

SOUTHERN
MIDLANDS
COUNCIL



MINUTES

ORDINARY COUNCIL MEETING

Wednesday, 23rd September 2020

Oatlands Ex-Services & Community Club
1 Albert Street, Oatlands

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OPEN COUNCIL MINUTES

MINUTES OF AN ORDINARY MEETING OF THE SOUTHERN MIDLANDS COUNCIL
HELD ON WEDNESDAY, 23RD SEPTEMBER 2020 AT OATLANDS EX-SERVICES &
COMMUNITY CLUB, 1 ALBERT STREET, OATLANDS COMMENCING AT 10:00 A.M.

1. PRAYERS

Rev. Dennis Cousens recited prayers.

2. ATTENDANCE

Mayor A O Green, Deputy Mayor E Batt, Clr A Bantick, Clr A Bisdee OAM, Clr K Dudgeon, Clr D Fish; Clr R McDougall.

Mr A Benson (Acting General Manager), Mr D Cundall (Manager, Development & Environmental Services), Mr J Lyall (Manager, Infrastructure & Works), Mr B Williams (Manager, Heritage Projects), Mrs R Collis (Animal Management Officer), Ms W Young (Corporate Compliance Officer), Ms E Lang (Executive Assistant).

3. APOLOGIES

Nil.

4. MINUTES

4.1 ORDINARY COUNCIL MINUTES

The Minutes (Open Council Minutes) of the previous meeting of Council held on the 26th August 2020, as circulated, are submitted for confirmation.

DECISION

Moved by Clr D Fish, seconded by Clr R McDougall

THAT the Minutes of the previous meeting of Council held on the 26th August 2020, as circulated, be confirmed.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D Fish	√	
Clr R McDougall	√	

4.2 SPECIAL COMMITTEES OF COUNCIL MINUTES

4.2.1 SPECIAL COMMITTEES OF COUNCIL - RECEIPT OF MINUTES

The Minutes of the following Special Committee of Council, as circulated, are submitted for receipt:

- Lake Dulverton & Callington Park Management Committee – 14th September 2020.
- Facilities & Recreation Committee – 10th September 2020.

RECOMMENDATION

THAT the minutes of the above special committee of Council be received.

DECISION

Moved by Clr K Dudgeon, seconded by Deputy Mayor E Batt

THAT the Minutes of the above special committees of Council be received.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D Fish	√	
Clr R McDougall	√	

4.2.2 SPECIAL COMMITTEES OF COUNCIL - ENDORSEMENT OF RECOMMENDATIONS

The recommendations contained within the minutes of the following Special Committee of Council are submitted for endorsement.

- Lake Dulverton & Callington Park Management Committee – 14th September 2020.
- Facilities & Recreation Committee – 10th September 2020.

RECOMMENDATION

THAT the recommendations contained within the minutes of the above Special Committees of Council be endorsed.

DECISION

Moved by Clr D Fish, seconded by Clr A Bisdee OAM

THAT the recommendations contained within the minutes of the above Special Committees of Council be endorsed.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D Fish	√	
Clr R McDougall	√	

4.3 JOINT AUTHORITIES (ESTABLISHED UNDER DIVISION 4 OF THE LOCAL GOVERNMENT ACT 1993)

4.3.1 JOINT AUTHORITIES - RECEIPT OF MINUTES

The Minutes of the following Joint Authority Meetings, as circulated, are submitted for receipt:

- Southern Tasmanian Councils Authority – Minutes – 10th August 2020.

RECOMMENDATION

THAT the minutes of the above Joint Authority be received.

DECISION

Moved by Clr K Dudgeon, seconded by Clr A Bisdee OAM

THAT the minutes of the above Joint Authority be received.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D Fish	√	
Clr R McDougall	√	

4.3.2 JOINT AUTHORITIES - RECEIPT OF REPORTS (ANNUAL & QUARTERLY)

Reports prepared by the following Joint Authorities, as circulated, are submitted for receipt:

- Southern Tasmanian Councils Authority – Quarterly Report – June 2020.

RECOMMENDATION

THAT the Quarterly Report of the above Joint Authority be received.

DECISION

Moved by Clr K Dudgeon, seconded by Clr A Bisdee OAM

THAT the Quarterly Report of the above Joint Authority be received.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D Fish	√	
Clr R McDougall	√	

5. NOTIFICATION OF COUNCIL WORKSHOPS

In accordance with the requirements of the *Local Government (Meeting Procedures) Regulations 2015*, the Agenda is to include details of any Council workshop held since the last meeting.

One workshop has been held since the last ordinary meeting of Council.

A workshop was held on the 14th September 2020 at the Oatlands Council Chambers.

Attendance: Mayor A Green, Deputy Mayor E Batt, Cirs A Bantick, Clr A E Bisdee OAM, K Dudgeon, D Fish and R McDougall.

Apologies: Nil.

Also in Attendance: T Kirkwood, A Benson, M Weeding, J Milne, A Burbury

The purpose of the workshop was to consider and discuss the following items:

1. Weed Management Update

Weeds Officer (Jen Milne) and NRM Manager (Maria Weeding) were in attendance for this session to provide an overview of what tools SMC use to encourage weed control and what else Council could potentially utilise. This presentation also looked at the weed section of Councils website and DPIPWE's overview of the *Weed Management Act 1999*.

2. Oatlands Aquatic Centre – Operational Budget

Pending closure of tenders for construction of the facility, Council gave further consideration to the development of a preliminary financial model relative to the Oatlands Aquatic Centre. This included a review of forecast usage and attendance numbers and operational cost estimates based on final design specifications.

The workshop also reviewed the Long-Term Financial Management Strategy, incorporating the above estimates, to consider the overall impact on Council's finances.

To be finalised following closure of tenders.

The Workshop concluded at approximately 11.47 a.m.

RECOMMENDATION

THAT the information be received.

DECISION

Moved by Clr R McDougall, seconded by Deputy Mayor E Batt

THAT the information be received.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D Fish	√	
Clr R McDougall	√	

6. COUNCILLORS – QUESTION TIME

6.1 QUESTIONS (ON NOTICE)

The following question was received from Cllr Rowena McDougall on the 16th September 2020.

Question :

What is happening with regard to SMC preparations for the Macquarie Bicentenary commemoration?

Manager, Heritage Projects comments:

A Working Group has been established to meet and action a number of items in relation to the Bicentenary of Macquarie celebrations to be held in 2021. Working Group members include SMC Heritage staff; Sorell Council; Northern Midlands Council; Brighton Council; Reconciliation Tasmania; Tasmanian Wool Centre; and Ross Community representative.

The Minutes and actions from the working group meeting held on the 26th August 2020 were provided to Councillors in their Weekly Information Update on the 18th September 2020.

Below is an extract from the Minutes of Council's possible initiatives for the celebration:-

Michelle Webster gave an overview of Southern Midlands Council's possible initiatives - proposing a party in the Gaol courtyard, that will include people dressed in costume, fire pits, old Oatlands footage projected onto buildings (or on display)... loosely based on the suggestion from the book "Tasmania by Road & Track by E.T Emmett first published in 1952. It is a true story of E T Emmett's experiences as he travels by foot around Tasmania in the 1940's. He later became the Director of Tourism in Tasmania. This extract about his experiences in Oatlands is from Chapter 2, p.25 of his book.

"If Oatlands conducted any centenary celebrations they were carried out so quietly that I did not hear of them, and I trust they will make more of their two-hundredth birthday. With apologies for my enforced absence, I offer posterity some hints for the occasion. If I were Chairman of the Celebrations Committee in 2021 I should have a temporary axle placed in that old windmill, some sails in the original manner, and then (after prayers for wind) use the power to grind fresh coffee for the evening supper.

The Gaol courtyard should be the scene of a pageant of old Oatlands, with Macquarie bestowing its name, bushrangers, aborigines, huntsmen, warders and all the personages of the day. Included would be a lantern or cinema show of the original Oatlands, the postal messengers passing through with their packs, McMahan's lumbering wagon, Fawcner and his bullock dray of type and press, Cox's first tandem arriving, the subsequent coach, the cricket team in top hats, and the train that will be an anachronism in seventy years' time. I still have hopes that the Scenery Preservation Board will acquire that windmill and restore it. Tasmania has allowed too many historic landmarks to crumble into oblivion."

Also, possible engagement of the local youth to predict/plan the 2121 celebrations – in the manner of Emmett making suggestions as to what might happen in 100 years.

6.2 QUESTIONS WITHOUT NOTICE

An opportunity was provided for Councillors to ask questions relating to Council business, previous Agenda items or issues of a general nature.

Clr A Bisdee OAM – question regarding the skip bin placed at Colebrook for hard waste collection and is it being well utilised?

The Manager, Development & Environmental Services advised that there has been positive feedback received and it has been well used and emptied a number of times since it has been located in Colebrook.

Clr A Bantick – question regarding the business plan and operational budget for the Oatlands Aquatic Centre as discussed at a recent Council workshop. When will council release to ratepayers that the facility will run at a loss? and where will the funds come from to subsidise a possible \$500k year loss? Will the day to day operations and other projects suffer as a result of the Oatlands Aquatic Centre project/budget deficit?

The Mayor advised that this information will need to be released to ratepayers once the business case is refined (currently a draft document) and the operational budget was assessed on a conservative basis. Council's Long Term Financial Management Plan has made provisions for the facility and fortunately, Council is in a strong financial position. In context, the current pool (built in 1954) is open for 3 months per year and runs at a 100k loss per year.

Clr K Dudgeon – question regarding whether items can be removed from Waste Transfer Stations at the moment? And if not, Waster Transfer Station staff may need to be reminded of this.

The Manager, Development & Environmental Services advised that salvaging is not permitted at any Waste Transfer Stations due to risk management issues. It was further noted that operational matters for Waste Transfer Stations including reuse and recycling will be reported on at the October Council meeting.

Clr K Dudgeon – are the windows for the Oatlands Bargain Centre building still scheduled for replacement in November 2020?

The Acting General Manager advised that this project is on target for November 2020.

Clr K Dudgeon – why are Council offering possible part-time employment following the return of Planning Officer J Tyson from maternity leave?

The Acting General Manager advised that the current Planning Officer will be returning to part-time employment following her maternity leave and the replacement Planner position will potentially cover the shortfall for the planning officer. The Manager Development and Environmental Services further advised that the Southern Midlands is certainly growing with planning issues increasing, noting that Planning is a core regulatory function of Council.

Mayor A Green – question regarding Crown Reserve Roads and request for a listing of where Council hold a licence with the Crown? (eg Whynyates Street). A report is to include the reason why Council hold licences? Council does not use that road for trucks

and residents cannot obtain a licence if Council hold the licence with Crown. The Mayor requested a report to the October Council meeting on this matter.

Noted and a report to the October Council meeting will follow.

7. DECLARATIONS OF PECUNIARY INTEREST

In accordance with the requirements of Part 2 Regulation 8 of the *Local Government (Meeting Procedures) Regulations 2015*, the chairman of a meeting is to request Councillors to indicate whether they have, or are likely to have, a pecuniary interest in any item on the Agenda.

Mayor A Green declared a pecuniary interest in relation to agenda item 15.7.1 – Southern Midlands Community Small Grants Program 2020, specifically in relation to the grant application for the Campania Halls Management Committee.

Clr D Fish declared a pecuniary interest in relation to agenda item 15.7.1 – Southern Midlands Community Small Grants Program 2020, specifically in relation to the grant application for the Parattah Progress Association.

DECISION

Moved by Deputy Mayor E Batt, seconded by Clr K Dudgeon

THAT the information be received.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D Fish	√	
Clr R McDougall	√	

8. CONSIDERATION OF SUPPLEMENTARY ITEMS TO THE AGENDA

In accordance with the requirements of Part 2 Regulation 8 (6) of the *Local Government (Meeting Procedures) Regulations 2015*, the Council, by absolute majority may decide at an ordinary meeting to deal with a matter that is not on the agenda if the General Manager has reported –

- (a) the reason it was not possible to include the matter on the agenda; and
- (b) that the matter is urgent; and
- (c) that advice has been provided under section 65 of the Act.

Nil.

9. PUBLIC QUESTION TIME (SCHEDULED FOR 10.30 A.M.)

In accordance with the requirements of Part 2 Regulation 8 of the *Local Government (Meeting Procedures) Regulations 2015*, the agenda is to make provision for public question time.

Councillors were advised that, at the time of issuing the Agenda, no questions on notice had been received from members of the public.

There were eleven (11) members of the public in attendance.

REBECCA KISSLING - OATLANDS

Ms Kissling presented to Council a proposal to use the Council building at 79 High Street, Oatlands.

Mayor, Councillors and Acting General Manager,

Thank you for this opportunity to make some comments and share some observations with you all, at this Council meeting today.

Hopefully you have all seen the letter that I wrote and sent to Council on 16 September 2020 about the Heritage Hub at 79 High Street.

My letter shares with you a vision that I have for the ongoing operations of the 'Heritage Hub'.

I have followed the proposed changes to the activities in the 'Heritage Hub' that were detailed in the last Council meeting, also in the agenda for this meeting.

The report from Brad Williams that you will be discussing today certainly argues for the Hub to be used by Artists, and my proposal is not dissimilar in that it supports artists too.

In fact, my proposal is not too dissimilar to the past operations of the Hub. The main difference is that it will be run by me, a community member, rather than by Council.

As an artist myself, I support that values and objectives of the Artist in Residence programme. My vision for the Hub includes the promotion and potential exhibition of artists in residence within the Hub.

After reading the Report in the agenda, I am concerned that my vision may not come to fruition due to the Terms of the Grant Agreement, which states that the building cannot be commercially leased. However, I note in the previous month's report that the Centre for Heritage (as I understand it, a private company) had an agreement to operate on the site. Given this precedent, I trust there will be no issue with me seeking a lease for the site.

Council do own a range of heritage buildings in Oatlands from which to operate an Artist in Residence programme. The iconic Gaolers Residence in conjunction with the Courthouse – from which the Artist in Residence programme currently operates – provides ideal space, inspiration and privacy for an artist in residence programme. These are the requirements and qualities that artists seek when undertaking a residency, not a high street frontage.

The Hub is a wonderful Georgian building in a very prominent position on the High Street of this unique and historic heritage village. The Council and staff are to be congratulated on how it has been dutifully restored.

My proposal recognises this, and seeks to activate the space with a flagship retail experience that showcases the Midlands. Supporting my proposal here today will also demonstrate how Council's restoration works contributes to the local economy and ensures our heritage buildings continue to flourish with commercial viability well into the 21st century.

Thank you for your time in listening to me today. I hope we can continue this conversation.

Rebecca Kissling

9.1 Permission to Address Council

Permission was granted for the following person(s) to address Council:

- 10.40 a.m. - Year 9 students from Oatlands District High School (Mackenzie Banks, Emily Sherburd, Jordyn Banks, Alicia Tatnell, Jackson Roberts, Kendylle Byers, Samuel O'Neil & Miss Tarnith Kelly).

The Mayor welcomed the students and they presented a video / audio presentation of their winning ANSTO's National Science Week entry to Council.

The Mayor congratulated the students on their national award and invited them to join Council for morning tea.

DECISION

Moved by Clr R McDougall, seconded by Deputy Mayor E Batt

THAT the meeting be adjourned at 10.48 a.m.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D Fish	√	
Clr R McDougall	√	

DECISION

Moved by Deputy Mayor E Batt, seconded by Clr D Fish

THAT the meeting be reconvened at 11.11 a.m.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D Fish	√	
Clr R McDougall	√	

**10. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN UNDER
REGULATION 16 (5) OF THE LOCAL GOVERNMENT (MEETING
PROCEDURES) REGULATIONS 2015**

Nil.

11. COUNCIL ACTING AS A PLANNING AUTHORITY PURSUANT TO THE LAND USE PLANNING AND APPROVALS ACT 1993 AND COUNCIL'S STATUTORY LAND USE PLANNING SCHEME

Session of Council sitting as a Planning Authority pursuant to the Land Use Planning and Approvals Act 1993 and Council's statutory land use planning schemes.

11.1 DEVELOPMENT APPLICATIONS

11.1.1 DEVELOPMENT APPLICATION (DA 2020/84) FOR MULTIPLE DWELLINGS (SECOND DWELLING AND OUTBUILDING), 24 HALL STREET, CAMPANIA, OWNED BY J & M BEVEN

File Ref: T 3110678

Author: SENIOR PLANNING OFFICER (JACQUI TYSON)

Date: 17 SEPTEMBER 2020

Enclosure(s):

Development Application documents

TasWater Submission to Planning Authority

Representation

PROPOSAL

Application is made by the landowners, J & M Beven for a Permit under the *Land Use Planning and Approvals Act 1993* ("the Act") to construct a second dwelling and associated outbuilding at 24 Hall Street, Campania.

The property is currently developed with a single dwelling, an outbuilding and associated improvements for residential use. The existing dwelling is located in the south western part of the site.

Under the proposal a second dwelling and an outbuilding will be constructed in the eastern portion of the site. The proposed dwelling will contain four bedrooms, two bathrooms, laundry and living spaces. The external walls of the dwelling will be clad in white weatherboard and the roof will be clad in a grey Colorbond. The dwelling will be constructed with brick footings and a verandah around the entire exterior. The maximum height is 6.85m above the natural ground level.

The proposed outbuilding is a 7m x 7m double garage that will be finished to match the dwelling. The outbuilding will be sited to the south east of the dwelling and will have a maximum height of 4.6m.

The site is accessed from the end of Hall Street. The development includes upgrades and extensions to the internal gravel driveway to provide access to the new buildings and the existing dwelling.

The application has been lodged under the *Southern Midlands Interim Planning Scheme 2015* ("the Planning Scheme").

The land is zoned Village and is currently used for Residential purposes as a single dwelling.

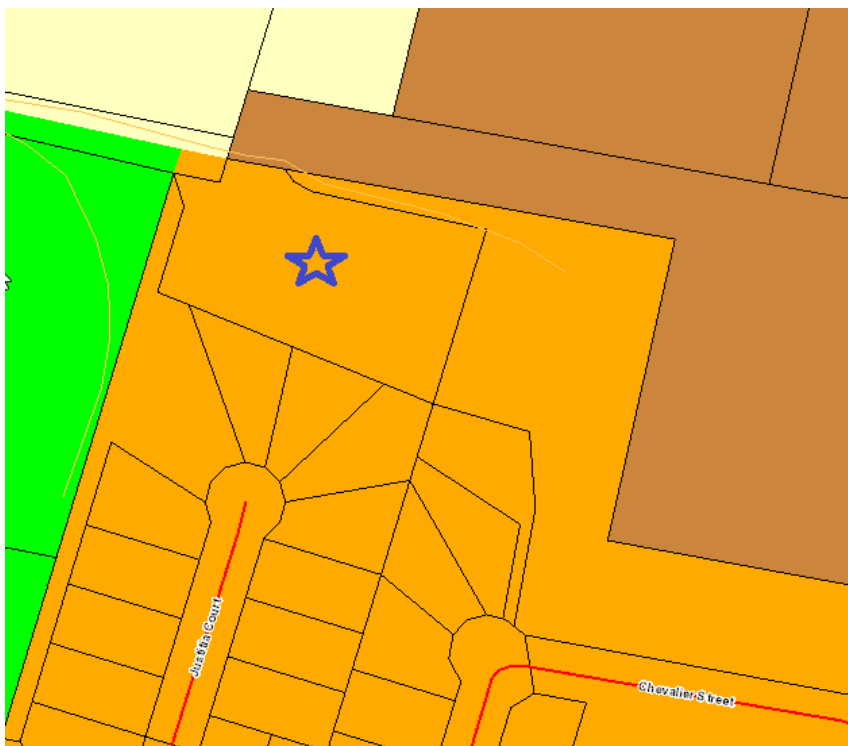
Under the Planning Scheme the proposal is defined as use for “Residential” purposes, with the sub-use defined as” multiple dwellings”. Residential use for multiple dwellings is Discretionary in the Village Zone.

The Council gave notice of the application for public comment for 14 days. During the notification period one (1) representation was received.

This report will assess the proposal against the relevant provisions of the Act and the Scheme. It is recommended that Council approve the proposal.

THE SITE

Maps 1 and 2 below show the location and zoning of the property and surrounding area.



Map 1_ The subject land is located in the Village Zone (orange) and is marked with a blue star. Surrounding properties are in the Village Zone (orange), Community Purpose Zone (cream), Recreation Zone (green) and Significant Agriculture Zone (brown). Source: LISTmap)



Map 2 _ Aerial image of the subject land and surrounding area. The site is marked with a blue star.

The site is located at the eastern end of Hall Street, in the township of Campania.

The gravel section of Hall Street that provides access to the property was recently taken over by Council.

The land adjoins other Village zoned titles to the south in Justitia Court, that have been developed relatively recently as part of the broader subdivision, and land immediately to the east. Land further beyond, east and north east, is zoned Significant Agriculture and is used for a mix of agricultural and residential purposes.

The Campania District School is located nearby to the north of Hall Street and public open spaces, in the form of the Campania Recreation Ground and park area in Justitia Court, adjoin the site on the western side.

THE APPLICATION

The Application has submitted the attached plans and information to accompany the Development Application form.

The proposal has been referred to Taswater and conditions have been provided to be attached to the planning permit if the proposal is approved by Council.

USE/DEVELOPMENT DEFINITION

The proposed use and development is defined, under the Planning Scheme, as "Residential":

Residential

use of land for self contained or shared living accommodation. Examples include an ancillary dwelling, boarding house, communal residence, home-based business, hostel, residential aged care home, residential college, respite centre, retirement village and single or multiple dwellings.

The proposal is for the sub-use class of “multiple dwellings”:

Multiple dwellings

means 2 or more dwellings on a site.

Under the Scheme, a Development Application for use or development relating to “multiple dwellings” has a Discretionary status in the Village Zone.

As a discretionary development, the application was advertised in accordance with Section 57 of the Act. Council has the discretion to grant a permit or refuse to grant a permit.

PUBLIC NOTIFICATION AND REPRESENTATIONS

The application was advertised on the 26th August 2020 for fourteen (14) days.

During this period Council received one (1) representation. The issues raised in the representation and response are detailed in the table below.

<i>Representation 1</i>	<i>Council Officer Comment</i>
<p>We have some concerns regarding the proposed second dwelling height from ground level, specifically the Southern elevation veranda floor height which will overlook our property and impede our privacy.</p> <p>Possible alternatives might be;</p> <ul style="list-style-type: none"> • remove the southern elevation veranda, • excavation of site to lower the overall floor height of the dwelling. 	<p><i>The land is located in the Village Zone and the proposal complies with all of the relevant development standards including height and setback.</i></p> <p><i>The application was only advertised due to the Discretionary status of ‘multiple dwellings’ in the zone.</i></p> <p><i>While it is acknowledged that the representor may experience some change in their surroundings, the proposed dwelling is sited well away from the shared boundary (more than 15m) and is single storey. The floor level is raised above natural ground level at the southern end due to the topography of the site.</i></p> <p><i>There is no ability or need for Council to condition changes to the design of a development that complies with the applicable standards.</i></p>

ASSESSMENT - THE SOUTHERN MIDLANDS INTERIM PLANNING SCHEME

Village Zone

The subject site is in the Village Zone. The proposal must satisfy the requirements of the following relevant use and development standards of this zone:

Development Standard		
16.4.1 Building Height		
To ensure that building height contributes positively to the streetscape and does not result in unreasonable impact on amenity of adjoining land.		
Acceptable Solutions	Performance Criteria	OFFICER COMMENT
<p>A1</p> <p>Building height must be no more than:</p> <p>8.5 m.</p>	<p>P1</p> <p>Building height must satisfy all of the following:</p> <p>(a) be consistent with any Desired Future Character Statements provided for the area;</p> <p>(b) be sufficient to prevent unreasonable adverse impacts on residential amenity on adjoining lots by:</p> <p>(i) overlooking and loss of privacy;</p> <p>(ii) overshadowing and reduction of sunlight to habitable rooms and private open space on adjoining lots to less than 3 hours between 9.00 am and 5.00 pm on June 21 or further decrease sunlight hours if already less than 3 hours;</p> <p>(iii) visual impact when viewed from adjoining lots, due to bulk and height;</p> <p>(c) not unreasonably overshadow adjacent public space;</p> <p>(d) allow for a transition in height between adjoining buildings, where appropriate;</p>	<p><i>The proposed dwelling will have a maximum height of 6.85m and the outbuilding will have a maximum height of 4.6m above natural ground level.</i></p> <p><i>Both buildings comply with the Acceptable Solution.</i></p>

Development Standard 16.4.2 Setback To ensure that building setback contributes positively to the streetscape and does not result in unreasonable impact on residential amenity of adjoining land.		
Acceptable Solutions	Performance Criteria	OFFICER COMMENT
<p>A1</p> <p>Building setback from frontage must be parallel to the frontage and must be:</p> <p>(a) A distance not more or less than the maximum and minimum setbacks of the buildings on the adjoining lots if fronting Main Street in Kempton.</p> <p>(b) 4.5 m if fronting any other street.</p>	<p>P1</p> <p>Building setback from frontage must satisfy all of the following:</p> <p>(a) be consistent with any Desired Future Character Statements provided for the area;</p> <p>(b) be compatible with the setback of adjoining buildings, generally maintaining a continuous building line if evident in the streetscape;</p> <p>(c) enhance the characteristics of the site, adjoining lots and the streetscape,</p>	<p><i>The proposed dwelling is sited more than 4.5m from the frontage to Hall Street, complying with the Acceptable Solution A1.</i></p>
<p>A2</p> <p>Building setback from side and rear boundaries must be no less than:</p> <p>(a) 2 m;</p> <p>(b) half the height of the wall,</p> <p>whichever is the greater.</p>	<p>P2</p> <p>Building setback from side and rear boundaries must satisfy all of the following:</p> <p>(a) be sufficient to prevent unreasonable adverse impacts on residential amenity on adjoining lots by:</p> <p>(i) overlooking and loss of privacy;</p> <p>(ii) overshadowing and reduction of sunlight to habitable rooms and private open space on adjoining lots to less than 3 hours between 9.00 am and 5.00 pm on June 21 or further decrease sunlight hours if already less than 3 hours;</p> <p>(iii) visual impact, when viewed from adjoining lots, through building bulk and massing; taking into account aspect and slope.</p>	<p><i>The proposed dwelling is sited a minimum of 7.68m from the northern side boundary, 17.4m from the southern side boundary and 26m from the rear (eastern) boundary, easily complying with the Acceptable Solution A2.</i></p> <p><i>The proposed outbuilding is sited a minimum of 12.1m from the northern side boundary, 18m from the rear (eastern) boundary, also complying with the Acceptable Solution A2.</i></p>

Parking and Access Code

This Code applies to all use and development.

Table E6.1 of the Code requires parking at the following rate for multiple dwellings containing 2 or more bedrooms:

2 spaces for each dwelling and 1 dedicated visitor parking space per 3 dwellings (rounded up to the nearest whole number)

The existing dwelling has space available for parking at least 2 cars and the proposal includes a double garage for the proposed dwelling.

There is sufficient space available on the site to accommodate parking for visitors to either dwelling, given that the lot is over 5000m².

The site will retain one shared driveway access from Hall Street, finished in gravel.

The requirements of the Code are met.

Stormwater Management Code

This Code applies to all use and development.

Stormwater from the proposed buildings can be managed onsite in accordance with the requirements of this Code.

CONCLUSION

The report has assessed a Development Application for multiple dwellings, involving the construction of a second dwelling and associated outbuilding at 24 Hall Street, Campania.

One (1) representation was made to Council raising concerns regarding the proposal, as considered in the assessment above.

The proposal has been found to comply with all the relevant standards of the Village Zone and applicable Codes.

It is recommended that the Application be approved and a Permit issued with conditions and advice.

RECOMMENDATION

THAT, in accordance with the provisions of the *Southern Midlands Interim Planning Scheme 2015* and section 57 of the *Land Use Planning & Approvals Act 1993*, Council APPROVE the Development Application (DA2020/84) for Multiple Dwellings (Second dwelling and outbuilding), 24 Hall Street, Campania, owned by J & M Beven and that a permit be issued with the following conditions:

CONDITIONS

General

- 1) The use or development must be carried out substantially in accordance with the application for planning approval, the endorsed drawings and with the conditions of this permit and must not be altered or extended without the further written approval of Council.

- 2) This permit shall not take effect and must not be acted on until 15 days after the date of receipt of this letter or the date of the last letter to any representor, whichever is later, in accordance with section 53 of the Land Use Planning and Approvals Act 1993.

Approved Use

- 3) The proposed outbuilding is approved as ancillary to the Residential use only and must not be used for any other purpose unless in accordance with a permit issued by Council or as otherwise permitted by Council's planning scheme.

