used in) financing activities	- 4,262.22	-	-	-	- 10,723.83	- 37,808.03	-	-	-	-	- 12,291.99	- 65,086.07
Net increase(decrease) in cash held	- 774,782.13	376,798.25	1,048,303.80	- 525,954.63	762,184.21	- 398,004.34	- 176,402.37	601,322.31	- 67,079.10	- 383,749.27	562,963.33	1,025,600.06
Cash at beginning of reporting year	7,992,781.80	7,217,999.67	7,594,797.92	8,643,101.72	8,117,147.09	8,879,331.30	8,481,326.96	8,304,924.59	8,906,246.90	8,839,167.80	8,455,418.53	7,992,781.80
Cash at end of reporting year	7,217,999.67	7,594,797.92	8,643,101.72	8,117,147.09	8,879,331.30	8,481,326.96	8,304,924.59	8,906,246.90	8,839,167.80	8,455,418.53	9,018,381.86	9,018,381.86

18.3.2 Southern Midlands Council Community Small Grants Program 2015

AUTHOR COMMUNITY RECREATION OFFICER (G HUNT)
DATE 16TH JUNE 2015

ENCLOSURE: 1. 2015 SMC Community Small Grants Application Form
2. 2015 SMC Community Small Grants Guidelines
3. 2015 SMC Community Small Grants Timetable

BACKGROUND

Council would recall that the genesis of the Southern Midlands Council Community Small Grants Program was a recommendation in the Southern Midlands Recreation Plan Report – April 2006

[Extract]

Recommendation:

Introduce a separate grant allocation to focus on supporting sporting clubs and community groups in improving recreation programs and services within the municipality.

Rationale:

Similar to other Local Councils, a more formal grants scheme should be initiated to assist local clubs, groups and organisations to improve their programs and services. The funding should be in the order of \$20,000-30,000/year given the identified needs of the clubs/groups and the potential to achieve substantial roll-on benefits back to the community – this would formalise some of the funding now provided but under clear guidelines. It is suggested that the sport and recreation grants be focused on improving training and programming, supporting the start-up of new sports and recreational activities, supporting junior development programs and targeted programs for special need groups

This Report along with its recommendations was adopted. Originally Council determined that there should be two application rounds per year, and depending on the budgetary position, \$15,000 per round should be made available. Subsequently a set of Guidelines and an Application Form titled Southern Midlands Community Small Grants were developed. During the 2010/11 budget discussions it was resolved that Council consolidate the funding rounds to one per year (September) and that the funding be revised to \$20,000 for that one round.

Over time, Council has spread the range of eligible applicants to include community groups and service providers who undertake programs / projects that benefit southern midlands residents.

CURRENT POSITION

2015 will be the 10th round of the Grants Program that Council have offered, with the Application Form, Guidelines and Evaluation Process being continually refined to

provide clear and concise information and criteria for community groups and organisations who apply for the grants. The Program time table is attached, and the main points are summarised below:-

Opening Date	8.30 am Monday 27 th July 2015
Closing Date	4.30 pm Friday 28 th August 2015
Fac & Rec C'tee Assessment meeting	10.00 am Friday 4 th September 2015
Full Council Meeting – adopt decisions	10.00 am Wednesday 23 rd September 2015
Grant applicants notified	by 30 th September 2015

At the present time, it has not yet been decided on the amount of funds that will be available for the September 2015 Community Small Grants program, but recent history indicates that it will be in the order of \$20,000 - \$25,000.

RECOMMENDATION

That the information be received

DECISION

Vote For	Councillor	Vote Against
	Mayor A E Bisdee OAM	
	Dep. Mayor A O Green	
	Clr A R Bantick	
	Clr E Batt	
	Clr B Campbell	
	Clr D F Fish	
	Clr D Marshall	

18.3.3 Local Government Association of Tasmanian (LGAT) – 2015 By-election

AUTHOR EXECUTIVE ASSISTANT (K BRAZENDALE)

DATE 18TH JUNE 2015**ISSUE****Call for nominations for the position of President of the Local Government Association of Tasmania.****BACKGROUND / DETAIL**

Following the recent passing of Mayor Barry Jarvis, and as per the Rules of the Association, an Election for President of the Association is required.

