



MINUTES

ORDINARY COUNCIL MEETING

Wednesday, 24th May 2017
Municipal Offices, 71 High Street, Oatlands

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OPEN COUNCIL MINUTES

MINUTES OF AN ORDINARY MEETING OF THE SOUTHERN MIDLANDS COUNCIL
HELD ON WEDNESDAY, 24th MAY 2017 AT THE MUNICIPAL OFFICES, 71 HIGH
STREET, OATLANDS COMMENCING AT 10:00 A.M

1. PRAYERS

Rev Dennis Cousens recited prayers.

2. ATTENDANCE

Mayor AE Bisdee, Deputy Mayor AO Green, Clr E Batt, Clr R Campbell, Clr DF Fish, Clr D Marshall, Mr Tim Kirkwood (General Manager), Mr Andrew Benson (Deputy General Manager), Miss Elisa Lang (Executive Assistant)

3. APOLOGIES

Clr A Bantick

At the commencement of the meeting. Mayor Bisdee OAM and Councillors expressed appreciation and congratulated Council staff on their efforts in securing the following Grants through the State Government's Community Infrastructure Fund:

- \$50,000 - Lake Dulverton / Esplanade Toilet facilities upgrade;
- \$29,000 - Memorial Avenue, Kempton
- \$4,900 - Men's Shed;
- \$28,000 - Chauncy Vale Sanctuary infrastructure improvements; and
- \$12,000 - Mangalore Recreation Ground storage.

It was also acknowledged that the Colebrook Progress Association received \$48,000 to upgrade the Kitchen at the Colebrook Hall and the Broadmarsh Elderslie Progress Association were granted \$40,000.

4. MINUTES

4.1 Ordinary Council Minutes

The Minutes (Open Council Minutes) of the previous meeting of Council held on the 26th April 2017, as circulated, are submitted for confirmation.

DECISION

Moved by Clr E Batt, seconded by Clr D Fish

THAT the Minutes (Open Council Minutes) of the previous meeting of Council held on the 26th April 2017 be confirmed.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM	√	
Dep. Mayor A O Green	√	
Clr E Batt	√	
Clr R Campbell	√	
Clr D F Fish	√	
Clr D Marshall	√	

4.2 Special Council Minutes

The Minutes of the Special meeting of Council held on the 12th May 2017, as circulated, are submitted for confirmation.

DECISION

Moved by Clr E Batt, seconded by Clr D Fish

THAT the Minutes of the Special meeting of Council held on the 12th May 2017, be confirmed.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM	√	
Dep. Mayor A O Green	√	
Clr E Batt	√	
Clr R Campbell	√	
Clr D F Fish	√	
Clr D Marshall	√	

4.3 Special Committee of Council Minutes

4.3.1 SPECIAL COMMITTEES OF COUNCIL - RECEIPT OF MINUTES

The Minutes of the following Special Committees of Council, as circulated, are submitted for receipt:

- Lake Dulverton & Callington Park Management Committee – 1st May 2017

RECOMMENDATION

THAT the minutes of the above Special Committee of Council be received.

DECISION

Moved by Clr D Fish, seconded by Clr E Batt

THAT the minutes of the above Special Committee of Council be received.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM	√	
Dep. Mayor A O Green	√	
Clr E Batt	√	
Clr R Campbell	√	
Clr D F Fish	√	
Clr D Marshall	√	

4.3.2 SPECIAL COMMITTEES OF COUNCIL - ENDORSEMENT OF RECOMMENDATIONS

The recommendations contained within the minutes of the following Special Committee of Council are submitted for endorsement.

- Lake Dulverton & Callington Park Management Committee – 1st May 2017

RECOMMENDATION

THAT the recommendations contained within the minutes of the above Special Committee of Council be endorsed.

DECISION

Moved by Clr D Fish, seconded by Deputy Mayor A Green

THAT the recommendations contained within the minutes of the above Special Committee of Council be endorsed.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM	√	
Dep. Mayor A O Green	√	
Clr E Batt	√	
Clr R Campbell	√	
Clr D F Fish	√	
Clr D Marshall	√	

4.4 Joint Authorities (Established Under Division 4 Of The Local Government Act 1993)

4.4.1 JOINT AUTHORITIES - RECEIPT OF MINUTES

The Minutes of the following Joint Authority Meeting, as circulated, are submitted for receipt:

- Southern Tasmanian Councils Authority – Nil.

DECISION NOT REQUIRED

4.4.2 JOINT AUTHORITIES - RECEIPT OF REPORTS (ANNUAL & QUARTERLY)

Reports prepared by the following Joint Authorities, as circulated, are submitted for receipt:

- Southern Tasmanian Councils Authority – Nil.

DECISION NOT REQUIRED

5. NOTIFICATION OF COUNCIL WORKSHOPS

In accordance with the requirements of the *Local Government (Meeting Procedures) Regulations 2005*, the Agenda is to include details of any Council workshop held since the last meeting.

No workshops have been held since the previous Council Meeting.

RECOMMENDATION

THAT the information be received.

DECISION

Moved by Clr R Campbell, seconded by Clr E Batt

THAT the information be received.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM	√	
Dep. Mayor A O Green	√	
Clr E Batt	√	
Clr R Campbell	√	
Clr D F Fish	√	
Clr D Marshall	√	

Permission to Address Council

Permission was granted for the following person(s) to address Council at 10.15 a.m.

- Michael Patterson (Telstra Countrywide General Manager) and Caley Pearce (Community Engagement Specialist) from Telstra Countrywide attended the meeting to provide a brief update on Telstra's activities and projects within the Southern Midlands Council area since last briefing Council at the February 2017 Council meeting.

Some recent upgrades and initiatives carried out by Telstra in the municipality include:-

- A new tower installed at Whitefoord to improve mobile black spot coverage.
- A small 4G base tower is soon to be installed at Oatlands; this will assist with current issues surrounding mobile phone coverage.
- Bagdad coverage to be rectified; technicians have inspected the current antenna which was reducing performance in that area by 10-15%. A new antenna is being installed to improve coverage in the Bagdad this coming week.
- Notification by Council of a blackspot at Constitution Hill, Dysart.
- Broadmarsh mobile phone coverage was raised at a recent Council meeting. It was requested that the Telstra representatives contact the President of the Broadmarsh Elderslie Progress Association for further details.

The Mayor thanked Mr Patterson and Ms Pearce for attending the meeting and providing Council with an update.

*The meeting was suspended for a short break at 10.30 a.m.
The meeting reconvened at 10.52 a.m.*

Michael Paterson and Caley Pearce from Telstra left the meeting at 10.52 a.m.

6. QUESTIONS WITHOUT NOTICE

An opportunity is provided for Councillors to ask questions relating to Council business, previous Agenda items or issues of a general nature.

1. Clr Campbell – question regarding Council policy relating to sandwich boards located on footpaths for businesses. A copy of the Policy was requested.

The General Manager advised he will revisit previous reports considered by Council and provide further feedback. It was noted that this issue/policy came to Council some years ago but was never endorsed.

2. Clr Campbell – asked that an allocation to purchase defibrillators for all Council owned halls be included in Council's draft budget for consideration.

3. Clr Campbell – question on behalf of business operators requesting a rate freeze for a period of 5 years for all businesses across the Southern Midlands.

The General Manager will provide modelling on rate freezes at a future budget workshop and the implications that this would have on other ratepayers.

4. Clr Campbell – question regarding funeral parlours and if there are any special requirements for setting up a funeral parlour in Oatlands; who is the best contact officer within Council?

It was advised that the Council point of contact for this item would be David Cundall (Manager, Development and Environment Services) and Leon McGuinness (Environmental Health Officer).

5. Clr Campbell – modern machinery that can be used for reducing waste and that there were a number of machinery specials at Agfest (shredding/crushing/chipping etc).

6. Deputy Mayor Green – question in regarding to the Victoria Hall at Kempton (raised through the Green Ponds RSL Sub-Branch) and when the rotten timbers on the southern side of the building may be replaced?

The General Manager advised that the weatherboards will be replaced at the time of painting the building. A quote has been received, which exceeded budget. Alternative quotes are to be obtained with the likelihood of the budget needing to be increased.

7. Deputy Mayor Green – question raised whether Council has received any complaints regarding recently installed business signage on the highway?

The General Manager advised that there have been no complaints to date but a question regarding Council's signage policy has been asked. There are currently multiple signs nailed to trees etc. which will be need to be removed.

8. Clr Marshall – question regarding lime stabilisation for potholes on gravel roads and whether Council could consider this option during budget discussions.

9. Mayor – question regarding the footpath project at Bagdad on Swan Street and if any progress has been made?

The Deputy General Manager acknowledged that there have been delays with this project due to a number of other projects in place at the moment. The project has stalled due to other factors such as the water main underneath kerb which has been holding the project up, Council are still liaising with TasWater.

10. Mayor – question regarding the prospectus for the proposed tourism accommodation.

It was advised that this is currently on hold.

7. DECLARATIONS OF PECUNIARY INTEREST

In accordance with the requirements of Part 2 Regulation 8 of the *Local Government (Meeting Procedures) Regulations 2005*, the chairman of a meeting is to request Councillors to indicate whether they have, or are likely to have, a pecuniary interest in any item on the Agenda.

Accordingly, Councillors are requested to advise of a pecuniary interest they may have in respect to any matter on the agenda, or any supplementary item to the agenda, which Council has resolved to deal with, in accordance with Part 2 Regulation 8 (6) of the *Local Government (Meeting Procedures) Regulations 2005*.

Nil.

8. CONSIDERATION OF SUPPLEMENTARY ITEMS TO THE AGENDA

In accordance with the requirements of Part 2 Regulation 8 (6) of the *Local Government (Meeting Procedures) Regulations 2005*, the Council, by absolute majority may decide at an ordinary meeting to deal with a matter that is not on the agenda if the General Manager has reported –

- (a) the reason it was not possible to include the matter on the agenda; and
- (b) that the matter is urgent; and
- (c) that advice has been provided under section 65 of the Act.

The General Manager reported that the following items need to be included on the Agenda. The matters are urgent, and the necessary advice is provided where applicable:-

19.1 STCA SOUTHERN WASTE STRATEGY (COUNCIL REPRESENTATIVE)

19.2 HOBART CITY COUNCIL (LORD MAYOR SUE HICKEY) – LETTER DATED 12TH MAY 2017 RE: AUSTRALIA DAY

RECOMMENDATION

THAT the Council resolve by absolute majority to deal with any supplementary items not appearing on the agenda, as reported by the General Manager in accordance with the provisions of the *Local Government (Meeting Procedures) Regulations 2005*.

DECISION

Moved by Clr R Campbell, seconded by Clr D Marshall

THAT the Council resolve by absolute majority to deal with the above listed supplementary items not appearing on the agenda, as reported by the General Manager in accordance with the provisions of the *Local Government (Meeting Procedures) Regulations 2005*.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM	√	
Dep. Mayor A O Green	√	
Clr E Batt	√	
Clr R Campbell	√	
Clr D F Fish	√	
Clr D Marshall	√	

9. PUBLIC QUESTION TIME

Public Question Time was held later in the meeting.

**10. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN UNDER
REGULATION 16 (5) OF THE LOCAL GOVERNMENT
(MEETING PROCEDURES) REGULATIONS 2005**

Nil.

11. COUNCIL ACTING AS A PLANNING AUTHORITY PURSUANT TO THE LAND USE PLANNING AND APPROVALS ACT 1993 AND COUNCIL'S STATUTORY LAND USE PLANNING SCHEME

Session of Council sitting as a Planning Authority pursuant to the Land Use Planning and Approvals Act 1993 and Council's statutory land use planning schemes.

11.1 DEVELOPMENT APPLICATIONS

Nil.

11.2 SUBDIVISIONS

Nil.

11.3 MUNICIPAL SEAL (Planning Authority)

11.3.1 COUNCILLOR INFORMATION:- MUNICIPAL SEAL APPLIED UNDER DELEGATED AUTHORITY TO SUBDIVISION FINAL PLANS & RELATED DOCUMENTS

Nil.

11.4 PLANNING (OTHER)

Nil.

12. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – INFRASTRUCTURE)

12.1 Roads

Strategic Plan Reference – Page 14

1.1.1 Maintenance and improvement of the standard and safety of roads in the municipality.

12.1.1 POLICY – ERECTION OF SIGNAGE – LIMITED TO SUBURBS/LOCALITIES (AS LISTED IN SCHEDULES 5 & 6 – RULES FOR PLACE NAMES IN TASMANIA (NOMENCLATURE BOARD OF TASMANIA))

Author: GENERAL MANAGER (TIM KIRKWOOD)

Date: 19 MAY 2017

ISSUE

Final adoption of Policy titled ‘Suburb/Locality Signage Policy’

BACKGROUND

Council, at its meeting held 26th April 2017 received the attached policy, which is re-submitted for final adoption at this meeting.

DETAIL

The following information was provided to the previous meeting and is included for information purposes only.

The following is a list of Suburbs / Localities within the Southern Midlands (extract from Schedule 5):

Suburb / Locality (excl. Towns)	Existing Signage
Andover	Yes
Antill Ponds	Yes
Baden	Yes
Bagdad	Yes
Broadmarsh	Yes
Dysart	Yes
Jericho	No
Lemont	Yes
Levendale	Yes
Lemont	Yes
Mangalore	Yes
Melton Mowbray	Yes
Mount Seymour	Yes
Pawtella	Yes
Pelham	No
Rhyndaston	Yes
Runnymede	Yes
Stonehenge	No
Stonor	Yes

Tea Tree	Yes
Tiberias	No
Whitefoord	Yes
Woodbury	Yes
Woodsdale	Yes
York Plains	Yes

For information, the following is a list of Towns within the Southern Midlands (extract from Schedule 6) – all signed with the exception of Elderslie:

Name Of Town	Municipal Area	Proclamation Date
Campania	Southern Midlands	22 December 1993
Colebrook	Southern Midlands	25 March 1887
Elderslie	Southern Midlands	16 September 1902
Kempton	Southern Midlands	3 July 1866
Oatlands	Southern Midlands	3 July 1866
Parattah	Southern Midlands	20 August 1889
Swanston	Southern Midlands	3 July 1866
Tunbridge	Southern Midlands	3 July 1866
Tunnack	Southern Midlands	20 June 1871

Human Resources & Financial Implications – It can be seen from the Table(s) above that there are no significant financial implications as the majority of the suburbs / localities have existing signage.

Community Consultation & Public Relations Implications – Positive.

Priority - Implementation Time Frame – no specific timeframe.

RECOMMENDATION

THAT the Policy titled ‘Suburb/Locality Signage’ be adopted.

DECISION

Moved by Deputy Mayor A Green, seconded by Clr D Marshall

THAT the Policy titled ‘Suburb/Locality Signage’ be adopted.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM	√	
Dep. Mayor A O Green	√	
Clr E Batt	√	
Clr R Campbell	√	
Clr D F Fish	√	
Clr D Marshall	√	



Council Policy
SUBURB/LOCALITY SIGNAGE POLICY

Approved by: DRAFT
Approved date: Insert date
Review date: Insert date

1. PURPOSE

The purpose of this Policy is to provide guidance in relation to Council's responsibility and involvement in the erection and maintenance of signs for suburbs/towns and localities within the Southern Midlands Council area.

2. OBJECTIVE

The objective of the policy is to ensure consistent implementation of signage practices.

3. SCOPE

Southern Midlands Council area.

4. POLICY

The erection and maintenance of locality signage in the Southern Midlands Council area will be limited to those suburbs / localities which are listed in Schedules 5 & 6 of the 'Rules for Place Names in Tasmania' prepared by the Nomenclature Board of Tasmania.

Note: The Nomenclature Board of Tasmania publishes the Rules for Place Names in Tasmania. This guide outlines rules for naming places and features in Tasmania, as well as defining different classifications of places and features.

At the time of Policy adoption, the following is applicable:

The following is a list of Suburbs / Localities within the Southern Midlands (extract from Schedule 5):

Suburb / Locality (excl. Towns)	Suburb / Locality (excl. Towns)
Andover	Pawtella
Antill Ponds	Pelham
Baden	Rhyndaston
Bagdad	Runnymede
Broadmarsh	Stonehenge
Dysart	Stonor
Jericho	Tea Tree
Lemont	Tiberias
Levendale	Whitefoord
Lemont	Woodbury
Mangalore	Woodsdale
Melton Mowbray	York Plains
Mount Seymour	



Council Policy
SUBURB/LOCALITY SIGNAGE POLICY

Approved by: DRAFT
Approved date: Insert date
Review date: Insert date

The following is a list of Towns within the Southern Midlands (extract from Schedule 6) – all signed with the exception of Elderslie:

Name Of Town	Proclamation Date
Campania	22 December 1993
Colebrook	25 March 1887
Elderslie	16 September 1902
Kempton	3 July 1866
Oatlands	3 July 1866
Parattah	20 August 1889
Swanston	3 July 1866
Tunbridge	3 July 1866
Tunnack	20 June 1871

5. LEGISLATION

Not applicable.

6. RELATED DOCUMENTS

Rules for Place Names in Tasmania (Nomenclature Board of Tasmania).

7. DOCUMENT ADMINISTRATION

This Instruction is a managed document and is to be reviewed every 5 years or as directed by the General Manager.

This document is DRAFT Version 1.0 effective XX-XX-XXXX. The document is maintained by the General Manager's Unit for the Southern Midlands Council.

12.1.2 ROAD NAME – CRAIGLEA ROAD, CAMPANIA (PREVIOUSLY SPRINGVALE ROAD)

Author: GENERAL MANAGER (TIM KIRKWOOD)

Date: 19 MAY 2017

ISSUE

Council to consider requesting the Nomenclature Board to change the name Craiglea Road (previously Springvale Road), Campania to Yarraman Road, Campania.

BACKGROUND

As a result of there being two Springvale Roads within the Southern Midlands Council area, in July 2010 the Nomenclature Board assigned the name 'Craiglea Road' to replace 'Springvale Road' at Campania. This was gazetted in September 2010.

In reference to the Minutes of the Nomenclature Boards' meeting at which the decision was made, it is evident that the Southern Midlands Council did not respond to the proposed change in road name, and additionally, there were difficulties associated with consulting affected property owners.

Councillors will recall that this matter was raised by Cllr D Marshall on the basis that there are still concerns regarding the naming of Craiglea Road.

DETAIL

A letter has recently been forwarded to the seven (7) property owners on Craiglea Road which sought responses to two questions:

1. Do you support a submission being made to change the name Craiglea Road? – *Yes or No*
2. If Yes, do you support the following Road name which has been suggested to date, or alternatively, please submit an alternative Road Name?
 - Yarraman Road ("Yarraman" is the name of the property at the end of the road and is an aboriginal word meaning 'horse').
 - Other?

Four responses were received, three of which seek a change for the road name. The fourth response indicates No and indicates that they like the name Craiglea and have submitted plans with this road name.

Of the three Yes responses, one agrees with the name 'Yarraman' Road and the remaining two don't indicate support or otherwise and don't suggest an alternative name.

Submitted for discussion and direction as the basic survey results could be considered inconclusive.

Human Resources & Financial Implications – there is no significant resource implications.

Community Consultation & Public Relations Implications – refer above detail.

Priority - Implementation Time Frame – no specific timeframe

RECOMMENDATION

THAT Council consider whether to request the Nomenclature Board to change the road name ‘Craiglea Road’ to ‘Yarraman Road’, Campania.