External finishes

- 4) All external metal building surfaces must be clad in non-reflective pre-coated metal sheeting or painted to the satisfaction of the Council's Manager of Development and Environmental Services.

Parking & Access

- 5) At least two (2) parking spaces must be provided on the land at all times for the use of the occupiers of the dwelling in accordance with Standards Australia (2004): Australian Standard AS 2890.1 - 2004 – Parking Facilities Part 1: Off Street Car Parking; Standards Australia, Sydney.
- 6) The areas set-aside for parking and associated access and turning must have:
 - a. Space on site to allow that vehicles enter and leave the parking space in a single manoeuvre and enter and leave the site in a forward direction.
 - b. An all-weather pavement constructed and surfaced to the satisfaction of the Council's Manager of Development & Environmental Services.
 - c. Incorporate suitable drainage discharging to a legal discharge point in accordance with the requirements of a plumbing permit.

Services

- 7) The developer must pay the cost of any alterations and/or reinstatement to existing services, Council infrastructure or private property incurred as a result of the development. Any work required is to be specified or undertaken by the authority concerned.

Stormwater

- 8) Drainage from the proposed development must drain to a legal discharge point to the satisfaction of Councils Manager Development & Environmental Services.

TasWater

- 9) Pursuant to the Water and Sewerage Industry Act 2008 (TAS) Section 56P (2) (b) TasWater impose conditions on the permit as per Form PL05P (attached).

Construction Amenity

- 10) The development must only be carried out between the following hours unless otherwise approved by the Council's Manager of Development and Environmental Services:

Monday to Friday	7:00 a.m. to 6:00 p.m.
Saturday	8:00 a.m. to 6:00 p.m.
Sunday and State-wide public holidays	10:00 a.m. to 6:00 p.m.

- 11) All works associated with the development of the land shall be carried out in such a manner so as not to unreasonably cause injury to, or prejudice or affect the amenity, function and safety of any adjoining or adjacent land, and of any person therein or in the vicinity thereof, by reason of:
 - a. Emission of noise, artificial light, vibration, odour, fumes, smoke, vapour, steam, ash, dust, waste water, waste products, grit or otherwise.
 - b. The transportation of materials, goods and commodities to and from the land.
 - c. Obstruction of any public footway or highway.
 - d. Appearance of any building, works or materials.
 - e. Any accumulation of vegetation, building debris or other unwanted material must be disposed of by removal from the site in an approved manner. No burning of such materials on site will be permitted unless approved in writing by the Council's Manager of Development and Environmental Services.
- 12) Public roadways or footpaths must not be used for the storage of any construction materials or wastes, for the loading/unloading of any vehicle or equipment; or for the carrying out of any work, process or tasks associated with the project during the construction period.
- 13) The developer must make good and/or clean any footpath, road surface or other element damaged or soiled by the development to the satisfaction of the Council's Manger of Works and Technical Services.

The following advice applies to this permit:

- A. This Planning Permit does not imply that any other approval required under any other legislation has been granted.
- B. This Planning Permit is in addition to the requirements of the Building Act 2016. Approval in accordance with the Building Act 2016 may be required prior to works commencing.
- C. Fences must comply with the following unless otherwise approved by Council:
 - a. fences, walls and gates of greater height than 1.5 m must not be erected within 4.5 m of the frontage;
 - b. fences within 4.5 m of the frontage must be at least 50% transparent above a height of 1.2 m;
 - c. fences on side and rear boundaries must be of a height of no more than 2.1 m.

DECISION

Moved by Clr A Bisdee OAM, seconded by Clr K Dudgeon

THAT, in accordance with the provisions of the *Southern Midlands Interim Planning Scheme 2015* and section 57 of the *Land Use Planning & Approvals Act 1993*, Council **APPROVE** the Development Application (DA2020/84) for Multiple Dwellings (Second dwelling and outbuilding), 24 Hall Street, Campania, owned by J & M Beven and that a permit be issued with the following conditions:

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- 1) The use or development must be carried out substantially in accordance with the application for planning approval, the endorsed drawings and with the conditions of this permit and must not be altered or extended without the further written approval of Council.
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Approved Use

- 3) The proposed outbuilding is approved as ancillary to the Residential use only and must not be used for any other purpose unless in accordance with a permit issued by Council or as otherwise permitted by Council's planning scheme.

External finishes

- 4) All external metal building surfaces must be clad in non-reflective pre-coated metal sheeting or painted to the satisfaction of the Council's Manager of Development and Environmental Services.

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- a. Emission of noise, artificial light, vibration, odour, fumes, smoke, vapour, steam, ash, dust, waste water, waste products, grit or otherwise.
- b. The transportation of materials, goods and commodities to and from the land.
- c. Obstruction of any public footway or highway.
- d. Appearance of any building, works or materials.
- e. Any accumulation of vegetation, building debris or other unwanted material must be disposed of by removal from the site in an approved manner. No burning of such materials on site will be permitted unless approved in writing by the Council's Manager of Development and Environmental Services.

- 12) Public roadways or footpaths must not be used for the storage of any construction materials or wastes, for the loading/unloading of any vehicle or equipment; or for the carrying out of any work, process or tasks associated with the project during the construction period.

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- b. fences within 4.5 m of the frontage must be at least 50% transparent above a height of 1.2 m;
- c. fences on side and rear boundaries must be of a height of no more than 2.1 m.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D Fish	√	
Clr R McDougall	√	

ENCLOSURE(S)

Agenda Item 11.1.1



APPLICATION FOR PLANNING PERMIT – USE AND DEVELOPMENT
Residential Use
Use this form to apply for planning approval in accordance with section 57 and 58 of the *Land Use Planning and Approvals Act 1993*

Applicant / Owner Details:

Owner / s Name Jarrod and Madeleine Beven

Postal Address 24 Hall Street Campania Phone No: 0408570080

7026 Fax No:

Email address: jkandmjbeven@gmail.com

Applicant Name (if not owner) N/A

Postal Address: Phone No:

Fax No:

Email address:

Description of proposed use and/or development:

Address of new use and development: 24 Hall Street Campania

Certificate of Title No: Volume No 162016 Lot No: 2

Description of proposed use or development: New dwelling
Eg. New Dwelling /Additions/ Demolition / /Shed / Farm Building / Carport / Swimming Pool or detail other etc.

Current use of land and buildings: residential use – Existing dwelling
Eg. Are there any existing buildings on this title? If yes, what is the main building used as?

Is the property Heritage Listed
Please tick ✓ answer
Yes No X

SOUTHERN
MIDLANDS
COUNCIL



Proposed Material	What are the proposed external wall colours	White weatherboard	What is the proposed roof colour	Shale Grey
	What is the proposed new floor area m ² .	229m ² Dwelling 186 m ² Deck 49m ² Garage	What is the estimated value of all the new work proposed:	\$350,000

Please attach any additional information that may be required by Part 8.1 Application Requirements of the Planning Scheme.

Signed Declaration

I/we hereby apply for a planning approval to carry out the use or development described in this application and in the accompanying plans and documents, accordingly I declare that:

- The information given is a true and accurate representation of the proposed development. I understand that the information and materials provided with this development application may be made available to the public. I understand that the Council may make such copies of the information and materials as, in its opinion, are necessary to facilitate a thorough consideration of the Development Application. I have obtained the relevant permission of the copyright owner for the communication and reproduction of the plans accompanying the development application, for the purposes of assessment of that application. I indemnify the Southern Midlands Council for any claim or action taken against it in respect of breach of copyright in respect of any of the information or material provided.
- I am the applicant for the planning permit and I have notified the owner/s of the land in writing of the intention to make this application in accordance with Section 52(1) of the *Land Use Planning Approvals Act 1993* (or the land owner has signed this form in the box below in "Land Owner(s) signature");

Applicant Signature (if not the Owner)	Applicant Name (Please print)	Date
---	-------------------------------	------

Land Owner(s) Signature <i>J Beven</i>	Land Owners Name (please print) Jarrold Beven	Date <i>3/8/2020</i>
---	---	-------------------------

Land Owner(s) Signature	Land Owners Name (please print) Madeleine Beven	Date
-------------------------	---	------

Address all correspondence to: The General Manager, PO Box 21, Oatlands Tasmania 7120
Oatlands Office: 71 High Street Oatlands Phone (03) 62545000 Fax (03) 62545014
Kempton Office: 85 Main Street Kempton Phone (03) 62545050
Email Address: mail@southernmidlands.tas.gov.au Web www.southernmidlands.tas.gov.au
ABN 66653459 589

RESIDENTIAL DRAFTING & DESIGN T/A/S

NEW DWELLING & OUTBUILDING

24 HALL STREET, CAMPANIA
J. & V. BEVAN



CERTIFICATE OF TITLE: ENGLUME - 162216 - FOLIO - 2
LAND AREA: 8018m²
PID: 510678

PLANNING SCHEME: SOUTHERN MIDLANDS INTERIM PLANNING SCHEME 2016
ZONE: B5.0 - VILAGE
OVERLAYS: BUSHIER PRONE AREAS

SOIL CLASSIFICATION: V
TERRAIN CATEGORY: TO 2.5
TOPOGRAPHIC CLASSIFICATION: 1
BUILDING: FS
WIND CLASSIFICATION: NZ
MAX. DESIGN GUST WIND SPEED: 40ms

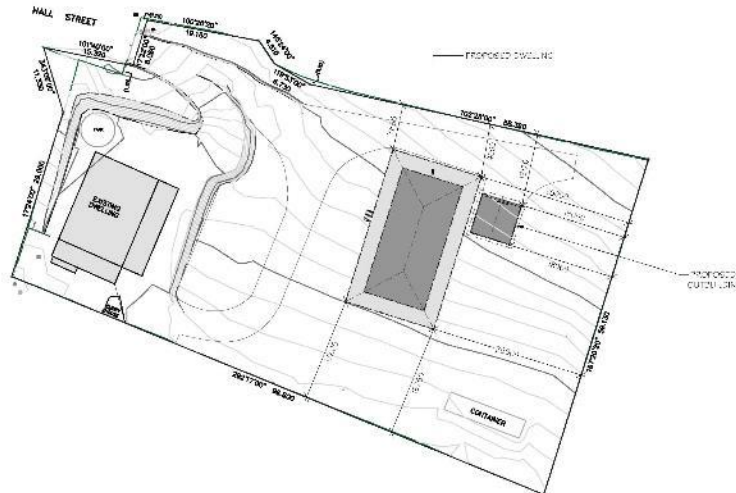
CLIMATE ZONE: 7
SAL: 0 - UNASSESSED

INDEX OF DRAWINGS - BY ADRIAN BROWN/COSBUDEN

- PAGE 1 - SITE PLAN 1:500
- PAGE 2 - LOCATION PLAN 1:200
- PAGE 3 - FLOOD PLAN
- PAGE 4 - ELEVATIONS
- PAGE 5 - ELEVATIONS
- PAGE 6 - FLOOD PLAN & ELEVATIONS (OUTBUILDING)

JOB NO - BIV 110

DRAWING BY: RESIDENTIAL DRAFTING & DESIGN ACCREDITATION: CC000039 TR 0400 080 838 ADR 21 01 137 852



PROPOSAL NEW DWELLING & OUTBUILDING

SCALE: 1:100
DATE: 1ST AUGUST 2020
JOB NO: BIV 110

RESIDENTIAL DRAFTING & DESIGN T/A/S

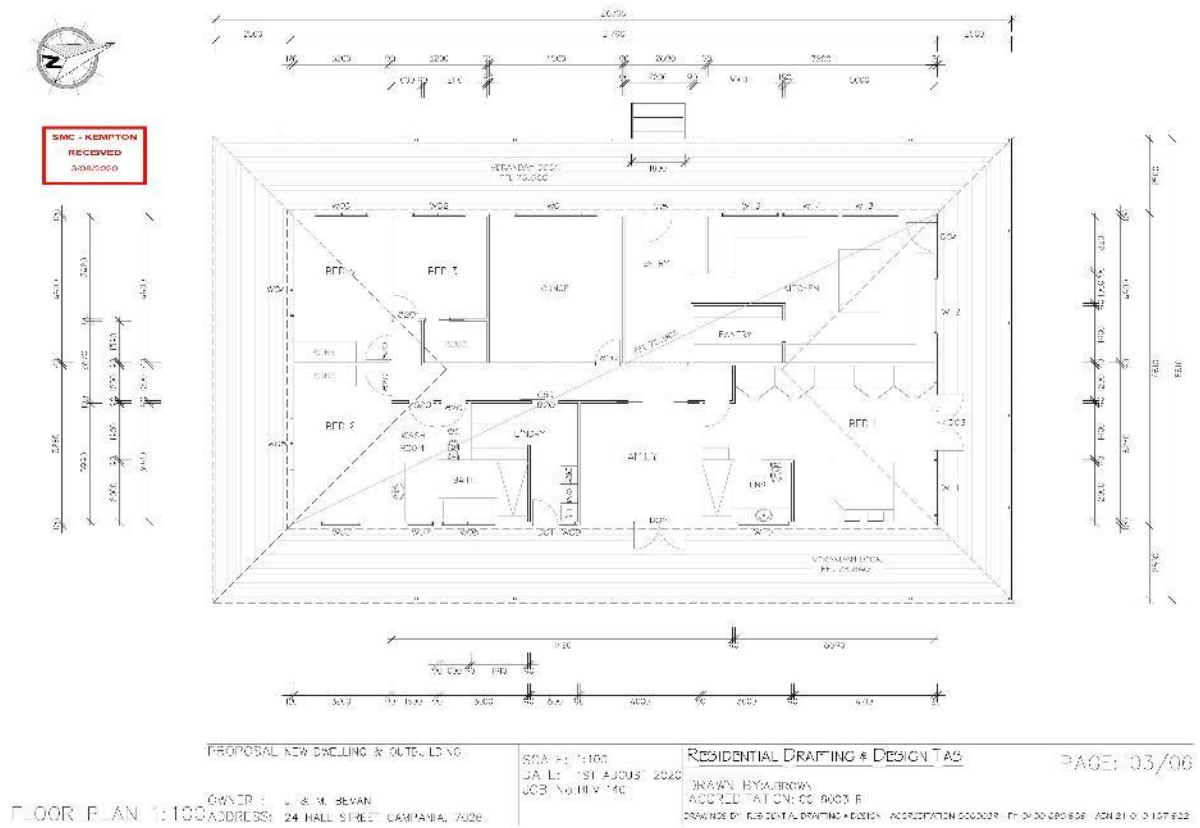
PAGE: 01/06

SITE PLAN: 1:500

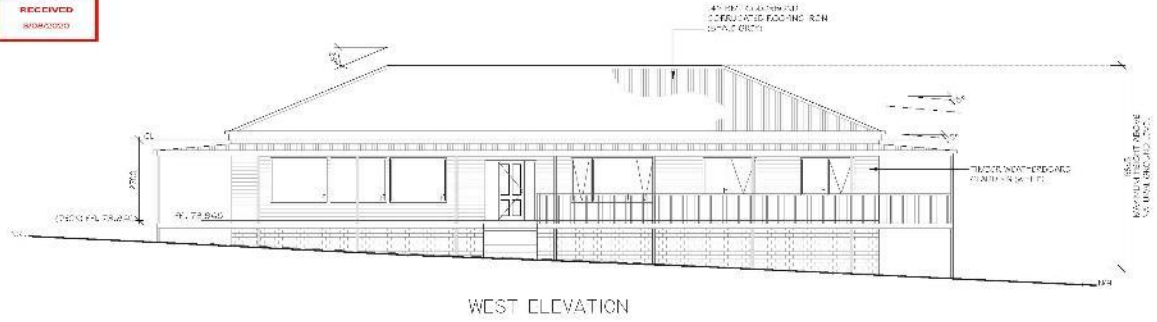
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ADDRESS: 24 HALL STREET, CAMPANIA, 7026

DRAWN BY: A.BROWN
ACCREDITATION: CC 9003 F

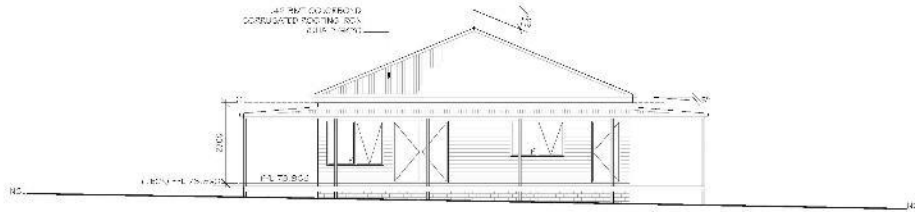
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S/MC - KEMPTON
RECEIVED
08/09/2020



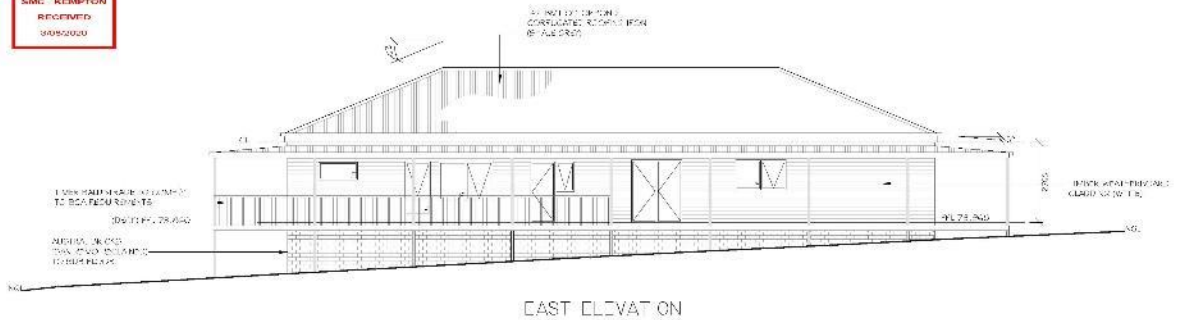
WEST ELEVATION



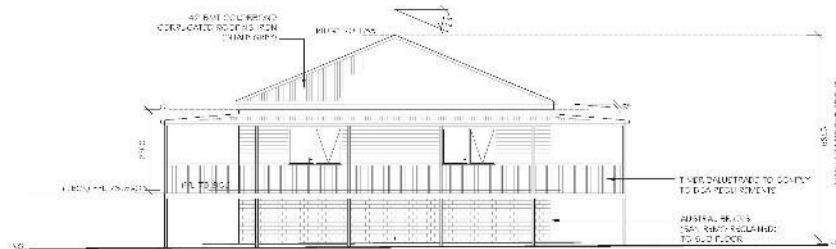
NORTH ELEVATION

PROPOSAL NEW DWELLING & OUTBUILDING	SCA FC 1100 JA L1 1ST AUGUS 2020 JOB NO. H/W 140	RESIDENTIAL DRAFTING & DESIGN TAS DRAWN BY: A.BROWNS ACCREDITATION: CC 9003 R DRAWING BY: RESIDENTIAL DRAFTING & DESIGN ACCREDITATION 00000077 FIN 04/00/0808/08 JCN 21 01 107822	PAGE: 04/06
ELEVATIONS 1:100	OWNER: J. & M. BEVAN ADDRESS: 24 HALL STREET CAMPANIA, 7026		

S/MC - KEMPTON
RECEIVED
08/09/2020

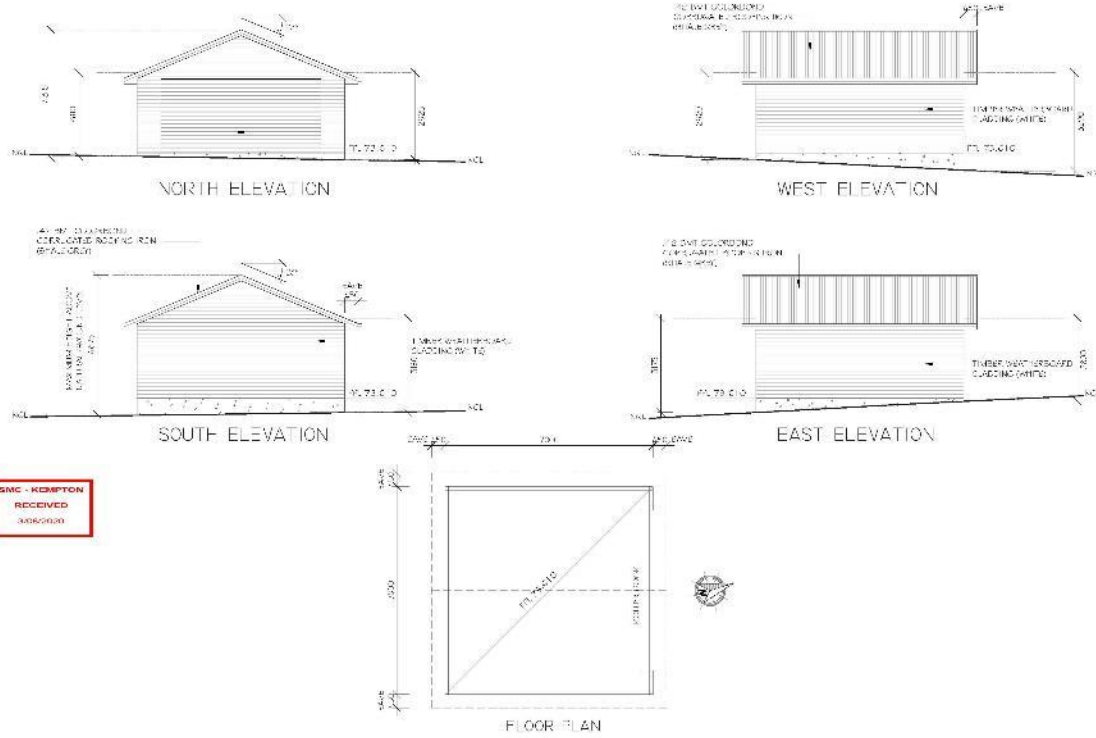


EAST ELEVATION



SOUTH ELEVATION

PROPOSAL NEW DWELLING & OUTBUILDING	SCA FC 1100 JA L1 1ST AUGUS 2020 JOB NO. H/W 140	RESIDENTIAL DRAFTING & DESIGN TAS DRAWN BY: A.BROWNS ACCREDITATION: CC 9003 R DRAWING BY: RESIDENTIAL DRAFTING & DESIGN ACCREDITATION 00000077 FIN 04/00/0808/08 JCN 21 01 107822	PAGE: 05/06
ELEVATIONS 1:100	OWNER: J. & M. BEVAN ADDRESS: 24 HALL STREET CAMPANIA, 7026		



SNC - KEMPSON
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24/09/2020

FLOOR PLAN &
ELEVATIONS
(OUTBUILDING)

PROPOSAL NEW DWELLING & OUTBUILDING

OWNER: J. & M. BEVAN
ADDRESS: 24 HALL STREET, CAMPANIA, 7026

SCALE: 1:100
DATE: 1ST AUGUST 2020
JOB NO: HLM/10

RESIDENTIAL DRAFTING & DESIGN T/A/S

DRAWN BY: A.BROWN
ACCREDITATION: CC 9003 R
DRAWING BY: RESIDENTIAL DRAFTING & DESIGN T/A/S ACCREDITATION: CC 9003 R

PAGE: 06/06

AS2870-2011 SITE ASSESSMENT

24 Hall Street

Campania

July 2020



GEO-ENVIRONMENTAL
SOLUTIONS

Disclaimer: The author does not warrant the information contained in this document is free from errors or omissions. The author shall not in any way be liable for any loss, damage or injury suffered by the User consequent upon, or incidental to, the existence of errors in the information.

Geo-Environmental Solutions Pty Ltd

www.geosolutions.net.au



Investigation Details

Client:	Jarrold & Madeleine Beven
Site Address:	24 Hall Street, Campania
Date of Inspection:	10 th July 2020
Proposed Works:	New dwelling
Investigation Method:	AMS Power Probe - Direct Push
Inspected by:	A. Plummer

Site Details

Certificate of Title (CT):	162016/2
Title Area:	Approx. 5047m ²
Planning Scheme Zoning:	16.0 Village
Planning Scheme Overlays:	Bushfire Prone Area
Slope & Aspect:	6% Southerly Slope
Vegetation:	Grass & weeds, disturbed

Background Information

Geology Map:	MRT 1:25000
Geological Unit:	Tertiary Basalt
Climate:	Annual rainfall 450mm
Water Connection:	Serviced - Mains
Sewer Connection:	Serviced - Mains
Testing and Classification:	AS 2870-2011 & AS 1726-2017



Investigation

A number of bore holes were completed to identify the distribution and variation of the soil materials at the site, bore hole locations are indicated on the site plan. See soil profile conditions presented below. Tests were conducted across the site to obtain bearing capacities of the material at the time of this investigation.

Profile Depth (m)	USCS	Description
0 – 0.15	SW	TOPSOIL - SAND: dark brown, moist, medium dense
0.15 – 0.25	SW	SAND: pale grey-brown, slightly moist, medium dense
0.25 – 1.20	CI	Sandy CLAY: medium plasticity pale brown/grey, moist, stiff to very stiff (140-220kPa)
1.20 – 2.0	SC	Clayey SAND: orange/pale grey, dry, very dense (>300Kpa). Refusal.

Site Notes

The soils encountered on site were generally consistent throughout bore holes drilled, which were natural sandy topsoils over moderately reactive sandy clay sub-soils overlying very dense clayey sand material, this profile is expected to exhibit moderate ground surface movements with moisture fluctuations.

Site Classification

The site has been assessed and classified in accordance with AS2870-2011 "Residential Slabs and Footings".

The site has been classified as:

Class M

Y^{rs} range: 20-40mm

Note:



Wind Loading Classification

According to "AS4055-2012 - Wind Loads for Housing" the house site is classified below:

Wind Classification:	N2
Region:	A
Terrain Category:	2.5
Shielding Classification:	PS
Topographic Classification:	T1
Wind Classification:	N2
Design Wind Gust Speed:	40m/s

Construction Notes & Recommendations

The site has been classified as **Class M**, which is a moderately reactive site.

It is recommended that all foundations be placed on the underlying clayey sand material with bearing capacities >100kPa from approx. 1.2m+.

All earthworks on site must comply with AS 3798-2012, and I further recommend that consideration be given to drainage and sediment control on site during and after construction. Care should also be taken to ensure there is adequate drainage in the construction area to avoid the potential for weak bearing and foundation settlement associated with excessive soil moisture.

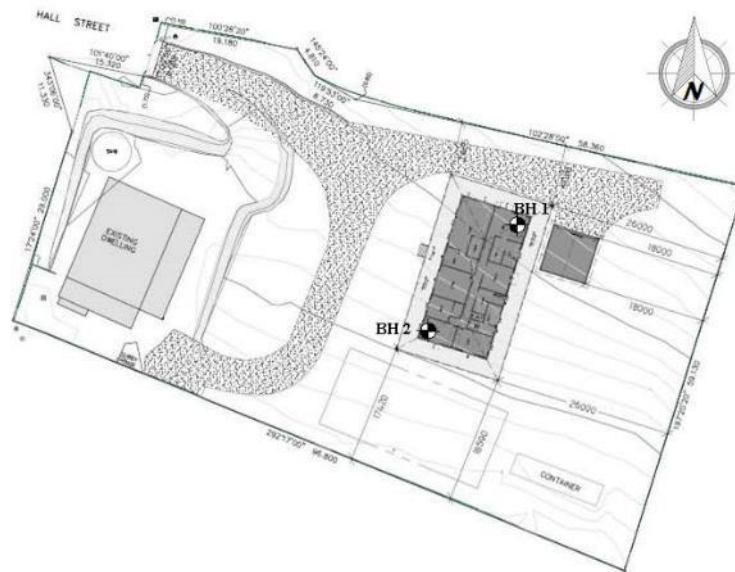
I also recommend that during construction that I and/or the design engineer be notified of any major variation to the foundation conditions as predicted in this report.

A handwritten signature in blue ink, consisting of a stylized, overlapping loop structure.

Dr John Paul Cumming B.Agr.Sc (hons) PhD CPSS GAICD

Director

Site Plan with Bore Hole Locations (not to scale)



Geo-Environmental Solutions Pty Ltd

www.geosolutions.net.au

Explanatory Notes

1 Scope of Works

The methods of description and classification of soils used in this report are based largely on Australian Standard 1726 – Geotechnical Site Investigations (AS1726-2017), with reference to Australian Standard 1289 – Methods for testing soils for engineering purposes (AS1289), for eventual Site Classification according to Australian Standard 2870 (AS2870-2011) – Residential Slabs and Footings and Australian Standard 1547 (AS1547 – 2012) On-site domestic wastewater management.

1.1 Site Classification AS2870 - 2011

Site classification with reference to the above Australian Standards are based on site reactivity.

