

SOUTHERN  
MIDLANDS  
COUNCIL



# **MINUTES**

## **ORDINARY COUNCIL MEETING**

---

Wednesday, 23<sup>rd</sup> June 2021  
10.00 a.m.

Kempton Municipal Offices  
85 Main Street, Kempton

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# OPEN COUNCIL MINUTES

MINUTES OF AN ORDINARY MEETING OF THE SOUTHERN MIDLANDS COUNCIL  
HELD ON WEDNESDAY, 23<sup>rd</sup> JUNE 2021 AT THE KEMPTON MUNICIPAL  
OFFICES COMMENCING AT 10:00 A.M.

## 1. PRAYERS

Clr K Dudgeon recited prayers (Reverend Dennis Cousens was an apology).

## 2. ATTENDANCE

Mayor AO Green, Deputy Mayor E Batt, Clr K Dudgeon, Clr D Fish, Clr R McDougall, Clr A E Bisdee OAM.

Mr T Kirkwood (General Manager), Mr A Benson (Deputy General Manager), Mrs W Young (Manager Community & Corporate Development), Mr D Richardson (Manager, Infrastructure & Works), Mr D Cundall (Manager Development & Environmental Services), Mrs A Burbury (Finance Officer), Mrs J Crosswell (Executive Assistant)

## 3. APOLOGIES

Clr A Bantick (previously granted leave of absence).

## 4. MINUTES

### 4.1 Ordinary Council meeting

The Minutes (Open Council Minutes) of the previous meeting of Council held on the 26<sup>th</sup> May 2021, as circulated, are submitted for confirmation.

### DECISION

*Moved by Clr D Fish, seconded by Clr R McDougall*

**THAT the Minutes (Open Council Minutes) of the previous meeting of Council held on the 26<sup>th</sup> May 2021, as circulated, are confirmed.**

### CARRIED

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A O Green	✓	
Deputy Mayor E Batt	✓	
Clr A E Bisdee OAM	✓	
Clr K Dudgeon	✓	
Clr D F Fish	✓	
Clr R McDougall	✓	

**4.2 Special Committees of Council Minutes**

**4.2.1 Special Committees of Council - Receipt of Minutes**

Nil.

**4.2.2 Special Committees of Council - Endorsement of Recommendations**

Nil.

#### **4.3 Joint Authorities (Established Under Division 4 of the *Local Government Act 1993*)**

##### **4.3.1 Joint Authorities - Receipt of Minutes**

**Attachment(s):**

*STCA Minutes – 17<sup>th</sup> May 2021*

The Minutes of the following Joint Authority Meetings, as circulated, are submitted for receipt:

- Southern Tasmanian Councils Authority – Minutes of the Meeting held 17<sup>th</sup> May 2021

#### **RECOMMENDATION**

**THAT the minutes of the above Joint Authority be received.**

#### **DECISION**

*Moved by Clr A E Bisdee OAM, seconded by Clr K Dudgeon*

**THAT the minutes of the above Joint Authority be received.**

#### **CARRIED**

<b>DECISION</b>		
<b>Councillor</b>	<b>Vote FOR</b>	<b>Vote AGAINST</b>
Mayor A O Green	✓	
Deputy Mayor E Batt	✓	
Clr A E Bisdee OAM	✓	
Clr K Dudgeon	✓	
Clr D F Fish	✓	
Clr R McDougall	✓	

##### **4.3.2 Joint Authorities - Receipt of Reports (Annual & Quarterly)**

Nil

## 5. NOTIFICATION OF COUNCIL WORKSHOPS

In accordance with the requirements of the *Local Government (Meeting Procedures) Regulations 2015*, the Agenda is to include details of any Council workshop held since the last meeting.

In accordance with the requirements of the *Local Government (Meeting Procedures) Regulations 2015*, the Agenda is to include details of any Council workshop held since the last meeting.

Two workshops have been held since the last Ordinary Meeting.

A workshop was held on the 31<sup>st</sup> May 2021 at the Council Chambers, Oatlands commencing at 9.30 a.m.

Attendance: Mayor A Green, Deputy Mayor E Batt, Cllrs, K Dudgeon, D Fish and R McDougall.

Apologies: Cllrs A Bantick and A E Bisdee OAM,

Also in Attendance: T Kirkwood, A Benson, A Burbury, D Richardson, W Young and J Crosswell.

The purpose of the workshop was to consider and discuss the following 2021/22 Budget components:

1. 2021/22 Capital Works Program (First Draft)
2. 2021/22 Rates and Charges (Discussion Paper);
3. 2021/22 Operating Budget (Draft); and
4. Lake Dulverton Water Supply.

### 1. Capital Works Program (First Draft)

Review of Capital Works Program (first draft). The following comments and feedback was noted:

#### *Roads*

- Construct & Seal – Yarlington Road – total cost \$86,625 (\$64,969 asset renewal and \$21,656 new assets) – deferred

#### *Bridges*

- Stonyhurst Creek (B3280) – total cost \$20,000 – unplanned works completed in November 2020 (i.e. following flood event) - funding was to be committed this financial. Works are to be capitalised in 2020/21 and the cost can be offset against available funds in that financial period.

#### *Walkways*

- Broadmarsh – Streetscape Stage 2 (Survey / Engineering design) – total cost \$18,000 – New Assets – deferred
- Campania – Reeve Street – Street Plantings - total cost \$25,000 – New Assets – deferred

### *Waste Management Program*

- Oatlands Waste Transfer Station – Reuse Facility – total cost \$32,860 – New Assets – deferred

### *Heritage Program*

- Oatlands Watch House (79 High Street) – total cost \$25,000 – New Assets – deferred
- Oatlands Barrack Street Police House (\$110K over 2 years) – duplicated project in ‘Capacity & Sustainability’

### *Natural Program*

- ‘Preventing Roadkill’ Initiative - Signs – total cost \$10,000 – New Assets - reduced by \$5,000 (remaining \$5K – pilot program)

### *Recreation*

- Oatlands – Midlands Memorial Community Centre – External Painting – total cost \$22,500 – Asset Renewal – deferred

### *Capacity & Sustainability*

- Stanley Street Master Plan – total cost \$25,000 – New Assets – reduced by \$5,000

### *Works*

- Minor Plant – Steam Weeder c/w Trailer) – total cost \$32,500 (2020/21) – not be progressed

## **2. 2021/22 Rates and Charges Discussion Paper**

Rates and Charges Discussion Paper considered at the workshop.

To be further considered at the next Workshop scheduled for 7<sup>th</sup> June 2021.

## **3. 2021/22 Operating Budget (Draft)**

### *Recreation Program*

- Oatlands Swimming Pool (existing facility) – total cost \$113,378 – allocation relates to the opening of the existing facility for the period November through to end of March 2022. Further consideration to be given to not opening the current facility for the 2021/22 summer period pending completion and opening of the new Aquatic Centre in March 2022.

### *Volunteers Program*

- Community Small Grants Program – total allocation \$40,000 – reduced by \$10K

## **4. Lake Dulverton Water Supply**

General discussion relating to the possibility of supplementing the water supply to Lake Dulverton. A number of issues were identified for further investigation and advice.

The Workshop concluded at approximately 1.30 p.m.



A workshop was held on the 7<sup>th</sup> June 2021 at the Council Chambers, Oatlands commencing at 9.30 a.m.

Attendance: Mayor A Green, Deputy Mayor E Batt, D Fish and R McDougall.

Apologies: Cirs A Bantick, A E Bisdee OAM and K Dudgeon.

Also in Attendance: T Kirkwood, A Benson, D Richardson, A Burbury and J Crosswell.

The purpose of the workshop was to consider and discuss the following 2020/21 Budget components:

**1. 2021/22 Capital Works Program (Second Draft);**

The workshop acknowledged the changes made at the previous Workshop and noted the overall balances in each of the respective funding source(s) columns.

An amount of \$5,000 was reallocated from the Recreation and Facilities Committee General Budget (\$30K reduced to \$25K) and committed to the development of a Bike Track at Kempton. This being the subject of a community driven grant application.

**2. 2021/22 Rates and Charges (Discussion Paper);**

The Workshop considered the two 'General Rate' options, with Option 2 (i.e. reducing the differential to 50%) being the preferred option.

**3. 2021/22 Operating Budget (Draft);**

The workshop concluded that the Budget allocated for opening the existing Pool for the 2021/22 summer season (i.e. November to March) be deleted. The aim being to reduce the budgeted deficit within the draft Operating Budget.

**4. Southern Central Sub Region (i.e. Brighton; Central Highlands; Derwent Valley and Southern Midlands Councils); and**

- Workshop considered potential priority areas for consideration by the sub-regional group

:

- Aged and Community Service Initiatives – economic value
- NDIS Statistics (SMC area) – aim to secure additional placements;
- Community Health and Well-Being Programs (in general)

Note: Consider arranging a presentation from an industry representative. (e.g. Helen Pollard – South Eastern Community Care)

**5. Local Government Association of Tasmania – Annual General Meeting & Conference.**

Councillors to advise Jemma Crosswell of their attendance / registration details.

The Workshop concluded at approximately 10.40 a.m.

## RECOMMENDATION

**THAT the information be received and the outcomes of the workshop(s) noted.**

## DECISION

*Moved by Clr K Dudgeon, seconded by Clr D Fish*

**THAT the information be received and the outcomes of the workshop(s) noted.**

## CARRIED

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A O Green	✓	
Deputy Mayor E Batt	✓	
Clr A E Bisdee OAM	✓	
Clr K Dudgeon	✓	
Clr D F Fish	✓	
Clr R McDougall	✓	

## **6. COUNCILLORS – QUESTION TIME**

### **6.1 Questions (On Notice)**

Regulation 30 of the *Local Government (Meeting Procedures) Regulations 2015* relates to Questions on notice. It states:

- (1) *A councillor, at least 7 days before an ordinary council meeting or a council committee meeting, may give written notice to the general manager of a question in respect of which the councillor seeks an answer at that meeting.*
- (2) *An answer to a question on notice must be in writing.*

Nil.

## 6.2 Questions Without Notice

Section 29 of the *Local Government (Meeting Procedures) Regulations 2015* relates to Questions without notice.

It states:

**“29. Questions without notice**

(1) A councillor at a meeting may ask a question without notice –

- (a) of the chairperson; or
- (b) through the chairperson, of –
  - (i) another councillor; or
  - (ii) the general manager.

(2) In putting a question without notice at a meeting, a councillor must not –

- (a) offer an argument or opinion; or
- (b) draw any inferences or make any imputations – except so far as may be necessary to explain the question.

(3) The chairperson of a meeting must not permit any debate of a question without notice or its answer.

(4) The chairperson, councillor or general manager who is asked a question without notice at a meeting may decline to answer the question.

(5) The chairperson of a meeting may refuse to accept a question without notice if it does not relate to the activities of the council.

(6) Questions without notice, and any answers to those questions, are not required to be recorded in the minutes of the meeting.

(7) The chairperson of a meeting may require a councillor to put a question without notice in writing.

An opportunity is provided for Councillors to ask questions relating to Council business, previous Agenda items or issues of a general nature.

**Deputy Mayor E Batt** – Raised two issues relating to the Roads, they being: Resheeting of Inglewood Road; and condition of the road in the vicinity of the second railway crossing on Inglewood Road (bitumen breaking up)

**Clr D Fish** - Questioned why Citizenship Ceremonies were now often held on a separate date to Council Meetings (i.e. held during Council Meeting break time). It would be his preference to arrange future ceremonies (where possible) to coincide with Council Meetings.

*Mayor AO Green responded that conferees often requested to hold the ceremony as soon as possible, which at times does not work within timeframes of a Council Meeting. There are also generally a number of family and friends attending with the conferee which may exceed room capacity due to current Corvid restrictions.*

**Clr R McDougall** – requested an update in relation to planned works on the Clock Tower at Kempton.

Question taken on notice, acknowledging that an electrician has been requested to provide a 'battery back-up' for the power supply. Further information to be obtained.

**Clr R McDougall** – Continuing to receive reports in regard to the Kempton Roadside Stopover. Visitors are not complying with requests to leave after staying the maximum amount of time. Noted that the area is not necessarily well presented needs work. Sought clarification whether the daily inspections were still being undertaken.

*The General Manager advised that this matter will be subject to further discussion at the next scheduled workshop.*

**Clr A Bisdee** – requested an update on the Kempton Community Health Centre.

*General Manager responded that there have been requests from various parties interested in hiring the consultation rooms. Use of the building will commence on 1<sup>st</sup> July 2021, and we are just waiting for TasmaNet to complete NBN connection.*

## **7. DECLARATIONS OF PECUNIARY INTEREST**

In accordance with the requirements of Part 2 Regulation 8 of the *Local Government (Meeting Procedures) Regulations 2015*, the chairman of a meeting is to request Councillors to indicate whether they have, or are likely to have, a pecuniary interest in any item on the Agenda.

Accordingly, Councillors are requested to advise of a pecuniary interest they may have in respect to any matter on the agenda, or any supplementary item to the agenda, which Council has resolved to deal with, in accordance with Part 2 Regulation 8 (6) of the *Local Government (Meeting Procedures) Regulations 2015*.

Nil.

## 8. CONSIDERATION OF SUPPLEMENTARY ITEMS TO THE AGENDA

In accordance with the requirements of Part 2 Regulation 8 (6) of the *Local Government (Meeting Procedures) Regulations 2015*, the Council, by absolute majority may decide at an ordinary meeting to deal with a matter that is not on the agenda if the General Manager has reported –

- (a) the reason it was not possible to include the matter on the agenda; and
- (b) that the matter is urgent; and
- (c) that advice has been provided under section 65 of the Act.

### RECOMMENDATION

**THAT the Council resolve by absolute majority to deal with any supplementary items not appearing on the agenda, as reported by the General Manager in accordance with the provisions of the *Local Government (Meeting Procedures) Regulations 2015*.**

- 1 Mr N Beven (Noel) – Acknowledgement of ‘Member of the Order of Australia (AM)’ in the Queen’s Birthday Honour List.

### DECISION

*Moved by Cllr R McDougall, seconded by Cllr D Fish*

**THAT the Council resolve by absolute majority to deal with any supplementary items not appearing on the agenda, as reported by the General Manager in accordance with the provisions of the *Local Government (Meeting Procedures) Regulations 2015*.**

### CARRIED

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A O Green	✓	
Deputy Mayor E Batt	✓	
Cllr A E Bisdee OAM	✓	
Cllr K Dudgeon	✓	
Cllr D F Fish	✓	
Cllr R McDougall	✓	

## 9. PUBLIC QUESTION TIME (SCHEDULED FOR 10.30 A.M.)

In accordance with the requirements of Part 2 Regulation 8 of the *Local Government (Meeting Procedures) Regulations 2015*, the agenda is to make provision for public question time.

In particular, Regulation 31 of the *Local Government (Meeting Procedures) Regulations 2015* states:

- (1) *Members of the public may give written notice to the General Manager 7 days before an ordinary meeting of Council of a question to be asked at the meeting.*
- (2) *The chairperson may –*
  - (a) *address questions on notice submitted by members of the public; and*
  - (b) *invite any member of the public present at an ordinary meeting to ask questions relating to the activities of the Council.*
- (3) *The chairperson at an ordinary meeting of a council must ensure that, if required, at least 15 minutes of that meeting is made available for questions by members of the public.*
- (4) *A question by any member of the public under this regulation and an answer to that question are not to be debated.*
- (5) *The chairperson may –*
  - (a) *refuse to accept a question; or*
  - (b) *require a question to be put on notice and in writing to be answered at a later meeting.*
- (6) *If the chairperson refuses to accept a question, the chairperson is to give reasons for doing so.*

Councillors are advised that, at the time of issuing the Agenda, no questions on notice had been received from members of the public.

Mayor A O Green to then invite questions from members of the public in attendance.

**Julia Jabour** – Southern Midlands Regional News

Question regarding the Lake Dulverton Water Supply.

*Mayor AO Green responded that this matter is listed on the Agenda as a Closed Session Item. Public to be informed at the earliest opportunity.*

### 9.2 Permission to Address Council

Permission has been granted for the following person(s) to address Council:

- Nil.



## **10. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN UNDER REGULATION 16 (5) OF THE LOCAL GOVERNMENT (MEETING PROCEDURES) REGULATIONS 2015**

### **10.1 Acknowledgment of Country**

Councillor R McDougall has submitted the following Notice of Motion:

“THAT at the start of every Council meeting, and at any official Council event, the Southern Midlands Council offer an Acknowledgement of Country - suggested wording as follows:

“We acknowledge the Traditional Custodians of the land on which we meet today, and recognise their continuing connection to the land, water and to community. We pay respects to Elders past, present and emerging”.

#### **BACKGROUND / SUPPORTING STATEMENT(S) PROVIDED BY CLR McDOUGALL:**

On June 5 2021, we marked the occasion of Lachlan Macquarie's naming of Oatlands, beside the Great Lagoon, 200 years ago on June 3 1821.

As we know, our land was not empty when the British arrived in 1788, and, that on June 3, 1992, the Australian High Court abolished the legal fiction of *terra nullius*, altering the foundation of Australian law, and officially recognising that the Indigenous people occupied Country for tens of thousands of years before colonisation.

An Acknowledgement of Country is a token of respect to the Aboriginal people, a speaking of truth and an acknowledgement of history. As a Council, we acknowledged history recently, with our Enlighten Oatlands event. An Acknowledgement of Country would be another step in acknowledging our shared history.

It should also be acknowledged and recognised that the vast majority of Councils and every level of government in Australia include this important statement prior to commencement of meetings and public functions.”

#### **General Manager's Comments:**

Councillors will recall that an identical Notice of Motion was submitted to the Council Meeting held in May 2019. The Motion lapsed due to the lack of a seconder and therefore no decision has been made. Hence, the provisions within the *Local Government (Meeting Procedures) Regulations 2015* in terms of overturning a previous decision are not applicable.

## RECOMMENDATION

**THAT at the start of every Council meeting, and at any official Council event, the Southern Midlands Council offer an Acknowledgement of Country.**

## DECISION

*Moved by Cllr R McDougall, seconded by Deputy Mayor E Batt*

**THAT at the start of every Council meeting and at any official Council event, the Southern Midlands Council will offer an Acknowledgement of Country – wording as follows:**

**“We acknowledge the Traditional Custodians of the land on which we meet today, and recognise their continuing connection to the land, water and to community. We pay respects to Elders past, present and emerging”.**

## CARRIED

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A O Green	✓	
Deputy Mayor E Batt	✓	
Cllr A E Bisdee OAM	✓	
Cllr K Dudgeon	✓	
Cllr D F Fish		✓
Cllr R McDougall	✓	

**11. COUNCIL ACTING AS A PLANNING AUTHORITY PURSUANT TO THE LAND USE PLANNING AND APPROVALS ACT 1993 AND COUNCIL'S STATUTORY LAND USE PLANNING SCHEME**

*Session of Council sitting as a Planning Authority pursuant to the Land Use Planning and Approvals Act 1993 and Council's statutory land use planning schemes.*

**11.1 Development Applications**

Nil.