DECISION

Moved by Clr D Marshall, seconded by Clr R Campbell

- 1. THAT Council elect not to request the Nomenclature Board to change the road name Craiglea Road, Campania; and**
- 2. THAT Council write to the Nomenclature Board requesting that prior to changing any Road names in the future, that the Board contact all property owners directly and also publicly advertise its intention to change the Road name and invite submissions prior to making any determination.**

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM	√	
Dep. Mayor A O Green	√	
Clr E Batt	√	
Clr R Campbell	√	
Clr D F Fish	√	
Clr D Marshall		√

12.2 Bridges

Strategic Plan Reference – Page 14

1.2.1 Maintenance and improvement of the standard and safety of bridges in the municipality.

Nil.

12.3 Walkways, Cycle ways and Trails

Strategic Plan Reference – Page 14

1.3.1 Maintenance and improvement of the standard and safety of walkways, cycle ways and pedestrian areas to provide consistent accessibility.

Nil.

12.4 Lighting

Strategic Plan Reference – Page 14

1.4.1a Ensure Adequate lighting based on demonstrated need.
1.4.1b Contestability of energy supply.

Nil.

12.5 Buildings

Strategic Plan Reference – Page 15

1.5.1 Maintenance and improvement of the standard and safety of public buildings in the municipality.

Nil.

12.6 Sewers

Strategic Plan Reference – Page 15

1.6.1 Increase the capacity of access to reticulated sewerage services.

Nil.

12.7 Water

Strategic Plan Reference – Page 15

1.7.1 Increase the capacity and ability to access water to satisfy development and Community to have access to reticulated water.

Nil.

12.8 Irrigation

Strategic Plan Reference – Page 15

1.8.1 Increase access to irrigation water within the municipality.

Nil.

12.9 Drainage

Strategic Plan Reference – Page 16

1.9.1 Maintenance and improvement of the town storm-water drainage systems.

Nil.

12.10 Waste

Strategic Plan Reference – Page 17

1.10.1 Maintenance and improvement of the provision of waste management services to the Community.

Nil.

12.11 Information, Communication Technology

Strategic Plan Reference – Page 17

1.11.1 Improve access to modern communications infrastructure.

Nil.

12.12 Officer Reports – Works & Technical Services (Engineering)

12.12.1 MANAGER - WORKS & TECHNICAL SERVICES REPORT

Author: MANAGER WORKS & TECHNICAL SERVICES (JACK LYALL)

Date: 18 MAY 2017

ROADS PROGRAM

Maintenance grading is continuing. One grader is working in the Woodsdale area, the other is working in the Colebrook area.

The corner realignment project at Yarlington Road is now open to traffic. Fencing and minor works still to be completed.

The Mudwalls Road and Lovely Banks Road junction 'black spot' project is still in progress.

WASTE MANAGEMENT PROGRAM

All sites operating well.

TOWN FACILITIES PROGRAM

Ongoing maintenance.

Works relating to the filing of the 'Nightingale' are planned for the week commencing 22nd May 2017 (i.e. removal of streetlights and gravelling of road surface).

QUESTIONS WITHOUT NOTICE TO MANAGER, WORKS & TECHNICAL SERVICES

Amber street lighting at Kempton – question taken on notice. Council have liaised with TasNetworks and Deputy General Manager will contact them again and advise further on progress.

Clr Campbell – Lower Marshes Road deteriorating quickly, maintenance grading required.

Clr Campbell – footpath from the Colebrook Hall to the shop at Colebrook has potential slip hazards – The Deputy General Manager advised that the Colebrook Streetscape budget may allow works to be completed to alleviate these hazards.

Deputy Mayor – Disabled Access for Colebrook Hall. Deputy General Manager advised that there is an existing budget to undertake works to provide compliant disabled access to the Colebrook Hall.

RECOMMENDATION

THAT the Works & Technical Services Report be received and the information noted.

DECISION

Moved by Cllr R Campbell, seconded by Cllr E Batt

THAT the Works & Technical Services Report be received and the information noted.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM	√	
Dep. Mayor A O Green	√	
Cllr E Batt	√	
Cllr R Campbell	√	
Cllr D F Fish	√	
Cllr D Marshall	√	

13. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – GROWTH)

13.1 Residential

Strategic Plan Reference – Page 18

2.1.1 Increase the resident, rate-paying population in the municipality.

Nil.

13.2 Tourism

Strategic Plan Reference – Page 19

2.2.1 Increase the number of tourists visiting and spending money in the municipality.

Nil.

13.3 Safety

Strategic Plan Reference – Page 31

5.3.1 Increase the level of safety of the community and those visiting or passing through the municipality.

Nil.

13.4 Business

Strategic Plan Reference – Page 20

2.3.1a Increase the number and diversity of businesses in the Southern Midlands.
2.3.1b Increase employment within the municipality.
2.3.1c Increase Council revenue to facilitate business and development activities (social enterprise)

Nil.

13.5 Industry

Strategic Plan Reference – Page 21

2.4.1 Retain and enhance the development of the rural sector as a key economic driver in the Southern Midlands.

Nil.

13.6 Integration

Strategic Plan Reference – Page 21

2.5.1 The integrated development of towns and villages in the Southern Midlands.
2.5.2 The Bagdad Bypass and the integration of development.

Nil.

14. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – LANDSCAPES)

14.1 Heritage

Strategic Plan Reference – Page 22

3.1.1	Maintenance and restoration of significant public heritage assets.
3.1.2	Act as an advocate for heritage and provide support to heritage property owners.
3.1.3	Investigate document, understand and promote the heritage values of the Southern Midlands.

14.1.1 HERITAGE PROJECT PROGRAM REPORT

Author: MANAGER HERITAGE PROJECTS (BRAD WILLIAMS)

Date: 19 MAY 2017

ISSUE

Report from the Manager, Heritage Projects on various Southern Midlands Heritage Projects.

DETAIL

During the past month, Southern Midlands Council Heritage Projects have included:

- Engineering specifications have been received for the roof stabilisation work on the Oatlands Commissariat building.
- Stonemasonry works are progressing on 79 High Street and electricity connections are progressing.
- The Voices from the Bush event (13th May) was a great success as part of the National Trust Heritage Festival, with Graham Green and Simon Blight staging the day which attracted 60+ attendees.
- Progressing the final installation of gaol interpretation. Preliminary public access is proving to be popular.
- Drafting of the artist in residence program in consultation with the Arts Advisory Committee – see separate report in this Agenda.
- Supporting & co-ordinating volunteer program.
- Assisting the Nightingale film crew for use of the Gaoler's residence as a location.
- Finalising Oatlands Supreme Court House landscaping.

Heritage Projects program staff have been involved in the following Heritage Building Solutions activities:

- Continued input into heritage aspects of various projects, including the formulation of a conservation management plan for a large estate in the Derwent Valley and some consequent works from that planning. Also ongoing liaison with the National Trust of Australia (Tasmania).

Heritage Projects program staff have been involved in the following Heritage Education and Skills Centre activities:

- Re-launch of the 5x5x5 project as the Heritage re-Generation project. A 6-month program has commenced at the former Brighton Army Camp in conjunction with Brighton Council. A second project is to commence at 79 High Street, Oatlands, on June 2nd partners.
- Promotion of the 1st half of 2017 course program.
- Work on migrating to a new online booking system.
- Planning future partnerships with the National Trust

RECOMMENDATION

THAT the Heritage Projects Report be received and the information noted.

DECISION

Moved by Clr R Campbell, seconded by Clr E Batt

THAT the Heritage Projects Report be received and the information noted.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM	√	
Dep. Mayor A O Green	√	
Clr E Batt	√	
Clr R Campbell	√	
Clr D F Fish	√	
Clr D Marshall	√	

14.1.2 SOUTHERN MIDLANDS COUNCIL ARTIST IN RESIDENCE POLICY

Author: MANAGER HERITAGE PROJECTS (BRAD WILLIAMS) & HERITAGE PROJECT OFFICER (ALAN TOWNSEND)

Date: 19 MAY 2017

Attachment:

Draft Artist in Residence Policy

ISSUE

This report seeks Council's consideration of the draft Southern Midlands Council Artist in Residence Policy.

BACKGROUND

For several years, Council has participated in the Arts Tasmania *Artist in Residence* scheme, whereby the Oatlands Gaoler's Residence has been utilised as part of Arts Tasmania's statewide offering of residencies. Whilst it is intended that Council continue to work collaboratively with Arts Tasmania on that scheme, the draft Artist in Residence Policy presented here aims to expand the scheme in-house for a more flexible approach to such a scheme (i.e. not bound by the Arts Tasmania timeframes etc.).

DETAIL

Several successful AiR residencies have been delivered by various Tasmanian artists at the Oatlands Gaoler's Residence, either through the Arts Tasmania program, or on a more casual basis as negotiated with the staff of Council's Heritage Projects Program. Most recently, Henrietta Manning has delivered a very successful series of exhibitions at the Gaol, Moonah Arts Centre, Sidespace and Colville Galleries Hobart) which gave the program excellent exposure and demonstrates the potential of the program.

These programs have traditionally been cost-neutral to Council (those through Arts Tasmania do generate a small amount of revenue).

Heritage Projects Program staff have increased the advertising and social media exposure of the AiR program and it is expected that interest will be received from more artists. In order to provide more rigour in the selection process and operation of the program (if outside the Arts Tasmania program), it is deemed desirable to have a policy position for the AiR program in order to ensure that both Council the public and the artists themselves maximise the benefits from the program.

In particular, the draft policy seeks to ensure that a certain level of public exposure of the outputs of the residence is delivered (not that this has previously been deficient), and that one artwork from each residency be donated to Council to build the collection of relevant local artwork for public display.

ATTACHMENT A is the draft AiR policy for consideration.

Human Resources & Financial Implications - This submission does not have any human resources or financial implications. In effect it formalises the existing informal process that Heritage Projects Program staff undertake when interest is received from a prospective artist. It is intended that the AiR program be cost-neutral however any costs

that may be involved in future can be considered by council as part of the normal budget deliberations.

Community Consultation & Public Relations Implications - The formalisation of a policy position for the AiR program is a positive public relations exercise as it results in more rigour in the process and will increase the efficiency of answering public queries about the program.

Policy Implications - If adopted, this policy will become part of the SMC Policy Manual and reviewed accordingly.

Priority - Implementation Time Frame - Timely adoption of the policy is desirable, so that further promotion of the program can be undertaken.

RECOMMENDATION

THAT

1. Council consider the Draft Artist in Residence Policy;
2. That any desired amendments or corrections be provided to Council's Manager Heritage Projects as soon as practicable (by 15th June 2017 at latest).
3. Consider adoption of the policy (including any amendments) at the June 2017 council meeting.

DECISION

Moved by Clr E Batt, seconded by Clr R Campbell

THAT

1. **Council consider the Draft Artist in Residence Policy; and**
2. **That any desired amendments or corrections be provided to Council's Manager Heritage Projects as soon as practicable (by 15th June 2017 at latest); and**
3. **Consider adoption of the policy (including any amendments) at the June 2017 council meeting.**

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM	√	
Dep. Mayor A O Green	√	
Clr E Batt	√	
Clr R Campbell	√	
Clr D F Fish	√	
Clr D Marshall	√	



Council Policy
Artist in Residence Policy

Approved by: DRAFT V1.0
Approved date: Insert date
Review date: Insert date

8. PURPOSE

The purpose of this policy is to provide guidelines for the operation of the Artist in Residence (AiR) program which is intended to operate in conjunction with Council's Heritage Projects Program.

9. OBJECTIVE

This policy seeks to further the following program objectives:

- To encourage the pursuit of the arts in the Southern Midlands.
- To foster emerging artists.
- To utilise Council owned heritage assets.
- To promote the depiction of the Southern Midlands as artistic subject matter.
- To promote the arts, heritage and culture of the Southern Midlands.
- To build Council's collection of art which relates to the Southern Midlands.

10. POLICY

3.1 Staffing and administration

The policy will be administered by a working group comprising:

- Manager Heritage Projects or Heritage Project Officer - the working group Chairperson
- Manager, Community Development (or delegate)
- The Chairperson of the Arts Advisory Group

The working group will meet on an as-needs basis and outcomes of meetings will be reported to Council through the Heritage Projects report and/or the Arts Advisory Group.

3.2 Funding and budget

- Any budget for the AiR program will be considered by the Manager, Heritage Projects and/or Manager, Community Development through Council's normal budgeting process, although it is intended that the program be cost-neutral where possible.
- External funding may be sought for the program on an opportunistic basis.

3.3 Partnerships

This policy does not prevent SMC from participating in any other AiR program (or similar).

Partnerships which assist in the delivery of the AiR program should be encouraged.



Council Policy
Artist in Residence Policy

Approved by: DRAFT V1.0
Approved date: Insert date
Review date: Insert date

3.4 Eligibility for application and application/selection process

- The AiR program will be advertised as widely as practicable.
- Timing of advertising and assessment of applications will be at the discretion of the Working Group.
- An artist is eligible for application if they:
 - o Intend to utilise the Southern Midlands as their primary subject matter.
 - o Can demonstrate how they will meet the objectives of the AiR program.
 - o Agree to be bound by the provisions of this policy.
- Applications are to include the following (but not be limited to):
 - o A c.v.
 - o A portfolio of work.
 - o Statements detailing how their residency will fulfil the objectives of the program.
- Applications are to be assessed by the Working Group against the eligibility criteria and objectives.
- Successful applicants may be asked to sit an interview with the Working Group who may seek further information on how they intend to meet the objectives of the AiR program.
- Unsuccessful applicants will be notified as soon as practicable after assessment. The decision of the Working Group is final and not subject to appeal.

3.5 Southern Midlands Council's (SMC's) inputs, expectations and responsibilities

- SMC will provide accommodation at the Oatlands Gaoler's Residence free of charge (including utilities).
- The maximum number of nights for any single residency will be 60 (e.g. two months full time, or 3 months of weekdays, or equivalent).
- SMC will provide in-kind support at the discretion of the Heritage Project Officer (e.g. printing, assistance to contact property owners, access to buildings etc.).
- SMC will provide exhibition space free of charge (generally in the Gaoler's Residence, Supreme Court House, Commissariat, Green Ponds Watch House). The duration of exhibition time is at the discretion of the Heritage Project Officer and must consider other user groups.
- SMC will promote the program, events and individual artists as widely as practicable (in consultation with the artist).
- SMC reserve the right to terminate the residency if the provisions of this policy or any other SMC policy are breached.

3.6 The Artist's inputs, expectations and responsibilities

- The artist will predominantly utilise the Southern Midlands as their subject matter.
- The artist is to be familiar with, and abide by the Oatlands Supreme Court House and Gaol Use Policy and the Oatlands Gaol User Manual.
- The artist will conduct at least one freely accessed public event at the culmination of their residency.



Council Policy
Artist in Residence Policy

Approved by: DRAFT V1.0
Approved date: Insert date
Review date: Insert date

- Will donate one piece of work to SMC's art collection of at least 'mid-range' value. Southern Midlands Council will ensure that this work is on public display within a SMC managed building.
- To make reasonable effort in promoting their residency and the SMC AiR program as widely as practicable.

3.7 Copyright and right to profit

- Council's input and support of the AiR program will be acknowledged in all initiatives directly arising from the AiR program.
- The artist retains copyright of all work produced, unless otherwise purchased or negotiated by SMC.
- The artist will allow SMC to utilise images resulting from the residency for not-for-profit purposes with due acknowledgement.
- The artist may freely sell their work resulting from the residency (during and after) and SMC will charge no commission.
- The artist and SMC may negotiate joint commercial initiatives arising from the residency.

11. RELATED DOCUMENTS

- Oatlands Supreme Court House and Gaol Use Policy
- Oatlands Gaol User Manual.

12. DOCUMENT ADMINISTRATION

This Instruction is a managed document and is to be reviewed every five years or as directed by the General Manager.

This document is Version 1.0 effective XX-XX-XXXX. The document is maintained by the Heritage Projects Program, for the Southern Midlands Council.

14.2 Natural

Strategic Plan Reference – Page 23/24

- | | |
|-------|---|
| 3.2.1 | Identify and protect areas that are of high conservation value. |
| 3.2.2 | Encourage the adoption of best practice land care techniques. |

14.2.1 LANDCARE UNIT, GIS & CLIMATE CHANGE – GENERAL REPORT

Author: NRM PROGRAMS MANAGER (MARIA WEEDING)

Date: 16 MAY 2017

ISSUE

Southern Midlands Landcare Unit Monthly Report.

DETAIL

- Works relating to the Tasmanian Community Fund Dulverton Walking Track project continue. Two solar lights have been installed at the former aquatic club building on the lake foreshore – to give better light on the walking track that passes by the front of the building.
- Helen Geard and Maria Weeding finalised signage for the waste transfer station sites. They have been printed and are being collected from Hobart this week, ready for installation by the Works & Services Department.
- The funding application for the upgrade of the Lake Dulverton Foreshore toilet block has been successful. The grant is from the Department of State Growth – Community Infrastructure Fund – Minor Grants. The maximum available per grant is \$50,000. The grant funds received totals \$50,000.
- A funding application to NRM South for revegetation works (through the Midlands Tree Committee) has been successful. Helen Geard and Maria Weeding have been visiting landholders that previously have expressed a desire to undertake more native revegetation works on their properties.
- The federal budget has allocated \$1.1 billion nationally for Landcare over the next 7 years. The priorities will be determined by the Natural Heritage Ministerial Board. Sustainable Agriculture and Regional Delivery (for NRM bodies and Landcare Groups), will be the two main streams that the funding will be delivered through. No other specific details for Tasmania are available at this stage.

RECOMMENDATION

THAT the Landcare Unit be received and information noted.

DECISION

Moved by Deputy Mayor A Green, seconded by Cllr D Fish

THAT the Landcare Unit be received and information noted.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM	√	
Dep. Mayor A O Green	√	
Cllr E Batt	√	
Cllr R Campbell	√	
Cllr D F Fish	√	
Cllr D Marshall	√	

14.3 Cultural

Strategic Plan Reference – Page 24

3.3.1 Ensure that the Cultural diversity of the Southern Midlands is maximised.

Nil.

14.4 Regulatory (Other than Planning Authority Agenda Items)

Strategic Plan Reference – Page 25

3.4.1 A regulatory environment that is supportive of and enables appropriate development.

Nil.

14.5 Climate Change

Strategic Plan Reference – Page 25

3.5.1 Implement strategies to address issues of climate change in relation to its impact on Councils corporate functions and on the Community.

Nil.

15. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – LIFESTYLE)

15.1 Community Health and Wellbeing

Strategic Plan Reference – Page 26

4.1.1 Support and improve the independence, health and wellbeing of the Community.

Nil.

15.2 Youth

Strategic Plan Reference – Page 26

4.2.1 Increase the retention of young people in the municipality.

Nil.

15.3 Seniors

Strategic Plan Reference – Page 27

4.3.1 Improve the ability of the seniors to stay in their communities.

Nil.

15.4 Children and Families

Strategic Plan Reference – Page 27

4.4.1 Ensure that appropriate childcare services as well as other family related services are facilitated within the Community.

Nil.

15.5 Volunteers

Strategic Plan Reference – Page 27

4.5.1 Encourage community members to volunteer.

Nil

15.6 Access

Strategic Plan Reference – Page 28

4.6.1a Continue to explore transport options for the Southern Midlands Community.
4.6.1b Continue to meet the requirements of the Disability Discrimination Act (DDA).

Nil.

15.7 Public Health

Strategic Plan Reference – Page 28

4.7.1 Monitor and maintain a safe and healthy public environment.

Nil.

15.8 Recreation

Strategic Plan Reference – Page 29

4.8.1 Provide a range of recreational activities and services that meet the reasonable needs of the Community.

Nil.