Nominations are now invited from LGAT members and must be received at the Tasmanian Electoral Commission by 30th July 2015. The term of the position is until the next full GMC election.

Human Resources & Financial Implications – Nil.**Community Consultation & Public Relations Implications – Nil.****Policy Implications – Nil.****Priority - Implementation Time Frame – nominations close on 230th July 2015 at 5.00 p.m.****RECOMMENDATION****For Councils consideration.****DECISION**

Vote For	Councillor	Vote Against
	Mayor A E Bisdee OAM	
	Dep. Mayor A O Green	
	Clr A R Bantick	
	Clr E Batt	
	Clr B Campbell	
	Clr D F Fish	
	Clr D Marshall	

18.3.4 Financial Management Strategy 2014/15 to 2023/24 (incorporating Long-term Financial Management Plan)

File Ref:

AUTHOR GENERAL MANAGER
DATE 18th JUNE 2015

ENCLOSURE: Financial Management Strategy 2014/15 to 2023/24 (incorporating Long-term Financial management Plan)

ISSUE

Council to formally endorse the Southern Midlands Council Financial Management Strategy 2014/15 to 2023/24 (incorporates the Long-term Financial Management Plan) in accordance with sections 70 and 71 of the *Local Government Act 1993*.

BACKGROUND

Sections 70 and 71 of the *Local Government Act 1993* requires Council to prepare a long-term financial management plan and financial management strategy for the municipal area. The following is an extract from the Act:

“70. Long-term financial management plans

(1) A council is to prepare a long-term financial management plan for the municipal area.

(2) A long-term financial management plan is to be in respect of at least a 10 year period.

(3) A long-term financial management plan for a municipal area is to –

(a) be consistent with the strategic plan for the municipal area; and

(b) refer to the long-term strategic asset management plan for the municipal area; and

(c) contain at least the matters that are specified in an order made under section 70F as required to be included in a long-term financial management plan.

70A. Financial management strategies

(1) A council is to prepare a financial management strategy for the municipal area.

(2) A financial management strategy for a municipal area is to –

(a) be consistent with the strategic plan for the municipal area; and

(b) contain at least the matters that are specified in an order made under section 70F as required to be included in a financial management strategy.

In relation to the matters specified in an order under section 70F, the following is an extract from the *Local Government (Content of Plans and Strategies) Order 2014* relating to long-term financial management plans and financial management strategies.

“5. Long-term financial management plan

(1) In this clause –

***long-term financial management plan of a council**, means a long-term financial management plan prepared by the council in accordance with section 70 of the Act.*

(2) A long-term financial management plan of a council is required to include the following matters:

(a) the estimated revenues and expenses for each financial year of the plan, including the revenues and expenses in relation to each of the following matters:

(i) all capital works;

(ii) all capital expenditure;

(iii) all asset management requirements identified, as required under clause 7(2)(b), in the long-term strategic asset management plan;

(b) for each financial year of the plan, a statement of comprehensive income, including estimates of –

(i) recurrent revenue; and

(ii) recurrent expenses; and

(iii) underlying surplus or deficit; and

(iv) net surplus or net deficit; and

(v) comprehensive result;

(c) for each financial year of the plan, a statement of financial position, including estimates of –

(i) current and non-current assets; and

(ii) current and non-current liabilities; and

(iii) net assets; and

(iv) equity, including reserves;

(d) for each financial year of the plan, a cash flow statement, including estimates of –

(i) receipts, payments, dividends and net cash from operational activities, financial activities including loan borrowings, and investment activities; and

(ii) net increases or net decreases in cash held; and

(iii) cash and cash equivalents held at the beginning of the period; and

(iv) cash and cash equivalents held at the end of the period;

(e) a description of the financial management strategies to be adopted by the council, including financial targets and their rationale;

(f) a comparison of projected financial performance against targets (determined by the council) for financial indicators, including those indicators specified in an order made under section 84(2A) of the Act, for each financial year included in the long-term financial plan;

(g) all assumptions used in the development of the estimates referred to in paragraphs (a), (b), (c) and (d).