**11.2 Subdivisions**

Nil.

**11.3 Municipal Seal (Planning Authority)**

Nil.

## 11.4 Planning (Other)

**Author:** MANAGER DEVELOPMENT & ENVIRONMENTAL SERVICES  
(DAVID CUNDALL)

**Date:** 15 JUNE 2021

### Issue

This report will provide Council (and the wider community) with an overview and update on the progress of the draft Local Provisions Schedule (LPS) with regard to the exhibition of the LPS. This will include public consultation.

### Background

As Council would recall, the LPS forms a part of the overall Tasmanian Planning Scheme (TPS). The scheme is comprised of the State Planning Provisions (SPPs) and the Local Provisions Schedules (LPSs). The SPPs were prepared by the State Government (declared by the Minister February 2017) and the LPS is to be prepared by each Council in Tasmania. The TPS does not come into effect until the LPS has been approved by the Minister for Planning. This will be subject to public consultation, further consideration by Council and hearings held by the TPC.

The content of the LPS consists of two parts:

- A. Zone maps and overlay maps; and
- B. Written ordinance

The overlay maps and zone maps spatially define the application of the zones, specific area plans and the application of certain planning scheme codes.

The draft LPS is supported by a “Supporting Report” which explains the content of the LPS and provides justification against the particulars of the *Land Use Planning and Approvals Act 1993* (the Act).

Council endorsed the LPS and Supporting Report for submission to the Tasmanian Planning Commission (“TPC”) at the November 2018 Council Meeting.

### Update

Since submission to the TPC in December 2018 the following events have transpired per the following Table.

Date	Event	Comment
May 2019	Planning Commission holds first “post lodgement” hearing at the Commission with Manager Development and Environmental Services David Cundall and Senior Planner Jacqui Tyson.	<p>The outcomes of the hearing were published on Council’s Website.</p> <p>The matters discussed were as follows:</p> <ol style="list-style-type: none"> <li>1. Zones – minor clarifications</li> <li>2. Zones – major changes or new</li> <li>3. Codes</li> <li>4. Mapping - general</li> <li>5. New PPZ and SAPs and section 32(4) of the Act</li> <li>6. Transitioning SAPs and SSQs</li> <li>7. Supporting report</li> </ol>

		<p>8. Drafting</p> <p>9. Next steps</p>
June – September 2019	<p>Council Officers prepared further documentation in response to the TPC requests.</p>	<p>The following documents and changes were made. These were largely technical in nature and did not change any policy position or strategic objectives of Council:</p> <ul style="list-style-type: none"> <li>• An updated Supporting Report (in Word) – detailing:</li> <li>• Case studies and rationale behind the application of the Ag and Rural Zone</li> <li>• Further detail on the expansion of the rural living zone on Black Brush Road</li> <li>• Tabled and explanation of all changes from SMIPS2015 to draft LPS – including:             <ul style="list-style-type: none"> <li>• Utilities Zone</li> <li>• Recreation Zone</li> </ul> </li> <li>• Places of archaeological significance – background</li> <li>• Flood prone areas – background</li> <li>• Use and content of the Scenic Protection Code</li> <li>• Further justification for SAPs and edits to errors in referencing Act etc</li> <li>• Confirmation from TasWater regarding Colebrook SAP for waste water systems</li> <li>• Inclusion of new Appendices (in PDF):</li> <li>• GHD Heritage Report             <ul style="list-style-type: none"> <li>• Flood Area mapping report</li> <li>• Campania Structure Plan</li> </ul> </li> <li>• Written Ordinance (in Word) modified:             <ul style="list-style-type: none"> <li>• Content of Scenic Protection Code</li> <li>• Review and accept edits by TPC Officers</li> <li>• Minor expression and word changes to SAPs</li> </ul> </li> <li>• Changes to mapping (in PDF):             <ul style="list-style-type: none"> <li>○ Errors generally</li> <li>○ Errors in consistency between similar land types and land use</li> <li>○ Inclusion of additional utilities zone and referenced in supporting report</li> <li>○ Some minor changes to ag and rural zoning</li> <li>○ Compile the bushfire hazard mapping</li> <li>○ Change to layout and TPC grid and to better comply with practice note 7</li> </ul> </li> </ul>
October 2019	<p>A new officer was appointed at the TPC to review the Southern Midlands LPS</p>	<p>The maps supplied needed to be reformatted.</p> <p>New issues were raised by the TPC that were technical in nature relating to transitioning provisions.</p>

January 2020	TPC ask that a second conference be held.	
February 2020	Second hearing held.	TPC issued a 40 page suite of documents asking for clarifications of matters discussed at the conference(s) and asking for further supporting material with regard to zone changes in the townships of Kempton, Campania and Mangalore.
June 2020	Manager Development and Environmental Services contacts the Commissioner to discuss the vast amount of information required by the TPC	
June – August 2020	The requests for clarifications were reduced from 40 pages to approximately 5 pages.	
August 2020	Manager Development and Environmental Services provides written responses to the TPC.	The written response and supporting material represent some 10,000 words. This was largely justification around the zoning changes in Kempton, Campania and Mangalore to demonstrate the zone changes are consistent with the Southern Tasmanian Regional Land Use Strategy.
September 2020	The TPC provides the “Section 35” directions notice to modify the draft.	The notice is a direction from the TPC as authorised by the Minister to Council to modify the draft LPS in order to be deemed suitable for exhibition.  Many of these changes were minor changes to zone boundaries and technical edits to the written ordinance.  However the Notice also required Council to remove some proposed zone changes in Kempton, Campania and Mangalore. These were substantive changes and were tabled at the November 2020 Council meeting for direction.
November 2020	Resolution of Council to contact the Minister for Planning.	Council write to the Minister and the TPC to seek review and amendments to the Southern Tasmanian Regional Land Use Strategy to allow the zone changes in Kempton, Campania and Mangalore.
January 2021	Minister response to Council	The Minister responds to Council to confirm that a roadmap to amendments to the STRLUS has been prepared and that Council may seek amendments to the regional settlement strategies through the review process.
February – June 2021	Council Officers continue to make minor mapping edits in discussion with the TPC	The documentation should be suitable for exhibition in July 2021.
July –	Council likely to	

August/September 2021	Commence exhibition of the draft LPS	
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### Discussion

At the November 2018 Council Meeting Council endorsed the Draft LPS and the Supporting Report as satisfying Section 34 (2) of the Act and that Council endorse the submission of the documentation to the Tasmanian Planning Commission for assessment and direction to exhibit the documentation.

In the November 2018 report and subsequent reports, Council have acknowledged that community consultation will be undertaken concurrently with the statutory requirements of the Act. The Act provides the following statutory requirements in accordance with Section 35C and 35D:

### 35C. Notice of exhibition of draft LPS

- (1) A planning authority that is given a direction under [section 35B\(4\)](#) in relation to a draft LPS must give notice of the public exhibition of the draft LPS to –
  - (a) each other planning authority for a municipal area that is within the same regional area as the planning authority that received the direction; and
  - (b) each other planning authority for a municipal area that is adjacent to the municipal area in respect of the planning authority that received the direction; and
  - (c) each State Service Agency, or State authority, specified in the direction.
- (2) A planning authority that receives a direction under [section 35B\(4\)](#) in relation to a draft LPS must ensure that an exhibition notice in relation to the draft LPS is published in accordance with this section.
- (3) The exhibition notice is to be published once before, and once within 14 days after, the first day of the exhibition period, in a newspaper that is published, and circulates generally, in Tasmania.
- (4) An exhibition notice is to –
  - (a) specify the period that is to be the exhibition period in relation to the draft LPS; and
  - (b) specify that the relevant exhibition documents are or will be –
    - (i) available for viewing by the public, during the exhibition period, at premises, that are offices of the planning authority, specified in the notice; and
    - A. (ii) available for viewing and downloading by the public, during the exhibition period, at an electronic address specified in the notice; and
    - (c) contain an invitation to all persons and bodies to, within the exhibition period, make to the planning authority a representation in relation to the relevant exhibition documents in relation to the draft LPS by submitting the representation to –
      - (i) the premises specified in the notice in accordance with [paragraph \(b\)\(i\)](#) ;  
or
      - (ii) an electronic address specified in the notice.
- (5) The exhibition period, in relation to a draft LPS, is to be a period of 60 days –
  - (a) beginning on the day on which relevant exhibition documents in relation to the draft LPS begin to be available for viewing by the public at exhibition premises in accordance with [section 35D\(1\)\(a\)\(i\)](#) ; and

- (b) excluding any days on which the exhibition premises are closed during normal business hours.

### **35D. Exhibition of draft LPS**

(1) A planning authority that is given a direction under section 35B(4) in relation to a draft LPS must –

(a) within the period, if any, specified, in accordance with section 35B(5)(b) , in the direction, cause the relevant exhibition documents in relation to the draft LPS –

(i) to begin to be available for viewing by the public at the exhibition premises; and

(ii) to begin to be available for viewing and downloading by the public at the electronic address specified, in accordance with section 35C(4)(b)(ii) , in the exhibition notice; and

(b) ensure that the relevant exhibition documents in relation to the draft LPS are, for the exhibition period –

(i) available for viewing by the public at the exhibition premises; and

(ii) available for viewing and downloading by the public at the electronic address specified, in accordance with section 35C(4)(b)(ii) , in the exhibition notice.

(2) The Commission must cause the relevant exhibition documents in relation to a draft LPS to which a direction under section 35B(4) relates to be, for the exhibition period in relation to the draft LPS –

(a) available for viewing by the public at its office; and

(b) available for viewing and downloading by the public at an electronic address of the Commission.

In addition to these requirements, Council Officers will undertake the following consultation (in addition to those requirements of the Act):

- Use of Council resources to exhibit and communicate the draft - Council website, facebook, and readily available information at Kempton and Oatlands Offices;
- Information Sessions at key locations (i.e. dedicated drop in session);
- Officers available to discuss matters with the public and stakeholders

The drop in sessions are an excellent way for the local community to discuss any concerns directly with Council Officers. Elected Members are also invited to attend and assist in the sessions. A schedule of times and venues will be provided in due course.

### **Human Resources and Financial Implications**

The public exhibition of the LPS and public consultation will require advertising, printing and other operational resources.

### **Policy Implications**

A person or body may make representations to the Planning Authority during the exhibition period. The Planning Authority will then consider these representations and provide a report to the Commission about the exhibition together with a copy of the representations and a statement of the Planning Authority's opinion as to the merit of each representation. This must be provided to the Commission within 60 days after the end of the exhibition (or such longer time as allowed by the Commission).



The Planning Authority may also include any recommendations in relation to the draft LPS. This affords the Planning Authority to seek further changes to the draft LPS in accordance with Council policy.

## RECOMMENDATION

**THAT the information be received.**

### DECISION

*Moved by Clr A Bisdee OAM, seconded by Deputy Mayor E Batt*

**THAT the information be received.**

### CARRIED

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A O Green	✓	
Deputy Mayor E Batt	✓	
Clr A E Bisdee OAM	✓	
Clr K Dudgeon	✓	
Clr D F Fish	✓	
Clr R McDougall	✓	

### DECISION

*Moved by Clr D Fish, seconded by Clr K Dudgeon*

**THAT the meeting be adjourned for morning tea at 10.37a.m.**

### CARRIED

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A O Green	✓	
Deputy Mayor E Batt	✓	
Clr A E Bisdee OAM	✓	
Clr K Dudgeon	✓	
Clr D F Fish	✓	
Clr R McDougall	✓	

### DECISION

*Moved by Clr R McDougall, seconded by Clr A Bisdee OAM*

**THAT the meeting reconvene at 11.17a.m**

### CARRIED

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A O Green	✓	
Deputy Mayor E Batt	✓	
Clr A E Bisdee OAM	✓	
Clr K Dudgeon	✓	
Clr D F Fish	✓	
Clr R McDougall	✓	

## **12. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – INFRASTRUCTURE)**

### **12.1 Roads**

**Strategic Plan Reference 1.1**

*Maintenance and improvement of the standard and safety of roads in the municipal area.*

Nil.

### **12.2 Bridges**

**Strategic Plan Reference 1.2**

*Maintenance and improvement of the standard and safety of bridges in the municipality.*

Nil.

### **12.3 Walkways, Cycle ways and Trails**

**Strategic Plan Reference 1.3**

*Maintenance and improvement of the standard and safety of walkways, cycle ways and pedestrian areas to provide consistent accessibility.*

Nil.

### **12.4 Lighting**

**Strategic Plan Reference 1.4**

*Ensure adequate lighting based on demonstrated need / Contestability of energy supply.*

Nil.

### **12.5 Buildings**

**Strategic Plan Reference 1.5**

*Maintenance and improvement of the standard and safety of public buildings in the municipality.*

Nil.

## 12.6 Sewers / Water

**Strategic Plan Reference(s) 1.6**

*Increase the capacity of access to reticulated sewerage services / Increase the capacity and ability to access water to satisfy development and Community to have access to reticulated water.*

Nil.

## 12.7 Drainage

**Strategic Plan Reference 1.7**

*Maintenance and improvement of the town storm-water drainage systems.*

Nil.

## 12.8 Waste

**Strategic Plan Reference 1.8**

*Maintenance and improvement of the provision of waste management services to the Community.*

Nil.

## 12.9 Information, Communication Technology

**Strategic Plan Reference 1.9**

*Improve access to modern communications infrastructure.*

Nil.

## **12.10 Officer Reports – Infrastructure & Works**

### **12.10.1 Manager – Infrastructure & Works Report**

**Author:** MANAGER INFRASTRUCTURE & WORKS (DAVID RICHARDSON)

**Date:** 15 JUNE 2021

#### **Detail:**

#### **Roads Program**

Council's graders have been working on various Roads with the bus routes being the priority roads for grading as required. The recent wet weather has affected the un-sealed pavements throughout the municipality, the focus over the coming Month will be to rectify these issues on a priority basis. General road maintenance will continue, including a focus on storm-water culvert and table drain clearing works being a priority.

The junction of Bluff and Elderslie Road intersection improvements has commenced

The 2021 Road Reseal Program is complete.

#### **Lake Dulverton Pathway**

Construction of the walkway has commenced with some delays due to wet weather.

#### **Waste Management Program**

Ongoing safety improvements are being completed as a result of risk assessments that have been undertaken. Further works are required over the coming period.

Shelter sheds are now in place at Campania and Dysart to provide shelter to staff while working at the sites. A meeting was held with the waste contractor to discuss the need for pick up and emptying of the large skip bins at Dysart and Campania on weekends to ensure the bins are not overflowing, this service will be monitored over the coming period to ensure it remains fit for purpose.

#### **Parks and Reserves**

General maintenance of parks and reserves will continue with a focus on ensuring all playground equipment is compliant with the relevant standards. Any potential defects will be rectified as a priority that are identified as a result of the inspections.

## **QUESTIONS WITHOUT NOTICE TO MANAGER, INFRASTRUCTURE & WORKS**

**Clr R McDougall** – There is a large amount of log trucks using Tunnack Road which is causing damage to the road.

*Manager Infrastructure & Works responded that it is very difficult to stop log trucks using the road. There is still around 100,000 tonnes of logs to be moved so truck activity will not decrease in the near future.*

**Clr D Fish** – Bowhill and Inglewood roads – requires inspection and maintenance (i.e. resheeting).

**Mayor A O Green** – A member of the public has raised the issue of soft edges on new sections of sealed road. It was queried whether an assessment is undertaken following construction and sealing (by external contractors).

In addition, concerns have been raised regarding Woodsdale Road (vicinity of the Gun Club). The new road seal has 'stripped' and 'loose stones' signage may be required.

*Manager Infrastructure & Works confirmed that assessments are carried out, and any defects reported to the relevant contractor prior to the end of the defect liability period. In the case of Woodsdale Road, this has been reported and the Contractor will address when weather conditions suit (suggested after October). Signage has been installed.*

## **RECOMMENDATION**

**THAT the Infrastructure & Works Report be received and the information noted.**

## **DECISION**

*Moved by Cllr D Fish, seconded by Cllr R McDougall*

**THAT the Infrastructure & Works Report be received and the information noted.**

## **CARRIED**

<b>DECISION</b>		
<b>Councillor</b>	<b>Vote FOR</b>	<b>Vote AGAINST</b>
Mayor A O Green	✓	
Deputy Mayor E Batt	✓	
Cllr A E Bisdee OAM	✓	
Cllr K Dudgeon	✓	
Cllr D F Fish	✓	
Cllr R McDougall	✓	

## **13. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – GROWTH)**

### **13.1 Residential**

**Strategic Plan Reference 2.1**

*Increase the resident, rate-paying population in the municipality.*

Nil.

### **13.2 Tourism**

**Strategic Plan Reference 2.2**

*Increase the number of tourists visiting and spending money in the municipality.*

Nil.

### **13.3 Business**

**Strategic Plan Reference 2.3**

*Increase the number and diversity of businesses in the Southern Midlands / Increase employment within the municipality / Increase Council revenue to facilitate business and development activities (social enterprise).*

Nil.

### **13.4 Industry**

**Strategic Plan Reference 2.4**

*Retain and enhance the development of the rural sector as a key economic driver in the Southern Midlands / Increase access to irrigation water within the municipality.*

Nil.

## 14. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – LANDSCAPES)

### 14.1 Heritage

<b>Strategic Plan Reference – Page 22</b>	
3.1.1	Maintenance and restoration of significant public heritage assets.
3.1.2	Act as an advocate for heritage and provide support to heritage property owners.
3.1.3	Investigate document, understand and promote the heritage values of the Southern Midlands.

#### 14.1.1 Heritage Project Program Report

**Author:** MANAGER HERITAGE PROJECTS (BRAD WILLIAMS)

**Date:** 16 JUNE 2021

#### ISSUE

Report from the Manager, Heritage Projects on various Southern Midlands Heritage Projects.

