

SOUTHERN  
MIDLANDS  
COUNCIL



# **MINUTES**

## **ORDINARY COUNCIL MEETING**

---

Wednesday, 24<sup>th</sup> March 2021  
10.00 a.m.

Woodsdale Hall  
2310 Woodsdale Road, Woodsdale

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## OPEN COUNCIL MINUTES

MINUTES OF AN ORDINARY MEETING OF THE SOUTHERN MIDLANDS COUNCIL  
HELD ON WEDNESDAY, 24<sup>TH</sup> MARCH 2021 AT THE WOODSDALE  
COMMUNITY HALL COMMENCING AT 10:01 A.M.

### 1. PRAYERS

Rev Dennis Cousens recited prayers.

### 2. ATTENDANCE

Mayor AO Green, Deputy Mayor E Batt, Clr A Bantick, Clr A Bisdee OAM, Clr K Dudgeon, Clr D Fish, Clr R McDougall

Mr T Kirkwood (General Manager), Mr A Benson (Deputy General Manager), Mrs J Crosswell (Executive Assistant).

### 3. APOLOGIES

Nil.

### 4. MINUTES

#### 4.1 Ordinary Council meeting

The Minutes (Open Council Minutes) of the previous meeting of Council held on the 23<sup>rd</sup> February 2021, as circulated, are submitted for confirmation.

#### DECISION

*Moved by Clr R McDougall, seconded by Clr A Bisdee OAM*

**THAT the Minutes (Open Council Minutes) of the previous meeting of Council held on 23<sup>rd</sup> February 2021, as circulated, be confirmed.**

#### CARRIED

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A O Green	✓	
Clr A Bantick	✓	
Clr A E Bisdee OAM	✓	
Clr K Dudgeon	✓	
Clr D F Fish	✓	
Clr R McDougall	✓	

## 4.2 Special Committees of Council Minutes

### 4.2.1 Special Committees of Council - Receipt of Minutes

The Minutes of the following Special Committee of Council, as circulated, are submitted for receipt:

- Woodsdale Community Memorial Hall Minutes – Monday 1<sup>st</sup> February 2021
- Southern Midlands Emergency Management Committee – Tuesday 16<sup>th</sup> March 2021

### RECOMMENDATION

**THAT the minutes of the above special committee of Council be received.**

### DECISION

*Moved by Cllr K Dudgeon, seconded by Cllr A Bisdee OAM*

**THAT the minutes of the above special committees of Council be received.**

### CARRIED

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A O Green	✓	
Cllr A Bantick	✓	
Cllr A E Bisdee OAM	✓	
Cllr K Dudgeon	✓	
Cllr D F Fish	✓	
Cllr R McDougall	✓	

### 4.2.2 Special Committees of Council - Endorsement of Recommendations

The recommendations contained within the minutes of the following Special Committees of Council are submitted for endorsement.

- Woodsdale Community Memorial Hall Minutes – Monday 1<sup>st</sup> February 2021
- Southern Midlands Emergency Management Committee – Tuesday 16<sup>th</sup> March 2021

**RECOMMENDATION**

**THAT the recommendations contained within the minutes of the above Special Committees of Council be endorsed.**

**DECISION**

*Moved by Cllr R McDougall, seconded by Cllr K Dudgeon*

**THAT the minutes of the above special committees of Council be endorsed.**

**CARRIED**

<b>DECISION</b>		
<b>Councillor</b>	<b>Vote FOR</b>	<b>Vote AGAINST</b>
Mayor A O Green	✓	
Cllr A Bantick	✓	
Cllr A E Bisdee OAM	✓	
Cllr K Dudgeon	✓	
Cllr D F Fish	✓	
Cllr R McDougall	✓	

**4.3 Joint Authorities (Established Under Division 4 of The Local Government Act 1993)**

**4.3.1 Joint authorities - Receipt of Minutes**

The Minutes of the following Joint Authority Meetings, as circulated, are submitted for receipt:

- Nil.

**DECISION NOT REQUIRED**

**4.3.2 Joint Authorities - Receipt of Reports (Annual & Quarterly)**

Reports prepared by the following Joint Authorities, as circulated, are submitted for receipt:

- Nil.

**DECISION NOT REQUIRED**

## 5. NOTIFICATION OF COUNCIL WORKSHOPS

In accordance with the requirements of the *Local Government (Meeting Procedures) Regulations 2015*, the Agenda is to include details of any Council workshop held since the last meeting.

One workshop has been held since the last Ordinary Meeting.

A workshop was held on the 15<sup>th</sup> March 2021.

Attendance: Mayor A Green, Deputy Mayor E Batt, Clrs A Bantick, K Dudgeon, D Fish and R McDougall.

Apologies: Clr A E Bisdee OAM.

Also in Attendance: T Kirkwood, A Benson, D Cundall, J Crosswell, G Green, M Weeding.

The purpose of the workshop was to consider and discuss the following items:

- **Climate Change Initiatives**

Graham Green attended the workshop to discuss:

- Solar Panel proposal – Kempton Works Depot
- LGAT Climate Change Survey; and
- Other potential energy efficiency project options for 2021-22

The following outcomes were noted:

- Kempton Depot – Solar Panels – business case does not support the installation of solar panels at this site
- Council Chambers, Kempton – business case supports the installation of additional panels (estimated cost \$12,500) – to be considered as a Budget item
- Purchase of an electric or hybrid Vehicle – to be further considered

- **Lake Dulverton Water Supply**

Maria Weeding attended the workshop to discuss an option(s) to secure an additional water supply for Lake Dulverton. This included presentation of the background information relating to historic water levels.

The outcomes of the workshop are reported separately on the Council Meeting Agenda (Closed Session Item)

- **Property Matter - Oatlands**

The outcomes of the workshop are reported separately on the Council Meeting Agenda (Closed Session Item).

- **Cat Management Strategy**

The preparation of a Cat Management Strategy dates back to March 2020 when the Southern Tasmanian Councils Authority provided in-principle support for the development of a Regional Strategy. This decision followed the allocation of funds by the



State Government to employ three Regional Cat Management Coordinators to help progress cat management in Tasmania. The Southern Coordinator is hosted by Kingborough Council.

Following preliminary consideration of the Strategy, no specific feedback or comments relating to the document were noted, acknowledging that the Strategy is based on an 'opt-in' approach based on available resources, and taking into account the extent of the problem within each municipal area.

- **2021/2022 Budget Program (Dates / Timelines)**

Budget Program timetable agreed.

- **National Road Safety Strategy 2021-2030**

It was acknowledged that the Strategy does not directly impact on Council, other than the possible need to prepare more detailed assessments (e.g. safety) prior to lodgement of projects associated with 'Roads to Recovery' funding.

Comments to be provided to the Local Government Association of Tasmania, which are to include the need to ensure agricultural machinery (i.e. harvesters etc.) can continue to travel major highways.

## RECOMMENDATION

**THAT a) the information be received; and  
b) Council note and endorse the outcomes of the workshop.**

## DECISION

*Moved by Clr R McDougall, seconded by Clr K Dudgeon*

### THAT:

**a) the information be received; and  
b) Council note and endorse the outcomes of the workshop.**

## CARRIED

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A O Green	✓	
Clr A Bantick	✓	
Clr A E Bisdee OAM	✓	
Clr K Dudgeon	✓	
Clr D F Fish	✓	
Clr R McDougall	✓	

## **6. COUNCILLORS – QUESTION TIME**

### **6.1 Questions (On Notice)**

Regulation 30 of the *Local Government (Meeting Procedures) Regulations 2015* relates to Questions on notice. It states:

- (1) *A councillor, at least 7 days before an ordinary council meeting or a council committee meeting, may give written notice to the general manager of a question in respect of which the councillor seeks an answer at that meeting.*
- (2) *An answer to a question on notice must be in writing.*

Nil.

## 6.2 Questions Without Notice

Section 29 of the *Local Government (Meeting Procedures) Regulations 2015* relates to Questions without notice.

It states:

**“29. Questions without notice**

(1) *A councillor at a meeting may ask a question without notice –*

- (a) of the chairperson; or*
- (b) through the chairperson, of –*
  - (i) another councillor; or*
  - (ii) the general manager.*

(2) *In putting a question without notice at a meeting, a councillor must not –*

- (a) offer an argument or opinion; or*
- (b) draw any inferences or make any imputations – except so far as may be necessary to explain the question.*

(3) *The chairperson of a meeting must not permit any debate of a question without notice or its answer.*

(4) *The chairperson, councillor or general manager who is asked a question without notice at a meeting may decline to answer the question.*

(5) *The chairperson of a meeting may refuse to accept a question without notice if it does not relate to the activities of the council.*

(6) *Questions without notice, and any answers to those questions, are not required to be recorded in the minutes of the meeting.*

(7) *The chairperson of a meeting may require a councillor to put a question without notice in writing.*

An opportunity is provided for Councillors to ask questions relating to Council business, previous Agenda items or issues of a general nature.

**Clr K Dudgeon** – has been approached by a resident of South Parade regarding dust issues associated with the construction of the new Pool. The dust is also contaminating the resident’s water tank.

Issue to be raised with VOS Construction as the responsible contractor.

**Clr A Bantick** – requested a fire hydrant be installed at the top end of Swan Street.

Request to be referred to TasWater as the responsible authority.

|

*Deputy Mayor Edwin Batt and Tim Kirkwood (General Manager) entered the meeting at 10.08a.m*

**Clr R McDougall** – raised a number of issues regarding the Kempton Roadside Stopover, including the need for signage relating to toilet facilities and whether additional enforcements provisions are required (i.e. By-Law).

Signage to be addressed and the broader issue of management be referred for further discussion at a Council workshop.

**Clr A Bisdee OAM** – voiced concerns from Kempton residents after the recent break in and assault at the Kempton Post Office. Suggestion of cameras being installed leading in and out of Kempton.

Identified that there are a number of existing private cameras within the township. It was considered that there is adequate coverage at present.

**Deputy Mayor E Batt** – requested an update on the Jones Subdivision and sought information regarding responsibility for the provision of infrastructure.

The General Manager advised that this detail would be obtained and presented to a Council workshop.

**Deputy Mayor E Batt** – questioned whether there were operational issues associated with the Belgrove Distillery operation.

The General Manager advised that there are a number of issues that are being addressed by Council's Development and Environment staff, in conjunction with the owner.

**Deputy Mayor E Batt** – made reference to the Kempton Memorial Avenue development, including the need for tree maintenance.

The General Manager advised that the Tree Contractor has been requested to schedule maintenance works and that further development of the site will require budget considerations. It was also indicated that the Green Ponds Progress Association, in conjunction with the RSL, were to take an active involvement in development of the site.

## **7. DECLARATIONS OF PECUNIARY INTEREST**

In accordance with the requirements of Part 2 Regulation 8 of the *Local Government (Meeting Procedures) Regulations 2015*, the chairman of a meeting is to request Councillors to indicate whether they have, or are likely to have, a pecuniary interest in any item on the Agenda.

Accordingly, Councillors are requested to advise of a pecuniary interest they may have in respect to any matter on the agenda, or any supplementary item to the agenda, which Council has resolved to deal with, in accordance with Part 2 Regulation 8 (6) of the *Local Government (Meeting Procedures) Regulations 2015*.

Nil.

## 8. CONSIDERATION OF SUPPLEMENTARY ITEMS TO THE AGENDA

In accordance with the requirements of Part 2 Regulation 8 (6) of the *Local Government (Meeting Procedures) Regulations 2015*, the Council, by absolute majority may decide at an ordinary meeting to deal with a matter that is not on the agenda if the General Manager has reported –

- (a) the reason it was not possible to include the matter on the agenda; and
- (b) that the matter is urgent; and
- (c) that advice has been provided under section 65 of the Act.

1. Tunbridge Community Hall – Financial Assistance
2. Community Walks

### RECOMMENDATION

**THAT the Council resolve by absolute majority to deal with any supplementary items not appearing on the agenda, as reported by the General Manager in accordance with the provisions of the *Local Government (Meeting Procedures) Regulations 2015*.**

### DECISION

*Moved by Cllr A Bisdee, seconded by Cllr R McDougall*

**THAT the Council resolve by absolute majority to deal with any supplementary items not appearing on the agenda, as reported by the General Manager in accordance, with the provisions of the *Local Government (Meeting Procedures) Regulations 2015*.**

### CARRIED

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A O Green	✓	
Deputy Mayor E Batt	✓	
Cllr A Bantick	✓	
Cllr A E Bisdee OAM	✓	
Cllr K Dudgeon	✓	
Cllr D F Fish	✓	
Cllr R McDougall	✓	

## 9. PUBLIC QUESTION TIME (SCHEDULED FOR 10.30 A.M.)

In accordance with the requirements of Part 2 Regulation 8 of the *Local Government (Meeting Procedures) Regulations 2015*, the agenda is to make provision for public question time.

In particular, Regulation 31 of the *Local Government (Meeting Procedures) Regulations 2015* states:

- (1) *Members of the public may give written notice to the General Manager 7 days before an ordinary meeting of Council of a question to be asked at the meeting.*
- (2) *The chairperson may –*
  - (a) *address questions on notice submitted by members of the public; and*
  - (b) *invite any member of the public present at an ordinary meeting to ask questions relating to the activities of the Council.*
- (3) *The chairperson at an ordinary meeting of a council must ensure that, if required, at least 15 minutes of that meeting is made available for questions by members of the public.*
- (4) *A question by any member of the public under this regulation and an answer to that question are not to be debated.*
- (5) *The chairperson may –*
  - (a) *refuse to accept a question; or*
  - (b) *require a question to be put on notice and in writing to be answered at a later meeting.*
- (6) *If the chairperson refuses to accept a question, the chairperson is to give reasons for doing so.*

Councillors are advised that, at the time of issuing the Agenda, no questions on notice had been received from members of the public.

Mayor A O Green invited questions from members of the public in attendance.

Four members of the public were in attendance.

### **KATE BOURNE**

Requested the erection of a 'Concealed entrance' sign at 1935 Buckland Road, Woodsdale.

Inspection to be undertaken and appropriate sign to be arranged (if required).

### **YVONNE CRAWFORD**

Questioned why a section of the road (approx. 100 metres) approaching the Bridge (vicinity of her property) had not been reconstructed.

Question taken on notice.

Woodsdale Road – indicated the need for drainage works which is evident following recent rain.

To be referred to Manager Infrastructure & Works.

### **KAYE ROWLANDS**

Raised issue regarding the Aurora Account for the Woodsdale Recreation Ground. Further advised that the issue has been resolved following consultation with Deputy General Manager.

### **JULIA JABOUR (Southern Midlands Regional News) – OATLANDS**

Advice regarding COVID-19 Vaccinations:

Advised Council that Oatlands surgery has been certified as a dispenser for vaccinations. Dates that the rollout will begin to take place is unknown at this stage. Does Council have any additional information?

Advice provided that Council has not received any information relating to the vaccination program.

Conclusion of Public Question Time.

### **DECISION**

*Moved by Cllr D Fish, seconded by Cllr A Bisdee OAM*

**THAT the meeting be adjourned for morning tea at 10.45 a.m.**

### **CARRIED**

<b>DECISION</b>		
<b>Councillor</b>	<b>Vote FOR</b>	<b>Vote AGAINST</b>
Mayor A O Green	✓	
Deputy Mayor E Batt	✓	
Cllr A Bantick	✓	
Cllr A E Bisdee OAM	✓	
Cllr K Dudgeon	✓	
Cllr D F Fish	✓	
Cllr R McDougall	✓	



**DECISION**

*Moved by Deputy Mayor E Batt, seconded by Clr R McDougall*

**THAT the meeting reconvene at 11.08 a.m.**

**CARRIED**

<b>DECISION</b>		
<b>Councillor</b>	<b>Vote FOR</b>	<b>Vote AGAINST</b>
Mayor A O Green	✓	
Deputy Mayor E Batt	✓	
Clr A Bantick	✓	
Clr A E Bisdee OAM	✓	
Clr K Dudgeon	✓	
Clr D F Fish	✓	
Clr R McDougall	✓	

**9.2 Permission to Address Council**

Permission has been granted for the following person(s) to address Council:

- Nil.

**10. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN UNDER  
REGULATION 16 (5) OF THE LOCAL GOVERNMENT (MEETING  
PROCEDURES) REGULATIONS 2015**

Nil.

**11. COUNCIL ACTING AS A PLANNING AUTHORITY PURSUANT TO THE LAND USE PLANNING AND APPROVALS ACT 1993 AND COUNCIL'S STATUTORY LAND USE PLANNING SCHEME**

*Session of Council sitting as a Planning Authority pursuant to the Land Use Planning and Approvals Act 1993 and Council's statutory land use planning schemes.*

**11.1 Development Applications**

Nil.

**11.2 Subdivisions**

Nil.

**11.3 Municipal Seal (Planning Authority)**

Nil.

**11.4 Planning (Other)**

Nil.

**[THIS CONCLUDES THE SESSION OF COUNCIL  
ACTING AS A PLANNING AUTHORITY]**

## **12. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – INFRASTRUCTURE)**

### **12.1 Roads**

**Strategic Plan Reference 1.1**

*Maintenance and improvement of the standard and safety of roads in the municipal area.*

Nil.

### **12.2 Bridges**

**Strategic Plan Reference 1.2**

*Maintenance and improvement of the standard and safety of bridges in the municipality.*

Nil.

### **12.3 Walkways, Cycle ways and Trails**

**Strategic Plan Reference 1.3**

*Maintenance and improvement of the standard and safety of walkways, cycle ways and pedestrian areas to provide consistent accessibility.*

Nil.

### **12.4 Lighting**

**Strategic Plan Reference 1.4**

*Ensure adequate lighting based on demonstrated need / Contestability of energy supply.*

Nil.

### **12.5 Buildings**

**Strategic Plan Reference 1.5**

*Maintenance and improvement of the standard and safety of public buildings in the municipality.*

Nil.

### **12.6 Sewers / Water**

**Strategic Plan Reference(s) 1.6**

*Increase the capacity of access to reticulated sewerage services / Increase the capacity and ability to access water to satisfy development and Community to have access to reticulated water.*

Nil.

### **12.7 Drainage**

**Strategic Plan Reference 1.7**

*Maintenance and improvement of the town storm-water drainage systems.*

Nil.

## 12.8 Waste

**Strategic Plan Reference 1.8**

*Maintenance and improvement of the provision of waste management services to the Community.*

Nil.

## 12.9 Information, Communication Technology

**Strategic Plan Reference 1.9**

*Improve access to modern communications infrastructure.*

Nil.

**12.10 Officer Reports – Infrastructure & Works****12.10.1 Manager – Infrastructure & Works Report**

**Author:** MANAGER INFRASTRUCTURE & WORKS (JACK LYALL)

**Date:** 18 MARCH 2021

**Roads Program**

Maintenance Graders – Operating in the Bowhill Road and Oatlands area. The second grader is preparing roads for sealing, namely Ballyhooly Road and Huntington Tier

The restabalisation program is progressing well with Woodsdale Road having been completed. Eldon Road will be sealed Friday 19<sup>th</sup> March 2021. Native Corners Road will be sealed in the coming weeks.

**Town and General Maintenance**

General town maintenance is continuing.

East Bagdad Road kerb and gutter has been constructed with footpath and landscaping works to be undertaken.

**Waste Management Program**

Additional collections scheduled due to high demand. Improvements have been undertaken as required to adapt to new waste transfer bins. Risk assessments are also being undertaken at each site.

**QUESTIONS WITHOUT NOTICE TO MANAGER, INFRASTRUCTURE & WORKS**

General Manager provided information following the appointment of a new Manager Infrastructure & Works. Mr David Richardson will commence 19<sup>th</sup> April 2021.

**Clr D Fish** – Bowhill Road, Oatlands - commented on the good standard of works

**Clr A Bisdee OAM** – East Bagdad Road Kerb & Gutter – commented on the good standard of works

**Mayor A Green** - Rhyndaston Road – maintenance grading required – report of potholes in certain locations.

**RECOMMENDATION**

**THAT the Infrastructure & Works Report be received and the information noted.**

**DECISION**

*Moved by Clr D Fish, seconded by Clr A Bisdee OAM*

**THAT the Infrastructure & Works Report be received and the information noted.**

**CARRIED**

<b>DECISION</b>		
<b>Councillor</b>	<b>Vote FOR</b>	<b>Vote AGAINST</b>
Mayor A O Green	✓	
Deputy Mayor E Batt	✓	
Clr A Bantick	✓	
Clr A E Bisdee OAM	✓	
Clr K Dudgeon	✓	
Clr D F Fish	✓	
Clr R McDougall	✓	



## 13. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – GROWTH)

### 13.1 Residential

**Strategic Plan Reference 2.1**

*Increase the resident, rate-paying population in the municipality.*

Nil.

### 13.2 Tourism

**Strategic Plan Reference 2.2**

*Increase the number of tourists visiting and spending money in the municipality.*

Nil.

### 13.3 Business

**Strategic Plan Reference 2.3**

*Increase the number and diversity of businesses in the Southern Midlands / Increase employment within the municipality / Increase Council revenue to facilitate business and development activities (social enterprise).*

Nil.

### 13.4 Industry

**Strategic Plan Reference 2.4**

*Retain and enhance the development of the rural sector as a key economic driver in the Southern Midlands / Increase access to irrigation water within the municipality.*

Nil.

## 14. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – LANDSCAPES)

### 14.1 Heritage

#### Strategic Plan Reference – Page 22

3.1.1	Maintenance and restoration of significant public heritage assets.
3.1.2	Act as an advocate for heritage and provide support to heritage property owners.
3.1.3	Investigate document, understand and promote the heritage values of the Southern Midlands.

#### 14.1.1 Heritage Project Program Report

**Author:** MANAGER HERITAGE PROJECTS (BRAD WILLIAMS)

**Date:** 24 MARCH 2021

#### ISSUE

Report from the Manager, Heritage Projects on various Southern Midlands Heritage Projects.

#### DETAIL

During the past two months, Southern Midlands Council Heritage Projects have included:

- Anna Mackrell is currently part-way through her Artist in Residence stay at 79 High Street. She is travelling around the district undertaking a series of landscape works and is working from the building several days a week with public access. Anna will stage an exhibition with the culmination of her residency on April 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup>.
- Review of the Artist in Residence user manual to reflect the move to 79 High Street.
- Enlighten Oatlands planning: Flyers produced & begun putting them out, two articles have gone to SMRN (as part of a series of them leading up to the event). Part two includes an invitation for community to participate by making a float for the street parade, dress up in costume, sporting groups or community groups to have a fundraising food/drinks stall), Facebook page created & content being added, lantern packs – materials being purchased & collated ready for distribution.
- Developing a revised Victoria Hall ‘under floor finds’ exhibit to be installed at SMC council building in Kempton, with volunteer assistance. Supporting interps will focus on the Hall’s use as a cinema.
- The University of Tasmania Geophysics Department have undertaken three days of geophysical surveys of the Oatlands Wesleyan Chapel site and cemetery.
- Go-ahead has been given to a designer for the proposed heritage collections store planning phase.

- Researching and producing a history series for MidFM to air over the next six months.
- Urgent remedial works to the Oatlands Supreme Court House are complete and the building has been re-opened. The western wall has been proposed back into position, core-filled and stabilised with stainless-steel rods. A transverse truss has been inserted above the wagon-head ceiling to provide rigidity to the roof structure and the roof structure has been re-pinned to the walls.
- Experiencing a higher-than-normal number of development applications with heritage assessments required.
- Scoping of essential maintenance works for the Gay Street Community Hall and preparing costings for a forthcoming budget submission.
- Alan Townsend and Linda Clark have finalised another chapter towards the Southern Midlands Wallpaper book.
- Provision of information for an R.M. Williams Outback Magazine article on Oatlands sandstone.

## RECOMMENDATION

**THAT the Heritage Projects Report be received and the information noted.**

## DECISION

*Moved by Deputy Mayor E Batt, seconded by Clr D Fish*

**THAT the Heritage Projects Report be received and the information noted.**

## CARRIED

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A O Green	✓	
Deputy Mayor E Batt	✓	
Clr A Bantick	✓	
Clr A E Bisdee OAM	✓	
Clr K Dudgeon	✓	
Clr D F Fish	✓	
Clr R McDougall	✓	

### 14.1.2 Review of Heritage Collections Policy

**Author:** MANAGER HERITAGE PROJECTS (BRAD WILLIAMS)

**Date:** 24 MARCH 2021

**Enclosure(s):**

*Southern Midlands Council Heritage Collections Policy – May 2007*

*DRAFT Southern Midlands Council Heritage Collections Policy – March 2021*

### ISSUE

To seek Council endorsement of the revised Heritage Collections Policy.

### BACKGROUND

Council's current Heritage Collections Policy was endorsed in May 2007. That policy sought to provide clarity and accountability around what Council collects as a public body in terms of heritage items, including items acquired through day-to-day running of Council (e.g. corporate items, archaeological artefacts etc.). A copy of the current policy is provided here as ATTACHMENT A.

The policy has not been reviewed since 2007. Since that time, a position has been created for a Heritage Collections, Exhibitions and Data Officer which has facilitated an improved approach to collections management and accordingly a review and streamlining of the policy was considered appropriate.

### DETAIL

The proposed policy (ATTACHMENT B) makes the following changes to the existing policy:

- Recognising the Heritage Collections, Exhibitions and Data Officer role.
- Utilising Council's Arts Advisory Committee as the overseer of the policy (that committee did not exist in 2007) rather than a separate 'working group'.
- Recognising a range of procedures manuals that have been produced since 2007.
- Recognising the collections database that has been developed since 2007.
- Refining the policy backing of a range of management methods which have been streamlined and developed since 2007.
- Cutting some unnecessary duplication in wording.
- Re-formatting into the current policy template.

**RECOMMENDATION****THAT:**

- a) receive and note the report; and
- b) Consider endorsement of the Heritage Collections Policy (as amended) at the next Meeting (subject to any further amendments).

**DECISION**

*Moved by Deputy Mayor E Batt, seconded by Cllr A Bisdee OAM*

**THAT:**

- a) Council receive and note the report
- b) Consider endorsement of the Heritage Collections Policy (as amended) at the next Meeting (subject to any further amendments)

**CARRIED**

<b>DECISION</b>		
<b>Councillor</b>	<b>Vote FOR</b>	<b>Vote AGAINST</b>
Mayor A O Green	✓	
Deputy Mayor E Batt	✓	
Cllr A Bantick	✓	
Cllr A E Bisdee OAM	✓	
Cllr K Dudgeon	✓	
Cllr D F Fish	✓	
Cllr R McDougall	✓	

# **Southern Midlands Council**

## **Heritage Collections Policy**



MAY 2007.

Brad Williams – Heritage Project Officer

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## 1. Preamble

### 1.1. *Intent*

The purpose of this *policy* is to provide policy for the management of heritage collections, held by the Southern Midlands Council.

### 1.2. *Definitions*

**Borrower** – Any individual, group, or institution that borrows an *item* from the *collection* under the terms of this *policy*.

**Collection** – The Southern Midlands Council heritage collection, as defined by this policy.

**Conservator/Curator** – A professional Conservator or Curator with a level of experience and/or qualifications/affiliations sufficient to give advice on the conservation, storage or display of items.

**Council** – The Southern Midlands Council (SMC) or delegate, or the former Oatlands or Green Ponds Councils.

**Item** – Any item, object, artifact, photograph or document forming a portion of the *Collection* (may include the plural).

**Policy** – The *Southern Midlands Council Heritage Collections Policy*, including any amendments or revisions.

**SMC** – See *Council*.

### 1.3. *Staffing*

The collection is to be administered by a working group, comprising of:

- SMC General Manager
- SMC Heritage Project Officer
- SMC Records Officer
- An elected member of SMC
- A community representative

The *Working Group* is directly reportable to *Council*.

Day to day management of the collection is the responsibility of the SMC Heritage Project Officer.

Consultants (i.e. *Conservators/Curators*) may be employed where resources allow and at the discretion of the *Working Group*.



#### **1.4. Audit and policy review**

An annual audit of the collection is to be undertaken, which must include:

- Accession of any newly acquired items
- Check of the condition of all items
- Check of environmental conditions of storage facilities

This *Policy* should be reviewed every three years.

#### **1.5 Deviation from policy**

The terms of this *Policy* may only be deviated or amended if agreed to by majority of both the *Working Group* and *Council*.