(3) For the purposes of subclause (2)(d)(i), the estimates are to include separate estimates in respect of renewal, upgrade and new capital expenditure in relation to the activities referred to in that clause.

6. Financial management strategy

(1) In this clause –

financial management strategy of a council means a financial management strategy prepared by the council in accordance with section 70A of the Act.

(2) A financial management strategy of a council is required to include the following matters:

(a) an overview of the purpose and intent of the strategy;

(b) the financial principles that are to guide the determination of the financial management strategies;

(c) the key financial management strategies that are to be employed;

(d) the financial aims and targets of the council.”

DETAIL

The Financial Management Strategy & Long Term Financial Management Plan (FMS) is prepared to provide the Southern Midlands Council with direction and context for decision making in the allocation, management and use of Council’s financial resources.

The strategy has been prepared to guide Council in its financial decision-making ensuring that the following principles are followed:

- The community’s finances will be managed responsibly to enhance the wellbeing of residents
- Council will maintain community wealth to ensure that the wealth enjoyed by today’s generation may also be enjoyed by tomorrow’s generation
- Council’s financial position will be robust enough to recover from unanticipated events, and absorb the volatility inherent in revenues and expenses
- Resources will be allocated to those activities that generate community benefit.

The enclosed Financial Management Strategy 2014/15 to 2023/2024 (incorporating the Long-term Financial Management Plan) has been revised and the 2013/14 actuals are now used as the base figures. This review process is undertaken on an annual basis as part of the budgeting process for the forthcoming period.

The revised Strategy and financial management plan are submitted for Council endorsement. Detailed comment will be provided at the meeting.

Human Resources & Financial Implications – Refer detail provided.

Community Consultation & Public Relations Implications – N/A

Policy Implications – Policy document.

Priority - Implementation Time Frame – ongoing.

RECOMMENDATION

THAT Council endorse the Southern Midlands Council Financial Management Strategy 2014/15 to 2023/24, which incorporates the Long-term Financial Management Plan.

DECISION

Vote For	Councillor	Vote Against
	Mayor A E Bisdee OAM	
	Dep. Mayor A O Green	
	Clr A R Bantick	
	Clr E Batt	
	Clr B Campbell	
	Clr D F Fish	
	Clr D Marshall	

18.3.5 2015/2016 Loan Borrowing

AUTHOR FINANCE OFFICER (C PENNICOTT)
 DATE 18TH JUNE 2015

ISSUE

Council to endorse borrowing \$250,000 in accordance with the 2015-16 Budget and approved Treasury Borrowing Allocation.

BACKGROUND

State Treasury approved a maximum borrowing allocation for the Southern Midlands Council of \$250,000 for the 2015-16 period.

DETAIL

In reference to the 2015/16 Capital Works Estimates, a loan allocation of \$250,000 was committed to finance the purchase of Ground Lighting at the Oatlands and Campania Recreation Grounds.

Comments:

The following loan quotations have been submitted by Tascorp and Commonwealth Bank in response to Council's request for loan funding of \$250,000.

Interest Rate dated 05 June 2015

Tas Public Finance Corp.	\$250,000	20 Year Principal & Interest	Rate: 3.96%
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Commonwealth Bank	\$250,000	20 Year Principal & Interest	Rate: 5.31%
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Human Resources & Financial Implications – The new loan borrowing will increase Council' total loan borrowing (as at 30th June 2015) to \$1,045,553.

Annual loan servicing costs for the Tasmanian Public finance Corporation would amount to \$18,214 for the twenty year period (principal and interest).