15.10 Education

Strategic Plan Reference – Page 29

4.10.1 Increase the educational and employment opportunities available within the Southern Midlands.

Nil.

The meeting was suspended for a short break at 11.53 a.m.

STATE GOVERNMENT FUNDING ANNOUNCEMENT

A teleconference call was received from Premier Will Hodgman and Minister Rene Hidding at 12.00 p.m. It was announced that \$2.0 million has been allocated by the State Government for the new Aquatic Centre at Oatlands.

The Hodgman Liberal Government will provide \$2 million (\$800K in 2017/18; \$800K in 2018/19 and \$400K in 2019/20), to add to a Federal grant of \$1.5 million. The Southern Midlands Council is to fund the balance of \$1.50 million.

Members of the Aquatic Centre Committee were also in attendance to hear the news.

The Mayor sincerely thanked both the Premier and Minister Hidding.

The meeting was reconvened at 12.20 p.m.

Helen Bryant (Animal Management Officer) entered the meeting at 12.20 p.m.

15.9 Animals

Strategic Plan Reference – Page 29

4.9.1 Create an environment where animals are treated with respect and do not create a nuisance for the Community.

15.9.1 ANIMAL MANAGEMENT REPORT

Author: ANIMAL MANAGEMENT/COMPLIANCE OFFICER (HELEN BRYANT)

Date: 18 MAY 2017

Attachment:

Monthly Animal Management Statement – May 2017

ISSUE

Consideration of the Animal Management/Compliance Officer's report for the month of May 2017.

The purpose of the report is twofold:

1. To inform Council and the Community of infringements issued by Council Officers in relation to Animal Management for the period December 2016 to March 2017; and
2. Provide a brief summary of actions and duties undertaken by Council Officers in relation to animal management.

This in turn informs the community of the requirements and expectations of the Council to uphold and enforce the relevant legislation. This reminds Council and the community of the importance of responsible ownership of animals.

The infringements detailed in this report were all issued under the *Dog Control Act 2000*.

Resource Sharing

Southern Midlands Council currently provide Animal Management services to the Central Highlands Council through resource sharing arrangements. Jobs of note are itemised in the enclosed statement.

INFRINGEMENT DETAILS

Nil infringements issued for the reporting period.

RECOMMENDATION

THAT the information be received.

DECISION

Moved by Clr R Campbell, seconded by Clr D Fish

THAT the information be received.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM	√	
Dep. Mayor A O Green	√	
Clr E Batt	√	
Clr R Campbell	√	
Clr D F Fish	√	
Clr D Marshall	√	

**SOUTHERN MIDLANDS COUNCIL
MONTHLY ANIMAL MANAGEMENT STATEMENT
APRIL 2017 – MAY 2017**

DOG IMPOUNDS	RECLAIMED	ADOPTED	EUTHANISED
7	5	1	1
OTHER IMPOUNDS	RECLAIMED	ADOPTED	EUTHANISED
0	0	0	0

JOBS ATTENDED (YTD):

DOGS AT LARGE	DOG ATTACKS	DOG BARKING	DOG GENERAL	KENNEL INSPECT	WELFARE	STOCK	OTHER
9 2 (CHC)	0	1	3	0	2	4	4

REGISTERED DOGS: 1,743
INFRINGEMENTS ISSUED: 0

15.9.2 2017/18 ANIMAL MANAGEMENT FEES (INCLUDING DOG REGISTRATION)

Author: ANIMAL MANAGEMENT/COMPLIANCE OFFICER (HELEN BRYANT)

Date: 18 MAY 2017

ISSUE

Adoption of the 2017-18 Animal Management Fees.

BACKGROUND

Dog Registration fees are to be adopted in accordance with Council's Dog Management Policy and the *Dog Control Act 2000*.

DETAIL

For information, the following is a list of the fees and charges that were adopted for the current financial year (i.e. 2016/17):

	<i>PAID BY 31/7/16</i>	<i>PAID AFTER 31/7/16</i>
Pensioners (first dog only)	\$16.00	\$38.00
All other Dog Categories	\$28.00	\$44.00
Guide Dogs	No charge	

- Kennel Licence Application Fee - \$120.00
- Kennel Licence Renewal Fee - \$50.00
- Impounding Reclaim Fees - \$20 for the first impounding, \$40 for subsequent impoundings and \$10 per day maintenance
- Formal Notice of Complaint Fee - \$50.00
- Replacement of Registration Tag - \$5.00

In relation to the proposed fees, the following comments are provided:

- a) it is recommended that Council introduce a reduced charge for de-sexed dogs which provides an incentive and encouragement for responsible dog ownership;
- b) all fees have been marginally increased to offset the cost of improved animal management services;
- c) the higher fee payable after the 31st July has been deleted as all dogs should be registered prior to that date; and
- d) a separate charge has been introduced for declared dangerous dogs/restricted breed dogs/guard dogs. This is consistent with other Council practices.

In reference to Council's Dog Management Policy, refund of registration fees will only be provided for dogs that have died in the current year of registration. Refunds are only available on completion of the appropriate form lodged with Council by the owner of the dog subject of the claim. Any refund provided is on a pro-rata basis as at the time of application.

The Southern Midlands Council will transfer dog registrations from other Tasmanian Councils at no cost to the dog owner, provided the registration is for the same registration period.

Community Consultation & Public Relations Implications – Nil

Southern Midlands Council Web Site - The adopted Fees will be displayed on the website.

Policy Implications - Policy position.

Priority - Implementation Time Frame – It is normal practice for reminder Notices to be issued in late May of each year. Registration fees are due on 1st July.

RECOMMENDATION

THAT Council adopt the following Animal Management Fees for the 2017-18 period:

CLASS	EVIDENCE REQUIRED	AMOUNT
Dog Desexed	<i>(Vet Certificate or Stat Dec required)</i>	\$30.00
Dog Non-desexed		\$40.00
Greyhound/Working Dog/Purbreed (for showing/breeding)	<i>Certificate required, TCA or GRT membership or ABN</i>	\$30.00
Dangerous Dog/Restricted Breed/Guard Dog	<i>Declared by General Manager</i>	\$90.00
Guide Dogs/Hearing Dogs		No Charge
Pensioner	<i>Pension Concession Card Health Care Card</i>	50% discount off scheduled fee (one dog only)
Replacement Tag (metal lifetime tag)		\$10.00
Formal Notice of Complaint		\$60.00
Kennel Licence Application		\$120.00
Kennel Licence Renewal		\$50.00
Impound Fee (for all animals)		\$30.00
Feed/Care Fee (daily charge)		\$10.00
Dogs Home of Tasmania Impound Fee	<i>Paid directly to Dogs Home</i>	Refer Dogs Home

DECISION

Moved by Clr E Batt, seconded by Clr D Marshall

THAT Council adopt the following Animal Management Fees for the 2017-18 period.

CLASS	EVIDENCE REQUIRED	AMOUNT
Dog Desexed	<i>(Vet Certificate or Stat Dec required)</i>	\$30.00
Dog Non-desexed		\$40.00
Greyhound/Working Dog/Purbreed (for showing/breeding)	<i>Certificate required, TCA or GRT membership or ABN</i>	\$30.00
Dangerous Dog/Restricted Breed/Guard Dog	<i>Declared by General Manager</i>	\$90.00
Guide Dogs/Hearing Dogs		No Charge
Pensioner	<i>Pension Concession Card Health Care Card</i>	50% discount off scheduled fee (one dog only)
Replacement Tag (metal lifetime tag)		\$10.00
Formal Notice of Complaint		\$60.00
Kennel Licence Application		\$120.00
Kennel Licence Renewal		\$50.00
Impound Fee (for all animals)		\$30.00
Feed/Care Fee (daily charge)		\$10.00
Dogs Home of Tasmania Impound Fee	<i>Paid directly to Dogs Home</i>	Refer Dogs Home

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM	√	
Dep. Mayor A O Green	√	
Clr E Batt	√	
Clr R Campbell	√	
Clr D F Fish	√	
Clr D Marshall	√	

9. PUBLIC QUESTION TIME (12.44 PM)

Councillors were advised that no Questions on Notice had been received from members of the Public. Mayor A E Bisdee OAM then invited questions from members of the public.

Terry Loftus – Oatlands

Question in relation to Council's budget process and what meeting do you endorse the 2017/18 budget?

The Mayor advised that it will be considered for adoption at the June 2017 Council meeting. All draft budget documents will be included in the agenda for the June meeting.

*The meeting was suspended for lunch at 12.48 p.m.
The meeting reconvened at 1.26 p.m.*

16. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – COMMUNITY)

16.1 Retention

Strategic Plan Reference – Page 30

5.1.1 Maintain and strengthen communities in the Southern Midlands.

16.1.1 CREATIVE COLEBROOK COMMUNITY FORUM – STREETSCAPE PROJECT UPDATE

Author: DEPUTY GENERAL MANAGER (ANDREW BENSON)

Date: 16 MAY 2017

Attachments:-

1. *Creative Colebrook Forum – Invitation April 2016 (approximately 125 invitations)*
2. *Consultation BBQ flyer for Colebrook Streetscape Project Oct 2016*
3. *Streetscape Consultation Survey Oct 2016*
4. *Creative Colebrook – Streetscape Project Concept Plan (presentation will be provided to the meeting)*

ISSUE

Council is requested to consider the progress to date from the Creative Colebrook Community Forum, Streetscape Project, including the Community Consultation.

Given there is a property owner who does not agree with the project and as the Project Manager, the author of this report decided to bring the information back to Council prior to the construction/implementation stage to seek Council's views. If there had been no dissenting voices the project would have automatically proceeded to the construction/implementation stage. Accordingly, approval is sought to move to the construction/implementation stage of the project.

BACKGROUND

Councillors would recall that the Report from the Creative Colebrook Forum that was presented to Council at the May 2016 Council meeting and from that meeting an understanding was developed by Council of the projects that the Community felt were important in the Colebrook area.

To recap - the journey started with the Creative Colebrook Forum which was undertaken on Sunday 1st May 2016 in the Colebrook Memorial Hall (copy of invitation attached) and this was comprehensively covered in the Creative Colebrook Community Forum Report which was provided to every participant and is also on the Council website. The Colebrook Village Streetscape improvements was identified as the third highest priority arrived at by the Forum participants. Council subsequently allocated a budget item for the Colebrook Streetscape Improvements component of the Report in its 2016/2017 financial year.

Consultation was undertaken with the Colebrook Progress Association Inc and a project team was identified. The team were provided with street maps and a general walk through the Village was undertaken to identify issues/items for improvement. The consensus was arrived at, that street trees would have the maximum impact and should be proceeded with in the first instance.

It was agreed that seeking further Community input was appropriate and a *Community Get Together* was arranged for Sunday the 16th October 2016 to be held at the Community Park at 14 Richmond Road (copy of invitation attached) with a default at the Colebrook Memorial Hall if the weather was inclement. A flyer was circulated to every property owner in the district well in advance of the date of the *Get Together*. With impending rain the Hall was the space that was used. Display maps were provided of the Colebrook Village area, along with images of various Village Entrance structures and Village landscapes from other areas. There were activities for the kids and a BBQ was provided. Sketch pads were provided for concepts to be sketched and shared on the day. There were approximately 45 people that walked through the displays during the course of the day. A Community Survey (copy of attached) was provided for people to complete and many responders identifying street trees as a valuable addition to the Village.

Displays in the Colebrook Memorial Hall – 16th October 2017



Based on that consultation / information the Concept Plan started to be developed and went through a number of iterations based on consultation with the Colebrook Progress Association members, the Department of State Growth (DSG), (Richmond Road is a DSG Road), Council's Manager Works & Technical Services, as well as Council's Manager Natural Resource Management, people with horticultural experience with street trees, including the Environmental Manager at the Clarence City Council with discussions around the street trees in Richmond. The tree selection was based on the ground conditions, tolerance of a trafficked environment and dry conditions, with the limitations of the TasNetworks overhead power lines.

DSG have provided in principle support subject to a final sign off which required a Traffic Management Plan to be included with the Works Permit Application to them. That has now all been lodged with DSG.

A display was erected in the Colebrook Shop on Monday 8th May 2017 with the attached Concept Plan in A3 format for people to see, with contact details provided for the Project Manager (Andrew Benson). The display will come down after the 18th May 2017. Every property that fronts Richmond Road between Station Street and Franklin Street has been "door knocked" by the Project Manager, those people that were home were provided with a copy of the Concept Plan and they were talked through the arrangements with the trees and especially those planned for in front of and in the vicinity of their property. Those who were not home and use the Post Office for mail, the Project Manager wrote out a note and attached to a copy of the Concept Plan along with his business card in an envelope and asked them to call to discuss if they had any concerns. There were some owners who do not live in Colebrook and the Project Manager mailed the package to their "ratepayer" address.

To date the Project Manager has received the following feedback;

SUMMARY		
Support	Do Not Support	No Response as yet
17 74.0%	1 4.0%	5 22.0%

23 *Total frontages to the Project (not including the Telstra exchange)*

The trees have been put aside by the supplier and ready to be purchased pending the decision from Council to proceed and final sign-off from DSG.

CONCLUSION

The Concept Plan is the document that has been arrived at after considerable discussions with stakeholders.

The public consultation that has been undertaken for this project has been considerable and the Project Manager feels that if people wanted to have their say, the opportunity has certainly been available for them to do so on many occasions.

For discussion and decision.

RECOMMENDATION

THAT Council

1. Receive and note the report; and
2. Authorise the Project Manager of the Colebrook Streetscape Project to proceed to the construction/implementation stage, in accordance with the Concept Plan dated April 2017 version 3, subject to Department of State Growth sign-off.

DECISION

Moved by Deputy Mayor A Green, seconded by Clr E Batt

THAT Council:

- 1. Receive and note the report; and**
- 2. Approve the Creative Colebrook Streetscape Project Concept Plan (April 2017 version 3) with the minor amendments as discussed (i.e. remove trees at 33-37 and 39 Richmond Road and inclusion of tree guards); and**
- 3. Authorise the Project Manager of the Colebrook Streetscape Project to proceed to the construction/implementation stage, in accordance with the Concept Plan dated April 2017 version 3, subject to Department of State Growth sign-off.**

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM	√	
Dep. Mayor A O Green	√	
Clr E Batt	√	
Clr R Campbell	√	
Clr D F Fish	√	
Clr D Marshall	√	

Creative **Colebrook**

**You are invited to a brief
forum that will shape
Colebrook over the next
five to ten years**



..... we want to stir your memories, those personal moments that you value, share your expectations, then explore the future that you want for Colebrook, be there to contribute your views to shape your village.

Think about the following questions and share your ideas;

1. Briefly describe a peak experience or high point during your time in the Village of Colebrook
2. What do you value most about your Village?
3. What is the core factor that gives life to this Village?
4. Describe your vision for the future of the Village?
5. What projects would you like to see happen?

Key Groups in Colebrook whose views that we are interested in exploring & documenting
Colebrook's – Young People, Older People, Families, as well as Sports, Business and Community Groups

Where – Colebrook Community Hall,

When – 10.30am to 1.00pm on Sunday 1st May 2016

RSVP by 28th April – text 0429 852 730
(your name) able to attend (or) unable to attend

Sausage Sizzle and light refreshments to follow

Forum Chaired by: Deputy Mayor Alex Green,
Facilitated by: Andrew Benson
Manager, Community & Corporate Development,
Southern Midlands Council

Community & Corporate Development
a business unit of Southern Midlands Council
Assisting in Building Capacity & Sustainability
in the Southern Midlands

Require more information prior to the forum?

Contact Andrew Benson at the Council on 0429 852 730 or abenson@southernmidlands.tas.gov.au

COLEBROOK
PROGRESS
ASSOCIATION
INC.

Creative
Colebrook



Colebrook Streetscape Project

The Colebrook Progress Association, in conjunction with the Southern Midlands Council, invites you to join us for a

**FREE Community BBQ, 11am – 2.00pm, Sunday October 16th
Colebrook Park**

Come and join us for a sausage and a chat about the proposed plans for the ***Colebrook Streetscape Project*** and share your views about what you'd like to see. We'll have some fun activities for the kids so bring the family along.

Any queries please email us: colebrookprogress@gmail.com



COLEBROOK STREETScape PROJECT - Share your views about Colebrook!

This is a joint survey being run by the **Colebrook Progress Association Inc.** and the **Southern Midlands Council**. Information from this survey will inform a plan to make improvements to the Colebrook township streetscape and surrounds.

If you wish to discuss your views please email us at colebrookprogress@gmail.com or inbox us via Facebook www.facebook.com/colebrookprogress Feedback is due back by 5pm, 14 October 2016. Thank you for your support. Forms can be returned to the feedback box located at the Colebrook Store or Tavern, or sent to the email address above.

Name (optional):

Contact number or email (optional):

I am happy to be contacted by the Progress Association or Southern Midlands Council for follow-up purposes. (please circle) Yes/No

Which best describes you? (please circle)

- I am resident of the Colebrook township
- I live in the surrounding areas of Colebrook (e.g. Tunnack, Yarlington)
- I am a visitor to Colebrook

1. What do you value/like/dislike about the look and feel of the Colebrook village and surrounds?

2. Is there a sense of "Community" in Colebrook? (please circle) Yes/No

If you answered yes, what gives Colebrook a sense of "Community"?

If you answered no, what could be done to give Colebrook a sense of "Community"?

3. Are there community indoor or outdoor meeting spaces in Colebrook where people gather? (please circle) Yes/No

If you answered yes, what are the spaces and why do you think people gather there?

If you answered no, what sort of spaces do you think are needed to encourage people to gather?

4. What are your views on traffic flows and access in Colebrook?

5. Is Colebrook a family friendly place? (please circle) Yes/No

If you answered yes, what aspects of Colebrook make it family friendly?

If you answered no, what could be done to make the town more family friendly?

6. Do you feel in safe in Colebrook at day and at night? (please circle) Yes/No

If you answered yes, what aspects of Colebrook make it feel safe?

If you answered no, what aspects of Colebrook make it feel unsafe?

7. Do you have any other comments related to the streetscape of Colebrook? Please attach additional pages if you require more space.

Thank you for your time and participation in the survey. Please return to the feedback box located at the Colebrook Store or Tavern, or email it to colebrookprogress@gmail.com



Colebrook Streetscape Project

Concept Layout for Community Consultation

Prepared by
Andrew Benson
Southern Midlands Council

April 2017

Version 3

The Village of Colebrook



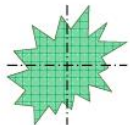


Quantity 6
To be planted on the
Western Side of the Road



Botanical Name: Quercus coccinea
Common Name: Scarlet Oak
Description:

Deciduous open-headed, wide-spreading tree. Glossy green deeply lobed leaves, turning scarlet in autumn. Best colour of all the Oaks. Grows in a wide range of soil conditions in sun or part shade. Once established will withstand drought and frost. Grows approximately 45cm per year.



Shown on the Plans as this image

Quantity 21
To be planted on the
Eastern Side of the Road



Botanical Name: Pyrus ussuriensis
Common Name: Manchurian Pear
Description:

Deciduous attractive feature shade tree. Spectacular in autumn when foliage gradually changes to bronze-scarlet. White blossoms in spring, grows profusely. Spreading medium size tree, broadly conical crown.



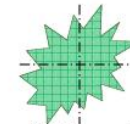
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Quantity 6
To be planted on the
Western Side of the Road



Botanical Name: Quercus rubra
Common Name: Red Oak
Description:

Excellent large deciduous tree that is ideal for larger gardens, street or property. Broad glossy leaves turning brilliant scarlet in Autumn. Unlike the Pin Oak, it loses its leaves in winter. Hardy. Once established, will tolerate occasional periods of dryness, but is best if planted in a well mulched soil. Tolerant of pollution and frost. For cooler districts. Cone shaped in youth becoming rounded in maturity.