Class	Foundation Conditions	Characteristic Surface Movement
A	Most sand and rock sites with little or no ground movement from moisture changes.	0mm
S	Slightly reactive clay sites, which may experience only slight ground movement from moisture changes.	0 – 20mm
M	Moderately reactive clay or silt sites, which may experience moderate ground movement from moisture changes.	20 – 40mm
H-1	Highly reactive clay sites, which may experience high ground movement from moisture changes.	40 – 60mm
H-2	Highly reactive clay sites, which may experience very high ground movement from moisture changes.	60 – 75mm
E	Extremely reactive sites, which may experience extreme ground movement from moisture changes.	>75mm

*Note: Soils where foundation performance may be significantly affected by factors other than reactive soil movement are classified as **Class P**.*

A site is classified as **Class P** when:

- The bearing capacity of the soil profile in the foundation zone is generally less than 100kpa
- If excessive foundation settlement may occur due to loading on the foundation.
- The site contains uncontrolled fill greater than 0.8m in depth for sandy sites and 0.4m in depth for other soil materials.
- The site is subject to mine subsistence, landslip, collapse activity or coastal erosion.
- The site is underlain by highly dispersive soils with significant potential for erosion
- If the site is subject to abnormal moisture conditions which can affect foundation performance



1.2 Soil Characterisation

This information explains the terms of phrase used within the soil description area of the report.

It includes terminology for cohesive and non-cohesive soils and includes information on how the Unified Soil Classification Scheme (USCS) codes are determined.

NON COHSIVE – SAND & GRAVEL		
Consistency Description	Field Test	Dynamic Cone Penetrometer blows/100 mm
Very loose (VL)	Easily penetrated with 13 mm reinforcing rod pushed by hand.	0 - 1
Loose (L)	Easily penetrated with 13 mm reinforcing rod pushed by hand. Can be excavated with a spade; 50 mm wooden peg can be easily driven.	1 - 3
Medium dense (MD)	Penetrated 300 mm with 13 mm reinforcing rod driven with 2 kg hammer, - hard shovelling.	3 - 8
Dense (D)	Penetrated 300 mm with 13 mm reinforcing rod driven with 2 kg hammer, requires pick for excavation: 50 mm wooden peg hard to drive.	8 - 15
Very dense (VD)	Penetrated only 25 - 50 mm with 13 mm reinforcing rod driven with 2 kg hammer.	>15

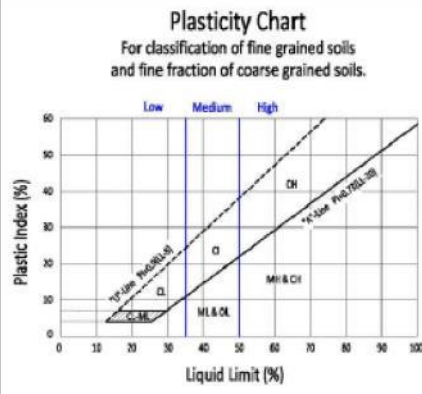
COHESIVE - SILT & CLAY		
Consistency Description	Field Test	Indicative undrained shear strength kPa
Very soft	Easily penetrated >40 mm by thumb. Exudes between thumb and fingers when squeezed in hand.	<12
Soft	Easily penetrated 10 mm by thumb. Moulded by light finger pressure	>12 and <25
Firm	Impression by thumb with moderate effort. Moulded by strong finger pressure	>25 and <50
Stiff	Slight impression by thumb cannot be moulded with finger.	>50 and <100
Very Stiff	Very tough. Readily indented by thumbnail.	>100 and <200
Hard	Brittle. Indented with difficulty by thumbnail.	>200



1.3 USCS Material Descriptions

Soils for engineering purposes are the unconsolidated materials above bedrock, they can be residual, alluvial, colluvial or aeolian in origin.

Major Divisions	Particle size mm	USCS Group Symbol	Typical Names	Laboratory Classification					
COARSE GRAINED SOILS (more than half of material less than 63 mm is larger than 0.075 mm)	BOULDERS 200			% < 0.075 mm (2)	Plasticity of fine fraction	$C_u = \frac{D_{60}}{D_{10}}$	$C_c = \frac{(D_{30})^2}{(D_{10})(D_{60})}$	NOTES	
	COBBLES 63								
	GRAVELS (more than half of coarse fraction is larger than 2.36 mm)	coarse 20	GW	Well graded gravels and gravel-sand mixtures, little or no fines	0-5	—	>4	Between 1 and 3	(1) Identify fines by the method given for fine-grained soils. (2) Borderline classifications occur when the percentage of fines (fraction smaller than 0.075 mm size) is greater than 5% and less than 12%. Borderline classifications require the use of SP-SM, GW-GC.
		medium 6	GP	Poorly graded gravels and gravel-sand mixtures, little or no fines, uniform gravels	0-5	—	Fails to comply with above		
		fine 2.36	GM	Silty gravels, gravel-sand-silt mixtures (1)	12-50	Below 'A' line or PI<4	—	—	
	SANDS (more than half of coarse fraction is smaller than 2.36 mm)	coarse 0.6	GC	Clayey gravels, gravel-sand-clay mixtures (1)	12-50	Above 'A' line and PI>7	—	—	
		medium 0.2	SW	Well graded sands and gravelly sands, little or no fines	0-5	—	>6	Between 1 and 3	
		fine 0.075	SP	Poorly graded sands and gravelly sands, little or no fines	0-5	—	Fails to comply with above		
			SM	Silty sands, sand silt mixtures (1)	12-50	Below 'A' line or PI<4	—	—	
			SC	Clayey sands, sand-clay mixtures (1)	12-50	Above 'A' line and PI>7	—	—	
FINE GRAINED SOILS (more than half of material less than 63 mm is smaller than 0.075 mm)	SILTS & CLAYS (Liquid Limit ≤50%)	ML	Inorganic silts, very fine sands, rock flour, silty or clayey fine sands or clayey silts with slight plasticity	<p>Use the gradation curve of material passing 63 mm for classification of fractions according to the criteria given in 'Major Divisions'</p> <p>Use the gradation curve of material passing 63 mm for classification of fractions according to the criteria given in 'Major Divisions'</p>					
		CL CI	Inorganic clays of low to medium plasticity, gravelly clays, sandy clays, silty clays, lean clays						
		OL	Organic silts and clays of low plasticity						
	SILTS & CLAYS (Liquid Limit >50%)	MH	Inorganic silts, mic-aeous or diato-maeous fine sands or silts, elastic silts						
		CH	Inorganic clays of high plasticity, fat clays						
		OH	Organic silts and clays of high plasticity						
	HIGHLY ORGANIC SOILS	PT	Peat and other highly organic soils						





Grain size analysis is performed by two processes depending on particle size. Sand silt and clay particles are assessed using a standardised hydrometer test, and coarse sand and larger is assessed through sieving by USCS certified sieves. For more detail see the following section.

Soil Classification	Particle Size
Clay	Less than 0.002mm
Silt	0.002 – 0.06mm
Fine/Medium Sand	0.06 – 2.0mm
Coarse Sand	2.0mm – 4.75mm
Gravel	4.75mm – 60.00mm

1.4 Bearing Capacities and DCP testing.

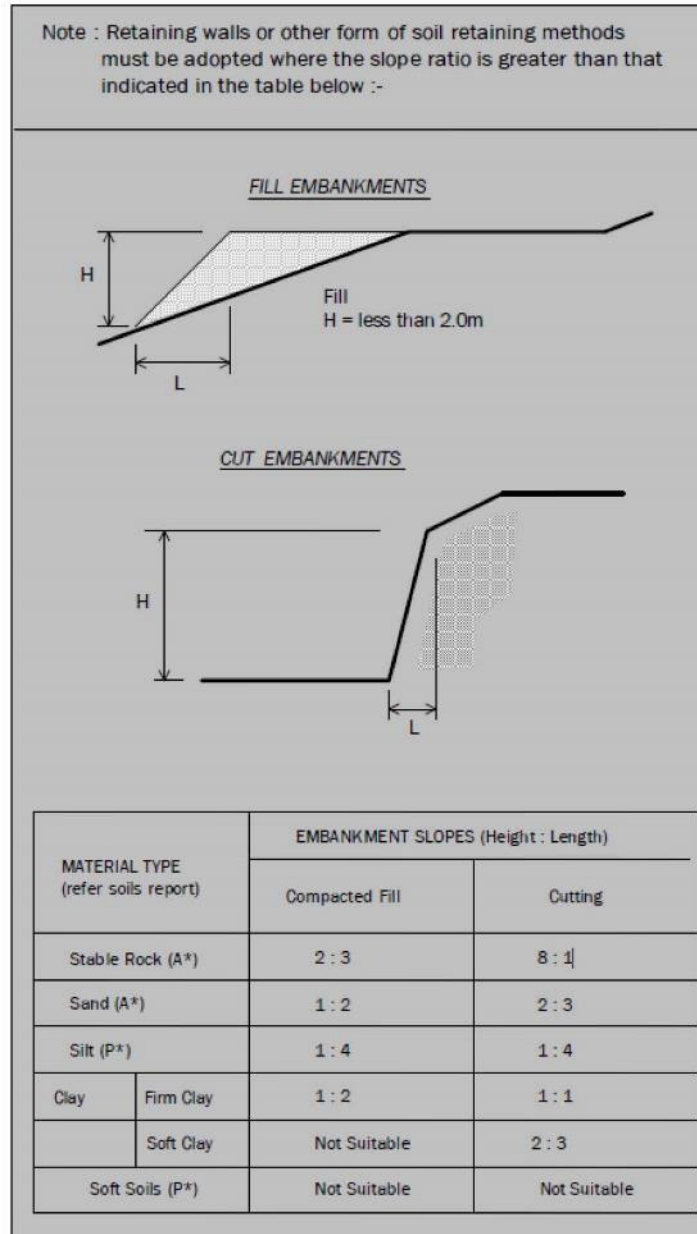
DCP and PSP weighted penetrometer tests – Dynamic Cone Penetrometer (DCP) and Perth Sand Penetrometer (PSP) tests are carried out by driving a rod into the ground with a falling weight hammer and measuring the blows for successive 100mm increments of penetration. Normally, there is a depth limitation of 1.2m but this may be extended in certain conditions by the use of extension rods. The methods for the two tests are quite similar.

- Dynamic Cone Penetrometer – a 16mm rod with a 20mm diameter cone end is driven with a 9kg hammer dropping 510mm (AS 1289, Test 6.3.2).
- Perth Sand Penetrometer – a 16mm diameter flat-ended rod is driven with a 9kg hammer, dropping 600mm (AS 1289 Test 6.3.3). This test was developed for testing the density of sands and is mainly used in granular soils and filling.

Site Anomalies – During construction GES will need to be notified of any major variation to the foundation conditions as predicted in this report.



1.5 Batter Angles for Embankments (Guide Only)





Glossary of Terms

Bearing Capacity – Maximum bearing pressure that can be sustained by the foundation from the proposed footing system under service loads which should avoid failure or excessive settlement.

Clay – (Mineral particles less than 0.002mm in diameter). Fine grained cohesive soil with plastic properties when wet. Also includes sandy clays, silty clays, and gravelly clays.

Dynamic Cone Penetrometer (DCP) – Field equipment used to determine underlying soil strength and therefore bearing capacity (kPa) by measuring the penetration of the device into the soil after each hammer blow.

Dispersive soil – A soil that has the ability to pass rapidly into suspension in water.

Footing – Construction which transfers the load from the building to the foundation.

Foundation – Ground which supports the building

Landslip – Foundation condition on a sloping site where downhill foundation movement or failure is a design consideration.

Qualified Engineer – A professional engineer with academic qualifications in geotechnical or structural engineering who also has extensive experience in the design of the footing systems for houses or similar structures.

Reactive Site – Site consisting of clay soil which swells on wetting and shrinks on drying by an amount that can damage buildings on light strip footings or unstiffened slabs. Includes sites classified as S, M, H-1, H-2 & E in accordance with AS2870-2011.

Sand – (Mineral particles greater than 0.02mm in diameter). Granular non-cohesive, non-plastic soil that may contain fines including silt or clay up to 15%.

Services – Means all underground services to the site including but not limited to power, telephone, sewerage, water & storm water.

Silt – (Mineral particles 0.002 – 0.02mm in diameter). Fine grained non-cohesive soil, non-plastic when wet. Often confers a silky smoothness of field texture, regularly includes clay and sand to form clayey silts, sandy silts and gravelly silts.

Site – The site title, as denoted by address, lot number, or Certificate of Title (CT) number, or Property Identification Number (PID).

Surface Movement (Ys) – Design movement (mm) at the surface of a reactive site caused by moisture changes.

**CERTIFICATE OF QUALIFIED PERSON – ASSESSABLE
ITEM**

Section 321

To: Owner /Agent
 Address
 Suburb/postcode

Form **55**

Qualified person details:

Qualified person:
 Address: Phone No:
 Fax No:
 Licence No: Email address:

Qualifications and Insurance details: (description from Column 3 of the Director's Determination - Certificates by Qualified Persons for Assessable Items)

Speciality area of expertise: (description from Column 4 of the Director's Determination - Certificates by Qualified Persons for Assessable Items)

Details of work:

Address: Lot No:
 Certificate of title No:
 The assessable item related to this certificate: (description of the assessable item being certified)
 Assessable item includes –
 - a material;
 - a design
 - a form of construction
 - a document
 - testing of a component, building system or plumbing system
 - an inspection, or assessment, performed

Certificate details:

Certificate type: (description from Column 1 of Schedule 1 of the Director's Determination - Certificates by Qualified Persons for Assessable Items n)

This certificate is in relation to the above assessable item, at any stage, as part of - (tick one)
 building work, plumbing work or plumbing installation or demolition work
 or
 a building, temporary structure or plumbing installation:

In issuing this certificate the following matters are relevant –

Documents:	The attached soil report for the address detailed above in 'details of Work'
Relevant calculations:	Reference the above report.
References:	AS2870-2011 residential slabs and footings AS1726-2017 Geotechnical site investigations CSIRO Building technology file – 18.

Substance of Certificate: (what it is that is being certified)

Site Classification consistent with AS2870-2011.
--

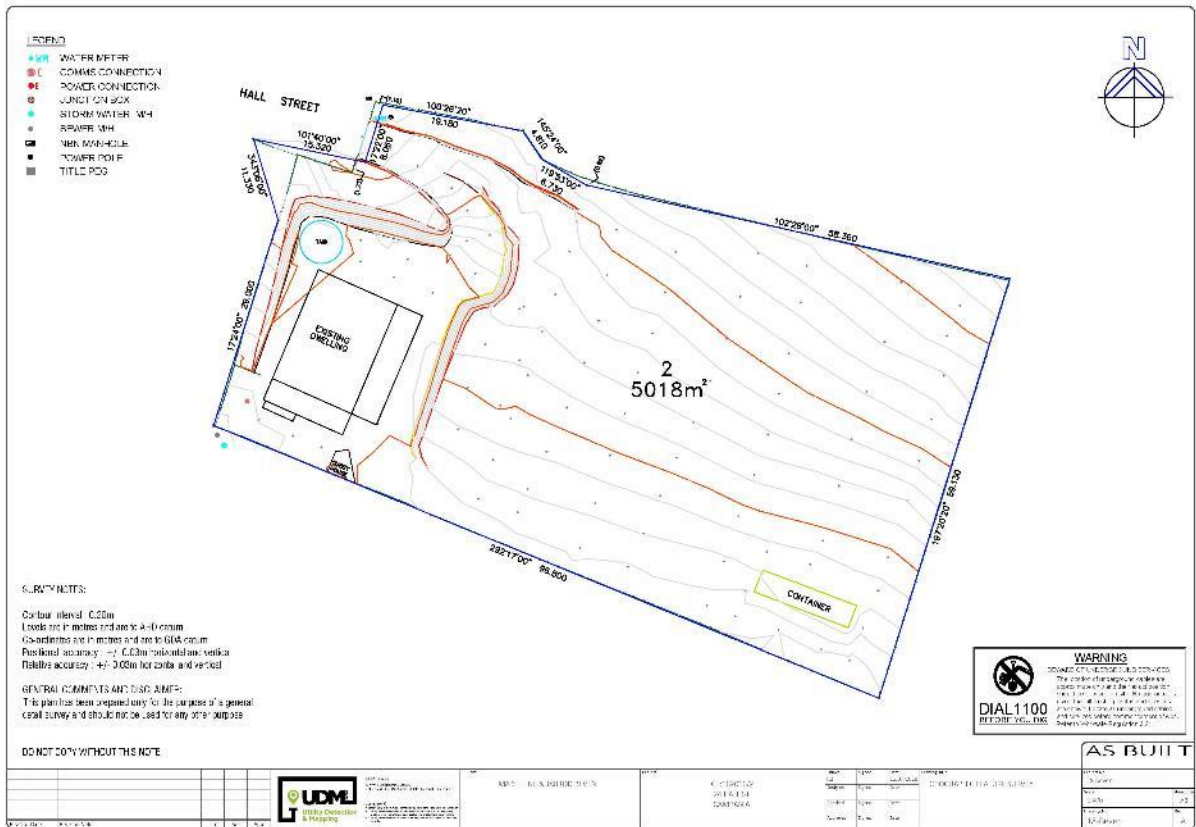
Scope and/or Limitations

The classification applies to the site as inspected and does not account for future alteration to foundation conditions as a result of earth works, drainage condition changes or variations in site maintenance.

I, John-Paul Cumming certify the matters described in this certificate.

Qualified person:	Signed:	Certificate No:	Date:
		AP July	16/7/20







RESULT OF SEARCH

RECORDER OF TITLES

Issued Pursuant to the Land Titles Act 1980



SEARCH OF TORRENS TITLE

VOLUME 162016	FOLIO 2
EDITION 2	DATE OF ISSUE 02-Aug-2011

SEARCH DATE : 02-Jun-2017

SEARCH TIME : 12.16 PM

DESCRIPTION OF LAND

Parish of STAFFA Land District of MONMOUTH
Lot 2 on Sealed Plan 162016
Derivation : Part of Lot 13 (Campania Estate) Gtd. to H.J. Paul
Prior CTs 159788/2 and 159788/1

SCHEDULE 1

M339653 TRANSFER to MADELEINE JANE BEVEN and JARROD KEITH
BEVEN Registered 02-Aug-2011 at 12.01 PM

SCHEDULE 2

Reservations and conditions in the Crown Grant if any
SP162016 EASEMENTS in Schedule of Easements
SP162016 FENCING PROVISION in Schedule of Easements
SP159788 FENCING PROVISION in Schedule of Easements
SP 15390 FENCING COVENANT in Schedule of Easements
D21262 MORTGAGE to National Australia Bank Limited
Registered 02-Aug-2011 at 12.02 PM

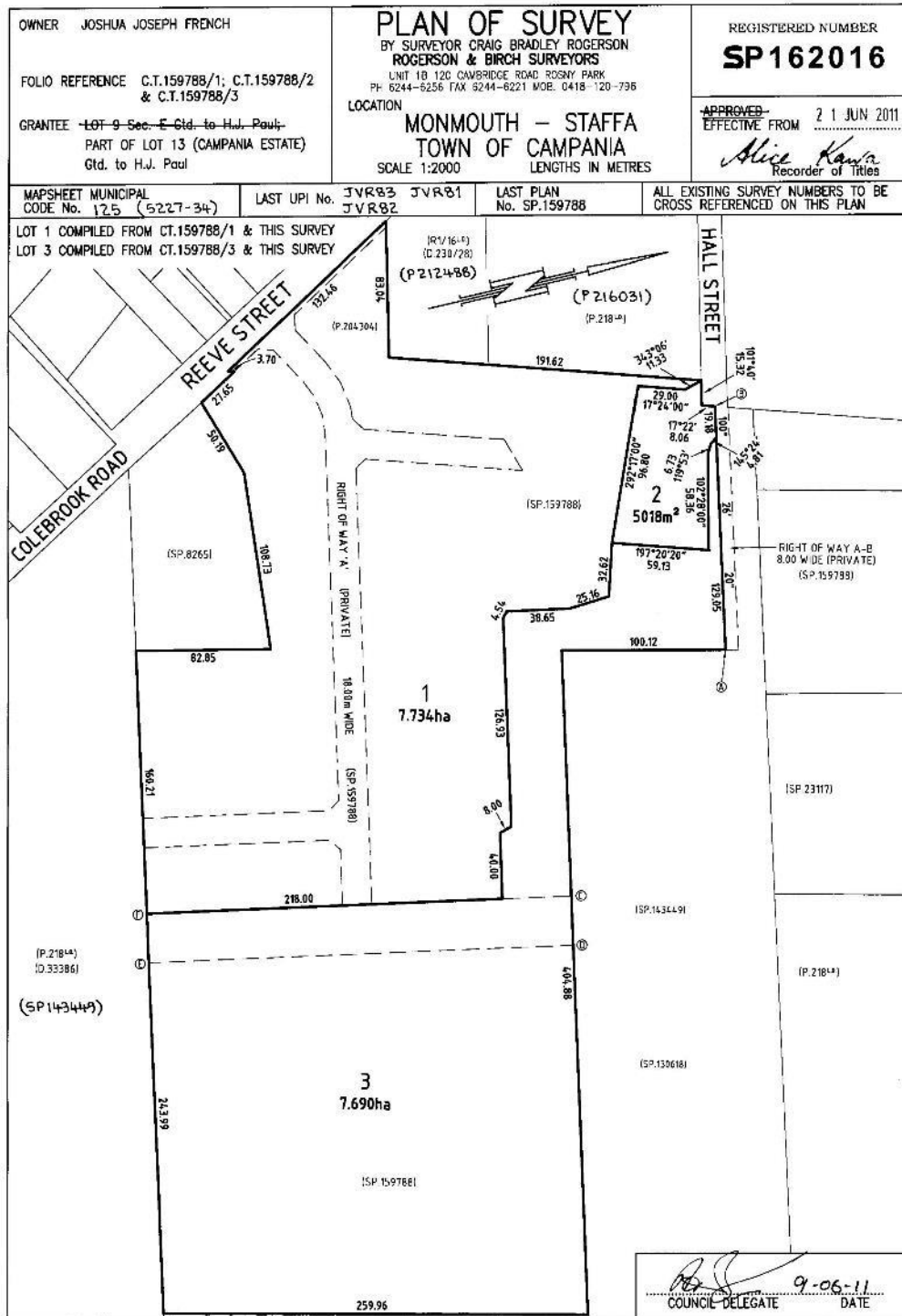
UNREGISTERED DEALINGS AND NOTATIONS

No unregistered dealings or other notations



FOLIO PLAN
RECORDER OF TITLES

Issued Pursuant to the Land Titles Act 1980





SCHEDULE OF EASEMENTS

RECORDER OF TITLES

Issued Pursuant to the Land Titles Act 1980



SCHEDULE OF EASEMENTS	Registered Number
NOTE: THE SCHEDULE MUST BE SIGNED BY THE OWNERS & MORTGAGEES OF THE LAND AFFECTED. SIGNATURES MUST BE ATTESTED.	SP162016

PAGE 1 OF 3 PAGE/S

EASEMENTS AND PROFITS

Each lot on the plan is together with:-

- (1) such rights of drainage over the drainage easements shown on the plan (if any) as may be necessary to drain the stormwater and other surplus water from such lot; and
- (2) any easements or profits a prendre described hereunder.

Each lot on the plan is subject to:-

- (1) such rights of drainage over the drainage easements shown on the plan (if any) as passing through such lot as may be necessary to drain the stormwater and other surplus water from any other lot on the plan; and
- (2) any easements or profits a prendre described hereunder.

The direction of the flow of water through the drainage easements shown on the plan is indicated by arrows.

Lot 1 is together with a right of carriageway over the land marked "RIGHT OF WAY A-B 8.00 WIDE (PRIVATE) (SP159788)" marked AB on the Plan.

& Lot 2 on SP159788

Lot 1 is subject to a right of carriageway (appurtenant to Lot 3 on the Plan) over the land marked "RIGHT OF WAY 'A' (PRIVATE) 18.00m WIDE (SP 159788)" shown passing through Lot 1 on the Plan.

Lot 2 is together with a right of carriageway over the land marked "RIGHT OF WAY A-B 8.00 WIDE (PRIVATE) (SP159788)" marked AB on the Plan.

Lot 3 is together with a right of carriageway over the land marked "RIGHT OF WAY A-B 8.00 WIDE (PRIVATE) (SP159788)" marked AB on the Plan.

Lot 3 is together with a right of carriageway over the land marked "RIGHT OF WAY 'A' (PRIVATE) 18.00m WIDE (SP 159788)" shown passing through Lot 1 on the Plan.

(USE ANNEXURE PAGES FOR CONTINUATION)

SUBDIVIDER: Joshua Joseph French	PLAN SEALED BY: Southern Midlands Council
FOLIO REF: 159788/1; 159788/2; 159788/3	DATE: 09-06-11
SOLICITOR	3061028
& REFERENCE: Cara Henderson: 111212	REF NO. Council Delegate
NOTE: The Council Delegate must sign the Certificate for the purposes of identification.	



SCHEDULE OF EASEMENTS

RECORDER OF TITLES

Issued Pursuant to the Land Titles Act 1980



ANNEXURE TO SCHEDULE OF EASEMENTS PAGE 2 OF 3 PAGES	Registered Number SP162016
SUBDIVIDER: Joshua Joseph French FOLIO REFERENCE: 159788/1; 159788/2; 159788/3	

FENCING PROVISION

In respect of each and any lot on the Plan the Vendor (Joshua Joseph French) shall not be required to fence.

COVENANTS

The owners of Lots 1 ~~2~~ on the Plan covenant with Southern Midlands Council to the intent that the burden of this covenant may run with and bind the covenantors lot and every part thereof and that the benefit thereof may devolve with Southern Midlands Council to observe the following stipulations:

1. Not to construct a building within the right of way passing through such lot to protect the location of a future road line

The owner of Lots 3 on the Plan covenant with Southern Midlands Council to the intent that the burden of this covenant may run with and bind the covenantors lot and every part thereof and that the benefit thereof may devolve with Southern Midlands Council to observe the following stipulations:

2. Not to use the land marked "CDEF" on the plan for intensive agricultural purposes upon the further subdivision of Lot 1

x

NOTE: Every annexed page must be signed by the parties to the dealing or where the party is a corporate body be signed by the persons who have attested the affixing of the seal of that body to the dealing.




SCHEDULE OF EASEMENTS


RECORDER OF TITLES


Issued Pursuant to the Land Titles Act 1980



ANNEXURE TO SCHEDULE OF EASEMENTS PAGE 3 OF 3 PAGES	Registered Number SP162016
SUBDIVIDER: Joshua Joseph French FOLIO REFERENCE: 159788/1; 159788/2; 159788/3	

Signed by **JOSHUA JOSEPH FRENCH** as registered proprietor of Certificates of Title Volume 159788 Folio 1, Volume 159788 Folio 2, Volume 159788 Folio 3, in the presence of: 


Signature of Witness

 **MICHAEL TURNER (CUSTOMER REP)**
Name & Occupation of Witness

32 CARBEN ST; MORNINGTON.
Address of Witness


NOTE: Every annexed page must be signed by the parties to the dealing or where the party is a corporate body be signed by the persons who have attested the affixing of the seal of that body to the dealing.



Submission to Planning Authority Notice

Council Planning Permit No.	DA 2020 / 00084	Council notice date	18/08/2020
TasWater details			
TasWater Reference No.	TWDA 2020/01235-STM	Date of response	25/08/2020
TasWater Contact	Sam Bryant	Phone No.	0474 933 294
Response issued to			
Council name	SOUTHERN MIDLANDS COUNCIL		
Contact details	mail@southernmidlands.tas.gov.au		
Development details			
Address	24 HALL ST, CAMPANIA	Property ID (PID)	3110678
Description of development	Multiple dwellings x 2 and new outbuilding		
Schedule of drawings/documents			
	Prepared by	Drawing/document No.	Revision No.
	Residential Drafting & Design	Site Plan	--
			Date of Issue
			01/08/2020
Conditions			
<p>SUBMISSION TO PLANNING AUTHORITY NOTICE OF PLANNING APPLICATION REFERRAL</p> <p>Pursuant to the <i>Water and Sewerage Industry Act 2008 (TAS)</i> Section 56P(1) TasWater imposes the following conditions on the permit for this application:</p> <p>CONNECTIONS, METERING & BACKFLOW</p> <ol style="list-style-type: none"> 1. A suitably sized water supply with metered connections to the development must be designed and constructed to TasWater's satisfaction and be in accordance with any other conditions in this permit. 2. Any removal/supply and installation of water meters and/or the removal of redundant and/or installation of new and modified property service connections must be carried out by TasWater at the developer's cost. <p>DEVELOPMENT ASSESSMENT FEES</p> <ol style="list-style-type: none"> 3. The applicant or landowner as the case may be, must pay a development assessment fee of \$211.63 to TasWater, as approved by the Economic Regulator and the fees will be indexed, until the date paid to TasWater. The payment is required within 30 days of the issue of an invoice by TasWater. 			
Advice			
<p>General</p> <p>For information on TasWater development standards, please visit http://www.taswater.com.au/Development/Development-Standards</p> <p>For application forms please visit http://www.taswater.com.au/Development/Forms</p>			
Declaration			
The drawings/documents and conditions stated above constitute TasWater's Submission to Planning			



Authority Notice.			
Authorised by  Jason Taylor Development Assessment Manager			
TasWater Contact Details			
Phone	13 6992	Email	development@taswater.com.au
Mail	GPO Box 1393 Hobart TAS 7001	Web	www.taswater.com.au



Sent: Tuesday, 8 September 2020 10:19 AM
To: SMC Mail
Subject: Proposed multiple dwellings at 24 Hall St Campania - 162016/2 - Development application public comment

Importance: High

Hi there,

We have some concerns regarding the proposed second dwelling height from ground level, specifically the Southern elevation veranda floor height which will overlook our property and impede our privacy.