#### DETAIL

During the past month, Southern Midlands Council Heritage Projects have been largely dominated by the finalisation and staging of the *Enlighten Oatlands* festival, celebrating 200+ years of history, heritage and culture at Oatlands. The following summary of the event is provided here (see also the event brochure distributed at this meeting):

#### Enlighten Festival Oatlands

5<sup>th</sup> June 2021 3pm – 7pm

An attempt to fulfil the prophecy of E T Emmett who as the Director of Tourism wrote in 1941 what he suggested happen for the Oatlands Bicentenary. We did this by having a street parade of old Oatlands, a party in the Gaol yard, a lantern show on the Town Hall and more. We also had a lantern walk which included hundreds of lanterns made by members of the community, stilt walkers, storytelling, fire display & signal fires across the lake, live music, food & fire pots at both the gaol and commissariat and an 1820's market performance (spinnarium). There were three exhibitions:

- *The History & Culture of Oatlands* at AiRSpace – where people were invited to portray via art what they see at the history and heritage of the region. People's choice award being awarded to Patti Burbury with her artwork of the Inglewood Blacksmith's Shop.
- The *What's in a name?* exhibition at the Supreme Court explored the nomenclature of the area, from colonial times and those words used by the traditional custodians of the land. Although we were celebrating the 200<sup>th</sup> anniversary of the naming of Oatlands by Macquarie, the nomenclature and language of the region is much more important than that one event.
- The *Weeding Letters* at the Gaoler's Residence which give an idea of daily life in colonial times.

The 'Then & Now' lantern show on the Town Hall was made up of nearly 200 images & film, with both modern images forwarded by locals alternated with historical images of Oatlands and its icons. An open call to the community was put out a few weeks before asking for contributions of material that people thought important to the history and heritage of Oatlands, as well as contemporary culture.

About 1000 (conservatively speaking) were in attendance. The crowd swelled in the first two hours of the event but dwindled steadily after that which also may have had more to do with the weather.

Quotes taken from the Facebook Event page include:

- Karen Miles *"Such a fun night!! Thank you so much to the organisers and everyone who entertained and fed the crowd!"*
- Anne Salt *"Well done to the organisers of this fabulous event to mark the 200<sup>th</sup> anniversary of the naming of Oatlands. We enjoyed everything on offer and look forward to the next event that will entice us to return to Oatlands. And, many thanks to the 'locals' for their friendly welcome to us visitors!"*
- Lyn Scott *"Enjoyed the evening thank you for everyone who was involved in making the celebrations possible"*
- Sue Dooley *"Steam engines look great"*
- Lee Hines *"What a wonderful way to celebrate the history of Oatlands, the Town Hall looks fantastic"*

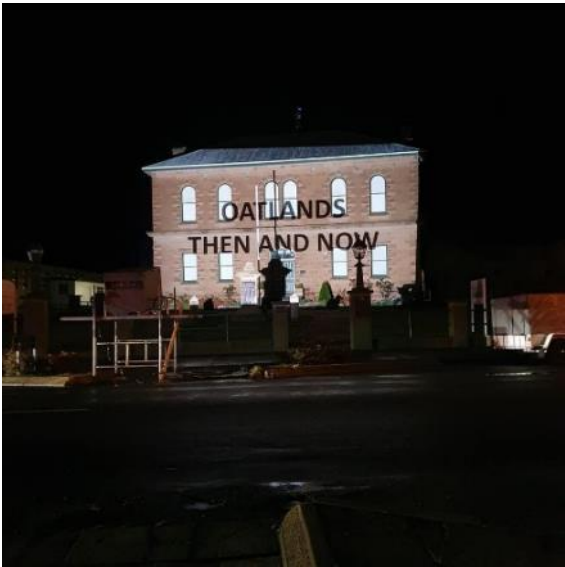
As a gauge of the popularity of the festival, some Facebook posts reached over 11,000 people.

On our Facebook page, we have put out a call for 'how do you want the people of Oatlands in 2121 to celebrate?'. Just like Emmett, we will archive and time-capsule these responses for a future generation.

Photos are courtesy of Facebook (Roaming Trees, Brad Williams, Karen Miles, Denise Smith, Michelle Webster, Lyn Scott & Olivia Googh).











**RECOMMENDATION**

**THAT the Heritage Projects Report be received and the information noted.**

**DECISION**

*Moved by Deputy Mayor E Batt, seconded by Clr K Dudgeon*

**THAT the Heritage Projects Report be received and the information noted.**

**CARRIED**

<b>DECISION</b>		
<b>Councillor</b>	<b>Vote FOR</b>	<b>Vote AGAINST</b>
Mayor A O Green	✓	
Deputy Mayor E Batt	✓	
Clr A E Bisdee OAM	✓	
Clr K Dudgeon	✓	
Clr D F Fish	✓	
Clr R McDougall	✓	

## 14.2 Natural

<b>Strategic Plan Reference – page 23/24</b>	
3.2.1	Identify and protect areas that are of high conservation value.
3.2.2	Encourage the adoption of best practice land care techniques.



### 14.2.1 NRM Unit – General Report

**Author:** NRM PROGRAMS MANAGER (MARIA WEEDING)

**Date:** 15 JUNE 2021

**ISSUE:** Southern Midlands Landcare Unit Monthly Report.

#### DETAIL

- Works for the Victoria Hall at Kempton close to finishing. Hand rails, bollards and the base of path at corner of building to be finished. Helen and Maria planted Lime Tuff Lomandra in early June. Opening date / event request form sent to Aust Govt. Date confirmed for opening is now Tuesday 17<sup>th</sup> August, 2.00 p.m.
- The construction of the Campania Bush Reserve pathway works (grant funded) have been completed. A final project report is being prepared to submit to the Aust Government.
- Maria and Helen Geard continue to work on solutions for a new clock face for the cracked glass face on the southern side of the clock.
- Maria continues to work with the Works Dept in regard to the new pathway on the Lake foreshore (High St to stop over). The contractor finally commenced works to place the top layer of the path on 1<sup>st</sup> June 2021, after experiencing delays in obtaining the specialised machine part for the mixing of the aggregate material. The colder weather is making the laying of the path top coat difficult. It is now being considered by the contractor that it may be best to leave this stage until the warmer spring months. An extension of the permit has been granted to enable this work to happen later if required.
- Maria and Helen spent some time Callington Park repairing and replacing some railings and posts in the old sheep yards section of the park.
- Helen has been working on the Drum Muster program in terms of administration.
- Callington Park - Lighting and surveillance cameras. Continuing to progress slowly.
- Maria has been working on Lake Dulverton water issues re supplementary water for the lake to ensure the water level (section beside township) is sustained in the longer term.

#### RECOMMENDATION

**THAT the Landcare Unit Report be received and the information noted.**

**DECISION**

*Moved by Cllr K Dudgeon, seconded by Cllr A Bisdee OAM*

**THAT the Landcare Unit Report be received and the information noted.**

**CARRIED**

<b>DECISION</b>		
<b>Councillor</b>	<b>Vote FOR</b>	<b>Vote AGAINST</b>
Mayor A O Green	✓	
Deputy Mayor E Batt	✓	
Cllr A E Bisdee OAM	✓	
Cllr K Dudgeon	✓	
Cllr D F Fish	✓	
Cllr R McDougall	✓	

### **14.3 Cultural**

**Strategic Plan Reference 3.3**

*Ensure that the cultural diversity of the Southern Midlands is maximised.*

Nil.

### **14.4 Regulatory (Development)**

**Strategic Plan Reference 3.4**

*A regulatory environment that is supportive of and enables appropriate development.*

Nil.

### **14.5 Regulatory (Public Health)**

**Strategic Plan Reference 3.5**

*Monitor and maintain a safe and healthy public environment.*

Nil.

## 14.6 Regulatory (Animals)

### Strategic Plan Reference 3.6

*Create an environment where animals are treated with respect and do not create a nuisance for the community*

### 14.6.1 Animal Management Report

**Author:** ANIMAL MANAGEMENT OFFICER (RACHEL COLLIS)

**Date:** 16 JUNE 2021

**Enclosure:**

*Animal Management Statement May-June 2021*

### ISSUE

Consideration of the Animal Management/Compliance Officer's report for May-June 2021

The purpose of the report is twofold:

1. To inform Council and the Community of infringements issued by Council Officers in relation to Animal Management for the period June ; *and*
2. Provide a brief summary of actions and duties undertaken by Council Officers in relation to animal management.

This in turn informs the community of the requirements and expectations of the Council to uphold and enforce the relevant legislation. This reminds Council and the community of the importance of responsible ownership of animals.

The infringements detailed in this report were all issued under the *Dog Control Act 2000*.

### Resource Sharing

Southern Midlands Council currently provide Animal Management services to the Central Highlands Council through resource sharing arrangements. Jobs of note are itemised in the enclosed statement.

### INFRINGEMENT DETAILS

Nil.

**ENCLOSURE**  
*Agenda Item 14.6.1*

**YTD ANIMAL MANAGEMENT STATEMENT**  
**January-June 2021**

<b>DOG IMPOUNDS</b>	<b>RECLAIMED</b>	<b>ADOPTED</b>	<b>EUTHANISED</b>
16	9	4	3
<b>OTHER IMPOUNDS</b>	<b>RECLAIMED</b>	<b>ADOPTED</b>	<b>EUTHANISED</b>

**JOBS ATTENDED**  
**May-June 2021**

<b>DOGS AT LARGE</b>	<b>DOG ATTACKS</b>	<b>DOG BARKING</b>	<b>DOG GENERAL</b>
3			7
Central Highlands 0	Central Highlands 0	Central Highlands 0	Central Highlands 0
<b>NEW KENNEL INSPECT</b>	<b>WELFARE</b>	<b>STOCK</b>	<b>OTHER</b>
	3	1	

**REGISTERED DOGS:** Pending Registrations

**KENNEL LICENCES:** 58

**INFRINGEMENTS ISSUED:**

**RECOMMENDATION**

**THAT the Animal Management report be received and the information noted.**



**DECISION**

*Moved by Clr A Bisdee OAM, seconded by Clr K Dudgeon*

**THAT the Animal Management report be received and the information noted.**

**CARRIED**

<b>DECISION</b>		
<b>Councillor</b>	<b>Vote FOR</b>	<b>Vote AGAINST</b>
Mayor A O Green	✓	
Deputy Mayor E Batt	✓	
Clr A E Bisdee OAM	✓	
Clr K Dudgeon	✓	
Clr D F Fish	✓	
Clr R McDougall	✓	

## **14.7 Environmental Sustainability**

**Strategic Plan Reference 3.7**

*Implement strategies to address the issue of environmental sustainability in relation to its impact on Councils corporate functions and on the Community.*

Nil.

## **15. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – COMMUNITY)**

### **15.1 Community Health and Wellbeing**

**Strategic Plan Reference 4.1**

*Support and improve the independence, health and wellbeing of the Community.*

Nil.

### **15.2 Recreation**

**Strategic Plan Reference 4.2**

*Provide a range of recreational activities and services that meet the reasonable needs of the community.*

Nil.

### **15.3 Access**

**Strategic Plan Reference 4.3**

*Continue to explore transport options for the Southern Midlands community / Continue to meet the requirements of the Disability Discrimination Act.*

Nil.

### **15.4 Volunteers**

**Strategic Plan Reference 4.4**

*Encourage community members to volunteer.*

Nil.

### **15.5 Families**

**Strategic Plan Reference 4.5**

*Ensure that appropriate childcare services as well as other family related services are facilitated within the community / Increase the retention of young people in the municipality / Improve the ability of seniors to stay in their communities.*

Nil.

### **15.6 Education**

**Strategic Plan Reference 4.6**

*Increase the educational and employment opportunities available within the Southern Midlands*

Nil.

## 15.7 Capacity & Sustainability

### Strategic Plan Reference 4.7

*Build, maintain and strengthen the capacity of the community to help itself whilst embracing social inclusion to achieve sustainability.*

### 15.7.1 Oatlands Structure Plan

**Author** MANAGER DEVELOPMENT & ENVIRONMENTAL SERVICES  
(DAVID CUNDALL)

**Date** 16 JUNE 2021

**Attachment(s):**

*Draft Oatlands Structure Plan (June 2021)*

### ISSUE

Council to endorse the Oatlands Structure Plan.

### BACKGROUND

At the March 2021 meeting, Council were provided a report on the progress of the Oatlands Structure Plan. The report provided a timeframe from the inception of the idea in November 2018 through to finalisation of a draft document following the second phase of public consultation (which included exhibition of the document). The timeframe is again included in this report.

Guiding the project has been the Council steering committee comprised of Council Officers and Managers together with two (2) Elected Members.

Since the March 2021 meeting the consultant planners that have prepared the document have made final changes at the direction of the steering committee and project manager.

The project steering committee has finalised the Oatlands Structure Plan and it is hereby submitted to Council for consideration for endorsement

### PROJECT TIMELINE

The project was developed in a series of stages. These are provided in the following table (Table 1):

Action	Details	Status
First project inception meeting	Council Officers met to discuss need for a plan and draft objectives of the plan	Completed November 2018
Document gathering	Review existing strategy, project scoping, drivers for project	Completed February 2019

Second project inception meeting	Agree on project objectives, scope of project, review existing strategy	Completed March 2019
Preparation of Business Case and Council “in principle” support to proceed subject to budget allocation and nominations for two (2) elected members on the project working group	This was presented and approved at the March 2019 meeting. Cllr Rowena McDougall and Cllr Karen Dugeon appointed as Council representatives on the working group.	Completed March 2019
Budget approved for Project	This was approved at the June 2019 meeting	Completed June 2019
Preparation of Project Plan	The plan captures the lifecycle of the project (scope, time, cost): <ul style="list-style-type: none"> <li>• The budget</li> <li>• The risks</li> <li>• The desired outputs and outcomes</li> <li>• The objectives</li> <li>• The resources</li> <li>• The actions and work schedule</li> </ul>	Completed August 2019
Preparation of the Project Brief to request a quote and plan from a Consultant	Prepare documentation that describes the project and the work required by Council to achieve the outputs – that is to - undertake public consultation and prepare a Structure Plan for Oatlands.	Completed October 2019
Project Working Group Meeting 1	The purpose of the meeting was for the group to agree on the Project Plan and Brief to find a Consultant	Completed November 2019
Identify Consultants and provide the Project Brief and Request for Quote (RFQ)	Four (4) planning consultants were identified by the Project Manager as suitable and were provided with the Project Brief and RFQ to provide a response and costing.	Completed December 2019
Project Working Group nominate consultant	Project Working Group considered the responses to RFQ and nominate JMG as the preferred consultant.	Completed February 2020
Project Work Group Meeting 2	Working Group meet to confirm the JMG Work plan and public consultation methodology and to draft a “stakeholder register”. The following work plan was approved:	Completed March 2020

	<ol style="list-style-type: none"> <li>1. JMG commence the preparation of document and prepare a snapshot analysis of Oatlands in 2020 and identify constraints and opportunities to develop and grow.</li> <li>2. JMG to commence first round of public consultation with the Oatlands School students, high street information and feedback stall on a Friday afternoon 3pm during school term near IGA, public workshop in a public building – all welcome.</li> <li>3. Compile, consider and input feedback into the draft structure plan document.</li> <li>4. Finalise a draft structure plan including traffic management plan</li> <li>5. Second round of public consultation to exhibit and discuss the draft plan. This includes an all-inclusive public meeting.</li> <li>6. Compile and input feedback into the final version of plan.</li> <li>7. Finalise the plan and present to Council for final endorsement.</li> </ol>	
Project Manager provides an update report to Council and prepares for Public Consultation	Project Manager provides an update report to Council.	Completed.  July 2020
JMG commence first Stage of documentation and public consultation	<p>JMG to commence the preparation of document and prepare a snapshot analysis of Oatlands in 2020 and identify constraints and opportunities to develop and grow.</p> <p>JMG to commence first round of public consultation with the Oatlands School students, high street information and feedback stall on a Friday afternoon 3pm during school term near IGA, public workshop in a public building – all welcome. The first round of consultation was planned for week commencing 20<sup>th</sup> April 2020.</p>	<p>Completed  September 2020.</p> <p>NB: The first round of consultation was planned for April 2020. <u>COVID-19 prevented this from occurring.</u></p>
JMG to input feedback from consultation into a first draft of the Structure	Compile, consider and input feedback into the draft structure plan document.	Completed.  November 2020.

Plan and Traffic Management Plan.	Finalise a draft structure plan including traffic management plan	
Council Meeting progress report.	Project Manager to provide an update and progress report to Council at the monthly Council Meeting	Completed November 2020.
JMG to prepare the first draft of Plan to be exhibited and undertake Stage 2 of the public consultation.	Second round of public consultation to exhibit and discuss the draft plan. This includes an all-inclusive public meeting.	Completed February 2021.
JMG prepare final version of the draft Plan with the Project Manager and working group.	Compile and input feedback into the final version of plan.	Completed March 2021.
Project Manager to present final Structure Plan to Council for endorsement.	Finalise the plan and present to Council for final endorsement at the Council Meeting.	June 2021.

*Table 1: Update and work plan for the Oatlands Structure Plan Project.*

## **DISCUSSION**

The Phase 1 Public Consultation commenced in August 2020. The consultation process involved the following community engagement and information gathering exercises:

- The Consultant JMG Engineering and Planning held a session with the students of the Oatlands District High School and captured their thoughts, aspirations and vision for Oatlands.
- A stall was setup in the High Street next to the IGA to promote the Structure Plan and gather early feedback. Approximately 30 people stopped and participated.
- A public workshop and information session was held at the Gay Street Hall. Approximately 30 people attended for the 2 hour session with Council Officers and JMG.
- Online Survey
- Written submissions to the General Manager.

In total, around 100 people provided feedback on the formation of the Structure Plan. The Phase 1 consultation was considered successful. The Oatlands community and stakeholders overall supported the objectives of the Plan and showed keen interest and support in preparing a plan for the township.

Phase 2 of the community consultation commenced in January 2021 with a 6 week exhibition period which included a second public workshop and information session held at the Gay Street Hall on the 20<sup>th</sup> January 2021. 17 members of the community attended the session with further Council Officers and Councillors. A total of 11 written submissions were then received during the exhibition. These submissions were tabled by the steering committee and individually considered.

Parking and traffic management remain central to the objectives of the structure plan and are clearly matters important to the community and visitors to the town. This was strongly communicated to Council and JMG during the two (2) phases of consultation.

The strong interest in the traffic and parking matters culminated in a standalone appendix in the Structure Plan. This was a clear instruction from the steering committee.

Overall the objectives of the structure plan and themes of the structure plan are supported by stakeholders and those whom have participated in the public consultation. Many of the ideas presented by the community have been furthered through the plan.

## **OBJECTIVES OF THE STRUCTURE PLAN**

A business case and project plan was created for the project prior to commencement.