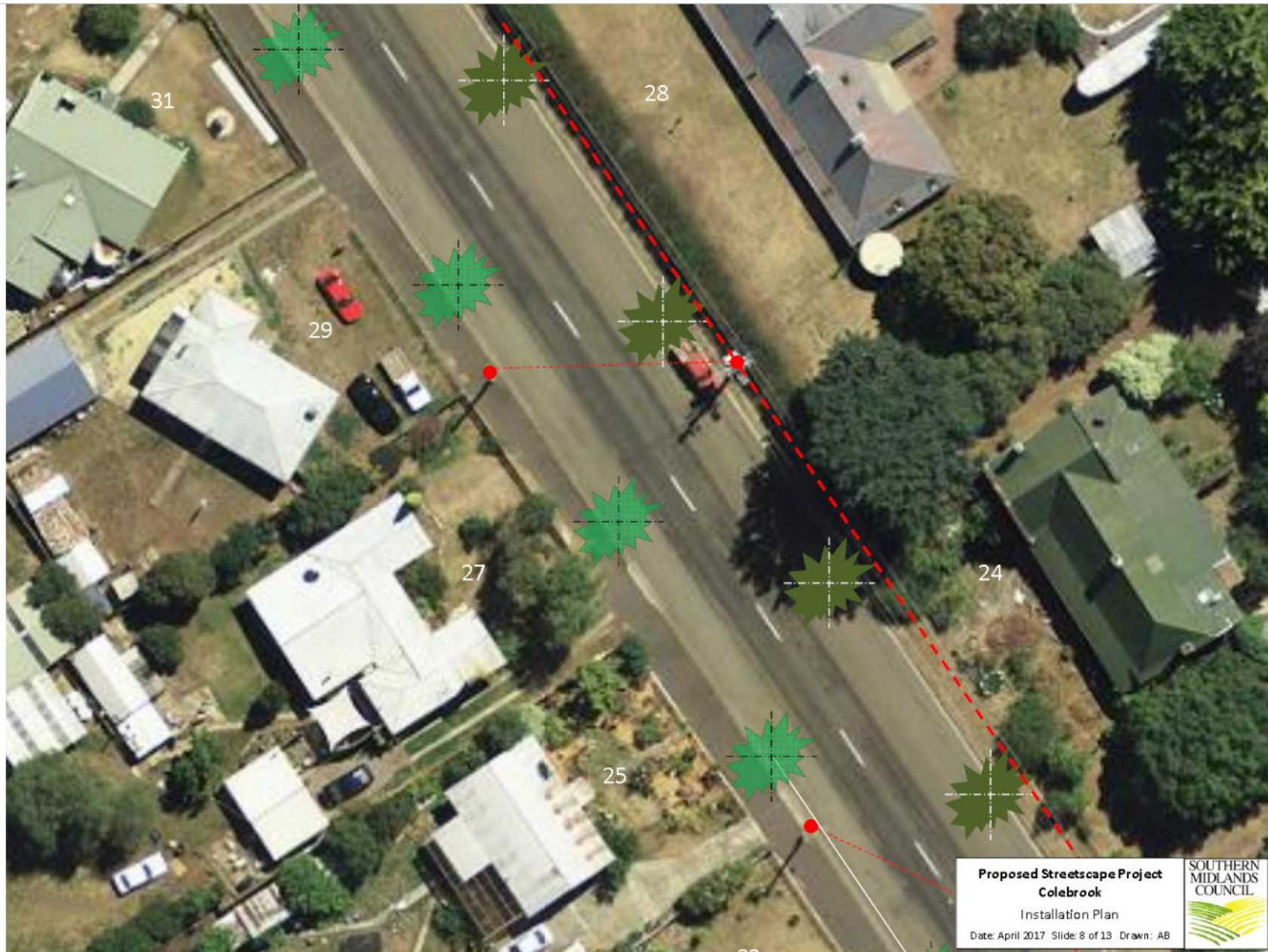
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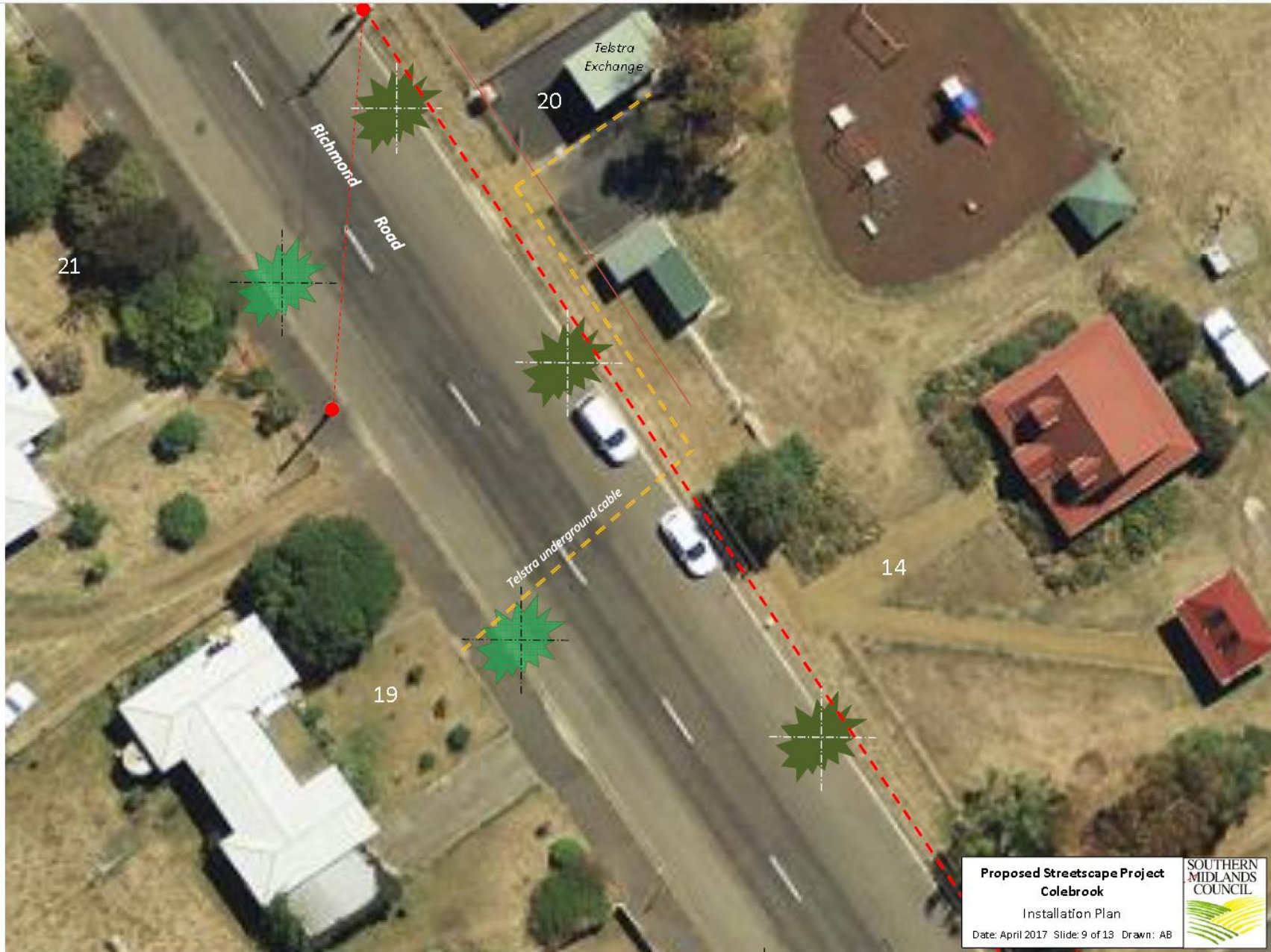
<p>Proposed Streetscape Project Colebrook</p> <p>Street Tree Types</p> <p>Date: April 2017 Slide: 4 of 13 Drawn: AB</p>	
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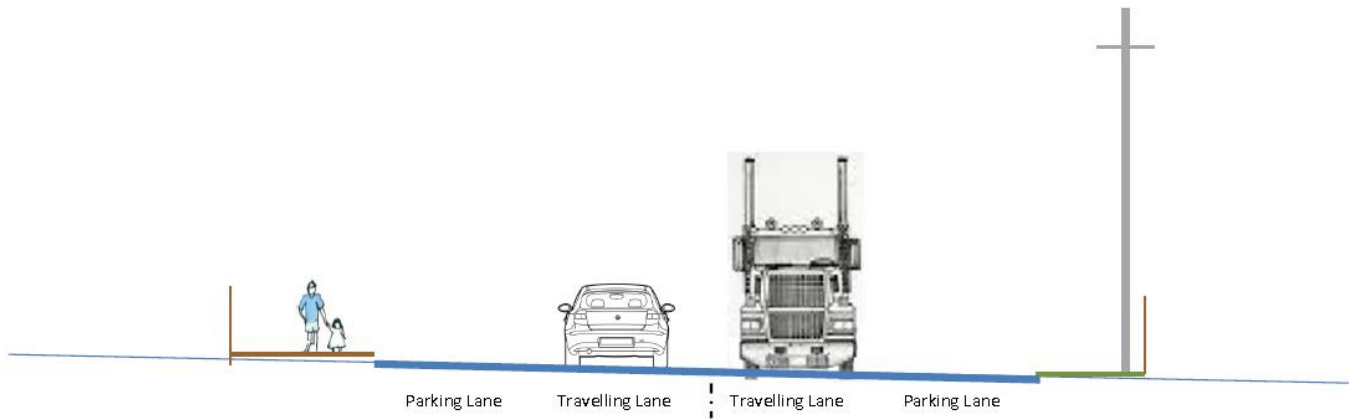












Richmond Road – Before Planting

West

East



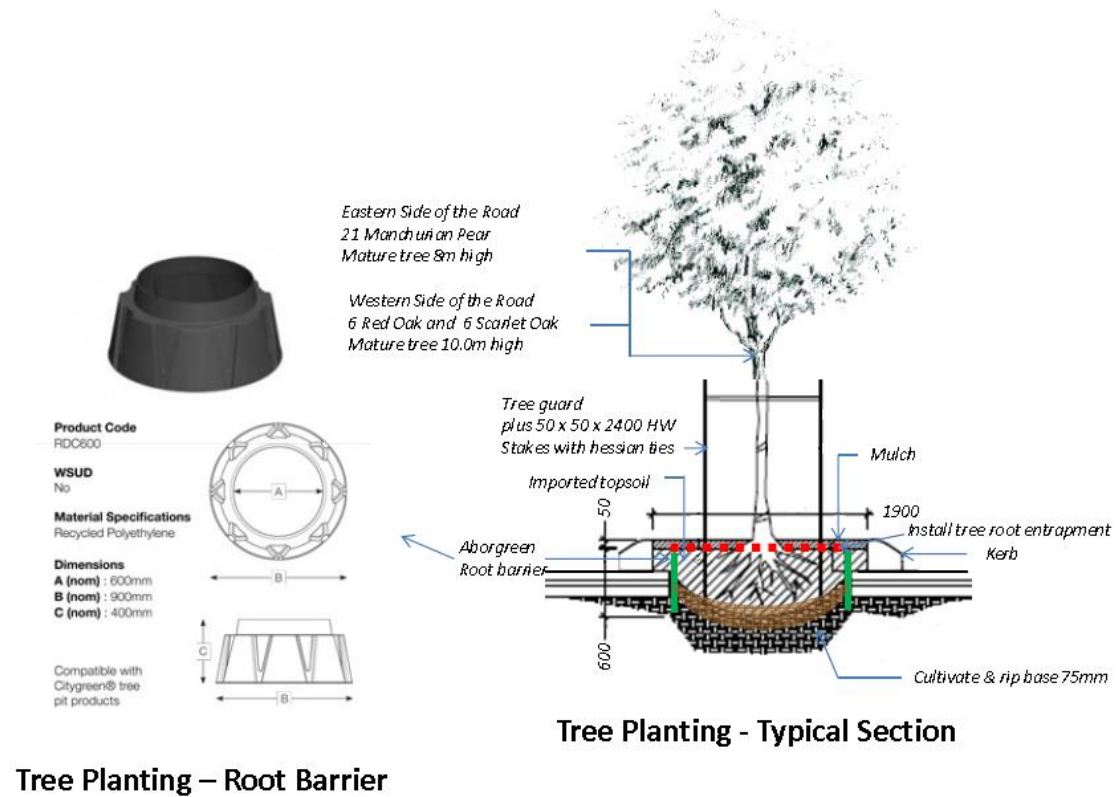
Richmond Road – After Planting

<p>Proposed Streetscape Project Colebrook</p> <p>Cross Section Schematics</p> <p>Date: April 2017 Slide: 11 of 13 Drawn: AB</p>	<p>SOUTHERN MIDLANDS COUNCIL</p>
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Tree Guard - Typical Arrangement

The pricing on this type of tree guard was rather expensive and will probably not be used for this project




<p>Proposed Streetscape Project Colebrook</p> <p>Installation Details</p> <p>Date: April 2017 Slide: 12 of 13 Drawn: AB</p>	
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Typical Planting and Surround
Tree centre approx. 1m from face of kerb



Bridge Street Richmond
Pin Oak Trees approx. 25m centres

Proposed Streetscape Project Colebrook	SOUTHERN MIDLANDS COUNCIL
Street Trees Example - Richmond	
Date: April 2017 Slide: 13 of 13 Drawn: AB	

17. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – ORGANISATION)

17.1 Improvement

Strategic Plan Reference – Page 32

- 6.1.1 Improve the level of responsiveness to Community needs.
- 6.1.2 Improve communication within Council.
- 6.1.3 Improve the accuracy, comprehensiveness and user friendliness of the Council asset management system.
- 6.1.4 Increase the effectiveness, efficiency and use-ability of Council IT systems.
- 6.1.5 Develop an overall Continuous Improvement Strategy and framework

Nil.

17.2 Sustainability

Strategic Plan Reference – Page 33 & 34

- 6.2.1 Retain corporate and operational knowledge within Council.
- 6.2.2 Provide a safe and healthy working environment.
- 6.2.3 Ensure that staff and elected members have the training and skills they need to undertake their roles.
- 6.2.4 Increase the cost effectiveness of Council operations through resource sharing with other organisations.
- 6.2.5 Continue to manage and improve the level of statutory compliance of Council operations.
- 6.2.6 Ensure that suitably qualified and sufficient staff are available to meet the Communities needs.
- 6.2.7 Work co-operatively with State and Regional organisations.
- 6.2.8 Minimise Councils exposure to risk.

17.2.1 COMMON SERVICES JOINT VENTURE UPDATE (STANDING ITEM – INFORMATION ONLY)

Author: GENERAL MANAGER (TIM KIRKWOOD)

Date: 18 MAY 2017

Attachments:

Local Government Shared Services – Council Update (April 2017)

Local Government Shared Services – Joint Venture Update (April 2017)

ISSUE

To inform Council of the Common Services Joint Venture activities for the month of April 2017.

BACKGROUND

There are seven existing members of the Common Services Joint Venture Agreement, with two other Council's participating as non-members.

Members: Brighton, Central Highlands, Glenorchy, Huon Valley, Sorell, Southern Midlands and Tasman.

DETAIL

Refer 'Common Services Joint Venture Update – April 2017 attached.

Human Resources & Financial Implications – Refer comment provided in the update.

Councillors will note that the Southern Midlands Council provided 158 hours of service to six Councils: - Brighton, Central Highlands, Derwent Valley, Glamorgan/Spring Bay, Sorell and Tasman; and received 12 hours of services from other Councils.

Details of services provided are included in the attachment.

Community Consultation & Public Relations Implications – Nil

Policy Implications – N/A

Priority - Implementation Time Frame – Ongoing.

RECOMMENDATION

THAT the information be received.

DECISION

Moved by Clr E Batt, seconded by Deputy Mayor A Green

THAT the information be received.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM	√	
Dep. Mayor A O Green	√	
Clr E Batt	√	
Clr R Campbell	√	
Clr D F Fish	√	
Clr D Marshall	√	

Local Government Shared Services - Council Update

Council

Southern Midlands

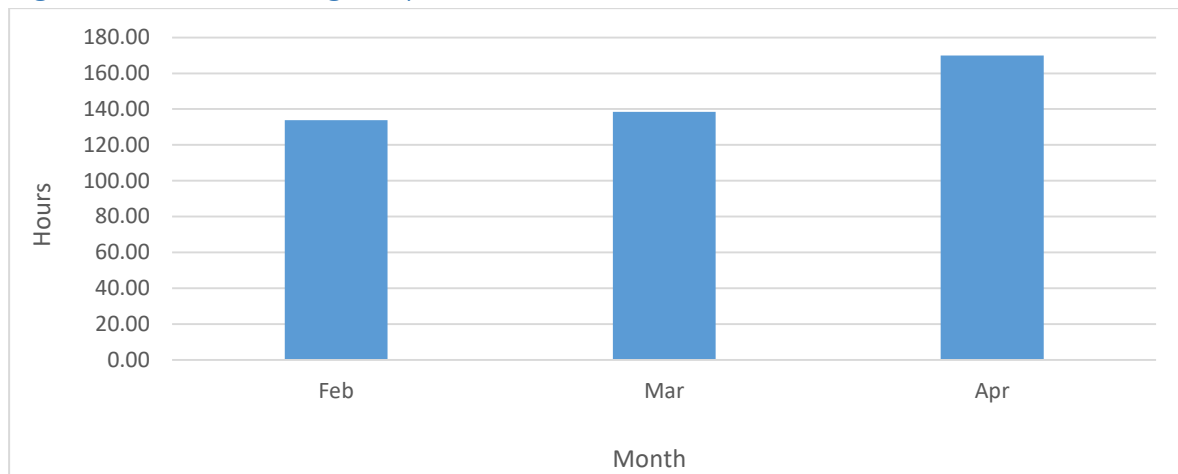
Shared Service Participation in April 2017

170 hours

Summary

In April 2017, **170 hours** of shared services were exchanged by the Southern Midlands Council which was a slight increase from hours exchanged in March (134). From this total, Southern Midlands provided 158 hours of services to other Councils, and received 12 hours of services from other Councils.

Fig 1 – Services Exchanged by Southern Midlands Council in Recent Months



Services Provided by Southern Midlands Council

Fig 2 - Services Provided by Southern Midlands Council during April 2017 by Council



* Council not currently a member of LG Shared Services

Fig 3 - Services Provided by Southern Midlands Council during April 2017 by Service Category

Southern Midlands	158	Summary of Services Provided
Brighton	16	
WHS / Risk Management	16	WHS Advice & Services
Central Highlands	19	
Planning	19	Statutory Planning
Derwent Valley	31	
Permit Authority - Plumbing	31	Plumbing Inspections
GSB	16	
WHS / Risk Management	16	WHS Advice & Services
Sorell	28	
WHS / Risk Management	28	WHS Advice & Services
Tasman	16	
WHS / Risk Management	16	WHS Advice & Services
LG Shared Services	32	
Chief Administrator	32	LGSS Administration Services
Grand Total	158	

* Council not currently a member of LG Shared Services

Services Received by Southern Midlands Council

Fig 4 - Services Received by Southern Midlands Council during April 2017 by Service Category

Southern Midlands	12.25	Summary of Services Received
Brighton	12.25	
Development Engineering	4.25	Development & Subdivision Services
Planning	8.00	Statutory Planning
Grand Total	12.25	

Cost Benefits Achieved by Southern Midlands and Other Councils

170 hours of Shared Services were exchanged by Southern Midlands Council last month. Analysis of Shared services provision has indicated that both the Provider Council and the Client Council save money through the exchange of Shared services at an approximate ratio of 50%.