## **2. General policies**

### **2.1. Procedures manual**

This *Policy* is to be instrumented via a *Procedures Manual*, which details the conservation practices to be followed, including (but not limited to):

- Environmental conditions and maintenance regime of storage facilities
- Packaging, labelling and documentation
- Audit procedure
- Database/catalogue configuration/procedures
- Conservation regime

The *Procedures Manual* must include procedures specific to each of the *Collection Categories* where applicable. The *Procedures Manual* may be reviewed as often as required, with major review subject to Council endorsement.

Development, review and update of the *Procedures Manual* must have professional input from a *Conservator* or *Curator*.

### **2.2. Accessioning**

Accession refers to the process of addition any *item* into the *collection*.

Council may accession any item into the collection by way of purchase, gift or by officially accessioning items already owned by Council. Temporary accessions may be via loan or lease of an *item* (2.2).

Items will only be purchased for accession into the collection if:

- The item fits accession criteria under *Specific collection policies* (3)
- A budget exists for acquisition of the item
- Conservation requirements for the item can be met in perpetuity
- Agreement for accession is achieved by majority of the *Working Group*.

Gifts and donations will only be accessioned into the collection if:

- The item fits accession criteria under *Specific collection policies* (3)
- Full and unconditional transfer of ownership is vested to *Council*
- The donor indemnified *Council* against any liability associated with any item

- Agreement for accession is achieved by majority of the *Working Group*.

Items which are already owned by *Council* will only be accessioned into the collection if:

- The item fits accession criteria under *Specific collection policies* (3).

### **2.3. Database**

A database (catalogue) of all items must be kept, and maintained on a regular basis (as per the *Procedures Manual*). Database fields are to be defined by the *Procedures Manual* and include specific fields for specific collection categories as appropriate.

### **2.4. Incoming loans**

*Council* may seek and accept incoming loans (or lease) of items under the following circumstances:

- An item would fit accession criteria under *Specific collection policies* (3).

And:

- That *Council* can demonstrate adequate provision for security and appropriate environmental conditions for the item, during transport, preparation and display.
- That *Council* agrees to abide by any and all conditions imposed by the legal owner of the item.
- That *Council* carries adequate insurance against loss or damage of the item.

Incoming loans are added to the database as a temporarily accessioned item, with the record made inactive upon return of the item.

### **2.5. Outgoing loans**

*Council* may allow outgoing loans from the collection under the following circumstances:

- The *borrower* will use the item for display in a temporary exhibition, which highlights the contribution the item makes to a place or theme
- The *borrower* can demonstrate a legitimate need to borrow the item for research which may contribute to a greater knowledge of the item, or category/theme to which the item relates

And:

- That the *borrower* can demonstrate adequate provision for security and appropriate environmental conditions for the item, during transport, preparation and display.
- That the *borrower* agrees to abide by any and all conditions imposed by the legal owner of the item.
- That the *borrower* carries adequate insurance against loss or damage of the item.

Third-party loans (i.e. the outward loan of a borrowed item) are not allowable.

*Council* reserves the right to refuse outward loan of any item.

## **2.6. Deaccession**

Deaccession refers to the process of removing any *item* from the *collection*.

*Council* may deaccession any item from the collection if:

- The reason for deaccession is allowable under the *Specific Collection Policies*

And:

- Agreement for deaccession is achieved by majority of the *Working Group*
- A report is endorsed by *Council* stating the intention to deaccession an item and the reasons supporting that intention.
- A six-month 'cooling-off' period applies from the decision to deaccession and actual deaccession of an item

Also:

- Any item to be deaccessioned must be offered to a relevant external not-for-profit institution free-of-charge in the first instance, provided that institution can demonstrate intent to display and maintain the item for public benefit.
- Should no external institution be willing to take an item deaccessioned from the SMC collection, that item may be disposed of by whatever means the *Working Group* see fit.
- No deaccessioned item may become the property of any elected member or staff member of Southern Midlands Council.
- Any funds obtained from the deaccession of any item must be used for a worthwhile purpose towards enhancing or promoting the collection.

## **2.7. Display and public access**

*Council* must endeavour to display items and provide public access to collections, for research and interpretive purposes, provided:

- Display and public access does not provide undue detriment to the condition of the item
- *Council* makes adequate provision for security and appropriate environmental conditions for the item, during transport, preparation and display
- Display/research is guided by professional input in the form of an interpretation plan, research design or similar document

Access via virtual means, i.e. internet or photographs should be considered as a means of facilitating research and interpretation.

*Council* should encourage use of the collection for publication purposes.

## **2.8. Insurance**

An indicative monetary value for each item considered to be worth in excess of \$100 must be recorded in the database, and *Council* must carry adequate insurance against loss of those items.

### **2.9 Disaster preparedness**

Council shall put in place a disaster recovery procedure, which addresses procedure for managing recovery and salvage of the collection in the event of disaster (i.e. damage to buildings housing the collection) and interim measures during repair. This may form part of the procedures manual.

## **3. Specific collection policies**

### **3.1. Collection categories**

The collection will be managed under the following categories:

- Archaeological artifacts
- Corporate
- Objects
- Photographs and art
- Documents

If an item does not fit within these categories, then it will not be collected or retained by Council, unless in exceptional circumstances agreed by the majority of both the *Working Group* and *Council*.

### **3.2. Archaeological artifacts**

#### **3.2.1. Accession**

Archaeological artifacts may be accessioned into the collection under the following circumstances:

- They derive from archaeological excavations initiated by Southern Midlands Council
- They derive from archaeological excavations on a Council owned site

And:

- Ownership of the item is clarified by the General Accession policies (2.1).

Examples may be:

- Artifacts deriving from excavations at the Oatlands Gaol
- Artifacts unearthed during archaeologically monitored works by the Council works crew

#### **3.2.2. Deaccession**

Archaeological artifacts may only be deaccessioned from the collection if:

- It can reasonably be demonstrated that their future research or interpretive value unreasonably outweighs the required conservation resources.
- Better examples of an identical item are retained (provided items do not exhibit greater significance as a set/collection).
- Unprovenanced artifacts with no foreseeable research or display value.

And:

- Deaccession complies with the general deaccession policy (2.4).

### 3.2.3. Loans

Archaeological artifacts may be loaned under the general loan policies (2.2).

## 3.3. Corporate

### 3.3.1. Accession

Items may be accessioned into the corporate collection under the following circumstances:

- They have a direct relationship with Southern Midlands Council (or the former Oatlands or Green Ponds Councils) as a governance body.

And:

- Ownership of the item is clarified by the General Accession policies (2.1)
- They are not required to be transferred to the Archives Office of Tasmania under the Archives Act (1983).

Examples may be:

- Mayoral regalia
- Awards and trophies presented to Council

### 3.3.2. Deaccession

Corporate items may only be deaccessioned from the collection under the following circumstances:

- Documents are determined to be a state archive under the Archives Act (1983), in which case they be transferred to the Archives Office of Tasmania. An exemption from the act may be sought if it considered that the document is best stored, accessed and interpreted on Southern Midlands Council Premises.
- That it can be demonstrated beyond reasonable doubt that an item has no future research, interpretation or display value for Southern Midlands Council.

And:

- Deaccession complies with the general deaccession policy (2.4).

### 3.3.3. Loans

Corporate items may be loaned under the general loan policies (2.2).

## 3.4. Objects

### 3.4.1. Accession

Objects, which do not fit any other category defined in this policy, may be accessioned into the collection under the following circumstances:

- That Council ownership is considered to be the most appropriate means of preservation and public access to the item.

- The item has a connection to a Council owned building, and/or may contribute to the interpretation or significance of that building

And:

- Ownership of the item is clarified by the General Accession policies (2.1).

Examples may be:

- Honour boards
- Oatlands Court House furnishings
- Gaol fixtures which have interpretive potential

### **3.4.2. Deaccession**

Objects may only be deaccessioned from the collection under the following circumstances:

- That it can be demonstrated beyond reasonable doubt that an item has no future research, interpretation or display value for Southern Midlands Council.

And:

- Deaccession complies with the general deaccession policy (2.4).

### **3.4.3. Loans**

Objects may be loaned under the general loan policies (2.2).

## **3.5. *Photographs and art***

### **3.5.1. Accession**

Photographs and art may be accessioned into the collection under the following circumstances:

- They depict a scene or event in the Southern Midlands municipal region
- They depict a prominent person with a connection to the Southern Midlands municipal region, or Southern Midlands Council.

And:

- That ownership by Council is considered the most appropriate means of preservation and public access
- Ownership of the item is clarified by the General Accession policies (2.1).

Examples may be:

- Early photographs of the Oatlands Gaol
- Photograph of the Prince of Wales' visit to Kempton
- Photographs of Councillors (cross referenced to Corporate Collection)

### **3.5.2. Deaccession**

Photographs may only be deaccessioned from the collection under the following circumstances:

- If a significant photograph may be better conserved and accessed via another public information repository (i.e. Archives Office of Tasmania, Tasmanian Museum and Art Gallery).

And:

- Deaccession complies with the general deaccession policy (2.4).

### 3.5.3. Loans

Original photographs may not be loaned. Digital or photographic copies may be made available as deemed reasonable by the *Working Group*.

Art may be loaned under the general loan policies (2.2).

## 3.6. Documents

### 3.6.1. Accession

Documents may be accessioned into the collection under the following circumstances:

- They are original documents, which relate to the history of the Southern Midlands municipal region, or related theme, and that Council ownership is considered the most appropriate means of conservation and public access.
- They are published documents, which relate to the history of the Southern Midlands municipal region, or related theme, and that Council ownership is considered the most appropriate means of conservation and public access.
- They are documents, which relate to heritage projects within the Southern Midlands municipal region, or initiated by Southern Midlands Council.

And:

- Ownership of the item is clarified by the general accession policies (2.1).

But not if:

- They are required as part of Council's working records system.
- They are required to be archived under the *Archives Act DATE*.

Examples may be:

- Historic maps
- Early written accounts of the region
- Reports on archaeological excavations

### 3.6.2. Deaccession

Documents may only be deaccessioned from the collection under the following circumstances:

- If a significant original or published document may be better conserved and accessed via another public information repository (i.e. Archives Office of Tasmania, Tasmanian Museum and Art Gallery, State Library of Tasmania)
- If a particular published document is easily obtainable via another institution.

And:

- Deaccession complies with the general deaccession policy (2.4).

### 3.6.3. Loans

Original documents may not be loaned. Digital or photographic copies may be made available as deemed reasonable.

Published items may be loaned under the general loan policies (2.2).



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Council Policy  
**HERITAGE COLLECTIONS POLICY**

Approved by: Council  
Approved date: 21 April 2021 [TENTATIVE]  
Review date: April 2026

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## 1. PURPOSE

The purpose of this policy is to provide guidance for the management of heritage collections, held by the Southern Midlands Council, in accordance with current best practice in the Galleries, Libraries, Archives and Museums (GLAM) sector.

## 2. OBJECTIVE

- To provide clarity on what Council will collect as a collecting body.
- To provide guidelines for accessioning items into and deaccessioning items from the collection.
- To ensure transparency and accountability around the management and auditing of the collection.
- To support online and exhibition based exposure of the collections

## 3. GENERAL POLICY OPERATION

### 3.1. Staffing

Day to day management of the collection is the responsibility of Council's Heritage Collections, Exhibitions and Data Officer.

Any variation to this policy is to be overseen by Council's Arts Advisory Committee.

Consultants (e.g. Conservators/Curators) may be employed where resources allow and a clear need is demonstrated.

### 3.2. Procedures Manuals

Specific procedures manuals may be developed at the discretion of Council's Heritage Collections, Exhibitions and Data Officer. These may include (but not be limited to):

- Environmental conditions and maintenance regime of storage facilities.
- Packaging, labelling, conservation and documentation procedure.
- Inward and outwards loans procedures.
- Audit procedure.
- Database/catalogue configuration/procedures.
- Disaster preparedness.

### 3.3. Collection Management and Information Retrieval System

A database (catalogue) of all items must be kept and maintained on an ongoing basis.





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**HERITAGE COLLECTIONS POLICY**

Approved by: Council  
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### 3.4. Audit

An annual audit of the collection is to be undertaken, which must include:

- Accession of newly acquired items in a timely manner.
- Check of the condition of all items identified as at high risk of deterioration.
- Check of the condition of a representative sample of all items.
- Check of environmental conditions of storage, display and exhibition facilities.
- A check-list report of item and environmental conditions

### 3.5. Accessioning

Accession refers to the process of addition any item into the collection.

Council may accession any item into the collection by way of purchase, gift or by officially accessioning items already owned by Council. Temporary accessions may be via loan or lease of an item.

Items will only be purchased for accession into the collection if:

- The item fits accession criteria under Specific Collection policies (4.1-4.5).
- A budget exists for acquisition of the item.
- Conservation requirements for the item can be met in perpetuity.

Gifts and donations will only be accessioned into the collection if:

- The item fits accession criteria under Specific Collection Policies (4.1-4.5).
- Full and unconditional transfer of ownership is vested to Council.
- The donor indemnified *Council* against any liability associated with any item.

Items which are already owned by Council, or generated by Council activities, will only be accessioned into the collection if:

- The item fits accession criteria under Specific Collection Policies (4.1-4.5).

### 3.6. Incoming loans

Council may seek and accept incoming loans (or lease) of items under the following circumstances:

- An item would fit accession criteria under Specific Collection Policies (4.1-4.5).

And:

- That Council can demonstrate adequate provision for security and appropriate environmental conditions for the item, during transport, preparation and display.
- That Council agrees to abide by any and all conditions imposed by the legal owner of the item.
- That Council carries adequate insurance against loss or damage of the item.

Incoming loans are added to the database as a temporarily accessioned item, with the record made inactive upon return of the item.



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 Approved date: 21 April 2021 [TENTATIVE]  
 Review date: April 2026

### 3.7. Outgoing loans

Council may allow outgoing loans from the collection under the following circumstances:

- The borrower will use the item for display in a temporary exhibition, which highlights the contribution the item makes to a place or theme.
- The borrower can demonstrate a legitimate need to borrow the item for research which may contribute to a greater knowledge of the item, or category/theme to which the item relates.
- That it is not feasible for the borrower to utilise a copy.

And:

- That the borrower can demonstrate adequate provision for security and appropriate environmental conditions for the item, during transport, preparation and display.
- That the borrower agrees to abide by any and all conditions imposed by the legal owner of the item.
- That the borrower carries adequate insurance against loss or damage of the item.

Third-party loans (i.e. the outward loan of a borrowed item) are not allowable.

Council reserves the right to refuse outward loan of any item.

### 3.8 Deaccession

Deaccession refers to the process of removing any item from the collection.

An item may be deaccessioned from the Corporate, Objects, Photographs and Art and Documents collections if:

- The reason for deaccession is allowable under the Specific Collection Policies (4.1-4.5).

And:

- Agreement for deaccession is achieved by majority of Council's Arts Advisory Committee.
- A six-month 'cooling-off' period applies from the decision to deaccession and actual deaccession of an item.

Also:

- Any item to be deaccessioned must be offered to a relevant external not-for-profit institution free-of-charge in the first instance, provided that institution can demonstrate intent to display and maintain the item for public benefit.
- Should no external institution be willing to take an item deaccessioned from the SMC collection, that item may be disposed of by whatever means the Arts Advisory Committee see fit.
- No deaccessioned item may become the property of any elected member or staff member of Southern Midlands Council.
- Any funds obtained from the deaccession of any item must be used for a worthwhile purpose towards enhancing or promoting the collection.



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 Approved date: 21 April 2021 [TENTATIVE]  
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An item may be deaccessioned from the Archaeological collections at the discretion of the Heritage Collections, Exhibitions and Data Officer as per the Specific Collection Policies (4.1-4.5).

### 3.9. Disaster Preparedness.

A disaster recovery procedure shall be put in place, which addresses procedure for managing recovery and salvage of the collection in the event of disaster (i.e. damage to buildings housing the collection) and interim measures during repair.

## 4. SPECIFIC COLLECTION POLICIES

The collection will be managed under the following categories:

- Archaeological artefacts
- Corporate
- Objects
- Photographs and art
- Documents

If an item does not fit within these categories, then it will not be collected or retained by Council, unless in exceptional circumstances agreed by the majority of the Arts Advisory Committee.

### 4.1. Archaeological artefacts

#### Accession

Archaeological artefacts may be accessioned into the collection under the following circumstances:

- They derive from archaeological excavations initiated by Southern Midlands Council.
- They derive from archaeological excavations on a Council owned site.

And:

- Ownership of the item is clarified by the General Accession Policy (3.5).

#### Deaccession

Archaeological artefacts may only be deaccessioned from the collection if:

- It can reasonably be demonstrated that their future research or interpretive value unreasonably outweighs the required conservation resources.
- Better examples of an identical item are retained (provided items do not exhibit greater significance as a set/collection).
- Unprovenanced artefacts with no foreseeable research or display value.

And:

- Deaccession complies with the General Deaccession Policy (3.8).



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**HERITAGE COLLECTIONS POLICY**

Approved by: Council  
 Approved date: 21 April 2021 [TENTATIVE]  
 Review date: April 2026

#### 4.2. Corporate

##### Accession

Items may be accessioned into the corporate collection under the following circumstances:

- They have a direct relationship with Southern Midlands Council (or the former Oatlands or Green Ponds Councils) as a governance body.

And:

- Ownership of the item is clarified by the General Accession Policy (3.5).
- They are not required to be transferred to the Archives Office of Tasmania under the Archives Act 1983.

##### Deaccession

Corporate items may only be deaccessioned from the collection under the following circumstances:

- Documents are determined to be a state archive under the Archives Act 1983, in which case they be transferred to the Archives Office of Tasmania. An exemption from the act may be sought if it considered that the document is best stored, accessed and interpreted on Southern Midlands Council Premises.
- That it can be demonstrated beyond reasonable doubt that an item has no future research, interpretation or display value for Southern Midlands Council.

And:

- Deaccession complies with the General Deaccession Policy (3.8).

#### 4.3. Objects

##### Accession

Objects, which do not fit any other category defined in this policy, may be accessioned into the collection under the following circumstances:

- That Council ownership is considered to be the most appropriate means of preservation and public access to the item.
- The item has a connection to a Council owned building/site, and/or may contribute to the interpretation or significance of that building/site.

And:

- Ownership of the item is clarified by the General Accession Policy (3.5).

##### Deaccession

Objects may only be deaccessioned from the collection under the following circumstances:

- That it can be demonstrated beyond reasonable doubt that an item has no future research, interpretation or display value for Southern Midlands Council.



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 Review date: April 2026

And:

- Deaccession complies with the General Deaccession Policy (3.8).

#### 4.4. Photographs and art

##### Accession

Photographs and art may be accessioned into the collection under the following circumstances:

- They depict a scene or event in the Southern Midlands municipal region
- They depict a prominent person with a connection to the Southern Midlands municipal region, or Southern Midlands Council.

And:

- That ownership by Council is considered the most appropriate means of preservation and public access
- Ownership of the item is clarified by the General Accession Policy (3.5).

##### Deaccession

Photographs may only be deaccessioned from the collection under the following circumstances:

- If a significant photograph may be better conserved and accessed via another public information repository (i.e. Archives Office of Tasmania, Tasmanian Museum and Art Gallery).

And:

- Deaccession complies with the General Deaccession Policy (3.8).

#### 4.5. Documents

##### Accession

Documents may be accessioned into the collection under the following circumstances:

- They are original documents, which relate to the history of the Southern Midlands municipal region, or related theme, and that Council ownership is considered the most appropriate means of conservation and public access.
- They are published documents, which relate to the history of the Southern Midlands municipal region, or related theme, and that Council ownership is considered the most appropriate means of conservation and public access.
- They are documents, which relate to heritage projects within the Southern Midlands municipal region, or initiated by Southern Midlands Council.

And:

- Ownership of the item is clarified by the General Accession Policy (3.5).

But not if:

- They are required as part of Council's working records system.




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Council Policy  
**HERITAGE COLLECTIONS POLICY**

Approved by: Council  
 Approved date: 21 April 2021 [TENTATIVE]  
 Review date: April 2026

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- They are required to be archived under the Archives Act (1983)

#### Deaccession

Documents may only be deaccessioned from the collection under the following circumstances:

- If a significant original or published document may be better conserved and accessed via another public information repository (i.e. Archives Office of Tasmania, Tasmanian Museum and Art Gallery, State Library of Tasmania)
- If a particular published document is easily obtainable via another institution.

And:

- Deaccession complies with the General Deaccession Policy (3.8).

#### 5. RELATED DOCUMENTS

- Heritage Collections Procedures Manual
- Archives Act (1983)
- Risk Management Policy
- Artist in Residence Policy
- Asset Management Policy
- Volunteer Policy
- Workplace Health and Safety Policy

#### 6. DOCUMENT ADMINISTRATION

This Instruction is a managed document and is to be reviewed every five years or as directed by the General Manager.

This document is Version 2 effective 21 April 2021 [TENTATIVE]. The document is maintained by the Heritage Projects Program for the Southern Midlands Council.

### 14.1.3 Review of Artist in Residence Policy

**Author:** MANAGER HERITAGE PROJECTS (BRAD WILLIAMS)

**Date:** 24 MARCH 2021

**Enclosure(s):**

*Artist in Residence Policy – June 2017*

*DRAFT Artist in Residence Policy – March 2021*

### ISSUE

To seek Council endorsement of the revised Artist in Residence Policy.

### BACKGROUND

Council's current Artist in Residence Policy was endorsed on the 26<sup>th</sup> June 2017. That policy sought to add rigour to the administration and staging of the program of residencies. A copy of the current policy is provided here as ATTACHMENT A.

The policy is not due for review until June 2022, however with the recent change in the program to include 79 High Street as the main 'base' of residencies, at Council's November 2020 meeting it was resolved to request that the policy be reviewed to reflect that change.

Council's Heritage Projects staff reviewed the policy which at Council's request was considered at the Arts Advisory Committee meeting in February 2020. The committee provided support for the reviewed policy.

This report and the reviewed policy are pursuant to those requests from Council.

### DETAIL

The proposed policy (ATTACHMENT B) does not substantially differ from the current policy – the key changes being:

- That the residency will be based at 79 High Street (rather than the Oatlands Gaoler's Residence). Note that this does not exclude use of the Gaoler's Residence or Supreme Court House for additional space if desired.
- The expectation that the artist will open 79 High Street as a gallery space for at least three days per week during their residency.
- Appointment of Council's Arts Advisory Committee as arbitrator of any disputes.
- Setting a single residency to one calendar month (previously 'up to 60 days').
- Omitting reference to availability of the Green Ponds Watch House (now used by a community group).
- Aligning with the Oatlands Commissariat and 79 High Street Use Policy.

**RECOMMENDATION****THAT:**

- a) **Council receive and note the report; and**
- b) **Consider endorsement of the ‘Artist in Residence’ Policy (as amended) at the April 2021 Meeting (subject to any further amendments).**

**DECISION**

*Moved by Cllr R McDougall, seconded by Cllr K Dudgeon*

**THAT:**

- a) **Council receive and note the report; and**
- b) **Consider endorsement of the Artist in Residence’ Policy (as amended) at the April 2021 Meeting (subject to any further amendments).**

**CARRIED**

<b>DECISION</b>		
<b>Councillor</b>	<b>Vote FOR</b>	<b>Vote AGAINST</b>
Mayor A O Green	✓	
Deputy Mayor E Batt	✓	
Cllr A Bantick	✓	
Cllr A E Bisdee OAM	✓	
Cllr K Dudgeon	✓	
Cllr D F Fish	✓	
Cllr R McDougall	✓	





Council Policy  
**ARTIST IN RESIDENCE POLICY**

Approved by: Council  
 Approved date: 28 June 2017  
 Review date: June 2022

## 1. PURPOSE

The purpose of this policy is to provide guidelines for the operation of the Artist in Residence (AiR) program which is intended to operate in conjunction with Council's Heritage Projects Program.

## 2. OBJECTIVE

This policy seeks to further the following program objectives:

- To encourage the pursuit of the arts in the Southern Midlands.
- To foster emerging artists.
- To utilise Council owned heritage assets.
- To promote the depiction of the Southern Midlands as artistic subject matter.
- To promote the arts, heritage and culture of the Southern Midlands.
- To build Council's collection of art which relates to the Southern Midlands.

## 3. POLICY

### 3.1 Staffing and administration

The policy will be administered by a working group comprising:

- Manager Heritage Projects or Heritage Project Officer - the working group Chairperson
- Manager, Community Development (or delegate)
- The Chairperson of the Arts Advisory Group

The working group will meet on an as-needs basis and outcomes of meetings will be reported to Council through the Heritage Projects report and/or the Arts Advisory Group.

### 3.2 Funding and budget

- Any budget for the AiR program will be considered by the Manager, Heritage Projects and/or Manager, Community Development through Council's normal budgeting process, although it is intended that the program be cost-neutral where possible.
- External funding may be sought for the program on an opportunistic basis.

### 3.3 Partnerships

This policy does not prevent SMC from participating in any other AiR program (or similar).

Partnerships which assist in the delivery of the AiR program should be encouraged.

### 3.4 Eligibility for application and application/selection process

- The AiR program will be advertised as widely as practicable.
- Timing of advertising and assessment of applications will be at the discretion of the Working Group.



Council Policy  
**ARTIST IN RESIDENCE POLICY**

Approved by: Council  
 Approved date: 28 June 2017  
 Review date: June 2022

- An artist is eligible for application if they:
  - Intend to utilise the Southern Midlands as their primary subject matter.
  - Can demonstrate how they will meet the objectives of the AiR program.
  - Agree to be bound by the provisions of this policy.
- Applications are to include the following (but not be limited to):
  - A c.v.
  - A portfolio of work.
  - Statements detailing how their residency will fulfil the objectives of the program.
- Applications are to be assessed by the Working Group against the eligibility criteria and objectives.
- Successful applicants may be asked to sit an interview with the Working Group who may seek further information on how they intend to meet the objectives of the AiR program.
- Unsuccessful applicants will be notified as soon as practicable after assessment. The decision of the Working Group is final and not subject to appeal.

### **3.5 Southern Midlands Council's (SMC's) inputs, expectations and responsibilities**

- SMC will provide accommodation at the Oatlands Gaoler's Residence free of charge (including utilities).
- The maximum number of nights for any single residency will be 60 (e.g. two months full time, or 3 months of weekdays, or equivalent).
- SMC will provide in-kind support at the discretion of the Heritage Project Officer (e.g. printing, assistance to contact property owners, access to buildings etc.).
- SMC will provide exhibition space free of charge (generally in the Gaoler's Residence, Supreme Court House, Commissariat, Green Ponds Watch House). The duration of exhibition time is at the discretion of the Heritage Project Officer and must consider other user groups.
- SMC will promote the program, events and individual artists as widely as practicable (in consultation with the artist).
- SMC reserve the right to terminate the residency if the provisions of this policy or any other SMC policy are breached.

### **3.6 The Artist's inputs, expectations and responsibilities**

- The artist will predominantly utilise the Southern Midlands as their subject matter.
- The artist is to be familiar with, and abide by the Oatlands Supreme Court House and Gaol Use Policy and the Oatlands Gaol User Manual.
- The artist will conduct at least one freely accessed public event at the culmination of their residency.
- Will donate one piece of work to SMC's art collection of at least 'mid-range' value. Southern Midlands Council will ensure that this work is on public display within a SMC managed building.
- To make reasonable effort in promoting their residency and the SMC AiR program as widely as practicable.



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Council Policy  
**ARTIST IN RESIDENCE POLICY**

Approved by: Council  
Approved date: 28 June 2017  
Review date: June 2022

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### **3.7 Copyright and right to profit**

- Council's input and support of the AiR program will be acknowledged in all initiatives directly arising from the AiR program.
- The artist retains copyright of all work produced, unless otherwise purchased or negotiated by SMC.
- The artist will allow SMC to utilise images resulting from the residency for not-for-profit purposes with due acknowledgement.
- The artist may freely sell their work resulting from the residency (during and after) and SMC will charge no commission.
- The artist and SMC may negotiate joint commercial initiatives arising from the residency.

### **4. RELATED DOCUMENTS**

- Oatlands Supreme Court House and Gaol Use Policy
- Oatlands Gaol User Manual.

### **5. DOCUMENT ADMINISTRATION**

This Instruction is a managed document and is to be reviewed every five years or as directed by the General Manager.

This document is Version 1.0 effective 28<sup>th</sup> June 2017. The document is maintained by the Heritage Projects Program, for the Southern Midlands Council.