The objectives of the project plan are used as the benchmark to determine if the project output (the document) is a success. The objectives of the project were:

- Encourage greater visitor numbers to stop and stay for longer in Oatlands
- Encourage greater retention of population and encourage new residents
- Support local business and service providers through improved town amenity, greater visitor numbers, and through residential and business growth
- To involve the community in future use/development and accessibility to Callington Park
- To maximise the use of space and linkages between key development areas
- To ensure any plan is aligned with current State, Regional and Local Strategy
- To attract further investment and funding for infrastructure
- To leverage off planned development and the current values of the town.
- Implement healthy urban design and modern open spaces; and
- Continue to grow a healthy active community.

Many of these objectives should be realised through the implementation of the structure plan.

## **THE STRUCTURE PLAN**

The structure plan consists of five (5) sections plus the Appendices:

### **1. Summary and Context**

This section provides a contemporary snapshot of Oatlands including the demographics, the land use patterns, the natural and cultural heritage, the service infrastructure and the environment.



The primary purpose of this section is to provide the community, developers and stakeholders with an overall understanding of the physical and social setting. This sets the context for the document. It also documents what the plan sets to achieve and the policy framework in which it exists.

This gives an evidence based approach to forming a direction for the township and assists in determining the constraints and opportunities in Oatlands.

## **2. Stakeholder and community engagement feedback**

This section provides detail on the two (2) phases of general community and stakeholder engagement. This includes the key themes that were discussed during consultation.

The Phase 1 Public Consultation commenced in August 2020. The consultation process involved the following community engagement and information gathering exercises:

- The Consultant JMG Engineering and Planning held a session with the students of the Oatlands District High School and captured their thoughts, aspirations and vision for Oatlands.
- A stall was setup in the High Street next to the IGA to promote the Structure Plan and gather early feedback. Approximately 30 people stopped and participated.
- A public workshop and information session was held at the Gay Street Hall. Approximately 30 people attended for the 2 hour session with Council Officers and JMG.
- Online Survey
- Written submissions to the General Manager.

In total, around 100 people provided feedback on the formation of the Structure Plan. The Phase 1 consultation was considered successful. The Oatlands community and stakeholders overall supported the objectives of the Plan and showed keen interest and support in preparing a plan for the township.

Phase 2 of the community consultation commenced in January 2021 with a 6 week exhibition period which included a second public workshop and information session held at the Gay Street Hall on the 20th January 2021. 17 members of the community attended the session with further Council Officers and Councillors. A total of 11 written submissions were then received during the exhibition. The community were generally supportive of the draft recommendations. Significant support was given for the following during the second phase of the consultation – in order:

- A. To create a town centre/civic hub around Roche Hall, Town Hall, the Aquatic Centre and High Street area.
- B. To investigate the feasibility of fixed NBN

- C. To create an urban design plan for the township with regard to street trees, lighting, furniture, footpath type, signage etc
- D. To encourage greater use and access to Lake Dulverton including promotion of the lake and water resources
- E. To unlock and encourage further residential growth through planned infrastructure upgrades and master planning exercises.
- F. To construct a new toilet in Callington Park to attract greater use of the space, encourage people to stop in Oatlands and to service the playground area (without a road crossing).
- G. Parking generally and to provide accessible and dedicated parking locations.
- H. To assess traffic and pedestrian issues in South Parade and provide recommendations for works

The community were proud of the town and recognised there is a strong need for Council and stakeholders to pro-actively find ways to prepare for increased growth through infrastructure planning, urban design whilst protecting the heritage character and rural charm of the township. The community and stakeholders sort a conservative approach to change and direction.

Improvements to public open space for greater town amenity, accessibility and to encourage more events were high priorities for participants in the consultation.

### **3. Constraints and Opportunities**

The key constraints and opportunities were provided through analysis of the setting and context and from the community consultation.

The constraints and opportunities are used as a basis for determining a vision for the town and the strategic responses to achieving the vision.

### **4. The vision and strategic responses**

A vision statement for the town was workshopped with the community and was used in the draft structure plan in phase 2 of the community consultation. The statement reads:

*To make Oatlands an enlivened historic rural township which balances its functions as a rural service centre and a major tourist destination.*

This was accepted by those community members and stakeholders that participated in the consultation process. The steering committee agreed this was a balanced vision statement for the town.

### **5. The actions and recommendations**

The highest priorities are provided as follows - in no particular order:

- A. Create an Oatlands Civic Hub in front of Town Hall and Roche Hall fronting High Street to create a defined town centre and event space.

- B. Continue development of the new playground and further activation and use of Callington Park through parking, public toilets and convenient access.
- C. Unlock and encourage greater residential growth and higher density in existing residential zones.
- D. Continue support for the Oatlands Accommodation project.
- E. Provide dedicated and accessible car parking around the hospital, High Street and Barrack Street carpark including new car parking areas.
- F. Develop an integrated landscaping, lighting, signage and street furniture guideline for the town.
- G. Install signage to encourage and direct tourists and visitors to Callington Park and Lake Dulverton on foot.
- H. Create a bushfire management plan for Oatlands in consultation with Tasmania Fire Service.
- I. Create affordable housing opportunities.
- J. Create further knowledge economy around the Heritage of Oatlands and promote the township as an educational resource.

The actions and recommendations include detailed analysis and response to the issues raised by the community with regard to traffic and pedestrian safety. Particularly along the High Street, Esplanade and South Parade. Council will note a recommendation to include a median strip along the High Street and pedestrian refuges at key crossing points

The Appendices provide:

- 1. The Implementation Plan including costing, responsibility and priority
- 2. Stakeholder and community engagement responses and methodology
- 3. Traffic and Parking Plan
- 4. Activation Opportunities

## **POLICY IMPLICATIONS**

Should Council endorse the Oatlands Structure Plan then Council will have a clear direction with regard to future works and development in the township based on data and community expectations. This is particularly important for budget submissions, grant applications and during state and federal elections.

Council should be in a position to confidently undertake capital works and further master planning exercises that align with community expectations.

However it should be noted that structure plans are not statutory documents and have no legal standing other than a strong basis for informed decision making.

## **FINANCIAL AND HUMAN RESOURCE IMPLICATIONS**

Council would consider any actions or recommendations separately i.e. as part of the capital works program during the next budget.

However there are many other recommendations that could be actioned through the operational budget without delay such as:

- Promotion of the former rodeo paddock for public events
- Review and update of the Heritage Code under the Planning Scheme
- Investigate and attract a major institution such as a University to establish operations or programs in the township

- Update parking restrictions and time limits in the High Street.
- Council Officers can commence project planning for many of the other actions and projects identified in the document to become “shovel ready”.

## RECOMMENDATION

### THAT:

- A. Receive and consider this report.**
- B. The Oatlands Structure Plan be endorsed by Council to guide the future development of the township of Oatlands.**

## DECISION

*Moved by Clr A E Bisdee OAM, seconded by Clr R McDougall*

### THAT Council:

- A. Receive this report;**
- B. Defer endorsement of the Oatlands Structure Plan be deferred pending:**
  - a. The Steering Committee undertaking a final review of the Plan to clarify / confirm the issues identified during discussion (process to include referral of the draft Plan to the Lake Dulverton & Callington Park Management Committee for final consideration and comment);**
  - b. The conduct of a Council Workshop to specifically consider issues that may be identified by the Steering Committee which require consideration by full Council prior to final endorsement of the Oatlands Structure Plan.**

## CARRIED

<b>DECISION</b>		
<b>Councillor</b>	<b>Vote FOR</b>	<b>Vote AGAINST</b>
Mayor A O Green	✓	
Deputy Mayor E Batt	✓	
Clr A E Bisdee OAM	✓	
Clr K Dudgeon	✓	
Clr D F Fish	✓	
Clr R McDougall	✓	

**15.7.2 Sale of Public Land – 27 Church Street, Oatlands (PID 7559499 – Total Area 5053m<sup>2</sup> -; CT 39750/1)**

**Author:** GENERAL MANAGER (TIM KIRKWOOD)

**Date:** 16 JUNE 2021

**Enclosure(s):**  
*Certificate of Title*

**ISSUE**

Council to formally make a decision regarding its intent to sell (i.e. transfer of ownership) 27 Church Street, Oatlands (PID 7559499) to the Tasmanian Government (Department of Health).

**BACKGROUND**

This matter was initially considered by Council at its meeting held in December 2020. It was resolved as follows:

***“THAT:***

- a) the information be received;***
- b) Council confirm that there is merit in progressing the proposal to transfer ownership of the Council owned land at 27 Church Street, Oatlands (PID 7559499 – CT 39750/1);***
- c) Council to retain an access strip to facilitate access to the ‘land-locked’ lots at the rear of the IGS Supermarket and High Street shops;***
- d) Council proceed to obtain a fresh Valuation which can then be referred to the Department of Health for its consideration to provide ‘in-principle approval to purchase’; and***
- e) Subject to the outcome of the above, Council then formally make a decision regarding its intention to dispose of the land and proceed through the public notification process.”***

In reaching the decision, the following background information and detail was provided.

This property (CT 39750/1) situated at 27 Church Street, Oatlands is owned by the Southern Midlands Council. It adjoins the property owned by the Department of Health upon which the majority of the Midlands Multi-Purpose Health Centre (MMPHC) is built.

In reference to the attached locality plan, it can be seen that the sections of the existing MMPHC which are located on this Council owned land include:

- The previous Day Centre Centre (now Meeting and Activity Room);
- part of the Nursing Home section;
- the Palliative Care unit;
- the new Day Care Centre; HACC and CRC services building; and
- the Car Park.

It is evident from the above that the land is already wholly occupied by the Department of Health and therefore transfer of ownership is considered appropriate.

Whilst transfer of property ownership was considered at the time that the Southern Midlands Council passed on management responsibility of the MMPHC to the State Government (late 1990's), it was not pursued at that stage as there was some concern within Council regarding the State Government's commitment to the long-term future of the facility. It was thought that at some stage in the short-term the State Government may consider closure of the MMPHC.

Based on recent capital investment by the State Government at the MMPHC, it could reasonably be determined that the future of the facility is secure.

There are a number of issues (and problems) associated with the present arrangement. These include:

- existing buildings that currently extend across separate Titles (and different ownership);
- whilst Council has ownership of the land, it is included in Council's property schedule for public liability purposes (to ensure no liability exposure);
- A Value of \$1.2m is included for the buildings that are situated on Council owned land in Council's Property Insurance Schedule. This is the current value provided by the Valuer-General as part of the normal municipal valuation process; and
- Based on the present insurance arrangements, Council recharges the MMPHC a percentage of Council's total property insurance premium based on an insured value of \$1.2 million (out of a total property portfolio of \$24.60 million).

In addition to resolving the above issues, the possible sale proceeds from this property could be used to offset the proposed purchase cost of the Barrack Street property owned by Tasmania Police.

*Note: The sale price would only be the value of the land. The majority of the buildings have been funded by the Federal/State Governments with the exception of community donations for the Palliative Care Unit and other improvements within that part of the facility).*

Possibly related to this proposal is the Oatlands Structure Plan, which is considering car-parking options in the vicinity of the High Street shops (i.e. IGA Supermarket). One possibility that has been flagged is providing an access off Church Street at the rear of the Kentish Hotel leading to the rear of the Roxy Supermarket. If this option is pursued it would be appropriate to retain a strip of land (i.e. max. of 10 metres) on the western side of the lot. This strip, which would be classified as 'public roadway' or similar, would be achieved through a subdivision process and precede the sale process. If necessary, this would not impact on the present use of the land.

In terms of sale process, the following is an extract from the relevant sections of the *Local Government Act 1993* relating to ‘Sale and Disposal of Land’, and in particular, the provisions relating to ‘Public Land’:

**“Section 177. Sale and disposal of land**

- (1) A council may sell, lease, donate, exchange or otherwise dispose of land owned by it, other than public land, in accordance with this section.
- (2) Before a council sells, leases, donates, exchanges or otherwise disposes of any land, it is to obtain a valuation of the land from the Valuer-General or a person who is qualified to practise as a land valuer under [section 4 of the Land Valuers Act 2001](#) .
- (3) A council may sell –
  - (a) any land by auction or tender; or
  - (b) any specific land by any other method it approves.
- (4) A council may exchange land for other land –
  - (a) if the valuations of each land are comparable in value; or
  - (b) in any other case, as it considers appropriate.
- (5) A contract pursuant to this section for the sale, lease, donation, exchange or other disposal of land which is public land is of no effect.
- (6) A decision by a council under this section must be made by absolute majority.

**177A. Public land**

- (1) The following land owned by a council is public land:
  - (a) a public pier or public jetty;
  - (b) any land that provides health, recreation, amusement or sporting facilities for public use;
  - (c) any public park or garden;
  - (d) any land acquired under [section 176](#) for the purpose of establishing or extending public land;
  - (e) any land shown on a subdivision plan as public open space that is acquired by a council under the [Local Government \(Building and Miscellaneous Provisions\) Act 1993](#) ;
  - (f) any other land that the council determines is public land;
  - (g) any other prescribed land or class of land.
- (2) The general manager is to –
  - (a) keep lists or maps of all public land within the municipal area; and
  - (b) make the lists and maps available for public inspection at any time during normal business hours.

**178. Sale, exchange and disposal of public land**

- (1) A council may sell, lease, donate, exchange or otherwise dispose of public land owned by it in accordance with this section.
- (2) Public land that is leased for any period by a council remains public land during that period.
- (3) A resolution of the council to sell, lease, donate, exchange or otherwise dispose of public land is to be passed by an absolute majority.
- (4) If a council intends to sell, lease, donate, exchange or otherwise dispose of public land, the general manager is to–
  - (a) publish that intention on at least 2 separate occasions in a daily newspaper circulating in the municipal area; and
  - (ab) display a copy of the notice on any boundary of the public land that abuts a highway; and
  - (b) notify the public that objection to the proposed sale, lease, donation, exchange or disposal may be made to the general manager within 21 days of the date of the first publication.
- (5) If the general manager does not receive any objection under [subsection \(4\)](#) and an appeal is not made under [section 178A](#) , the council may sell, lease, donate,

*exchange or otherwise dispose of public land in accordance with its intention as published under [subsection \(4\)](#) .*

*(6) The council must –*

*(a) consider any objection lodged; and*

*(b) by notice in writing within 7 days after making a decision to take or not to take any action under this section, advise any person who lodged an objection of –*

*(i) that decision; and*

*(ii) the right to appeal against that decision under [section 178A](#) .*

*(7) The council must not decide to take any action under this section if –*

*(a) any objection lodged under this section is being considered; or*

*(b) an appeal made under [section 178A](#) has not yet been determined; or*

*(c) the Appeal Tribunal has made a determination under [section 178B\(b\)](#) or [\(c\)](#) .*

*(8) . . . . .*

## DETAIL

Subsequent to the decision made by Council at its meeting held in December 2020, the following update is provided:

1. A fresh Valuation has been obtained and the property has been valued at \$110,000. This is the entire property and the value has not been adjusted to take into account the removal of a strip of land to facilitate access to the rear of the IGA Supermarket and High Street shops. It is envisaged that the value would only be reduced marginally and an adjustment to the valuation can be made upon completion of the subdivision process.
2. The Department of Health has provided 'in-principle' approval to purchase the land; and
3. In relation to the access strip, whilst there are a range of options, it is recommended that Council retain a strip of 8 metres which would be subdivided and dedicated as Public Road.

Note: the absolute minimum would be 8.0 metres and could extend to width of 15 metres depending on the extent of landscaping or services to be placed within the roadway.

As referred to above, the property is classified as Public Land. It follows that the process involves an initial decision (to be passed by an absolute majority) that Council intends to dispose of 'public land'. This intention is then advertised on two separate occasions to notify the public and allow a 21 day period for objection.

Council then makes a final decision based on the outcome of this notification process, and any final decision is subject to appeal.

**Human Resources & Financial Implications** – Noting the comments provided above, the property has been valued at \$110,000.

**Community Consultation & Public Relations Implications** – Refer comment above.

**Policy Implications** – N/A

**Priority - Implementation Time Frame** – N/A.



## RECOMMENDATION

### THAT:

- a) the information be received;
- b) Council proceed to subdivide a strip of land (width of 8 Metres) off the western side of the property for the purpose of facilitating access to the lots at the rear of the IGA Supermarket and High Street shops;
- c) in accordance with section 178 of the *Local Government Act 1993*, Council resolve (by absolute majority) of its intent to sell 27 Church Street, Oatlands (PID 7559499 – Total Area 5053m<sup>2</sup> less subdivided strip -; CT 39750/1) to the Department of Health; and
- d) Council proceed to publish this intention on at least 2 separate occasions in the Mercury Newspaper and comply with the other legislative requirements relating to the sale of public land.

## DECISION

*Moved by Clr A Bisdee, seconded by Clr K Dudgeon*

### THAT:

- a) The information be received;
- b) Council proceed to subdivide a strip of land (width of 8 Metres) off the western side of the property for the purpose of facilitating access to the lots at the rear of the IGA Supermarket and High Street shops;
- c) in accordance with section 178 of the *Local Government Act 1993*, Council resolve (by absolute majority) of its intent to sell 27 Church Street, Oatlands (PID 7559499 – Total Area 5053m<sup>2</sup> less subdivided strip -; CT 39750/1) to the Department of Health; and
- d) Council proceed to publish this intention on at least 2 separate occasions in the Mercury Newspaper and comply with the other legislative requirements relating to the sale of public land.