In the month of April it is estimated, Council have achieved a net benefit of approximately **\$10,520**. This was a result of increasing the utilisation of its current staff to earn additional revenue from providing services to other Councils, and from utilising Shared services from within Local Government as opposed to external consultants (on average LG Shared Services rates can be procured at significant discount to external consultant fees).

It is estimated that Southern Midlands Council's direct involvement in Shared services saved participating Councils (including Southern Midlands Council) approximately **\$11,340** for the month of April.

LG Shared Services Joint Venture Update

April 2017

Summary of Recent Shared Services Activity

1023 hours of Shared Services were exchanged between Councils during April 2017, which is a decrease of **17%** when compared to hours exchanged in March 2017 (1237 hours) and is only slightly below the three month average of **1040 hours** per month.

Fig 1 - Shared Service Exchange Hours in Recent Months

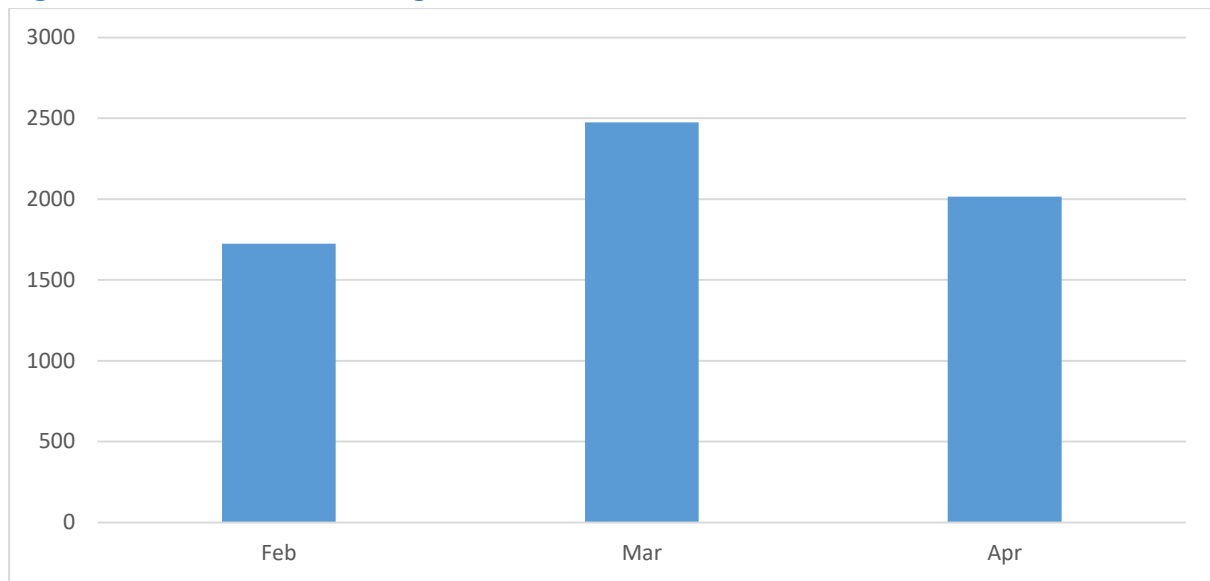
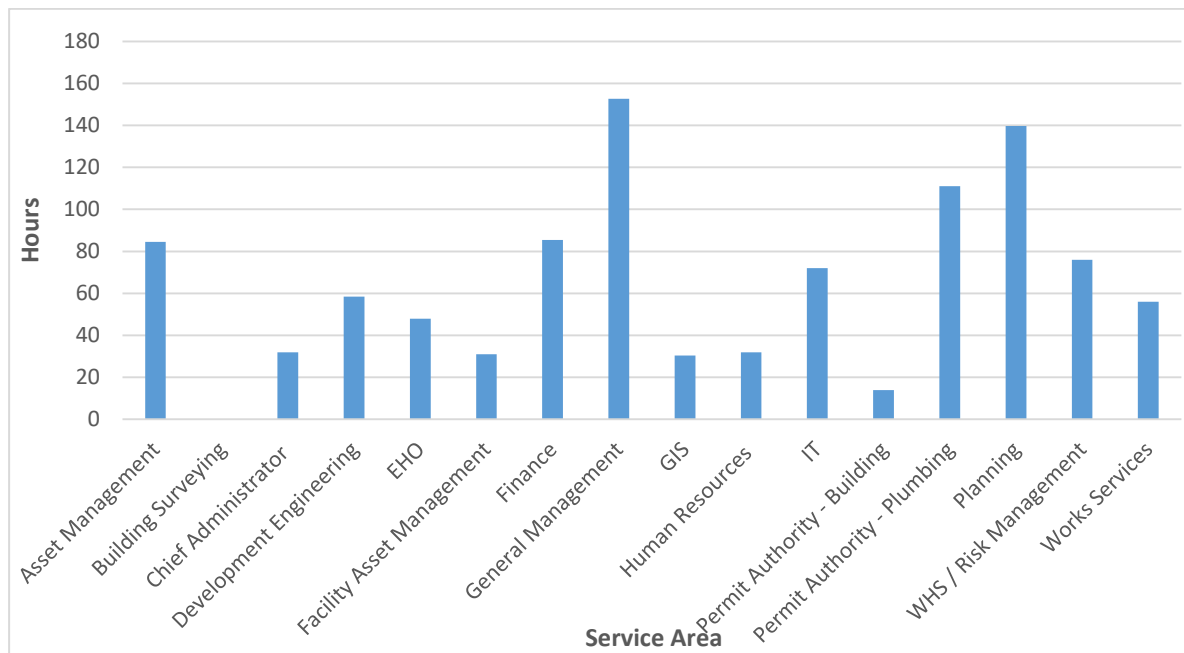


Fig 2 - Details of Current Exchange of Services by Council during April 2017

Provider Council	Client Organisation											
	Brighton	Central Highlands	Derwent Valley	GCC	GSB	Litchfield	LGSS	Palmerston	Sorell	Southern Midlands	Tasman	West Coast
Brighton		57	85		130					12	107.5	56.5
Central Highlands												
GSB											28	
Glenorchy												
Huon Valley												
Litchfield								30				
Sorell	5.5				77.5						180	
Southern Midlands	16	19	31		16		32		28		16	
Tasman									96			

* Council/Organisation not currently a member of the Shared Services Joint Venture Agreement

Fig 3 - Details of Current Exchange of Services by Service Category during April 2017



Savings to Local Government

A total of 1023 hours of shared services were exchanged between Councils last month. Analysis of Shared Services provision has indicated that both the Provider Council and the Client Council save money through the exchange of Shared Services at an approximate ratio of 50%.

Due to this, it is estimated that the provision of shared services between Councils saved participating Councils and Local Government as a whole, **\$78,875** for the month of April. This was a result of increasing the utilisation of current Council Staff at Councils providing services and from Client Councils utilising Shared services from within Local Government as opposed to external consultants (on average LG Shared Services rates can be procured at significant discount to external consultant fees).

17.2.2 SUB-REGION COLLABORATION STRATEGY – STANDING ITEM

Author: GENERAL MANAGER (TIM KIRKWOOD)

Date: 19 MAY 2017

ISSUE

Standing Item to enable:

- a) Council to identify or consider new initiatives that can be referred to the Sub-Region Group for research and / or progression; and
- b) The provision of updates and reports on the Group's activities.

BACKGROUND

The Brighton, Central Highlands, Derwent Valley and Southern Midlands Councils have agreed to work together to identify and pursue opportunities of common interest and to more effectively and efficiently serve ratepayers, residents and the communities in these municipal areas.

DETAIL

The Sub-Region Group has now met on four occasions.

Human Resources & Financial Implications – No budget has been allocated for these sub-regional activities. Any specific projects which require additional funding will be referred to Council for consideration prior to commencement.

Community Consultation & Public Relations Implications – Nil

Policy Implications – N/A

Priority - Implementation Time Frame – Ongoing.

RECOMMENDATION

THAT the information be received.

DECISION

Moved by Deputy Mayor A Green, seconded by Clr E Batt

THAT the information be received.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM	√	
Dep. Mayor A O Green	√	
Clr E Batt	√	
Clr R Campbell	√	
Clr D F Fish	√	
Clr D Marshall	√	

17.2.3 LOCAL GOVERNMENT ASSOCIATION TASMANIA 2017 ANNUAL CONFERENCE

Author: EXECUTIVE ASSISTANT (ELISA LANG)

Date: 18 MAY 2017

Enclosure:

LGAT Conference Program & Registration Form

ISSUE

To confirm attendance of Councillors to attend the Local Government Association of Tasmania 2017 Annual Conference to be held at Wrest Point, Hobart from the 26th – 28th July 2017.

DETAIL

The Conference Program and Registration Form are enclosed for Councillors consideration.

The Conference is themed *Imagination, Ideas and Innovation: Developing Better Communities*, delegates will hear from a range of exciting plenary and workshop speakers who will share their expertise on topics such as: regional innovation; urban trees and sustainable and liveable communities; youth engagement; arts and culture; better transport; re-engaging communities; community resilience leadership; innovation in community development to build literacy; heritage preservation and development; and creating vibrant public spaces.

Human Resources & Financial Implications – The full registration fee for the Conference is \$880.00. This fee does not include accommodation or travel. Registration fees will be funded from the 2016/17 Budget and other conference costs will be incurred in 2017/18 (e.g. accommodation and travel).

Community Consultation & Public Relations Implications – attendance at the conference assists Council in being proactive and having input into the planning and direction of local government for the future.

Priority - Implementation Time Frame – Delegates registration must be lodged prior to the 3rd July 2017.

RECOMMENDATION

THAT Council confirm attendance at the 2017 Local Government Association of Tasmania Annual Conference.

DECISION

Moved by Clr D Fish, seconded by Clr D Marshall

THAT the Mayor, Deputy Mayor and General Manager attend the 2017 Local Government Association of Tasmania Annual Conference.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM	√	
Dep. Mayor A O Green	√	
Clr E Batt	√	
Clr R Campbell	√	
Clr D F Fish	√	
Clr D Marshall	√	

17.2.4 POLICY – AUSTRALIAN ACCOUNTING STANDARD AASB 124 - RELATED PARTY DISCLOSURES

Author: GENERAL MANAGER (TIM KIRKWOOD)

Date: 18 MAY 2017

Attachment:

Draft Related Party Disclosure Policy

ISSUE

Council to receive the draft Policy entitled 'Related Party Disclosure Policy' and consider formal adoption at the June 2017 Ordinary Council meeting.

BACKGROUND

From 1 July 2016, local governments (councils) must disclose related party relationships, transactions and outstanding balances, including commitments, in their annual financial statements.

The objective of the Standard is to ensure that an entity's financial statements contain the disclosures necessary to draw attention to the possibility that its financial position and profit or loss may have been affected by the existence of related parties and by transactions and outstanding balances, including commitments, with such parties.

Council's related parties are likely to include the Mayor, councillors, General Manager, senior executives, their close family members and any entities that they control or jointly control. Any transactions between Council and these parties, whether monetary or not, may need to be identified and disclosed.

DETAIL

The Local Government Association of Tasmania, through a working group comprising representatives from the Tasmanian Audit Office, the Local Government Division of the Department of Premier and Cabinet, Clarence City Council and the Local Government Association of Tasmania developed a template Policy to comply with AASB 124.

Council's Audit Panel, at its meeting held 11th April 2017, reviewed and amended the draft template policy to reflect SMC's circumstances, and provided a recommendation to Council that the policy be adopted.

The policy outlines what is expected of elected members and staff of Council in relation to Australian Accounting Standard AASB 124 *Related Party Disclosures* (AASB 124), and outlines the procedures Council will follow to collect, store, manage and report on related party relationships, transactions and commitments.

Councillors will note that the following key management personnel have been nominated:

- Mayor and Councillors
- General Manager
- Deputy General Manager / Manager – Community & Corporate Development
- Manager – Works & Technical Services
- Manager – Corporate Services

- Manager – Development & Environmental Services
- Manager – Heritage Program
- HBS Pty Ltd & HESC Ltd – Directors K Pitt and M Farley

In reference to the Minutes of the Audit Panel meeting held 11th April 2017, there are still some clarifications being sought in relation to materiality (i.e. the quantum of dollars) and the actual reporting requirements; however this does not influence the need to adopt such policy.

Human Resources & Financial Implications – N/A

Community Consultation & Public Relations Implications – N/A

Policy Implications – Policy document.

Priority - Implementation Time Frame – ASSB124 applies from 1st July 2016. All key management personnel will need to comply with the reporting requirements from that date.

RECOMMENDATION

THAT in accordance with Council's policy adoption procedure, the draft Policy entitled 'Related Party Disclosure Policy' be received and re-submitted for final adoption at the June 2017 meeting.

DECISION

Moved by Deputy Mayor A Green, seconded by Clr E Batt

THAT in accordance with Council's policy adoption procedure, the draft Policy entitled 'Related Party Disclosure Policy' be received and re-submitted for final adoption at the June 2017 meeting.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM	√	
Dep. Mayor A O Green	√	
Clr E Batt	√	
Clr R Campbell	√	
Clr D F Fish	√	
Clr D Marshall	√	



Council Policy
RELATED PARTY DISCLOSURE POLICY

Approved by: DRAFT
Approved date:
Review date: Review due following ordinary Council election

1. ACKNOWLEDGEMENTS

This Policy uses, with permission, material developed by the Queensland Government (Department of Infrastructure, Local Government and Planning).

It has been developed through a working group comprising representatives from the Tasmanian Audit Office, the Local Government Division of the Department of Premier and Cabinet, Clarence City Council and the Local Government Association of Tasmania

2. SCOPE

This policy outlines what is expected of elected members and staff of Council in relation to Australian Accounting Standard AASB 124 *Related Party Disclosures* (AASB 124).

Specifically, the policy outlines the disclosure requirements under AASB 124 of Key Management Personnel (KMP), which includes elected members. It also outlines the procedures Council will follow to collect, store, manage and report on related party relationships, transactions and commitments.

Under the *Local Government Act 1993* and the *Audit Act 2008* all local governments in Tasmania must produce annual financial statements that comply with Australian Accounting Standards.

3. SUMMARY OF THE STANDARD

From 1 July 2016, local governments (councils) must disclose related party relationships, transactions and outstanding balances, including commitments, in their annual financial statements.

The objective of the Standard is to ensure that an entity's financial statements contain the disclosures necessary to draw attention to the possibility that its financial position and profit or loss may have been affected by the existence of related parties and by transactions and outstanding balances, including commitments, with such parties.

Council's related parties are likely to include the Mayor, councillors, General Manager, senior executives, their close family members and any entities that they control or jointly control. Any transactions between Council and these parties, whether monetary or not, may need to be identified and disclosed.



Council Policy
RELATED PARTY DISCLOSURE POLICY

Approved by: DRAFT
Approved date:
Review date: Review due following ordinary Council election

4. KEY TERMS

Term	Meaning
Arm's length terms	Terms between the parties that are reasonable in the circumstances of the transaction that would result from: <ul style="list-style-type: none"> • neither party bearing the other any special duty or obligation, and • the parties being unrelated and uninfluenced by the other, and • each party having acted in its own interest.
Close Family Member	Family members of Key Management Personnel (KMP) who may be expected to influence, or be influenced by, that person in their dealings with the entity. This includes, but is not limited to, that person's spouse or domestic partner; and the children and dependents of that person or that person's spouse or domestic partner.
Control of an entity	You control an entity if you have: <ol style="list-style-type: none"> a) power over the entity; b) exposure, or rights, to variable returns from involvement with the entity; and c) the ability to use your power over the entity to affect the amount of your returns.
Declaration by KMP	An annual declaration of close family members and entities that the KMP or their close family members control or jointly control, as per Appendix 1, updated during the year as necessary.
Entities controlled by KMPs	Entities include companies, trusts, joint ventures, partnerships and non-profit associations such as sporting clubs. You control an entity if you have: <ul style="list-style-type: none"> • power over the entity; • exposure, or rights, to variable returns from involvement with the entity; and • the ability to use your power over the entity to affect the amount of your returns.
Entities related to Council	Entities controlled by Council, jointly controlled by Council or over which Council has significant influence are related parties of Council.
Joint control of an entity	To jointly control an entity there must be contractually agreed sharing of control of the entity, which exists only when decisions about the relevant activities require the unanimous consent of the parties sharing control.
Key Management Personnel (KMP)	Persons having authority and responsibility for planning, directing and controlling the activities of the entity, directly or indirectly. In the council context this includes the Mayor, all aldermen or councillors, the General Manager and senior council officers as outlined in the policy.

Term	Meaning
KMP Compensation	<p>All employee benefits. Employee benefits are all forms of consideration paid, payable or provided by the entity, or on behalf of the entity, in exchange for services rendered to the entity. It also includes such consideration paid on behalf of a parent of the entity in respect of the entity. Compensation includes:</p> <ul style="list-style-type: none"> a) short-term employee benefits, such as wages, salaries and social security contributions, paid annual leave and paid sick leave, profit-sharing and bonuses (if payable within twelve months of the end of the period) and non-monetary benefits (such as medical care, housing, cars and free or subsidised goods or services) for current employees; b) post-employment benefits such as pensions, other retirement benefits, post-employment life insurance and post-employment medical care; c) other long-term employee benefits, including long-service leave or sabbatical leave, jubilee or other long-service benefits, long-term disability benefits and, if they are not payable wholly within twelve months after the end of the period, profit-sharing, bonuses and deferred compensation; d) termination benefits; and e) share-based payment.
Materiality	<p>Information is material when, if omitted or misstated, it could influence decisions that users make on the basis of financial information about a specific reporting entity.</p> <p>Omissions or misstatements of items are material if they could, individually or collectively, influence the economic decisions that users make on the basis of the financial statements. Materiality depends on the size and nature of the omission or misstatement judged in the surrounding circumstances. The size or nature of the item, or a combination of both, could be the determining factor.</p>
Ordinary Citizen Transactions (OCTs)	<p>Transactions that an ordinary citizen would undertake with Council are usually not material to related party disclosure requirements. OCTs do not apply if the terms and conditions are different to those offered to the general public.</p>
Related Party of Council	<p>People and entities, such as companies, trusts and associations, can be related parties of Council. Most commonly these will be entities related to Council, KMP of Council (including elected members), close family members of KMP and entities that are controlled or jointly controlled by KMP or their close family members.</p>
Related Party Transaction	<p>A transfer of resources, services or obligations between a reporting entity and a related party, regardless of whether a price is charged.</p>



Council Policy
RELATED PARTY DISCLOSURE POLICY

Approved by: DRAFT
Approved date:
Review date: Review due following ordinary Council election

5. LINKS TO OTHER LEGISLATION AND AUSTRALIAN ACCOUNTING STANDARDS

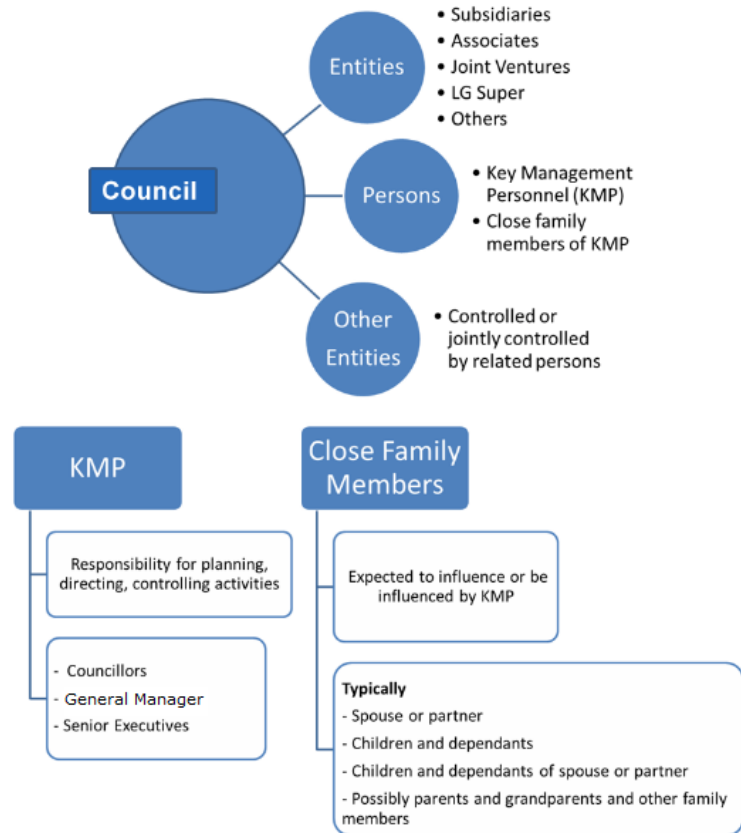
There is overlap between the requirements of AASB 124 and the interest provisions in the *Local Government Act 1993* (LGA). Beyond the provisions of AASB 124 the LGA requires certain disclosures. Council will make these disclosures separately where not adequately covered by AASB 124 disclosures.