Council Policy  
**DRAFT ARTIST IN RESIDENCE POLICY REVIEW**

Approved by: Council  
 Approved date: TENTATIVE 21<sup>st</sup> April 2021  
 Review date: April 2026

## 1. PURPOSE

The purpose of this policy is to provide a policy basis for the operation of the Artist in Residence (AiR) program which is intended to operate in conjunction with Council's Heritage Projects Program.

## 2. OBJECTIVE

This policy seeks to further the following program objectives:

- To encourage the pursuit of the arts in the Southern Midlands.
- To foster emerging artists.
- To utilise Council owned heritage assets.
- To promote the depiction of the Southern Midlands as artistic subject matter.
- To promote the arts, heritage and culture of the Southern Midlands.
- To build Council's collection of art which relates to the Southern Midlands.

## 3. POLICY

### 3.1 Staffing and administration

The program will be administered by a working group comprising:

- Manager Heritage Projects or Heritage Project Officer - the working group Chairperson
- Manager, Community Development (or delegate)
- The Chairperson (or delegate) of Council's Arts Advisory Committee

The working group will meet on an as-needs basis and outcomes of meetings will be reported to Council through the Heritage Projects report and/or Council's Arts Advisory Committee.

### 3.2 Funding and budget

- Any proposed budget for the AiR program will be considered by the Manager, Heritage Projects and/or Manager, Community Development through Council's normal budgeting process, although it is intended that the program be cost-neutral where possible (with the exception of building overheads).
- External funding may be sought for the program on an opportunistic basis.

### 3.3 Partnerships

This policy does not prevent SMC from participating in any other AiR program (or similar).



Council Policy  
**DRAFT ARTIST IN RESIDENCE POLICY REVIEW**

Approved by: Council  
 Approved date: TENTATIVE 21<sup>st</sup> April 2021  
 Review date: April 2026

Partnerships which assist in the delivery of the AiR program should be encouraged.

### 3.4 Eligibility for application and application/selection process

- The AiR program will be advertised as widely as practicable.
- Timing of advertising and assessment of applications will be at the discretion of the Working Group.
- An artist is eligible for application if they:
  - Intend to utilise the Southern Midlands as their primary subject matter.
  - Can demonstrate how they will meet the objectives of the AiR program.
  - Agree to be bound by the provisions of this policy.
- Applications are to include the following (but not be limited to):
  - A c.v.
  - A portfolio of work.
  - Statements detailing how their residency will fulfil the objectives of the program.
- Applications are to be assessed by the Working Group against the eligibility criteria and objectives.
- Successful applicants may be asked to sit an interview with the Working Group who may seek further information on how they intend to meet the objectives of the AiR program.
- Unsuccessful applicants will be notified as soon as practicable after assessment. The decision of the Working Group is final and not subject to appeal.
- Council's Arts Advisory Committee shall be the arbitrator of any disputes.

### 3.5 Southern Midlands Council's (SMC's) inputs, expectations and responsibilities

- SMC will provide accommodation at 79 High Street Oatlands free of charge (including utilities).
- The maximum duration for any single residency will be one calendar month.
- SMC will provide in-kind support at the discretion of the Heritage Project Officer (e.g. printing, assistance to contact property owners, access to buildings etc.).
- SMC will provide exhibition space free of charge (generally in 79 High Street, the Gaoler's Residence, Supreme Court House, Commissariat). The artist will have sole use of 79 High Street for the duration of their residency. The duration of exhibition time in other buildings is at the discretion of the Heritage Project Officer and must consider other user groups.
- SMC will promote the program, events and individual artists as widely as practicable (in consultation with the artist). SMC reserve the right to terminate the residency if the provisions of this policy or any other SMC policy are breached.

### 3.6 The Artist's inputs, expectations and responsibilities

- The artist will predominantly utilise the Southern Midlands as their subject matter.



Council Policy  
**DRAFT ARTIST IN RESIDENCE POLICY REVIEW**

Approved by: Council  
 Approved date: TENTATIVE 21<sup>st</sup> April 2021  
 Review date: April 2026

- The artist is to be familiar with and abide by the various user manuals and policies for the buildings utilised.
- The artist will freely open the premises at 79 High Street to the public for at least three days per week during their residency.
- The artist will sign a waiver of any liability of Council for loss or damage to their work or personal property during the course of their residency.
- The artist will conduct at least one freely accessed public event at the culmination of their residency.
- Will donate one piece of work to SMC's art collection of at least 'mid-range' value. Southern Midlands Council will ensure that this work is on public display within a SMC managed building.
- To make reasonable effort in promoting their residency and the SMC AiR program as widely as practicable.

### 3.7 Copyright and right to profit

- Council's input and support of the AiR program will be acknowledged in all initiatives directly arising from the AiR program.
- The artist retains copyright of all work produced, unless otherwise purchased or negotiated by SMC.
- The artist will allow SMC to utilise images resulting from the residency for not-for-profit purposes with due acknowledgement.
- The artist may freely sell their work resulting from the residency (during and after) and SMC will charge no commission.
- The artist and SMC may negotiate joint commercial initiatives arising from the residency.

## 4. RELATED DOCUMENTS

- Oatlands Commissariat and 79 High Street Use Policy
- Oatlands Supreme Court House and Gaol Use Policy
- Oatlands Gaol User Manual.
- 79 High Street User Manual.

## 5. DOCUMENT ADMINISTRATION

This Instruction is a managed document and is to be reviewed every five years or as directed by the General Manager.

This document is Version 2.0 effective 21<sup>st</sup> April 2021 [TENTATIVE]. The document is maintained by the Heritage Projects Program, for the Southern Midlands Council.

## 14.2 Natural

### Strategic Plan Reference – page 23/24

3.2.1	Identify and protect areas that are of high conservation value.
3.2.2	Encourage the adoption of best practice land care techniques.

### 14.2.1 NRM Unit – General Report

**Author:** NRM PROGRAMS MANAGER (MARIA WEEDING)

**Date:** 16 MARCH 2021

**ISSUE:**

Southern Midlands Landcare Unit Monthly Report.

#### DETAIL

- Callington Park playground upgrade works. All works are now completed in regard to the grant funding received. A final project report is to be submitted in the next week.
- Callington Park - Lighting and surveillance cameras. On site meetings with lighting and light poles providers, electrician and surveillance camera experts have taken place. Awaiting on information from light experts at this stage, who will provide a design for the park area.
- Works for the Victoria Hall at Kempton commenced on Monday 15<sup>th</sup> February. Works are progressing at a steady rate, with the ramp and front access porch area having been boxed and poured with concrete to date. Frame work for the porch has commenced. Seats have also been partially built.
- The construction of the Campania Bush Reserve pathway works (grant funded) commenced in late January 2021. The majority of works have been completed. Signage required for the track has been produced and is now ready to be installed.
- Helen Geard has been busy with works associated with the bush reserve at Campania and follow up works arising from the recent Lake Dulverton & Callington Park meeting (relating to the Oatlands Structure Plan).
- Maria continues work in relation to the proposed pathway at the edge of Lake Dulverton. A Safe Work Method Statement from Southern Midlands Council and the Landscaping contractor has now been supplied to Parks for noting and comment. This was required as part of the Parks permit authority.
- Maria has been busy with Australian Government project reporting on a number of projects. A project variation for the Lake Dulverton Pathway in terms of timelines has been submitted.
- Maria has been working on options for the Weeds Officer position. There is a possibility that the position may be contracted. It is understood that filling this position will be considered for inclusion in the 21 /22 FY Council budget.

- Helen and Maria have been busy with responding to weeds issues and also attending on line meetings relating to current and future weed funding. This includes dealing with a small patch of cumbungi found in Lake Dulverton.

## RECOMMENDATION

**THAT the Landcare Unit Report be received and the information noted.**

## DECISION

*Moved by Clr A Bisdee OAM, seconded by Clr D Fish*

**THAT the Landcare Unit Report be received and the information noted**

**CARRIED**

<b>DECISION</b>		
<b>Councillor</b>	<b>Vote FOR</b>	<b>Vote AGAINST</b>
Mayor A O Green	✓	
Deputy Mayor E Batt	✓	
Clr A Bantick	✓	
Clr A E Bisdee OAM	✓	
Clr K Dudgeon	✓	
Clr D F Fish	✓	
Clr R McDougall	✓	



### 14.3 Cultural

**Strategic Plan Reference 3.3**

*Ensure that the cultural diversity of the Southern Midlands is maximised.*

Nil.

### 14.4 Regulatory (Development)

**Strategic Plan Reference 3.4**

*A regulatory environment that is supportive of and enables appropriate development.*

Nil.

### 14.5 Regulatory (Public Health)

**Strategic Plan Reference 3.5**

*Monitor and maintain a safe and healthy public environment.*

Nil.

## 14.6 Regulatory (Animals)

**Strategic Plan Reference 3.6**

*Create an environment where animals are treated with respect and do not create a nuisance for the community*

### 14.6.1 Animal Management Report

**Author:** ANIMAL MANAGEMENT OFFICER (RACHEL COLLIS)

**Date:** 16 MARCH 2021

**Enclosure:**

*Animal Management Statement February-March 2021*

### ISSUE

Consideration of the Animal Management/Compliance Officer's report for February-March 2021

The purpose of the report is twofold:

1. To inform Council and the Community of infringements issued by Council Officers in relation to Animal Management for the period June ; *and*
2. Provide a brief summary of actions and duties undertaken by Council Officers in relation to animal management.

This in turn informs the community of the requirements and expectations of the Council to uphold and enforce the relevant legislation. This reminds Council and the community of the importance of responsible ownership of animals.

The infringements detailed in this report were all issued under the *Dog Control Act 2000*.

### Resource Sharing

Southern Midlands Council currently provide Animal Management services to the Central Highlands Council through resource sharing arrangements. Jobs of note are itemised in the enclosed statement.

### INFRINGEMENT DETAILS

16/3/2021 – Rhyndaston area - "Dog attacks or bites any animal & causes serious injury or death to the animal"

**RECOMMENDATION**

**THAT the Animal Management report be received and the information noted.**

**DECISION**

*Moved by Cllr R McDougall, seconded by Deputy Mayor E Batt*

**THAT the Animal Management report be received and the information noted.**

**CARRIED**

<b>DECISION</b>		
<b>Councillor</b>	<b>Vote FOR</b>	<b>Vote AGAINST</b>
Mayor A O Green	✓	
Deputy Mayor E Batt	✓	
Cllr A Bantick	✓	
Cllr A E Bisdee OAM	✓	
Cllr K Dudgeon	✓	
Cllr D F Fish	✓	
Cllr R McDougall	✓	

**ENCLOSURE(S)***Agenda Item 14.6.1***YTD ANIMAL MANAGEMENT STATEMENT**

February-March 2021

<b>DOG IMPOUNDS</b>	<b>RECLAIMED</b>	<b>ADOPTED</b>	<b>EUTHANISED</b>
10	7	2	1
<b>OTHER IMPOUNDS</b>	<b>RECLAIMED</b>	<b>ADOPTED</b>	<b>EUTHANISED</b>

**JOBS ATTENDED**  
February-March 2021

<b>DOGS AT LARGE</b>	<b>DOG ATTACKS</b>	<b>DOG BARKING</b>	<b>DOG GENERAL</b>
3	3		6
Central Highlands 0	Central Highlands 0	Central Highlands 1	Central Highlands 0
<b>NEW KENNEL INSPECT</b>	<b>WELFARE</b>	<b>STOCK</b>	<b>OTHER</b>
Three active kennel licences	0	1	

**REGISTERED DOGS:** 1768**KENNEL LICENCES:** 54**INFRINGEMENTS ISSUED:** 1

**14.6.2 Southern Tasmania – Regional Cat Management Strategy (2021-2026)**

**Author:** GENERAL MANAGER (TIM KIRKWOOD)

**Date:** 16 MARCH 2021

*Attachment: Southern Tasmania Regional Cat Management Strategy 2021-2026*

**ISSUE**

Council to adopt the Southern Tasmanian Regional Cat Management Strategy (2021-2026).

**BACKGROUND**

The preparation of a Cat Management Strategy dates back to March 2020 when the Southern Tasmanian Councils Authority provided in-principle support for the development of a Regional Strategy. This decision followed the allocation of funds by the State Government to employ three Regional Cat Management Coordinators to help progress cat management in Tasmania. The Southern Coordinator (Nikki Brockman) is hosted by Kingborough Council.

**DETAIL**

Please refer to the attached draft Strategy.

Following review of the draft Strategy at the Council workshop held 15<sup>th</sup> March 2021, there was not any specific feedback or comments in relation to the draft. It was recognised that the Strategy is based on an 'opt-in' approach based on available resources, and taking into account the extent of the problem within each municipal area.

The intent of the Strategy is to provide consistency of approach depending on the approach taken by individual Councils.

**Human Resources & Financial Implications** – Dependent upon the level of involvement determined by Council. At present, activities associated with the management of cats can be managed by existing resources.

**Community Consultation & Public Relations Implications** – Ongoing considerations.

**Policy Implications** – Policy position.

**Priority - Implementation Time Frame** – Immediate.

**RECOMMENDATION**

**That the Southern Midlands Council endorse the Southern Tasmania – Regional Cat Management Strategy (2021-2026).**

**DECISION**

*Moved by Clr R McDougall, seconded by Clr K Dudgeon*

**THAT the Southern Midlands Council endorse the Southern Tasmania – Regional Cat Management Strategy (2021-2026).**

**CARRIED**

<b>DECISION</b>		
<b>Councillor</b>	<b>Vote FOR</b>	<b>Vote AGAINST</b>
Mayor A O Green	✓	
Deputy Mayor E Batt	✓	
Clr A Bantick	✓	
Clr A E Bisdee OAM	✓	
Clr K Dudgeon	✓	
Clr D F Fish	✓	
Clr R McDougall	✓	

## 14.7 Environmental Sustainability

**Strategic Plan Reference 3.7**

*Implement strategies to address the issue of environmental sustainability in relation to its impact on Councils corporate functions and on the Community.*

Nil.

## 15. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – COMMUNITY)

### 15.1 Community Health and Wellbeing

#### Strategic Plan Reference 4.1

*Support and improve the independence, health and wellbeing of the Community.*

Nil.

### 15.2 Recreation

#### Strategic Plan Reference 4.2

*Provide a range of recreational activities and services that meet the reasonable needs of the community.*

Nil.

### 15.3 Access

#### Strategic Plan Reference 4.3

*Continue to explore transport options for the Southern Midlands community / Continue to meet the requirements of the Disability Discrimination Act.*

Nil.

### 15.4 Volunteers

#### Strategic Plan Reference 4.4

*Encourage community members to volunteer.*

Nil.

### 15.5 Families

#### Strategic Plan Reference 4.5

*Ensure that appropriate childcare services as well as other family related services are facilitated within the community / Increase the retention of young people in the municipality / Improve the ability of seniors to stay in their communities.*

Nil.

### 15.6 Education

#### Strategic Plan Reference 4.6

*Increase the educational and employment opportunities available within the Southern Midlands*

Nil.



## 15.7 Capacity & Sustainability

### Strategic Plan Reference 4.7

*Build, maintain and strengthen the capacity of the community to help itself whilst embracing social inclusion to achieve sustainability.*

### 15.7.1 Oatlands Structure Plan - Progress Report

**Author:** MANAGER DEVELOPMENT AND ENVIRONMENTAL SERVICES  
(DAVID CUNDALL)

**Date:** 17 MARCH 2021

#### ISSUE:

To provide Council and wider community with an update on the progress of the Oatlands Structure Plan project up until March 2021.

#### DETAIL

As Councillors will recall a project to undertake a structure planning exercise for the township of Oatlands was considered at the March 2019 meeting. A budget amount of \$25,000 was allocated at the June 2019 meeting. The project commenced in late 2019 with appointment of the consultancy firm JMG Engineers and Planners in January 2020. The purpose of the Structure Plan is to prepare and create a document similar to that plan undertaken for Campania in 2015. The structure plan will take the form of a written document that will include detailed maps and design plans to be adopted and implemented as demand increase and funding is available.

Plans and projects identified and recommended in a structure plan have a far greater chance of succeeding where they are supported by the community and form a part of a much bigger plan. This is proven in many case studies.

The catalyst for the structure plan project was the following recent events:

- The granting of the permit for the Aquatic Centre; and
- Securing grant funding for the Aquatic Centre
- The Whiskey Distillery and associated rezoning at 99 High Street and Callington Mill
- The handover of Callington Mill to John Ibrahim to continue milling operations in association with the whiskey distillery; and
- Current closure of the Callington Mill Visitor Centre and visitor services such as tours, café and retail
- Council furthering the recommendations of the MEDaLS to:
  - Support a large scale accommodation venue in Oatlands
  - Zone land to allow for a “Rural Services Precinct” in the vicinity of the current Light Industrial Zoned land in Stanley Street (toward the Midland Highway) and encourage such business in Oatlands.

- Progress of the Heritage Hub/Centre for Heritage at the Commissariat land
- Success of the Heritage and Bullock Festival
- Progress of the Master Plans for the Oatlands Gaol and Commissariat
- The Destination Action Plan adopted by Council in Council's Strategic Plan recommends the following actions to grow and sustain tourism - summarised:
  - Improved way finding and visitor precinct experiences
  - Improved visitor amenities and rest stops
  - Structured planning for villages in the Midlands.
  - Improved event spaces.
  - Collect data on visitor experiences and implement programs to meet visitor needs or address issues
  - Build visitor walking and track experiences i.e. links between heritage High Street precinct and Lake Dulverton and Callington Park.

### UPDATE: PROJECT PROGRESS

The project is developed in a series of stages. These are provided in the following table (Table 1):

Action	Details	Status
First project inception meeting	Council Officers met to discuss need for a plan and draft objectives of the plan	Completed November 2018
Document gathering	Review existing strategy, project scoping, drivers for project	Completed February 2019
Second project inception meeting	Agree on project objectives, scope of project, review existing strategy	Completed March 2019
Preparation of Business Case and Council "in principle" support to proceed subject to budget allocation and nominations for two (2) elected members on the project working group	This was presented and approved at the March 2019 meeting. Cllr Rowena McDougall and Cllr Karen Dudgeon appointed as Council representatives on the working group.	Completed March 2019
Budget approved for Project	This was approved at the June 2019 meeting	Completed June 2019
Preparation of Project Plan	The plan captures the lifecycle of the project (scope, time, cost): <ul style="list-style-type: none"> <li>● The budget</li> </ul>	Completed August 2019

	<ul style="list-style-type: none"> <li>• The risks</li> <li>• The desired outputs and outcomes</li> <li>• The objectives</li> <li>• The resources</li> <li>• The actions and work schedule</li> </ul>	
Preparation of the Project Brief to request a quote and plan from a Consultant	Prepare documentation that describes the project and the work required by Council to achieve the outputs – that is to - undertake public consultation and prepare a Structure Plan for Oatlands.	Completed October 2019
Project Working Group Meeting 1	The purpose of the meeting was for the group to agree on the Project Plan and Brief to find a Consultant	Completed November 2019
Identify Consultants and provide the Project Brief and Request for Quote (RFQ)	Four (4) planning consultants were identified by the Project Manager as suitable and were provided with the Project Brief and RFQ to provide a response and costing.	Completed December 2019
Project Working Group nominate consultant	Project Working Group considered the responses to RFQ and nominate JMG as the preferred consultant.	Completed February 2020
Project Work Group Meeting 2	<p>Working Group meet to confirm the JMG Work plan and public consultation methodology and to draft a “stakeholder register”. The following work plan was approved:</p> <ol style="list-style-type: none"> <li>1. JMG commence the preparation of document and prepare a snapshot analysis of Oatlands in 2020 and identify constraints and opportunities to develop and grow.</li> <li>2. JMG to commence first round of public consultation with the Oatlands School students, high street information and feedback stall on a Friday afternoon 3pm during school term near IGA, public workshop in a public building – all welcome.</li> <li>3. Compile, consider and input feedback into the draft structure plan document.</li> <li>4. Finalise a draft structure plan including traffic management plan</li> </ol>	Completed March 2020

	<p>5. Second round of public consultation to exhibit and discuss the draft plan. This includes an all-inclusive public meeting.</p> <p>6. Compile and input feedback into the final version of plan.</p> <p>7. Finalise the plan and present to Council for final endorsement.</p>	
Project Manager provides an update report to Council and prepares for Public Consultation	Project Manager provides an update report to Council.	Completed. July 2020
JMG commence first Stage of documentation and public consultation	<p>JMG to commence the preparation of document and prepare a snapshot analysis of Oatlands in 2020 and identify constraints and opportunities to develop and grow.</p> <p>JMG to commence first round of public consultation with the Oatlands School students, high street information and feedback stall on a Friday afternoon 3pm during school term near IGA, public workshop in a public building – all welcome. The first round of consultation was planned for week commencing 20<sup>th</sup> April 2020.</p>	<p>Completed September 2020.</p> <p>NB: The first round of consultation was planned for April 2020. <u>COVID-19 prevented this from occurring.</u></p>
JMG to input feedback from consultation into a first draft of the Structure Plan and Traffic Management Plan.	<p>Compile, consider and input feedback into the draft structure plan document.</p> <p>Finalise a draft structure plan including traffic management plan</p>	<p>Completed. November 2020.</p>
Council Meeting progress report.	Project Manager to provide an update and progress report to Council at the monthly Council Meeting	<p>Completed November 2020.</p>
JMG to prepare the first draft of Plan to be exhibited and undertake Stage 2 of the public consultation.	Second round of public consultation to exhibit and discuss the draft plan. This includes an all-inclusive public meeting.	Completed.
JMG prepare final version of the draft Plan	Compile and input feedback into the final version of plan.	In Progress.

with the Project Manager and working group.		March 2021.
Project Manager to present final Structure Plan to Council for endorsement.	Finalise the plan and present to Council for final endorsement at the Council Meeting.	Due before May 2021.

*Table 1: Update and work plan for the Oatlands Structure Plan Project.*

## DISCUSSION

As Council would recall COVID-19 caused a 4 month delay to the project. The first draft of documentation together with the first round of public consultation was scheduled for week commencing 20<sup>th</sup> April 2020 (after the Easter break). As Council would be well aware, the lockdown and social distancing restrictions made public consultation through face to face impossible.

The Phase 1 Public Consultation commenced in August 2020. The consultation process involved the following community engagement and information gathering exercises:

- The Consultant JMG Engineering and Planning held a session with the students of the Oatlands District High School and captured their thoughts, aspirations and vision for Oatlands.
- A stall was setup in the High Street next to the IGA to promote the Structure Plan and gather early feedback. Approximately 30 people stopped and participated.
- A public workshop and information session was held at the Gay Street Hall. Approximately 30 people attended for the 2 hour session with Council Officers and JMG.
- Online Survey
- Written submissions to the General Manager.

In total, around 100 people provided feedback on the formation of the Structure Plan. The Phase 1 consultation was considered successful. The Oatlands community and stakeholders overall supported the objectives of the Plan and showed keen interest and support in preparing a plan for the township.

Phase 2 of the community consultation commenced in January 2021 with a 6 week exhibition period which included a second public workshop and information session held at the Gay Street Hall on the 20<sup>th</sup> January 2021. 17 members of the community attended the session with further Council Officers and Councillors. A total of 11 written submissions were then received during the exhibition.

The project steering committee has commenced a further review of the draft Structure Plan and of the submissions received. The document requires further work in regards to the traffic management and parking plans and the preparation of a concise and clear set of actions with regard to:

- Traffic calming measures
- Pedestrian safety
- Specifics around safety improvements along the Esplanade and South Parade/Church Street

- Location of new parking areas
- Identification of projects for future funding and upgrade works

Parking and traffic management remain central to the objectives of the structure plan and are clearly matters important to the community and visitors to the town. A number of traffic calming measures and projects are identified in the draft document however some further detail is required.

The document also requires final edits and graphics which would ordinarily be completed prior to a final document presented to Council for a decision to endorse.

Overall the objectives of the structure plan and themes of the structure plan are supported by stakeholders and those whom have participated in the public consultation. Many of the ideas presented by the community have been furthered through the plan.

A workshop of the plan will be held with Council in April or May 2021 prior to the document being recommended for endorsement.

## RECOMMENDATION

**THAT Council receive and note this report.**

## DECISION

*Moved by Clr K Dudgeon, seconded by Clr A Bisdee OAM*

**THAT Council receive and note this report.**

## CARRIED

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A O Green	✓	
Deputy Mayor E Batt	✓	
Clr A Bantick	✓	
Clr A E Bisdee OAM	✓	
Clr K Dudgeon	✓	
Clr D F Fish	✓	
Clr R McDougall	✓	

## 15.8 Safety

### Strategic Plan Reference 4.8

*Increase the level of safety of the community and those visiting or passing through the municipality.*

### 15.8.1 Southern Midlands Municipal Emergency Management Plan

**Author:** GENERAL MANAGER (TIM KIRKWOOD)

**Date:** 16 MARCH 2021

*Attachment: Southern Midlands Municipal Emergency Management Plan*

#### ISSUE

Council to endorse the Southern Midlands Municipal Emergency Management Plan (March 2021).

#### BACKGROUND

Section 34 of the *Emergency Management Act 2006* requires each Municipal Emergency Management Committee to prepare a plan for emergency management in the municipal area. This Plan is to be reviewed at least every two years.

The Municipal Committee has the responsibility for instituting and coordinating emergency management.

A Municipal Emergency Management Plan is to provide details of the arrangements and responsibilities for the governance and coordination of emergency management within the municipal area.

The Plan is ultimately approved by the State Controller (I.e. Police Commissioner).

#### DETAIL

The Municipal Committee last reviewed the Plan in March 2020 (subsequently endorsed by Council and submitted for formal approval and sign-off), however there was a delay within the State Emergency Service, and the Department of Police, Fire and Emergency Management, and the endorsed Plan was not signed-off.

In the intervening period, based on additional planning work undertaken by the State Emergency Service, a number of other changes (as detailed below) have been identified.

In reference to the Minutes of the Southern Midlands Emergency Management Committee Meeting held 16<sup>th</sup> March 2021, a summary of the changes are detailed in those Minutes.

The amended Plan is recommended to Council for endorsement by the Southern Midlands Emergency Management Committee.

**Human Resources & Financial Implications – Nil.** Within existing resources.

**Community Consultation & Public Relations Implications** – The Emergency Management Committee includes representatives from a range of emergency management and health organisations.

**Policy Implications** – N/A

**Priority - Implementation Time Frame** – Immediate.

## RECOMMENDATION

**That the Southern Midlands Municipal Emergency Management Plan (as amended) be endorsed and submitted to the State Emergency Service for formal approval.**

## DECISION

*Moved by Cllr A Bantick, seconded by Cllr Deputy Mayor E Batt*

**THAT the Southern Midlands Municipal Emergency Management Plan (as amended) be endorsed and submitted to the State Emergency Service for formal approval.**

## CARRIED

<b>DECISION</b>		
<b>Councillor</b>	<b>Vote FOR</b>	<b>Vote AGAINST</b>
Mayor A O Green	✓	
Deputy Mayor E Batt	✓	
Cllr A Bantick	✓	
Cllr A E Bisdee OAM	✓	
Cllr K Dudgeon	✓	
Cllr D F Fish	✓	
Cllr R McDougall	✓	



## 15.9 Consultation & Communication

**Strategic Plan Reference 4.8**

*Improve the effectiveness of consultation & communication with the community.*

Nil.

## 16. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – ORGANISATION)

### 16.1 Improvement

#### Strategic Plan Reference 5.1

*Improve the level of responsiveness to Community & Developer needs / Improve communication within Council / Improve the accuracy, comprehensiveness and user friendliness of the Council asset management system / Increase the effectiveness, efficiency and use-ability of Council ICT systems / maintain the Business Process Improvement & Continuous Improvement framework*

Nil.

### 16.2 Sustainability

#### Strategic Plan Reference 5.2

*Retain corporate and operational knowledge within Council / Provide a safe and healthy working environment / Ensure that staff and elected members have the training and skills they need to undertake their roles / Increase the cost effectiveness of Council operations through resource sharing with other organisations / Continue to manage and improve the level of statutory compliance of Council operations / Ensure that suitably qualified and sufficient staff are available to meet the Communities need / Work co-operatively with State and Regional organisations / Minimise Councils exposure to risk / Ensure that exceptional customer service continues to be a hallmark of Southern Midlands Council*

#### 16.2.1 Tabling of Documents

Letter from Joan Cantwell regarding Callington Mill Distillery development.