## CARRIED

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A O Green	✓	
Deputy Mayor E Batt	✓	
Clr A E Bisdee OAM	✓	
Clr K Dudgeon	✓	
Clr D F Fish	✓	
Clr R McDougall	✓	

**ENCLOSURE**  
*Agenda Item 15.7.2*

**APPENDICIX**

**1. CERTIFICATE OF TITLE 39750/1**

SEARCH OF TORRENS TITLE

VOLUME 39750	FOLIO 1
EDITION 1	DATE OF ISSUE 13-Apr-1994

SEARCH DATE : 07-Dec-2020  
SEARCH TIME : 04.02 PM

DESCRIPTION OF LAND

Town of OATLANDS  
Lot 1 on Diagram 39750  
Derivation : Part of Lot 15 (Section H) Gtd. to J. McEwan  
Prior CT 4618/27

SCHEDULE 1

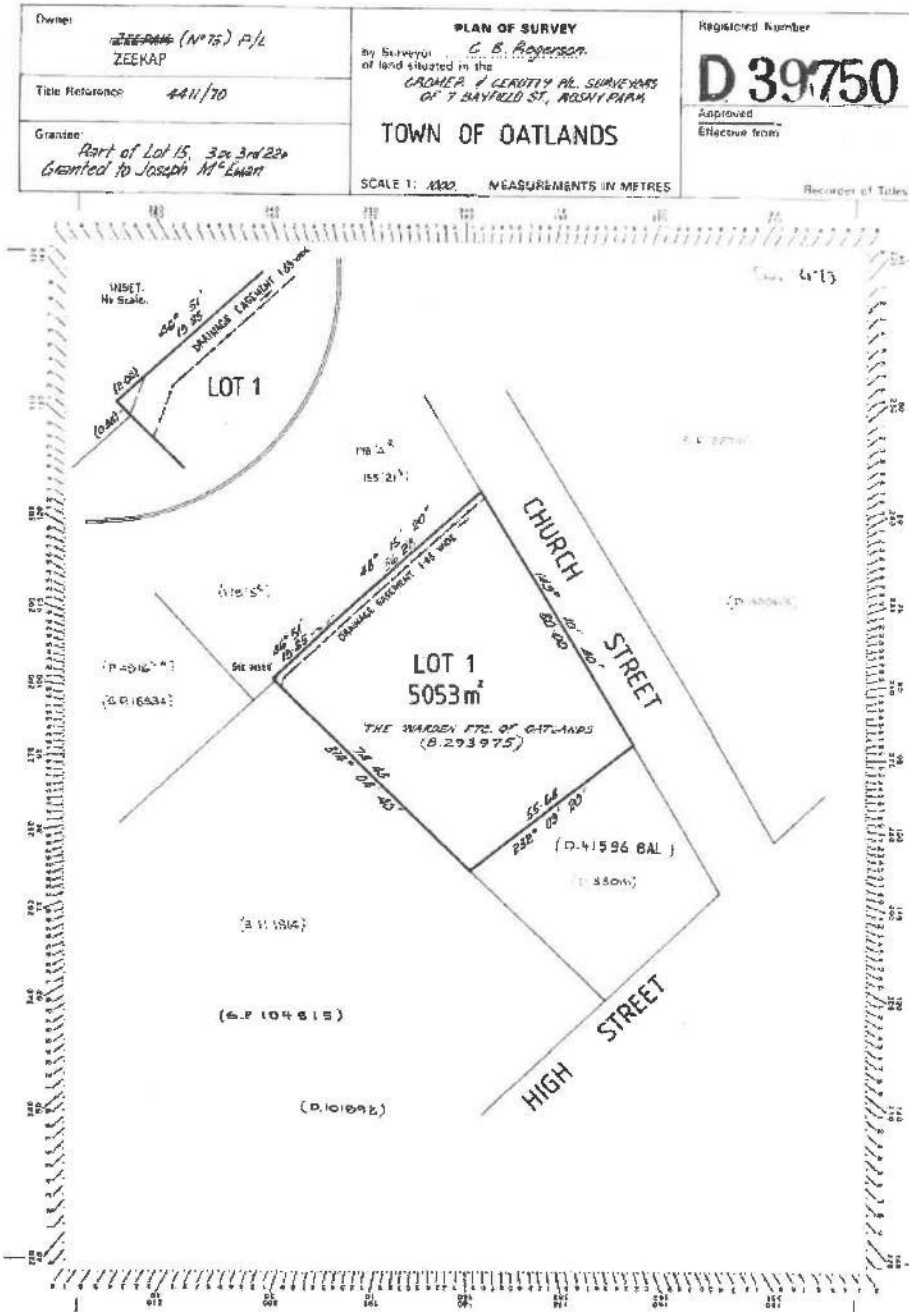
E293975 SOUTHERN MIDLANDS COUNCIL

SCHEDULE 2

Reservations and conditions in the Crown Grant if any  
BURDENING EASEMENT: A Right of Drainage (appurtenant to the  
land comprised in Conveyance No. 31/8833 over the  
Drainage Easement 1.83 wide on Diagram No. 39750

UNREGISTERED DEALINGS AND NOTATIONS

No unregistered dealings or other notations



## **15.8 Safety**

**Strategic Plan Reference 4.8**

*Increase the level of safety of the community and those visiting or passing through the municipality.*

Nil.

## **15.9 Consultation & Communication**

**Strategic Plan Reference 4.8**

*Improve the effectiveness of consultation & communication with the community.*

Nil.

## **16. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – ORGANISATION)**

### **16.1 Improvement**

#### **Strategic Plan Reference 5.1**

*Improve the level of responsiveness to Community & Developer needs / Improve communication within Council / Improve the accuracy, comprehensiveness and user friendliness of the Council asset management system / Increase the effectiveness, efficiency and use-ability of Council ICT systems / maintain the Business Process Improvement & Continuous Improvement framework*

Nil.

### **16.2 Sustainability**

#### **Strategic Plan Reference 5.2**

*Retain corporate and operational knowledge within Council / Provide a safe and healthy working environment / Ensure that staff and elected members have the training and skills they need to undertake their roles / Increase the cost effectiveness of Council operations through resource sharing with other organisations / Continue to manage and improve the level of statutory compliance of Council operations / Ensure that suitably qualified and sufficient staff are available to meet the Communities need / Work co-operatively with State and Regional organisations / Minimise Councils exposure to risk / Ensure that exceptional customer service continues to be a hallmark of Southern Midlands Council*

#### **16.2.1 Tabling of Documents**

Clr A E Bisdee OAM tabled an Email communication which related to Electric Vehicles (information only).

#### **16.2.2 Elected Member Statements**

An opportunity is provided for elected members to brief fellow Councillors on issues not requiring a decision.

**Deputy Mayor E Batt** – Commended the community group that has prepared and submitted a Grant Application to construct the ‘Wheels Complex’ at Kempton. The group has also been able to secure pledges of financial contributions from a number of sources.

The grant application to be submitted to the Tasmanian Community Fund is an excellent submission and members of the group are to be congratulated.

## 16.3 Finances

### Strategic Plan Reference 5.3

*Community's finances will be managed responsibly to enhance the wellbeing of residents / Council will maintain community wealth to ensure that the wealth enjoyed by today's generation may also be enjoyed by tomorrow's generation / Council's financial position will be robust enough to recover from unanticipated events, and absorb the volatility inherent in revenues and expenses.*

### 16.3.1 Monthly Financial Statement (period ending 31 May 2021)

**Author:** FINANCE OFFICER (MANDY BURBURY)

**Date:** 8 JUNE 2021

#### ISSUE

Provide the Financial Report for the period ending 31<sup>st</sup> May 2021.

#### BACKGROUND

The format of the Operating Expenditure Report has been amended to include a Year To Date (YTD) Budget Column, with variations (and percentage) based on YTD Budgets – as opposed to total annual Budget.

Note: Depreciation is calculated on an annual basis at the end of the financial year and therefore the budget for depreciation is included in the June period.

#### DETAIL

The enclosed Report incorporates the following: -

- Statement of Comprehensive Income – 1 July 2020 to 31 May 2021.
- Operating Expenditure Budget Report – 1 July 2020 to 31 May 2021.
- Capital Expenditure Estimates – as at to 31 May 2021.
- Cash Flow Statement – 1 July 2020 to 31 May 2021.
- Rates & Charges – as at 13 June 2021.

#### OPERATING EXPENDITURE ESTIMATES (OPERATING BUDGET)

Overall operating expenditure to end of January was \$6,594,292, which represents 93.3% of the Year to Date Budget.

Whilst there are some variations within the individual Program Budgets (refer following comments), expenditure is consistent with the Budget.

#### ***Strategic Theme - Infrastructure***

Nil.

#### ***Strategic Theme – Growth***

Nil.

### **Strategic Theme – Landscapes**

**Sub-Program – Regulatory - Animals** - expenditure to date (\$103,813 – 110.66%). Additional expenditure relates largely to wages. The cost of legal advice associated with this Program has also exceeded the budgeted estimate.

### **Strategic Theme – Community**

Nil.

### **Strategic Theme – Organisation**

Nil.

## **CAPITAL EXPENDITURE PROGRAM**

### **Strategic Theme – Landscapes**

#### **Sub-Program – Heritage**

Callington Mill (Asset Renewal) expenditure to date is \$105,922 (budget \$20,000). While the elevated work platform and scaffolding were in place, extensive maintenance was carried out on the Mill tower, including painting, repointing and sash window repairs. There will be no further planned maintenance on the tower for the next few years.

## **RECOMMENDATION**

**THAT the Financial Report be received and the information noted.**

## **DECISION**

*Moved by Clr A Bisdee OAM, seconded by Clr R McDougall*

**THAT the Financial Report be received and the information noted.**

## **CARRIED**

<b>DECISION</b>		
<b>Councillor</b>	<b>Vote FOR</b>	<b>Vote AGAINST</b>
Mayor A O Green	✓	
Deputy Mayor E Batt	✓	
Clr A E Bisdee OAM	✓	
Clr K Dudgeon	✓	
Clr D F Fish	✓	
Clr R McDougall	✓	

**STATEMENT OF COMPREHENSIVE INCOME**  
for the period 1st July 2020 to 31 May 2021

	Annual Budget \$	Year to Date as at 31 May 2021 \$	%	Comments
<b>Income</b>				
General rates	5,797,406.00	5,736,726.50	99.0%	Budget includes Interest & Penalties to be imposed to 30 June 2021
User Fees (refer Note 1)	681,158.00	768,670.43	112.8%	
Interest	175,000.00	32,755.07	18.7%	
Government Subsidies	19,200.00	20,158.00	105.0%	Heavy Vehicle Licence Fees & Road Rescue MAIB reimbursements
Contract Income	0.00	0.00		
Other (refer Note 2)	86,000.00	62,888.91	73.1%	
<b>Sub-Total</b>	<b>\$6,758,764.00</b>	<b>\$6,621,198.91</b>	<b>98.0%</b>	
Grants - Operating	3,564,167.00	1,692,007.36	47.5%	
<b>Total Income</b>	<b>\$10,322,931.00</b>	<b>\$8,313,206.27</b>	<b>80.5%</b>	
<b>Expenses</b>				
Employee benefits	-4,113,303.00	-3,031,893.32	73.7%	Less Roads - Resheeting (Capitalised)
Materials and contracts	-3,195,181.00	-3,286,350.85	102.9%	Less Roads - Resheeting (Capitalised), Includes Land Tax
Depreciation and amortisation	-3,003,866.00	-2,749,440.19	91.5%	Percentage Calculation (based on year-to-date)
Finance costs	-18,850.00	-15,679.40	83.2%	Interest
Contributions	-233,907.00	-175,430.25	75.0%	Fire Service Levies
Other	-145,526.00	-136,554.14	93.8%	Audit Fees and Councillor Allowances
<b>Total expenses</b>	<b>-\$10,710,633.00</b>	<b>-\$9,395,348.15</b>	<b>87.7%</b>	
<b>Surplus (deficit) from operations</b>	<b>-\$387,702.00</b>	<b>-\$1,082,141.88</b>	<b>279.1%</b>	
Grants - Capital (refer Note 3)	3,558,627.00	2,412,813.00	67.8%	
Sale Proceeds (Plant & Machinery)	0.00	99,737.28		
Sale Proceeds (Land)	0.00	180,094.22		20 Interlaken Road
Sale Proceeds (Other Assets)	0.00	8,182.72		
Net gain / (loss on disposal of non-current assets)	5,818.00	0.00	0.0%	
<b>Surplus / (Deficit)</b>	<b>\$3,176,743.00</b>	<b>\$1,618,685.34</b>	<b>51.0%</b>	



STATEMENT OF COMPREHENSIVE INCOME  
for the period 1st July 2020 to 31 May 2021

	Annual Budget \$	Year to Date as at 31 May 2021 \$	%	Comments
<b>NOTES</b>				
1. Income - User Fees (Budget \$681,158) includes:				
- All other Programs	454,975.00	512,943.40	112.7%	
- Private Works	226,183.00	255,727.03	113.1%	
	<u>\$681,158.00</u>	<u>\$768,670.43</u>	112.8%	
2. Income - Other (Budget \$86,000) includes:				
- Tas Water Distributions	76,000.00	38,000.00	50.00%	
- HBS Dividend	10,000.00	0.00	0.00%	
- Public Open Space Contribution	0.00	5,844.64		
- Worker's Comp. Premium Adjustment and Discount	0.00	16,442.42		
- Worker's Comp. Wage Reimbursement	0.00	1,598.85		
- Donations for use of recreation facilities	0.00	1,003.00		
	<u>\$86,000.00</u>	<u>\$62,888.91</u>	73.1%	
3. Grant - Capital (Budget \$3,558,627) includes:				
- (CDGP) Oatlands Aquatic Centre	500,000.00	0.00	0.00%	
- (CDGP) Callington Park Playground	500,000.00	500,000.00	100.00%	
- (CDGP) Chauncy Vale Pedestrian Bridge	55,000.00	55,000.00	100.00%	
- (CDGP) Lake Dulverton Walkways	220,000.00	0.00	0.00%	
- (CDGP) Campania Bush Reserve	100,000.00	0.00	0.00%	
- (CDGP) Kempton Streetscape Project	75,000.00	30,000.00	40.00%	
- (CDGP) Broadmarsh Streetscape Project	230,000.00	0.00	0.00%	
- (CDGP) Oatlands Underground Lighting	250,000.00	125,000.00	50.00%	
- Midland Hwy/ Mood Food Pathway	147,565.00	0.00	0.00%	
- Elderslie/Bluff Road Junction	150,000.00	0.00	0.00%	
- Roads To Recovery	665,531.00	665,531.00	100.00%	
- Local Roads and Community Infrastructure Prog P1	665,531.00	332,766.00	50.00%	
- Local Roads and Community Infrastructure Prog P2	0.00	304,516.00		Phase 2 \$609,032 - not included in 2020/21 Budget
- State Govt. Aquatic Centre - 3rd instalment	0.00	400,000.00		
	<u>\$3,558,627.00</u>	<u>\$2,412,813.00</u>	67.80%	
4. Grant - Operating (Budget \$3,564,167) includes:				
Operating Grants				
- FAGS	3,564,167.00	1,689,016.00	47.4%	\$1,840,420 received in advance in 2019-20 Advised actual distribution for 2020-21 to be \$3,529,436
- Australia Day Branding Grant	0.00	1,000.00		
- Tasmanian Men's Shed Association Grant	0.00	1,130.00		SMC auspicing for Community Mens Shed Oatlands
- Hobart City Mission School Holiday Program Funding	0.00	861.36		
	<u>\$3,564,167.00</u>	<u>\$1,692,007.36</u>	47.5%	

**Southern Midlands Council**  
Minutes – 23<sup>rd</sup> June 2021

**CAPITAL EXPENDITURE PROGRAM 2020-21**  
**AS AT 31 MAY 2021**

		BUDGET	EXPENDITURE	BALANCE	COMMENTS
		\$	\$	\$	
<b>INFRASTRUCTURE</b>					
<b>ROAD ASSETS</b>					
Resheeling Program	Roads Resheeling	500,000	482,317	17,683	
Reseal Program	Roads Resealing (as per agreed program)	300,000	0	300,000	
	Bagdad - Chauncy Vale Road (375m Reseal) 7mm		10,337	-10,337	
	Bagdad - Huntingdon Tier Road (550m Reseal) 7mm		15,427	-15,427	
	Campania - Hall Carpark Reseal		9,900	-9,900	
	Dysart - Cliftonvale Road (1500m Reseal) two coat		56,691	-56,691	
	Jericho - Lower Marshes Road (100m Reseal) 7mm		4,622	-4,622	
	Jericho - Old Main Road (1600m Reseal) 7mm		36,130	-36,130	
	Mangalore - Goodwins Road (230m Reseal) 7mm		3,414	-3,414	
	Rhyndaston - Rhyndaston Road (2km Reseal) 7mm		37,351	-37,351	
	Campania - Native Corners Road (2000m Reseal) 7mm	50,000	40,574	9,426 RTR (\$50K)	
	Levendale - Woodsdale Road (2000m Reseal)	50,000	38,148	11,852 RTR (\$50K)	
Reconstruct & Seal	Oatlands - South Parade (including Kerb, Channel and Footpath)		463	-463 Initial stages of 2021/22 Project	
	Woodsdale Road (1km Reconstruction)	330,000	230,833	99,167 RTR (\$319K)	
	Woodsdale Road (500m Reconstruction) 12.5km from Tasman Hwy				
	Woodsdale Road (500m Reconstruction) 13.35km from Tasman Hwy				
	Woodsdale Road Reconstruct & Seal (800m + 430m) 2 coat	122,141	128,775	-6,634 RTR \$122,141 Budget c/fwd WIP 30/06/20 \$4478.95	
Construct & Seal (Unsealed Roads)	Bagdad - Huntingdon Tier (350m new seal) Two Coat	73,500	41,089	32,411 LRCI	
	Campania - Native Corners Road (900m new seal)	173,250	113,142	60,108 RTR (\$152K)	
	Mangalore - Ballyhooly Road (300m new seal) two coat	57,750	30,317	27,433	
	Rhyndaston - Rhyndaston Road (800m through township)	154,000	153,846	154 LRCI	
	Turnnack - Eldon Road (1500m new seal)	288,750	202,438	86,312 LRCI	
Minor Seals (New)	Elderslie - Cornish's Road Dust Suppressant	25,000	14,504	10,496 LRCI	
	York Plains - York Plains Road Dust Suppressant	25,000	8,644	16,356 LRCI	
	Campania - Brown Mt Road Dust Suppressant	25,000	17,127	7,873	
	Mt Seymour - Blackgate Road Dust Suppressant	25,000	14,004	10,996	
Junction / Road Realignment / Other	Campania - Estate Road (vicinity Mallow property)	10,000	2,898	7,102	
	Campania - Main Intersection/Carpark Design Concept	50,000	0	50,000 \$50K c/fwd	
	Campania - Reeve St / Clime Street (Includes Footpath)	70,000	11,419	58,581 \$70K Budget c/fwd WIP 30/6/20 \$11,418.84	
	Colebrook - Lovely Banks/Mudwalls Road Junction	0	5,013	-5,013	
	Dysart - Cliftonvale & Sugarloaf Rd Junction Improvements	50,000	16,884	33,116 WIP 30/06/20 \$16,884.46 (2016/17)	
	Elderslie - Bluff Road Intersection Upgrade	150,000	7,753	142,247 WIP 30/06/20 \$138.38	
	Elderslie - Elderslie Road Widening Investigation & Trial (Sth Blackbrush Rd)	40,000	246	39,754	
	Elderslie - Elderslie Road Safety Railing (250m)	21,250	29,253	-8,003	
	Oatlands - Interlaken Road Preliminary Work (vicinity of Wallace)	25,000	0	25,000	
	Oatlands - Hastling Street Junction	15,000	959	14,041 \$15K Budget c/fwd WIP 30/6/19 \$958.52	
	Oatlands - Henrietta Street 200m	0	736	-736	
	Mangalore - Roberts Road Construct and Seal (additional culverts)	53,822	49,524	4,297 \$12,000 plus balance budget from Swans St Drainage \$41,821.69	
	Tea Tree - Grices Road (Tree removal, set-back of embankment, drainage)	15,000	0	15,000	
	Woodsdale - Woodsdale Road (400m safety rail in two sections, The Cutting)	17,000	0	17,000	
		<b>2,716,463</b>	<b>1,814,780</b>	<b>901,683</b>	