Other legislation referred to in this policy include the *Audit Act 2008*, *Archives Act 1983*, *Privacy Act 1988*, *Personal Information Protection Act 2004* (PIP Act) and *Right to Information Act 2009*.

Other Australian Accounting Standards referred to in this policy include AASB 10 *Consolidated Financial Statements*; AASB 11 *Joint Arrangements*; AASB 128 *Investments in Associates and Joint Ventures*

6. IDENTIFYING RELATED PARTIES

The following diagram gives an overview of common related parties that a council will have:





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RELATED PARTY DISCLOSURE POLICY

Approved by: DRAFT
Approved date:
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6.1 The General Manager will establish, review and maintain a list of Key Management Personnel for Council.

Key Management Personnel (KMP) for council are:

- the Mayor
- Councillors
- the General Manager
- Deputy General Manager / Manager, Community & Corporate Development
- Manager, Works & Technical Services
- Manager, Corporate Services
- Manager, Development & Environment Services
- Manager, Heritage Program
- HBS Pty Ltd & HESC Ltd – Directors K Pitt & M Farley

6.2 Those persons identified as KMP will complete an annual declaration which outlines the entities, if any, that are controlled or jointly controlled by that KMP or their close family members and which are likely to have transactions with Council (Appendix 1).

For the purpose of this Policy, Close Family Members includes:

- that person's children and spouse or domestic partner;
- children of that person's spouse or domestic partner; and
- dependents of that person or of that person's spouse or domestic partner.

Council may determine other family members, such as a parent, grandparent, sibling, cousin, etc, who may be expected to influence, or be influenced by, that person in their dealings with Council or a Council entity (policy description to be inserted as per guidance below).

Council may seek to ensure alignment between this declaration and the register of interests required under section 54 of the LGA (policy description to be inserted as per guidance below).

6.3 It is the responsibility of General Manager to seek a declaration upon a change of KMP.

6.4 All KMPs will be asked to provide their declarations by 1 July each year covering the forthcoming financial year. In addition, an updated declaration for the previous financial year will also be provided.

6.5 It is the responsibility of all identified KMP to update their declaration should they become aware of a change, error or omission.



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RELATED PARTY DISCLOSURE POLICY

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7. REGISTER OF RELATED PARTY TRANSACTIONS

7.1 Maintain a Register

The General Manager or Responsible Accounting Officer is responsible for maintaining and keeping up to date a register of related party transactions that captures and records the information for each existing or potential related party transaction (including ordinary citizen transactions assessed as being material in nature) during a financial year.

7.2 Contents of Register

The contents of the register of related party transactions must detail for each related party transaction:

- a) the description of the related party transaction;
- b) the name of the related party;
- c) the nature of the related party's relationship with Council;
- d) whether the notified related party transaction is existing or potential;
- e) a description of the transactional documents the subject of the related party transaction.

The General Manager or Responsible Accounting Officer is responsible for ensuring that the information is disclosed in Council's Financial Statements to the extent, and in the manner stipulated by AASB 124.

7.3 Council will use the declarations of KMP to establish a list of related parties for the purposes of identifying transactions and reporting under AASB 124.

7.4 Updates will be provided to KMP and Council staff periodically on changes arising from amendments to Australian Accounting Standards, applicable legislation or policy and procedural requirements.

8. COUNCIL ENTITIES AND SUBSIDIARIES

For the purpose of this policy, entities controlled by Council, jointly controlled by Council or over which Council has significant influence are related parties of Council. Council will need to identify transactions with these entities and may need to make extra disclosure about them in Council's financial statements.

When assessing whether Council has control or joint control over an entity, Council will need to consider AASB 10 *Consolidated Financial Statements* and AASB 11 *Joint Arrangements*. AASB 128 *Investments in Associates and Joint Ventures* details the criteria for determining whether Council has significant influence over an entity.



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RELATED PARTY DISCLOSURE POLICY

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9. ENTITIES CONTROLLED (OR JOINTLY CONTROLLED) BY KMP OR THEIR CLOSE FAMILY MEMBERS

9.1 KMP will exercise their best judgement in identifying related parties.

9.2 KMP, including elected members, will carefully assess the information and examples following before declaring, or not declaring, an entity over which they, or a close member of the family, have control or joint control.

Entities include companies, trusts, joint ventures, partnerships and non-profit associations such as sporting clubs.

When assessing whether or not a KMP or close member of their family controls, or jointly controls, an entity, Council will need to refer to AASB 10 *Consolidated Financial Statements* and AASB 11 *Investments in Associates and Joint Ventures*.

Example for Guidance

Mayor is the President of a local football club.

The Mayor of Sunny Shire Council is the President of League Heroes Inc, the local football club. This club is overseen by a committee which comprises the President and four other committee members. Each member has a single vote when making decisions at meetings. The committee members are not related and do not have agreements to vote with one another. The club has over 100 members that each have a vote in electing the committee members at the club's annual general meeting.

From these facts it would appear that the Mayor does not control or jointly control the football club so it will not be a related party of Council just because the Mayor is the president of the club.

Example for Guidance (Joint control)

Fred is the Mayor of Sunny Shire Council and owns 50 per cent of the ordinary shares in Sunny Development Company Pty Ltd (the company). Fred's brother Stan owns the other 50 per cent of ordinary shares. Fred and Stan are the only Directors of the company and have equal voting rights on the board.

Fred and Stan have joint control of the company because any decisions require the unanimous consent of them both. Fred will need to include the company on his related party declaration.

10. RELATED PARTY DISCLOSURES BY COUNCIL

10.1 Each year Council will declare the following related party transactions:

10.1.1 Transactions with Council subsidiaries, by transaction type.



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10.1.2 KMP compensation, including:

- short-term employee benefits;
- post-employment benefits;
- long-term benefits; and
- termination benefits.

10.1.3 Transactions with other related parties, including:

- purchases or sales of goods (finished or unfinished);
- purchases or sales of property and other assets;
- rendering or receiving of services;
- leases;
- transfers of research and development;
- transfers under licence agreements;
- transfers under finance arrangements (including loans and equity contributions in cash or in kind);
- provision of guarantees or collateral;
- commitments to do something if a particular event occurs or does not occur in the future, including executory contracts (recognised and unrecognised); and
- settlement of liabilities on behalf of the entity, or by the entity on behalf of that related party.

10.1.4 Transactions of a similar nature will be disclosed in aggregate except when separate disclosure is necessary for an understanding of the effects of a related party transaction on the financial statements of council, having regard to the following criteria:

- the nature of the related party transaction
- the significance of the transaction (individually or collectively) in terms of size or value (including where the materiality arises due to the fact that no consideration for the transaction is given or received by Council)
- whether the transaction is carried out on non-arm's length terms
- whether the nature of the transaction is outside normal day-to-day business operations.

10.1.5 Outstanding balances in relation to transactions with related parties, including:

- Entities controlled by KMPs; and
- Bad or doubtful debts in respect of amounts owed by related parties.

10.1.6 Non-monetary transactions such as use of facilities, peppercorn rents.

10.2 If a KMP or close associate is named individually in disclosure reports, the KMP will be given a copy of the intended disclosure for review and information purposes. Feedback must be provided within 30 days.

10.3 Council will not capture Ordinary Citizen Transactions (OCTs) with related parties. Nor will Council disclose non-material transactions.



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10.4 For the purpose of this Policy, example of OCTs are:

Examples of OCTs
Using a council's public swimming pool after paying the normal fee
Parking fees at rates available to the general public
Attending council functions that are open to the public
Fines on normal terms and conditions
Visiting a council art gallery
Paying rates and utility charges
Dog registration
Examples of transactions that are NOT OCTs
Purchases or sales of property
Leases
Transfers under finance arrangements (eg. Loans)
Settlement of liabilities
Infrastructure charges or contributions
Purchase of goods and services, regardless of conditions
Employee expenses of close family members of KMP

The list of OCTs will be reviewed periodically with updates provided to KMP.

10.5 The General Manager will assess the materiality of the related party transactions that have been captured prior to disclosure.

Council does not have to disclose transactions that are not material. In determining materiality, the size and nature of the transaction individually and collectively will be considered and assessment will be made in consultation with the Audit Panel.

10.6 In making disclosures in the annual financial statements Council will include:

10.6.1 Relationships between a parent and its subsidiaries, irrespective of whether there have been transactions between them.

10.6.2 KMP compensation in total and for each of the following categories:

- short-term employee benefits;
- post-employment benefits;
- other long-term benefits; and
- termination benefits.

10.6.3 Where related party transactions have occurred:

- the nature of the related party relationship; and
- information about the transactions, outstanding balances and commitments, including terms and conditions.

10.6.4 Separate disclosure in aggregate for each category of related party transactions.



Council Policy
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Note: Transactions that are individually significant, either because of their amount or nature, are included in the aggregate disclosure but also need to be disclosed separately.

10.6.5 The types of transactions disclosed such as:

- purchases or sales of goods;
- purchases or sales of property and other assets or rendering or receiving property and other assets or rendering or receiving goods;
- rendering or receiving of services;
- leases;
- guarantees given or received;
- commitments;
- loans and settlements of liabilities;
- expense recognised during the period in respect of bad debts; and
- provision for doubtful debts relating to outstanding balances.

11. PRIVACY AND RIGHT TO INFORMATION

Council must comply with the requirements of the *Archives Act 1983* (Tasmania), *Privacy Act 1988* (Commonwealth), *Personal Information Protection Act 2004* (Tasmania) and *Right to Information 2009* (Tasmania) in the collection, storage, management, disclosure and reporting of information.

A declaration statement from KMP is incorporated into the *Declaration of Related Party Transactions Form* (Appendix 1) to enable the disclosure and reporting of information in accordance with AASB 124. A Related Party Information Collection Notice will be provided to KMP and included in their Declarations (Appendix 2).

12. DISPUTE RESOLUTION

Disputes will be managed in accordance with Council's dispute resolution policy.

13. DOCUMENT ADMINISTRATION

This Instruction is a managed document and is to be reviewed following an ordinary Council election.

This document is DRAFT Version 1.0 effective XX-XX-XXXX. The document is maintained by the General Manager, for the Southern Midlands Council.

APPENDIX 1

**DECLARATION OF RELATED PARTY TRANSACTIONS
& CONSENT FORM**

PRIVATE AND CONFIDENTIAL

Related Party Declaration by Key Management Personnel

Name of Key Management Person: *(insert name)*

Position of Key Management Person: *(insert name)*

Close Family Member Name	Relationship with KMP	Entities over which the close family member has sole or joint control	Nature of likely transactions with Council or Council entities

Name of Entity over which the KMP has control	Relationship with KMP	Nature of likely transactions with Council or Council entities

I *(insert full name)*, *(insert position)* declare that the above list includes all my close family members and the entities controlled, or jointly controlled, by myself or my close family members having had, or likely to have, transactions with Council. I make this declaration after reading Council’s policy which details the meaning of the words “close family members” and “entities controlled, or jointly controlled, by myself or my close family members”.

I permit the General Manager to access the register of interests of me and persons related to me and to use the information for the purposes specified in Council’s Related Party Disclosures Policy.

Declared at *(insert place)* on the *(insert date)*

Signature of KMP:

Name of KMP:

In accordance with Council’s *Privacy Policy*, your information, and the information of others, is protected by law, including the *Privacy Act 1988* and the *Personal Information Protection Act 2004*.

APPENDIX 2

RELATED PARTY INFORMATION COLLECTION NOTICE

Related party transactions disclosure by Key Management Personnel

From 1 July 2016, Council must disclose related party relationships, transactions and outstanding balances, including commitments, in its annual financial statements, in order to comply with *Australian Accounting Standard AASB 124 Related Party Disclosures*.

Purpose of collection, use and disclosure of related party information

The reason for disclosure of related party transactions is to ensure that Council's financial statements contain the information necessary to draw attention to the possibility that its financial position and profit or loss may have been affected by the existence of related parties and by transactions and outstanding balances, including commitments, with such parties.

Council's related parties are likely to include the Mayor, councillors, General Manager, senior executives, their close family members and any entities that they control or jointly control. Any transactions between Council and these parties, whether monetary or not, may need to be identified and disclosed.

A related party transaction is a transfer of resources, services or obligations between Council and a related party, regardless of whether a price is charged.

A related party transaction must be disclosed in Council's financial statements if the transaction is material. Information is material when, if omitted or misstated, it could influence decisions that users make on the basis of financial information about a specific reporting entity.

Prior to disclosure, the General Manager will assess the materiality of related party transactions that have been captured, and, if deemed material, will disclose in its financial statements the nature of the related party relationship and information about the transaction. Disclosure in the financial statements may be in aggregate form and/or may be made separately, depending on the nature and materiality of the transaction.

Related Party Transactions Declaration by Key Management Personnel

Key management personnel (KMP) are the persons who have authority and responsibility for planning, directing and controlling the activities of Council, directly or indirectly and include the Mayor, councillors, General Manager and senior executives. In order to comply with AASB 124, Council has adopted a policy that requires all KMP to declare any existing or potential related party transactions between Council and any of their related parties during a financial year.

Each KMP must provide an annual *Related Party Declaration* in the approved form, by 1 July each year, and update the Declaration should they become aware of any change, error or omission. KMPs must exercise their best judgement in identifying related parties when declaring, or not declaring, entities over which they, or a close member of their family, have control or joint control.

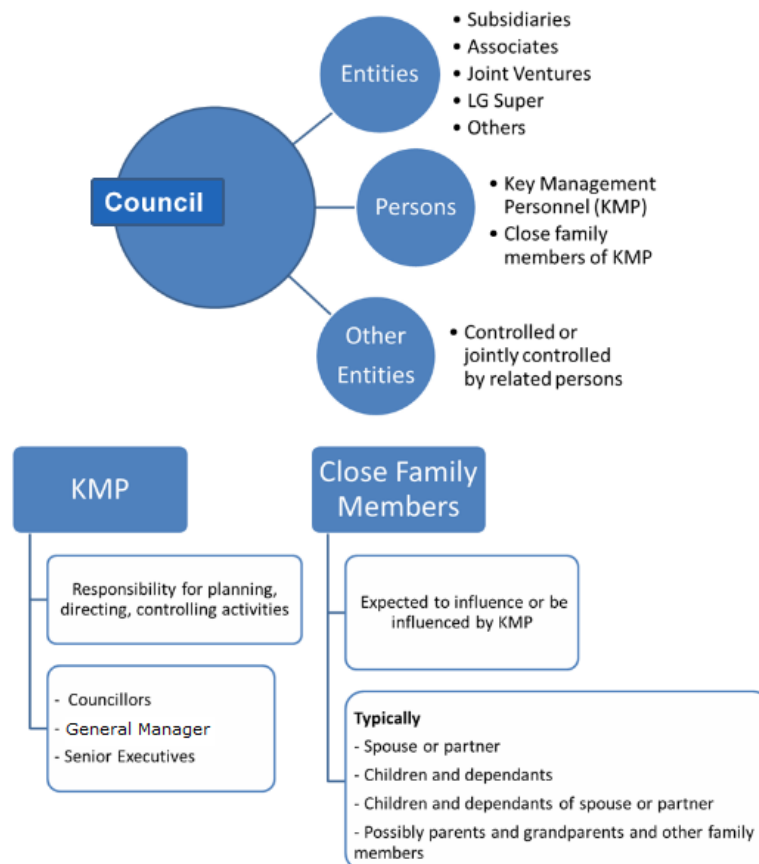
How will the information captured in the Declaration be used?

Council will use the declarations of KMPs to establish a list of related parties of Council for the purposes of identifying transactions and reporting under AASB 124. If a KMP or close family member is named individually in disclosure reports, the KMP will be given a copy of the intended disclosure for review and information purposes.

Who are related parties?

People and entities, such as companies, trusts and associations, can be related parties of Council. The following diagram gives an overview of common related parties that a council will have.

The following diagram gives an overview of common related parties that a council will have:



For related party transaction disclosures under AASB 124, the related party relationship must be disclosed for both the KMP and their close family members, even if the same related party entity is held jointly or in common by them. This is separate and in addition to Council's register of interests which is required under the *Local Government Act 1993*.

Under AASB 124, those persons who are prescribed as definitely being close family members of a KMP include:

- that person's children and spouse or domestic partner;
- children of that person's spouse or domestic partner; and
- dependents of that person or that person's spouse or domestic partner.

Council may determine other family members, such as a parent, grandparent, sibling, cousin, etc, who may be expected to influence, or be influenced by, that person in their dealings with Council or a Council entity.

What is an entity that I, or my close family members, control or jointly control?

Entities include companies, trusts, joint ventures, partnerships and non-profit associations such as sporting clubs.

You control an entity if you have:

- a) power over the entity;
- b) exposure, or rights, to variable returns from involvement with the entity; and
- c) the ability to use your power over the entity to affect the amount of your returns.

You jointly control an entity if there is a contractually agreed sharing of control of the entity. Joint control exists only when decisions about the relevant activities require the unanimous consent of the parties sharing control.

In some instances, it may not be easy to determine whether or not you, or your close family members, control or jointly control an entity. If you are unsure and require further clarification, you should contact the General Manager for a confidential discussion.

For more information about Council's disclosure requirements under AASB 124 Related Party Transactions, please refer to the Council's Related Party Disclosures Policy.

All information collected by Council is in accordance with Council's Personal Information Protection Policy and is protected by law, including the Privacy Act 1988 and the Personal Information Act 2004.

17.3 Finances

Strategic Plan Reference – Page 34 & 35

6.3.1	Communities finances will be managed responsibly to enhance the wellbeing of residence.
6.3.2	Council will maintain community wealth to ensure that the wealth enjoyed by today's generation may also be enjoyed by tomorrow's generation.
6.3.3	Council's finance position will be robust enough to recover from unanticipated events, and absorb the volatility inherent in revenues and expenses.
6.3.4	Resources will be allocated to those activities that generate community benefit.