Possible alternatives might be;

- remove the southern elevation veranda,
- excavation of site to lower the overall floor height of the dwelling.

Many thanks.



11.2 SUBDIVISIONS

Nil.

11.3 MUNICIPAL SEAL (Planning Authority)

Nil.

11.4 PLANNING (OTHER)

Nil.

**[THIS CONCLUDES THE SESSION OF COUNCIL
ACTING AS A PLANNING AUTHORITY]**

12. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – INFRASTRUCTURE)

12.1 Roads

Strategic Plan Reference 1.1

Maintenance and improvement of the standard and safety of roads in the municipal area.

Nil.

12.2 Bridges

Strategic Plan Reference 1.2

Maintenance and improvement of the standard and safety of bridges in the municipality.

Nil.

12.3 Walkways, Cycle ways and Trails

Strategic Plan Reference 1.3

Maintenance and improvement of the standard and safety of walkways, cycle ways and pedestrian areas to provide consistent accessibility.

Nil.

12.4 Lighting

Strategic Plan Reference 1.4

Ensure adequate lighting based on demonstrated need / Contestability of energy supply.

Nil.

12.5 Buildings

Strategic Plan Reference 1.5

Maintenance and improvement of the standard and safety of public buildings in the municipality.

12.5.1 PARATTAH – RECREATION GROUND PUBLIC TOILET

Author: NRM OFFICER (HELEN GEARD)

Date: 15 SEPTEMBER 2020

ISSUE

The provision of appropriate public toilet facilities at the Parattah Recreation Ground.

BACKGROUND

In early July 2020, the Parattah Progress Association wrote to the Southern Midlands Council (*the correspondence was presented to Council meeting on 15 July 2020 and 26 August 2020*).

The Association requested the installation of public toilet amenities at the Parattah Recreation Ground. The Association believes that public toilets would facilitate the use of the play equipment, oval and barbeque area at the Recreation Ground.

Another issue highlighted by the Association, was users of the Dulverton Walking Track discovering ‘the hard way’ that there are no public toilets at Parattah. This problem is obviously creating issues for track users and residents.

At the Council meeting on 26 August 2020 the Council agreed to the installation of the door code lock system at the Parattah Railway Station to provide public toilet access for users of the Dulverton Walking Track.

At the same meeting the Council asked for the preparation a report for the next meeting (including a detailed budget) to consider the options for public toilets at the Parattah Recreation Ground.

DETAIL

After discussion with Council staff and consultation with the Progress Committee the following option is being proposed. The Council already own a portaloo that would be suitable for use at the Recreation Ground. Currently the portaloo sits at the Council depot until it is required for an event (approximately 6 events per year). Instead of purchasing a new portaloo it was determined that the existing portaloo could be used at the Recreation Ground and then moved to and from events, as required.

This option would be temporary (say over 2 financial years). This option would be a cost effective way to address the immediate concerns of the Progress Association. The additional time provided would give Council the opportunity to determine and source funding for a longer-term universal access public toilet solution.

Human Resource & Financial Implications – The cost to Council would be approximately \$1000 to pour a small cement pad and install the appropriate plumbing fittings. Members of the Progress Association would then check and maintain the portaloo.

Community Consultation & Public Relations Implications – To date Council officers have consulted with members of the Parattah Progress Association. The Progress Association have expressed their preference for the installation of a portable toilet at the Recreation Ground.

Policy Implications – Council already manages public toilets.

Priority - Implementation Time Frame Installing the portaloo at the Recreation Ground could be implemented within a relatively short period of time, should Council agree to this course of action.

RECOMMENDATION

THAT Council agree to the installation of an existing portaloo at the Parattah Recreation Ground. It is noted that the portaloo will be moved to and from public events, as required. This is a temporary arrangement until a longer-term universal access public toilet can be established.

DECISION

Moved by Cllr R McDougall, seconded by Cllr K Dudgeon

THAT Council agree to the installation of an existing portaloo at the Parattah Recreation Ground. It is noted that the portaloo will be moved to and from public events, as required. This is a temporary arrangement until a longer-term universal access public toilet can be established (noting that the portaloo is to be secured in position). It was further noted that that Members of the Progress Association would check and maintain the portaloo.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Cllr A Bantick	√	
Cllr A E Bisdee OAM	√	
Cllr K Dudgeon	√	
Cllr D Fish	√	
Cllr R McDougall	√	

12.6 Sewers / Water

Strategic Plan Reference(s) 1.6

Increase the capacity of access to reticulated sewerage services / Increase the capacity and ability to access water to satisfy development and Community to have access to reticulated water.

Nil.

12.7 Drainage

Strategic Plan Reference 1.7

Maintenance and improvement of the town storm-water drainage systems.

Nil.

12.8 Waste

Strategic Plan Reference 1.8

Maintenance and improvement of the provision of waste management services to the Community.

12.8.1 SOUTHERN MIDLANDS COUNCIL WASTE MANAGEMENT STRATEGY (2020 REVIEW)

Author: MANAGER DEVELOPMENT & ENVIRONMENTAL SERVICES (DAVID CUNDALL)

Date: 16 SEPTEMBER 2020

Attachment:

Southern Midlands Council Waste Management Strategy 2016 (2020 review)

ISSUE

A workshop was held on the 10th September 2020 with regard to a 2020 review of the *Southern Midlands Council Waste Management Strategy 2016* (“the Strategy”).

The recommendation is that Council endorse the 2020 updated version of the *Strategy* and acknowledge further operational changes to the Waste Transfer Stations will be implemented immediately following further reporting to the October 2020 meeting.

DETAILS

The enclosed strategy provides a 2020 update on matters progressed since the strategy was endorsed in 2016.

The Strategy was the first dedicated waste management strategy for the Southern Midlands. It has provided the ideal platform to capture data and give specific direction to more sustainable operations.

The Strategic Waste Management Objectives provided in the Strategy are detailed as follows:

Council’s objectives in relation to waste management are listed in the Strategic Plan 2018-2027:

- 1.10.1 Maintenance and improvement of the provision of waste management services to the Community.
 - 1.10.1.1 Continue to be an active participant in the Waste Strategy South and continue to educate people on reducing waste.
 - 1.10.1.2 Continue to review the on-going operational arrangements for waste management including cooperation with other local government authorities.
 - 1.10.1.3 In conjunction with the Waste Advisory Council seek to identify suitable markets for recyclable products.

- 1.10.1.4 Undertake a review of the whole waste management service delivery system.

The objectives within the strategy are:

- Provide a current snapshot of Council's waste management operations (including costs and volumes);
- Review current waste management costs and service delivery system;
- Identify opportunities for efficiencies whilst maintaining service level to the community;
- Identify ways to make the waste management system more efficient, including exploration of resource and operational sharing opportunities with neighbouring councils;
- Identify options for management of organics and green waste to create a useful product and reduce emissions; and
- Identify options for greater recovery and re-use of resources from Council's waste stream, thereby reducing the volume of waste going to landfill.
- Encourage alternative waste management practices such as "waste to energy" plants or other innovative industries that process re-usable materials or recyclables in the Southern Midlands Local Government Area.

The desired overarching outcomes of the Strategy is to achieve progress according to the underlying principle of waste management in Australia, the 'waste management hierarchy', which is to: maximise the useful life of materials; reduce, reuse and recycle waste; recover as much energy out of what is left, and dispose of the remainder sensibly.

Waste management is a significant logistics operation for Southern Midlands Council – an operation that manages in the order of 2360 tonnes of waste annually plus recyclables (around 360 tonnes/year). On a per-capita basis, Southern Midlands Council manages around 444 kg/person/year of municipal waste. These excludes scrap metals and green waste which is stockpiled at each of the three waste transfer stations.

Council currently operates three waste transfer stations and a roadside collection service (waste and recyclables) for most towns and settlements in the municipality. The waste management service is operated on a cost recovery basis with a current annual budget in the vicinity of \$1,000,000 (Table 1). The cost of running the waste management operation is increasing steadily which is primarily due to: the increasing cost of waste disposal; increasing amount of waste; and increasing cost burden associated with managing recyclables. Combined waste and recyclables cost council in the order of \$423/tonne to manage.

		Actuals to 31.03.20	PROPOSED
BUDGET:	2019/20	2019/20	2020/21
	Est.	Actual	Budget
REVENUE:			
Waste Transfer Stations - Disposal Fees / Sale of Recyclables	30,000	12,144	15,000
Waste Transfer Stations & Sale of Recyclables	0	0	0
Rates (Est Rates based on \$178 per collection point - prev \$170)	285,600	289,460	304,736
	0	0	0
Waste Management Levy (Est based on \$180 & \$60 - prev \$165 & \$55)	525,140	530,312	581,460
	0	0	0
Total Revenue:	840,740	831,917	901,196
EXPENDITURE:			
Household Collection Service	253,970	182,164	277,788
Operating Expenses - Oatlands WTS	222,526	163,947	263,763
Operating Expenses - Campania WTS	209,687	156,673	268,867
Operating Expenses - Dysart WTS	206,721	172,675	213,264
Other Expenditure	0	4,694	0
Waste Management Plan (incl. Regional Group etc)	0	0	4,500
Land Tax Payable	0		0
Interest Charges	0		0
Depreciation	22,000	0	27,500
Budget Reduction/Adjustment	-13,355	0	0
Total Expenditure:	901,549	680,153	1,055,682
	<i>(Surplus)/Deficit:</i>		
	60,809	-151,764	154,486

Table 1: Waste management budget summary

Waste management actions achieved since 2016

The following changes to waste management operations have been implemented since the initial Strategy was endorsed in August 2016:

- rationalisation of waste transfer station staffing and opening times, largely to achieve better OHS outcomes;
- move to fortnightly roadside collection throughout the municipal area;
- upgrade of rubbish bin size from 140 L to 240 L;
- replacement of recycling crates with 240 L wheelie bins;
- tender for roadside collection contract run - in light of schedule changes and bin upgrade – awarded to Thorp Waste.

Changes in the broader ‘waste landscape’ since 2016

There has been significant change to the broader waste management landscape since 2016, particularly in relation to regional governance and in global logistics for the handling and processing of recyclables. This has resulted in significant changes to local operations and fee structure. The following changes have had implications for Council’s waste management budget:

- Increase in fees for waste disposal from \$70/tonne at the gate to \$90/tonne at the gate;
- a substantial fee increase for recyclables from \$32/tonne to \$139/tonne. SKM operations in Tasmania collapsed and after a period of uncertainty and was taken

over by Cleanaway – cardboard, which used to attract a credit, is now \$70/tonne to recycle;

- demise of the Southern Waste Strategy Authority and replacement by Waste Strategy South (a sub-committee of the STCA) - which is now also inactive and effectively superseded by the Southern Tasmanian Waste Management Group formed by LGAT which will represent all councils of the southern region with the exception of Central Highlands Council.
- formulation by LGAT of the Southern Tasmanian Waste Management Group - with the aim of streamlining logistics and service standard regionally, and to work towards improved waste management options;
- State Government Waste Strategy was released in 2019, the primary initiatives proposed being a waste levy and a container deposit scheme.

Changes in waste disposal volumes

Waste Transfer Station volumes are up considerably (119%) since 2016, which is remarkable given the relatively stable population in the Southern Midlands. The increase coincides with increase in waste disposal costs at other southern regional sites – it is possible that Southern Midlands sites are now being targeted by people from out of area.

Roadside collection volumes for waste are down. This coincides with an increase in recyclables collected - a likely consequence of the move from crates to wheelie bins.

Change in waste volume

WASTE	2016	2020	% Change
Roadside Collection (tonnes/annum)	840	700	-17%
Waste Transfer Stations (tonnes/annum)	760	1664	+119%
TOTAL volume sent to landfill (tonnes/annum)	1600	2364	+48%

Change in volume of recyclables

RECYCLABLES	2016	2020	% Change
Roadside Collection	160	249	55%
Waste Transfer Stations	90	108	+20%
TOTAL volume sent to Cleanaway for recycling	250	357	+42.8%

The outcomes of the workshop held on the 10th August 2020 were:

- to endorse the updated strategy at the September 2020 meeting.
- Council Officers to implement operational changes to the Waste Transfer Stations to reduce costs
- To proceed to tender a new contract for the collection of waste and the provision and maintenance of waste bins at each of the three waste transfer stations.

The operational changes are primarily:

- Improve the safety and efficiency of the stations; and
- to provide electronic payment options for outside of area users
- to reduce waste to landfill
- to bring fees payable at the Waste Transfer Station, to outside of area users, in line with similar rural/regional councils in Tasmania.

There are no recommendations planned to increase the current waste levy paid by ratepayers (which is included in the rates). The fee increase applies to outside of area users for ordinary waste and increase in fees for other items i.e. tyres, whitegoods, car bodies, and large construction material.

A report will be provided to the October 2020 meeting which will further detail the operational changes and propose amendments to Council's Fees and Charges for waste disposal for outside of area users and for other items.

It is expected that the fee generation and the corresponding disincentives for outside of area users to dispose of waste in the Southern Midlands will reduce waste volumes and attempt cost recovery. This is strongly in line with the objectives of the Strategy.

Human Resources & Financial Implications - Resources used in the preparation and workshopping of the Strategy were provided by Council Officers.

It is expected the 2020 snapshot analysis and review of waste management has demonstrated very clearly to Council and the community that Southern Midlands needs to reduce waste volumes to landfill and to dissuade outside of area users from the Waste Transfer Stations. Should Council continue to provide a low ("cheap") rate for disposal of waste at the Waste Transfer Stations by outside of area users then we are effectively subsidising waste disposal in the south east region. There is simply no business or strategic sense in providing such service.

The operational changes to the Waste Transfer Stations will be presented at the October 2020 meeting. Such changes and recommendations will be prepared by Council Officers. It is anticipated that the Strategy will effectively lead to a reduction in waste management costs and will stabilise (and reduce) the budget amount for the 2021/2022 year and beyond.

Community Consultation & Public Relations Implications – Updates of waste management will be provided to Council annually through the Council meeting Agenda.

Officers will also further engage with the community through the Council website, social media and through engagement at the offices and waste transfer stations.

There is also potential for more regular updates and educational items in Council's newsletter to encourage waste reduction.

Policy Implications – Nil.

Priority - Implementation Time Frame – The Waste Management Strategy 2016 (2020 Review) can be endorsed at this meeting.

RECOMMENDATION

THAT

- A. The report be received;
- B. Council endorse the enclosed Waste Management Strategy 2016 (2020 Review);
- C. Council acknowledge that further operational changes and fee amendments to waste disposal will be considered at the October 2020 meeting of Council.

Clr A Bisdee left the meeting at 11.26 a.m.

Clr A Bisdee returned to the meeting at 11.28 a.m.

DECISION

Moved by Clr A Bisdee OAM, seconded by Clr R McDougall

THAT

- A. The report be received;
- B. Council endorse the enclosed Waste Management Strategy 2016 (2020 Review);
- C. Council acknowledge that further operational changes and fee amendments to waste disposal will be considered at the October 2020 meeting of Council.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D Fish	√	
Clr R McDougall	√	

ATTACHMENT
Agenda Item 12.8.1



Waste Management Strategy

2020 Review



-
- A blue downward-pointing triangle containing a list of waste management stages. The stages are listed from top to bottom: AVOIDANCE, REDUCTION, REUSE, RECYCLING, RECOVERY OF ENERGY, TREATMENT, and DISPOSAL.
- AVOIDANCE
 - REDUCTION
 - REUSE
 - RECYCLING
 - RECOVERY OF ENERGY
 - TREATMENT
 - DISPOSAL



Document version:

- First Draft – Southern Midlands Waste Management Strategy Review – 24/5/20 – Graham Green
- Second Draft - Southern Midlands Waste Management Strategy Review – 27/05/2020 – David Cundall
- Second Draft v3 – 9/6/20 - Graham Green
- Second Draft v4 – 17/6/20 - Graham Green
- Final Draft – 23/6/20 – Graham Green
- Post Council Workshop Draft – 15/9/2020 – David Cundall

Enquiries regarding this document:

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Key Considerations

Actions achieved since 2016

The following changes to waste management operations have been implemented since the previous draft of this Strategy:

- rationalisation of waste transfer station staffing and opening times, largely to achieve better OHS outcomes;
- move to fortnightly roadside collection throughout the municipal area;
- upgrade of all rubbish bin sizes from 140 L to 240 L;
- replacement of recycling crates with 240 L wheelie bins;
- tender for roadside collection contract run - in light of schedule changes and bin upgrade – awarded to Thorpe Waste.
- Commence tender for a new contract for the provision of waste bins and the collection and disposal of waste from the three waste transfer stations

Changes in the broader 'waste' landscape since 2016

There has been significant change to the broader waste management landscape since the last draft of this Strategy, particularly in relation to regional governance and in global logistics for the handling and processing of recyclables. This has resulted in significant changes to local operations and fee structure. The following changes have had implications for Council's waste management budget:

- Increase in fees for waste disposal from \$70/tonne at the gate to \$90/tonne at the gate;
- a substantial fee increase for recyclables from \$32/tonne to \$139/tonne. SKM operations in Tasmania collapsed and after a period of uncertainty and was taken over by Cleanaway – cardboard, which used to attract a credit, is now \$70/tonne to recycle;
- demise of the Southern Waste Strategy Authority and replacement by Waste Strategy South (a sub-committee of the STCA) and then in early 2020 the abandonment of Waste Strategy South;
- formulation by LGAT of the Southern Tasmanian Waste Management Group - with the aim of streamlining logistics and service standard regionally, and to work towards improved waste management options. This group effectively replaced the Waste Strategy South but continues much of the strategic work to date;
- State Government Waste Strategy was released in 2019, the primary initiatives proposed being a waste levy and a container deposit scheme.

Changes in waste disposal volumes

Waste Transfer Station volumes are up considerably (119%) since 2016, which is remarkable given the relatively stable population in the Southern Midlands. The increase coincides with increase in waste disposal costs at other southern regional sites – it is possible that Southern Midlands sites are now being targeted by people from out of area as it is viewed as a 'free' waste disposal option as fees are mostly not enforced by Council WTS staff.

Roadside collection volumes for waste are down. This coincides with an increase in recyclables collected - a likely consequence of the move from crates to wheelie bins.

Change in waste volume

WASTE	2016	2020	% Change
Roadside Collection (tonnes/annum)	840	700	-17%
Waste Transfer Stations (tonnes/annum)	760	1664	+119%
TOTAL volume sent to landfill (tonnes/annum)	1600	2364	+48%

Change in volume of recyclables

RECYCLABLES	2016	2020	% Change
Roadside Collection	160	249	50%
Waste Transfer Stations	90	108	20%
TOTAL volume sent to Cleanaway for recycling	120	357	298%

1.0 Introduction

Waste management is a significant logistics operation for Southern Midlands Council – an operation that manages in the order of 2360 tonnes of waste annually plus recyclables (around 360 tonnes/year). On a per-capita basis, Southern Midlands Council manages around 444 kg/person/year of municipal waste. These excludes scrap metals and green waste which is stockpiled at each of the three waste transfer stations.

Council currently operates three waste transfer stations and a roadside collection service (waste and recyclables) for most towns and settlements in the municipality. The waste management service is operated on a cost recovery basis with a current annual budget in the vicinity of \$900,000 (Table 1). The cost of running the waste management operation is increasing steadily which is primarily due to: the increasing cost of waste disposal; increasing amount of waste; and increasing cost burden associated with managing recyclables. Combined waste and recyclables cost council in the order of \$380/tonne to manage.

Table 1: Waste management budget summary

		Actuals to 31.03.20	PROPOSED
BUDGET:	2019/20	2019/20	2020/21
	Est.	Actual	Budget
REVENUE:			
Waste Transfer Stations - Disposal Fees / Sale of Recyclables	30,000	12,144	15,000
Waste Transfer Stations & Sale of Recyclables	0	0	0
Rates (Est Rates based on \$178 per collection point - prev \$170)	285,600	289,460	304,736
	0	0	0
Waste Management Levy (Est based on \$180 & \$80 - prev \$165 & \$55)	525,140	530,312	581,460
	0	0	0
Total Revenue:	840,740	831,917	901,196
EXPENDITURE:			
Household Collection Service	253,970	182,164	277,788
Operating Expenses - Oatlands WTS	222,526	163,947	283,763
Operating Expenses - Campania WTS	209,687	156,673	268,867
Operating Expenses - Dysart WTS	206,721	172,675	213,264
Other Expenditure	0	4,694	0
Waste Management Plan (incls. Regional Group etc)	0	0	4,500
Land Tax Payable	0		0
Interest Charges	0		0
Depreciation	22,000	0	27,500
Budget Reduction/Adjustment	-13,355	0	0
Total Expenditure:	901,549	680,153	1,055,682
	(Surplus/Deficit:	60,809	154,486

1.1 Regional governance

Southern Midlands Council is a member of two regional bodies tasked with improving waste management and generating new initiatives:

- Waste Strategy South (formerly SWSA), a working group with a focus on regional solutions to reducing waste volumes, a sub-committee of the Southern Tasmanian Council's Authority. This was superseded by the Southern Tasmanian Waste Management Group formed by LGAT which will represent all councils of the southern region with the exception of Central Highlands Council.
- Southern Tasmanian Waste Management Group (STWMG) – aims to streamline logistics and service standard regionally, and to work towards improved waste management options. Short term aims are: streamlining contracts; improved collaboration and coordination; better management of green waste & FOGO; and a waste education plan for the region. The STWMG is convened by the Local Government Association of Tasmania – a Project Officer will develop a work plan and assist with progressing projects.
- State Waste Strategy – a proposed container deposit scheme and waste levy will determine to some extent the key focus areas of the Southern Tasmanian Waste Management Group.

1.2 Strategic Waste Management Objectives

Council's objectives in relation to waste management are listed in the Strategic Plan 2018-2027:

- | | |
|----------|--|
| 1.10.1 | Maintenance and improvement of the provision of waste management services to the Community. |
| 1.10.1.1 | Continue to be an active participant in the Waste Strategy South and continue to educate people on reducing waste. |
| 1.10.1.2 | Continue to review the on-going operational arrangements for waste management including cooperation with other local government authorities. |
| 1.10.1.3 | In conjunction with the Waste Advisory Council seek to identify suitable markets for recyclable products. |
| 1.10.1.4 | Undertake a review of the whole waste management service delivery system. |

1.3 Objectives of this Strategy

The objectives of this strategy are aligned with Council's strategic direction for waste management and are as follows:

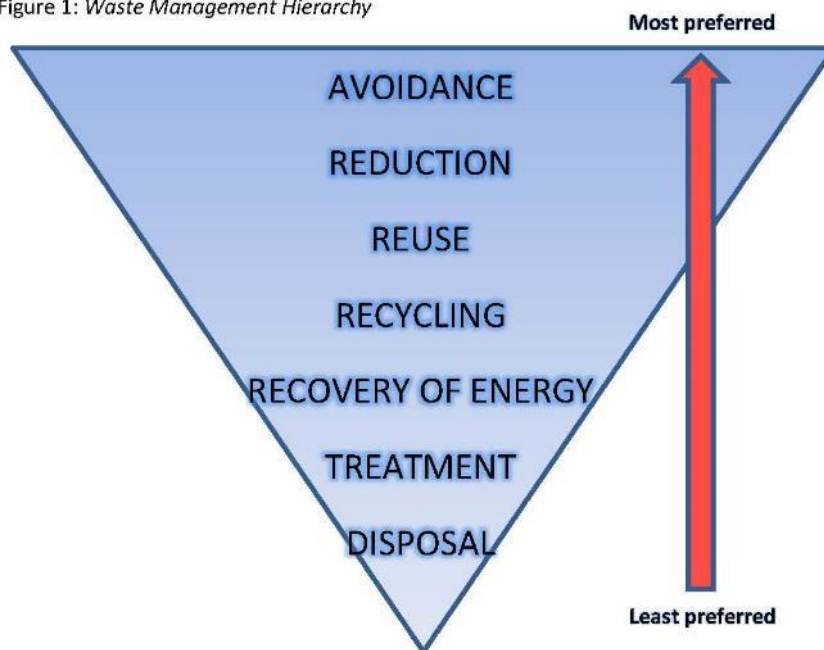
- Provide a current snapshot of Council's waste management operations (including costs and volumes);

- Review current waste management costs and service delivery system;
- Identify opportunities for efficiencies whilst maintaining service level to the community;
- Identify ways to make the waste management system more efficient, including exploration of resource and operational sharing opportunities with neighbouring councils;
- Identify options for management of organics and green waste to create a useful product and reduce emissions; and
- Identify options for greater recovery and re-use of resources from Council’s waste stream, thereby reducing the volume of waste going to landfill.
- Encourage alternative waste management practices such as “waste to energy” plants or other innovative industries that process re-usable materials or recyclables in the Southern Midlands Local Government Area.

1.4 Outcomes of this Strategy

The outcome of this strategy is for council to achieve progress according to the underlying principle of waste management in Australia, the ‘waste management hierarchy’ (Figure 1), which is to: maximise the useful life of materials; reduce, reuse and recycle waste; recover as much energy out of what is left, and dispose of the remainder sensibly.

Figure 1: Waste Management Hierarchy



1.4.1 Measures of success

Successful implementation of this strategy will be judged by:

- 1 The volume of materials diverted or avoided from landfill through the above principles. This may be measured by:
 - monitoring the weight of waste taken to landfill;
 - the weight of materials recycled;
 - estimated recovery of materials (e.g. timber, bricks, roofing iron, household goods etc) through new initiatives; and
 - estimated volume of organic / green waste processed.

- 2 Rationalisation of waste management activities and costs through regional or sub-regional partnerships.

2.0 Waste

2.1 Roadside Collection Service

Southern Midlands Council's roadside collection service currently consists of fortnightly collection of both waste and recyclables for 1700 households throughout the municipal area. The roadside collection service is operated by a contractor (Thorp Waste). Collected waste is delivered to Southern Waste Solutions' Lutana waste transfer site where waste is compacted and then transported to the Copping Landfill Facility (also managed by Southern Waste Solutions).

2.2 Waste Transfer Stations

Southern Midlands Council operates three waste transfer stations (Figure 2):

- Oatlands (Tunnack Road);
- Campania (Brown Mountain Road); and
- Dysart (Huntingdon Tier Road).

Rate payers pay an annual 'waste management levy' enabling residents to utilise the waste transfer stations for waste disposal, recycling, green waste, and some hazardous material disposal. Non-residents of Southern Midlands Council may also utilise the facilities, however disposal fees apply for them.

Recyclable materials (plastics, glass, cardboard and metals) are separated out as best as possible at the waste transfer stations and transported to appropriate facilities for subsequent processing. Most recyclables are taken to Cleanaway at Derwent Park where there is a current fee of approximately \$139/tonne, except for cardboard which is processed for \$70/tonne.

Metals collected from the Dysart and Campania sites are collected by Thorp Recycling and currently taken to Real Metal Recyclers at Bridgewater. Sims Metal collect scrap metal from the Oatlands waste transfer station. The price paid for scrap metal fluctuates and is currently around \$30/tonne. In 2019 receipts for scrap metal were \$15,814 combined from Sims Metal, One Stop and Real Metal (In 2018 total receipts were \$24,614 - \$14,290 from Sims and \$10,324 from One Stop Metal).

Waste collected at the waste transfer stations is currently taken to Southern Waste Solutions' Lutana waste transfer site where the disposal fee is currently \$90 per tonne (GST inclusive). The fee is inclusive of transport to the Copping Landfill Facility.

Also collected at the waste transfer stations are hazardous materials such as chemicals (Drum Muster Program), waste oils, and tyres. There is a fee to residents for disposing of tyres which covers the cost of transport and shredding.

Figure 2: Waste transfer station locations



2.2.1 Oatlands Waste Transfer Station

A summary of monthly operational costs at the Oatlands waste transfer station is given in Table 2.