Note: CBA option - Annual loan servicing costs would amount to \$20,442 for the twenty year period (principal and interest).

Community Consultation & Public Relations Implications – Nil.

Policy Implications – Nil.

Priority - Implementation Time Frame – Approval is required at this meeting to enable the Loan to be taken up in the 2015/16 financial year.

RECOMMENDATION

THAT Council approve the borrowing of \$250,000 from the Tasmanian Public Finance Corporation. Repayments to be based on a twenty year term at the rate of 3.96%.

DECISION

Vote For	Councillor	Vote Against
	Mayor A E Bisdee OAM	
	Dep. Mayor A O Green	
	Clr A R Bantick	
	Clr E Batt	
	Clr B Campbell	
	Clr D F Fish	
	Clr D Marshall	

18.3.6 2015 / 2016 Annual Plan & Budgets (Operating & Capital)

AUTHOR GENERAL MANAGER (T KIRKWOOD)

DATE 19th JUNE 2015ENCLOSURES: 1. 2015/16 Annual Plan & Operating Budget
2. 2015/16 Capital Works Program Budget**ISSUE**

Formal adoption of the 2015 / 2016 Annual Plan and Budget – Operating and Capital.

BACKGROUNDThe following documents have been updated following the workshops held 26th May, 1st June and 19th June 2015.

1. Annual Plan and Program Budget Operating
2. Estimates Worksheets for Current Expenditure (Operating)
3. Capital Expenditure Estimates – Source of Funds Analysis

DETAIL

The Budget documents are submitted for formal endorsement at this meeting.

RECOMMENDATION**THAT Council formally adopt the 2015/2016 Annual Plan and Budget – Operating and Capital.****DECISION**

Vote For	Councillor	Vote Against
	Mayor A E Bisdee OAM	
	Dep. Mayor A O Green	
	Clr A R Bantick	
	Clr E Batt	
	Clr B Campbell	
	Clr D F Fish	
	Clr D Marshall	

18.3.7 Adoption of 2015-2016 Rates and Charges Resolution

AUTHOR GENERAL MANAGER (T KIRKWOOD)
DATE 19th JUNE 2015

ISSUE

Formal adoption of the 2015 / 2016 Rates and Charges Resolution under the *Local Government Act 1993* and the *Fire Service Act 1979*.

BACKGROUND

Nil.

DETAIL

The following Rates & Charges Resolution (draft) has been based on the outcome of discussions through the budget workshops.

2015/2016 RATES AND CHARGES
RATES RESOLUTION SOUTHERN MIDLANDS COUNCIL

THAT under the *Local Government Act 1993* and the *Fire Service Act 1979*, the Southern Midlands Council has made the following rates and charges upon rateable land within the municipal area of Southern Midlands (“the municipal area”):

General Rates

1. (a) Under section 90 (3) (c) of the *Local Government Act 1993* (“the Act”) Council makes a general rate of 7.8596 cents in each dollar of Assessed Annual Value for all rateable land within the municipal area shown on the valuation list prepared under the *Valuation of Land Act 2001* (“the valuation list”), subject to a minimum amount of \$297.00

(b) Under sections 107 (1) (a) of the Act the Council also declares that the general rate is varied according to the use or predominant use of the land (as classified by the Valuer-General on the valuation list) and a rate of 7.5649 cents in each dollar of Assessed Annual Value applies for all rateable land classified as Primary Production, subject to a minimum amount of \$297.

Waste Management Charge

2. Under section 94 (1) of the Act Council makes a separate services charge in respect of the service of waste management called the Waste Management Charge upon all rateable land, which is capable of use for residential purposes, and Council declares that the charge is to be calculated in accordance with the following formulae:

- a) for rateable land upon which a dwelling or dwellings are constructed:

Waste Management Charge = \$118 x D, where D is the number of dwellings on the rateable land, capable of being occupied.