**Southern Midlands Council**  
Minutes – 23<sup>rd</sup> June 2021

**CAPITAL EXPENDITURE PROGRAM 2020-21**  
**AS AT 31 MAY 2021**

		BUDGET	EXPENDITURE	BALANCE	
		\$	\$	\$	
<b>BRIDGE ASSETS</b>	Elderslie Road (Stonyhurst Creek B3280)	0	19,932	-19,932	Upgrade due to flood damage
	Jericho Road (Jordan River Bridge) - Repointing sandstone	0	8852.5	-8,853	
	Woodsdale Road (Nutting Garden Rivulet - Bridge No 4084)	148,200	13,040	135,160	RTR (\$94,531)
	York Plains Road (Kitty's Rivulet - Bride No 457)	0	25,945	-25,945	Upgrade due to flood damage
		<b>148,200</b>	<b>67,769</b>	<b>80,431</b>	
<b>WALKWAYS</b>	Footpaths - General Streetscapes	170,906	0	170,906	
	Bagdad - East Bagdad Road	210,000	138,133	71,867	\$105K Budget c/fwd WIP 30/6/20 \$4400.94
	Broadmarsh - Streetscape Works	230,000	34,326	195,674	WIP 30/06/20 \$4119.85
	Campania - Review Manag. Plan (Site Plan) / Walking Tracks (Bush Reserve)	5,000	0	5,000	\$5K Budget c/fwd
	Campania - Reeve Street - Footpath through to Hall	30,000	0	30,000	
	Kempton - Louisa Street (from Huntinground Road)	38,000	37,677	323	LRCI
	Kempton - Midlands Highway/Mood Food	147,565	0	147,565	
	Kempton - Streetscape Plan (Review & Implementation)	35,000	1,881	33,119	
	Kempton - Streetscape Plan - Footpath Renewal (Dysart House)	23,000	0	23,000	
	Kempton - Streetscape Plan - Victoria Memorial Hall	110,000	104,877	5,123	WIP 30/06/20 \$3393.18
	Melton Mowbray - Streetscape Works (Trough / Shelter etc)	30,000	5,318	24,682	WIP 30/06/20 \$5318.18
	Oatlands - High Street (Footpath Renewal)	61,281	0	61,281	LRCI
	Tunbridge - Main Street (Ongoing Kerb & Gutter Renewal)	20,000	0	20,000	
	Tunnack - Streetscape concept Plan	45,000	28,771	16,229	
		<b>1,155,752</b>	<b>350,984</b>	<b>804,768</b>	
<b>LIGHTING</b>	Oatlands - Esplanade Project (Total Project Cost \$128k year 2-2)	384,000	162,203	221,797	\$64k Budget c/fwd WIP 30/6/20 \$61053.34
		<b>384,000</b>	<b>162,203</b>	<b>221,797</b>	
<b>PUBLIC TOILETS</b>	Campania - Flour Mill Park - Concrete Pathways/drainage/remove pavers	15,000	0	15,000	\$15 Budget c/fwd
	General Public Toilets - Upgrade Program	20,000	0	20,000	
		<b>35,000</b>	<b>0</b>	<b>35,000</b>	
<b>DRAINAGE</b>	Bagdad - Lyndon Road	15,000	0	15,000	\$15K Budget c/fwd
	Bagdad - Midland Highway/Swan Street Drainage	8,178	8,178	0.00	\$50K Budget c/fwd WIP 30/06/20 \$8178.31 (\$41,882 balance budget to Roberts Rd)
	Bagdad - Blackbrush Road Drainage (kerb, gutter, footpath)	430,000	5,763	424,237.05	LRCI Phase 2 - not in original 2020/21 budget
	Bagdad - Hall Lane Drainage	75,000	494	74,505.64	LRCI Phase 2 - not in original 2020/21 budget
	Broadmarsh - Elderslie Road	0	13,196	-13,196	
	Campania - Estate Road (School Farm)	10,000	0	10,000	\$10K Budget c/fwd
	Oatlands - High St/Wellington Street Junction	5,000	0	5,000	\$5K Budget c/fwd
		<b>543,178</b>	<b>27,632</b>	<b>515,547</b>	
<b>WASTE</b>	Wheellie Bins and Crates	5,000	6,797	-1,797	
	Campania WTS - Safety Rail	0	11,405	-11,405	
	Dysart WTS - General Improvements	15,000	0	15,000	\$15K Budget c/fwd
	Dysart WTS - Safety Rail	0	9,025	-9,025	
	Oatlands WTS - Concrete Pad(s)	25,000	0	25,000	\$25K Budget c/fwd
	Oatlands WTS - Safety Rail	0	7,495	-7,495	
		<b>45,000</b>	<b>34,722</b>	<b>10,279</b>	

CAPITAL EXPENDITURE PROGRAM 2020-21  
AS AT 31 MAY 2021

	BUDGET	EXPENDITURE	BALANCE	COMMENTS
	\$	\$	\$	
<b>GROWTH</b>				
<b>TOURISM</b>				
Oatlands Accommodation Facility	0	3,107	-3,107	To be offset by Barrack Street Property
	<b>0</b>	<b>3,107</b>	<b>-3,107</b>	
<b>LANDSCAPES</b>				
<b>HERITAGE</b>				
Heritage Collections Store	10,000	1,500	8,500	
Kempton - Watch House (Internal Fit out)	4,000	1,723	2,277	\$4K Budget c/fwd
Oatlands - Callington Mill (Asset Renewals)	20,000	105,922	-85,922	Machinery hire/scaffolding/repainting/sash window repairs
Oatlands - Court House (Sandstone wall restoration)	0	3,443	-3,443	
Oatlands - Gaol Aluminium Temporary Steps (Entrance)	3,500	0	3,500	\$3.5K Budget c/fwd
Oatlands - Commissariat (79 High Street) Boundary Fence	6,000	0	6,000	
Oatlands - Roche Hall Forecourt (Interps - Planning Condition of Approval)	40,000	0	40,000	\$40K Budget c/fwd
Paratlah - Railway Station - Gates, roof, repair eaves	0	19,238	-19,238	
	<b>83,500</b>	<b>131,826</b>	<b>-48,326</b>	
<b>NATURAL</b>				
Campania - Bush Reserve (Walking/Riding Path)	100,000	106,557	-6,557	\$100K Budget c/fwd WIP 30/06/20 \$358
Chauncy Vale - Sanctuary Bridge	55,000	66,405	-11,405	\$55K Budget c/fwd WIP \$42698.10
Chauncy Vale - Caves Loop	21,000	22,727	-1,727	
Chauncy Vale - Erosion, Stabilisation & Revegetation	15,000	14,410	590	\$15K Budget c/fwd WIP \$6056.76
Chauncy Vale - Improvements	0	2,653	-2,653	Committee Funded Cast Wombats
Oatlands - Maher's Point Landscape Plan	22,404	9,892	12,512	\$22404 Budget c/fwd
Oatlands - Lake Dulverton Walkway (Grants \$135K + \$85K)	220,000	67,812	152,188	\$220K Budget c/fwd WIP \$6198.70
	<b>433,404</b>	<b>290,456</b>	<b>142,948</b>	
<b>CULTURAL</b>				
Oatlands - 79 High Street Internal fitout	10,000	7,653	2,347	\$10K Budget c/fwd
	<b>10,000</b>	<b>7,653</b>	<b>2,347</b>	
<b>REGULATORY - DEVELOPMENT</b>				
Kempton Council Chambers - Chambers Restoration Works	5,000	1,818	3,182	
Kempton Council Chambers - Clock Restoration Works	20,000	502	19,499	
Kempton Council Chambers - Office Furniture & Equipment	5,000	1,140	3,860	
	<b>30,000</b>	<b>3,460</b>	<b>26,540</b>	
<b>REGULATORY - PUBLIC HEALTH</b>				
Water Bottle Refill Stations	7,980	0	7,980	
Kempton - Community Health Facility	400,000	324,388	75,612	\$225k Budget c/fwd WIP 30/06/20 \$27548.57
	<b>407,980</b>	<b>324,388</b>	<b>83,592</b>	
<b>REGULATORY - ANIMAL CONTROL</b>				
Kempton - Dog Pound(s)	35,000	913	34,087	\$20k Budget c/fwd
	<b>35,000</b>	<b>913</b>	<b>34,087</b>	

CAPITAL EXPENDITURE PROGRAM 2020-21  
AS AT 31 MAY 2021

COMMUNITY

RECREATION

	BUDGET \$	EXPENDITURE \$	BALANCE \$	COMMENTS
Recreation Committee	3,053	0	3,053	\$4,593 of budget to Kempton Hall Switchboard upgrade/\$2153 to Colebrook Hall roof repairs/\$5,000 to Mt Pleasant Rec Ground Project/\$5,201 to Campania Hall
Campania - Hall (Secure Underfloor/Vandal Proofing)	5,201	5,201	0	
Campania - Public Open Space dev (Play Equip Alexander Circle)	16,000	16,001	-1 \$16K Budget c/fwd	
Campania - Public Open Space dev (Justitia Park)	23,000	21,061	1,939 \$23K Budget c/fwd	
Campania - Recreation Ground (Internal Toilet Improvements)	40,000	0	40,000	
Campania - Recreation Ground (Barrier Net)	45,000	47,040	-2,040 \$45K Budget c/fwd	
Campania - Recreation Ground (Justitia Park Fence)	0	8,448	-8,448	
Colebrook - Hall (Heating Upgrade)	24,000	24,000	0	
Colebrook - Hall (Roof Repairs)	2,153	2,153	0	
Colebrook - Recreation Ground (New Pitch Cover)	4,500	0	4,500	
Colebrook - Online Centre (Post Office - Upgrade switchboard)	0	1,925	-1,925	
Kempton - Recreation Ground (Painting Toilets/Changerooms)	0	4,960	-4,960	
Kempton - Recreation Ground (Lighting)	16,000	0	16,000 \$16K Budget c/fwd	
Kempton - Recreation Ground (Roof Structure - Entry to Clubrooms)	15,000	468	14,532 \$15K Budget c/fwd	
Kempton - Memorial Avenue Park (Gifted to Council)	0	155	-155	
Kempton - Memorial Hall Portico	52,000	3,252	48,748 LRCI Phase 2 - not in original 2020/21 budget	
Kempton - Memorial Hall (Switchboard upgrade)	4,593	4,593	0	
Mangalore - Hall (replace Gutters and Roofing)	18,000	0	18,000 \$18K Budget c/fwd	
Mount Pleasant - Recreation Ground (Upgrade Toilets & Stabilisation)	120,336	121,707	-1,371	\$38K Budget c/fwd WIP 30/06/20 \$7261.18 Total project budget \$115,336 including additional contributions of \$29,336 recvd 2019/20 from Mt Pleasant WIP 30/06/20 \$186,197.29, 30/6/19 \$395,898.00, 30/6/18 \$379,803.40
Oatlands - Aquatic Centre (New Pool) - Work in Progress prior to 2020/21	941,987	941,987	0	
Oatlands - Aquatic Centre (New Pool) - Current Year Expenditure	9,379,600	1,276,266	8,103,334	
Oatlands - Community Hall - Repointing & Crack Repairs	15,000	13,088	1,912	
Oatlands - Destination Playground Callington Park (inc. reveg & water system)	500,000	504,512	-4,512 \$500 Budget c/fwd WIP 30/06/20 \$282200.25	
Parallah - Rec Ground - External Toilet (linked to walkway)	12,000	6,192	5,808 \$12K Budget c/fwd	
Runnymede - Recreation Ground (resurfacing & watering system)	80,142	99,505	-19,363 \$20K Budget c/fwd \$35,142 Grant c/fwd WIP 30/06/20 \$40,527	
Runnymede - Recreation Ground (relocation of entrance)	0	2,404	-2,404	
Tunbridge Park - Perimeter Fence (Safety)	30,000	0	30,000 \$30K Budget c/fwd	
	<b>11,347,564</b>	<b>3,104,916</b>	<b>8,242,648</b>	

ACCESS

All Buildings (Priority Approach - Year 5 of 5 @ \$10K/year)	50,000	0	50,000
	<b>50,000</b>	<b>0</b>	<b>50,000</b>

CAPACITY & SUSTAINABILITY

Campania Bush Reserve / Cemetery	0	4,920	-4,920
Levendale Community Centre	38,390	0	38,390 \$8K Budget c/fwd
Oatlands - Midlands Memorial Community Centre - Double glazed windows	40,000	2,470	37,530
Oatlands - Midlands Memorial Community Centre - Repairs to flood damage	0	14,262	-14,262
Oatlands Structure Plan	25,000	17,505	7,495 \$25K Budget c/fwd
	<b>103,390</b>	<b>39,157</b>	<b>64,233</b>

SAFETY

Road Accident Rescue Unit	3,000	0	3,000
	<b>3,000</b>	<b>0</b>	<b>3,000</b>

CAPITAL EXPENDITURE PROGRAM 2020-21  
AS AT 31 MAY 2021

ORGANISATION

SUSTAINABILITY

	BUDGET \$	EXPENDITURE \$	BALANCE \$	COMMENTS
Oatlands - Council Chambers - Internal Toilets Upgrade	100,000	0	100,000	\$60K Budget c/fwd
Oatlands - Council Chambers - Damp Issues & Stonemasonry	15,000	0	15,000	\$15K Budget c/fwd
Oatlands - Council Chambers - Works Office (floor coverings)	5,000	0	5,000	\$5K Budget c/fwd
Oatlands - Council chambers - Memorials - Forecourt	4,000	4,000	0	
Oatlands - Town Hall (General - Incl. Office Equip./Furniture)	5,500	359	5,141	
Oatlands - Church Street (Sth Parade) Subdivision	0	2,712	-2,712	Expenses will be offset by income on sale of properties
Computer System (Hardware / Software)	37,500	16,444	21,056	
	<b>167,000</b>	<b>23,515</b>	<b>143,485</b>	

WORKS

Kempton Depot - Property Purchase (Year 1 Budget of \$180K)	45,000	45,000	0	Total Project Cost - to be funded over 4 yrs (Yr 2 - \$45K)
Kempton Depot - Internal Building Improvements	15,000	0	15,000	\$10K Budget c/fwd
Kempton Depot - Storage Lockers	2,000	0	2,000	
Oatlands Depot - Solar Panels	16,000	20,722	-4,722	
Oatlands Depot - Roof over containers/General repairs & alterations	51,514	21,135	30,379	\$51,614 budget c/fwd
Minor Plant Purchases	9,500	7,816	1,684	
Radio System	3,000	0	3,000	
Excavator (add Rock breaker) MP37/2020	12,800	12,200	600	
Steam Weeder c/w Trailer	32,000	0	32,000	
<b>Plant Replacement Program</b>				
Heavy Vehicles	514,000	49,520	464,480	
Light Vehicles	210,000	130,734	79,266	
(Trade Allowance - \$280K)				
	<b>910,814</b>	<b>287,126</b>	<b>623,688</b>	

GRAND TOTALS

	<b>18,609,245</b>	<b>6,674,606</b>	<b>11,934,640</b>	
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Southern Midlands Council  
Minutes – 23<sup>rd</sup> June 2021

<b>CASH FLOW 2020/2021</b>	INFLOWS (OUTFLOWS) (July 2020) \$	INFLOWS (OUTFLOWS) (Aug 2020) \$	INFLOWS (OUTFLOWS) (Sept 2020) \$	INFLOWS (OUTFLOWS) (Oct 2020) \$	INFLOWS (OUTFLOWS) (Nov 2020) \$	INFLOWS (OUTFLOWS) (Dec 2020) \$	INFLOWS (OUTFLOWS) (Jan 2021) \$	INFLOWS (OUTFLOWS) (Feb 2021) \$	INFLOWS (OUTFLOWS) (March 2021) \$	INFLOWS (OUTFLOWS) (April 2021) \$	INFLOWS (OUTFLOWS) (May 2021) \$	INFLOWS (OUTFLOWS) (Year to Date) \$
<b>Cash flows from operating activities</b>												
<b>Payments</b>												
Employee costs	- 280,288	- 286,705	- 433,172	- 273,783	- 302,995	- 310,512	- 186,034	- 249,242	- 350,064	- 161,034	- 248,039	- 3,081,868
Materials and contracts	- 383,806	- 268,732	- 478,736	- 363,328	- 288,813	- 371,622	- 289,084	- 311,180	- 263,799	- 240,107	- 199,315	- 3,458,524
Interest	- 3,859	-	-	-	- 2,441	- 3,515	- 3,710	-	-	-	- 2,155	- 15,679
Other	- 32,592	- 49,588	- 59,673	- 119,317	- 29,152	- 36,353	- 95,785	- 26,128	- 43,689	- 76,239	- 26,904	- 595,420
	- 700,545	- 605,025	- 971,581	- 756,428	- 623,401	- 722,002	- 574,613	- 586,551	- 657,553	- 477,380	- 476,413	- 7,151,492
<b>Receipts</b>												
Rates	112,384	1,497,163	1,454,077	173,387	425,011	374,991	433,524	316,639	484,142	314,329	157,168	5,742,812
User charges	78,429	97,822	191,691	346,811	93,522	13,406	116,326	53,460	36,945	74,967	21,163	698,835
Interest received	6,114	2,284	3,751	6,353	2,423	2,603	4,109	1,733	1,478	1,534	372	32,755
Subsidies	-	-	-	-	-	-	-	-	11,658	-	-	11,658
Other revenue grants	-	422,254	-	1,861	422,254	-	-	423,384	-	-	422,254	1,692,007
GST Refunds from ATO	-	-	-	-	-	-	-	-	-	-	-	-
Other	- 34,641	75,852	127,629	- 59,104	54,410	141,004	- 57,978	74,466	64,420	- 123,646	4,231	157,624
	182,287	2,095,174	1,393,766	469,308	888,800	532,003	495,981	869,682	598,644	267,184	562,862	8,335,692
<b>Net cash from operating activities</b>	- 538,258	1,490,150	422,185	- 287,120	265,399	- 189,999	- 78,632	283,131	- 58,909	- 210,197	86,449	1,184,200
<b>Cash flows from investing activities</b>												
Payments for property, plant & equipment	- 216,310	- 288,122	- 294,048	- 536,836	- 212,068	- 279,183	- 131,095	- 197,809	- 313,789	- 763,572	- 1,441,846	- 4,674,677
Proceeds from sale of property, plant & equipment	16,391	55	31,633	5,864	74	236	95	50,409	182	1,277	181,799	288,014
Proceeds from Capital grants	-	-	250,000	332,766	-	55,000	-	-	1,061,272	-	713,775	2,412,813
Proceeds from Investments	-	-	-	-	-	-	-	-	-	-	-	-
Payment for Investments	-	-	-	-	-	-	-	-	-	-	-	-
<b>Net cash used in investing activities</b>	- 199,919	- 288,067	- 12,416	- 198,206	- 211,994	- 223,946	- 130,999	- 147,400	747,665	- 762,294	- 546,272	- 1,973,850
<b>Cash flows from financing activities</b>												
Repayment of borrowings	- 7,350	-	-	-	- 15,103	- 13,398	- 7,499	-	-	-	- 15,389	- 58,739
Proceeds from borrowings	-	-	-	-	-	-	-	-	-	-	-	-
<b>Net cash from (used in) financing activities</b>	- 7,350	-	-	-	- 15,103	- 13,398	- 7,499	-	-	-	- 15,389	- 58,739
Net increase/(decrease) in cash held	- 745,526	1,202,082	409,769	- 485,326	38,302	- 427,343	- 217,130	135,731	688,756	- 972,491	- 475,211	- 848,388
Cash at beginning of reporting period	13,687,843	12,942,317	14,144,399	14,554,168	14,068,842	14,107,144	13,679,800	13,462,670	13,598,401	14,287,157	13,314,666	13,687,843
<b>Cash at end of month / year-to-date</b>	<b>12,942,317</b>	<b>14,144,399</b>	<b>14,554,168</b>	<b>14,068,842</b>	<b>14,107,144</b>	<b>13,679,800</b>	<b>13,462,670</b>	<b>13,598,401</b>	<b>14,287,157</b>	<b>13,314,666</b>	<b>12,839,455</b>	<b>12,839,455</b>