#### RECOMMENDATION

THAT the document be tabled and received.

#### DECISION

*Moved by Clr D Fish, seconded by Clr K Dudgeon*

**THAT the document be tabled and received.**

#### CARRIED

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A O Green	✓	
Deputy Mayor E Batt	✓	
Clr A Bantick	✓	
Clr A E Bisdee OAM	✓	
Clr K Dudgeon	✓	
Clr D F Fish	✓	
Clr R McDougall	✓	

#### 16.2.2 Elected Member Statements

An opportunity is provided for elected members to brief fellow Councillors on issues not requiring a decision.

Nil.

### **16.2.3 Local Government Association of Tasmania 2021 General Management Committee Election 2021**

**Author:** GENERAL MANAGER (TIM KIRKWOOD)

**Date:** 16 MARCH 2021

#### **ISSUE**

Council to consider nominating a representative on the LGAT General Management Committee (Southern Electoral District - Population less than 20,000).

#### **BACKGROUND**

The Local Government Association of Tasmania (LGAT) is the peak body for Local Government in Tasmania. Its core purposes are to:

1. Protect and Represent the interests and rights of councils in Tasmania
2. Promote and efficient and effective system of Local Government in Tasmania
3. Provide services to Members, Councillors and employees of councils

LGAT is funded by councils and other income earned through projects sponsored on behalf of Local Government, and a range of services and sponsorships. LGAT is an incorporated body under the *Local Government Act 1993*.

#### **DETAIL**

A General Management Committee (GMC) of eight members provides oversight to LGAT operations. The GMC is elected by LGAT member council representatives every two years. It comprises the popularly elected president, the Lord Mayor and six other members elected by regional groupings of councils. The vice president is elected by the GMC.

The Tasmanian Electoral Commission has been asked to conduct the 2021 election of President and 6 members of the General Management Committee for a two-year term.

The Election Timetable is as follows:

Nominations open	Monday 1 March 2021
Nominations close	5.00 p.m. Wednesday 21 April 2021
Ballet material posted	Monday 26 April 2021
Close of postal ballot	10.00 a.m. Thursday 17 June 2021
Declaration of the result	Thursday 17 June 2021

The Southern Midlands Council is in the 'Southern Electoral District with a population of less than 20,000' category. There is one position available.

Other Councils within this category include:

- Brighton Council
- Glamorgan Spring-Bay Council
- Derwent Valley Council
- Central Highlands Council

- Huon Valley Council
- Sorell Council
- Tasman Council

**Human Resources & Financial Implications – N/A.**

**Community Consultation & Public Relations Implications – N/A.**

**Policy Implications – N/A.**

**Priority - Implementation Time Frame – Refer above Timetable.**

### **RECOMMENDATION**

**That the Southern Midlands Council consider nominating a representative on the LGAT General Management Committee (Category – Southern Electoral District – Population less than 20,000).**

### **DECISION**

*Moved by Clr R McDougall, seconded by Clr A Bisdee OAM*

**THAT Council nominate Mayor Alex Green as a representative on the LGAT General Management Committee (Category – Southern Electoral District – Population less than 20,000).**

### **CARRIED**

<b>DECISION</b>		
<b>Councillor</b>	<b>Vote FOR</b>	<b>Vote AGAINST</b>
Mayor A O Green	✓	
Deputy Mayor E Batt	✓	
Clr A Bantick	✓	
Clr A E Bisdee OAM	✓	
Clr K Dudgeon	✓	
Clr D F Fish	✓	
Clr R McDougall	✓	

## 16.3 Finances

### Strategic Plan Reference 5.3

*Community's finances will be managed responsibly to enhance the wellbeing of residents / Council will maintain community wealth to ensure that the wealth enjoyed by today's generation may also be enjoyed by tomorrow's generation / Council's financial position will be robust enough to recover from unanticipated events, and absorb the volatility inherent in revenues and expenses.*

### 16.3.1 Monthly Financial Statement (period ending 28 February 2021)

**Author:** FINANCE OFFICER (MANDY BURBURY)

**Date:** 9 MARCH 2021

Provide the Financial Report for the period ending 28<sup>th</sup> February 2021.

### BACKGROUND

The format of the Operating Expenditure Report has been amended to include a Year To Date (YTD) Budget Column, with variations (and percentage) based on YTD Budgets – as opposed to total annual Budget.

Note: Depreciation is calculated on an annual basis at the end of the financial year and therefore the budget for depreciation is included in the June period.

### DETAIL

The enclosed Report incorporates the following: -

- Statement of Comprehensive Income – 1 July 2019 to 28 February 2021.
- Operating Expenditure Budget Report – 1 July 2019 to 28 February 2021.
- Capital Expenditure Estimates – as at to 28 February 2021.
- Cash Flow Statement – 1 July 2019 to 28 February 2021.
- Rates & Charges – as at 13 March 2021.

### OPERATING EXPENDITURE ESTIMATES (OPERATING BUDGET)

Overall operating expenditure to end of January was \$5,059,008, which represents 96.6% of the Year to Date Budget.

Whilst there are some variations within the individual Program Budgets (refer following comments), expenditure is consistent with the Budget.

#### **Strategic Theme - Infrastructure**

**Sub-Program – Roads** – expenditure to date (\$1,047,550 – 114.12%). There has been increased expenditure on road maintenance largely as a result of weather conditions. Maintenance expenditure will decrease over the next six months while resources are being utilised on our Capital Works Program.

**Sub-Program – Drainage** – expenditure to date (\$21,867 – 120.28%). Additional expenditure relates to repairs to flood damage.

**Strategic Theme – Growth**

**Sub-Program – Business** – expenditure to date (\$174,616 – 121.30%). Additional expenditure relates to Private Works, including wages and gravel. There will be an increase in income to offset the additional expense.

**Strategic Theme – Landscapes**

**Sub-Program – Regulatory - Animals** - expenditure to date (\$78,460 – 110.33%). Additional expenditure relates largely to wages, with reduced hours of resource sharing, increased call-outs and increased hours for position of Animal Management Officer. The cost of legal advice associated with this Program has also exceeded the budgeted estimate.

**Strategic Theme – Community**

Nil.

**Strategic Theme – Organisation**

Nil.

**CAPITAL EXPENDITURE PROGRAM**

**Strategic Theme – Landscapes**

**Sub-Program – Heritage**

Callington Mill (Asset Renewal) expenditure to date is \$52,217 (budget \$20,000). While the elevated work platform and scaffolding were in place, extensive maintenance was carried out on the tower, including repointing and sash window repairs. There will be no further planned maintenance on the tower for the next few years.

**RECOMMENDATION**

**THAT the Financial Report be received and the information noted.**

**DECISION**

*Moved by Clr A Bisdee OAM, seconded by Clr K Dudgeon*

**THAT the Financial Report be received and the information noted.**

**CARRIED**

<b>DECISION</b>		
<b>Councillor</b>	<b>Vote FOR</b>	<b>Vote AGAINST</b>
Mayor A O Green	✓	
Deputy Mayor E Batt	✓	
Clr A Bantick	✓	
Clr A E Bisdee OAM	✓	
Clr K Dudgeon	✓	
Clr D F Fish	✓	
Clr R McDougall	✓	

STATEMENT OF COMPREHENSIVE INCOME  
for the period 1st July 2020 to 28 February 2021

	Annual Budget \$	Year to Date as at 28 February 2021 \$	%	Comments
<b>Income</b>				
General rates	5,797,406.00	5,731,088.82	98.9%	Budget includes Interest & Penalties to be imposed to 30 June 2021
User Fees (refer Note 1)	681,158.00	580,348.79	85.2%	
Interest	175,000.00	29,370.19	16.8%	
Government Subsidies	19,200.00	0.00	0.0%	Heavy Vehicle Licence Fees & Road Rescue MAIB reimbursements
Contract Income	0.00	0.00	0.0%	
Other (refer Note 2)	86,000.00	62,631.78	72.8%	
<b>Sub-Total</b>	<b>\$6,758,764.00</b>	<b>\$6,403,439.58</b>	<b>94.7%</b>	
Grants - Operating	3,564,167.00	1,269,753.36	35.6%	
<b>Total Income</b>	<b>\$10,322,931.00</b>	<b>\$7,673,192.94</b>	<b>74.3%</b>	
<b>Expenses</b>				
Employee benefits	-4,113,303.00	-2,273,401.87	55.3%	Less Roads - Resheeting (Capitalised)
Materials and contracts	-3,195,181.00	-2,593,593.58	81.2%	Less Roads - Resheeting (Capitalised), Includes Land Tax
Depreciation and amortisation	-3,003,866.00	-1,994,370.05	66.4%	Percentage Calculation (based on year-to-date)
Finance costs	-18,850.00	-13,524.34	71.7%	Interest
Contributions	-233,907.00	-116,953.50	50.0%	Fire Service Levies
Other	-145,526.00	-100,237.84	68.9%	Audit Fees and Councillor Allowances
<b>Total expenses</b>	<b>-\$10,710,633.00</b>	<b>-\$7,092,081.18</b>	<b>66.2%</b>	
<b>Surplus (deficit) from operations</b>	<b>-\$387,702.00</b>	<b>\$581,111.76</b>	<b>-149.9%</b>	
Grants - Capital (refer Note 3)	3,558,627.00	637,766.00	17.9%	
Sale Proceeds (Plant & Machinery)	0.00	98,146.37	0.0%	
Sale Proceeds (Other Assets)	0.00	6,610.00	0.0%	
Net gain / (loss on disposal of non-current assets)	5,818.00	0.00	0.0%	
<b>Surplus / (Deficit)</b>	<b>\$3,176,743.00</b>	<b>\$1,323,634.13</b>	<b>41.7%</b>	

STATEMENT OF COMPREHENSIVE INCOME  
for the period 1st July 2020 to 28 February 2021

NOTES	Annual Budget \$	Year to Date as at 28 February 2021 \$	%	Comments
<b>1. Income - User Fees (Budget \$681,158) includes:</b>				
- All other Programs	454,975.00	373,438.90	82.1%	
- Private Works	226,183.00	206,909.89	91.5%	
	<u>\$681,158.00</u>	<u>\$580,348.79</u>	85.2%	
<b>2. Income - Other (Budget \$86,000) includes:</b>				
- Tas Water Distributions	76,000.00	38,000.00	50.00%	
- HBS Dividend	10,000.00	0.00	0.00%	
- Public Open Space Contribution	0.00	5,844.64		
- Worker's Comp. Premium Adjustment and Discount	0.00	16,442.42		
- Worker's Comp. Wage Reimbursement	0.00	1,341.72		
- Donations for use of recreation facilities	0.00	1,003.00		
	<u>\$86,000.00</u>	<u>\$62,631.78</u>	72.8%	
<b>3. Grant - Capital (Budget \$3,558,627) includes:</b>				
- (CDGP) Oatlands Aquatic Centre	500,000.00	0.00	0.00%	
- (CDGP) Callington Park Playground	500,000.00	250,000.00	50.00%	
- (CDGP) Chauncy Vale Pedestrian Bridge	55,000.00	55,000.00	100.00%	
- (CDGP) Lake Dulverton Walkways	220,000.00	0.00	0.00%	
- (CDGP) Campania Bush Reserve	100,000.00	0.00	0.00%	
- (CDGP) Kempton Streetscape Project	75,000.00	0.00	0.00%	
- (CDGP) Broadmarsh Streetscape Project	230,000.00	0.00	0.00%	
- (CDGP) Oatlands Underground Lighting	250,000.00	0.00	0.00%	
- Midland Hwy/ Mood Food Pathway	147,565.00	0.00	0.00%	
- Elderslie/Bluff Road Junction	150,000.00	0.00	0.00%	
- Roads To Recovery	665,531.00	0.00	0.00%	
- Local Roads and Community Infrastructure Prog	665,531.00	332,766.00	50.00%	
- Other	0.00	0.00	0.00%	
	<u>\$3,558,627.00</u>	<u>\$637,766.00</u>	17.92%	
<b>4. Grant - Operating (Budget \$3,564,167) includes:</b>				
<b>Operating Grants</b>				
- FAGS	3,564,167.00	1,266,762.00	35.5%	\$1,840,420 received in advance in 2019-20 Advised actual distribution for 2020-21 to be \$3,529,436
- Australia Day Branding Grant	0.00	1,000.00	0.0%	
- Tasmanian Men's Shed Association Grant	0.00	1,130.00		SMC auspicing for Community Mens Shed Oatlands
- Hobart City Mission School Holiday Program Funding	0.00	861.36	0.0%	
	<u>\$3,564,167.00</u>	<u>\$1,269,753.36</u>	35.6%	



**CAPITAL EXPENDITURE PROGRAM 2020-21  
AS AT 28 FEBRUARY 2021**

			BUDGET	EXPENDITURE	VARIANCE	COMMENTS
			\$	\$	\$	
<b>INFRASTRUCTURE</b>						
<b>ROAD ASSETS</b>						
Resheeting Program	Various	Roads Resheeting	500,000	455,920	44,081	
Reseal Program		Roads Resealing (as per agreed program)	300,000	0	300,000	
	C1010080	Levendale - Woodsdale Road (300m reseal)	50,000	0	50,000	RTR (\$50K)
	C1010097	Campania - Native Corners Road	50,000	0	50,000	RTR (\$50K)
Reconstruct & Seal	C1010028	Woodsdale Road (1km Reconstruction)	330,000	343	329,657	RTR (\$319K)
	C1010094	Woodsdale Road Reconstruct & Seal (800m + 430m)	122,141	111,068	11,073	RTR \$122,141 Budget c/fwd WIP 30/06/20 \$4478.95
Construct & Seal (Unsealed Roads)	C1020079	Bagdad - Huntingdon Tier (350m new seal)	73,500	0	73,500	LRCI
	C1020077	Campania - Native Corners Road (900m new seal)	173,250	13,087	160,163	RTR (\$152K)
	C1020001	Mangalore - Ballyhooly Road (300m new seal)	57,750	0	57,750	
	C1020008	Rhyndaston - Rhyndaston Road (800m through township)	154,000	11,092	142,908	LRCI
	C1020052	Tunnack - Eldon Road (1500m new seal)	288,750	1,303	287,447	LRCI
Minor Seals (New)		Dust Suppressant Seal	50,000	0	50,000	
	C1020080	Elderslie - Cornish's Road Dust Suppressant	25,000	0	25,000	LRCI
	C1020081	York Plains - York Plains Road Dust Suppressant	25,000	0	25,000	LRCI
Junction / Road Realignment / Other	C1020078	Campania - Estate Road (vicinity Mallow property)	10,000	298	9,702	
		Campania - Main Intersection/Carpark Design Concept	50,000	0	50,000	\$50K c/fwd
	C1010037	Campania - Reeve St / Clime Street (includes Footpath)	70,000	11,419	58,581	\$70K Budget c/fwd WIP 30/6/20 \$11,418.84
	C1020047	Colebrook - Lovely Banks/Mudwalls Road Junction	0	5,013	-5,013	
	C1020050	Dysart - Cliftonvale & Sugarloaf Rd Junction Improvements	50,000	16,884	33,116	WIP 30/06/20 \$16,884.46 (2016/17)
	C1020070	Elderslie - Bluff Road Intersection Upgrade	150,000	2,138	147,862	WIP 30/06/20 \$138.38
	C1010098	Elderslie - Elderslie Road Widening Investigation & Trial (Sth Blackbrush Rd)	40,000	0	40,000	
	C1010096	Elderslie - Elderslie Road Safety Railing (250m)	21,250	29,253	-8,003	
	C1020036	Oatlands - Interlaken Road Preliminary Work (vicinity of Wallace)	25,000	0	25,000	
	C1020032	Oatlands - Hasting Street Junction	15,000	959	14,041	\$15K Budget c/fwd WIP 30/6/19 \$958.52
	C1020074	Oatlands - Henrietta Street 200m	0	736	-736	
	C1020069	Mangalore - Roberts Road Construct and Seal (additional culverts)	53,822	36,320	17,502	\$12,000 plus balance budget from Swans St Drainage \$41,821.69
	C1020004	Tea Tree - Grices Road (Tree removal, set-back of embankment, drainage)	15,000	0	15,000	
	C1010040	Woodsdale - Woodsdale Road (400m safety rail in two sections, The Cutting)	17,000	0	17,000	
			<b>2,716,463</b>	<b>696,812</b>	<b>2,020,650</b>	
<b>BRIDGE ASSETS</b>	C1030061	Woodsdale Road (Nutting Garden Rivulet - Bridge No 4084)	148,200	5,539	142,661	RTR (\$94,531)
	C1030062	York Plains Road (Kitty's Rivulet - Bride No 457)	0	25,945	-25,945	Upgrade due to flood damage
	C1030060	Elderslie Road (Stonyhurst Creek B3280)	0	12,437	-12,437	Upgrade due to flood damage
			<b>148,200</b>	<b>43,921</b>	<b>104,279</b>	

**CAPITAL EXPENDITURE PROGRAM 2020-21  
AS AT 28 FEBRUARY 2021**

			BUDGET	EXPENDITURE	VARIANCE	COMMENTS
			\$	\$	\$	
<b>WALKWAYS</b>	C1040003	Footpaths - General Streetscapes	170,906	0	170,906	
	C1040014	Bagdad - East Bagdad Road	230,000	13,706	216,294	\$105K Budget c/fwd WIP 30/6/20 \$4400.94
	G1040007	Broadmarsh - Streetscape Works	230,000	27,114	202,886	WIP 30/06/20 \$4119.85
		Campania - Review Manag. Plan (Site Plan) / Walking Tracks (Bush Reserve)	5,000	0	5,000	\$5K Budget c/fwd
	C1040005	Campania - Reeve Street - Footpath through to Hall	30,000	0	30,000	
	G1040008	Kempton - Louisa Street (from Huntinground Road)	38,000	37,677	323	LRCI
	C1040031	Kempton - Midlands Highway/Mood Food	147,565	0	147,565	
	C1040004	Kempton - Streetscape Plan (Review & Implementation)	35,000	1,881	33,119	
	C1040004	Kempton - Streetscape Plan - Footpath Renewal (Dysart House)	23,000	0	23,000	
	G1040006	Kempton - Streetscape Plan - Victoria Memorial Hall	110,000	16,477	93,523	WIP 30/06/20 \$3393.18
	G2020002	Melton Mowbray - Streetscape Works (Trough / Shelter etc)	30,000	5,318	24,682	WIP 30/06/20 \$5318.18
	C1040016	Oatlands - High Street (Footpath Renewal)	61,281	0	61,281	LRCI
	C1040022	Tunbridge - Main Street (Ongoing Kerb & Gutter Renewal)	20,000	0	20,000	
	C1040030	Tunnack - Streetscape concept Plan	45,000	28,294	16,706	
			<b>1,175,752</b>	<b>130,468</b>	<b>1,045,284</b>	
<b>LIGHTING</b>	C1050001	Oatlands - Esplanade Project (Total Project Cost \$128k year 2-2)	384,000	160,087	223,913	\$64k Budget c/fwd WIP 30/6/20 \$61053.34
			<b>384,000</b>	<b>160,087</b>	<b>223,913</b>	
<b>PUBLIC TOILETS</b>	C1110002	Campania - Flour Mill Park - Concrete Pathways/drainage/remove pavers General Public Toilets - Upgrade Program	15,000 20,000	0 0	15,000 20,000	\$15 Budget c/fwd
			<b>35,000</b>	<b>0</b>	<b>35,000</b>	
<b>DRAINAGE</b>		Bagdad - Lyndon Road	15,000	0	15,000	\$15K Budget c/fwd
	C1090013	Bagdad - Midland Highway/Swan Street Drainage	50,000	8,178	41,821.69	\$50K Budget c/fwd WIP 30/06/20 \$8178.31 (\$41,882 balance budget to Roberts Rd)
	C1090031	Bagdad - Blackbrush Road Drainage (kerb, gutter, footpath)	430,000	0	430,000.00	LRCI Phase 2 - not in original 2020/21 budget
	C1090032	Bagdad - Hall Lane Drainage	75,000	0	75,000.00	LRCI Phase 2 - not in original 2020/21 budget
	C1090030	Broadmarsh - Elderslie Road	0	9,206	-9,206	
		Campania - Estate Road (School Farm)	10,000	0	10,000	\$10K Budget c/fwd
		Oatlands - High St/Wellington Street Junction	5,000	0	5,000	\$5K Budget c/fwd
			<b>585,000</b>	<b>17,384</b>	<b>567,616</b>	
<b>WASTE</b>	C110001	Wheelie Bins and Crates	5,000	0	5,000	
	C110002	Dysart WTS - General Improvements Oatlands WTS - Concrete Pad(s)	15,000 25,000	0 0	15,000 25,000	\$15K Budget c/fwd \$25K Budget c/fwd
			<b>45,000</b>	<b>0</b>	<b>45,000</b>	
<b>LANDSCAPES</b>						
<b>HERITAGE</b>		Heritage Collections Store	10,000	0	10,000	
		Kempton - Watch House (Internal Fit out)	4,000	0	4,000	\$4K Budget c/fwd
	C3010003	Oatlands - Callington Mill (Asset Renewals)	20,000	52,217	-32,217	Machinery hire/scaffolding/repainting/sash window repairs
	C3010004	Oatlands - Court House (Sandstone wall restoration)	0	2,430	-2,430	
		Oatlands - Gaol Aluminium Temporary Steps (Entrance)	3,500	0	3,500	\$3.5K Budget c/fwd
	C3010012	Oatlands - Commissariat (79 High Street) Boundary Fence	6,000	0	6,000	
		Oatlands - Roche Hall Forecourt (Interps - Planning Condition of Approval)	40,000	0	40,000	\$40K Budget c/fwd
			<b>83,500</b>	<b>54,647</b>	<b>28,853</b>	

**CAPITAL EXPENDITURE PROGRAM 2020-21  
AS AT 28 FEBRUARY 2021**

			BUDGET	EXPENDITURE	VARIANCE	COMMENTS
			\$	\$	\$	
<b>NATURAL</b>	G3020015	Campania - Bush Reserve (Walking/Riding Path)	100,000	53,672	46,328	\$100K Budget c/fwd WIP 30/06/20 \$358
	G3020013	Chauncy Vale - Sanctuary Bidge	55,000	66,405	-11,405	\$55K Budget c/fwd WIP \$42698.10
	C3020016	Chauncy Vale - Caves Loop	21,000	22,727	-1,727	
	G3020014	Chauncy Vale - Erosion, Stabilisation & Revegetation	15,000	14,410	590	\$15K Budget c/fwd WIP \$6056.76
	C3020007	Chauncy Vale - Improvements	0	2,653	-2,653	Committee Funded Cast Wombats
	C3020008	Oatlands - Maher's Point Landscape Plan	22,404	9,892	12,512	\$22404 Budget c/fwd
	G3020006	Oatlands - Lake Dulverton Walkway (Grants \$135K + \$85K)	220,000	8,818	211,382	\$220K Budget c/fwd WIP \$6198.70
			<b>433,404</b>	<b>178,377</b>	<b>255,027</b>	
<b>CULTURAL</b>		Oatlands - Heritage HUB Internal fitout	10,000	0	10,000	\$10K Budget c/fwd
			<b>10,000</b>	<b>0</b>	<b>10,000</b>	
<b>REGULATORY - DEVELOPMENT</b>	C3040001	Kempton Council Chambers - Chambers Restoration Works	5,000	0	5,000	
	C3040002	Kempton Council Chambers - Clock Restoration Works	20,000	502	19,498	
	C9980001	Kempton Council Chambers - Office Furniture & Equipment	5,000	545	4,455	
			<b>30,000</b>	<b>1,046</b>	<b>28,954</b>	
<b>REGULATORY - PUBLIC HEALTH</b>	C4060002	Water Bottle Refill Stations	7,980	0	7,980	
	C4060001	Kempton - Community Health Facility	400,000	314,341	85,659	\$225k Budget c/fwd WIP 30/06/20 \$27548.57
			<b>407,980</b>	<b>314,341</b>	<b>93,639</b>	
<b>REGULATORY - ANIMAL CONTROL</b>	C4080001	Kempton - Dog Pound(s)	35,000	663	34,337	\$20k Budget c/fwd
			<b>35,000</b>	<b>663</b>	<b>34,337</b>	
<b>COMMUNITY</b>						
<b>RECREATION</b>	C4070005	Recreation Committee	15,000	6,745	8,255	Kempton Hall switchboard upgrade/Colebrook Hall roof repairs \$5,000 of budget moved to Mt Pleasant Rec Ground Project
	C4070025	Campania - Public Open Space dev (Play Equip Alexander Circle)	16,000	16,001	-1	\$16K Budget c/fwd
	C4070004	Campania - Public Open Space dev (Scaife Subdivision - Justitia Park)	23,000	21,061	1,939	\$23K Budget c/fwd
	C4070023	Campania - Recreation Ground (Internal Toilet Improvements)	40,000	0	40,000	
	C4070038	Campania - Recreation Ground (Nets)	45,000	47,040	-2,040	\$45K Budget c/fwd
	C4070036	Colebrook - Hall (Heating Upgrade)	24,000	24,000	0	
	C4070016	Colebrook - Recreation Ground - New Pitch Cover	4,500	0	4,500	
	C4070020	Colebrook - Online Centre (Post Office) - Upgrade switchboard	0	1,925	-1,925	
		Kempton - Recreation Ground (Lighting)	16,000	0	16,000	\$16K Budget c/fwd
		Kempton - Recreation Ground (Roof Structure - Entry to Clubrooms)	15,000	0	15,000	\$15K Budget c/fwd
	C4070041	Kempton - Memorial Hall Portico	42,000	0	42,000	LRCI Phase 2 - not in original 2020/21 budget
		Mangalore - Hall (replace Gutters and Roofing)	18,000	0	18,000	\$18K Budget c/fwd
	G4070038	Mount Pleasant - Recreation Ground (Upgrade Toilets & Stabilisation)	120,336	121,004	-668	\$38K Budget c/fwd WIP 30/06/20 \$7261.18 Total project budget \$115,336 including additional contributions of \$29,336 recvd 2019/20 from Mt Pleasant
	C4070034	Oatlands - Aquatic Centre (New Pool) - Work in Progress prior to 2020/21	941,987	941,987	0	WIP 30/06/20 \$166,197.29, 30/6/19 \$395,896.00, 30/6/18 \$379,803.40
	C4070034	Oatlands - Aquatic Centre (New Pool) - Current Year Expenditure	9,379,800	459,881	8,919,719	
	C4070009	Oatlands - Community Hall - Repointing & Crack Repairs	15,000	8,163	6,837	
	G4070040	Oatlands - Destination Playground Callington Park (inc. reveg & water system)	500,000	503,779	-3,779	\$500 Budget c/fwd WIP 30/06/20 \$282200.25
	C4070001	Parattah - Rec Ground - External Toilet (linked to walkway)	12,000	6,192	5,808	\$12K Budget c/fwd
	G4070039	Runnymede - Recreation Ground (resurfacing & watering system)	80,142	99,505	-19,363	\$20K Budget c/fwd \$35,142 Grant c/fwd WIP 30/06/20 \$40,527
	C4070042	Runnymede - Recreation Ground (relocation of entrance)	0	0	0	
	C4070026	Tunbridge Park - Perimeter Fence (Safety)	30,000	0	30,000	\$30K Budget c/fwd
			<b>11,337,565</b>	<b>2,257,282</b>	<b>9,080,283</b>	