- b) for rateable land upon which no dwelling is constructed:

Waste Management Charge = \$40.00

Garbage Removal Charge

3. a) Under section 94 (1) of the Act Council makes a separate services charge of \$132.00 in respect of the service of waste management called the Garbage Removal Charge upon all rateable land.
- b) Under section 107 (1) (c) and section 94 (3A) of the Act the Council declares that the Garbage Removal Charge is varied according to the locality of the land and the level of service provided as follows:
- (i) for the land identified by Property Identification Number 7462339 the charge is \$2,772.00;
- (ii) for land in the Broadmarsh/Elderslie areas to which the Council provides a fortnightly garbage removal service (utilising wheelie bins) and kerbside recycling service, the charge is \$185.00.
- (iii) for land in the Tunbridge area to which the Council provides a fortnightly garbage removal service (utilising wheelie bins) and kerbside recycling service, the charge is \$185.00.
- (iv) for land to which the Council does not provide either a weekly garbage removal service and kerbside recycling service, or a fortnightly garbage removal service (utilising wheelie bins) and kerbside recycling service, the charge is zero.

Fire Service Contributions

4. For the Council's contribution to the State Fire Commission:-
- (a) for land within the Oatlands & Kempton Volunteer Brigade Rating District an amount of 0.391 cents in the dollar on the assessed annual value of all rateable land subject to a minimum amount of \$38.00;

- (b) for all other land in the municipal area an amount of 0.315 cents in the dollar on the assessed annual value of the land subject to a minimum amount of \$38.00.

Instalments

- 5. These rates and charges are for the year commencing 1st July, 2015 and ending 30th June 2016 and are payable by 4 equal instalments, the first payable 30 days after the issue of the rates notices, the second by 4.30 p.m. on 30th November 2015, the third by 4.30 p.m. on 29th January 2016 and the fourth by 4.30 p.m. on 31st March 2016.

Where a ratepayer elects to enter into an arrangement to pay the current rates and charges by monthly, fortnightly, or weekly instalments via one of the electronic payment options (including direct debit), then the instalment amounts will be calculated to settle the debt by 30th June 2016. Penalty and interest will not be applied on any of the 2015-16 rates and charges at the relevant date, provided that the instalment arrangements are adhered to. In the event of default, penalty and interest is to be calculated on the outstanding amounts.

Late Payments

- 6. Penalty: A penalty of 5% applies to any rate or charge that is not paid on or before the date it falls due.

Interest: In addition to the penalty, interest under section 128 of the *Local Government Act 1993* will be charged at the rate of 7.5% per annum.

Discount

- 7. A discount of 1.7% will apply to all rates and charges paid in full within 30 days after the date of issue. This discount is not applicable to rates and charges which are paid in instalments. The payment due date will appear on the rates notice.

RECOMMENDATION

THAT Council adopt the 2014-15 Rates and Charges resolution as presented.

DECISION

Vote For	Councillor	Vote Against
	Mayor A E Bisdee OAM	
	Dep. Mayor A O Green	
	Clr A R Bantick	
	Clr E Batt	
	Clr B Campbell	
	Clr D F Fish	
	Clr D Marshall	

19. INFORMATION BULLETINS

Refer enclosed Bulletin dated 18th June 2015.

Information Bulletin dated 6th June 2015, has been circulated since previous meeting.

RECOMMENDATION

THAT the Information Bulletins dated 6th June 2015 and 18th June 2015 be received and the contents noted.

DECISION

Vote For	Councillor	Vote Against
	Mayor A E Bisdee OAM	
	Dep. Mayor A O Green	
	Clr A R Bantick	
	Clr E Batt	
	Clr B Campbell	
	Clr D F Fish	
	Clr D Marshall	

20. MUNICIPAL SEAL

20.1 SPORTS LIGHTING GRANT FROM COMMUNITIES SPORT & RECREATION TASMANIA FOR THE OATLANDS AND THE CAMPANIA RECREATION GROUNDS FORMAL SIGNING /SEALING OF THE DEED OF AGREEMENT