**SOUTHERN MIDLANDS COUNCIL : OPERATING EXPENDITURE 2020/21  
SUMMARY SHEET**

PROGRAM	YTD ACTUAL (as at 31 May 21)	YTD BUDGET (as at 31 May 21)	YTD VARIANCE	YTD VARIANCE %	FULL YEAR BUDGET - REVISED INC. GRANTS & OTHER
<b>INFRASTRUCTURE</b>					
Roads	1,216,322	1,262,211	45,888	96.36%	3,228,957
Bridges	31,693	40,277	8,585	78.69%	399,239
Walkways	217,717	206,639	11,077	105.36%	223,152
Lighting	75,810	83,600	7,790	90.68%	91,200
Public Toilets	71,699	71,691	8	100.01%	76,936
Sewer/Water	-	-	-	-	-
Drainage	22,207	24,997	2,790	88.84%	79,269
Waste	887,718	942,834	55,115	94.15%	1,055,682
Information, Communication	-	-	-	-	-
<b>INFRASTRUCTURE TOTAL:</b>	<b>2,523,166</b>	<b>2,632,249</b>	<b>109,083</b>	<b>95.86%</b>	<b>5,154,435</b>
<b>GROWTH</b>					
Residential	-	-	-	-	-
Tourism	19,203	52,460	33,258	36.60%	55,502
Business	214,303	197,939	16,365	108.27%	980,933
Industry	-	-	-	-	-
<b>GROWTH TOTAL:</b>	<b>233,506</b>	<b>250,399</b>	<b>16,893</b>	<b>93.25%</b>	<b>1,036,435</b>
<b>LANDSCAPES</b>					
Heritage	270,969	343,860	72,891	78.80%	373,938
Natural	173,814	173,882	68	99.96%	186,633
Cultural	-	15,125	15,125	0.00%	16,500
Regulatory - Development	710,125	804,084	93,959	88.31%	877,183
Regulatory - Public Health	7,618	14,910	7,292	51.09%	16,265
Regulatory - Animals	103,813	93,811	10,002	110.66%	100,867
Environmental Sustainability	-	-	-	-	-
<b>LANDSCAPES TOTAL:</b>	<b>1,266,339</b>	<b>1,445,672</b>	<b>179,333</b>	<b>87.60%</b>	<b>1,571,386</b>
<b>COMMUNITY</b>					
Community Health & Wellbeing	207,092	261,419	54,326	79.22%	283,366
Recreation	380,404	474,129	93,725	80.23%	511,239
Access	-	-	-	-	-
Volunteers	23,390	49,167	25,777	47.57%	50,000
Families	5,702	8,583	2,882	66.43%	9,000
Education	-	-	-	-	-
Capacity & Sustainability	13,439	34,746	21,307	38.68%	37,405
Safety	19,951	38,583	18,632	51.71%	45,091
Consultation & Communication	16,864	18,400	1,536	91.65%	19,800
<b>LIFESTYLE TOTAL:</b>	<b>666,842</b>	<b>885,028</b>	<b>218,186</b>	<b>75.35%</b>	<b>955,901</b>
<b>ORGANISATION</b>					
Improvement	59,728	106,750	47,023	55.95%	116,455
Sustainability	1,597,370	1,497,416	99,954	106.68%	2,331,117
Finances	247,341	248,430	1,089	99.56%	309,907
<b>ORGANISATION TOTAL:</b>	<b>1,904,439</b>	<b>1,852,597</b>	<b>51,842</b>	<b>102.80%</b>	<b>2,757,479</b>
<b>TOTALS</b>	<b>6,594,292</b>	<b>7,065,944</b>	<b>471,652</b>	<b>93.3%</b>	<b>11,475,636</b>



<b>SOUTHERN MIDLANDS COUNCIL</b>				
<b>SUMMARY OF RATES AND CHARGES LEVIED, REMITTED AND COLLECTED</b>				
	This Financial Year 13th June 2021		Last Financial Year 13th June 2020	
Arrears brought forward as at July 1		\$ 527,651.89		\$ 429,240.71
ADD current rates and charges levied		\$ 5,730,624.51		\$ 5,625,849.95
ADD current interest and penalty		\$ 9,095.86		\$ 74,598.53
<b>TOTAL rates and charges demanded</b>	<b>100.00%</b>	<b>\$ 6,267,372.26</b>	<b>100.00%</b>	<b>\$ 6,129,689.19</b>
LESS rates and charges collected	88.02%	\$ 5,516,487.26	86.50%	\$ 5,302,121.30
LESS pensioner remissions	4.01%	\$ 251,537.87	3.91%	\$ 239,678.39
LESS other remissions and refunds	-0.29%	-\$ 17,959.31	-0.21%	-\$ 12,797.80
LESS discounts	0.53%	\$ 33,081.51	0.48%	\$ 29,553.80
<b>TOTAL rates and charges collected and remitted</b>	<b>92.27%</b>	<b>\$ 5,783,147.33</b>	<b>90.68%</b>	<b>\$ 5,558,555.69</b>
<b>UNPAID RATES AND CHARGES</b>	<b>7.73%</b>	<b>\$ 484,224.93</b>	<b>9.32%</b>	<b>\$ 571,133.50</b>

### **16.3.2 Monthly Oatlands Aquatic Centre Capital Expenditure Report (period ending 31 May 2021)**

**Author:** FINANCE OFFICER (MANDY BURBURY)

**Date:** 8 JUNE 2021

#### **ISSUE**

Provide the capital expenditure report for the Oatlands Aquatic Centre to 31<sup>st</sup> May 2021.

#### **DETAIL**

The enclosed Report includes all capital expenditure relating to the Oatlands Aquatic Centre prior to the current financial year, and budget and expenditure for 2020/2021.

#### **RECOMMENDATION**

**THAT the Financial Report be received and the information noted.**

#### **DECISION**

*Moved by Clr D Fish, seconded by Clr K Dudgeon*

**THAT the Financial Report be received and the information noted.**

#### **CARRIED**

<b>DECISION</b>		
<b>Councillor</b>	<b>Vote FOR</b>	<b>Vote AGAINST</b>
Mayor A O Green	✓	
Deputy Mayor E Batt	✓	
Clr A E Bisdee OAM	✓	
Clr K Dudgeon	✓	
Clr D F Fish	✓	
Clr R McDougall	✓	

**OATLANDS AQUATIC CENTRE CAPITAL EXPENDITURE RECONCILIATION  
AS AT 31 MAY 2021**

	BUDGET \$	EXPENDITURE \$	VARIANCE \$	COMMENTS
<b>Total Expenditure to 31 May 2021</b>		<b>2,385,160</b>		
Council Labour & On-costs		5,255		
Materials - Council		195		
External Plant Hire - Council		6,217		
SMC Planing / Building Permits		6,495		
SMC Planing / Building Permits - June 2020		6,868		
SMC - Other Contractor Costs		901		
August 2012 - Purchase of 70 High Street, Oatlands		166,908		Total Cost (includes legals etc.) Gov't Land Value - \$23,000
<b>Bzowy Architecture &amp; Other Consultants</b>				
<b>2016/17</b>		27,056		Best described as Project Revival
Contract No 1 (part of \$107,660)		16,227		
<b>2017/18</b>				
Contract No 1 (part of \$107,660)		92,471		Includes Disbursements of \$1,038
Other Costs - Variations & Redesign		63,579		Additional Floor / Redesign etc.
Bio-Energy (review & assessment)		24,867		
Appeal Costs		140,153		Various
<b>2018/19</b>				
Bzowy - Other Costs - Variations & Redesign		108,611		Includes Survey & Legal
Engagement Agreements		21,470		
Formal Contract - Tenders / Design etc (part of \$379,960)		265,905		

### OATLANDS AQUATIC CENTRE CAPITAL EXPENDITURE RECONCILIATION AS AT 31 MAY 2021

	BUDGET	EXPENDITURE	VARIANCE	COMMENTS
	\$	\$	\$	
<b>2019/20</b>				
Bzowy - Other Costs - Variations & Redesign		96,779		Includes Survey & Legal
Bzowy - Formal Contract - Tenders / Design etc (part of \$379,960)		39,921		
Building Surveying		350		
Communications (Nylander)		180		
Legal (BMB)		18,488		
<b>2020/21 - to 31 May 2021</b>				
Legal (BMB)	0	15,424	-15,424	
Construction Contract (Vos)	7,783,604	747,334	7,036,270	
Consultants Fees (SMG)	581,712	396,090	185,622	
Furniture, Fittings and Equipment (SMG)	50,000	0	50,000	
Principal Supplied Goods (SMG)	62,284	35,867	26,417	
Principal Works (SMC)	300,000	56,878	243,122	
Contingency Sum (SMG)	400,000	0	400,000	
Demolition of CT Fish Building	10,000	24,673	-14,673	
Construction of Waste Water Holding Facility	192,000	0	192,000	
<b>Current Year Budget and Expenditure</b>	<b>\$ 9,379,600</b>	<b>\$ 1,276,266</b>	<b>\$ 8,103,334</b>	

**Total Expenditure to 31 May 2021** **\$ 2,385,160**

**Reconciliation to Capital Expenditure Report**

Work in Progress (expenses prior to 2020/21)	941,987
2020/21 expenditure to date	1,276,266
Expenditure as per Capital Expenditure Report	2,218,252
add purchase of 70 High Street	166,908
	<b>\$ 2,385,160</b>

### 16.3.3 2021/2022 Annual Plan & Budgets (Operating & Capital)

**Author:** FINANCE OFFICER (MANDY BURBURY)

**Date:** 16 JUNE 2021

**Attachment(s):**

*Attachment 1 – 2021/22 Annual Plan & Operating Budget*

*Attachment 2 – 2021/22 Capital Works Program Budget Estimates*

#### ISSUE

Formal adoption of the 2021/22 Annual Plan and Budget (Operating and Capital).

#### BACKGROUND

Under section 71 of the *Local Government Act 1993*, Council is required to have an annual plan.

Section 82 of the *Local Government Act 1993* (the Act) requires the General Manager to prepare estimates of the Council's revenue and expenditure for each financial year. The Council's 2021/22 Budget estimates have been prepared in accordance with the Act.

#### DETAIL

The following documents have been updated following the workshops held 31<sup>st</sup> May and 7<sup>th</sup> June 2021.

1. 2021/22 Annual Plan and Program Budget (Operating);
2. 2021/22 Capital Expenditure Program Budget Estimates

The documents are submitted for formal endorsement and approval at this meeting.

#### **Commentary**

#### **2021/22 BUDGET**

The Annual Plan aligns to those strategies identified in the Southern Midlands Council Strategic Plan 2020 to 2029. The specific actions have been extracted and included in the Annual Plan under each of the respective Programs.

The Annual Plan is coupled to the budget development process recognising the direct influence on the allocation of resources.

The key features of the 2021/22 Budget estimates are:

- Total estimated operating revenue of \$11.557 million
- Total estimated operating expenditure of \$11.975 million
- Total estimated depreciation and asset write off of \$3.004 million
- Estimated net operating deficit of \$418K in comparison to the Long Term Financial Management Plan deficit of \$259K

- Total estimated capital expenditure of \$7.527 million (excluding carry forward amounts unspent)
- Total estimated capital grant funding of \$3.063 million
- Total estimated asset sales of \$422K
- New borrowings - Nil
- Increase in total Rates collected of \$201K – the total increase includes an increase in Waste Management Program charges (i.e. Waste Management Levy and Household Collection Charge) of \$174,000, the Fire Service Levy \$10,000, and the balance of \$17,000 resulting from growth in the Rate base.

Section 82 of the Act requires the General Manager to prepare estimates of the Council's revenue and expenditure for each financial year. Section (82 (2) and (3) read as follows:

**“82. Estimates**

....

*(2) Estimates are to contain detail of the following:*

- (a) the estimated revenue of the council;*
- (b) the estimated expenditure of the council;*
- (c) the estimated borrowings of the council;*
- (d) the estimated capital works of the council;*
- (e) any other detail required by the Minister.*

*(3) Estimates for each financial year must –*

- (a) be adopted by the council, with or without alteration, by absolute majority; and*
- (b) be adopted before 31 August in each financial year; and*
- (c) not be adopted more than one month before the start of that financial year.”*

The following Attachments are included:

- Attachment 1 – 2021/22 Annual Plan and Operating Budget
- Attachment 2 – 2021/22 Capital Works Program Budget Estimates

**Budgeted Operating Income and Expenditure 2021/22**

The net operating result is a deficit of \$418K exclusive of capital funding and net revenue from sale of assets. This compares to a \$388K deficit forecast for 2020/21.

This operating position has resulted primarily through an increase in Operating revenue of \$469K, and an increase in Operating expenditure of \$499K.

Table 1.1 – Budget Income Statement

<b>REVENUE</b> <i>(Excluding Capital Grants &amp; Property Sales)</i>	<b>2019/20 Actual (\$'000)</b>	<b>2020/21 Forecast (\$'000)</b>	<b>2021/22 Budget (\$'000)</b>
Rates & Charges	\$5,700	\$5,797	\$5,995
User Fees	\$878	\$681	\$787
Grants - Recurrent	\$3,678	\$3,564	\$3,619
Interest	\$151	\$175	\$125
Contract Income	\$943	\$765	\$765
Other Income	\$121	\$29	\$82
Investment Revenue from Water Corp	\$76	\$76	\$182
<b>Total Revenue</b>	<b>\$11,547</b>	<b>\$11,088</b>	<b>\$11,557</b>
<b>EXPENDITURE</b>	<b>2019/20 Actual (\$'000)</b>	<b>2020/21 Forecast (\$'000)</b>	<b>2021/22 Budget (\$'000)</b>
Employee Costs	\$4,095	\$4,113	\$4,387
Materials & Contracts	\$3,285	\$3,195	\$3,358
Deprec. & Amortisation	\$3,138	\$3,004	\$3,004
Contributions	\$234	\$234	\$245
Finance Costs	\$27	\$19	\$68
Commercial Expenses		\$765	\$765
Other Expenses	\$422	\$146	\$148
<b>Total Expenses</b>	<b>\$11,201</b>	<b>\$11,476</b>	<b>\$11,975</b>
<b>Operating Surplus / (Deficit)</b>	<b>(\$346)</b>	<b>(\$388)</b>	<b>(\$418)</b>
Add Grants – Capital	\$765	\$3,559	\$3,063
Add / (Less) Proceeds from Disposal (NCA'S)	(\$127)	\$6	(\$7)
Assets Taken Up	\$0	\$0	\$0
Revaluation & Val Adjustments – NCA's	(\$3,412)	\$0	\$0
<b>Surplus / (Deficit)</b>	<b>(\$2,428)</b>	<b>(\$3,177)</b>	<b>\$3,056</b>

## REVENUE

### Revenue – Rating Income

**General Rate** - The Budget is based on a nil increase in General Rates. Variations in the rate base have resulted in an overall increase of \$17,394 on the amount demanded in 2020/21.

**Fire Service Levy** – the Fire Service Levy is an amount determined by the State Fire Commission under the *Fire Service Act 1979*, which Council is required to collect. The Levy is paid direct to the Commission, less retention of 4% commission.

Fire Service Levy	2020/21	2021/22
Oatlands and Kempton Volunteer Fire Brigade Rating District	0.3975c in \$AAV (Minimum \$41)	0.4053c in \$AAV (Minimum \$42)
Rural Land Other	0.3612c in \$AAV (Minimum \$41)	0.37483c in \$AAV (Minimum \$42)

The total levy to be collected in 2021/22 is \$245,179 – an increase of \$11,272 or 4.81%.

**Waste Management Levy** – this is a charge levied on all rateable land. Multiple charges are levied where there is more than one dwelling on the property capable of being occupied.

Waste Management Charge	2020/21	2021/22
	\$180 (Occupied)	\$220 (Occupied)
	\$60 (Vacant Allotment)	\$76 (Vacant Allotment)

The need to increase the Waste Management Charge is influenced by:

- The ever-increasing amount of waste that this being disposed of at the Stations and the resultant transport / disposal costs;
- Significant increase in the costs per tonne being levied at the landfill disposal sites; and
- A decision by Council to ensure that the cost of operating our Waste Transfer Stations is fully offset by a specific charge for that service. In previous years those operating costs have been partially funded by General Rate revenue.

**Household Collection Charge** - This charge is only levied on properties that receive the fortnightly collection service. The level of charges must be sufficient to meet the total cost of providing the services (both domestic and recycling).

Household Garbage and Kerbside Recycling Charge	2020/21	2021/22
	\$178	\$195

The increase in annual charge reflects the higher cost of collection and subsequent disposal at landfill and/or the recycling centre.