17.3.1 MONTHLY FINANCIAL STATEMENT (APRIL 2017)

Author: FINANCE OFFICER (COURTNEY PENNICOTT)

Date: 18 MAY 2017

ISSUE

Refer enclosed Report incorporating the following: -

- Statement of Comprehensive Income – 1st July 2016 to 30th April 2017 (including Notes)
- Current Expenditure Estimates
- Capital Expenditure Estimates (*refer to enclosed report detailing the individual capital projects*)
- Rates & Charges Summary – as at 14th May 2017.
- Cash Flow Statement – April 2017

Note: Expenditure figures provided are for the period 1st July 2016 to 30th April 2017 – approximately 83% of the period.

CURRENT EXPENDITURE ESTIMATES (OPERATING BUDGET)

Strategic Theme – Growth

Sub-Program – Business - expenditure to date (\$213,620 – 90.81%). Costs relate to the Stornoway Contract where works are undertaken on a recharge basis, and the joint OH&S / Risk Management project being undertaken by six participating Councils under a resource sharing agreement. The cost of the project is to be shared between the six (6) Councils with revenue coming back to Southern Midlands.

Strategic Theme – Lifestyle

Sub-Program – Public Health – expenditure to date (\$16,864 – 210.54%). Expenditure of \$12,840 relates to GP Services Kempton from the 3rd October to 11th November.

Strategic Theme –Community

Sub-Program – Capacity – expenditure to date (\$51,606 – 151.67%). Expenditure includes \$7,000 Donation to MILE, Ten Days in the Island \$3,000, Melton Mowbray Community Association \$2,000, Bagdad Community Club Oval Re-Stabilisation \$4,700 and funds for the kitchen extension at the Tunbridge Community Club \$11,000.

Strategic Theme – Organisation

Sub-Program – Sustainability - expenditure to date (\$1,881,007 – 88.09%). Expenditure includes annual costs associated with computer software maintenance (GIS/NAV) and licensing \$63,023, audit fees \$18,300, LGAT Subscriptions \$30,657 and annual insurance payments of \$59,785.

CAPITAL EXPENDITURE ESTIMATES (CAPITAL BUDGET)

Nil.

RECOMMENDATION

THAT the Financial Report be received and the information noted.

DECISION

Moved by Deputy Mayor A Green, seconded by Cllr D Marshall

THAT the Financial Report be received and the information noted.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM	√	
Dep. Mayor A O Green	√	
Cllr E Batt	√	
Cllr R Campbell	√	
Cllr D F Fish	√	
Cllr D Marshall	√	

STATEMENT OF COMPREHENSIVE INCOME				
FOR THE PERIOD				
1st JULY 2016 to 30th APRIL 2017				
	Annual Budget	Year to Date as at 30th APRIL	%	Comments
Income				
General rates	\$ 4,870,842	\$ 4,897,468	100.5%	Budget includes Interest & Penalties to be imposed to end of June 2017
User Fees (refer Note 1)	\$ 933,626	\$ 848,100	90.8%	
Interest	\$ 145,000	\$ 103,140	71.1%	
Government Subsidies	\$ 15,600	\$ 11,751	75.3%	Heavy Vehicle Licence Fees & Road Rescue MAIB reimbursements
Contract Income	\$ 0	\$ 0	0.0%	
Other (refer Note 2)	\$ 238,000	\$ 132,415	55.6%	
Sub-Total	\$ 6,203,068	\$ 5,992,875	96.6%	
Grants - Operating	\$ 3,280,756	\$ 2,414,892	73.6%	FAGS \$2,401,830 Court House \$540 Tunbridge Lanscape \$9522 Aus Day \$3000
Total Income	\$ 9,483,824	\$ 8,407,767	88.7%	
Expenses				
Employee benefits	\$ (3,915,055)	\$ (2,785,524)	71.1%	Less Roads - Resheeting Capitalised
Materials and contracts	\$ (2,982,446)	\$ (2,797,358)	93.8%	Less Roads - Resheeting Capitalised, Includes Land Tax
Depreciation and amortisation	\$ (2,719,500)	\$ (2,257,185)	83.0%	Percentage Calculation (based on year-to-date)
Finance costs	\$ (49,436)	\$ (28,210)	57.1%	
Contributions	\$ (197,903)	\$ (148,427)	75.0%	Fire Service Levies
Other	\$ (163,261)	\$ (202,409)	124.0%	Incls Rate Discounts \$23,698(annual cost)
Total expenses	\$ (10,027,601)	\$ (8,219,113)	82.0%	
Surplus (deficit) from operations	\$ (543,777)	\$ 188,654	-34.7%	
Grants - Capital (refer Note 3)	\$ 1,448,681	\$ 671,292	46.3%	
Sale Proceeds (Plant & Machinery)	\$ 0	\$ 201,618	0.0%	
Net gain / (loss on disposal of non-current assets)	\$ 0	\$ 0	0.0%	
Surplus / (Deficit)	\$ 904,904	\$ 1,061,564	117.3%	

NOTES				
1. Income - User Fees (Budget \$658,662) includes:				
- All other Programs	\$ 358,406	\$ 324,272	90.5%	Actual Income Received (i.e. excluding Debtors)
- Private Works	\$ 251,220	\$ 248,999	99.1%	
- Callington Mill	\$ 324,000	\$ 274,829	84.8%	
	\$ 933,626	\$ 848,100		
2. Income - Other (Budget \$355,854) includes:				
- Tas Water Distributions	\$ 228,000	\$ 131,719	57.77%	
- HBS Dividend	\$ 10,000	\$ -	0.0%	
- Other	\$ -	\$ 696	0.0%	
	\$ 238,000	\$ 132,415	55.6%	
3. Grant - Capital (Budget \$877,860) includes:				
- Black Spot Funding	\$ -	\$ -	0.0%	
- Commissariat	\$ -	\$ 92,850	0.0%	
- Tourism Funding	\$ -	\$ -	0.0%	
- Dulverton Lake Walking Track Safety Upgrade	\$ -	\$ 15,482	0.0%	
- Roads To Recovery Grant	\$ 1,448,681	\$ 562,960	38.9%	To be claimed in March 2017
	\$ 1,448,681	\$ 671,292	46.3%	
Note:				
Operating Grants				
- Court House	\$ -	\$ 540		
- Tunbridge Landscaping	\$ -	\$ 9,522		
- Australia Day	\$ -	\$ 3,000		
- Communities For Children	\$ -	\$ -		
- School Community Garden	\$ -	\$ -		
		\$ 13,062		

**SOUTHERN MIDLANDS COUNCIL : CURRENT EXPENDITURE 2016/17
SUMMARY SHEET**

PROGRAM	TOTAL	REVISED BUDGET (GRANTS & OTHER REIMBURSEMENTS)	ACTUAL AS AT 30TH APRIL 2017 83%	VARIANCE (+/-)	% BASED ON REVISED BUDGET 100%
INFRASTRUCTURE					
Roads	3,069,775	3,069,775	2,571,871	497,904	83.78%
Bridges	350,787	350,787	285,947	64,840	81.52%
Walkways	212,810	212,810	168,346	44,465	79.11%
Lighting	85,680	85,680	66,870	18,810	78.05%
Irrigation	0	0	0	0	0.00%
Drainage	105,123	105,123	68,737	36,387	65.39%
Waste	626,104	626,104	526,139	99,965	84.03%
Public Toilets	57,603	57,603	44,326	13,277	76.95%
Communications	0	0	395	-395	0.00%
Signage	9,400	9,400	4,924	4,476	52.39%
INFRASTRUCTURE TOTAL:	4,517,282	4,517,282	3,737,555	779,727	82.74%
GROWTH					
Residential	0	0	0	0	0.00%
Tourism	254,602	254,602	124,885	129,717	49.05%
Business	985,226	235,226	213,620	21,606	90.81%
Agriculture	0	0	400	-400	0.00%
Mill Operations	502,735	502,735	415,999	86,737	82.75%
Integration	7,500	7,500	0	7,500	0.00%
GROWTH TOTAL:	1,750,064	1,000,064	754,904	245,160	75.49%
LANDSCAPES					
Heritage	265,140	265,140	189,146	75,995	71.34%
Natural	141,498	141,498	102,773	38,725	72.63%
Cultural	10,500	10,500	0	10,500	0.00%
Regulatory	785,355	785,355	667,271	118,084	84.96%
Climate Change	16,221	16,221	0	16,221	0.00%
LANDSCAPES TOTAL:	1,218,714	1,218,714	959,189	259,525	78.71%
LIFESTYLE					
Youth	221,481	221,481	86,016	135,465	38.84%
Aged	2,500	2,500	1,265	1,235	50.62%
Childcare	7,500	7,500	5,000	2,500	66.67%
Volunteers	40,000	40,000	30,958	9,042	77.40%
Access	0	0	0	0	0.00%
Public Health	8,010	8,010	16,864	-8,854	210.54%
Recreation	435,855	435,855	346,018	89,837	79.39%
Animals	73,819	73,819	55,074	18,745	74.61%
Education	0	0	0	0	0.00%
LIFESTYLE TOTAL:	789,165	789,165	541,195	247,969	68.58%
COMMUNITY					
Retention	0	0	0	0	0.00%
Capacity	34,025	34,025	51,606	-17,581	151.67%
Safety	56,650	56,650	36,868	19,782	65.08%
Consultation	7,300	7,300	4,684	2,616	64.16%
Communication	12,125	12,125	8,492	3,633	70.04%
COMMUNITY TOTAL:	110,100	110,100	101,650	8,450	92.32%
ORGANISATION					
Improvement	8,750	8,750	64	8,686	0.73%
Sustainability	2,135,394	2,135,394	1,881,007	254,387	88.09%
Finances	263,133	263,133	215,755	47,377	81.99%
ORGANISATION TOTAL:	2,407,277	2,407,277	2,096,825	310,451	87.10%
TOTALS	10,792,601	10,042,601	8,191,318	1,851,283	81.57%

CAPITAL EXPENDITURE PROGRAM 2016-17						
AS AT 30 APRIL 2017						
INFRASTRUCTURE			BUDGET	EXPENDITURE	VARIANCE	COMMENTS
	ROAD ASSETS					
	Resheeting Program	Roads Resheeting	\$ 500,000	\$ 501,939	\$ (77,362)	Budget Reduced as per Council Meeting October 2016
		C1020053 Bluff Road		\$ 47,255		RTR
		C1020054 Inglewood Road		\$ 28,168		RTR
	Reseal Program	Roads Resealing (as per agreed program)	\$ 700,000	\$ -	\$ 595,971	Budget Reduced as per Council Meeting October 2016
		C1010025 Union Street		\$ 1,453		
		C1010063 Eldon Road 330m		\$ 28,933		
		C1010064 Rekuna Road		\$ 6,766		
		C1010065 Marlborough Sreet		\$ 17,645		
		C1010066 Glenelg Street		\$ 19,171		
		C1010068 Lemont Road		\$ 5,780		
		C1010069 Ellesmere Road		\$ 6,150		
		C1010048 Oatlands & Kempton Reseal		\$ 18,131		
	Reconstruct & Seal	C1010002 Green Valley Road (approx 500 metres - area widened)	\$ 158,000	\$ 66,931	\$ 91,069	WIP 30/6/16 \$66,931 - Budget includes \$83K c/fwd
		C1010054 Inglewood Road (final seal of prev. reconstructed section)	\$ 21,600	\$ 14,795	\$ 6,805	
		C1020055 Yarlington Road (Smarts Hill - 150 metres)	\$ 22,500	\$ -	\$ 22,500	Budget c/fwd
		C1010032 Green Valley Road (approx 1.35 kilometres - 3 Sections)		\$ 159,231	\$ (159,231)	RTR
		C1010027 Stonor Road (near railway line- 530 metres)		\$ 67,273	\$ (67,273)	RTR
		C1010058 Woodsdale Road (final seal New Country Marsh Rd)		\$ 30,893	\$ (30,893)	RTR
		C1010062 Ely Street		\$ 5,749	\$ (5,749)	
		C1010067 Woodsdale Road (near 'glue pot' - final seal)	\$ 11,880	\$ 11,080	\$ 800	
	Construct & Seal (Unsealed Roads)	C1020052 Eldon Road (areas between Bridge & Reynolds Rd junction)	\$ 169,000	\$ 109,108	\$ 59,892	
	Incls. widening component	C1020051 Lower Marshes Road, Jericho (approx. 600 metres)	\$ 90,000	\$ 89,396	\$ 604	
		C1020025 Shene Road	\$ -	\$ 2,095	\$ (2,095)	
		Station Street, Tea Tree	\$ 19,500	\$ -	\$ 19,500	Budget c/fwd
	Minor Seals (New)	Brownwood Estate (junction plus setback)	\$ 12,000	\$ -	\$ 12,000	
		Weavers Lane (junction plus setback)	\$ 12,000	\$ -	\$ 12,000	
		Church Road (Brighton Council end)	\$ 10,000	\$ -	\$ 10,000	Budget c/fwd
		C1020032 Hasting Street Junction	\$ 15,000	\$ 959	\$ 14,041	Budget c/fwd
	Unsealed - Road Widening	Estate Road (vicinity of Mallow)	\$ 30,000	\$ -	\$ 30,000	
		C1020037 Hall Lane, Bagdad - widening	\$ 15,000	\$ 1,032	\$ 13,968	Budget c/fwd
		Chauncy Vale Road, Bagdad	\$ 20,000	\$ -	\$ 20,000	Budget c/fwd
	Junction / Road Realignment / Other	C1010037 Campania - Reeve St / Clime Street (includes Footpath)	\$ 140,000	\$ 47,115	\$ 92,885	WIP 30/6/16 \$16,779 - Budget includes \$40K c/fwd
		Stonor Road - Benching (vicinity of Halls)	\$ 15,000	\$ -	\$ 15,000	
		C1020050 Sugarloaf / Cliftonvale Road Junction (Black Spot Investigation)	\$ 35,000	\$ 16,698	\$ 18,302	WIP 30/6/16 \$2,810
		C1020033 Yarlington Road - Realignment	\$ 240,000	\$ 40,181	\$ 199,819	WIP 30/6/16 \$11,023
		C1010056 High Street / Esplanade - Junction Improvements	\$ 35,000	\$ 31,296	\$ 3,704	WIP 30/6/16 \$12,536 - Budget includes \$25K c/fwd
		C1020047 Lovely Banks Road (junction with Colebrook)	\$ 210,000	\$ 28,099	\$ 181,901	WIP 30/6/16 \$5,755 - Budget includes \$40K c/fwd
		Reeve St - Hall Street to Rec Ground (K&G) - 70 metres	\$ 8,800	\$ -	\$ 8,800	Budget c/fwd
		Campania - Reeve St / Hall Street (K&G)	\$ 5,000	\$ -	\$ 5,000	Budget c/fwd
		C1010028 Woodsdale Road - Landslip Area (vicinity Scott's Quarry)	\$ 15,000	\$ -	\$ 15,000	Budget c/fwd
		Woodsdale Road - Landslip Area(s) - Engineering Assessment	\$ 9,700	\$ -	\$ 9,700	Budget c/fwd
		York Plains Road (Camber adjustment)	\$ 5,000	\$ -	\$ 5,000	Budget c/fwd
			\$ 2,524,980	\$ 1,403,322	\$ 1,121,658	

BRIDGE ASSETS	C1030012	Sandy Lane (B4193)	\$ -	\$ 841	\$ (841)	Retention Monies Released	
	C1030023	Swanston Road (B1716)	\$ -	\$ 821	\$ (821)		
	C1030006	Fields Road Bridge (B1851)	\$ -	\$ 1,469	\$ (1,469)	WIP 30/6/15	
	C1030040	Jones Road (B5083)	\$ -	\$ 3,237	\$ (3,237)		
	C1030044	Grahams Creek Road (Grahams Creek B2510)	\$ 81,740	\$ 2,275	\$ 79,465	WIP 30/6/16 RTR	
	C1030046	Kheme Road (Biralee Creek T468)	\$ -	\$ 8,550	\$ (8,550)		
	C1030048	Muddy Plains Rd (Summerfield Creek)	\$ -	\$ 963	\$ (963)	Retention Monies Released	
	C1030049	Inglewood Road (Tin Dish Rivulet B42)	\$ -	\$ 24,418	\$ (24,418)		
	C1030050	Nala's Road - (Kitty's Rivulet B4275)	\$ -	\$ 841	\$ (841)	Retention Monies Released	
	C1030051	Old Tier Road (B4490)	\$ -	\$ 7,984	\$ (7,984)		
	C1030054	Bellevale Road (B2723)	\$ -	\$ 13,881	\$ (13,881)	RTR	
	C1030055	Link Road (Craigbourne Creek B3820)	\$ 91,960	\$ 923	\$ 91,037	RTR	
			Hardings Road (White Kangaroo Rivulet B1096)	\$ 163,550	\$ -	\$ 163,550	
			Noyes Road (Limekiln Creek T268.00051)	\$ 41,270	\$ 4,171	\$ 37,099	
		Reynolds Road (Burns Creek B5301)	\$ -	\$ 2,532	\$ (2,532)	RTR	
			\$ 378,520	\$ 72,906	\$ 305,614		
WALKWAYS	C1040011	Footpaths - General (Program to be confirmed)	\$ 30,000	\$ 344	\$ 29,656	Street Furniture	
		Bagdad Township					
		- Swan Street (Blackport Rd to Green Valley Rd)	\$ 109,557	\$ 2,687	\$ 106,870	WIP 30/6/16 \$2,687 - Budget c/fwd	
		- Midland Highway (Bus Shelter)	\$ 5,000	\$ -	\$ 5,000		
		Campania Township					
	C1040005	- Reeve Street - 500 metres	\$ 71,614	\$ 78,006	\$ (6,392)	WIP 30/6/16 \$8,386 - Budget c/fwd	
		- Review Management Plan (Site Plan) / Walking Tracks (Bush	\$ 5,000	\$ -	\$ 5,000	Budget c/fwd	
		Colebrook Township					
		- K&G Renewal (Richmond St -southern end)	\$ 30,000	\$ -	\$ 30,000		
		- Streetscape Plan Development & Implementation (Part)	\$ 60,000	\$ -	\$ 60,000		
		Oatlands Township					
		- Church Street (K&G renewal)	\$ 15,000	\$ 12,671	\$ 2,329		
		- Wellington Street	\$ -	\$ -	\$ -		
		Tunbridge Township					
	- Tunbridge Main Road (Renew Kerb & Gutter)	\$ 15,000	\$ 8,002	\$ 6,998			
			\$ 341,171	\$ 101,710	\$ 239,461		
DRAINAGE		Bagdad					
		- Midland Hwy/Swan St Drainage (McShane property)	\$ 22,500	\$ -	\$ 22,500	Budget c/fwd	
		Campania					
		- Estate Road (School Farm - Easement)	\$ 10,000	\$ -	\$ 10,000		
		- Reeve Street Open Drain (north of Telephone Box)	\$ 35,000	\$ 4,124	\$ 30,876	WIP 30/6/16 \$3,750 - Budget c/fwd	
		Oatlands					
		- Barrack Street (towards Mason Street)	\$ 10,000	\$ -	\$ 10,000	Budget c/fwd	
		- High St/Wellington Street Junction	\$ 5,000	\$ -	\$ 5,000	Budget c/fwd	
			\$ 82,500	\$ 4,124	\$ 78,376		