Table 2: Oatlands WTS, monthly operating costs as at May 2020

Detail	Monthly Cost*
9 x 6.5m ³ front lift bins – rental, compaction and disposal	\$6,936
1 x 30m ³ hook bin – hire, tip and return \$322.65 (average 4 collections per month)	\$1,290
30m ³ (large) bins – disposal fee \$102 per tonne	\$1,067
Waste transfer station 2019 Management Costs:	\$9,082
<ul style="list-style-type: none"> • Council - Wages & On-Costs \$6,101.30 • Caretaker - Wages & On-Costs \$85,700.20 • Plant - Internal \$14,571.45 • Materials \$7.86 • Portaloo Hire \$345.82 • Other \$878.98 • Depreciation \$353.28 • Land Tax \$1,034.67 	

Barwicks Tyre collection and disposal	\$547
Collection and transport of Recycling (steel, cardboard and comingled recycling) – price does not include disposal costs	\$940
Cardboard, comingled recycling (glass, plastics, aluminium etc) disposal costs at Derwent Park Facility	\$161
Veolia Drum Muster	\$200
Total	\$20,223

*This is the average monthly cost based upon the 2019 data excluding GST.

Figure 3: Oatlands waste transfer station bins



Construction waste

Construction waste at the Oatlands waste transfer station can become a management problem in terms of the large volume of material that accumulates at times (Figure 5). As there is reusable material in the stockpile, a solution is required to improve recovery prior to disposal. It is an action proposed in this Strategy to develop a ‘materials reuse centre’ at the Oatlands site to provide a mechanism for salvage and reuse of as much material as possible.

Figure 4: Oatlands waste transfer station construction waste



Operating Times

Current operating times at the Oatlands waste transfer station are:

- Tuesday 8.00 am - 12.00
- Friday 11.00 am - 3.00 pm
- Saturday 8.00 am - 12.00
- Sunday 1.00 pm - 5.00 pm

2.2.2 Campania Waste Transfer Station

A summary of monthly operational costs at the Campania waste transfer station is given in Table 3.

Table 3: Campania WTS, monthly operating costs as at May 2020

Detail	Monthly Cost*
8 x 6m ³ front lift bins – rental, compaction and disposal	\$7,166
1 x 20m ³ hook bin – hire, tip and return \$247.20 (average 6 collections per month)	\$1,483
20m ³ (large) bins – disposal fee \$85 per tonne	\$1,484
Waste transfer station 2019 Management Costs:	\$9,982
<ul style="list-style-type: none"> • Council - Wages & On-Costs \$3,870.92 • Caretaker - Wages & On-Costs \$93,233.81 • Plant \$16,631.87 • Materials \$192.14 • Portaloo Hire \$669.64 • Sundry Allowance \$- • Other \$5,187.47 • Depreciation \$- • Land Tax \$- 	

Barwicks Tyre collection and disposal	\$151
Collection and transport of Recycling (steel, cardboard and comingled recycling) – price does not include disposal costs	\$806
Cardboard, comingled recycling (glass, plastics, aluminium etc) disposal costs at Derwent Park Facility	\$161
Veolia Drum Muster	\$200
Total	\$21,433

*This is the average monthly cost based upon the 2019 data excluding GST.

The Campania waste transfer station is the most vulnerable of Council’s sites in terms of its viability. Council has no tenure over the site i.e. freehold or lease arrangement. The site also receives significant usage from out-of-area-users due to its proximity to the municipal boundary. The nearest alternative waste transfer station is at Mornington (Clarence City Council) where users are obliged to pay a minimum gate fee of \$10 and a disposal fee of \$97/tonne. This provides an incentive for people to travel to Campania to dispose of their waste where they are able to exploit council and potentially do so for free. It is difficult for staff to enforce the fees that out-of-area-users are obliged to pay, particularly during busy times. This situation is not financially sustainable and will be rectified as a short term action of this Strategy.

Figure 5: Campania waste transfer station small bins



Campania Waste Transfer Station

Current operating times

- Tuesday 1.00pm - 5.00pm
- Thursday 1.00pm - 5.00pm
- Saturday 1.00pm - 5.00pm
- Sunday 8.00am – 12.00

2.2.3 Dysart Waste Transfer Station

A summary of monthly operational costs at the Dysart waste transfer station is given in Table 4.

Table 4: Dysart WTS, monthly operating costs as at May 2020

Detail	Monthly Cost*
8 x 6m ³ front lift bins – rental, compaction and disposal	\$5,715
2 x 20m ³ hook bin – hire, tip and return \$247.20 (average 9 collections total per month)	\$2,224
20m ³ (large) bins – disposal fee \$90 per tonne	\$2,382
Waste transfer station 2019 Management Costs:	\$5,593
<ul style="list-style-type: none"> • Council - Wages & On-Costs \$7,950.75 • Caretaker - Wages & On-Costs \$44,514.08 • Plant \$7,071.55 • Materials \$2,467.64 • Portaloo Hire \$1,098.00 • Other \$2,200.86 • Depreciation \$302.40 • Land Tax \$1,517.52 	
Barwicks Tyre collection and disposal	\$109
Collection and transport of Recycling (steel, cardboard and comingled recycling) – price does not include disposal costs	\$537
Cardboard, comingled recycling (glass, plastics, aluminium etc) disposal costs at Derwent Park Facility	\$161
Veolia Drum Muster	\$200
Total	\$16,921

*This is the average monthly cost based upon the 2019 data excluding GST.

Figure 9: Dysart waste transfer station



Dysart Waste Transfer Station

Current operating times

- Tuesday 1.00pm - 5.00pm
- Saturday 1.00pm - 5.00pm
- Sunday 1.00pm - 5.00pm

2.3 Waste disposal costs and volumes

Council's waste is currently taken to either the Southern Waste Solutions waste transfer station in Derwent Park or direct to their Copping Landfill Facility. The disposal fee is currently \$90 per tonne (GST inclusive). The cost of disposal has been subsidised to varying degrees in the past but this ended in 2018. The cost of disposal at Southern Waste Solutions has risen each year.

- Total municipal waste generated is approximately **2360 tonnes/year**;
- Roadside waste volume collected averages approximately **700 tonnes/year**;
- Waste transfer station amounts (managed by Veolia) is **1660 tonnes/year**;
(based on data for 2019)

2.4 Waste Stream Issues & Options

Table 5: Southern Midlands Council waste stream issues and options

Issue	Option(s)	Pros	Cons	Timeframe/Outcome
1 Rising cost of waste management – both contractor fees and waste disposal charges	1-1a Investigate an alternative disposal site This issue is most effectively progressed through involvement with the regional waste management forums as regional solutions are required to improve efficiency and environmental outcomes of waste management.	Possible reduction in costs.	Does not address the issue of waste volumes – should be a priority for council to reduce the volumes of waste going to landfill.	Short term
	1-1b Go to tender on waster transfer station collection and disposal services The timing is right to test the market for a better deal as Council has used Veolia for some time and there are other players in the market.	Potential to achieve a cost saving on waste collection and disposal services from our waste transfer stations.		Commenced
	1-2a WTS bin volume management As bin handling fees at the waste transfer stations are high, it is pertinent to develop an on-site procedure to ensure that bins are as full as possible before disposal to maximise the value of the handling fees.	More efficient use of resources – small reduction in costs.	Not always easy to schedule the optimal time of bin cartage with the contractors.	Immediate
	1-3 Investigate weekly to fortnightly collection for all residents Formerly, eight of council's thirteen towns/settlements were serviced weekly, the balance fortnightly. Investigate/discuss changing the frequency of waste collection to fortnightly for all towns whilst expanding the service to capture all residents.	Potentially lower contractor costs for roadside waste collection.	Reduction in service level for ratepayers that were on a weekly service. The cost of issuing larger bins.	ACTION ACHIEVED IN 2019
	1-4 Have WTS operating staff identify out-of-area-users and to enforce fees for waste disposal.	Increase in revenue; reduction in waste volumes; reduction in disposal fees.	Cost of setting up electronic payment system	Immediate

Issue	Option(s)	Pros	Cons	Timeframe/Outcome
	1-5 Rationalise the number of waste transfer stations Investigate/discuss reducing the number of waste transfer stations or relocating to a more centralised site in the south of the municipality. The most obvious site to close is Brown Mt (Campania) as council has no tenure over the site and is the site most afflicted by out-of-area-users. <i>It may be possible to negotiate a resource sharing arrangement with a neighbouring council whereby sub-regional facilities could be investigated. Brighton Council has expressed interest in sharing a waste transfer station at the Brighton Industrial Estate.</i>	Reduction in costs, particularly if resource sharing with Brighton. More convenient for some residents if a new site is established near the Midland Hwy in the south.	Reduced convenience for some residents if the Campana and/or Dysart sites were to close. Potential increase in roadside dumping of rubbish.	Medium-term (next 5 years)
1 a Lack of resource sharing – high unit cost Council currently operates its own waste management operation and therefore isn't capitalising on potential benefits of resource sharing, joint tenders or group pricing. The unit cost per tonne is not optimised by operating in isolation.	1-6 Investigate (and implement) resource sharing Initiate a cooperative approach to waste management with other councils – e.g. joint tenders for recyclables – group pricing – shared waste transfer stations. Potential options and new contracts could be explored through direct discussions with neighbouring councils or through the regional waste management group.	Rationalisation of operation by determining new ways of working together - joint contracts, sharing of services and infrastructure. Likely to result in lower operational costs.	Possibly difficult to implement due to the dispersed nature of southern rural councils and the logistics changes that may be required.	Medium-term (next 5 years)
2 Inefficient waste transfer station operations Councils waste transfer stations need to be managed more effectively to streamline processes, to cope with peak waste delivery times, allow for increased segregation of reusable materials and to improve OH&S for workers at the sites.	2-1 Rationalise the WTS operating times Investigate changing the operating hours schedule so that at least 2 operators are present at each WTS to enable more efficient sorting and segregation of materials and management of customers. For example, operators could spend a morning at one site and then move to another site for the afternoon. This also opens up the potential to shift materials (e.g. green waste) from one site to another for collection or processing – refer to 2-2.	Greater efficiencies in the management of the WTS, enhanced resource recovery, lower waste disposal costs for council. Safer workplaces due to more staff on the ground at any given time – covers off on the OH&S issue (issue 4)	Likely increased cost in running the WTS.	PARTLY ACHIEVED IN 2019, IN TERMS OF 2 OPERATORS AND OPERATING TIMES ADJUSTED
	2-2 Make it mandatory for WTS operating staff to enforce fees for disposal to bring fees and charges in line with other waste disposal sites in the region	Increased revenue for Council, reduced volumes of waste to handle.		Immediate

Issue	Option(s)	Pros	Cons	Timeframe/Outcome
	2-3 Rationalise WTS logistics Further to 2-1, investigate streamlined logistics, for example, with the view to concentrating all green waste at one WTS so that potential processing options are more viable.	Greater efficiencies in the management of the WTS, enhanced resource recovery & processing options.	Potential increased running costs of the waste transfer stations.	Medium-term (next 5 years)
3 Waste volumes There is a direct relationship between the amount of waste that council manages and the cost of handling logistics and disposal. There has been an increasing trend in the volume of waste managed by council and no internal strategy, beyond recycling, to reduce waste amounts.	3-1 Reduce waste amounts by increasing recovery effort Ensure there is on-site rigour with segregation of green waste from commingled, recyclables from waste, and any re-useable materials for potential re-sale (related to Issue 2). Ensure that WTS's are set up fit-for-purpose to enable efficient segregation and storage of recovered items/materials. Case Study – Huon Valley Southbridge site (Section 2.5)	Reduction in the waste stream – reduced disposal fees for council. More organised, streamlined operation at the WTSs. New opportunities with recovered materials – improved environmental outcomes.	The cost associated with planning & implementation of new initiatives.	Immediate
	3-2 Review the fee structure for out-of area users and have WTS operators rigorously enforce fees.	Increased revenue for council, reduction in out of area users, reduction in waste volumes		Immediate
	3-3 Implement new waste reduction initiatives Investigate the potential of setting up new initiatives to divert waste from landfill, for example: • A pilot 'tip shop' style operation at the Otlands WTS Resale centres in southern Tasmania have proven to be very successful and are established profitable operations (Refer to Case Studies).	Reduction in the amount of waste to landfill & hence lower disposal costs. 'Tip shops' are a recognised business model in southern Tasmania. New employment opportunities.	The cost associated with the planning, implementation and promotion of new initiatives.	Immediate

Issue	Option(s)	Pros	Cons	Timeframe/Outcome
	3-4 Reduce waste amounts through community education Highlight the importance of reusing materials where possible; sorting recyclables and placing them out for collection; and segregating organic waste for processing at the WTSs. Inform and involve residents in new initiatives such as a small resource recovery tip-shop style operation. This would enable anything that has value to be sold on and reused. Highlight achievements in reduction and recovery of waste to raise awareness of waste issues and opportunities (in newsletters and/or on Council's web site) A community education program is an objective of the regional waste management group – a coordinated approach with this action is the most logical way to progress.	Well informed residents are likely to change behaviour leading to smarter resource use, change in consumption patterns, reduction in waste volume and involvement in new initiatives e.g. organic waste processing and tip shop style operations. Well informed residents are more likely to understand reasons for increases in waste rates i.e. as the need for more recovery and re-use in waste management increases, costs rise.	Cost of developing and running the education program – unless undertaken as 'regional' action	Medium-term (next 5 years)
4 OH&S More than one operator present at any given time, safety equipment, safety briefings, firefighting equipment.	4-1a Review OH&S procedures at the WTSs Ensure there is a protocol in place for employees to manage an emergency situation such as personal injury or a threatening situation – e.g. a press button alert system.	A safer workplace for employees operating alone in a field based location.		PARTLY ACHIEVED IN 2019, IN TERMS OF 2 OPERATORS, FIRST AID, WATER AND FIRE FIGHTING
	4-1b Handling hazardous materials Ensure staff and contractors have the means to avoid handling waste that may contain hazardous materials and also understand appropriate protocols e.g. for dealing with syringes.	Reduced risk of injury to employees and contractors		OH&S PROCEDURES UPDATED IN 2019

2.5 Case Studies – waste stream reduction

2.5.1 'Recovery Centre' tip shop' recycling centre, Southbridge, Huonville

Huonville's Southbridge waste transfer station (Figures 12-14) was overhauled and remodelled in 2011, particularly to incorporate into the site a resource recovery 'tip shop' style operation. The combined purpose built shed and toll booth, together with site development cost in the order of \$200 000.

The waste transfer station is operated by two staff: one at the resource shop/toll booth and the other overseeing the waste operations. There is also a roster of volunteers that assists at the site.

The resource recovery centre has been very successful. Turnover at the shop is increasing and the price customers are willing to pay at the shop is increasing. The success of the operation has lead council to consider opening another resource recovery tip shop in Cygnet.

Figure 12: Layout of Huon Valley Council's Southbridge waste transfer station



Figure 13: Huon Valley Council's Southbridge resource tip shop



Figure 14: Huon Valley Council's Southbridge resource tip shop



Transferability to the Southern Midlands

There are a number of questions that arise in consideration of a resource tip shop operation at, for example, the Oatlands waste transfer station:

- Population - the population of Huon Valley municipal area is 16 000 versus 6,000 in the Southern Midlands, hence does the Southern Midlands have the critical mass to support such an operation in terms of customer numbers? Also, does council have the resources to set up a similar operation?

- Socio-economic factors – are any socio-economic factors at play that may affect the quality of goods received at a midlands site, and the price people are willing to pay for goods?
- Location – The Huon Valley site is very well located on the Huon Highway just south of Huonville and is easily visible from the road. Current waste transfer station sites in the Southern Midlands are located at sites with far less passing traffic, a factor that will affect business viability.

These questions emphasise the fact that development of a business case and risk analysis would be required to analyse the viability of a resource tip shop style operation in the midlands.

2.5.2 'Recovery Centre' tip shop recycling centre, Jackson Street, Glenorchy

Recovery Tas, is a family owned company that operates the Recovery Centre & Shop in Glenorchy which has been in operation for nearly 30 years. The business procures items for resale by the following means: salvaging from landfill; receiving 'drop offs' from residents; and undertaking 'pick-ups' from the community. The Recovery Centre was the first tip shop in Tasmania and is a thriving business which is highlighted by the following statistics:

Statistics for the 2014 calendar year:

- over **138,000** customers visited the centre;
- **8,000 drop-offs** from residential and commercial sources were received and processed by recovery crews deferring an estimated **527 tonnes** of products from landfill;
- salvage operations retrieved based on conservative figures in excess **400 tonnes** from the landfill;
- conservatively estimates that over **550,000 products and parts** were put back in circulation;
- estimated annual total savings of **\$165,000** to Glenorchy City Council from reduction in landfill volume.
- estimated that the activities of Recovery Tas and the Glenorchy City community extended the life of Jackson Street landfill by **four percent**.

Statistics for the 3 month period August to October 2015:

- **36,000** customers visited the centre;
- **74,000** products and parts being reused through the work of the centre;
- **700** cubic metres of materials were saved from disposal at the landfill.

Economic Benefits 2014

- sixteen permanent jobs were funded from business activities;
- revenue was increased and directly reinvested back into the Centre and the local economy;
- better than ever savings to the rate payer were delivered through reduction in landfill volumes and extension to landfill life;
- new expanded sale spaces were opened to increase business revenue;
- other small businesses continued to rely upon the Recovery Shop for their supply; and
- the Glenorchy community continued to have access to affordable goods that improves people's quality of life.

Environmental Benefits 2014

- a second generation of Glenorchy residents were provided with reliable, safe access to opportunities to participate in waste minimisation and materials re-use;
- four new sale spaces were created to maximise product recovery from the waste stream;
- awareness of alternatives to disposal continues to rise and another 550,000 plus products and parts were put back into circulation; and
- available landfill space was increased thereby extending the potential lifespan of the site.

Social Benefits 2014

- the Recovery Centre provides a 'feel-good factor' with members of the community feeling satisfaction when dropping off items of potential re-use rather than throwing them away.
- the centre's birthday celebration was held in recognition of outstanding community results in public participation in waste minimisation; and
- the unique sustainability education trail was enhanced to be an informative and enjoyable education initiative.

The Recovery Centre offers a broad range of second hand goods for sale inclusive of: building materials (e.g. tiles bricks, timber, metal, mesh, plumbing, roofing, doors, windows, perspex, glass), electrical goods and spare parts, outdoor furniture, gates, pallets, containers (plastic, wooden or metal), toys, bric-a-brac, washing machines (working or for parts), tumble dryers, refrigerators, exhaust fans, vacuum cleaners, lighting, microwaves, TVs, DVD and CD players, gaming consoles, switches and knobs, motors, cords and cables, power packs and chargers, beds, mattresses, paint, pet cages and carriers, hardware, pots, pans, cutlery, automotive, curtains, books for all ages, stationary, hand bags, backpacks and suitcases, baskets, collectables, pictures and frames, glass wear, eye wear, jewellery, bikes, sportswear and equipment, exercise bikes, bikes, garden tools and pots, jars, shop fittings, mirrors, lawn mowers, BBQs, aquariums and terrariums, heaters, kitchen electrics, computers and attachments, hard drives, fencing, wire and more.

2.5.3 Garage sale trail

Garage Sale Trail is a not-for-profit social enterprise whereby thousands of garage sales are held across the country on one day. It is a national program that promotes reuse, waste education and community building. It is delivered locally by around 160 councils and state governments in partnership with Garage Sale Trail.

Taking part in the Garage Sale Trail means that residents contribute to reduction in the amount of reusable materials put out for council collection or disposed of at council waste transfer stations. This in turn reduces the amount of waste the community is sending to landfill.

3.0 Recyclables

3.1 Current Situation

Council manages recyclables as part of its roadside collection service and at each of its three waste transfer stations (Table 6). Roadside collection includes: glass, plastics, tins and aluminium cans - collected by Thorpe's contracting at the same time as the rubbish collection service. Additional recyclables collected at the waste transfer stations include cardboard and scrap metal.

Recyclables, with the exception of scrap metal, are taken to Cleanaway (formally SKM) at Derwent Park where they incur a gate fee of currently \$139/tonne, with the exception of cardboard for which incurs a gate fee of \$70/tonne.

The volume of recyclables managed by council and its contractors is variable - in the vicinity of 30 tonnes per month. At a current annual amount of 357 tonnes, recyclables are approximately 15% by weight compared to the waste stream generated by Council (2364 tonnes). This amount compares to the southern Tasmanian regional recycling rate of 22%, suggesting that there is potential for greater resource recovery from the waste stream by improving participation in recycling.

Although the recyclables industry is problematic in terms of: lack of local processing; questionable end usage for some products; logistics difficulties with sorting co-mingled products; issues related to contamination and broken glass - the value of community participation and waste stream reduction cannot be understated.

Table 6: Contractor's recycling fees for Council's waste transfer stations

Detail	Monthly Cost*
Oatlands WTS Recycling fee	\$941
Campania WTS Recycling fee	\$806
Dysart WTS Recycling fee	\$537

Southern Midlands Council

Recyclables Overview

Metals

Scrap metal collected at Council's WTSs is currently taken by Sims Metal (Oatlands site) and Real Metal (Campania and Dysart). The price council receives for scrap metal varies considerably – as at June 2020 it was around \$30/tonne.

Plastics and Glass

Various plastic and glass recyclables are sorted and sent interstate by Cleanaway for recycling. A cost to Council (approx. \$139/tonne) is incurred for recycling these products.

Cardboard & Paper

Cardboard and paper is collected at the waste transfer stations and recycled at a cost of \$70/tonne.

Chemicals

Southern Midlands Council utilises the services of the 'Drum Muster' program to dispose of waste chemicals. Used drums of chemicals (required to be triple rinsed) may be dropped-off by residents at the Oatlands and Campania waste transfer stations.

Oil

Waste oils, both sump oil and cooking oil, are collected at the waste transfer stations and re-cycled.

E-waste

The National Television and Computer Recycling Scheme is regulated by the Australian Government under the *Product Stewardship Act 2011* and is a key component of Australia's National Waste Policy. The scheme provides Australian households and small businesses with access to free recycling services for televisions and computers. Recycling services are provided through collection events, which are made available across metropolitan, regional and remote areas. The scheme aims to lift television and computer recycling rates from the low rate of around 17 per cent in 2010 to 80 per cent by 2021–22. Details at www.recyclingnearyou.com.au

Figure 16: Oatlands waste transfer station recycling area



Figure 17: Campania waste transfer station recycling area



Figure 18: Campania waste transfer station cardboard recycling



3.1.1 Scrap Metal

Council contractors manage scrap metal collected at both Campania and Dysart. The gate fee for recycling scrap metal is variable, as are the companies that are willing to receive it. Metal is currently taken to Real Metal at Bridgewater

Scrap metal stockpiles at the Oatlands waste transfer station can reach significant proportions (Figure 19). This is largely due to metal collection contractors such as Sims Metal preferring to handle large volumes. As the price of scrap metal fluctuates it is pertinent to closely monitor the price to avoid making a loss on the collection and handling of metal.

The price received by Council for scrap metal is currently around \$30/tonne (as at June 2020). In 2019 receipts for scrap metal were \$15,814 combined from Sims Metal, One Stop and Real Metal. This compares to \$24,614 in 2018 - \$14,290 from Sims and \$10,324 from One Stop Metal). The price received for metal in 2018 was closer to \$70/tonne.

Figure 19: Oatlands waste transfer station scrap metal collection area



Figure 20: Campania waste transfer station scrap metal collection



3.2 Recyclables Issues & Options

Table 7: Southern Midlands Council recyclables issues and options

Issue	Option(s)	Pros	Cons	Timeframe/Outcomes
<p>5 Increase resource recovery – reduce waste volume Southern Midlands Council recycling program recovers approximately 15% of materials that would have gone to the waste stream. This is lower than the southern regional average of 22% - suggesting there is potential for recovery of more material from the waste stream.</p>	<p>5-1 Upgrade from crates to bins Council to consider the potential to upgrade the recycling service in order to make an impact on reducing waste volume. This could entail upgrading bin size from the 55 L crates to large wheellie bins. Discussions would be required with the current contractors in terms of their capacity to revamp their operation to cope with recyclables in wheellie bins.</p>	Highly likely that there will be an increase in materials recovered from the waste stream therefore resulting in reduced volume of waste and lower associated fees.	Cost of replacing crates with bins.	ACHIEVED IN 2019
	<p>5-2 Expand the range of plastics collected Expanding the range of plastics recovered from [1 to 3] to [1 to 7] will reduce the volume of waste going to landfill. Council to explore the pros and cons of restructuring council's recycling operation.</p>	Same as for Option 5-1.	Same as for Option 5-1.	Short-term
<p>6 Lack of resource sharing – high unit cost Council currently operates its own waste management operation and therefore isn't capitalising on potential benefits of resource sharing, joint tenders or group pricing. The unit cost per tonne in the operation is not optimised by operating in isolation.</p>	<p>6-1 Commence discussions regarding resource sharing with a view to rationalising the operation Initiate a cooperative approach to waste management with other councils – e.g. joint tenders for recyclables – group pricing – shared waste transfer stations. Potential options and new contracts could be explored through direct discussions with neighbouring councils.</p>	Rationalisation of the service through joint contracts, sharing of services and infrastructure. Likely to result in lower operational costs.	Higher levels of coordination between participating councils would be required – although this may be viewed as a positive, it requires a time commitment.	Short-term
<p>7 Scrap metal logistics Scrap metal has become a management issue for council, specifically at the Oatlands waste transfer station. This is partly related to the fluctuating price in scrap metal.</p>	<p>7-1 Arrange for collection of scrap metal when the metal price is higher .</p>	An unsightly, large stockpile cleaned up.		Ongoing

Issue	Option(s)	Pros	Cons	Timeframe/Outcomes
	<p>7-2 Implement a revised procedure at the Oatlands waste transfer station Increased attention and focus on sorting and removal of scrap metal at the Oatlands waste transfer station is required so that volumes remain manageable and do not exceed a defined limit or volume. A re-occurrence of the current situation needs to be avoided.</p>	Streamlined management of scrap metal from on-site segregation through to delivery to the scrap metal dealer.		Short term
	<p>7-3 Identify and implement a short-term scrap metal storage site Discuss this option if Options 7-1 and 7-2 aren't achieved - identify options for a scrap metal storage site so that collected metal may be stored until the market or price for scrap metal improves.</p>	Avoidance of incurring a disposal cost when scrap metals prices are low.	Scrap metal would incur a handling and transportation cost for storage.	Short-term

4.0 Organic Waste

4.1 Current Situation

Approximately 60% of material (by weight) currently disposed of to landfill in Tasmania is organic waste¹. Organic waste is a broad term that comprises: woody waste such as garden clippings, pruned material and lopped material; light garden waste such as weeds and grass clippings from lawn mowing; and kitchen waste such as fruit, vegetables, bread etc.

Southern Midlands Council endeavours to segregate as much of the coarse woody organic material as possible from the waste stream by providing organic waste drop-off points at each of its waste transfer stations (Figures 21-23). However, there is currently no means provided for residents to segregate putrescible kitchen and light organic garden waste, so if residents are not composting this material or feeding it to animals, it most likely ends up in the waste stream. Not only does this dense and often heavy material incur a disposal cost to council, it's rapid decomposition results in the release of greenhouse gases such as methane into the atmosphere.

Council currently has not employed a consistent methodology for dealing with the coarse woody organic material dropped off at its waste transfer stations. Impediments to primary processing of organic waste (e.g. shredding for mulch) include:

- Cost.
- Variability in quantity and quality. Organic waste can comprise of anything from grass clippings, food waste or woody material of varying size.
- Potential contamination with metals and other materials that have the potential to foul or damage mulching machinery.