AUTHOR MANAGER COMMUNITY & CORPORATE DEVELOPMENT
 (A BENSON)
DATE 18TH JUNE 2015

ATTACHMENT: Covering Letter to Grant Deed of Agreement
ENCLOSURE: Grant Deed of Agreement

DETAIL

Council is aware of the establishment of the sports lighting project for the Oatlands and the Campania recreation Grounds as it has been the subject of a number of report to Council

As part of the project and given Council are investing considerable funds in the project it was agreed to submit a grant application to Communities Sport & Recreation Tasmania – Department of Premier & Cabinet under their 2015 Major Grant Program. The maximum amount that is available under the Major Grant Program is \$80,000. Council were successful in achieving the maximum amount.

The Deed of Agreement is required to be signed and returned to the CS&RT as a matter of urgency, therefore this report seeks the formal ratification of along with the signing and sealing of the Grant Deed

The following is specific to this project;

GRANT BODY

*Communities Sport & Recreation Tasmania
Department of Premier & Cabinet
2015 Major Grants Program*

APPROVED PURPOSE

To assist Southern Midlands Council to install sports lighting at Oatlands and Campania Recreation Grounds

GRANT AMOUNT

\$80,000 paid up front to Council upon receipt of an invoice

COUNCIL CONTRIBUTION TO THE PROJECT

Under this grant program there is a minimum of 50% - 50% funding from both Council and the funding body

To support this project Council set aside considerable funds which have been the subject of previous reports.

An Expression of Interest was formally advertised, followed by a Tender in accordance with Council's Code of Tenders & Contract. This was the first use of Council's newly established E Procurement Portal for electronic Tender management / submission.

Council appointed FortEng Electrical Consulting Engineers as Project Designers and Superintendent. Stowe Australia Pty Ltd was the successful contractors.

The projects at both sites have achieved Practical Completion.

GRANT PERIOD

23rd December 2014 to 30th June 2016

COUNCIL BUSINESS UNIT

Community & Corporate Development

SMC PROJECT MANAGER

Andrew Benson, Manager Community & Corporate Development

Human Resources & Financial Implications – As detailed above.

Community Consultation & Public Relations Implications – Consultation has been through the formal Development Application (DA) process as well as the briefing of adjoining property owners in Oatlands prior to the DA submission. The clubs have also been the subject of considerable engagement.

Web site Implications – Brief project outline to be prepared for the SMC web site

Policy Implications – NA

RECOMMENDATION

THAT Council Sign and Seal the Grant Deed of Agreement from Communities Sport & Recreation Tasmania – Department of Premier & Cabinet for the funding of \$80,000 to assist Southern Midlands Council to install sports lighting at Oatlands and Campania Recreation Grounds

DECISION

Vote For	Councillor	Vote Against
	Mayor A E Bisdee OAM	
	Dep. Mayor A O Green	
	Clr A R Bantick	
	Clr E Batt	
	Clr B Campbell	
	Clr D F Fish	
	Clr D Marshall	

Department of Premier and Cabinet
Communities, Sport and Recreation Tasmania

Ground Floor, 144 Macquarie Street HOBART TAS 7000 Australia
GPO Box 123 HOBART TAS 7001 Australia
Ph: 03 6165 5086 Fax: 03 6233 4164
Web: www.sportandrecreation.tas.gov.au
Email: sportrec@dpact.tas.gov.au

Enquiries: David Clarke
Phone: 03 6165 5082
E-mail: david.clarke@dpact.tas.gov.au

SCANNED

SOUTHERN MIDLANDS COUNCIL

Rec'd 20 MAY 2015

File no

104229



Mr Tim Kirkwood
General Manager
Southern Midlands Council
PO Box 21
OATLANDS TAS 7120

27 MAY 2015

Dear Mr Kirkwood

I am pleased to provide payment documents relating to the funding of the Southern Midlands Council from the 2015 Major Grants Program. Your organisation has been granted \$80 000 to install sports lighting at the Oatlands and Campania Recreation Grounds.