**CAPITAL EXPENDITURE PROGRAM 2020-21  
AS AT 28 FEBRUARY 2021**

			BUDGET	EXPENDITURE	VARIANCE	COMMENTS
			\$	\$	\$	
<b>ACCESS</b>	C4070035	All Buildings (Priority Approach - Year 5 of 5 @ \$10K/year)	50,000	0	50,000	
			<b>50,000</b>	<b>0</b>	<b>50,000</b>	
<b>CAPACITY &amp; SUSTAINABILITY</b>	C5020001	Levendale Community Centre	38,390	0	38,390	\$8K Budget c/fwd
	C4070013	Oatlands - Midlands Memorial Community Centre - Double glazed windows	40,000	0	40,000	
	C4070013	Oatlands - Midlands Memorial Community Centre - Repairs to flood damage	0	14,262	-14,262	
	C5020002	Oatlands Structure Plan	25,000	9,083	15,917	\$25K Budget c/fwd
			<b>103,390</b>	<b>23,325</b>	<b>80,065</b>	
<b>SAFETY</b>		Road Accident Rescue Unit	3,000	0	3,000	\$ 941,987
			<b>3,000</b>	<b>0</b>	<b>3,000</b>	
<b>ORGANISATION</b>						
<b>SUSTAINABILITY</b>		Oatlands - Council Chambers - Internal Toilets Upgrade	100,000	0	100,000	\$60K Budget c/fwd
	C6020007	Oatlands - Council Chambers - Damp Issues & Stonemasonry	15,000	0	15,000	\$15K Budget c/fwd
		Oatlands - Council Chambers - Works Office (floor coverings)	5,000	0	5,000	\$5K Budget c/fwd
	C6020007	Oatlands - Council chambers - Memorials - Forecourt	4,000	4,000	0	
	C9990001	Oatlands - Town Hall (General - Incl. Office Equip/Furniture)	5,500	359	5,141	
	C6020003	Computer System (Hardware / Software)	37,500	15,312	22,188	
			<b>167,000</b>	<b>19,671</b>	<b>147,329</b>	
<b>WORKS</b>	C6020011	Kempton Depot - Property Purchase (Year 1 Budget of \$180K)	45,000	45,000	0	Total Project Cost - to be funded over 4 yrs (Yr 2 - \$45K)
	C6020011	Kempton Depot - Internal Building Improvements	15,000	0	15,000	\$10K Budget c/fwd
	C6020011	Kempton Depot - Storage Lockers	2,000	0	2,000	
	C6020001	Oatlands Depot - Solar Panels	18,000	20,722	-4,722	
	C6020001	Oatlands Depot - Roof over containers	51,514	13,267	38,247	\$51,614 budget c/fwd
	C9990002	Minor Plant Purchases	9,500	7,816	1,684	
	C6020008	Radio System	3,000	0	3,000	
	MP37B	Excavator (add Rock breaker) MP37/2020	12,800	12,200	600	
		Steam Weeder c/w Trailer	32,000	0	32,000	
		<b>Plant Replacement Program</b>				
		Heavy Vehicles	514,000	49,520	464,480	
		Light Vehicles	210,000	82,801	127,199	
		(Trade Allowance - \$280K)				
			<b>910,814</b>	<b>231,125</b>	<b>679,689</b>	
			<b>18,661,067</b>	<b>4,128,149</b>	<b>14,532,918</b>	
		<b>GRAND TOTALS</b>				

<b>CASH FLOW 2020/2021</b>	INFLOWS (OUTFLOWS) (July 2020) \$	INFLOWS (OUTFLOWS) (August 2020) \$	INFLOWS (OUTFLOWS) (September 2020) \$	INFLOWS (OUTFLOWS) (October 2020) \$	INFLOWS (OUTFLOWS) (November 2020) \$	INFLOWS (OUTFLOWS) (December 2020) \$	INFLOWS (OUTFLOWS) (January 2021) \$	INFLOWS (OUTFLOWS) (February 2021) \$	INFLOWS (OUTFLOWS) (Year to Date) \$
<b>Cash flows from operating activities</b>									
<b>Payments</b>									
Employee costs	- 280,287.76	- 286,704.71	- 433,171.67	- 273,782.78	- 302,995.11	- 310,511.93	- 186,034.31	- 249,242.42	- 2,322,730.69
Materials and contracts	- 383,806.48	- 268,732.24	- 478,736.40	- 363,328.17	- 288,812.83	- 371,621.76	- 289,083.86	- 274,886.94	- 2,719,008.68
Interest	- 3,858.96	-	-	-	- 2,440.52	- 3,515.10	- 3,709.76	-	- 13,524.34
Other	- 32,591.93	- 49,587.79	- 59,672.89	- 119,317.20	- 29,152.34	- 36,353.17	- 95,784.96	- 26,128.18	- 448,588.46
	- 700,545.13	- 605,024.74	- 971,580.96	- 756,428.15	- 623,400.80	- 722,001.96	- 574,612.89	- 550,257.54	- 5,503,852.17
<b>Receipts</b>									
Rates	112,384.27	1,497,162.58	1,454,076.61	173,386.59	425,010.56	374,990.56	433,523.83	316,638.85	4,787,173.85
User charges	78,429.45	97,821.67	191,691.47	346,810.89	93,522.42	13,406.32	116,326.47	53,459.86	608,085.61
Interest received	6,114.29	2,283.96	3,750.98	6,353.34	2,423.11	2,602.82	4,108.59	1,733.10	29,370.19
Subsidies	-	-	-	-	-	-	-	-	-
Other revenue grants	-	422,254.00	-	1,861.36	422,254.00	-	-	423,384.00	1,269,753.36
GST Refunds from ATO	-	-	-	-	-	-	-	-	-
Other	- 34,640.70	75,652.19	127,629.49	59,104.07	54,410.03	141,003.63	57,978.07	38,177.68	176,330.12
	162,287.31	2,095,174.40	1,393,765.61	469,308.11	888,800.06	532,003.33	495,980.82	833,393.49	6,870,713.13
<b>Net cash from operating activities</b>	- 538,257.82	1,490,149.66	422,184.65	287,120.04	265,399.26	189,998.63	78,632.07	283,135.95	1,366,860.96
<b>Cash flows from investing activities</b>									
Payments for property, plant & equipment	- 216,309.91	- 288,121.91	- 294,048.33	- 536,835.75	- 212,067.69	- 279,182.83	- 131,094.58	- 197,809.34	- 2,155,470.34
Proceeds from sale of property, plant & equipment	16,390.91	54.54	31,632.73	5,863.64	73.64	236.36	95.46	50,409.09	104,756.37
Proceeds from Capital grants	-	-	250,000.00	332,766.00	-	55,000.00	-	-	637,766.00
Proceeds from Investments	-	-	-	-	-	-	-	-	-
Payment for Investments	-	-	-	-	-	-	-	-	-
<b>Net cash used in investing activities</b>	- 199,919.00	- 288,067.37	12,415.60	198,206.11	211,994.05	223,946.47	130,999.12	147,400.25	1,412,947.97
<b>Cash flows from financing activities</b>									
Repayment of borrowings	- 7,349.62	-	-	-	15,103.20	13,398.23	7,498.82	-	43,349.87
Proceeds from borrowings	-	-	-	-	-	-	-	-	-
<b>Net cash from (used in) financing activities</b>	- 7,349.62	-	-	-	15,103.20	13,398.23	7,498.82	-	43,349.87
Net increase/(decrease) in cash held	- 745,526.44	1,202,082.29	409,769.05	485,326.15	38,302.01	427,343.33	217,130.01	135,735.70	89,436.88
Cash at beginning of reporting period	13,687,843.06	12,942,316.62	14,144,398.91	14,554,167.96	14,068,841.81	14,107,143.82	13,679,800.49	13,462,670.48	13,687,843.06
<b>Cash at end of year-to-date</b>	<b>12,942,316.62</b>	<b>14,144,398.91</b>	<b>14,554,167.96</b>	<b>14,068,841.81</b>	<b>14,107,143.82</b>	<b>13,679,800.49</b>	<b>13,462,670.48</b>	<b>13,598,406.18</b>	<b>13,598,406.18</b>

**SOUTHERN MIDLANDS COUNCIL : OPERATING EXPENDITURE 2020/21  
SUMMARY SHEET**

PROGRAM	YTD ACTUAL (as at 28 Feb 21)	YTD BUDGET (as at 28 Feb 21)	YTD VARIANCE	YTD VARIANCE %	FULL YEAR BUDGET - REVISED INC. GRANTS & OTHER
<b>INFRASTRUCTURE</b>					
Roads	1,047,550	917,971	129,578	114.12%	3,228,957
Bridges	20,032	29,793	9,761	67.24%	399,239
Walkways	166,461	167,101	640	99.62%	223,152
Lighting	55,473	60,800	5,327	91.24%	91,200
Public Toilets	48,129	52,957	4,828	90.88%	76,936
Sewer/Water	-	-	-	-	-
Drainage	21,867	18,179	3,687	120.28%	79,269
Waste	635,091	686,788	51,697	92.47%	1,055,682
Information, Communication	-	-	-	-	-
<b>INFRASTRUCTURE TOTAL:</b>	<b>1,994,603</b>	<b>1,933,590</b>	<b>-61,013</b>	<b>103.16%</b>	<b>5,154,435</b>
<b>GROWTH</b>					
Residential	-	-	-	-	-
Tourism	18,913	31,335	12,422	60.36%	55,502
Business	174,616	143,955	30,661	121.30%	980,933
Industry	-	-	-	-	-
<b>GROWTH TOTAL:</b>	<b>193,529</b>	<b>175,290</b>	<b>18,239</b>	<b>110.40%</b>	<b>1,036,435</b>
<b>LANDSCAPES</b>					
Heritage	190,083	251,825	61,743	75.48%	373,938
Natural	141,666	135,005	6,661	104.93%	186,633
Cultural	-	11,000	11,000	0.00%	16,500
Regulatory - Development	513,978	584,789	70,810	87.89%	877,183
Regulatory - Public Health	7,127	10,843	3,716	65.73%	16,265
Regulatory - Animals	78,460	71,111	7,349	110.33%	100,867
Environmental Sustainability	-	-	-	-	-
<b>LANDSCAPES TOTAL:</b>	<b>931,315</b>	<b>1,064,574</b>	<b>133,259</b>	<b>87.48%</b>	<b>1,571,386</b>
<b>COMMUNITY</b>					
Community Health & Wellbeing	159,048	190,577	31,529	83.46%	283,366
Recreation	287,692	351,722	64,030	81.80%	511,239
Access	-	-	-	-	-
Volunteers	21,828	46,667	24,839	46.77%	50,000
Families	5,113	7,333	2,220	69.72%	9,000
Education	-	-	-	-	-
Capacity & Sustainability	8,985	26,770	17,785	33.56%	37,405
Safety	14,586	28,061	13,475	51.98%	45,091
Consultation & Communication	11,064	13,450	2,386	82.26%	19,800
<b>LIFESTYLE TOTAL:</b>	<b>508,316</b>	<b>664,580</b>	<b>156,265</b>	<b>76.49%</b>	<b>955,901</b>
<b>ORGANISATION</b>					
Improvement	59,728	77,637	17,909	76.93%	116,455
Sustainability	1,192,986	1,141,511	51,475	104.51%	2,331,117
Finances	178,532	177,620	912	100.51%	309,907
<b>ORGANISATION TOTAL:</b>	<b>1,431,245</b>	<b>1,396,768</b>	<b>34,477</b>	<b>102.47%</b>	<b>2,757,479</b>
<b>TOTALS</b>	<b>5,059,008</b>	<b>5,234,802</b>	<b>175,794</b>	<b>96.6%</b>	<b>11,475,636</b>

<b>SOUTHERN MIDLANDS COUNCIL SUMMARY OF RATES AND CHARGES LEVIED, REMITTED AND COLLECTED</b>				
	This Financial Year 13th March 2021		Last Financial Year 13th March 2020	
Arrears brought forward as at July 1		\$ 527,651.89		\$ 429,240.71
ADD current rates and charges levied		\$ 5,731,088.82		\$ 5,626,247.45
ADD current interest and penalty		\$ -		\$ 66,044.30
<b>TOTAL rates and charges demanded</b>	<b>100.00%</b>	<b>\$ 6,258,740.71</b>	<b>100.00%</b>	<b>\$ 6,121,532.46</b>
LESS rates and charges collected	73.61%	\$ 4,607,229.10	72.24%	\$ 4,421,991.78
LESS pensioner remissions	4.00%	\$ 250,541.59	3.91%	\$ 239,358.07
LESS other remissions and refunds	-0.11%	-\$ 6,637.12	-0.20%	-\$ 12,398.61
LESS discounts	0.53%	\$ 33,081.51	0.48%	\$ 29,535.30
<b>TOTAL rates and charges collected and remitted</b>	<b>78.04%</b>	<b>\$ 4,884,215.08</b>	<b>76.43%</b>	<b>\$ 4,678,486.54</b>
<b>UNPAID RATES AND CHARGES</b>	<b>21.96%</b>	<b>\$ 1,374,525.63</b>	<b>23.57%</b>	<b>\$ 1,443,045.92</b>

### 16.3.2 Monthly Oatlands Aquatic Centre Capital Expenditure Report (period ending 28 February 2021)

**Author:** FINANCE OFFICER (MANDY BURBURY)

**Date:** 9 MARCH 2021

#### ISSUE

Provide the capital expenditure report for the Oatlands Aquatic Centre to 28<sup>th</sup> February 2021.

#### DETAIL

The enclosed Report includes all capital expenditure relating to the Oatlands Aquatic Centre prior to the current financial year, and budget and expenditure for 2020/2021.

#### RECOMMENDATION

**THAT the Financial Report be received and the information noted.**

#### DECISION

*Moved by Deputy Mayor E Batt, seconded by Clr D Fish*

**THAT the Oatlands Aquatic Centre Capital Expenditure Report be received and the information noted.**

#### CARRIED

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A O Green	✓	
Deputy Mayor E Batt	✓	
Clr A Bantick	✓	
Clr A E Bisdee OAM	✓	
Clr K Dudgeon	✓	
Clr D F Fish	✓	
Clr R McDougall	✓	



## OATLANDS AQUATIC CENTRE CAPITAL EXPENDITURE RECONCILIATION AS AT 28 FEBRUARY 2021

	BUDGET \$	EXPENDITURE \$	VARIANCE \$	COMMENTS
<b>Total Expenditure to 28 February 2021</b>		<b>1,568,775</b>		
Council Labour & On-costs		5,255		
Materials - Council		195		
External Plant Hire - Council		6,217		
SMC Planing / Building Permits		6,495		
SMC Planing / Building Permits - June 2020		6,868		
SMC - Other Contractor Costs		901		
August 2012 - Purchase of 70 High Street, Oatlands		166,908		Total Cost (includes legals etc.) Gov't Land Value - \$23,000
<b>Bzowy Architecture &amp; Other Consultants</b>				
<b>2016/17</b>		27,056		Best described as Project Revival
Contract No 1 (part of \$107,660)		16,227		
<b>2017/18</b>				
Contract No 1 (part of \$107,660)		92,471		Includes Disbursements of \$1,038
Other Costs - Variations & Redesign		63,579		Additional Floor / Redesign etc.
Bio-Energy (review & assessment)		24,867		
Appeal Costs		140,153		Various
<b>2018/19</b>				
Bzowy - Other Costs - Variations & Redesign		108,611		Includes Survey & Legal
Engagement Agreements		21,470		
Formal Contract - Tenders / Design etc (part of \$379,960)		265,905		

## OATLANDS AQUATIC CENTRE CAPITAL EXPENDITURE RECONCILIATION AS AT 28 FEBRUARY 2021

	BUDGET \$	EXPENDITURE \$	VARIANCE \$	COMMENTS
<b>2019/20</b>				
Bzowy - Other Costs - Variations & Redesign		96,779		Includes Survey & Legal
Bzowy - Formal Contract - Tenders / Design etc (part of \$379,960)		39,921		
Building Surveying		350		
Communications (Nylander)		180		
Legal (BMB)		18,488		
<b>2020/21 to 28th February 2021</b>				
Legal (BMB)	0	15,424	-15,424	
Construction Contract (Vos)	7,783,604	0	7,783,604	
Consultants Fees (SMG)	581,712	368,960	212,752	
Furniture, Fittings and Equipment (SMG)	50,000	0	50,000	
Principal Supplied Goods (SMG)	62,284	35,867	26,417	
Principal Works (SMC)	300,000	30,646	269,354	
Contingency Sum (SMG)	400,000	0	400,000	
Demolition of CT Fish Building	10,000	8,983	1,017	
Construction of Waste Water Holding Facility	192,000	0	192,000	
<b>Current Year Budget and Expenditure</b>	<b>\$ 9,379,600</b>	<b>\$ 459,881</b>	<b>\$ 8,919,719</b>	
<b>Total Expenditure to 28th February 2021</b>		<b>\$ 1,568,775</b>		
<b>Reconciliation to Capital Expenditure Report</b>				
Work in Progress (expenses prior to 2020/21)		941,987		
2020/21 expenditure to date		459,881		
Expenditure as per Capital Expenditure Report		1,401,867		
add purchase of 70 High Street		166,908		
		<b>\$ 1,568,775</b>		

### 16.3.3 Financial Management Strategy and Long-Term Financial Management Plan, 2020/21 to 2029/30

**Author:** GENERAL MANAGER (TIM KIRKWOOD)

**Date:** 3 MARCH 2021

**Enclosures:**

*Financial Management Strategy 2019/20 to 2029/30*

*Long-Term Financial Management Plan 2019/20 to 2029/30*

#### ISSUE

Under Section 70E of the *Local Government Act 1993* Council is to review the Long-Term Financial Management Plan and the Financial Management Strategy at least every four years. The documents were previously adopted in April 2018.

The updated Financial Management Strategy and Long-term Financial Management Plan, 2019/20 to 2029/30, are submitted for formal adoption.

#### BACKGROUND

The following are relevant Clauses from the *Local Government Act 1993*:

**“S 70. Long-term financial management plans**

- (1) *A council is to prepare a long-term financial management plan for the municipal area.*
- (2) *A long-term financial management plan is to be in respect of at least a 10 year period.*
- (3) *A long-term financial management plan for a municipal area is to –*
  - (a) *be consistent with the strategic plan for the municipal area; and*
  - (b) *refer to the long-term strategic asset management plan for the municipal area; and*
  - (c) *contain at least the matters that are specified in an order made under section 70F as required to be included in a long-term financial management plan.*

**S 70A. Financial management strategies**

- (1) *A council is to prepare a financial management strategy for the municipal area.*
- (2) *A financial management strategy for a municipal area is to –*
  - (a) *be consistent with the strategic plan for the municipal area; and*
  - (b) *contain at least the matters that are specified in an order made under section 70F as required to be included in a financial management strategy.*

**S 70F. Orders determining minimum contents of plans, &c., and classes of assets**

- (1) *The Minister, by order, may specify the matters that are required to be included in –*
  - (a) *a long-term financial management plan; or*
  - (b) *a long-term strategic asset management plan; or*
  - (c) *a financial management strategy; or*
  - (d) *an asset management strategy; or*
  - (e) *an asset management policy.*
- (2) *A matter may be included in a plan, policy or strategy referred to in subsection (1), even though the matter is not specified in an order under subsection (1) as required to be included in such a plan, policy or strategy.*
- (3) *The Minister, by order, may specify the classes of assets that are to be taken to be major assets for the purposes of section 70B.*

(4) *The Minister is to consult with councils as to the matters to be included in an order under this section.*

The following are the relevant provisions contained within the *Local Government (Content of Plans and Strategies) Order 2014*:

## **5. Long-term financial management plan**

(1) *In this clause –*

**long-term financial management plan of a council**, means a long-term financial management plan prepared by the council in accordance with section 70 of the Act.

(2) *A long-term financial management plan of a council is required to include the following matters:*

(a) *the estimated revenues and expenses for each financial year of the plan, including the revenues and expenses in relation to each of the following matters:*

(i) *all capital works;*

(ii) *all capital expenditure;*

(iii) *all asset management requirements identified, as required under clause 7(2)(b), in the long-term strategic asset management plan;*

(b) *for each financial year of the plan, a statement of comprehensive income, including estimates of –*

(i) *recurrent revenue; and*

(ii) *recurrent expenses; and*

(iii) *underlying surplus or deficit; and*

(iv) *net surplus or net deficit; and*

(v) *comprehensive result;*

(c) *for each financial year of the plan, a statement of financial position, including estimates of –*

(i) *current and non-current assets; and*

(ii) *current and non-current liabilities; and*

(iii) *net assets; and*

(iv) *equity, including reserves;*

(d) *for each financial year of the plan, a cash flow statement, including estimates of –*

(i) *receipts, payments, dividends and net cash from operational activities, financial activities including loan borrowings, and investment activities; and*

(ii) *net increases or net decreases in cash held; and*

(iii) *cash and cash equivalents held at the beginning of the period; and*

(iv) *cash and cash equivalents held at the end of the period;*

(e) *a description of the financial management strategies to be adopted by the council, including financial targets and their rationale;*

(f) *a comparison of projected financial performance against targets (determined by the council) for financial indicators, including those indicators specified in an order made under section 84(2A) of the Act, for each financial year included in the long-term financial plan;*

(g) *all assumptions used in the development of the estimates referred to in paragraphs (a), (b), (c) and (d).*

(3) *For the purposes of subclause (2)(d)(i), the estimates are to include separate estimates in respect of renewal, upgrade and new capital expenditure in relation to the activities referred to in that clause.*

## **6. Financial management strategy**

(1) *In this clause –*

**financial management strategy of a council** means a financial management strategy prepared by the council in accordance with section 70A of the Act.

- (2) A financial management strategy of a council is required to include the following matters:
- (a) an overview of the purpose and intent of the strategy;
  - (b) the financial principles that are to guide the determination of the financial management strategies;
  - (c) the key financial management strategies that are to be employed;
  - (d) the financial aims and targets of the council.

## DETAIL

Reference is made to the enclosed documents that have been prepared in accordance with the legislative provisions detailed above.

It is advised that the Strategy and Long-term Financial Management Plan have been reviewed by Council's Audit Panel, which included an assessment of the underlying assumptions (as detailed), and in reference to the Minutes of the Panel Meeting held 1<sup>st</sup> March 2021, it has been recommended that the Plan(s) are in a form suitable for adoption by Council.

**Human Resources & Financial Implications** – Refer above detail.

**Community Consultation & Public Relations Implications** – N/A.

**Policy Implications** – Policy documents.

**Priority - Implementation Time Frame** – The Strategy and Plan relate to the period 2020-21 to 2029-30

## RECOMMENDATION

**THAT** in accordance with sections 70 and 70 A of the *Local Government Act 1993*, Council formally adopt the Financial Management Strategy and Long-Term Financial Management Plan.

## DECISION

*Moved by Clr D Fish, seconded by Clr A Bisdee OAM*

**THAT** in accordance with sections 70 and 70 A of the *Local Government Act 1993*, Council formally adopt the Financial Management Strategy and Long-Term Financial Management Plan.

## CARRIED

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A O Green	✓	
Deputy Mayor E Batt	✓	
Clr A Bantick	✓	
Clr A E Bisdee OAM	✓	
Clr K Dudgeon	✓	
Clr D F Fish	✓	
Clr R McDougall	✓	

SOUTHERN  
MIDLANDS  
COUNCIL



**DRAFT**

**Southern Midlands Council**

**Financial Management Strategy 2019/20 to 2029/30**

**(4<sup>th</sup> Revision)**

**(Incorporating Long-term Financial Management Plan)**

(as adopted by Council – March 2021)

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### 1. Executive Summary

The Financial Management Strategy & Long Term Financial Management Plan (FMS) has been prepared to provide the Southern Midlands Council with direction and context for decision making in the allocation, management and use of Council's financial resources.

The strategy has been prepared to guide Council in its financial decision-making ensuring that the following principles are followed;

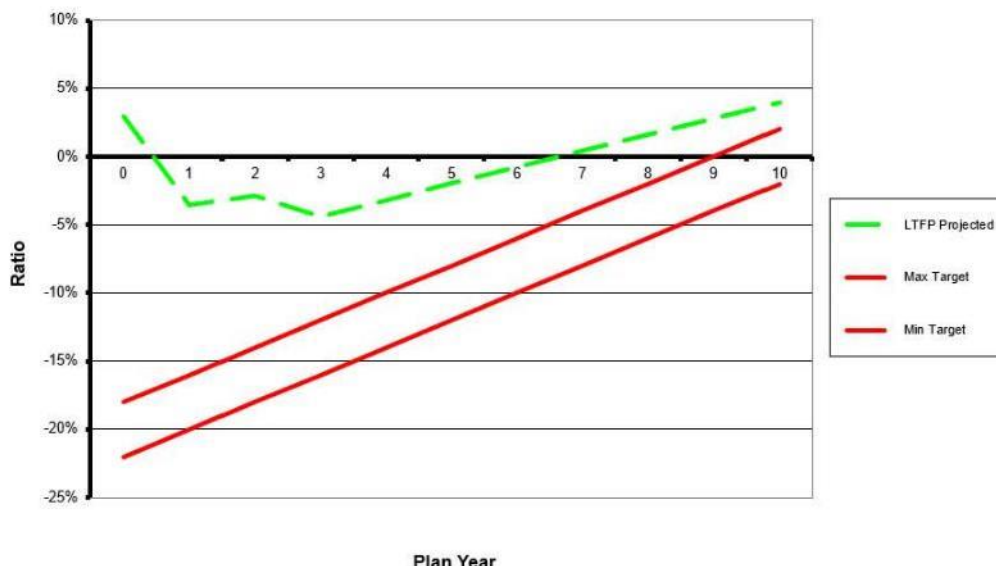
- The community's finances will be managed responsibly to enhance the wellbeing of residents
- Council will maintain community wealth to ensure that the wealth enjoyed by today's generation may also be enjoyed by tomorrow's generation
- Council's financial position will be robust enough to recover from unanticipated events, and absorb the volatility inherent in revenues and expenses
- Resources will be allocated to those activities that generate community benefit.

The following targets have been set out in the strategy and have been determined to be an appropriate measure of financial sustainability:-

- To achieve and maintain a break-even position at the end of the 10-year strategy (i.e. a resultant minimum operating surplus ratio of 0%).
- To achieve a net financial liabilities ratio within the range of 0% to 100%.

The targeted operating surplus ratio of 0% is achieved prior to the conclusion of the ten-year period. The increased operating deficit in 2022/23 is attributable to the first full-year of operation of the Oatlands Aquatic Centre. The operating deficit then declines over the next four years until break-even is achieved in 2026/27.

**Southern Midlands Council - Operating Surplus Ratio for FYE 2021 to FYE 2030**

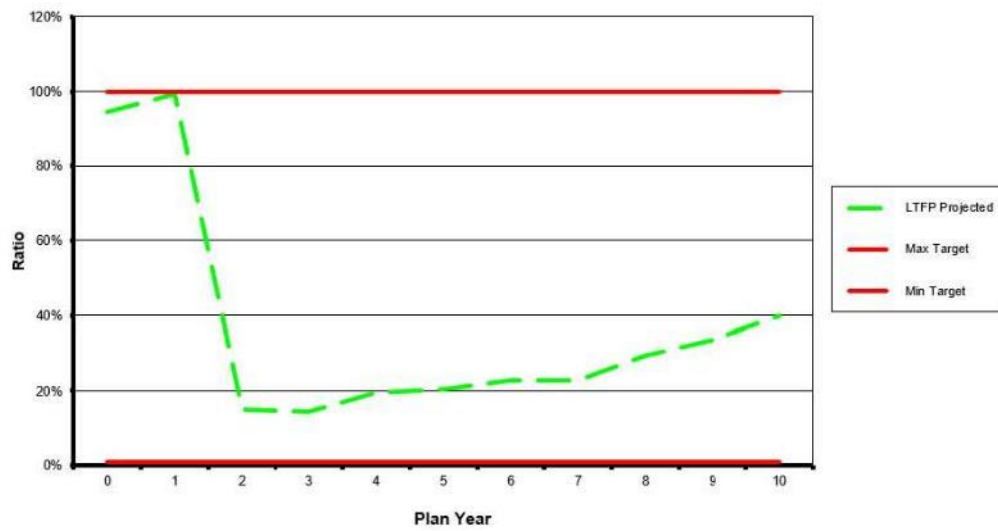




The targeted net financial liabilities ratio within the targeted range of 0% to 100% is achieved in all years. This will be maintained for the life of the strategy.

The forecast ratio for the period of the Strategy is demonstrated in the following table:-

**Southern Midlands Council - Net Financial Liabilities Ratio from FYE 2021 to FYE 2030**



## 1.1 Introduction

The FMS has been developed to provide the Southern Midlands Council with a strategic framework when developing budgets for the next ten-year period. The key objectives of the FMS are to:

- a) Provide direction and context for decision making in the allocation, management and use of the Southern Midlands Council's financial resources;
- b) Guide Council in the development of a ten year financial plan and determine financial boundaries for the delivery of operational and capital plans;
- c) Use ratepayer's money, together with other funding available, wisely to provide prioritised services and improve financial sustainability and asset management; and
- d) Demonstrate and maintain financial sustainability in the medium and long term whilst achieving the strategic objectives of Council.

The FMS includes consolidation of controlled entities.