Figure 21: Woody green waste at Dysart waste transfer station



¹ Waste Management 2020 and beyond (2011) – Blue Environment for SWSA

Figure 22: Woody green waste at Oatlands waste transfer station



Figure 23: woody green waste at Campania waste transfer station



4.2 Organic Waste Issues & Options

Table 8: Southern Midland Council organic waste issues and options

Issue	Option(s)	Pros	Cons	Timeframe
<p>8 Woody green waste stockpiles Council's woody green waste stockpiles are awaiting a cost-effective and appropriate solution. Management of green waste is an issue for all smaller councils and a regional solution that serves all rural councils would be an effective way forward.</p>	<p>8-1 Mulching/chipping – generating a value-added, saleable products from woody green waste (Potential regional collaboration project) Improve management of green waste such that practices are environmentally compliant. Currently Barwick's are able to provide a chipping service for \$10 m³ cut + approximately \$2500 to transport their machinery to the site. Approx. 1000 m³ can be done in a day – so once per year may be feasible.</p>	<p>Woody green waste stockpiles reduced. Relatively low capital outlay. Saleable product (mulch) created & hence a new revenue stream generated. Mulch useable by council in its own operations, thereby avoiding cost of purchasing mulch. Produces a beneficial product for soil improvement & moisture conservation. Good public relations outcome for council.</p>	<p>Capital outlay required for mulcher to be leased or purchased (unless a contractor is used). Potential for feedstock contamination with wire or metal means that organic waste pre-screening or cleaning may be necessary, dependent upon machinery. Mulched material produces methane, a potent greenhouse gas.</p>	<p>Immediate to Short-term</p>
	<p>8-2 Pelletisation for fuel (potential regional collaboration project) Woody green waste is chipped/shredded, pulverised, dried and compacted into briquettes or pellets for use as fuel.</p>	<p>Useful, saleable product produced – although market analysis / business case would need to be undertaken. Reduction in future greenhouse gas emission liability.</p>	<p>Likely high capital and operating cost. Large throughput of feedstock required for economy of scale. Feedstock resource reliability needed to justify capital outlay.</p>	<p>Long-term</p>
	<p>8-3 Thermal treatment 1 – combustion (potential regional collaboration project) Burning of mixed woody waste to produce energy in the form of heat which may be utilised directly or coupled to a turbine to generate electricity.</p>	<p>Useful products – heat and energy. Reduction in future greenhouse gas emission liability.</p>	<p>High capital and operating cost. Air emission controls necessary. Would need to be located strategically to utilise heat energy. Ash disposal issue.</p>	<p>Long-term</p>

Issue	Option(s)	Pros	Cons	Timeframe
	<p>8-4 Thermal treatment 2 – pyrolysis (regional collaboration project) For pyrolysis to occur, organic matter is heated to between 400° - 800°C in the absence of oxygen to produce: heat, gas, liquid and a solid char outputs – the relative proportions of which are dependent upon the method of pyrolysis and processing parameters. Pyrolysis plants can be constructed according to needs: i.e. small mobile units that can be easily transported to the feedstock; or large scale fixed facilities for processing a variety of waste streams at a regional scale.</p>	<p>Useful, saleable product produced e.g. heat, syngas, biodiesel, charcoal and biochar. Opportunity for collaboration in shared regional infrastructure. May attract grant funds and investment. Size flexibility e.g. 'back of a truck' sized infrastructure able to be transported easily to a number of sites to process smaller volumes of materials. This is potentially the most appropriate option for a small rural council and is ideally suited as a shared resource between dispersed rural councils. Refer to Case Study: Reduction in future greenhouse gas emission liability.</p>	<p>Expensive for one council to implement due to high capital costs e.g. at least ~480 K for a small mobile CharMaker unit – potentially more suited as a regional or sub-regional project. For larger fixed-location facilities a high throughput of feedstock is required for economies of scale. Feedstock resource reliability not guaranteed. Detailed planning and business case development required before investment may be considered. Specific technical expertise required for development, commissioning and operation. Guaranteed market for products not yet established. Large scale facility must be located strategically to: minimise feedstock transport; to be near powerlines; minimise environmental impact in terms of nearby residents; and ideally co-located with a business able to utilise the heat energy produced.</p>	<p>Long-term</p>

Issue	Option(s)	Pros	Cons	Timeframe
	<p>8-5 Thermal treatment 3 – gasification</p> <p>(regional collaboration project)</p> <p>In gasification waste is heated to over 900°C in the absence of oxygen to produce a fuel (gas) which can be used to generate electricity.</p>	<p>Useful, saleable product produced, e.g. fuel gas.</p> <p>Opportunity for collaboration in shared regional infrastructure.</p> <p>May attract grant funds and investment.</p> <p>Reduction in future greenhouse gas emission liability.</p>	<p>Prohibitively expensive for one council to implement due to high capital costs – more suited as a regional project.</p> <p>Large throughput of feedstock required for economy of scale – gate fees of at least \$130/tonne.</p> <p>Specific technical expertise required.</p> <p>Feedstock resource reliability not guaranteed.</p> <p>No guaranteed market for products.</p> <p>Large scale facility must be located strategically, as per a pyrolysis plant.</p>	Long-term
<p>9 Food organics (FOGO)</p> <p>Food organics can comprise up to 50% by weight of the domestic waste stream², hence, diversion of this organic material to alternative processing can significantly reduce the cost of waste disposal.</p> <p>In rural Tasmania the issue of food organics in the waste stream is assumed to be lower than average due to the higher likelihood of feeding to chickens, stock, dogs, or composting for vegetable gardens.</p>	<p>9-1 Undertake a waste audit</p> <p>Engage a specialist to audit council's waste stream to determine the relative composition of materials, particularly to ascertain whether disposing of food organics is an issue that needs to be addressed.</p> <p>FOGO management is a potential regional collaboration project</p>	<p>Clearer information about the nature of council's waste stream.</p> <p>Provision of a basis for decision making in regard to determining future approaches and options in waste management.</p>		Short-term

² Waste Management 2020 and beyond (2011) – Blue Environment for SWSA

Issue	Option(s)	Pros	Cons	Timeframe
	<p>9-2 Community education & awareness</p> <p>(regional collaboration project)</p> <p>Undertake an awareness raising program whereby residents are informed of waste management issues, particularly in relation to keeping food organics and garden waste out of the waste stream. The campaign would focus on the positive options available for composting / processing organic matter.</p>	<p>A better informed community leading to a reduction in food organics and garden waste entering the waste stream.</p> <p>Lower waste disposal costs for council.</p>		Short-term
	<p>9-3 Provide residents with a compost bin</p> <p>(potential regional collaboration project)</p> <p>Based upon the results of the waste audit (9-1) if food organics are a significant component of the waste stream consideration needs to be given to issuing residents with a compost bin (opt-in basis) together with an information kit or community presentations about how to compost organics effectively.</p>	<p>Reduction in, or elimination of, food waste from the waste stream.</p> <p>Lower waste disposal costs.</p>	<p>If the cost benefit analysis of issuing the bins adds up, then there are no negative aspects to this action.</p>	Short term

4.2.1 Case Study - Earth Systems mobile pyrolysis unit

Australian company Earth System developed the CharMaker – Mobile Pyrolysis Plant (Figure 24) for Victoria's North East Catchment Management Authority. The CharMaker is a transportable batch pyrolysis technology applicable to any log or stick sized woody biomass – a feature of which is that pre-processing (e.g. chipping) of the feedstock is not required. Pyrolysis is the high temperature treatment of woody waste in a low oxygen environment. Pyrolysis converts woody waste into either standard charcoal or a special form charcoal known as biochar which has a number of useful applications.

Biochar is a soil amendment product that: improves soil structure; nutrient availability; microbial activity; and moisture holding capacity. Biochar is also a stable form of carbon that enables long term storage of organic carbon in the soil profile, which is a useful proposition in the face of likely future liabilities that will be incurred regarding carbon emissions to the atmosphere. Biochar has applications at a variety of scales, for example: improving soil in the home garden; as an admix to horticultural products such as potting mix or composts; application in broad-scale agriculture as a means to improve soil properties and productivity.

The CharMaker has successfully trialed over 20 feedstocks, including: wattle, eucalypts, mixed green waste, old grape vines, pine plantation residue waste, railway sleepers, straw bales, timber waste (from waste transfer stations), and willows.

Figure 24: The Earth Systems mobile pyrolysis unit for the processing of woody or green waste



The CharMaker technology is particularly ideal where: transport issues make processing of green woody waste unviable; processing of small dispersed volumes of material are desired; chipping costs are expensive, or a process is needed for green woody waste treatment without smoke emissions (e.g. urban environment).

The Charmaker transportable pyrolysis furnace has the following key parameters and benefits:

- Easily transported unit with access to most remote areas.
- Batch processing with 19 m³ internal volume per batch for the CharMaker MPP 20, and 38 m³ for the CharMaker MPP 40.
- Pyrolysis converts biomass to ~1 to 2 tonne biochar per batch for the CharMaker MPP 20, or ~2 to 4 for the CharMaker MPP 40.
- Processes larger wood feedstocks, including logs. Minimal feedstock pre-treatment is required (no chipping required). To process larger woody feedstocks in a suitable time, the maximum recommended woody dimensions are: no greater than 150 mm diameter (6") and 1.8 metres (6 feet) in length.
- Batch processing takes a few hours – normally 4-5 hrs per batch depending on moisture content and wood feedstock diameter.
- Targeted processing temperature range can be selected from 300-550°C.
- Destruction of all pathogens.
- Biochar product has very high fixed carbon content.
- Very low emissions.
- High thermal energy output.
- No smoke: the high after-burner temperature minimises volatile emissions. When operating there are no visible smoke emissions – the technology can therefore be operated in an urban environment.
- Designed for farm, forestry and waste management operations.
- The biochar product is screened, crushed and packaged at the end of the process on site.
- A sophisticated control system with multi-sensory input operates the CharMaker MPP. Once the CharMaker MPP has ignited, operator input requirements are minimal. It can be operated unattended, and will quench and shut itself down at the conclusion of the process. This allows unattended operation overnight. The CharMaker MPP can then be unloaded the following day during work hours – thereby increasing the number of batches per work day.
- Optional heat recovery for drying / space heating.
- Optional wood vinegar and bio-oil recovery system.
- Optional small-scale power generation.
- No site works required.
- No on-site power requirements.
- No lengthy set-up and commissioning required.

The cost of the CharMaker mobile pyrolysis units is in the vicinity of \$480 000. The units can be set up to be operated remotely and unattended overnight operation is possible. Approximately 50 litres of diesel is required for each batch to ignite the process.

12.9 Information, Communication Technology

Strategic Plan Reference 1.9

Improve access to modern communications infrastructure.

Nil.

12.10 Officer Reports – Infrastructure & Works

12.10.1 MANAGER – INFRASTRUCTURE & WORKS REPORT

Author: MANAGER INFRASTRUCTURE & WORKS (JACK LYALL)

Date: 17 SEPTEMBER 2020

Roads Program

Graders are working the Stonehenge/Tunnack area.

Culvert cleaning is continuing in all areas.

Mangalore Recreation Ground stormwater has been installed.

Cliftonvale Road, Dysart landslip will be rectified in the coming week.

Table drain clearing in White Kangaroo Road, Campania has been completed. This job was able to proceed with the assistance of local property owners allowing Council trucks to dump spoil on their private dump site.

Annual Registrations for Plant Hire and Gravel supply have been received and will be tabled at the meeting.

Town and General Maintenance

Trees have been planted at Tunnack as per the Tunnack Streetscape Project. Tree guards are being installed as they are delivered.

Tree stumps have been removed from Mahers Point and all materials have been levelled out. As per the permit conditions, topsoil has been placed over the stumps.

Waste Management Program

Operating arrangements at the Waste Transfer Stations are working well.

QUESTIONS WITHOUT NOTICE TO MANAGER, INFRASTRUCTURE & WORKS

Clr Dudgeon – request for the moss on the footpath outside Council Chambers be removed. *Advised that it was sprayed with the prescribed chemical, but it can be re-sprayed.*

Clr Dudgeon – noted that Tunnack Road is in poor state (Mt Seymour to Baden). *Advised that this is a State Road and not Council responsibility but Resolved to write a letter to the Minister regarding this Road.*

Clr Dudgeon – request to cut down wattles at the Cutting, Woodsdale. *Advised this will be actioned when restabilisation of this road occurs.*

Clr Dudgeon – advice that the bitumen on Woodsdale Road near Fenton Scott's property requires attention. *Advised repair work will be undertaken shortly.*

Clr Dudgeon – request for pine bark to be placed at Mt Pleasant Recreation Ground playground prior to November. *To be actioned.*

Clr Dudgeon – item raised at CAC meeting regarding disabled parking sign at the Midlands Multi-Purpose Health Centre. *Advised that a crew has been arranged to complete this but weather conditions have to be correct before this is applied.*

Clr Dudgeon – Units are being built in Church Street, Oatlands by the Homes Association, can footpaths be installed in front of the two new units? *To be actioned in 2021/22 budget or if funds are available prior.*

Clr Bantick – what is happening with future plans/landscaping at Mahers Point? *Advised that this area can only be mowed as no disturbance to soil is allowed under Aboriginal Heritage regulations. Unfortunately tree plantings & landscaping plan cannot occur now.*

Clr McDougall – large pothole Rhyndaston Road/Eldon Road near Mt Pleasant house needs attention. *Advised that there was a water spring which has been attended to and will be hot-mixed in near future.*

Clr McDougall – any progress on footpath reinstatement at Parattah?. *Advised that Council have spoken to the property owner and permission has been granted to install a strainer post to allow for realignment of fence.*

Mayor Green – recently attended Campania Halls Committee AGM and request for concrete kerb to be linked to gate/path to the boundary (approx. 1m). *To be actioned whilst concreting crew next in Campania.*

Mayor Green – request to investigate further of installing a light/security camera near the Campania Hall. *to be investigated.*

Mayor Green – noted issues with youths climbing roof / chimney at Campania Hall. *Shroud to be installed.*

Mayor Green – Campania Public Toilets does not have a lock. *This will be rectified as soon as possible.*

Clr Dudgeon – Woodsdale Hall AGM thanked Council for all works done by Council staff and request for grass in gutter at Hall to be removed. *To be actioned.*

Clr Bisdee – speeding between Marlborough Street and Esplanade. *It was noted that the default speed limit applies within the town boundary e.g 50km/h.*

RECOMMENDATION

THAT the Infrastructure & Works Report be received and the information noted.

DECISION

Moved by Clr A Bisdee OAM, seconded by Clr R McDougall

THAT the Infrastructure & Works Report be received and the information noted.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D Fish	√	
Clr R McDougall	√	

Mr J Lyall (Manager, Infrastructure & Works) left the meeting at 12.02 p.m.

13. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – GROWTH)

13.1 Residential

Strategic Plan Reference 2.1

Increase the resident, rate-paying population in the municipality.

Nil.

13.2 Tourism

Strategic Plan Reference 2.2

Increase the number of tourists visiting and spending money in the municipality.

Nil.

13.3 Business

Strategic Plan Reference 2.3

Increase the number and diversity of businesses in the Southern Midlands / Increase employment within the municipality / Increase Council revenue to facilitate business and development activities (social enterprise).

Nil.

13.4 Industry

Strategic Plan Reference 2.4

Retain and enhance the development of the rural sector as a key economic driver in the Southern Midlands / Increase access to irrigation water within the municipality.

Nil.

14. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – LANDSCAPES)

14.1 Heritage

Strategic Plan Reference 3.1

Maintenance and restoration of significant public heritage assets / Act as an advocate for heritage and provide support to heritage property owners / Investigate document, understand and promote the heritage values of the Southern Midlands.

14.1.1 HERITAGE PROJECT PROGRAM REPORT

Author: MANAGER HERITAGE PROJECTS (BRAD WILLIAMS)

Date: 17 SEPTEMBER 2020

ISSUE

Report from the Manager, Heritage Projects on various Southern Midlands Heritage Projects.

DETAIL

During the past month, Southern Midlands Council Heritage Projects have included:

- Evaluation of the Heritage Hub and Artist in Residence Programs for a proposed new way forward (see separate report pursuant to last month's resolution).
- Planning for the 200th anniversary of the 2nd Macquarie visit through Tasmania. A workshop with various stakeholders was held on 26th August 2020. Minutes from that meeting have been provided in the Weekly Information Bulletin. SMC staff are meeting on 23rd September 2020 for an internal workshop with view of forming a SMC working group (expected to include an elected member, community rep, and to possibly call for expressions of interest/suggestions for events).
- Launch of the Hunter Island Press Artist in Residence Exhibition at the Supreme Court House. The opening was well attended and the exhibition is open for all of September (staffed of a weekend, via the Oatlands Key system through the week). Hunter Island press have donated 5 large artworks (each comprising of a 'quilt' of 16 Oatlands related prints) which will form part of Council's art collection. See recommendation below that an official note of thanks be provided to HIP.
- Continuing the collection audit process.
- Audit and re-launch of the Oatlands Key system (with COVID safe initiatives in-place).
- Provision of archaeological services for the Kempton Pound project.
- Briefing of designers for the proposed Heritage Collections Store.
- Further media coverage was gained with the finding of rare wallpaper in a house at Broadmarsh – via an international printmaking journal. Alan Townsend and volunteer Linda Clark have been continuing assistance to the property owner with

conservation. Alan Townsend has produced an article on this project which will be on the front page of next month's Southern Midlands Regional News.

- Two new volunteers have joined the Heritage Projects team one day per week, who will be working on some curatorial and exhibitions projects with Deborah Baldwin.
- Provision of heritage input and guidelines to the proposed 30-bed accommodation facility project.
- A UTas produced documentary on the Convict Archaeology Fieldschool at Picton has been included in an Italian Film Festival – to be screened on October 1st. Please email bwilliams@southernmidlands.tas.gov.au for a link if interested.
- The report from the UTas archaeological collaboration at the Oatlands Guard House as been shortlisted for an Australasian Society for Historical Archaeology 'Best Historical Archaeology Excavation Award'.
- Liaison with UTas in finalising the geophysical surveys in search of the Green Ponds Road/Probation Station. A final report has been received which recommends two locations for further investigation, one behind the Kempton Council offices and one on private property in Main Street. Test trenching on these sites *may* form part of a scaled-back 2021 archaeology season (SMC acting alone, noting that UTas has the initiative on hold for 2021 pending COVID outcomes).
- Assisting with several enquiries regarding Southern Midlands cemeteries amidst the church sales process.
- Note that Deborah Baldwin will be giving a presentation to the next Council Workshop (12th October) on her role and initiatives in managing Council's heritage collection.

RECOMMENDATION

THAT

1. The Heritage Projects Report be received and the information noted; and
2. An official letter of gratitude be drafted for the Mayor's signature thanking the Hunter Island Press for their contribution to SMC's art collection and their valuable partnership and contribution to the Artist in Residence Program.

DECISION

Moved by Clr K Dudgeon, seconded by Clr A Bisdee OAM

THAT

1. **The Heritage Projects Report be received and the information noted; and**
2. **An official letter of gratitude be drafted for the Mayor's signature thanking the Hunter Island Press for their contribution to SMC's art collection and their valuable partnership and contribution to the Artist in Residence Program.**

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D Fish	√	
Clr R McDougall	√	

14.1.2 ADDITIONAL INFORMATION TOWARDS PROPOSED USE OF 79 HIGH STREET, OATLANDS FOR THE ARTIST IN RESIDENCE PROGRAM

Author: MANAGER HERITAGE PROJECTS (BRAD WILLIAMS)

Date: 17 SEPTEMBER 2020

Enclosure:

Current Artist in Residence Policy

Draft Amended Artist in Residence Policy

ISSUE

To provide Council with additional information in consideration of the use of 79 High Street, Oatlands as the base for the Artist in Residence Program.

BACKGROUND

The Heritage Hub Social Enterprise initiative

At Council's September 2020 meeting, it was resolved that the Heritage Hub initiative be closed and that any associated responsibilities of Council's Heritage Hub Committee be taken-up by the Arts Advisory Committee.

The Artist in Residence Program

The Artist in Residence program (AiR) has been operating from the Oatlands Gaoler's Residence since 2011. An AiR Policy was endorsed by Council in June 2017 which provided guidelines for the operation of the program. A copy of the policy is provided here in Enclosure A.

Currently, artists stay in an upstairs room of the Gaoler's Residence and utilise exhibition space either in that building, and/or the Supreme Court House.

Around 20 artists have undertaken residencies under the program, and under the terms of the policy Council has acquired a number of artworks which are managed as part of the SMC Heritage Collection (the estimated value of this collection is around \$10,000). Numerous free public exhibitions have been staged, and there are 5 upcoming residencies planned. Overall, the program is considered successful in meeting the aims of the policy, highlighting the inspiration available in the region and giving artists an opportunity to raise their profile and engage the community. Further, the program build Council's arts collection for public display (or possibly for loan through the Lower Midlands Arts Loan initiative)

The July meeting of Council's Arts Advisory Committee discussed the possibility of installing the AiR program in the building, under the following broad terms (reflected in the draft AiR policy at Enclosure A):

- Artists may occupy the building for a maximum of one month, rent free.
- One mid room may be used for residential purposes, the other mid room for a workspace, the front room for exhibits plus the use of the kitchen and bathroom facilities.
- The artists must open the building freely to the public for at least 3 days per week during their stay and hold at least one free public event (advertised in collaboration with the Heritage Projects Program).

- The artist reserves all rights to profit, but must manage their own stock/sales/books etc.
- The artist will donate a work to Council.
- The artist will acknowledge the contribution of Council in any publicity.

This scheme is seen to have the following advantages:

- It provides the artists with dedicated living, working and exhibition space - rather than shared office/workspace with Council staff in the Gaoler's Residence. Whilst no issues have arisen from such, the desire to provide artists with their own space is high.
- It provides dedicated High Street frontage for the artist to exhibit and sell (managing their own stock/sales independently of Council). This is expected to make the program much more desirable.
- Currently artist workspaces are not publicly accessible – this would give the artist the ability to engage with the public as they work.
- The inclusion of previous Heritage Hub exhibitors is not precluded – they could apply to be an 'Artist in Residence'.
- This usage is consistent with the 'business partnership' tenor that arises from the obligations of the funding which contributed to the restoration of the site.
- The artist may also use the exhibition spaces at the Gaoler's Residence and Supreme Court House if desired.
- Vacating one upstairs room at the Gaoler's Residence allows that room to be used for other purposes (and frees up ground floor space for public use).
- This would inject a vibrant and constantly changing new attraction in High Street.
- Potential collaboration with the Centre for Heritage for commissariat use and/or co-branded projects.
- This arrangement does not preclude other occasional uses of the building by Council (e.g. for public exhibition purposes similar to the current use of the C.T. Fish building) – this would just need to fit the artists booking program.

Other benefits (e.g. flow-on benefits) arising from the AiR program utilising the building:

- Increased visitation and spend in Oatlands (both by artists, their friends/family and people viewing exhibitions etc.). Say each artist attracts 100 'customers/visitors' and each of these spend \$100 in Oatlands, 12 artists/year could attract a spend of \$120,000 p.a. at Oatlands.
- Positive exposure for Council in promoting a range of initiatives embedded in endorsed Heritage and Arts strategies and the Strategic Plan.

The Committee resolved to recommend to Council that the AiR program be relocated to 79 High Street. Accordingly, a report was put to Council's September meeting to that effect.

In Council's consideration of that report, the following resolution was made:

- a) Council resolves to close the Heritage Hub Social Enterprise;
- b) Council resolves to disband the Southern Midlands Council Heritage Hub Committee and its activities to be undertaken by Council's Arts Advisory Committee;
- c) The Artist in Residence Policy be amended by the Arts Advisory Committee and tabled at the next Council meeting; and

- d) A detailed report on financial implications and ongoing operational costs associated with the Artist in Residence Program utilising 79 High Street be presented at the next Council meeting.

Note that this report deals with (c) and (d) of that resolution.

DETAIL

The Artist in Residence Policy was adopted by Council in June 2017, with the next review due in June 2022. A copy of the policy is provided here in Enclosure A.

A Draft Artist in Residence Policy reflecting the proposed changes in relation to 79 High Street has also been provided in that attachment. This review has been undertaken by Council's Heritage Projects team, as it has not aligned with the Arts Advisory Committee meeting cycle – and it is also considered that a review may not be necessary in the event that Council does not resolve to use 79 High Street for that program (noting that the current policy is not due for review until June 2022). Should Council resolve to utilise 79 High Street for the AiR program, this draft review will be taken to the next Arts Advisory Committee meeting for review and a formal recommendation to a future Council meeting.

A key question arising from the resolution of Council's September meeting was that *A detailed report on financial implications and ongoing operational costs associated with the Artist in Residence Program utilising 79 High Street be presented at the next Council meeting.* The following notes are provided in response to that question:

Explanatory notes:

- For the purpose of this consideration, the 'baseline overheads' and existing budgets are split 50/50 acknowledging that the 'whole site' cost includes the Commissariat, which is not directly a part of the proposed Artist in Residence program.
- The 'baseline' costs are if Council are to retain ownership of the building for *any* use (whether Council used, community used, rented etc.).
- A 'commercial rent' estimate for 79 High Street is \$200 a week.
- The 'AiR' use is assuming the building is used by an Artist in Residence.
- The estimate value of the art donated from the AiR is at a conservative \$1000 per artist. For example, the Henrietta Manning piece that council owns from that residency is valued at \$2000, and the Hunter Island Press pieces are valued at \$4000 (based on similar works sold by the artists).

Annual Cost Estimate			Income (goods) from AiR	Variance	Explanatory note
	Baseline	AiR Use			
Rates	-\$800.00	-\$800.00		\$0.00	Fixed ownership costs and maintenance would not change. Council has a budget of \$7,500 p.a. for this (incl. electricity).
Land Tax	-\$200.00	-\$200.00		\$0.00	
Insurance apportionment	-\$500.00	-\$500.00		\$0.00	
Maintenance	\$4,000.00	-\$4,000.00		\$0.00	
Electricity	\$2,000.00	-\$4,000.00		-\$2,000.00	Electricity costs would increase

Foregone rent opportunity ¹		-\$10,400.00		- \$10,400.00	
Art asset acquisition			\$12,000.00	\$12,000.00	Assume \$1000 value per artist
		TOTAL VARIANCE		-\$400	i.e. the use for the AiR would cost Council \$400 a year.

In terms of establishing the initiative in the building, the following budget is proposed:

Sum required to establish AiR in building	
Install shower (rough-in plumbing already done)	\$2,000.00
Complete ventilation works	\$2,000.00
Signage	\$500.00
Possible building survey fees (for residential use)	\$1,000.00
Heating upgrade	\$4,000.00
Total establishment cost	\$9,500.00

Council has a carry-forward capital works amount for fitout of the site in the 2020/21 budget of \$10,000 – therefore no further allocation would be sought for the installation of the AiR program (note that a lot of assets used by that program are already owned by Council – e.g. furnishings, domestic items etc. – it is not envisaged that any such items would need to be purchased).

The above demonstrates that on-balance, the use of the building results in very little change to the bottom-line than if the building were to be (say) commercially rented. That is, the likely value deriving from the artworks donated is likely to offset the value of foregone rent and the increase in some overheads (e.g. electricity).

Note that the idea of a commercial rental has not been explored and would need to carefully consider any possible inhibition or impact upon the ongoing use of the adjacent commissariat building.

Further – a commercial rental scenario was not part of the grant application to the National Stronger Regions Fund for the funding for works to the building. In fact, under the terms of the Grant Deed, simply ‘renting’ the building out appears contrary to the funding terms. The following is an excerpt from the funding deed:

E2 Real Property

E.2.1. *The Real Property includes the Restoration and Fitout of The Integrated Heritage Skills Hub, Oatlands.*

E.2.5. *The Recipient must use the Real Property created, acquired, or upgraded under this Agreement for the Purpose set out in item A.3 of the Schedule for the duration of the Operational Period.*

10.4. Recipient’s Use of Real Property

10.4.1. *The Recipient agrees to ensure that:*

- a. *the Real Property is used for, and is fit to be used for, the Purpose specified in item A.3 of the Schedule throughout the Operational Period*

¹ See below as to the question whether a commercial rental is permissible under the terms of the grant deed for the restoration of the building.

10.4.2. *Throughout the Operational Period, the Recipient must use the Real Property for the Purpose specified in item A.3 of the Schedule.*

A.3. Purpose

The Purpose for which the completed Project is required to be used: Reinigorating a currently redundant suite of buildings in a prime commercial location to provide a venue for the Heritage Education and Skills Centre and other project partners and community heritage organisations to base business activities which seek to gain economic advantage from heritage training and commercial opportunities in the region as well as regenerating a currently redundant complex of buildings in a prime commercial location.

10.6. Dealing with Real Property

10.6.1. *If:*

- c. the Recipient Disposes of any Real Property during the Term of this Agreement; or*
- d. the Recipient fails to or ceases to use any Real Property for the Purpose specified in item A.3 of the Schedule at any time during the Operational Period*

then:

- e. the Recipient must notify the Commonwealth at least 20 Business Days prior to the event in paragraph (b), (c) or (d) occurring; and*
- f. the Commonwealth may give the Recipient a notice requiring the Recipient to repay the Commonwealth some or all of the Funding provided under this Agreement and the Recipient must repay the amount specified in any such notice within the period specified in that notice.*

Note that the definitions of the grant deed of 'disposal' includes to sell, licence, lease or sublease, or otherwise transfer or give up ownership or the right to occupy or use, or to enter into an agreement to do any of the preceding acts.

A.4. Operational Period

The Operational Period commences on the date the Commonwealth accepts the Project Completion Report, to the Commonwealth's satisfaction. The duration of the Operational Period is dependent on the amount of Funding provided by the Commonwealth under this Agreement. The thresholds are set out in the table below:

<i>Amount of Funding</i>	<i>Duration of Operational Period</i>
<i>\$250,001 to \$1,000,000</i>	<i>Three (3) years</i>

During the Operational Period, the Recipient must, if requested by the Commonwealth to do so, promptly provide evidence satisfactory to the Commonwealth that the Project is Operational.