	WASTE		Oatlands WTS - Concrete Pad(s)	\$ 5,000	\$ -	\$ 5,000	
			Wheelie Bins & Crates	\$ 7,500	\$ 5,450	\$ 2,050	
				\$ 12,500	\$ 5,450	\$ 7,050	
	PUBLIC TOILETS		Campania - Urinal / Plumbing / External Shower Head	\$ 10,000	\$ -	\$ 10,000	Budget includes \$4K c/fwd
			Lake Dulverton (New facilities - design & approvals)	\$ 12,000	\$ -	\$ 12,000	
				\$ 22,000	\$ -	\$ 22,000	
	SIGNAGE		Oatlands Signage (Info Bays) - Town Maps etc. - 2 Small & 2 Large	\$ 10,000	\$ 718	\$ 9,282	Budget c/fwd
		C1130001	Highway Signage (State Growth proposal) - Graphic Design	\$ 2,000	\$ 1,920	\$ 80	WIP 30/6/16 \$1,920 - Budget c/fwd
				\$ 12,000	\$ 2,638	\$ 9,362	
	CAPACITY	C2020003	Community Garden- Mill Precinct	\$ 8,200	\$ 3,924	\$ 4,276	WIP 30/6/16 \$3,924 - Budget c/fwd
				\$ 8,200	\$ 3,924	\$ 4,276	
GROWTH	TOURISM		Building (Wool Press Cover)	\$ 9,170	\$ -	\$ 9,170	
			Lake Dulverton (Aquatic Club Fit-Out) - Shower / Toilet Facility	\$ 18,000	\$ -	\$ 18,000	
			Kempton Roadside Stopover - Electrical Upgrade	\$ 2,500	\$ -	\$ 2,500	
				\$ 29,670	\$ -	\$ 29,670	
	HERITAGE	C3010003	Callington Mill (Precinct Master Plan Implementation)	\$ 12,500	\$ 4,412	\$ 8,088	Budget c/fwd
		C3010010	Community Blacksmith Program	\$ 6,200	\$ 6,302	\$ (102)	WIP 30/6/16 \$5,422 - Budget c/fwd
	2016-17		Callington Mill (Mill Tower - Fire Detection System & Exit Lighting)	\$ 6,500	\$ -	\$ 6,500	Budget c/fwd
		G3010010	Commissariat (79 High Street)	\$ 384,250	\$ 175,127	\$ 209,123	WIP 30/6/16 \$14,010 - Budget includes \$125,490 c/fwd
	Wood Stove (Women's Kitchen)		Oatlands Court House (Stabilisation & Gaol Cell)	\$ 5,000	\$ -	\$ 5,000	Budget c/fwd
		C3010002	Oatlands Gaol - Minor Capital Works	\$ 7,000	\$ 1,238	\$ 5,762	Budget c/fwd
		C3010011	Roche Hall (Building - Urgent Asset Upgrade / Renewal)	\$ 40,000	\$ -	\$ 40,000	
			Roche Hall - Forecourt (Interps - Planning Condition of Approval)	\$ 35,000	\$ 31,708	\$ 3,292	WIP 30/6/16 \$4,750 - Budget includes \$5K c/fwd
			Kempton Watch House (Fitout)	\$ 7,500	\$ -	\$ 7,500	Budget c/fwd
			Parattah Railway Station - Guttering & Fascia	\$ 9,600	\$ -	\$ 9,600	Budget includes \$2.6K c/fwd
				\$ 513,550	\$ 218,787	\$ 294,763	
	NATURAL		Chauncy Vale - Day Dawn Cottage (Toilet Upgrade)	\$ 5,000	\$ -	\$ 5,000	Budget c/fwd
			Chauncy Vale - Interps Hut Repairs	\$ -	\$ -	\$ -	
	G3020006	G3020010	Dulverton Walkway Safety Upgrade	\$ -	\$ 13,533	\$ (13,533)	Grant \$15,482
		C3020006	Tunbridge Circle Landscaping	\$ -	\$ 11,071	\$ (11,071)	WIP 30/6/16 \$111
				\$ 5,000	\$ 24,603	\$ (19,603)	

	REGULATORY								
			Kempton Council Chambers - Building & Office Improvements	\$ 23,704	\$ -	\$ 23,704			Budget includes \$13,704 c/fwd
			Kempton Council Chambers - External repainting (Windows etc.)	\$ 7,500	\$ -	\$ 7,500			Budget c/fwd
			Kempton Council Chambers - Office Furniture & Equipment	\$ 3,000	\$ -	\$ 3,000			
				\$ 34,204	\$ -	\$ 34,204			
LIFESTYLE	ACCESS		All Buildings (Priority Approach - Year 1 of 5)	\$ 50,000	\$ -	\$ 50,000			
				\$ 50,000	\$ -	\$ 50,000			
	RECREATION								
		C4070005	Recreation Committee	\$ 20,000	\$ 9,176	\$ 10,824			
			Blue Place - external repainting	\$ 20,000	\$ -	\$ 20,000			
			Colebrook Hall - Heating	\$ 3,000	\$ -	\$ 3,000			Budget c/fwd
			Kempton Hall - external repainting	\$ 20,000	\$ -	\$ 20,000			
			Parks - Playspace Strategy	\$ -	\$ -	\$ -			Budget c/fwd
			- Alexander Circle & Lyndon Road (Stage 2)	\$ 8,000	\$ 11,990	\$ (3,990)			
			Playground Equipment	\$ -	\$ -	\$ -			
			Swimming Pool	\$ 8,000	\$ -	\$ 8,000			
			Rec Ground - Campania (Stormwater - eastern side)	\$ 3,000	\$ -	\$ 3,000			
		C4070016	Rec Ground - Colebrook Recreation Ground (Amenities)	\$ 45,000	\$ 8,529	\$ 36,471			WIP 30/6/16 \$22,337 - Budget includes \$35K c/fwd
			Rec Ground - Colebrook Recreation Ground (U/Ground Power)	\$ -	\$ 11,048	\$ (11,048)			Aurora Electrical Supply (Jones Electrician)
			Rec Ground - Colebrook Recreation Ground (Bore Installation)	\$ -	\$ 8,642	\$ (8,642)			
		C4070033	Oatlands Aquatic Club Building	\$ 18,000	\$ 40,759	\$ (22,759)			WIP 30/6/16 \$18,729 - Budget includes \$18K c/fwd
			Rec Ground - Mt Pleasant (Upgrade Toilets)	\$ 13,000	\$ -	\$ 13,000			Budget c/fwd
		C4070001	Rec Ground - Parattah (Facility Development)	\$ 14,000	\$ 407	\$ 13,593			Budget c/fwd
		G4070015	Stables & Carriage Shed	\$ -	\$ 724	\$ (724)			
			Tunbridge Park - Perimeter Fence (Safety)	\$ 7,500	\$ -	\$ 7,500			
				\$ 179,500	\$ 91,275	\$ 88,225			
COMMUNITY	ANIMALS								
		C9990002	Animal Control - Microchip Reader	\$ -	\$ 715	\$ (715)			
				\$ -	\$ 715	\$ (715)			
	CAPACITY								
		C5020001	Levendale Community Centre	\$ 10,000	\$ 545	\$ 9,455			
				\$ 10,000	\$ 545	\$ 9,455			
	SAFETY								
			Road Accident Rescue Unit	\$ 3,000	\$ -	\$ 3,000			
				\$ 3,000	\$ -	\$ 3,000			
ORGANISATION	SUSTAINABILITY								
			Council Chambers - Building Improvements	\$ 7,500	\$ -	\$ 7,500			Budget includes \$1,500 c/fwd
			Photo Reframing	\$ 3,000	\$ -	\$ 3,000			Budget c/fwd
			Council Chambers - Damp Issues & Stonemasonry	\$ 15,000	\$ -	\$ 15,000			
			Council Chambers - Server Room (Fireproofing)	\$ 10,000	\$ -	\$ 10,000			
		C6020009	Computer System (Hardware / Software)	\$ 40,000	\$ 50,098	\$ (10,098)			
			Telephone / Comms System	\$ -	\$ -	\$ -			
		C4070011	C9990002 Town Hall (General - Incl. Office Equip/Furniture)	\$ 8,000	\$ 14,730	\$ (6,730)			
			C6020010 Municipal Revaluation	\$ -	\$ 7,000	\$ (7,000)			Retention released
			G6030001 Australia Day Grant	\$ -	\$ 2,986	\$ (2,986)			
				\$ 83,500	\$ 74,814	\$ 8,686			

WORKS					Budget c/fwd
	Kempton Depot - External Painting	\$ 10,000	\$ -	\$ 10,000	Budget c/fwd
	Depot Relocation (Site / Concept Plans etc.)	\$ 5,000	\$ -	\$ 5,000	
				\$ -	
	Minor Plant Purchases	\$ 9,500	\$ 905	\$ 8,595	
	Radio System	\$ 2,000	\$ -	\$ 2,000	
				\$ -	
	Plant Replacement Program			\$ -	
	Refer separate Schedule (Gross)	\$ 660,000	\$ 215,421	\$ 444,579	
	Light Vehicles (Gross)	\$ 320,000	\$ 71,897	\$ 248,103	
	(Trade Allowance - \$180K)			\$ -	
	St Peters Pass Quarry Rehabilitation	\$ -	\$ 49,406	\$ (49,406)	
	Mini Excavator & Trailer (1.7 tonne)	\$ 45,000	\$ 44,925	\$ 75	
		\$ 1,051,500	\$ 382,554	\$ 668,946	
	GRAND TOTALS	\$ 5,341,795	\$ 2,387,366	\$ 2,954,429	

SOUTHERN MIDLANDS COUNCIL				
SUMMARY OF RATES AND CHARGES LEVIED, REMITTED AND COLLECTED				
	This Financial Year		Last Financial Year	
	14th May 2017		15th May 2016	
Arrears brought forward as at July 1		\$ 415,003.63		\$ 369,292.54
ADD current rates and charges levied		\$ 4,822,762.74		\$ 4,597,407.55
ADD current interest and penalty		\$ 78,872.39		\$ 70,939.16
TOTAL rates and charges demanded	100.00%	\$ 5,316,638.76	100.00%	\$ 5,037,639.25
LESS rates and charges collected	83.98%	\$ 4,464,710.15	84.02%	\$ 4,232,466.09
LESS pensioner remissions	4.12%	\$ 219,215.09	4.36%	\$ 219,448.33
LESS other remissions and refunds	0.28%	\$ 14,796.93	-0.08%	-\$ 4,074.49
LESS discounts	0.45%	\$ 23,698.85	0.47%	\$ 23,779.48
TOTAL rates and charges collected and remitted	88.82%	\$ 4,722,421.02	88.76%	\$ 4,471,619.41
UNPAID RATES AND CHARGES	11.18%	\$ 594,217.74	11.24%	\$ 566,019.84

	INFLOWS (OUTFLOWS) (July 2016)	INFLOWS (OUTFLOWS) (August 2016)	INFLOWS (OUTFLOWS) (September 2016)	INFLOWS (OUTFLOWS) (October 2016)	INFLOWS (OUTFLOWS) (November 2016)	INFLOWS (OUTFLOWS) (December 2016)	INFLOWS (OUTFLOWS) (January 2017)	INFLOWS (OUTFLOWS) (February 2017)	INFLOWS (OUTFLOWS) (March 2017)	INFLOWS (OUTFLOWS) (April 2017)	INFLOWS (OUTFLOWS) (Year to Date)
Cash flows from operating activities											
Payments											
Employee costs	- 272,322.31	- 276,435.39	- 262,136.01	- 382,344.53	- 266,182.42	- 285,072.83	- 206,180.87	- 267,280.77	- 288,866.95	- 359,117.62	- 2,865,939.70
Materials and contracts	- 707,028.22	- 350,244.61	- 376,434.79	- 305,429.52	- 329,988.88	- 403,284.36	- 237,049.10	- 294,514.08	- 130,902.49	- 68,871.50	- 3,203,747.55
Interest	- 4,950.49	-	-	-	- 4,541.52	- 18,717.66	-	-	-	-	- 28,209.67
Other	- 16,322.26	- 18,385.77	- 54,132.59	- 105,849.00	- 35,966.48	- 22,436.43	- 78,638.23	- 18,141.66	- 25,100.25	- 82,469.41	- 457,442.08
	- 1,000,623.28	- 645,065.77	- 692,703.39	- 793,623.05	- 636,679.30	- 729,511.28	- 521,868.20	- 579,936.51	- 444,869.69	- 510,458.53	- 6,555,339.00
Receipts											
Rates	85,211.38	452,517.01	1,715,223.75	234,210.92	405,159.02	330,302.60	395,221.13	326,076.19	456,459.94	282,150.16	4,682,532.10
User charges	89,356.35	53,919.90	65,676.88	96,628.51	72,301.37	67,987.54	- 8,089.24	223,086.23	90,718.40	60,842.19	812,428.13
Interest received	11,234.37	10,668.37	10,059.41	10,166.27	10,704.87	10,311.60	10,392.78	9,844.32	9,516.31	10,242.09	103,140.39
Subsidies	-	-	-	-	-	-	11,751.00	-	-	-	11,751.00
Other revenue grants	40.00	-	9,522.25	15,482.00	-	-	92,850.00	800,610.00	556,969.00	-	1,475,473.25
GST Refunds from ATO	-	-	-	-	-	-	-	-	-	-	-
Other	116,774.85	5,053.27	28,304.37	115,358.80	- 835.21	94,700.28	- 842.45	- 13,328.54	57,978.54	21,623.40	424,787.31
	302,616.95	1,329,259.55	1,828,786.66	471,846.50	487,330.05	503,302.02	501,283.22	1,346,288.20	1,171,642.19	374,857.84	7,510,112.18
Net cash from operating activities	- 698,006.33	684,193.78	1,136,083.27	- 321,776.55	- 149,349.25	- 226,209.26	- 20,584.98	766,351.69	726,772.50	- 135,600.69	954,773.18
Cash flows from investing activities											
Payments for property, plant & equipment	- 23,053.18	- 84,798.06	- 113,616.45	- 23,797.92	- 154,225.90	- 103,920.90	- 275,734.66	- 405,099.93	- 276,196.65	- 124,392.67	- 1,584,836.32
Proceeds from sale of property, plant & equipment	107,301.79	17,417.27	18,181.82	-	-	-	57,272.73	1,444.64	-	-	201,618.25
Proceeds from Capital grants	-	807,101.00	-	-	803,610.00	-	-	-	-	-	1,610,711.00
Proceeds from Investments	-	-	-	-	-	-	-	-	-	-	-
Payment for Investments	-	-	-	-	-	-	-	-	-	-	-
Net cash used in investing activities	84,248.61	67,380.79	95,434.63	- 23,797.92	649,384.10	- 103,920.90	- 218,461.93	- 403,655.29	- 276,196.65	- 124,392.67	227,492.93
Cash flows from financing activities											
Repayment of borrowings	- 6,258.09	-	-	-	- 13,002.20	- 25,456.48	-	-	-	-	44,716.77
Proceeds from borrowings	-	-	-	-	-	-	-	-	-	-	-
Net cash from (used in) financing activities	- 6,258.09	-	-	-	- 13,002.20	- 25,456.48	-	-	-	-	44,716.77
Net increase/(decrease) in cash held	- 620,015.81	616,812.99	1,040,648.64	- 345,574.47	487,032.65	- 355,586.64	- 239,046.91	362,696.40	450,575.85	- 259,993.36	1,137,549.34
Cash at beginning of reporting year	8,586,333.61	7,966,317.80	8,583,130.79	9,623,779.43	9,278,204.96	9,765,237.61	9,409,650.97	9,170,604.06	9,533,300.46	9,983,876.31	8,586,333.61
Cash at end of reporting	7,966,317.80	8,583,130.79	9,623,779.43	9,278,204.96	9,765,237.61	9,409,650.97	9,170,604.06	9,533,300.46	9,983,876.31	9,723,882.95	9,723,882.95

18. MUNICIPAL SEAL

Nil.

19. CONSIDERATION OF SUPPLEMENTARY ITEMS TO THE AGENDA

Council to address urgent business items previously accepted onto the agenda.

19.1 STCA SOUTHERN WASTE STRATEGY GROUP (COUNCIL REPRESENTATIVE)

Copies of previous minutes of the Southern Waste Strategy Group were circulated to Councillors. Clr Campbell recently attended the STCA SWSG meeting on the 22nd May 2017. Discussion was held relating to membership of the group and Council's nominated representative on this group. Deputy Mayor A Green was also invited to be a part of this group due to his knowledge in this field and being Chairman of the previous Waste Group. The proposal for the Deputy Mayor to be included on this group was purely in a advice/ex-officio capacity and not intended to replace the current Council representative.

Council acknowledged and confirmed that Clr Campbell is the Southern Midlands Council appointed representative on the STCA Southern Waste Strategy Group. The officer representative is to be changed to Leon McGuinness (Environmental Health Officer) rather than T Kirkwood & A Benson.

19.2 HOBART CITY COUNCIL (LORD MAYOR SUE HICKEY) – LETTER DATED 12TH MAY 2017 RE: AUSTRALIA DAY

The Hobart City Council is seeking the Southern Midlands Council's support for the following Motion which is to be submitted to the Local Government Association of Tasmania (LGAT) General Meeting on 26th July 2017.

"THAT LGAT be requested to lobby Tasmania's 29 councils to consider efforts they could take to lobby the federal government to change the date of recognition of Australia Day."

DECISION

Moved by Clr D Fish, seconded by Clr D Marshall

THAT Southern Midlands Council resolve not support the change of date for Australia Day as proposed by Hobart City Council.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM	√	
Dep. Mayor A O Green	√	
Clr E Batt		√
Clr R Campbell		√
Clr D F Fish	√	
Clr D Marshall	√	

RECOMMENDATION

THAT the Meeting be closed to the public to consider Regulation 15 matters, and that members of the public be required to leave the meeting.

DECISION

Moved by Clr R Campbell, seconded by Clr D Fish

THAT the Meeting be closed to the public at 2.44 p.m. to consider Regulation 15 matters, and that members of the public be required to leave the meeting.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM	√	
Dep. Mayor A O Green	√	
Clr E Batt	√	
Clr R Campbell	√	
Clr D F Fish	√	
Clr D Marshall	√	

CLOSED COUNCIL MINUTES

20. BUSINESS IN “CLOSED SESSION”

20.1 AQUATIC CENTRE

In accordance with the Local Government (Meeting Procedures) 2015, the details of the decision in respect to this item are to be kept confidential and are not to be communicated, reproduced or published unless authorised by Council.

20.2 CALLINGTON MILL

In accordance with the Local Government (Meeting Procedures) 2015, the details of the decision in respect to this item are to be kept confidential and are not to be communicated, reproduced or published unless authorised by Council.

20.3 APPLICATION FOR LEAVE OF ABSENCE

In accordance with the Local Government (Meeting Procedures) Regulations 2015, Council authorises the release of this decision in respect to this item to the general public and for communication to relevant parties.

DECISION

Moved by Cllr D Marshall, seconded by Cllr D Fish

THAT Cllr R Campbell be granted leave of absence from the 25th May 2017 to 21st August 2017 inclusive.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM	√	
Dep. Mayor A O Green	√	
Cllr E Batt	√	
Cllr R Campbell	√	
Cllr D F Fish	√	
Cllr D Marshall	√	

20.4 CLOSED COUNCIL MINUTES

In accordance with the Local Government (Meeting Procedures) Regulations 2015, Council authorises the release of this decision in respect to this item to the general public and for communication to relevant parties.

RECOMMENDATION

THAT Council move out of “Closed Session”.

DECISION

Moved by Clr R Campbell, seconded by Clr D Marshall

THAT Council move out of “Closed Session”.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM	√	
Dep. Mayor A O Green	√	
Clr E Batt	√	
Clr R Campbell	√	
Clr D F Fish	√	
Clr D Marshall	√	

OPEN COUNCIL MINUTES

21. CLOSURE

The meeting closed at 3.32 p.m.