In preparing the FMS, the following principles of sound financial management have been complied with:

- Prudent management of financial risks relevant to debt, assets and liabilities
- Provision of reasonable stability in the level of rate burden
- Consideration of the financial effects of Council decisions on future generations
- Full, accurate and timely disclosure of financial information.

It is important to note that the FMS is not about deciding on what Council will spend on individual projects. The FMS is about the various financial strategies that will effectively determine the amount of funds that Council will have at its discretion to allocate in future years.

The FMS is a guiding document to consider when developing budget estimates, rather than a document that is dictating future decisions of Council. The long-term financial estimates in this strategy will be revisited and updated regularly to reflect any strategies that arise from the Council planning process. This current version will continue to provide a framework for financial planning and will be further revised and expanded each year.

The FMS is to be reviewed each year following the preparation and endorsement of the Annual Financial Report and prior to the commencement of the Annual Plan and Budget Estimates for the coming year.

If Council follows the general thrust of the document when setting the 'Annual Plan and Budget Estimates', the organisation will demonstrate financial sustainability into the future.

## 2. Financial Principles

The following principles serve to guide Council in setting its financial management strategies. They are given practical effect through strategies. Strategies are measured by the setting of medium term targets.

### 2.1 The community's finances will be managed responsibly to enhance the wellbeing of residents

Council will ensure it only raises the revenue it needs, and does so in the most efficient and equitable manner possible. Council will manage community funds according to affordable best practice standards and ensure information regarding its financial management decisions is accessible to the community. Council will ensure it only delivers those services that cannot be delivered more efficiently and effectively by other providers.

### 2.2 Council will maintain community wealth to ensure that the wealth enjoyed by today's generation may also be enjoyed by tomorrow's generation

Council will seek to achieve equity across generations by recognising that each generation must pay its way with respect to recurrent expenses being met from recurrent revenue (the full cost of the service it consumes).

Council will invest sustainably in community assets to maintain (and potentially enhance) service levels.

### 2.3 Council's financial position will be robust enough to recover from unanticipated events, and absorb the volatility inherent in revenues and expenses

Council will ensure it accumulates and maintains sufficient financial resources and has the borrowing capacity to deal with volatility and unexpected events.

Council's operational budget will be flexible enough to ensure that changes and volatility in revenues and expenses as a result of the changing economic environment can be absorbed.

### 2.4 Resources will be allocated to those activities that generate community benefit.

Council will ensure that robust and transparent processes are in place for the allocation and prioritisation of resources through budgetary decision-making, as well as for choosing the most effective methods for delivering specific services and projects. Strategies will include a vigorous cost-benefit analysis in preparing and assessing proposals.

Council will recognise its service obligations to the Southern Midlands community in its decision-making.

### 3. Financial Management Strategies

The following financial strategies portray the strategic direction in which Council's financial decisions are based including borrowing, infrastructure, and service delivery.

#### 3.1 Financial Indicators

Council targets to achieve a consistent and gradual improvement in the Comprehensive Income Statement.

#### 3.2 Rating Strategy

Council targets to achieve a break-even position and ensure it only raises the revenue it needs, and does so in the most efficient and equitable manner possible. Council must balance its service levels with the needs and expectations of the community and set appropriate levels of tax to adequately fulfil its roles and responsibilities.

The following factors influence the level of rates and charges:-

- Distribution and level of Commonwealth and state funding
- Socio-economic profile of the area (capacity to pay)
- User-pays policies
- Level and range of services
- Current economic environment

In determining its rates each year Council gives consideration to the current economic climate and the capacity of the community to pay for services.

#### 3.3 Rating Structure

Council has established a rating structure comprising of two-key elements – general and service rates.

The general rates are levied based on the Assessed Annual Value (AAV) of properties as determined by the Valuer-General. Property values generally reflect the capacity of the ratepayer to pay.

The service rates currently cover waste management services. This user pay component is designed to reflect payment based on usage of services provided by Council.

Council will endeavour to strike a balance between the two elements to provide equity in the distribution of the rate burden across the municipality.

### 3.4 Asset Management Strategy

The key objective of Council's Asset Management Strategy is to maintain Council's existing assets at desired condition levels. If funding is not sufficiently allocated to asset renewal then Council's investment in those assets will reduce along with the capacity to deliver services to the community.

Council has an Asset Management Policy to ensure that adequate provisions are made for the long-term maintenance and replacement of Council's infrastructure and built assets by:-

- Ensuring that services and infrastructure are provided in a sustainable manner, with the appropriate levels of service to the community and the environment.
- Safeguarding our assets by implementing appropriate asset management strategies and ensuring financial resources are adequately provided for those assets.
- Creating an environment whereby there is clear awareness throughout the Council at both the elected and employee level, on the importance of maintaining our assets to an acceptable standard
- Meeting legislative requirements for asset management.
- Ensuring resources and operational capabilities are identified and responsibility for asset management is appropriately resourced
- Demonstrating transparent and responsible asset management processes that align with local government industry standards
- Undertaking a continuous cycle of review to ensure that asset management outputs match the changing needs of the Council and the community.

Council's Asset Management Strategy is based on the knowledge provided by various Asset Management Plans which set out capital expenditure requirements in future years.

### 3.5 Investment Strategy

Cash reserves require careful management to both achieve optimum investment incomes and to ensure that cash is available when needed for the planned expenditures. Funds will be invested in a manner that allows them to earn interest for as long as possible while retaining flexibility in accessing those funds for Council purposes.

Council's Annual Plan and Budget Estimates and Financial Management Strategy will be used to provide direction on the term of investments to be placed. Council will ensure that enough funds are on hand at 30 June each year to ensure that all current liabilities can be met.

Council will ensure that its investment portfolio maximises its return on investments while maintaining an acceptable level of risk.

### 3.6 Borrowing Strategy

Borrowings are an effective mechanism of linking the payment for assets (via debt repayments) to successive Council populations who receive benefits over the life of that asset. This matching concept is frequently referred to as 'inter-generational equity'.

Council will only borrow for capital expenditure, which will improve services to ratepayers. Borrowings may be used by Council as a funding source for new capital works projects. Asset renewals will be funded internally from cash reserves and cash provided by operating activities (mainly from depreciation).

In considering new debt Council will consider the impact of borrowing costs on the sustainability of operating positions and its capacity to repay the debt. Council will maintain enough borrowing capacity to ensure that it has the capacity to deal with significant unexpected events.

When borrowing Council shall raise all external borrowings at the most competitive rates available and from sources available as defined by legislation.

### **3.7 Reserves**

Any material favourable budget variations realised in a given financial year be specifically quarantined and reserved.

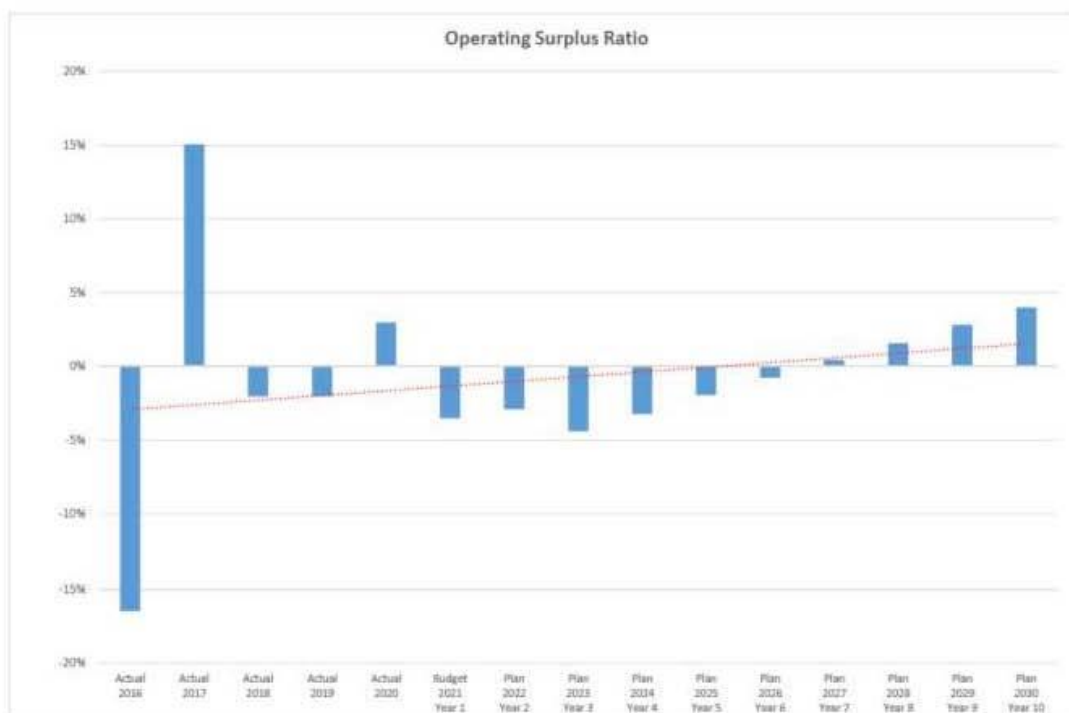
## 4. Financial Performance

The following graphs summarise key ratios highlighting important aspects of Council's financial performance. Graphs include actual figures from YE 2016 to 2020 and estimates from the Long-Term Financial Plan for the next 10 years (with the 2021 budget as the base year for estimates).

The financial model assumes that all loan borrowings are repaid if cash is available. Although Council will borrow funds for the Oatlands Aquatic Centre, the model has automatically reduced our cash balance in the YE 2022. The reduction shown in our cash balance will also reflect in the Current Ratio and the Net Financial Liabilities Ratio.

### 4.1 Operating Surplus Ratio

The operating surplus ratio serves as an overall measure of operating effectiveness. A result less than 0.00 indicates an operating deficit. It is accepted that best practice dictates that operating deficits cannot be sustained in the longer term.



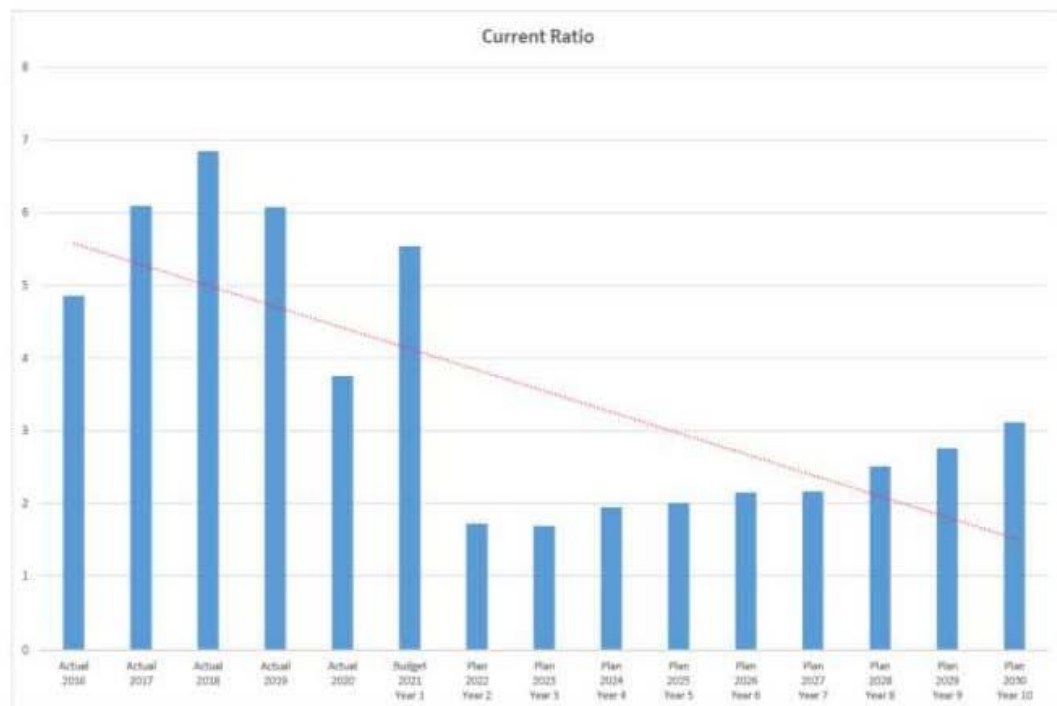
The operating surplus benchmark for Council is 0.00 which is the point where operating revenues equal operating expenditures. An operating margin below the benchmark would indicate that Council might not be generating sufficient revenue to fulfil its operating requirements.

*Note – In YE 2016 and 2017, the variance was largely due to the timing of payment of the FAGS grant, reducing and increasing operating income for those years.*

## 4.2 Current Ratio

The current ratio measures the liquidity, or cash, position of Council. That is, Council's ability to meet its debt obligations as they fall due. A ratio of 1.00 or more indicates that there is enough cash and liquid assets to cover short-term liabilities.

Influencing factors are planning and budgetary control, timing of cash flows and credit policies and collection of debts.



The benchmark proposed is 1.5, which indicates that Council has more cash and liquid assets than short-term liabilities if achieved.

In all years Council's ratio has been substantially greater than the benchmark indicating that Council has been able to meet all short-term liabilities comfortably.

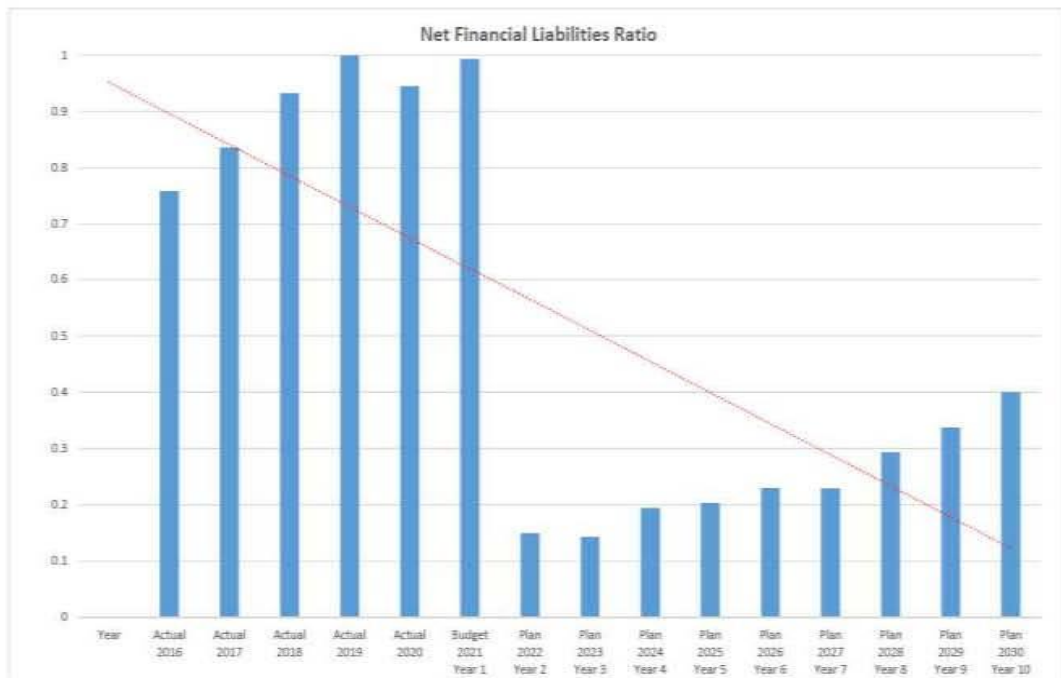
*Note - FY 2022 reflects the commencement of operation of the Oatlands Aquatic Centre.*



### 4.3 Net Financial Liabilities Ratio

The Net financial liabilities ratio indicates the extent to which net financial liabilities could be met from operating income. It is a calculation of net financial liabilities divided by operating income.

*Note - FY 2022 reflects the commencement of operation of the Oatlands Aquatic Centre.*

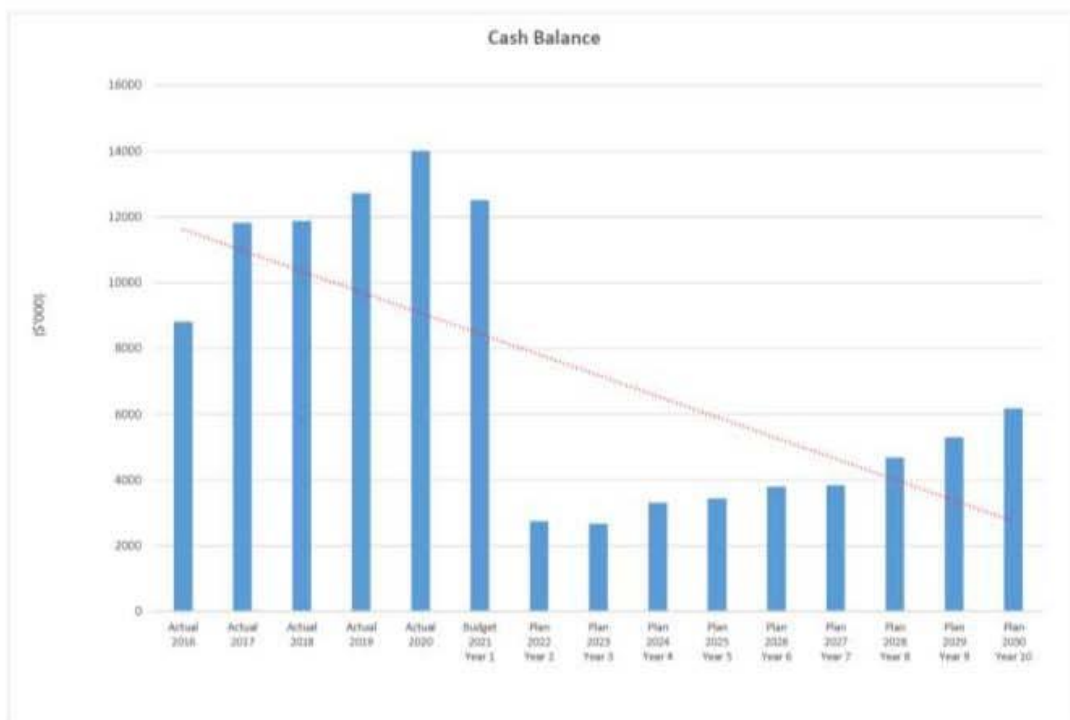


#### 4.4 Cash Balance

Cash represents money on hand at the end of each year. Some of this cash is restricted and must be used to meet long service leave obligations, grant funding obligations and to meet general working capital requirements at the beginning of the new financial year (for example to pay accounts payable as at 30 June).

The benchmark of \$1.50 million is in excess of unspent grant funding.

*Note - FY 2022 reflects the commencement of operation of the Oatlands Aquatic Centre.*



## 5. Financial Projections

The financial statements included in the FMS portray the projected long-term financial position of the Southern Midlands Council over the next ten years.

The FMS presents financial statements, as follows:

- Comprehensive Income Statement
- Statement of Cash Flows
- Statement of Financial Position

The statements are prepared on current knowledge and will no doubt be affected by various events that will occur in future years. It is important that the long-term financial projections in this strategy be revisited and updated on an annual basis.

The model is a guiding document to be used during the budget deliberation process. If the general thrust of the document is followed Council will maintain financial sustainability.

### 5.1 Modelling Methodology

Following each Statement are descriptions of the assumptions specifically applied to produce the long-term estimates. On a more overall sense however, it is worthwhile detailing the approach to the modelling process as broad percentages have not been universally applied.

The forecast budget result for 30 June 2021 has been used as the base point used for modelling.

Whilst the FMS uses the more specific assumptions as detailed in the pages that follow, it will not remove the ongoing desire of Council to achieve operational efficiencies. The FMS is intended to establish a framework that Council can benchmark its performance and strive to exceed the targets set. Where further efficiencies can be achieved, funds will be dedicated to asset renewal or maintenance where applicable.

### 5.2 Summary Model Assumptions

#### 5.2.1 Comprehensive Income Statement

The above statement has been prepared by setting percentage increases for the various classes of expenditure and income and then reviewing each general ledger account for areas where a variance to this pattern is likely to occur.

1. Rates - average real rate increases of up to 1.50% per annum over the life of the strategy.
2. Charges - average increase of up to 2.50% per annum over the life of the strategy allowing for the following adjustment(s):
  - User fees and charges increased by \$88K in YE 2022 to reflect opening of the Oatlands Aquatic Centre.
3. Commercial Revenue – this income relates to the consolidation of Council subsidiaries (i.e. Heritage Building Solutions Pty Ltd & HESC Ltd) – remain constant over the life of the strategy.
4. Grants – Financial Assistance Grant (FAG) - average real rate increases of up to 2.00% per annum over the life of the strategy.
5. Grants – Non FAG's – no allowance is included for any specific purpose Operating Grants as it assumed that any grants would be offset by additional expenditure.
6. Investment Income – based on a rate of 2.00% per annum.

7. Other Income - primarily relates to Dividends and other distributions received from TasWater; Heavy Vehicle Licence Fees; and subsidies received from MAIB (SES Road Crash Rescue Unit). Although there is uncertainty in relation to TasWater's ability to maintain distributions beyond YE 2021, it is assumed that we will continue to receive at least 50% of our owner dividends. Other Income is indexed at the rate of 2.00% per annum.
8. Salaries & Wages - 0.00% real increase over the life of the ten-year plan (i.e. wage increases consistent with CPI). \$154K has been added to the YE 2022 due to the opening of the Oatlands Aquatic Centre (recognising additional salaries are already included for the current Swimming Pool operation). Any additional increases granted in accordance with the Enterprise Bargaining Agreement will be offset through efficiencies and other savings.
9. Contractual Services (Materials & Contracts) – indexed at the rate of 1.50% per annum over the life of the strategy. \$26K has been added to the YE 2022 due to the opening of the Oatlands Aquatic Centre (recognising that this is additional to the existing budget for the current Swimming Pool operation).
10. Materials – incorporated in Contractual Services.
11. Depreciation - Depreciation increase in YE 2023 by \$113K to reflect capital investment in Aquatic Centre. Amount is automatically calculated by the Financial Model based on capital expenditure – renewal and new assets.
12. Finance Charges - Amount is automatically calculated by the Financial Model based on the level of loan debt. The Model assumes that if there is available cash, it will be used to pay off debt.
13. Other Expenses - have been indexed by 1.50% per annum.

### 5.2.2 Statement of Cash Flows

This statement includes the cash based transactions shown in the Income Statement with the addition of estimated capital movements.

### 5.2.3 Statement of Financial Position

1. Financial Assets - Cash and cash equivalents - Council needs to make sure that enough funds are on hand each year end to meet all current liabilities. This model will ensure Council's cash liquidity. A measure of liquidity is the current ration which is discussed within this strategy.
2. Financial Assets - Current Trade and other receivables - current balance for receivables has been maintained.
3. Financial Assets - Current Other Financial Assets – Nil.
4. Financial Assets - Non-Current Other Financial Estimates – Nil.
5. Non-Financial Assets - Inventories – current balance for inventories has been maintained.
6. Non-Financial Assets – Investment property – Council's investment in TasWater – current balance has been maintained.
7. Non-Financial Assets - Infrastructure, Property, Plant and Equipment – values are based on movement in depreciation, valuations and acquisition and disposal.
8. Non-Financial Assets- Other Non-current Assets – Nil.
9. Current Liabilities - Trade & Other Payables - current balance has been maintained.
10. Current Liabilities – Borrowings – financial model assumes that all loan borrowings are repaid if cash is available.
11. Current – Provisions – current balances have been maintained.
12. Other Current Liabilities – Nil.
13. Non-current - Trade & Other Payables – Nil.

14. Non-current – Borrowings - financial model assumes that all loan borrowings are repaid if cash is available.
15. Non-current – Provisions - current balances have been maintained.
16. Non-current - Other Non-current Liabilities – Nil.
17. Accumulated Surplus.
18. Asset Revaluation Reserve – includes all Reserves - current balances have been maintained.
19. Other Reserves – Nil.

## 6. Key Strategic Outcomes

The following table highlights the outcomes, strategies and key actions of this LTFP. The key strategies provide direction for the preparation of the Council's Budgets.

Section	Outcomes	Strategy	Key Actions
Financial Indicators	<p>Achieve a break-even position within the ten-year period of the Strategy.</p> <p>That Council has enough cash to fund daily cash requirements and have flexibility to respond to unforeseen events and/or consider opportunities as they arise.</p>	<p>Council ensures compliance with the Long Term Financial Plan when developing future budgets.</p> <p>Council to achieve a consistent and gradual improvement in the Comprehensive Income Statement.</p> <p>Maintain a cash balance of \$1.50 million in excess of unspent grant funding.</p> <p>Maintain a current ratio above the proposed benchmark of 1.5:1.</p>	<p>Council reviews and updates the long Term Financial Plan on an annual (ongoing) basis.</p> <p>Council continue to budget in accordance with the assumptions underlying the Long Term Financial Plan.</p> <p>Ensure that the budgeted cash position is sufficient to fund daily cash requirements as well as provide funding for unforeseen events and short term contingencies.</p> <p>Adopted budget maintains the minimum desired cash balance.</p> <p>Council monitor compliance with its investment policy.</p>
Rating and other Revenue	<p>Level of rating and income from other charges is sufficient to achieve the break-even position.</p> <p>To provide a reasonable degree of consistency and stability in the level of the rates burden.</p>	<p>Council to consider the most appropriate rating strategy to provide adequate funds to achieve a gradual improvement in the Comprehensive Income Statement.</p> <p>Achieve a sustainable cash flow.</p> <p>Raise sufficient income to fund capital renewal projects</p>	<p>Council continue to budget in accordance with the assumptions underlying the Long Term Financial Plan.</p> <p>Council investigate other revenue raising sources to reduce burden on rate payers.</p>

Section	Outcomes	Strategy	Key Actions
Asset Management	Maintenance of Councils existing assets at desired condition levels.	Ensure that all Asset Management Plans are updated for all classes of the Council's assets with a focus on ensuring the assets are fit for purpose and provide the level of service to the community.	Regular review of all Asset Management Plans – process to include an assessment of service levels.
	Capital Works Program (Renewal)	That the Council allocates from operations cash funds equivalent to depreciation expense. This will enable the Council to achieve a renewal index of at least 1:1.	Raise sufficient income (consistent with the LTFMP) to allocate towards renewal / replacement of existing assets.  Review and finalise long-term capital works program and review on regular basis.
	Capital Works Program (New)	Any new capital works (capital expenditure) proposals must include lifecycle cost evaluation exercise that identifies and costs the asset construction, maintenance, operating and depreciation costs i.e. Whole of lifecycle costs.	Allocate a maximum of \$250K per annum which can be allocated to investment in new assets. Subject to the preparation of 'whole of life cycle' cost estimate for inclusion on review of LTFMP.
Investments	Achieve optimum investment income and to ensure that cash is available when needed for planned expenditure	Ensure careful management of cash reserves  Funds will be invested in a manner that allows them to earn interest for as long as possible while retaining flexibility in accessing those funds for Council purposes.	Invest surplus funds in accordance with Council's Investment Policy.  Council will ensure that enough funds are on hand at 30 June each year to ensure that all current liabilities can be met.
Borrowings	That the Council undertakes actions to consider options available so that it continues to minimize overall reliance on borrowings	Any new loan borrowings are to be used to fund intergenerational capital investments where the community benefits are long term.	That the Council borrows funds for capital expansion projects that provide intergenerational equity.  That the Council retains its debt servicing and redemption costs at or below 10 cents in the rate revenue dollar over the life of this LTFP
Statutory and Discretionary Reserves	That the Council generates sufficient funds from operations to fund daily operations and replace assets	That wherever possible any material favourable budget variations realized in a given financial year be specifically quarantined and reserved.	That the Council maintains discretionary reserves for stand-alone operations or investments.