Note that the date of acceptance of the Project Completion Report was 11/12/19 – meaning that the 'Operational Period' where the 'Recipient' (i.e. Council) must use the property for the purpose set out in item A.3 of the grant deed until at least 11/12/22.

In brief, if 79 High Street (or the Commissariat) is used for a purpose not consistent with the purpose of the grant prior to December 2022, then the Commonwealth Government must be notified, and part of the grant funds may need to be repaid.

The above indicates that a commercial rental of the building may not be a possibility in accordance with the grant deed – which means that in the absence of the Heritage Hub, Council must consider other uses which still fulfils the grant deed. The AriR program is considered to do so, in that:

- It engages project partners (i.e. artists) by the grant recipient (i.e. Council). Note that a commercial tenant is unlikely to be considered a ‘partner’.
- It would not preclude ‘community heritage organisations’ from participating (i.e. they could do a residency).
- It allows the partners to undertake economic and commercial opportunities (i.e. sell their goods).

Human Resources and Financial Implications - As per the discussion above, the AiR program being installed into 79 High Street would be approximately cost neutral, in that the receipt of artworks under the artists obligations would approximately offset the amount of commercial rent forgone.

Although the receipt of that art would continue under the current AiR scheme (e.g. in the absence of use of 79 High Street), the ‘High Street location’ would be more desirable and result in a greater take-up of the AiR program.

Note however that commercial rent appears to be contrary to the grant deed in any case – therefore that calculation could be seen as Council forging something to which they are not entitled anyway.

Community Consultation and Public Relations Implications - It is considered that a more prominent location for the AiR program would enhance community participation and be a positive outcome for the appreciation of the arts in the district.

Policy Implications - This proposed resolution is considered to be generally in accordance with the aspirations of the Oatlands Commissariat and 79 High Street Master Plan.

This proposed resolution is consistent with the tenor of several initiatives in the Southern Midlands Council Arts Strategy.

Minor amendments would be required to the AiR Policy and associated procedural documentation to reflect the changed operation of the program.

Priority – Implementation Timeframe - Should Council resolve to and install the AiR Program into 79 High Street, the following steps would need to be taken:

- Ensure that the current occupancy permit is amended to reflect occasional residential occupation.
- Seek Council endorsement of an amended AiR Policy (via the Arts Advisory Committee).
- Undertake minor works to the bathroom of the building to install a shower (there is an existing carry-forward capital budget to do so and pre-emptive rough-in plumbing was installed at the time of restoration).
- Move in the AiR equipment (e.g. bed, domestic equipment etc.).
- Formulate a ‘User Guide’ for the building (in a similar format to that existing for the Gaoler’s Residence).

The existing line-up of future artists are to be given the choice to utilise this building rather than the Gaoler's Residence and all future promotion is to highlight 79 High Street.

Further, it is proposed that should Council resolve to utilise the building for the AiR program, that this be given a 'trial' period of two years – i.e. to near the date of the three-year expiry of the obligations of the grant deed. At which time if the program is not considered to be meeting objectives or be sufficiently successful, then Council may consider a wider range of alternatives for the building.

Note that if Council resolves to use the building for AiR program, that a revised AiR Policy will be brought to Council's November meeting for consideration (once the Arts Advisory Committee have reviewed the draft provided here).

RECOMMENDATION

THAT:

- a) Council resolves to use 79 High Street as the base for Council's Artist in Residence Program for a trial period of two years.
- b) That a revised Artist in Residence Policy be brought to the November Council meeting for consideration, as per recommendations by the Arts Advisory Committee.

DECISION

Moved by Deputy Mayor E Batt, seconded by Clr A Bisdee OAM

THAT

- a) **this item be deferred subject to advice from Arts Advisory Committee, with a report to be submitted to the October Council meeting; and**
- b) **that a revised Artist in Residence Policy be brought to the November Council meeting for consideration, as per recommendations by the Arts Advisory Committee.**

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D Fish	√	
Clr R McDougall	√	

Mr B Willams (Manager Heritage Projects) and Mr A Townsend (Heritage Projects Officer) left the meeting at 12.21 p.m.

ENCLOSURE(S)

Agenda Item 14.1.2



Council Policy

ARTIST IN RESIDENCE POLICY (CURRENT)

Approved by:
Approved date:
Review date:

Council
28 June 2017
June 2022

1. PURPOSE

The purpose of this policy is to provide guidelines for the operation of the Artist in Residence (AiR) program which is intended to operate in conjunction with Council's Heritage Projects Program.

2. OBJECTIVE

This policy seeks to further the following program objectives:

- To encourage the pursuit of the arts in the Southern Midlands.
- To foster emerging artists.
- To utilise Council owned heritage assets.
- To promote the depiction of the Southern Midlands as artistic subject matter.
- To promote the arts, heritage and culture of the Southern Midlands.
- To build Council's collection of art which relates to the Southern Midlands.

3. POLICY

3.1 Staffing and administration

The program will be administered by a working group comprising:

- Manager Heritage Projects or Heritage Project Officer - the working group Chairperson
- Manager, Community Development (or delegate)
- The Chairperson (or delegate) of Council's Arts Advisory Committee

The working group will meet on an as-needs basis and outcomes of meetings will be reported to Council through the Heritage Projects report and/or the Arts Advisory Group.

3.2 Funding and budget

- Any budget for the AiR program will be considered by the Manager, Heritage Projects and/or Manager, Community Development through Council's normal budgeting process, although it is intended that the program be cost-neutral where possible.
- External funding may be sought for the program on an opportunistic basis.

3.3 Partnerships

This policy does not prevent SMC from participating in any other AiR program (or similar).

Partnerships which assist in the delivery of the AiR program should be encouraged.

3.4 Eligibility for application and application/selection process



Council Policy
ARTIST IN RESIDENCE POLICY (CURRENT)

Approved by: Council
Approved date: 28 June 2017
Review date: June 2022

- The AiR program will be advertised as widely as practicable.
- Timing of advertising and assessment of applications will be at the discretion of the Working Group.

- An artist is eligible for application if they:
 - Intend to utilise the Southern Midlands as their primary subject matter.
 - Can demonstrate how they will meet the objectives of the AiR program.
 - Agree to be bound by the provisions of this policy.
- Applications are to include the following (but not be limited to):
 - A c.v.
 - A portfolio of work.
 - Statements detailing how their residency will fulfil the objectives of the program.
- Applications are to be assessed by the Working Group against the eligibility criteria and objectives.
- Successful applicants may be asked to sit an interview with the Working Group who may seek further information on how they intend to meet the objectives of the AiR program.
- Unsuccessful applicants will be notified as soon as practicable after assessment. The decision of the Working Group is final and not subject to appeal.

3.5 Southern Midlands Council's (SMC's) inputs, expectations and responsibilities

- SMC will provide accommodation at 79 High Street Oatlands free of charge (including utilities).
- The maximum duration for any single residency will be one calendar month.
- SMC will provide in-kind support at the discretion of the Heritage Project Officer (e.g. printing, assistance to contact property owners, access to buildings etc.).
- SMC will provide exhibition space free of charge (generally in 79 High Street, the Gaoler's Residence, Supreme Court House, Commissariat, Green Ponds Watch House). The artist will have sole use of 79 High Street for the duration of their residency. The duration of exhibition time in other buildings is at the discretion of the Heritage Project Officer and must consider other user groups.
- SMC will promote the program, events and individual artists as widely as practicable (in consultation with the artist).
- The artist retains rights to all profits from their residency.
- SMC reserve the right to terminate the residency if the provisions of this policy or any other SMC policy are breached.

3.6 The Artist's inputs, expectations and responsibilities

- The artist will predominantly utilise the Southern Midlands as their subject matter.
- The artist is to be familiar with, and abide by the Oatlands Supreme Court House and Gaol Use Policy and the Oatlands Gaol User Manual.



Council Policy
ARTIST IN RESIDENCE POLICY (CURRENT)

Approved by: Council
Approved date: 28 June 2017
Review date: June 2022

- The artist will conduct at least one freely accessed public event at the culmination of their residency.
- Will donate one piece of work to SMC's art collection of at least 'mid-range' value. Southern Midlands Council will ensure that this work is on public display within a SMC managed building.
- To make reasonable effort in promoting their residency and the SMC AiR program as widely as practicable.

3.7 Copyright and right to profit

- Council's input and support of the AiR program will be acknowledged in all initiatives directly arising from the AiR program.
- The artist retains copyright of all work produced, unless otherwise purchased or negotiated by SMC.
- The artist will allow SMC to utilise images resulting from the residency for not-for-profit purposes with due acknowledgement.
- The artist may freely sell their work resulting from the residency (during and after) and SMC will charge no commission.
- The artist and SMC may negotiate joint commercial initiatives arising from the residency.

4. RELATED DOCUMENTS

- Oatlands Supreme Court House and Gaol Use Policy
- Oatlands Gaol User Manual.

5. DOCUMENT ADMINISTRATION

This Instruction is a managed document and is to be reviewed every five years or as directed by the General Manager.

This document is Version 1.0 effective 28th June 2017. The document is maintained by the Heritage Projects Program, for the Southern Midlands Council.



Council Policy
ARTIST IN RESIDENCE POLICY (DRAFT)

Approved by: Council
Approved date: 28 June 2017
Review date: June 2022

1. PURPOSE

The purpose of this policy is to provide guidelines for the operation of the Artist in Residence (AiR) program which is intended to operate in conjunction with Council's Heritage Projects Program.

2. OBJECTIVE

This policy seeks to further the following program objectives:

- To encourage the pursuit of the arts in the Southern Midlands.
- To foster emerging artists.
- To utilise Council owned heritage assets.
- To promote the depiction of the Southern Midlands as artistic subject matter.
- To promote the arts, heritage and culture of the Southern Midlands.
- To build Council's collection of art which relates to the Southern Midlands.

3. POLICY

3.1 Staffing and administration

The program will be administered by a working group comprising:

- Manager Heritage Projects or Heritage Project Officer - the working group Chairperson
- Manager, Community Development (or delegate)
- The Chairperson (or delegate) of Council's Arts Advisory Committee

The working group will meet on an as-needs basis and outcomes of meetings will be reported to Council through the Heritage Projects report and/or the Arts Advisory Group.

3.2 Funding and budget

- Any budget for the AiR program will be considered by the Manager, Heritage Projects and/or Manager, Community Development through Council's normal budgeting process, although it is intended that the program be cost-neutral where possible.
- External funding may be sought for the program on an opportunistic basis.

3.3 Partnerships

This policy does not prevent SMC from participating in any other AiR program (or similar).

Partnerships which assist in the delivery of the AiR program should be encouraged.

3.4 Eligibility for application and application/selection process



Council Policy
ARTIST IN RESIDENCE POLICY (DRAFT)

Approved by: Council
Approved date: 28 June 2017
Review date: June 2022

- The AiR program will be advertised as widely as practicable.
- Timing of advertising and assessment of applications will be at the discretion of the Working Group.

- An artist is eligible for application if they:
 - Intend to utilise the Southern Midlands as their primary subject matter.
 - Can demonstrate how they will meet the objectives of the AiR program.
 - Agree to be bound by the provisions of this policy.
- Applications are to include the following (but not be limited to):
 - A c.v.
 - A portfolio of work.
 - Statements detailing how their residency will fulfil the objectives of the program.
- Applications are to be assessed by the Working Group against the eligibility criteria and objectives.
- Successful applicants may be asked to sit an interview with the Working Group who may seek further information on how they intend to meet the objectives of the AiR program.
- Unsuccessful applicants will be notified as soon as practicable after assessment. The decision of the Working Group is final and not subject to appeal.

3.5 Southern Midlands Council's (SMC's) inputs, expectations and responsibilities

- SMC will provide accommodation at 79 High Street Oatlands free of charge (including utilities).
- The maximum duration for any single residency will be one calendar month.
- SMC will provide in-kind support at the discretion of the Heritage Project Officer (e.g. printing, assistance to contact property owners, access to buildings etc.).
- SMC will provide exhibition space free of charge (generally in 79 High Street, the Gaoler's Residence, Supreme Court House, Commissariat, Green Ponds Watch House). The artist will have sole use of 79 High Street for the duration of their residency. The duration of exhibition time in other buildings is at the discretion of the Heritage Project Officer and must consider other user groups.
- SMC will promote the program, events and individual artists as widely as practicable (in consultation with the artist).
- The artist retains rights to all profits from their residency.
- SMC reserve the right to terminate the residency if the provisions of this policy or any other SMC policy are breached.

3.6 The Artist's inputs, expectations and responsibilities

- The artist will predominantly utilise the Southern Midlands as their subject matter.
- The artist is to be familiar with, and abide by the Oatlands Supreme Court House and Gaol Use Policy and the Oatlands Gaol User Manual.
- The artist will conduct at least one freely accessed public event at the culmination of their residency.



Council Policy
ARTIST IN RESIDENCE POLICY (DRAFT)

Approved by: Council
Approved date: 28 June 2017
Review date: June 2022

- Will donate one piece of work to SMC's art collection of at least 'mid-range' value. Southern Midlands Council will ensure that this work is on public display within a SMC managed building.
- To make reasonable effort in promoting their residency and the SMC AiR program as widely as practicable.

3.7 Copyright and right to profit

- Council's input and support of the AiR program will be acknowledged in all initiatives directly arising from the AiR program.
- The artist retains copyright of all work produced, unless otherwise purchased or negotiated by SMC.
- The artist will allow SMC to utilise images resulting from the residency for not-for-profit purposes with due acknowledgement.
- The artist may freely sell their work resulting from the residency (during and after) and SMC will charge no commission.
- The artist and SMC may negotiate joint commercial initiatives arising from the residency.

4. RELATED DOCUMENTS

- Oatlands Supreme Court House and Gaol Use Policy
- Oatlands Gaol User Manual.

5. DOCUMENT ADMINISTRATION

This Instruction is a managed document and is to be reviewed every five years or as directed by the General Manager.

This document is Version 1.0 effective 28th June 2017. The document is maintained by the Heritage Projects Program, for the Southern Midlands Council.

14.2 Natural

Strategic Plan Reference 3.2

Identify and protect areas that are of high conservation value / Encourage the adoption of best practice land care techniques.

14.2.1 NRM UNIT – GENERAL REPORT

Author: NRM PROGRAMS MANAGER (MARIA WEEDING)

Date: 18 SEPTEMBER 2020

ISSUE:

Southern Midlands Landcare Unit Monthly Report.

- Lake Dulverton foreshore pathway new and upgrade project: A Development Application with SMC has been approved. There were no public comment submissions resulting from the public consultation period.
- In regard to the pine tree area at Mahers Point the Works and Services commenced works on Tuesday, 15th September 2020 in order to complete the final tidy of the site.
- Mt Pleasant Recreation Ground Club Rooms - toilet block extension. Construction works are progressing well. Maria Weeding continues to be busy sourcing materials as required by the builder, and arranging trade people/ suppliers for specific works that require specialist input.
- Callington Park playground upgrade works and surrounding ground underground watering system works are progressing. The playground area should be completed in time for the school holidays. It is planned that the actual playground be made accessible via the path from Barrack Street car park. The balance of the site will remain off limits for the public while the new turf area establishes. A proposed opening date for the site has been set for either 16, 17 or 18 November 2020. The Australian Government will determine the final date.

A progress report for the Oatlands Destination Playground Project has been submitted to the Australian Government. A event request form was also submitted to the Australian Government in relation to the November celebration of completing the project in October 2020.

- Jen Milne and Helen Geard completed the maintenance and replacement of a few native plants at the rear of the Kempton Recreation Ground.
- Maria Weeding and Helen Geard installed two lots of 'people counters' on the Dulverton Walking Track.

WEEDS REPORT

The Weeds Officer Jen Milne has provided the following report for the month ending 15th September 2020.

Site visits and roadside weed control

- Ongoing removal of isolated gorse and broom on Council managed roadsides whilst flowering has increased their visibility.
- Annual boneseed survey and control along Dysart Drive. Still finding seedlings at six sites across four properties.
- Identified a potted climbing asparagus fern on private property which has since been destroyed (zone A declared no previous records in SM).
- Control options of broom on council managed land - Parattah train station 'Y' and adjacent to footpaths.
- Second site of roadside Opuntia cacti found (Dysart) and mapped.
- Amsinckia identified and controlled at two new sites- along planting mounds bordering with the Midlands highway. Kempton recreation ground and roadside at the northern end of High St. Oatlands.
- Removed roadside Paterson's curse, Mangalore.

Projects

- Drought Weed project – Funding still available for farmers for undertaking eligible weed management. Applications will be considered on a case by case basis until funding is expended.
- Meeting with other DPIPWE and other councils involved.

Communication

- Overview of weed management actions at council workshop.
- Updating weed control contractor list available for community enquiries.

Enquiries

- Drought weed grant enquires.
- No spray request for property.
- State Growth, Mud Walls Rd and ongoing management of gorse adjacent to roadside.

RECOMMENDATION

THAT the Landcare Unit Report be received and the information noted.

DECISION

Moved by Clr K Dudgeon, seconded by Clr R McDougall

THAT the Landcare Unit Report be received and the information noted.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D Fish	√	
Clr R McDougall	√	

14.3 Cultural

Strategic Plan Reference 3.3

Ensure that the cultural diversity of the Southern Midlands is maximised.

Nil.

14.4 Regulatory (Development)

Strategic Plan Reference 3.4

A regulatory environment that is supportive of and enables appropriate development.

Nil.

14.5 Regulatory (Public Health)

Strategic Plan Reference 3.5

Monitor and maintain a safe and healthy public environment.

Nil.

14.6 Regulatory (Animals)

Strategic Plan Reference 3.6

Create an environment where animals are treated with respect and do not create a nuisance for the community

14.6.1 ANIMAL MANAGEMENT REPORT

Author: ANIMAL MANAGEMENT OFFICER (RACHEL COLLIS)

Date: 17 SEPTEMBER 2020

Enclosure(s):

Animal Management Statement – August/September 2020

ISSUE

Consideration of the Animal Management/Compliance Officer's report for August/September 2020.

The purpose of the report is twofold:

1. To inform Council and the Community of infringements issued by Council Officers in relation to Animal Management for the period August/September 2020; *and*
2. Provide a brief summary of actions and duties undertaken by Council Officers in relation to animal management.

This in turn informs the community of the requirements and expectations of the Council to uphold and enforce the relevant legislation. This reminds Council and the community of the importance of responsible ownership of animals.

The infringements detailed in this report were all issued under the *Dog Control Act 2000*.

Resource Sharing

Southern Midlands Council currently provide Animal Management services to the Central Highlands Council through resource sharing arrangements. Jobs of note are itemised in the enclosed statement.

INFRINGEMENT DETAILS

DATE: 31th August 2020 – “Dog not under effective control” Kempton area

RECOMMENDATION

THAT the Animal Management report be received and the information noted.

DECISION

Moved by Clr A Bisdee OAM, seconded by Clr R McDougall

THAT the Animal Management report be received and the information noted.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D Fish	√	
Clr R McDougall	√	

ENCLOSURE(S)
Agenda Item 14.6.1



YTD ANIMAL MANAGEMENT STATEMENT

January to September 2020

DOG IMPOUNDS	RECLAIMED	ADOPTED	EUTHANISED	OTHER IMPOUNDS
33	26	3 (Dogs Home)	4	Ewe & Lamb

JOBS ATTENDED
August/September 2020

DOGS AT LARGE	DOG ATTACKS	DOG BARKING	DOG GENERAL
6	2	1	0
Central Highlands 0	Central Highlands 0	Central Highlands 1	Central Highlands 0
NEW KENNEL INSPECT	WELFARE	STOCK	OTHER
Four active kennel licences	0	4	1
Central Highlands 0	Central Highlands 0	Central Highlands 0	Central Highlands 0

REGISTERED DOGS: 1602

KENNEL LICENCES: 43

INFRINGEMENTS ISSUED: 1

14.6.2 KEMPTON “OFF-LEAD” DOG EXERCISE AREA

Author: MANAGER DEVELOPMENT & ENVIRONMENTAL SERVICES (DAVID CUNDALL)

Date: 16 SEPTEMBER 2020

Enclosure(s):

- *Copy of Proposed Kempton Off-Lead Area Survey, Consultation 24th August 2020 – 7th September 2020*
- *Copy of the Public Consultation Letter to Kempton Residents dated 24th August 2020*
- *Development of the Gymkhana Paddock Dog Exercise Area and Public Open Space, Consultation Version 24th August 2020 – 7th September 2020*
- *Proposed Kempton Off-Lead Area and Public Open Space, Final Draft September 2020*

ISSUE

Council to consider a recommendation to proceed with a project to develop the “Gymkhana Paddock” at Main Street Kempton as an “off-lead” dog exercise area with public open space improvements.

The recommendation in the report is to proceed with the project.

This recommendation is made following public consultation on the project between the 24th August 2020 and the 7th September 2020.

The report will detail the outcomes of the public consultation and provide detail on the proposal.

DETAILS

A declared exercise area would allow dogs to be “off-lead” in a public place whilst with a responsible person. The dogs must still be “under effective control” per the requirements of the *Dog Control Act 2000* (“the Act”).

A declared exercise area removes any ambiguity over the statutory definitions under the Act and assures members of the community that they can use a public open space area and have a dog off-lead but “under effective control”. Other members of the community and visitors to the park can expect there to be dogs “off-lead” in such an area.

A dog under effective control is defined under the *Dog Control Act 2000* (“the Act”) as:

- 1) *A dog, other than a greyhound, a dangerous dog or a restricted breed dog, is under the effective control of a person in a public place if the dog is –*
 - a. *on a road or road-related area in a built-up area, or any other public place declared under Division 2 of Part 3 to be an area where a dog must be on a lead, and the dog is secured and restrained by means of a lead not more than 2 metres long held by hand by a person able to control the dog; or*
 - b. *tethered to a fixed object by a lead not more than 2 metres long for a period not more than 30 minutes.*

- 2) *A dog, other than a greyhound, a dangerous dog or a restricted breed dog, is under the effective control of a person while not on a lead if the dog is –*
 - a. *a working dog engaged in working; or*
 - b. *a hunting dog engaged in hunting; or*
 - c. *engaged in racing or showing; or*
 - d. *engaged in trialling; or*
 - e. *engaged in training for any activity referred to in paragraph (a) , (b) , (c) or (d) ; or*
 - f. *engaged in training in a training area.*
- 3) *In an area where a dog is not required to be on a lead, a dog, other than a greyhound, a dangerous dog or a restricted breed dog, is under the effective control of a person if –*
 - a. *it is in close proximity to the person; and*
 - b. *it is in sight of the person; and*
 - c. *the person is able to demonstrate to the satisfaction of an authorised person that the dog is immediately responsive to the person's commands.*
- 4) *A dog, other than a greyhound, a dangerous dog or a restricted breed dog, is under the effective control of a person on private premises if the dog is securely confined to those premises.*
- 5) *A person, at any one time, must not have in his or her charge more than –*
 - a. *2 dogs, that are not greyhounds, dangerous dogs or restricted breed dogs, on a lead on a footpath; or*
 - b. *4 dogs, that are not greyhounds, dangerous dogs or restricted breed dogs, in a public place.*

Penalty: Fine not exceeding 5 penalty units.

The Act provides that dogs must be on a lead in a built up area. A “built up area” is defined as an area:

- a) there are buildings on land next to the road; and
- b) there is street lighting at intervals not over 100 metres for a distance of at least 500 metres or, if the road is shorter than 500 metres, for the whole road;

Keeping dogs under effective control extends to any public place and “road-related area” this is defined under the act as:

- a) an area that divides a road; or
- b) a footpath or nature strip adjacent to a road; or
- c) a footpath or track that –
 - (i) is not a road; and
 - (ii) is designed for use by cyclists or pedestrians; and
 - (iii) is open to the public.

The definitions provided from the Act are important to consider as they are the basis for defining a declared exercise area. A declared exercise area would have signage to advise and re-inforce the relevant requirements of the Act and the expectations of Council and the community for behaviors in the area.

At the June 2020 Council Meeting, Council resolved to commence public consultation on a proposed dog “off-lead” exercise area and public open space improvements at the land known as the “Gymkhana Paddock” located between the Kempton Recreation ground

and the St Mary's Anglican Church land. Image 1 below provides an aerial image of the land.



Image 1: Aerial photo and boundaries of the Gymkhana Paddock. (thelist.tas.gov.au)

The purpose of the public consultation was the following:

- Understand the level of community support for the proposal
- Receive feedback on the proposal
- Receive input from the community into the design of the project
- Understand level of expected use

Should Council resolve to proceed with the project then a second phase of consultation is required under the *Dog Control Act 2000* ("the Act") in the form of statutory notification. The Act provides the following:

Exercise areas

A council may declare an area to be an area where dogs may be exercised subject to any conditions specified in the declaration.

Public notice of intention to declare areas

Before a council resolves to make a declaration under this Division in relation to an area, it is to –

- (a) notify, by public notice, the details of –*
 - (i) the area; and*
 - (ii) any condition relating to the use of that area; and*

- (iii) in the case of a restricted area or prohibited area, the reasons for the declaration; and*
- (b) invite submissions to be lodged within 15 working days after the notice is published; and*
- (c) consider any submissions lodged.*

Date and period of declaration

A council, by public notice, is to notify –

- (a) the date on which a declaration under this Division takes effect, being a date at least 20 working days after a notice under [section 24](#) is published; and*
- (b) the period during which the declaration remains in force.*

Review of declaration

- (1) A declaration under this Division is to be reviewed at least once every 5 years.*
- (2) In reviewing a declaration, a council is to take the actions referred to in [section 24](#).*

Signs

A council is to erect and maintain signs sufficient to identify any exercise area, training area, prohibited area or restricted area.

Currently there are no declared exercise areas in the Southern Midlands for people to walk, train and play with their dogs “off-lead”. There is a “training area” at the Mangalore Recreation Ground which can be used for canine clubs and organized dog training activities.

As part of the public consultation, Officers proposed public open space improvements and three (3) options for a fenced area within the property boundary of the “Gymkhana Paddock”. The enclosed *Development of the Gymkhana Paddock Dog Exercise Area and Public Open Space, Consultation Version 24th August 2020 – 7th September 2020* provides the draft proposal plans.

The options were:

- **Option A**
- A fenced 90x40m area with a vehicle gate and a pedestrian gate located in the centre of the paddock.

- **Option B**
- A fenced 60mx30m area with a vehicle gate and a pedestrian gate located at the rear of the land and behind the carriage house and bordering with the Midland Highway.

- **Option C**
- A fenced 90x40m area with a vehicle gate and a pedestrian gate located in the centre of the paddock.

All options included some obstacles and agility elements (for dogs) along with seating, trees, water station etc.

The concept proposal plans provided public open space features such as shelter, a community chess board, trees, and other elements typically found in a parkland open space environment.

PUBLIC CONSULTATION

The concept plans were put on public exhibition for three (3) weeks between the 24th August and the 7th September 2020.

Consultation was undertaken through the following means:

- All Kempton residents were notified by mail of the consultation and were provided with a copy of the proposal plan. A copy of the consultation letter dated the 24th August 2020 is provided with the enclosures to this report. This was around 220 persons notified through mail.
- Multiple Facebook posts were made on Council's Facebook Page which has 2,183 followers. The post was shared with other popular community pages which then had an estimated reach of well over 2,000 people in the surrounding areas.
- Posts were made on Council's newsfeed on the website.
- Posters and information and copies of the survey were available at the Kempton Offices.
- An online survey was used to collect information and comments.
- Interested persons could write directly to Council via post, email or drop off a letter in person.
- A community "drop-in" session was held on the 1st September 2020 between 2pm and 5pm.
- Information on the project was provided on the April 2020 Council meeting and the June 2020 Council meeting Agendas.
- Members of the community were welcome to contact David Cundall or Rachel Collis if they wanted to discuss the proposal during this time.

A total of 69 surveys were completed and submitted to Council during the consultation period. 61 of these were completed online the remaining 8 were submitted using hard-copies and lodged at the Kempton Office.

Three email submissions were separately made.

Eight people attended the "drop-in" session and spent around two (2) hours discussing the proposal with one another and with Council Officers.

In separate occasions other members of the community had asked questions and discussed the proposal with Council Officers at the Kempton Office or over the phone. An exact figure was not recorded but is estimated to be at least 12 separate discussions.

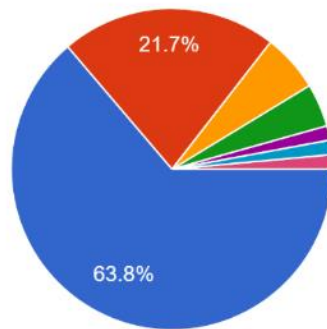
Council has engaged directly with the local community on the proposal before any final and formal recommendations to Council will be made.