In accordance with the program guidelines, all applicants who are offered a grant of more than \$10 000 are required to accept this offer by entering into a grant deed with the Crown, through Communities, Sport and Recreation Tasmania (CSRT).

It is a requirement of this funding arrangement that the Southern Midlands Council provides a final report and acquits the grant as detailed in Item 7 (clause 7.2) of the grant deed. CSRT will provide report templates prior to the due date.

The following documents are enclosed to facilitate finalisation of the funding arrangement and payment of the grant:

- Two copies of the grant deed. To accept this offer, please sign and seal both copies of the deed. Please do not date these deeds. Please return both signed deeds to CSRT at the above address.
- An electronic funds transfer form. To facilitate payment of funds electronically, please complete and sign the enclosed form and return it with the completed deeds.

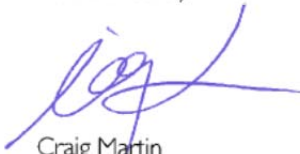
To enable payment, please provide a tax invoice for \$80 000 plus GST and include it with all your completed documents. A sample tax invoice has been provided to assist you.

Please return all payment documents to CSRT within five business days if possible, so as to assist us in processing your payment before the end of the financial year.

A complete listing of the successful applicants under this program will be available on CSRT's website at www.sportandrecreation.tas.gov.au or on request.

Should you have any queries, please contact Ms Heather Smith, CSRT's Grants Officer by telephone on (03) 6232 7719.

Yours sincerely



Craig Martin
Deputy Director

Encl.

20.2 DEED OF AGREEMENT WITH LIONS TASMANIA FOR THE USE OF THEIR AMENITIES FACILITY AT THE PROPOSED COMMUNITY LEARNING & DEVELOPMENT CENTRE AT THE FORMER LEVENDALE PRIMARY SCHOOL

AUTHOR MANAGER COMMUNITY & CORPORATE DEVELOPMENT
(A BENSON)

DATE 18TH JUNE 2015

ENCLOSURES: 1. Confidential Levendale Proposal by Edmund Rice Foundation
 2. Deed of Agreement

BACKGROUND

In the June 2014 Council meeting, after considerable investigation it was resolved to accept the Department of Education’s offer to “take-over” the former Levendale Primary School. Since that time the Edmund Rice Foundation has committed to utilise the site for its Tasmanian hub for youth engagement activities. A formal agreement is in preparation by the Edmund Rice Foundation for consideration by Council in the near future, as they are planning out their 2015/2016 calendar of events. A Confidential Proposal from the Edmund Rice Foundation is attached that outlines their aspirations for the site.

DETAIL

If the Levendale site is to be used for overnight or longer stays by participants, the accommodation requirements are an issue, as there are no shower or laundry facilities on site.

In discussions with Janice McConnon and Mayor Kerry Vincent from Sorell it came to light that through the disaster recovery effort of the 2012 Dunalley fires Hazell Bros and Lions Tasmania had provided an amenities facility at Dunalley for use during the disaster recovery period and that the period of its effective use was coming to an end at Dunalley.

The facility was a large site shed toilet block (approximately 12m x 3m) that Hazell Bros owned and through support by various parties, including Lion Tasmania (through Sorell Lions) the Housing Industry Association (HIA), and others, undertook a reconstruction of the shed and transformed it into an amazingly efficient and effective amenities facility. This inter alia comprises a fully functioning laundry facility (three washing machines and three dryers), disability accessible ablution facilities plus two family ablution facilities (refer to images in the Deed of Agreement).