**Southern Midlands Council Long-term Financial Plan**  
**Summary of Financial Performance and Position for the Years Ending 30 June 2021 to the 30 June 2030**

Year Ending 30 June:	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
	Year 0 Actual \$'000	Year 1 Budget \$'000	Year 2 Plan \$'000	Year 3 Plan \$'000	Year 4 Plan \$'000	Year 5 Plan \$'000	Year 6 Plan \$'000	Year 7 Plan \$'000	Year 8 Plan \$'000	Year 9 Plan \$'000	Year 10 Plan \$'000
Operating Revenues	11,547	11,088	11,443	11,592	11,780	11,985	12,184	12,392	12,596	12,821	13,045
less Operating Expenses	11,201	11,476	11,702	12,112	12,168	12,225	12,283	12,342	12,402	12,462	12,524
<b>Operating Surplus/(Deficit) before Capital Amounts</b>	<b>346</b>	<b>(388)</b>	<b>(259)</b>	<b>(520)</b>	<b>(388)</b>	<b>(240)</b>	<b>(99)</b>	<b>50</b>	<b>195</b>	<b>359</b>	<b>521</b>
<b>LESS: Net Outlays on Existing Assets</b>											
Capital Expenditure on Renewal or Replacement of Existing Assets	2,357	4,194	3,791	3,107	2,960	3,162	3,083	3,412	2,752	3,142	3,031
less Depreciation, Amortisation & Impairment	(3,128)	(3,004)	(3,004)	(3,117)	(3,117)	(3,117)	(3,117)	(3,117)	(3,117)	(3,117)	(3,117)
less Proceeds from Sale of Replaced Assets	0	0	0	0	0	0	0	0	0	0	0
<b>Net Outlays on Existing Assets</b>	<b>(771)</b>	<b>1,190</b>	<b>787</b>	<b>(10)</b>	<b>(157)</b>	<b>46</b>	<b>(34)</b>	<b>296</b>	<b>(365)</b>	<b>26</b>	<b>(86)</b>
<b>LESS: Net Outlays on New or Upgraded Assets</b>											
Capital Expenditure on New/Upgraded Assets	765	3,480	9,250	250	250	250	250	250	250	250	250
less Amounts Specifically for New/Upgraded Assets	(765)	(5,159)	(1,065)	(665)	(665)	(665)	(665)	(532)	(532)	(532)	(532)
less Proceeds from Sale of Surplus Assets	0	0	0	0	(430)	0	0	0	0	0	0
<b>Net Outlays on New or Upgraded Assets</b>	<b>0</b>	<b>(1,679)</b>	<b>8,185</b>	<b>(415)</b>	<b>(845)</b>	<b>(415)</b>	<b>(415)</b>	<b>(282)</b>	<b>(282)</b>	<b>(282)</b>	<b>(282)</b>
<b>EQUALS: Net Lending / (Borrowing) for Financial Year</b>	<b>1,117</b>	<b>101</b>	<b>(9,231)</b>	<b>(96)</b>	<b>613</b>	<b>129</b>	<b>350</b>	<b>37</b>	<b>842</b>	<b>616</b>	<b>889</b>



**Southern Midlands Council Long-term Financial Plan - Working Paper**  
**Variance between years Summary of Financial Performance and Position for the Years Ending 30 June 2020 to 30 June 2029**

Year Ending 30 June: <i>NB: Table shows the movement from one year to the next</i>	2020 Year 0 Actual \$'000	2021 Year 1 Budget \$'000	2022 Year 2 Plan \$'000	2023 Year 3 Plan \$'000	2024 Year 4 Plan \$'000	2025 Year 5 Plan \$'000	2026 Year 6 Plan \$'000	2027 Year 7 Plan \$'000	2028 Year 8 Plan \$'000	2029 Year 9 Plan \$'000	2030 Year 10 Plan \$'000
<i>Operating Revenues</i>		(459)	355	149	188	205	199	207	205	225	224
<i>less Operating Expenses</i>		275	226	410	56	57	58	59	60	61	61
<b>Operating Surplus/(Deficit) before Capital Amounts</b>		<b>(734)</b>	<b>129</b>	<b>(261)</b>	<b>132</b>	<b>148</b>	<b>141</b>	<b>149</b>	<b>145</b>	<b>164</b>	<b>162</b>
<b>LESS: Net Outlays on Existing Assets</b>		0	0	0	0	0	0	0	0	0	0
<i>Capital Expenditure on Renewal or Replacement of Existing Assets</i>		1,837	(403)	(684)	(147)	202	(79)	329	(660)	390	(111)
<i>less Depreciation, Amortisation &amp; Impairment</i>		124	0	(113)	0	0	0	0	0	0	0
<i>less Proceeds from Sale of Replaced Assets</i>		0	0	0	0	0	0	0	0	0	0
<b>Net Outlays on Existing Assets</b>		<b>1,961</b>	<b>(403)</b>	<b>(797)</b>	<b>(147)</b>	<b>202</b>	<b>(79)</b>	<b>329</b>	<b>(660)</b>	<b>390</b>	<b>(111)</b>
<b>LESS: Net Outlays on New or Upgraded Assets</b>		0	0	0	0	0	0	0	0	0	0
<i>Capital Expenditure on New/Upgraded Assets</i>		2,715	5,770	(9,000)	0	0	0	0	0	0	0
<i>less Amounts Specifically for New/Upgraded Assets</i>		(4,394)	4,094	400	0	0	0	133	0	0	0
<i>less Proceeds from Sale of Surplus Assets</i>		0	0	0	(430)	430	0	0	0	0	0
<b>Net Outlays on New or Upgraded Assets</b>		<b>(1,679)</b>	<b>9,864</b>	<b>(8,600)</b>	<b>(430)</b>	<b>430</b>	<b>0</b>	<b>133</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>EQUALS: Net Lending / (Borrowing) for Financial Year</b>		<b>(1,016)</b>	<b>(9,332)</b>	<b>9,135</b>	<b>709</b>	<b>(484)</b>	<b>220</b>	<b>(313)</b>	<b>805</b>	<b>(226)</b>	<b>273</b>

## Southern Midlands Council - Working Paper: Operating Revenue and Operating Expense

Year Ending 30 June:	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
	Year 0	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10
	Actual	Budget	Plan	Plan	Plan	Plan	Plan	Plan	Plan	Plan	Plan
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
<b>Operating Revenue</b>											
Rates	5,700	5,798	5,885	5,973	6,063	6,154	6,246	6,340	6,435	6,531	6,629
Charges	878	681	771	951	974	999	1,024	1,049	1,075	1,102	1,130
Commercial Revenue (HBS/HESC)	990	765	765	765	765	765	765	765	765	765	765
Grants - FAG	3,582	3,564	3,635	3,708	3,782	3,858	3,935	4,014	4,094	4,176	4,259
Grants - Non FAG	62	0	0	0	0	0	0	0	0	0	0
Investment Income	151	175	280	86	84	96	99	106	106	123	136
Other	184	105	107	109	111	114	116	118	121	123	125
<b>Total Operating Revenue</b>	<b>11,547</b>	<b>11,088</b>	<b>11,443</b>	<b>11,592</b>	<b>11,780</b>	<b>11,985</b>	<b>12,184</b>	<b>12,392</b>	<b>12,596</b>	<b>12,821</b>	<b>13,045</b>
<b>Operating Expenses</b>											
Salaries & Wages	3,480	4,113	4,267	4,483	4,483	4,483	4,483	4,483	4,483	4,483	4,483
Materials & Contracts	2,922	3,195	3,270	3,356	3,406	3,457	3,509	3,562	3,615	3,670	3,725
Commercial Expenses (HBS/HESC)	988	765	765	765	765	765	765	765	765	765	765
Depreciation	3,128	3,004	3,004	3,117	3,117	3,117	3,117	3,117	3,117	3,117	3,117
Finance Charges	27	19	10	0	0	0	0	0	0	0	0
Other	656	380	386	391	397	403	409	416	422	428	434
<b>Total Operating Expenses</b>	<b>11,201</b>	<b>11,476</b>	<b>11,702</b>	<b>12,112</b>	<b>12,168</b>	<b>12,225</b>	<b>12,283</b>	<b>12,342</b>	<b>12,402</b>	<b>12,462</b>	<b>12,524</b>
<b>Operating Surplus / (Deficit)</b>	<b>346</b>	<b>(388)</b>	<b>(259)</b>	<b>(520)</b>	<b>(388)</b>	<b>(240)</b>	<b>(99)</b>	<b>50</b>	<b>195</b>	<b>359</b>	<b>521</b>
Physical Resources Free of Charge	0	0	0	0	0	0	0	0	0	0	0
Amounts specifically for new or upgraded assets	765	5,159	1,065	665	665	665	665	532	532	532	532
Asset disposal & fair value adjustments	(3,539)	6	280	422	307	121	177	167	275	112	0
<b>Net Surplus / (Deficit)</b>	<b>(2,428)</b>	<b>4,777</b>	<b>1,086</b>	<b>567</b>	<b>584</b>	<b>546</b>	<b>743</b>	<b>749</b>	<b>1,002</b>	<b>1,003</b>	<b>1,054</b>
Other Comprehensive Income											
<b>Total Comprehensive Income</b>	<b>(2,428)</b>	<b>4,777</b>	<b>1,086</b>	<b>567</b>	<b>584</b>	<b>546</b>	<b>743</b>	<b>749</b>	<b>1,002</b>	<b>1,003</b>	<b>1,054</b>

## Southern Midlands Council - Working Paper: Replacement Assets

Year Ending 30 June:	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
	Year 0	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10
	Actual	Budget	Plan	Plan	Plan	Plan	Plan	Plan	Plan	Plan	Plan
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000

**Capital Expenditure on Renewal or Replacement of Existing Assets:**

Roads & Footpaths	1,172	2,495	1,900	2,000	2,100	2,200	2,000	2,200	1,900	2,300	2,100
Storm Water	3	0	54	54	54	54	54	54	54	54	54
Bridges	26	148	539	0	0	0	146	0	0	0	89
Buildings	295	723	400	400	400	400	400	400	400	400	400
Sports and Recreation Facilities	0	0	0	0	0	0	0	0	0	0	0
Plant & Equipment	376	724	770	525	278	380	355	630	270	260	260
Other Non Current Assets	485	104	128	128	128	128	128	128	128	128	128
<b>Total</b>	<b>2,357</b>	<b>4,194</b>	<b>3,791</b>	<b>3,107</b>	<b>2,960</b>	<b>3,162</b>	<b>3,083</b>	<b>3,412</b>	<b>2,752</b>	<b>3,142</b>	<b>3,031</b>

**Depreciation, Amortisation & Impairment - Existing and Replaced Assets**

Roads & Footpaths	1,916	1,852	1,852	1,852	1,852	1,852	1,852	1,852	1,852	1,852	1,852
Storm Water	54	52	52	52	52	52	52	52	52	52	52
Bridges	359	357	357	357	357	357	357	357	357	357	357
Buildings	414	375	375	375	375	375	375	375	375	375	375
Sports and Recreation Facilities	0	0	0	0	0	0	0	0	0	0	0
Plant & Equipment	260	262	262	262	262	262	262	262	262	262	262
Other Non Current Assets	125	106	106	106	106	106	106	106	106	106	106
<b>Total</b>	<b>3,128</b>	<b>3,004</b>	<b>3,004</b>	<b>3,004</b>	<b>3,004</b>	<b>3,004</b>	<b>3,004</b>	<b>3,004</b>	<b>3,004</b>	<b>3,004</b>	<b>3,004</b>

## Southern Midlands Council - Working Paper: Replacement Assets

Year Ending 30 June:

2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
Year 0	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10
Actual	Budget	Plan	Plan	Plan	Plan	Plan	Plan	Plan	Plan	Plan
\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000

**Depreciation, Amortisation & Impairment - New Assets**

Roads & Footpaths		0	0	0	0	0	0	0	0	0
Storm Water		0	0	0	0	0	0	0	0	0
Water Supply & W <sup>h</sup> water Disposal		0	0	0	0	0	0	0	0	0
Buildings		0	0	0	0	0	0	0	0	0
Sports and Recreation Facilities		0	113	113	113	113	113	113	113	113
Plant & Equipment		0	0	0	0	0	0	0	0	0
Other Non Current Assets		0	0	0	0	0	0	0	0	0
<b>Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>113</b>	<b>113</b>	<b>113</b>	<b>113</b>	<b>113</b>	<b>113</b>

**Proceeds from Sale of Replaced****Assets:**

Motor Vehicles	0	0	0	0	0	0	0	0	0	0
Major Plant	0	0	0	0	0	0	0	0	0	0
Other 1	0									
Other 2										
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Southern Midlands Council - Working Paper: New Assets**

Year Ending 30 June:	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
	Year 0	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10
	Actual	Budget	Plan	Plan	Plan	Plan	Plan	Plan	Plan	Plan	Plan
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000

**Capital Expenditure on New/Upgraded Assets:**

Roads & Footpaths	666	1,734									
Storm Water	0	80									
Water Supply & W'water Disposal											
Buildings	64	1,615									
Sports and Recreation Facilities	35	0	9,000								
Plant & Equipment		43									
Other Non Current Assets		8	250	250	250	250	250	250	250	250	250
<b>Total:</b>	<b>765</b>	<b>3,480</b>	<b>9,250</b>	<b>250</b>	<b>250</b>	<b>250</b>	<b>250</b>	<b>250</b>	<b>250</b>	<b>250</b>	<b>250</b>

**Physical assets received free of charge**

Roads & Footpaths											
Storm Water											
Water Supply & W'water Disposal											
Buildings											
Sports and Recreation Facilities											
Plant & Equipment											
Other Non Current Assets											
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Southern Midlands Council - Working Paper: New Assets**

Year Ending 30 June:

2020 Year 0 Actual \$'000	2021 Year 1 Budget \$'000	2022 Year 2 Plan \$'000	2023 Year 3 Plan \$'000	2024 Year 4 Plan \$'000	2025 Year 5 Plan \$'000	2026 Year 6 Plan \$'000	2027 Year 7 Plan \$'000	2028 Year 8 Plan \$'000	2029 Year 9 Plan \$'000	2030 Year 10 Plan \$'000
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**Amounts Specifically for  
New/Upgraded Assets:**

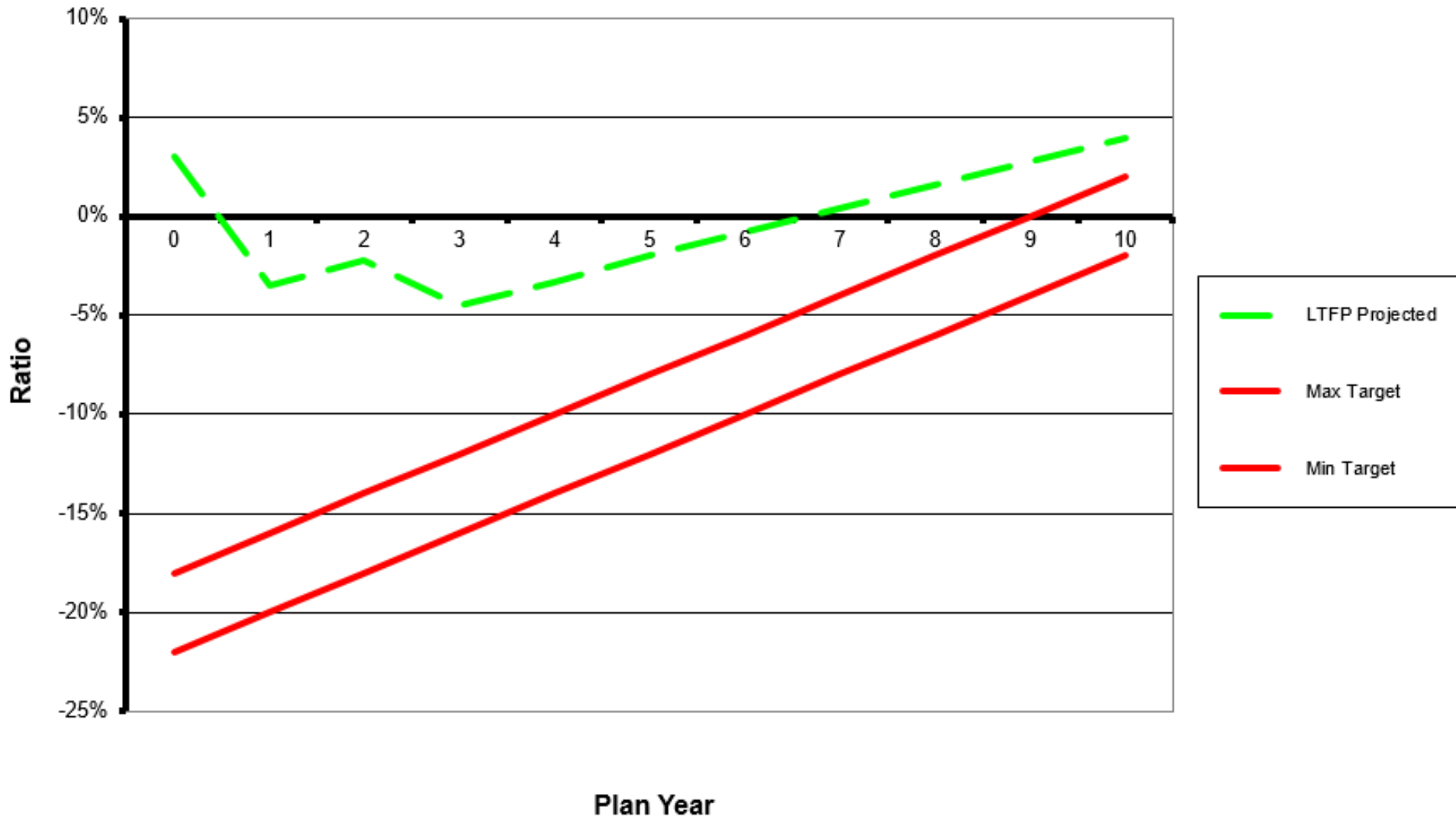
Grant Funding 1	765	3,059	665	665	665	665	665	532	532	532	532
Grant Funding 2	0	2,100	400								
Contributions											
Subsidies											
Other											
<b>Total:</b>	<b>765</b>	<b>5,159</b>	<b>1,065</b>	<b>665</b>	<b>665</b>	<b>665</b>	<b>665</b>	<b>532</b>	<b>532</b>	<b>532</b>	<b>532</b>

**Proceeds from Sale of Surplus**

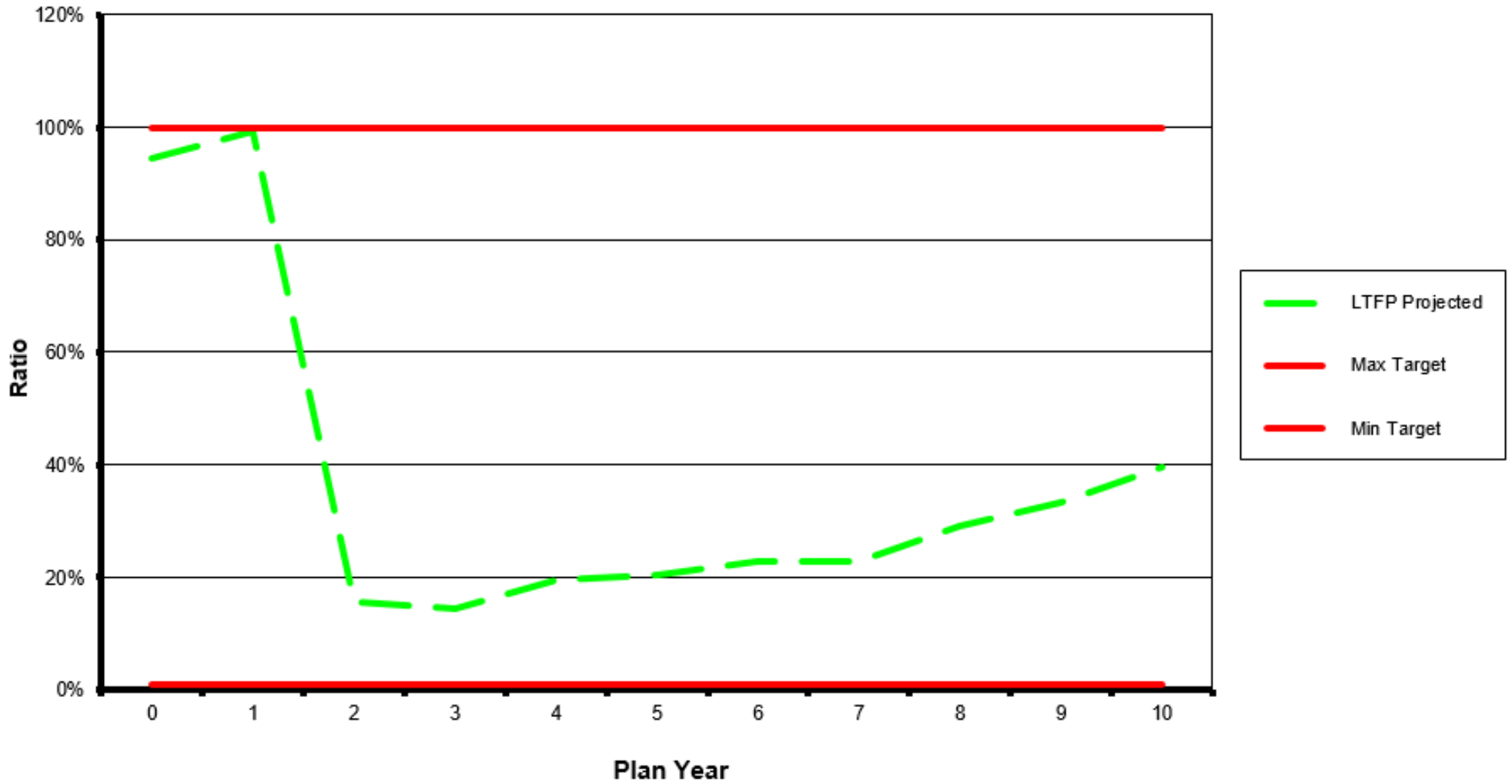
**Assets:**

Land											
Plant & Equipment		0									
Buildings	0		0		430						
Other Surplus Asset 1											
Other Surplus Asset 2											
<b>Total:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>430</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

### Southern Midlands Council - Operating Surplus Ratio for FYE 2021 to FYE 2030

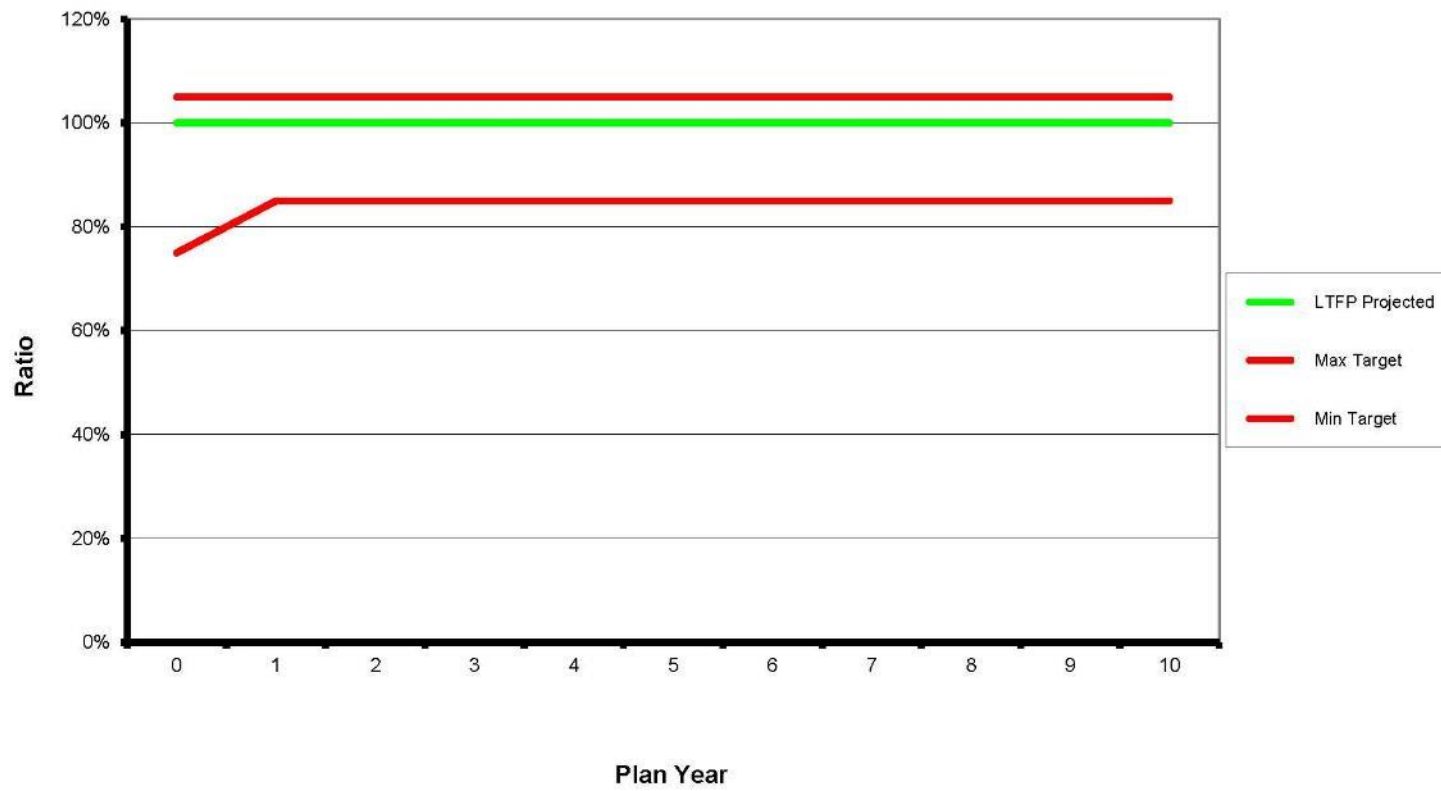


### Southern Midlands Council - Net Financial Liabilities Ratio from FYE 2021 to FYE 2030





Southern Midlands Council - Asset Renewal Funding Ratio for FYE 2021 to FYE 2030



**Southern Midlands Council Long-term Financial Plan**  
**Financial Indicators and Supporting Data for the Years Ending 30 June 2021 to 30 June 2030**

KEY FINANCIAL INDICATORS. Year Ending 30 June:	2020 Year 0 Actual \$'000	2021 Year 1 Budget \$'000	2022 Year 2 Plan \$'000	2023 Year 3 Plan \$'000	2024 Year 4 Plan \$'000	2025 Year 5 Plan \$'000	2026 Year 6 Plan \$'000	2027 Year 7 Plan \$'000	2028 Year 8 Plan \$'000	2029 Year 9 Plan \$'000	2030 Year 10 Plan \$'000
<b>Operating Surplus Ratio %</b>	3%	-3%	-2%	-4%	-3%	-2%	-1%	0%	2%	3%	4%
Operating Surplus Ratio Target Min%	-22%	-20%	-18%	-16%	-14%	-12%	-10%	-8%	-6%	-4%	-2%
Operating Surplus Ratio Target Max%	-18%	-16%	-14%	-12%	-10%	-8%	-6%	-4%	-2%	0%	2%
<b>Net Financial Liabilities Ratio %</b>	95%	99%	16%	15%	20%	20%	23%	23%	29%	33%	40%
Net Fin Liabilities Ratio Target Min%	1%	1%	1%	1%	1%	1%	1%	1%	1%	1%	1%
Net Fin Liabilities Ratio Target Max%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
<b>Asset Renewal Funding Ratio %</b>	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%
Asset Renewal Funding Ratio Target Min%	75%	85%	85%	85%	85%	85%	85%	85%	85%	85%	85%
Asset Renewal Funding Ratio Target Max%	105%	105%	105%	105%	105%	105%	105%	105%	105%	105%	105%

**Southern Midlands Council Long-term Financial Plan**  
**Financial Indicators and Supporting Data for the Years Ending 30 June 2021 to 30 June 2030**

<b>FINANCIAL INDICATOR CALCULATION DATA</b>	<b>2020 Year 0 Actual \$'000</b>	<b>2021 Year 1 Budget \$'000</b>	<b>2022 Year 2 Plan \$'000</b>	<b>2023 Year 3 Plan \$'000</b>	<b>2024 Year 4 Plan \$'000</b>	<b>2025 Year 5 Plan \$'000</b>	<b>2026 Year 6 Plan \$'000</b>	<b>2027 Year 7 Plan \$'000</b>	<b>2028 Year 8 Plan \$'000</b>	<b>2029 Year 9 Plan \$'000</b>	<b>2030 Year 10 Plan \$'000</b>
<b>Total Operating Revenue</b>	11,547	11,088	11,443	11,592	11,780	11,985	12,184	12,392	12,596	12,821	13,045
<b>Asset Management Plan recommended Capital Expenditure on Renewal/Replacement of Existing Assets</b>	2,357	4,194	3,791	3,107	2,960	3,162	3,083	3,412	2,752	3,142	3,031
<b>Capital Expenditure on Renewal/Replacement of Existing Assets accommodated in LTFP</b>	2,357	4,194	3,791	3,107	2,960	3,162	3,083	3,412	2,752	3,142	3,031
<b>Difference in Asset Renewal/Replacement proposed in AMP and accommodated in LTFP</b>	0	0	0	0	0	0	0	0	0	0	0
<b>OTHER RELATED DATA</b>											
<b>Asset Management Plan recommended Maintenance of Existing Assets</b>	0	0	0	0	0	0	0	0	0	0	0
<b>Maintenance of Existing Assets accommodated in LTFP</b>	0	0	0	0	0	0	0	0	0	0	0
<b>Difference in Asset Maintenance proposed in AMP and accommodated in LTFP</b>	0	0	0	0	0	0	0	0	0	0	0