**Revenue - Operating Grants (excludes Capital Grants)** - Budgeted Operating Grant Income of \$3.619 million (\$3.564 million in 2020/21).

The total budgeted amount relates solely to the General Purpose Financial Assistance Grant (FAGS) provided by the Australian Government. An increase of 2.5% has been forecast.

**Revenue Other** - The 2021/22 Budget for Other Revenue (\$82K) relates to Heavy Vehicle Licence Fees (\$11,700), Subsidiary Dividend from Heritage Building Solutions (\$10,000), Local Government Loans Program Interest Subsidy on the Oatlands Aquatic Centre Loan (\$52,231), MAIB Reimbursements for SES unit (\$8,500).



**Investment Revenue from Water Corporation** - The 2021/22 Budget for Investment Revenue (\$182,400) relates to distributions received from the Tasmanian Water Corporation (TasWater). The level of distribution is determined by the percentage of ownership. The Southern Midlands Council holds a 0.76% ownership in TasWater. We are expecting to receive our full annual distribution of \$152K in 2021/22, plus \$30,400 of previously forgone dividends of \$152K (to be paid out over 5 years).

## **EXPENDITURE**

**Employee Expenses** - Employee expenses are budgeted to increase by \$273,829. This is due to:

- a) A salary increment payable from 1<sup>st</sup> July 2021;
- b) An increase in maintenance requirements for parks and reserves; and
- c) Additional positions to be filled for the operation of the Oatlands Aquatic Centre from February 2022.

The amount of Employee Expenses in the Operating Budget is also influenced by the extent of Capital Works undertaken by Council employees (i.e. Wages are allocated in the Capital Budget).

**Materials & Contracts** - The budgeted amount of \$3.358 million represents a 5.1 percentage increase above the forecast 2020/21 allocation. This is due to:

- a) Operating expenses relating to the Oatlands Aquatic Centre from February 2022; and
- b) Continued increases in payments to external Contractors to provide waste collection, transport and disposal services.

**Capital Grant Funding** - Council has budgeted to receive \$3.063K in total, consisting of:

- a) \$665.5K 'Roads to Recovery' Grant (\$3,328K over five years until 2023/24);
- b) \$200K 'Vulnerable Road Users' Grant for the Reeve Street Intersection, Campania;
- c) \$150K Grant for Bluff Road Junction, Elderslie;
- d) \$148K from Department of State Growth for the Midland Highway/Mood Food Pathway;
- e) \$1.5m Federal Grant for the Oatlands Aquatic Centre;
- f) \$400K – final instalment of State Government Grant for the Oatlands Aquatic Centre;

## RECOMMENDATION

**THAT Council formally approve the 2021/22 Annual Plan and Budget (Operating and Capital).**

## DECISION

*Moved by Clr A Bisdee OAM, seconded by Clr K Dudgeon*

**THAT Council formally approve the 2021/22 Annual Plan and Budget (Operating and Capital).**

**CARRIED**

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A O Green	✓	
Deputy Mayor E Batt	✓	
Clr A E Bisdee OAM	✓	
Clr K Dudgeon	✓	
Clr D F Fish	✓	
Clr R McDougall	✓	

*Clr A E Bisdee OAM departed the meeting at 12.38 p.m.*

### 16.3.4 Adoption of the 2021 / 2022 Rates and Charges Resolution

**Author:** FINANCE OFFICER (MANDY BURBURY)

**Date:** 16 JUNE 2021

#### ISSUE

Formal adoption of the 2021 / 2022 Rates and Charges Resolution under the *Local Government Act 1993* and the *Fire Service Act 1979*.

#### DETAIL

The following Rates & Charges Resolution (draft) has been based on the outcome of discussions through the budget workshops.

#### 2021 / 2022 RATES AND CHARGES RESOLUTION - SOUTHERN MIDLANDS COUNCIL

THAT under the *Local Government Act 1993* and the *Fire Service Act 1979*, the Southern Midlands Council has made the following rates and charges upon rateable land within the municipal area of Southern Midlands (“the municipal area”):

##### 1. General Rates

- a) Pursuant to section 90 of the *Local Government Act 1993* (“the Act”) Council makes a general rate of 8.6073 cents in each dollar of Assessed Annual Value for all rateable land within the municipal area shown on the valuation list prepared under the *Valuation of Land Act 2001* (“the valuation list”), subject to a minimum amount of \$320.00
- b) Under section 107 (1) (a) of the *Local Government Act 1993* (“the Act”) Council declares that the general rate varies within the municipal area according to use or predominant use of land as follows:
  - i) for land used or predominately used for primary production, the general rate is reduced by 0.4980 cents in each dollar of Assessed Annual Value, subject to a minimum of \$320; and
  - ii) for land used or predominantly used for residential purposes (excluding vacant residential), the general rate is reduced by 1.0232 cents in each dollar of Assessed Annual Value, subject to a minimum of \$320; and
  - iii) for land classed or used as vacant residential, the general rate is reduced by 0.8633 cents in each dollar of Assessed Annual Value, subject to a minimum amount of \$320.00

##### 2. Waste Management Charge

Under section 94 (1) of the Act Council makes a separate services charge in respect of the service of waste management called the Waste Management Charge upon all rateable land, which is capable of use for residential purposes, and Council declares that the charge is to be calculated in accordance with the following formulae:

- a) for rateable land upon which a dwelling or dwellings are constructed:

Waste Management Charge = \$220 x D, where D is the number of dwellings on the rateable land, capable of being occupied.

- b) for rateable land upon which no dwelling is constructed:

Waste Management Charge = \$76.00

### **3. Garbage Removal Charge**

- a) Under section 94 (1) of the Act Council makes a separate services charge of \$195.00 in respect of the service of waste management called the Garbage Removal Charge upon all rateable land.
- b) Under section 94 (3A) of the Act the Council declares that the Garbage Removal Charge is varied according to the level of service provided as follows:
- (i) for the land identified by Property Identification Number 3124789 the charge is \$4,095.00;
  - (ii) for land to which the Council does not provide a fortnightly garbage removal service and kerbside recycling service, the charge is zero.

### **4. Fire Service Contributions**

For the Council's contribution to the State Fire Commission:-

- (a) for land within the Oatlands & Kempton Volunteer Brigade Rating District an amount of 0.40530 cents in the dollar on the assessed annual value of all rateable land subject to a minimum amount of \$42.00;
- (b) for all other land in the municipal area an amount of 0.37483 cents in the dollar on the assessed annual value of the land subject to a minimum amount of \$42.00.

### **5. Instalments**

These rates and charges are for the year commencing 1st July, 2021 and ending 30th June 2022 and are payable by 4 equal instalments, the first payable 30 days after the issue of the rates notices, the second by 4.30 p.m. on 30<sup>th</sup> November 2021, the third by 4.30 p.m. on 31<sup>st</sup> January 2022 and the fourth by 4.30 p.m. on 31<sup>st</sup> March 2022.

Where a ratepayer elects to enter into an arrangement to pay the current rates and charges by monthly, fortnightly, or weekly instalments via one of the electronic payment options (including direct debit), then the instalment amounts will be calculated to settle the debt by 30<sup>th</sup> June 2022. Penalty and interest will not be applied on any of the 2021-22 rates and charges at the relevant date, provided that the instalment arrangements are adhered to. In the event of default, penalty and interest is to be calculated on the outstanding amounts.

### **6. Late Payments**

- a) Penalty: A penalty of 5% applies to any rate or charge that is not paid on or before the date it falls due.

- b) Interest: In addition to the penalty, interest under section 128 of the *Local Government Act 1993* will be charged at the rate of 6.8% per annum.

## 7. Discount

A discount of 1.7% will apply to all rates and charges paid in full within 30 days after the date of issue. This discount is not applicable to rates and charges which are paid in instalments. The payment due date will appear on the rates notice.

## RECOMMENDATION

**THAT Council adopt the 2021-2022 Rates and Charges resolution as presented.**

## DECISION

*Moved by Deputy E Batt, seconded by Clr K Dudgeon*

**THAT Council adopt the 2021-2022 Rates and Charges resolution as presented.**

## CARRIED

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A O Green	✓	
Deputy Mayor E Batt	✓	
Clr K Dudgeon	✓	
Clr D F Fish	✓	
Clr R McDougall	✓	

### 16.3.5 Adoption of Schedule of Fees and Charges 2021-2022

**Author:** GENERAL MANAGER (TIM KIRKWOOD)

**Date:** 10 JUNE 2021

**Attachment(s):**

*Schedule of Fees and Charges 2021-2022*

#### INTRODUCTION

The purpose of this report is to confirm and adopt the Schedule of Fees and Charges for the upcoming 2021-2022 financial year.

#### BACKGROUND

In order to charge a fee for goods and services it is a requirement of Division 7 of the *Local Government Act 1993* (“the Act”) that Council must first specify the fee and include such a fee in the “Schedule of Fees and Charges”. An extract from the Act is provided as follows:

*Division 7 - Fees and charges*

*205. Fees and charges*

- 1) In addition to any other power to impose fees and charges but subject to subsection , a council may impose fees and charges in respect of any one or all of the following matters:
  - a. the use of any property or facility owned, controlled, managed or maintained by the council;*
  - b. services supplied at a person's request;*
  - c. carrying out work at a person's request;*
  - d. providing information or materials, or providing copies of, or extracts from, records of the council;*
  - e. any application to the council;*
  - f. any licence, permit, registration or authorization granted by the council;*
  - g. any other prescribed matter.**
- 2) A council may not impose a fee or charge in respect of a matter if –
  - a. a fee or charge is prescribed in respect of that matter; or*
  - b. this or any other Act provides that a fee or charge is not payable in respect of that matter.**
- 3) Any fee or charge under subsection (1) need not be fixed by reference to the cost to the council.*

*206. List of fees and charges*

*A general manager of a council is to –*

- a) keep a list of all fees and charges fixed under this Division; and*
- b) make the list available for public inspection during ordinary hours of business at the public office.*

*207. Remission of fees and charges*

*A council may remit all or part of any fee or charge paid or payable under this Division.*

In considering the fees and charges Council are reminded that the schedule of fees for Waste Transfer Disposal was adopted by Council separately at the October 2020 meeting, and the schedule of fees for Animal Control was adopted by Council separately at the April 2021 meeting. Accordingly these components of the proposed schedule are not under consideration.

## **DETAIL**

The fees and charges of the Southern Midlands Council are captured in the succinct document *Schedule of Fees and Charges: 2020-2021*. The document is typically reviewed each financial year to account for changes to legislation, review of services and review of charges in line with other Councils in Tasmania.

The current *Schedule of Fees and Charges: 2020-2021* is based on the Schedule adopted in June 2019, *Schedule of Fees and Charges: 2019-2020*. A decision was made that Council would not increase fees and charges in 2020-2021 due the impact of Covid-19.

The 2019-2020 schedule followed a review and included several specific fee increases for complicated Planning Scheme Amendment Applications; amendments to Building Permits and a minor fee increase to the “Right to Information” application in line with the fee set by the Department of Justice. The 2019 review also factored in CPI increases for the prior 3 years (i.e. through to the period ending March 2019).

## **DISCUSSION**

The cumulative CPI increase from the March quarter 2020 to the March quarter 2021 for Hobart is 3.3%. That is based on the percentage change from the March Quarter from the previous year:

- March 2020 – 2.2%
- March 2021 – 1.1%

*Source: Consumer Price Index, Abs Cat No 6401.0: Table 1.2*

Council may elect to apply this combined increase (i.e. 3.3%) to the current schedule of fees (rounded to the nearest \$5), or alternatively, maintain the current level of fees and adjust next financial year. This being consistent with the last 3 year review period.

It is recommended that Council adopt the latter approach and approve the attached *SMC - Schedule of Fees and Charges: 2021-2022* (based on the 2020-21 Schedule), noting that the Animal Control Fees, Waste Transfer Disposal Fees and other statutory charges (Right to Information, Code of Conduct Complaints) are adjusted automatically.

**Human Resources & Financial Implications** – Refer comment provided.

**Community Consultation & Public Relations Implications** – The adopted Fees will be displayed on the website and are available at each Council Office. Ratepayers and members of the public can also request a copy of the Schedule.

**Priority - Implementation Time Frame** - The 2021-2022 Schedule of Fees and Charges if adopted by Council will be effective from 1<sup>st</sup> July 2021.

## RECOMMENDATION

**THAT:**

- A. This report be received by Council; and**
- B. The Schedule of Fees and Charges for 2021-2022 be adopted.**

## DECISION

*Moved by Cllr Deputy Mayor E Batt, seconded by Cllr R McDougall*

- A. This report be received by Council: and**
- B. The Schedule of Fees and Charges for 2021-2022 be adopted**

**CARRIED**

<b>DECISION</b>		
<b>Councillor</b>	<b>Vote FOR</b>	<b>Vote AGAINST</b>
Mayor A O Green	✓	
Deputy Mayor E Batt	✓	
Cllr K Dudgeon	✓	
Cllr D F Fish	✓	
Cllr R McDougall	✓	



## 17. MUNICIPAL SEAL

Nil.

## 18. CONSIDERATION OF SUPPLEMENTARY ITEMS TO THE AGENDA

Council to address urgent business items previously accepted onto the agenda.

### 18.1 Mr N Beven (Noel) – Acknowledgement of ‘Member of the Order of Australia (AM) – Queens Birthday Honour List

#### **DECISION**

*Moved by Cllr K Dudgeon, seconded by Cllr R McDougall*

**THAT Council write and formally congratulate Mr Noel Beven AM who was awarded a ‘Member of the Order of Australian (AM)’ for services to horticulture, agriculture and rural youth.**

#### **CARRIED**

<b>DECISION</b>		
<b>Councillor</b>	<b>Vote FOR</b>	<b>Vote AGAINST</b>
Mayor A O Green	✓	
Deputy Mayor E Batt	✓	
Cllr K Dudgeon	✓	
Cllr D F Fish	✓	
Cllr R McDougall	✓	

**DECISION**

*Moved by Clr R McDougall, seconded by Clr D Fish*

**THAT the meeting be adjourned for lunch at 12.48 p.m.**

**CARRIED**

<b>DECISION</b>		
<b>Councillor</b>	<b>Vote FOR</b>	<b>Vote AGAINST</b>
Mayor A O Green	✓	
Deputy Mayor E Batt	✓	
Clr K Dudgeon	✓	
Clr D F Fish	✓	
Clr R McDougall	✓	

**DECISION**

*Moved by Clr D Fish, seconded by Clr K Dudgeon*

**THAT the meeting reconvene at 1.11 p.m.**

**CARRIED**

<b>DECISION</b>		
<b>Councillor</b>	<b>Vote FOR</b>	<b>Vote AGAINST</b>
Mayor A O Green	✓	
Deputy Mayor E Batt	✓	
Clr K Dudgeon	✓	
Clr D F Fish	✓	
Clr R McDougall	✓	

## DECISION

*Moved by Deputy Mayor E Batt, seconded by Clr K Dudgeon*

**THAT in accordance with Regulation 15 of the *Local Government (Meeting Procedures) Regulations 2015*, the following items are to be dealt with in Closed Session.**

Matter	<i>Local Government (Meeting Procedures) Regulations 2015 Reference</i>
<i>Closed Council Minutes - Confirmation</i>	15(2)
<i>Applications for Leave of Absence</i>	15(2)(h)
<i>Lake Dulverton Water Supply</i>	15 (2)(c)
<i>Old Debtor Balances</i>	15 (2)(j)

## CARRIED

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A O Green	✓	
Deputy Mayor E Batt	✓	
Clr K Dudgeon	✓	
Clr D F Fish	✓	
Clr R McDougall	✓	

## RECOMMENDATION

**THAT in accordance with Regulation 15(2) of the *Local Government (Meeting Procedures) Regulations 2015*, Council move into Closed Session and the meeting be closed to members of the public.**

## DECISION

*Moved by Clr R McDougall, seconded by Clr D Fish*

**THAT in accordance with Regulation 15(2) of the *Local Government (Meeting Procedures) Regulations 2015*, Council move into Closed Session and the meeting be closed to members of the public.**

## CARRIED

DECISION (MUST BE BY ABSOLUTE MAJORITY)		
Councillor	Vote FOR	Vote AGAINST
Mayor A O Green	✓	
Deputy Mayor E Batt	✓	
Clr D F Fish	✓	
Clr K Dudgeon	✓	
Clr R McDougall	✓	

## **CLOSED COUNCIL MINUTES**

### **19. BUSINESS IN “CLOSED SESSION”**

#### **19.1 Closed Council Minutes - Confirmation**

*In accordance with the Local Government (Meeting Procedures) Regulations 2015, the details of the decision in respect to this item are to be kept confidential and are not to be communicated, reproduced or published unless authorised by Council.*

*Item considered in Closed Session in accordance with Regulation 15 (2) of the Local Government (Meeting Procedures) Regulations 2015.*

#### **19.2 Applications for Leave of Absence**

*In accordance with the Local Government (Meeting Procedures) Regulations 2015, the details of the decision in respect to this item are to be kept confidential and are not to be communicated, reproduced or published unless authorised by Council.*

*Item considered in Closed Session in accordance with Regulation 15 (2) (h) of the Local Government (Meeting Procedures) Regulations 2015.*

#### **19.3 Lake Dulverton Water Suppl (Blackman River Water Licence & Midlands Water Scheme Purchase)**

*In accordance with the Local Government (Meeting Procedures) Regulations 2015, the details of the decision in respect to this item are to be kept confidential and are not to be communicated, reproduced or published unless authorised by Council.*

*Item considered in Closed Session in accordance with Regulation 15 (2) (c) of the Local Government (Meeting Procedures) Regulations 2015.*

#### **19.4 Old Debtor Balances (Write Off Bad Debts)**

*In accordance with the Local Government (Meeting Procedures) Regulations 2015, the details of the decision in respect to this item are to be kept confidential and are not to be communicated, reproduced or published unless authorised by Council.*

*Item considered in Closed Session in accordance with Regulation 15 (2) (j) of the Local Government (Meeting Procedures) Regulations 2015.*

**RECOMMENDATION**

**THAT Council move out of “Closed Session”.**

**DECISION**

*Moved by Clr D Fish, seconded by Clr K Dudgeon*

**THAT Council move out of “Closed Session”.**

**CARRIED**

<b>DECISION</b>		
<b>Councillor</b>	<b>Vote FOR</b>	<b>Vote AGAINST</b>
Mayor A O Green	✓	
Deputy Mayor E Batt	✓	
Clr K Dudgeon	✓	
Clr D F Fish	✓	
Clr R McDougall	✓	

## OPEN COUNCIL MINUTES

### 20. CLOSURE

The meeting closed at 1.45 p.m.