Lions Tasmania purchased the Amenities Facility off Hazell Bros and it is now in Lions ownership. There were a number of organisations that approached Lions to request the amenities facility. Deputy General Manager, Andrew Benson, supported by Mayor Vincent and Janice approached Lions Tasmania and entered into discussions with them

outlining the benefits of the relationship between Lions Tasmania and the Levendale Community Learning & Development Centre (the former Levendale Primary School). The Deputy General Manager prepared a draft Agreement for consideration by Lions Tasmania. Deputy Mayor Alex Green and the Deputy General Manager met with Lions Tasmania representatives, Ken Gatehouse (Chairman of the Recovery Taskforce) and Robin Pulford, Cabinet Secretary of Lions Tasmania. Agreement was reached and the Deed of Agreement presented to Council is the outcome of those discussions.

This Amenities Facility and the investment of Lions Tasmania in the Levendale Community Learning & Development Centre is a tremendous windfall for Council. It is estimated that the replacement value of the Amenities Facility would be in the order of \$80,000. Whilst the relocation will be at Council's expense there has been a commitment by Mayor Vincent that he, through Bendigo Bank and other sources that he will ensure that Southern Midlands does not bear the brunt of the costs as he sees Levendale as a regional facility, covering Oatlands to Bothwell to Nubeena, to Triabunna. In reality the Edmund Rice Foundation are looking at creating Levendale as their State HQ.

Human Resources & Financial Implications – As detailed above a budget allocation of \$20,000 has been lodged for budget consideration, however these funds will be able to be recovered over time as part of the “rental arrangement” with site users.

Community Consultation & Public Relations Implications – Broad consultation has been undertaken in respect of the future of the former Levendale Primary School with the Levendale Community, who appear to be totally supportive of Council's endeavours. “The heart of the Community will be retained” was the words I can recall from a meeting at Levendale in recent times

Web site Implications – Brief project outline to be prepared for the SMC web site

Policy Implications – Policy positions in respect of the future use of the site will be subject to a future report to Council.

RECOMMENDATION

THAT Council Sign and Seal the Deed of Agreement between Southern Midlands Council and Lions Tasmania for the transfer of the Lions Amenities Facility to the former Levendale Primary School as per the Deed of Agreement.

DECISION

Vote For	Councillor	Vote Against
	Mayor A E Bisdee OAM	
	Dep. Mayor A O Green	
	Clr A R Bantick	
	Clr E Batt	
	Clr B Campbell	
	Clr D F Fish	
	Clr D Marshall	

21. CONSIDERATION OF SUPPLEMENTARY ITEMS TO THE AGENDA

Council to address urgent business items previously accepted onto the agenda.

RECOMMENDATION

THAT Council move into “Closed Session” and the meeting be closed to the public.

DECISION

Vote For	Councillor	Vote Against
	Mayor A E Bisdee OAM	
	Dep. Mayor A O Green	
	Clr A R Bantick	
	Clr E Batt	
	Clr B Campbell	
	Clr D F Fish	
	Clr D Marshall	

CLOSED COUNCIL AGENDA

22. BUSINESS IN “CLOSED SESSION “

EXCLUDED FROM THE AGENDA PURSUANT TO SECTION 15 (2) OF THE LOCAL GOVERNMENT (MEETING PROCEDURES) REGULATIONS 2005.

**T F KIRKWOOD
GENERAL MANAGER**

EXCLUDED FROM THE AGENDA PURSUANT TO SECTION 15 (2) OF THE LOCAL GOVERNMENT (MEETING PROCEDURES) REGULATIONS 2005.

**T F KIRKWOOD
GENERAL MANAGER**

RECOMMENDATION

THAT Council move out of “Closed Session”.

DECISION

Vote For	Councillor	Vote Against
	Mayor A E Bisdee OAM	
	Dep. Mayor A O Green	
	Clr A R Bantick	
	Clr E Batt	
	Clr B Campbell	
	Clr D F Fish	
	Clr D Marshall	

RECOMMENDATION

THAT Council endorse the decision made in “Closed Session”.

DECISION

Vote For	Councillor	Vote Against
	Mayor A E Bisdee OAM	
	Dep. Mayor A O Green	
	Clr A R Bantick	
	Clr E Batt	
	Clr B Campbell	
	Clr D F Fish	
	Clr D Marshall	

23. CLOSURE