**Southern Midlands Council Long-term Financial Plan**  
**Summary of Balance Sheet and Financing Transactions for the Years Ending 30 June 2021 to 30 June 2030**

<b>SUMMARY BALANCE SHEET. Year Ending 30 June:</b>	<b>2020 Year 0 Actual \$'000</b>	<b>2021 Year 1 Budget \$'000</b>	<b>2022 Year 2 Plan \$'000</b>	<b>2023 Year 3 Plan \$'000</b>	<b>2024 Year 4 Plan \$'000</b>	<b>2025 Year 5 Plan \$'000</b>	<b>2026 Year 6 Plan \$'000</b>	<b>2027 Year 7 Plan \$'000</b>	<b>2028 Year 8 Plan \$'000</b>	<b>2029 Year 9 Plan \$'000</b>	<b>2030 Year 10 Plan \$'000</b>
<b>ASSETS:</b>											
Financial Assets	15,478	13,979	4,291	4,196	4,809	4,938	5,288	5,325	6,167	6,782	7,671
Infrastructure and Other Non-Financial Assets	101,298	104,374	114,691	115,354	115,324	115,741	116,134	116,847	117,007	117,395	117,559
<b>Total Assets</b>	<b>116,776</b>	<b>118,353</b>	<b>118,982</b>	<b>119,549</b>	<b>120,133</b>	<b>120,679</b>	<b>121,422</b>	<b>122,171</b>	<b>123,174</b>	<b>124,177</b>	<b>125,230</b>
<b>less Total Liabilities</b>	<b>4,565</b>	<b>2,965</b>	<b>2,508</b>	<b>2,508</b>	<b>2,508</b>	<b>2,508</b>	<b>2,508</b>	<b>2,508</b>	<b>2,508</b>	<b>2,508</b>	<b>2,508</b>
<b>Equals: Total Equity</b>	<b>112,211</b>	<b>115,388</b>	<b>116,474</b>	<b>117,041</b>	<b>117,625</b>	<b>118,171</b>	<b>118,914</b>	<b>119,663</b>	<b>120,666</b>	<b>121,669</b>	<b>122,722</b>

<b>SUMMARY OF FINANCING TRANSACTIONS. Year Ending 30 June:</b>	<b>2020 Year 0 Actual \$'000</b>	<b>2021 Year 1 Budget \$'000</b>	<b>2022 Year 2 Plan \$'000</b>	<b>2023 Year 3 Plan \$'000</b>	<b>2024 Year 4 Plan \$'000</b>	<b>2025 Year 5 Plan \$'000</b>	<b>2026 Year 6 Plan \$'000</b>	<b>2027 Year 7 Plan \$'000</b>	<b>2028 Year 8 Plan \$'000</b>	<b>2029 Year 9 Plan \$'000</b>	<b>2030 Year 10 Plan \$'000</b>
New Borrowings	969	(1,470)	(19,057)	(259)	1,175	242	590	73	1,684	1,232	1,778
(Principal Repayments on Borrowings)	(148)	(72)	(139)	(68)	(51)	(17)	(110)	0	0	0	0
(Increase) / Decrease in Cash and Cash Equivalents - Other	0	(1,499)	(9,688)	(96)	613	129	350	37	842	616	889
<b>Equals: Financing Transactions</b>	<b>1,117</b>	<b>101</b>	<b>(9,231)</b>	<b>(96)</b>	<b>613</b>	<b>129</b>	<b>350</b>	<b>37</b>	<b>842</b>	<b>616</b>	<b>889</b>

**Southern Midlands Council - Long-term Financial Plan - Working Paper**  
**Variance between years - Financial Indicators and Supporting Data for the Years Ending 30 June 2021 to 30 June 2030**

<b>KEY FINANCIAL INDICATORS.</b> <i>Year Ending 30 June:</i> <i>NB: Table shows the movement from one year to the next</i>	<b>2020</b> Year 0 Actual \$'000	<b>2021</b> Year 1 Budget \$'000	<b>2022</b> Year 2 Plan \$'000	<b>2023</b> Year 3 Plan \$'000	<b>2024</b> Year 4 Plan \$'000	<b>2025</b> Year 5 Plan \$'000	<b>2026</b> Year 6 Plan \$'000	<b>2027</b> Year 7 Plan \$'000	<b>2028</b> Year 8 Plan \$'000	<b>2029</b> Year 9 Plan \$'000	<b>2030</b> Year 10 Plan \$'000
<b>Operating Surplus Ratio %</b>		<b>-6%</b>	<b>1%</b>	<b>-2%</b>	<b>1%</b>	<b>1%</b>	<b>1%</b>	<b>1%</b>	<b>1%</b>	<b>1%</b>	<b>1%</b>
<i>Operating Surplus Ratio Target Min%</i>		2%	2%	2%	2%	2%	2%	2%	2%	2%	2%
<i>Operating Surplus Ratio Target Max%</i>		2%	2%	2%	2%	2%	2%	2%	2%	2%	2%
<b>Net Financial Liabilities Ratio %</b>		<b>5%</b>	<b>-84%</b>	<b>-1%</b>	<b>5%</b>	<b>1%</b>	<b>3%</b>	<b>0%</b>	<b>6%</b>	<b>4%</b>	<b>6%</b>
<i>Net Fin Liabilities Ratio Target Min%</i>		0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
<i>Net Fin Liabilities Ratio Target Max%</i>		0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
<b>Asset Renewal Funding Ratio %</b>		<b>0%</b>	<b>0%</b>	<b>0%</b>	<b>0%</b>	<b>0%</b>	<b>0%</b>	<b>0%</b>	<b>0%</b>	<b>0%</b>	<b>0%</b>
<i>Asset Renewal Funding Ratio Target Min%</i>		10%	0%	0%	0%	0%	0%	0%	0%	0%	0%
<i>Asset Renewal Funding Ratio Target Max%</i>		0%	0%	0%	0%	0%	0%	0%	0%	0%	0%

**Southern Midlands Council - Long-term Financial Plan - Working Paper**  
**Variance between years - Financial Indicators and Supporting Data for the Years Ending 30 June 2021 to 30 June 2030**

<b>FINANCIAL INDICATOR CALCULATION DATA</b> <i>NB: Table shows the movement from 1 year to the next.</i>	<b>2020 Year 0 Actual \$'000</b>	<b>2021 Year 1 Budget \$'000</b>	<b>2022 Year 2 Plan \$'000</b>	<b>2023 Year 3 Plan \$'000</b>	<b>2024 Year 4 Plan \$'000</b>	<b>2025 Year 5 Plan \$'000</b>	<b>2026 Year 6 Plan \$'000</b>	<b>2027 Year 7 Plan \$'000</b>	<b>2028 Year 8 Plan \$'000</b>	<b>2029 Year 9 Plan \$'000</b>	<b>2030 Year 10 Plan \$'000</b>
<i>Major Controllable Source of Operating Income (e.g. council rates)</i>		(459)	355	149	188	205	199	207	205	225	224
<i>Asset Management Plan recommended Capital Expenditure on Renewal/Replacement of Existing Assets</i>		1,837	(403)	(684)	(147)	202	(79)	329	(660)	390	(111)
<i>Capital Expenditure on Renewal/Replacement of Existing Assets accommodated in LTFP</i>		1,837	(403)	(684)	(147)	202	(79)	329	(660)	390	(111)
<i>Difference in Asset Renewal/Replacement proposed in AMP and accommodated in LTFP</i>		0	0	0	0	0	0	0	0	0	0
<b>OTHER RELATED DATA</b>											
<i>Asset Management Plan recommended Maintenance of Existing Assets</i>		0	0	0	0	0	0	0	0	0	0
<i>Maintenance of Existing Assets accommodated in LTFP</i>		0	0	0	0	0	0	0	0	0	0
<i>Difference in Asset Maintenance proposed in AMP and accommodated in LTFP</i>		0	0	0	0	0	0	0	0	0	0

**Southern Midlands Council - Working Paper: Asset Management Plan by Class**

Year Ending 30 June:	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
	Year 0	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10
	Actual	Budget	Plan	Plan	Plan	Plan	Plan	Plan	Plan	Plan	Plan
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
<b>Maintenance expenditure required in accordance with the AMP to maintain existing assets:</b>											
Roads & Footpaths											
Storm Water											
Water Supply & W'water Disposal											
Buildings											
Sports and Recreation Facilities											
Plant & Equipment											
Other Non Current Assets											
<b>Total</b>	0	0	0	0	0	0	0	0	0	0	0
<b>Maintenance expenditure actually included in the LTFP to maintain existing assets:</b>											
Roads & Footpaths											
Storm Water											
Water Supply & W'water Disposal											
Buildings											
Sports and Recreation Facilities											
Plant & Equipment											
Other											
<b>Total</b>	0	0	0	0	0	0	0	0	0	0	0
<b>Capital expenditure projected as required in the AMP on Renewal or Replacement of Existing Assets:</b>											
Roads & Footpaths	1,172	2,495	1,900	2,000	2,100	2,200	2,000	2,200	1,900	2,300	2,100
Storm Water	3	0	54	54	54	54	54	54	54	54	54
Bridges	26	148	539	0	0	0	146	0	0	0	89
Buildings	295	723	400	400	400	400	400	400	400	400	400
Sports and Recreation Facilities											
Plant & Equipment	376	724	770	525	278	380	355	630	270	260	260
Other Non Current Assets	485	104	128	128	128	128	128	128	128	128	128
<b>Total</b>	2,357	4,194	3,791	3,107	2,960	3,162	3,083	3,412	2,752	3,142	3,031

### Southern Midlands Council Long-term Financial Plan - Working Paper

Variance between years - Summary of Balance Sheet and Financing Transactions for Years Ending 30 June 2021 to 30 June 2030

<b>SUMMARY BALANCE SHEET. As at 30 June: NB: Table shows the movement from one year to the next</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>2030</b>
	<b>Year 0 Actual \$'000</b>	<b>Year 1 Budget \$'000</b>	<b>Year 2 Plan \$'000</b>	<b>Year 3 Plan \$'000</b>	<b>Year 4 Plan \$'000</b>	<b>Year 5 Plan \$'000</b>	<b>Year 6 Plan \$'000</b>	<b>Year 7 Plan \$'000</b>	<b>Year 8 Plan \$'000</b>	<b>Year 9 Plan \$'000</b>	<b>Year 10 Plan \$'000</b>
<b>ASSETS:</b>											
Financial Assets		(1,499)	(9,688)	(96)	613	129	350	37	842	616	889
Infrastructure and Other Non-Financial Assets		3,076	10,317	663	(30)	417	394	713	161	388	165
<b>Total Assets</b>		<b>1,577</b>	<b>629</b>	<b>567</b>	<b>584</b>	<b>546</b>	<b>743</b>	<b>749</b>	<b>1,002</b>	<b>1,003</b>	<b>1,054</b>
<b>less Total Liabilities</b>		<b>(1,600)</b>	<b>(457)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Equals: Total Equity</b>		<b>3,177</b>	<b>1,086</b>	<b>567</b>	<b>584</b>	<b>546</b>	<b>743</b>	<b>749</b>	<b>1,002</b>	<b>1,003</b>	<b>1,054</b>

<b>SUMMARY OF FINANCING TRANSACTIONS. Year Ending 30 June: NB: Table shows the movement from 1 year to the next.</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>2030</b>
	<b>Year 0 Actual \$'000</b>	<b>Year 1 Budget \$'000</b>	<b>Year 2 Plan \$'000</b>	<b>Year 3 Plan \$'000</b>	<b>Year 4 Plan \$'000</b>	<b>Year 5 Plan \$'000</b>	<b>Year 6 Plan \$'000</b>	<b>Year 7 Plan \$'000</b>	<b>Year 8 Plan \$'000</b>	<b>Year 9 Plan \$'000</b>	<b>Year 10 Plan \$'000</b>
New Borrowings		(2,439)	(17,587)	18,798	1,434	(933)	348	(516)	1,610	(452)	547
(Principal Repayments on Borrowings)		76	(67)	71	17	34	(93)	110	0	0	0
(Increase) / Decrease in Cash and Cash Equivalents - Other		(1,499)	(8,189)	9,592	709	(484)	220	(313)	805	(226)	273
<b>Equals: Financing Transactions</b>		<b>(1,016)</b>	<b>(9,332)</b>	<b>9,135</b>	<b>709</b>	<b>(484)</b>	<b>220</b>	<b>(313)</b>	<b>805</b>	<b>(226)</b>	<b>273</b>



## Southern Midlands Council - Working Paper: Balance Sheet

As at 30 June:

	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
	Year 0	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10
	Actual	Budget	Plan	Plan	Plan	Plan	Plan	Plan	Plan	Plan	Plan
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
<b>ASSETS</b>											
<b>Financial Assets</b>											
Cash and Cash Equivalents	14,013	12,514	2826	2731	3344	3473	3823	3860	4702	5317	6206
Current Trade & Other Receivables	1,081	1,081	1,081	1,081	1,081	1,081	1,081	1,081	1,081	1,081	1,081
Current Other Financial Assets	384	384	384	384	384	384	384	384	384	384	384
Non Current Other Financial Assets	0	0	0	0	0	0	0	0	0	0	0
<b>Total Financial Assets</b>	<b>15,478</b>	<b>13,979</b>	<b>4,291</b>	<b>4,196</b>	<b>4,809</b>	<b>4,938</b>	<b>5,288</b>	<b>5,325</b>	<b>6,167</b>	<b>6,782</b>	<b>7,671</b>
<b>Non Financial Assets</b>											
Inventories	0	0	0	0	0	0	0	0	0	0	0
Investment Property	10,390	10,390	10,390	10,390	10,390	10,390	10,390	10,390	10,390	10,390	10,390
Infrastructure, Property, Plant & Equipment	90,908	93,984	104,301	104,964	104,934	105,351	105,744	106,457	106,617	107,005	107,169
Other Non-current Assets	0	0	0	0	0	0	0	0	0	0	0
<b>Total Non Financial Assets</b>	<b>101,298</b>	<b>104,374</b>	<b>114,691</b>	<b>115,354</b>	<b>115,324</b>	<b>115,741</b>	<b>116,134</b>	<b>116,847</b>	<b>117,007</b>	<b>117,395</b>	<b>117,559</b>
<b>Total Assets</b>	<b>116,776</b>	<b>118,353</b>	<b>118,982</b>	<b>119,549</b>	<b>120,133</b>	<b>120,679</b>	<b>121,422</b>	<b>122,171</b>	<b>123,174</b>	<b>124,177</b>	<b>125,230</b>
<b>LIABILITIES</b>											
<b>Current Liabilities</b>											
Trade & Other Payables	600	600	600	600	600	600	600	600	600	600	600
Borrowings	73	72	0	0	0	0	0	0	0	0	0
Provisions	1,552	1,552	1,552	1,552	1,552	1,552	1,552	1,552	1,552	1,552	1,552
Other Current Liabilities	1,901	301	301	301	301	301	301	301	301	301	301
	<b>4,126</b>	<b>2,525</b>	<b>2,453</b>	<b>2,453</b>	<b>2,453</b>	<b>2,453</b>	<b>2,453</b>	<b>2,453</b>	<b>2,453</b>	<b>2,453</b>	<b>2,453</b>

## Southern Midlands Council - Working Paper: Balance Sheet

	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030
	Year 0	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9	Year 10
	Actual	Budget	Plan	Plan	Plan	Plan	Plan	Plan	Plan	Plan	Plan
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
<b>Non-current Liabilities</b>											
Trade & Other Payables			0	0	0	0	0	0	0	0	0
Borrowings	384	385	0	0	0	0	0	0	0	0	0
Provisions	55	55	55	55	55	55	55	55	55	55	55
Other Non-current Liabilities			0	0	0	0	0	0	0	0	0
	<b>439</b>	<b>440</b>	<b>55</b>	<b>55</b>	<b>55</b>	<b>55</b>	<b>55</b>	<b>55</b>	<b>55</b>	<b>55</b>	<b>55</b>
<b>Total Liabilities</b>	<b>4,565</b>	<b>2,965</b>	<b>2,508</b>	<b>2,508</b>	<b>2,508</b>	<b>2,508</b>	<b>2,508</b>	<b>2,508</b>	<b>2,508</b>	<b>2,508</b>	<b>2,508</b>
<b>Net Assets</b>	<b>112,211</b>	<b>115,388</b>	<b>116,474</b>	<b>117,041</b>	<b>117,625</b>	<b>118,171</b>	<b>118,914</b>	<b>119,663</b>	<b>120,666</b>	<b>121,669</b>	<b>122,722</b>
<b>EQUITY</b>											
Accumulated Surplus	51,099	54,276	55,362	55,929	56,513	57,059	57,802	58,551	59,554	60,557	61,610
Asset Revaluation Reserves	61,112	61,112	61,112	61,112	61,112	61,112	61,112	61,112	61,112	61,112	61,112
Other Reserves			0	0	0	0	0	0	0	0	0
Adjustment to Cash & Borrowings for effects of inflation			0	0	0	0	0	0	0	0	0
<b>Total Equity</b>	<b>112,211</b>	<b>115,388</b>	<b>116,474</b>	<b>117,041</b>	<b>117,625</b>	<b>118,171</b>	<b>118,914</b>	<b>119,663</b>	<b>120,666</b>	<b>121,669</b>	<b>122,722</b>
<b>Total Outstanding Borrowings/ (Cash &amp; Cash equivalents) discounted for effects of inflation</b>											
<b>Annual Inflation (cpi) rate</b>											
<b>Total Borrowings / (Cash &amp; Cash Equivalents)</b>	(13,556)	(12,057)	(2,826)	(2,731)	(3,344)	(3,473)	(3,823)	(3,860)	(4,702)	(5,317)	(6,206)
<b>Borrowings in real values</b>			(2,826)	(2,731)	(3,344)	(3,473)	(3,823)	(3,860)	(4,702)	(5,317)	(6,206)
<b>Cumulative Discount</b>			0	0	0	0	0	0	0	0	0
<b>P.a. Increase</b>			0	0	0	0	0	0	0	0	0

**17. MUNICIPAL SEAL**

Nil.

## 18. CONSIDERATION OF SUPPLEMENTARY ITEMS TO THE AGENDA

Council to address urgent business items previously accepted onto the agenda.

1. Tunbridge Community Hall – Financial Assistance
2. Community Walks

### 18.1 Tunbridge Community Hall – Financial Assistance

**Author:** GENERAL MANAGER (TIM KIRKWOOD)

**Date:** 22 MARCH 2021

*Attachment: Nil*

#### ISSUE

Council to consider providing financial assistance to the Tunbridge Community Hall Management Committee to assist with repair works at the Tunbridge Community Hall.

#### BACKGROUND

Councillors have previously been briefed regarding the Tunbridge Community Hall and the incident which occurred on Wednesday 17<sup>th</sup> March 2021.

Unfortunately this incident involved an uninsured vehicle, whereby the driver experienced a medical episode causing him to lose control of the vehicle. This uncontrolled vehicle then caused significant damage to the front and side of the Hall building.

Damage to the Hall has been estimated at \$30,000.

Based on inquiries to date, neither the driver of the vehicle, nor the Hall Management Committee have adequate financial resources to carry out the repairs.

#### DETAIL

Recognising the importance of the Tunbridge Community Hall to the local community, the Southern Midlands Council is asked to contribute an amount of \$12,500 to assist with repairs.

This amount is based on securing a matching commitment from the Tasmanian Government (i.e. \$12,500), with the remaining \$5,000 to be provided by the Hall Management Committee and/or the driver of the vehicle.

It is confirmed that a submission has been made to the State Government, through the Hon. Minister Jane Howlett MLC, and whilst positive feedback has been received, formal approval has not been received at the time of writing this report.

**Human Resources & Financial Implications** – refer above detail.

**Community Consultation & Public Relations Implications** – positive.

**Policy Implications – N/A**

**Priority - Implementation Time Frame – Immediate.**

### **RECOMMENDATION**

**That the Southern Midlands Municipal commit an amount of \$12,500 to assist with repairs at the Tunbridge Community Hall.**

### **DECISION**

*Moved by Clr R McDougall, seconded by Clr A Bisdee OAM*

**THAT the Southern Midlands Municipal commit an amount of \$12,500 to assist with repairs at the Tunbridge Community Hall.**

### **CARRIED**

<b>DECISION</b>		
<b>Councillor</b>	<b>Vote FOR</b>	<b>Vote AGAINST</b>
Mayor A O Green	✓	
Deputy Mayor E Batt	✓	
Clr A Bantick	✓	
Clr A E Bisdee OAM	✓	
Clr K Dudgeon	✓	
Clr D F Fish	✓	
Clr R McDougall	✓	

## 18.2 Community Walks

**Author:** WENDY YOUNG (CORPORATE COMPLIANCE OFFICER)

**Date:** 22 MARCH 2021

*Attachment: Nil*

### ISSUE

Information has been provided to the walkers that the community walks are ceasing, however this information is not entirely correct, the intention was to review the community walks program.

### Background

The Community walks were previously run by Rural Primary Health and transitioned to Council 4 years ago upon their demise.

Prior to COVID 19, Council supported 10 community walks per year, subsidising the bus and providing a staff member to drive the bus and participate in the walks. Last year community walks were undertaken in February, March, October, November, and December. On average between 10-12 regular walkers participated in the activity, with the same 10-12 people regularly attending.

The participant would pay \$10 towards the cost of the bus, with Council subsidising the balance usually between \$50 - \$100, however on one occasion a subsidy of \$560 was payable, when the community bus was unavailable, and a decision was made to hire Blythe coaches.

On a normal year Council contributes approximately \$5,000 towards this program, but it effectively only supports between 10-12 walkers. I believe that in its current form, this is unsustainable for Council to continue provide.

### Options to consider:

1. Council co-ordinate a walk schedule and liaises with the walkers, e.g. providing a date and place to walk (but not participate in the walk), it is then up to the participant to make their own way to the destination. The walkers may choose to travel individually, carpool or alternatively hire the community bus and pay the applicable fee.
2. Council Co-ordinate and participate in quarterly walks, with the view to increase participation therefore hiring a bus than can accommodate 40 + walkers and not limiting it too the 10-12 regular walkers. Increasing the cost to \$25 which would effectively cover the cost of hiring the bus. Therefore, the cost to Council would be approximately \$1,600 per year.
3. Council to provide a community walk for senior's week, paying for the cost of the bus and a staff member to participate. Again, trying to encourage maximum participation e.g. 40+ walkers. The cost to Council \$1,400.

Council may wish to choose all options, one or two of the options or provide another option to be considered.

**RECOMMENDATION****DECISION**

*Moved by Clr K Dudgeon, seconded by Clr A Bisdee OAM*

**THAT:**

- a) The information be received;
- b) The Coordinator of the Walk Program be requested to identify strategies to increase participation in the walks (and report back in May);
- c) The Coordinator of the Walk Program be requested to identify strategies that reduces the level of subsidy required for the program; and
- d) In the interim period, Council be prepared to fund he walks for the months of April and May 2021.

**CARRIED**

<b>DECISION</b>		
<b>Councillor</b>	<b>Vote FOR</b>	<b>Vote AGAINST</b>
Mayor A O Green	✓	
Deputy Mayor E Batt	✓	
Clr A Bantick	✓	
Clr A E Bisdee OAM	✓	
Clr K Dudgeon	✓	
Clr D F Fish	✓	
Clr R McDougall	✓	

**DECISION**

*Moved by Clr R McDougall, seconded by Clr K Dudgeon*

**THAT in accordance with Regulation 15 of the *Local Government (Meeting Procedures) Regulations 2015*, the following items are to be dealt with in Closed Session.**

<b>Matter</b>	<b>Local Government (Meeting Procedures) Regulations 2015 Reference</b>
<i>Closed Council Minutes - Confirmation</i>	15(2)
<i>Applications for Leave of Absence</i>	15(2)(h)
<i>Audit Panel Minutes</i>	15 (2)
<i>Lake Dulverton Water Supply</i>	15(2)(c)
<i>Property Matter - Oatlands</i>	15(2)(f)

**CARRIED**

<b>DECISION</b>		
<b>Councillor</b>	<b>Vote FOR</b>	<b>Vote AGAINST</b>
Mayor A O Green	✓	
Deputy Mayor E Batt	✓	
Clr A Bantick	✓	
Clr A E Bisdee OAM	✓	
Clr K Dudgeon	✓	
Clr D F Fish	✓	
Clr R McDougall	✓	

**RECOMMENDATION**

**THAT in accordance with Regulation 15(2) of the *Local Government (Meeting Procedures) Regulations 2015*, Council move into Closed Session and the meeting be closed to members of the public.**

**DECISION**

*Moved by Clr K Dudgeon, seconded by Clr A Bisdee OAM*

**THAT in accordance with Regulation 15(2) of the *Local Government (Meeting Procedures) Regulations 2015*, Council move into Closed Session and the meeting be closed to members of the public.**

**CARRIED**

<b>DECISION (MUST BE BY ABSOLUTE MAJORITY)</b>		
<b>Councillor</b>	<b>Vote FOR</b>	<b>Vote AGAINST</b>
Mayor A O Green	✓	
Deputy Mayor E Batt	✓	
Clr A Bantick	✓	
Clr A E Bisdee OAM	✓	
Clr D F Fish	✓	
Clr K Dudgeon	✓	
Clr R McDougall	✓	



## CLOSED COUNCIL MINUTES

### 19. BUSINESS IN “CLOSED SESSION”

#### 19.1 Closed Council Minutes - Confirmation

*In accordance with the Local Government (Meeting Procedures) Regulations 2015, the details of the decision in respect to this item are to be kept confidential and are not to be communicated, reproduced or published unless authorised by Council.*

*Item considered in Closed Session in accordance with Regulation 15 (2) of the Local Government (Meeting Procedures) Regulations 2015.*

#### 19.2 Applications for Leave of Absence

*In accordance with the Local Government (Meeting Procedures) Regulations 2015, the details of the decision in respect to this item are to be kept confidential and are not to be communicated, reproduced or published unless authorised by Council.*

*Item considered in Closed Session in accordance with Regulation 15 (2) (h) of the Local Government (Meeting Procedures) Regulations 2015.*

#### 19.3 Audit Panel Minutes

*In accordance with the Local Government (Meeting Procedures) Regulations 2015, the details of the decision in respect to this item are to be kept confidential and are not to be communicated, reproduced or published unless authorised by Council.*

*Item considered in Closed Session in accordance with Regulation 15 (2) of the Local Government (Meeting Procedures) Regulations 2015.*

#### 19.4 Lake Dulverton Water Supply

*In accordance with the Local Government (Meeting Procedures) Regulations 2015, the details of the decision in respect to this item are to be kept confidential and are not to be communicated, reproduced or published unless authorised by Council.*

*Item considered in Closed Session in accordance with Regulation 15 (2) (c) of the Local Government (Meeting Procedures) Regulations 2015.*

#### 19.5 Property Matter – Oatlands

*In accordance with the Local Government (Meeting Procedures) Regulations 2015, the details of the decision in respect to this item are to be kept confidential and are not to be communicated, reproduced or published unless authorised by Council.*

*Item considered in Closed Session in accordance with Regulation 15 (2) (f) of the Local Government (Meeting Procedures) Regulations 2015.*

**RECOMMENDATION**

**THAT Council move out of “Closed Session”.**

**DECISION**

*Moved by Clr K Dudgeon, seconded by Clr A Bisdee OAM*

**THAT Council move out of “Closed Session”.**

**CARRIED**

<b>DECISION</b>		
<b>Councillor</b>	<b>Vote FOR</b>	<b>Vote AGAINST</b>
Mayor A O Green	✓	
Deputy Mayor E Batt	✓	
Clr A Bantick	✓	
Clr A E Bisdee OAM	✓	
Clr K Dudgeon	✓	
Clr D F Fish	✓	
Clr R McDougall	✓	

## OPEN COUNCIL MINUTES

### 20. CLOSURE

The meeting closed at 12.35 p m