The objectives of the consultation were achieved.

The following graphs and charts detail the 69 survey responses:

Are you a Kempton resident?

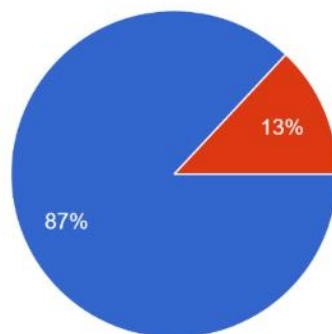
69 responses



- Yes
- No
- Bagdad
- Dysart
- Close by in Bagdad
- I travel regularly with my dogs to Hobart.
- Currently purchasing property in Kempton.

Do you own a dog(s)?

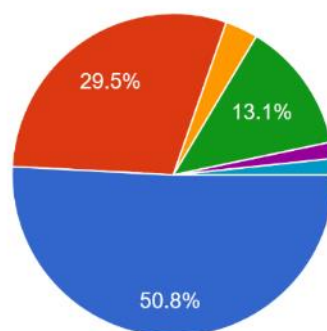
69 responses



- Yes
- No

How often do you walk your dog(s)?

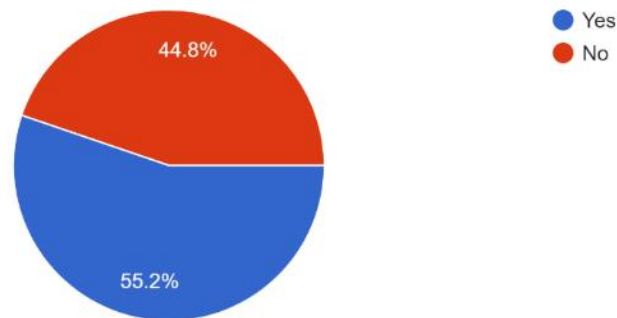
61 responses



- Daily
- Weekly
- Monthly
- Rarely/Never
- We have a puppy so will be walking once immunised
- As I said, I don't own a dog.

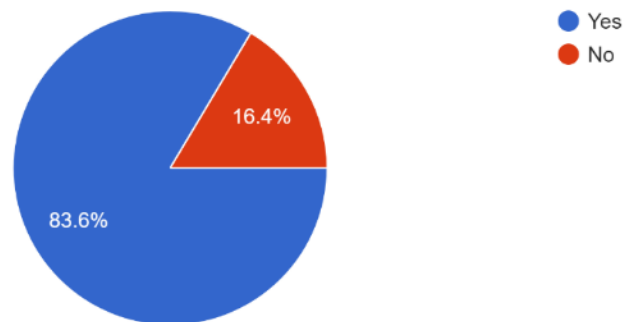
Have you been to a dog exercise park before?

67 responses



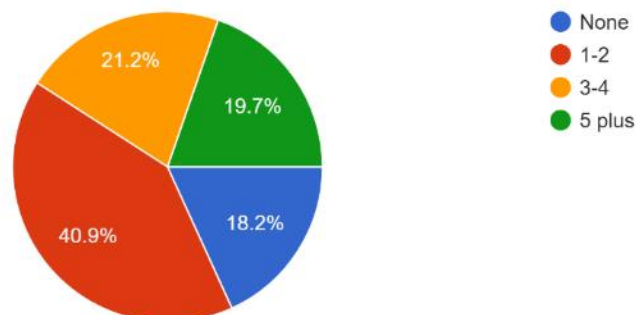
Do you think Kempton would benefit from an area where dogs could safely play off leash?

67 responses



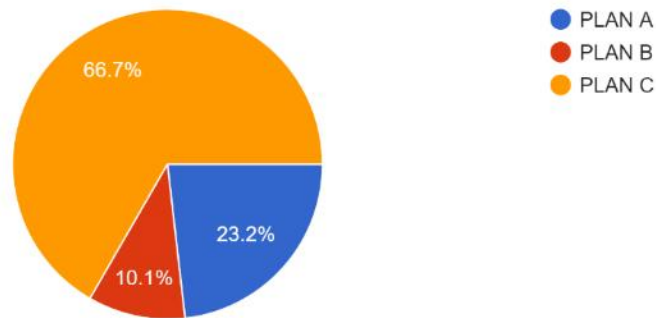
If Kempton has a safe dog park, how many times a week do you feel you would visit?

66 responses



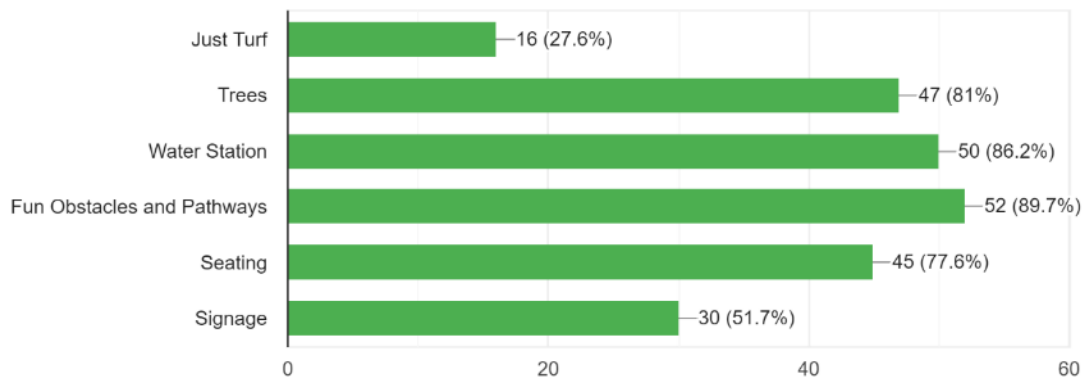
Which plan do you prefer?

69 responses



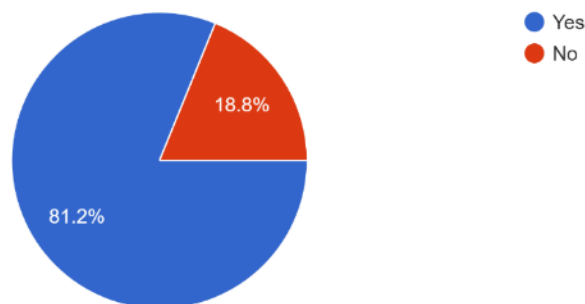
What would you like to have in an exercise area?

58 responses



Do you support using a part of the Gymkhana Paddock for a dog exercise area?

69 responses



The following Tables provides all the comments and questions provided through the consultation either via email, survey or through the “drop-in” session. Table 1 are comments from the “drop-in” session and Table 2 are comments from the surveys:

Respondent	Submission or Comment	Officer Comment
Kempton Resident 1	<ul style="list-style-type: none"> Worried about dog fights Does not need a gazebo Use option B and include the carriage shed 	<p>The Act provides that dogs still need to be under effective control.</p> <p>A gazebo or similar structure is possible.</p>
Bagdad Resident 1	<ul style="list-style-type: none"> Thinks it’s a good idea, people from his club would use it as it People/Handlers will be the problem, not the dogs Would support signage and conditions of entry Prefer a “larger area” 	<p>Noted.</p> <p>Signage will be installed in any design.</p> <p>The Act provides that dogs must still need to be under effective control.</p>
Kempton Resident 2	<ul style="list-style-type: none"> Waste of money 	Noted.
Kempton Resident 3	<ul style="list-style-type: none"> Waste of money Why pay money for outsiders to use it People walk to exercise themselves, not the dog Worried about dog fights 	The idea of any improvements to public open space is to benefit local residents and to attract visitors. This in turn improves the amenity and liability of the town.
Kempton Resident 4	<ul style="list-style-type: none"> 100% against the dog park Worries about what diseases could be left on the land Council does nothing for the young people in the town Council does not look after families Future use of the land Disgusted with the walk way into the church yard 	<p>Officers disagree. An off lead area should encourage young people and families to go outside and play. It is not a proposal that would exclude young people and families whatsoever.</p> <p>The walkway access is removed from the design plan. The Anglican Church are satisfied with this outcome.</p>
Kempton Resident 5	<ul style="list-style-type: none"> Worried about dogs going in the church yard 	<p>Noted.</p> <p>The walkway access is removed from the design plan. The Anglican Church are satisfied with this outcome.</p>
Kempton Resident 6	<ul style="list-style-type: none"> Concern for people using the church land Concern that money will be spent on public open space and dog exercise and not spent on other sporting facilities and the like. 	<p>Noted.</p> <p>The walkway access is removed from the design plan. The Anglican Church are satisfied with this outcome.</p> <p>Officers disagree on use of public money for such purposes. An off lead area will encourage young people and families to go outside and play. It is not a proposal that would exclude young people and families whatsoever.</p>

Kempton Resident 7	<ul style="list-style-type: none"> • Pine trees could be hazard • Didn't like any of the designs – use the whole paddock • Make sure the double gates are big enough • Knows some people who played in the Longford park and the children had a great time • Not completely for it but also not completely against the idea • Thinks Mrs White would approve 	<p>Agree that in creating any places where people would likely congregate then Council would need to do a risk assessment for the trees.</p> <p>Agree that ongoing multi-use of the grounds is strategically sound.</p>
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Table 1 – Drop-in session held 1st September 2020

Respondent	Comment from the surveys	Officer Comment
Person 1	I think it is good	Noted.
Person 2	I love this idea. But am afraid of people not cleaning up the dog poo just like all up and down Main St Kempton. Might be a good idea to split the space in two	Bins and bags will be provided by Council. Councils Animal Management Officer will also monitor. Noted-split the space into two.
Person 3	Option C would be perfect in my opinion. I'd like to compliment Southern Midlands Council, particularly Edwin Batt, Rachel Collis and David Cundall on the quality of the research and presentations. Also those councillors who voted in favour of pursuing this project. The professionalism demonstrated is outstanding.	Noted.
Person 4	A designated greyhound off lead area would be greatly appreciated About time and can't wait. We travel to either Lenah valley or old beach just for the fenced dog park	Noted.
Person 5	Id drive the short distance to socialise and exercise not only dogs but humans too Please don't half a&\$e this. Have a look at this dog park Yarralumla Dog Park Banks St, Yarralumla ACT 2600. It has separation for small, puppies and old dogs. Double gate to prevent escapes. Plenty of bin space. Good mix of running and exploring. If people mingle at the entrance, the whole thing just doesn't work.	Noted. Noted - double gate to prevent escapees.
Person 6	This would be amazing!	
Person 7	We don't agree to have a dog exercise area, as we already have a problem with people walking their dogs along the street and defecating on our water meter at the top of our driveway. This happens frequently! Our neighbour has also had to clean up dog droppings all along his hedge line on many occasions. Our fear is that if there is a dog exercise area, there will be more people regularly walking past our driveway and allowing their dogs to defecate on the way! However, if there is going to be a dog exercise area, we would hope council would provide bins and bags for people to dispose of their dogs droppings and educate owners to do the right thing. If their dogs do have to defecate on the way, they must pick up and dispose of any droppings when they get to the park by putting it in the bins provided. If this is not done, dog droppings everywhere would be a health hazard, especially in summer. We also do not want a	<p>45. Removal of faeces</p> <p>(1) A person in charge of a dog must immediately remove and dispose of any faeces left by the dog in a public place or in a place not owned, or leased, by the person. Penalty: Fine not exceeding 3 penalty units.</p> <p>(2) This section does not apply in respect of a guide dog that is accompanying a wholly or partially blind person.</p>

	repeat of the Hydatids epidemic which was only contained a few years ago in 1996. We finish by re-iterating that we totally oppose this plan!	[Extract from the <i>Dog Control Act 2000</i>] If you provide photo evidence of a dog defecting in your drive way, Council will investigate the matter.
Person 8	This would make a great place to stop when travelling the midlands with our dog for some fun and a break from the car. So while we would not be weekly visitors we would utilise this.	Noted.
Person 9	I support it but I completely disagree on option B because no matter what dogs could get scared and anxiety from traffic noise.	Noted.
Person 10	Well done!	Noted.
Person 11	I honestly think that an off leash dog park is a great idea I think it's a good idea to also have poo bags and a bin on site. I also think that poo bags should also be placed at the Caravan park, post office, and both entrances into Kempton. I always carry bags with me but have noticed a lot of dog poo along verges on the Main St	Bins and bags will be provided by Council. Councils Animal Management Office will also monitor. Noted about the bags and bins in the other areas.
Person 12	Trees and a coffee shop would be great for Kempton. Plan A if larger structures like rotunda, chess set are outside fence. Or plan C with structures inside fence without top gate as gates spaced out too far. Def not B too close to Highway.	Noted
Person 13	Dog parks are an important area to socialise not only for the dogs but also their owners. Oatlands needs one as well. If you end up going with the larger area, consider having 2 areas. One for timid/young dogs. A second larger area for boisterous dogs.	Noted.
Person 15	It would be a great reason for people to call into Kempton if they have dogs. A safe and pleasant place for a pit stop, and would I use it as a fuel stop and probably food/coffee opportunity. I also am a registered breeder, so would be a good spot to meet up with puppy families from down South.	It's a great way to encourage people to call into Kempton.
Person 16	I Believe having a dog exercise area is a waste of money. especially when majority of residents in Kempton have acreage or larger yards than city suburbs and concrete footpaths that are accessible to walk along, without getting gravel or mud stuck in their shoes like the gravel path located on the highway in Bagdad. The funds could be more efficiently spent on having more facilities for the youth of Bagdad, Dysart and Kempton. Following are some ideas of where the money could be spent as these issues are of concern for the folk of the southern midlands. Bagdad has a congested area during school drop off and pick up times at the local shop where children are being dropped off to catch the bus; a lot the children catch from this location and there is no shelter on this side to access; although there is a new slip lane it is still very dangerous as cars access the service station from all three entrances, while children are attending the shop and crossing the	Noted. The creation of an "off-lead" area is provided in Council's Strategic Plan and stems from the functions and powers of a Council under the <i>Local Government Act 1993</i> . This is discussed in further detail in the body of this report under the strategic basis of the park. The comments regarding other parks have been shared with Council's Community Development Officer.

	<p>service station to access the bus, this needs to be safer for everyone.</p> <p>There is also a small park located off of Lyndon road; this only occupies 1 slide...and 1 swing set. Surely there could be a few more pieces of play equipment, and BBQ area added for the community close by to access.</p> <p>The Bagdad community club playground could do with a revamps the playground is dated, the tennis court doesn't occupy a net to play tennis and a full game of netball or basketball cannot be played due to one basketball hoop at one end and 1 netball goal at the other an updated area such as a skate park or gymnasium including indoor gym equipment , basketball, indoor sports activities games, arcade games, with organised activities planned, this could also allow employment opportunities, this would be of more interest for this generation, and I am sure majority of locals would support this idea.</p> <p>It is a real shame children have to travel out of their home town as they have done for years due to the lack of facilities within the area;</p> <p>this impacts on many areas such social inclusion, disruption within family's, and young teens becoming homeless as they want to be where they can express their youth with friends participating in activities they find fun and interesting... children not wanting to live in the area at young ages as there is very minimal youth activities. Seems Brighton has the right idea...As you may have noticed I selected the C option as you did not give an option against having the dog park...</p> <p>Please consider spending the money on much needed facilities, for the youth is our future, let's not them go without because of good money being spent on a items than can be supplied in a dog owners back yard. Please...Make it count for everyone! kind regards,</p>	<p>Council Officers appreciate the level of detail put into this submission.</p>
<p>Person 17</p>	<p>Supply dog shit bags and disposal means with regular clearance. Councils are often slack in clearing bins regularly. Maybe put that in ya dog act!</p>	<p>Bins and bags will be provided by Council. Councils Animal Management Office will also monitor.</p>
<p>Person 18</p>	<p>Having to travel to old beach currently as my dogs hate traffic and there's nowhere in Bagdad.</p>	<p>Noted</p>
<p>Person 19</p>	<p>I regularly travel to Bellerive dog park to exercise my dog off lead in a safe fenced space. Would be great if I could walk to the dog park and let my dog off lead to socialize safely with other dogs I would also enjoy meeting other dog owners.</p>	<p>Noted</p>
<p>Person 20</p>	<p>My dog thinks he is #1 most of the time. How will I get around that?</p>	<p>Officers would suggest this person speaks with a professional dog trainer.</p> <p>An off-lead area may not be the best place for a dog that shows dog aggression or other anti-social traits. The final design will provide ample room but ultimately it is the responsibility</p>

		<p>of the dog owner to decide whether or not to allow their dog off-lead and to interact with other dogs.</p> <p>There are other areas in the town where a dog can be walked on-lead and away from other dogs.</p>
<p>Person 21</p>	<p>A very Poor questionnaire looking a lot like a disingenuous attempt to get something of a bias result.</p> <p>Have you noted that Brighton are looking at a dog park in Pontville? Why wouldn't we consider a share? What's the real case for one in Kempton as its not looking like this one has either any real financial legs or demonstrated real benefits for a " majority of Kempton residents " 20% at best case occasional dog use doesn't seem to be a real community wide benefit even though the paddock is in dire need of some serious TLC . What is the case? Please justify.</p> <p>What's the community parkland bit as you haven't explained yourselves? All you have promoted is a dog park. What about the requirements of the majority of our community? We don't appear to be able to finish things or use the facilities we have so, why are we going down the same track of having great ideas that don't deliver? More effort and thought please and do the numbers first rather than what appears to be just another thought bubble. Love the idea of dogs having AN area and for their owners to communicate but is this real a priority for us? I don't think so! Happy to give you all a real vision and parkland plan for our community. Thought about a dog park up to the southern end of town next to memorial avenue (unfinished) commemorative place? If not then why not? Etc,etc</p>	<p>Council is aware Brighton Council are looking at putting another dog park in the Brighton/Pontville area.</p> <p>The strategic basis for the proposal is discussed in the body of this report.</p> <p>If Council resolve to approve the proposal then Officers will make application for grant funding in the short-term and otherwise make a budget submission for the 2021/2022 year. This was discussed in the June 2020 Council Meeting.</p> <p>The concept of an off-lead area is indeed a primary driver for the proposal. However it is also a means of opening up the Gymkhana paddock for greater useage. The flow-on effect will add to the amenity and livability of the town.</p> <p>The land at the "southern end" of the town has some merit. However the staged development plan underway for this land will create a memorial park. This is being progressed with members of the community.</p> <p>Officers identified the Gymkhana Paddock as preferable given its large size, its proximity to shops and services, the recreation ground, toilets, parking and recognition that the land and the recreation ground land is regularly used for open space with or without a dog.</p>

		The other comments provided during consultation show significant support for the use of this land.
Person 22	I do not think that the gymkhana paddock is an appropriate place for a dog exercise area. Why spend more money doing this when there is already an area at Memorial avenue where this could be placed. Let's finish this area which could easily facilitate a dog exercise area. Let's not reinvent the wheel. Clearly your form doesn't allow for a one of the above options at which plan, I have had to tick a box but I don't want any of your current options.	Memorial Avenue is not a declared off lead area.
Person 23	<p>The questions seem structured in favour of dog owners or supporters of the proposal. The last question should have been the first. When trying to submit my comments I was referred to question asking which plan I preferred. I do not support or prefer either A B or C but being forced to make a decision I would have less of a problem with Option C. Is there an estimated cost of each proposed plan? What is the expected usage will the proposed facility be promoted to other residents of Southern Midlands, and beyond? Council have an on-going commitment to the Horse Drawn Vehicles on loan from the Eaves family. Could not the funding for a dog exercise area be better utilised in upgrading the display facility and promoting Kempton as a Coaching Village? Although a Council responsibility, I believe that Council rejected an application for funding to maintain, repair the vehicles.</p> <p>Whilst I have no problem with people and dogs I believe that this area should not be converted into a Dog Exercise Area.</p>	<p>Quoted prices Option A \$24,870 Option B \$19,645 Option C \$40,740</p> <p>The survey was not structured in favour of dog owners or supporters it was merely a survey that has questions regarding the core topic.</p> <p>The comments regarding the carriages are noted however not within the scope of this proposal. The finalised design is intended to allow room for people with or without dogs and to allow for the future usage of the land whatever that maybe. The objectives is to maintain the land as open space with opportunity for future site improvements.</p> <p>It is simply fact that for at least 10 years the land has been vacant grassed land with minimal regular use.</p>
Person 24	A fenced exercise area would be appreciated by many dog owners especially those who travel with dogs in motor homes. Fundamental flaws in design of dog parks are: not providing Entry and Exit gates (which mitigate head on contact in high traffic areas) and not appointing appropriate "airlocks" at gateways. Plan C offers most scope for these to be included, although the access gates may not be convenient to RV parking or vehicles towing dog trailers.	<p>A lot of people travel with their dogs these days, so we think it's a great idea for the campers to be able to let their dog out safely for a run after a long day travelling.</p> <p>Noted- airlock gates</p>
Person 25	I would like to see the Memorial Avenue project finished first and maybe seats up the nature strip before another project is started.	Memorial Avenue is a project that will be done in stages.

Person 26	Get rid of the water trough that's there now, entices snakes!! How can you have a gate entrance on the church property when the church is being sold?	If the dog park gets approved there will need to be a water station for the dogs. Noted- church entrance.
Person 27	This plan is not in the best interest of the community. Totally oppose this idea. Use this paddock for families with proper amenities. Not for dogs	Disagree. The objectives of the proposal are to maintain and create a space that most people can use i.e. gatherings, events, walking with or without dogs.
Person 28	Money could be spent on more footpaths and finishing Memorial Avenue	If the dog park goes ahead it would most likely be funded by a government grant, the project would need to meet all the selected criteria. Otherwise a budget submission will be made next year. It is Council's intention to gradually make improvements to public open space across the Local Government Area concurrently.
Person 29	I don't have a dog at this current time, but I know my friends and family with dogs would be interested.	Noted.
Person 30	Just a waste of money. How about some kerb and footpaths gutters along Louisa Street.	Noted. There is currently a project plan in preparation for the kerb and footpath in Louisa Street. The project was considered as a high priority in the 2020/2021 budget items.

Table 2: Community Survey Comments

Outcomes of Consultation

At the June 2020 Council Meeting, Council resolved that consultation on the proposal needs to be undertaken before any declaration for an off-lead exercise area is made under the *Dog Control Act 2000*.

Over 80% of survey participants support the Gymkhana Paddock being used as an off-lead area. This mirrors 80% plus that supported an off-lead area in Kempton (generally). 66% of participants support "Option C". Option C is the larger rectangle area.

A mixed response to the level of use was received with the majority (40%) stating they would use an off-lead area at least 1-2 times a week.

The comments from the community were largely in support of an off-lead area and public open space improvements. However some members had strong opinions and concerns that fencing within the land would limit future land use activities, such as events, general outdoor recreation, movement of people, or create a feeling of exclusivity of the land i.e.

dedicating an area for a single purpose for allowing dogs off-lead. There were also some concern that the land is reserved for future equine uses.

The consultation was very effective and achieved all the objectives.

The recommendation is for Council to proceed with the off-lead area and public open space improvements however to not limit the future use of the land through placing small fenced designated areas within the boundaries. Instead the final design proposal is simply to fix and remove and replace the existing farm fencing on either side of the site and to replace the rear highway boundary fencing with a custom 1.5m fence with baffled top (to prevent jumping dogs).

The final design proposal has considered the many views and overall support for using the land for ordinary public open space and having dogs “off-lead” and “under effective control”.

FINAL DESIGN

A post consultation concept design is enclosed with this agenda report.

In preparing the design, Officer familiarised themselves with other off-lead areas at other Councils. Below are a series of photos and their locations:



Photo 1: James Austin Reserve, Austins Ferry. A park and declared off-lead area



3 Disclaimer and Copyright Notice

Photo 2: James Austin Park and Weston Park intersected by an unfenced public road and parking area. Land is used for off-lead exercise.



Photo 3: Berriedale Foreshore and Main Road Berriedale Off-Lead area (Photo: <https://www.greaterhobartrails.com.au/track/berriedale-foreshore/>)



Photo 4: Berriedale Foreshore and Main Road. Photo demonstrates the land is unfenced and used for off-lead exercise (photo: Google Maps)

Of note, is that many open parklands in the Glenorchy Local Government Area are used as off-lead areas. There are over 40 off-lead areas in Glenorchy. Council will note that many of these areas have parking, roads, BBQ facilities and are otherwise normal parklands. They are not just for people with dogs whatsoever. This is what can be achieved with the Gymkhana Paddock.

Such a design would not limit future use of the land and would overall improve the amenity of the township.

The design provides for the following:

- A spring loaded (for self-closing) gate to provide access from Main Street.
- Lock the existing vehicle access gate to prevent day-to-day access and vehicle access unless necessary i.e. for an event or maintenance etc. This will prevent the larger gates being used for pedestrian access and manage risk of gates being left open.
- A new gate from the recreation ground.
- Repair and replace the recreation and Anglican Church fencing with new farm fencing.
- Construct a custom 1.8m high fence with the highway in a black mesh or similar to further reduce risk of dogs jumping the fence and accessing the highway.
- Provide drinking water for dogs
- Provide dog waste bags and bins at the access to the land.
- Provide some seating
- Provide some trees
- Provide a gravel access track around the perimeter of the grounds
- Provide some obstacles and dog agility structures

Prior to making a decision as to proceed with making a declaration to declare the exercise areas Council need to consider:

- the standard three (3) components of the project/proposal
- the strategic basis for the project
- the outcomes of the public consultation and input from the community

Strategic Basis for Project

Under Section 20 of the *Local Government Act 1993* the “Functions and powers” of Council are:

- a) *To provide for the health, safety and welfare of the community*
- b) *To represent and promote the interests of the community*
- c) *To provide for the peace, order and good governance of the municipal area*

Further to this, per Section 20 (2), Council in performing its functions, is to consult and involve and be accountable to the community.

Flowing on from the Local Government Act is Council’s *Strategic Plan 2020-2029*. The *Strategic Plan* provides the following relevant areas and directions:

- 2.1.1.2 Investigate the potential of under-utilised Commonwealth, State and Local Government owned land for use and/or development (to encourage growth of communities)
- 2.3.1.6 Develop and promote incentives for businesses to establish and expand
- 3.6.1 Create an environment where animals are treated with respect and do not create a nuisance for the community
- 4.1.1.6 Explore opportunities for community members to engage with animals in a public space e.g off-lead dog exercise areas
- 4.2.1 Provide a range of recreational activities and services that meet the reasonable needs of the community

The expected flow-on from an improved public open space area and off-lead exercise area:

- To attract visitors and new residents to the Southern Midlands.
- To provide open spaces for fresh air, exercise, recreation and socialising
- To encourage greater use of open spaces and concentration of people in a central area to in turn encourage news business or use of existing businesses
- To make greater use of existing facilities i.e. use of existing parking areas, recreation areas, toilets and facilities and to avoid creating new spaces and facilities at greater cost to ratepayers.
- Generally increase the liveability, health and vibrancy of Kempton

- To demonstrate Council is responsive to community needs and strengthen relationships with the community.

Project Plan

- A. Costs of the project. This would include fencing, landscaping, gates, signage, drinking water etc
- B. Scope of the project. This would include the location of the area, the parameters of the area, the materials used, and any supporting strategy for such spaces in the Southern Midlands (i.e Council's *Strategic Plan*, Council's *Recreation Plan*, and Local Government duties to providing safe open spaces for residents and visitors). The scope has also been determined by the public consultation.
- C. Time frames of the project. This will largely be determined by Council's ability to fund the project.

Cost of the Proposal

As of the date of this report the estimated total cost of the project, (including labour supplied by Council's Works and Services Department and a 15% contingency) is \$43,125.00. The costs estimates are provided in Table 1.

	Item	Comments	Costs
1.	Publishing public notification and public consultation	This includes an advertisement in The Mercury and any additional signage or printed material to assist the public.	\$500
2.	Fencing materials for boundary fencing (including custom rear boundary with highway)	This includes, contracted labour, fencing, and gates	\$25,000
3.	Signage	This includes multiple signs regarding conduct any other rules that apply i.e. clean up after dog, designation signs	\$800
4.	Drinking Station	This would be a basic spring loaded time flow (so tap is not left running), type of vessel for holding water. This would be installed by a plumber.	\$800
5.	Hardstand paths	This would be around the entrance to the area to avoid mud and erosion etc. Gravel is the likely material.	\$2000
6.	Landscaping	Robust trees, basic piping, mulsh etc, bench seats	\$2000
7.	Bins and dog waste bags		\$1000
8.	Contingency on materials 15%	This cost allows for any unforeseen variations to the design. This may include additional fittings, seating, or other design changes that may be a result of the public consultation.	
9.	Council Labour	It is standard policy for Council projects to be costed for services provided by the Works and Services Department for special projects.	\$5,000.00
TOTAL OPTION A			\$43,125.00 (inc. GST)

Table 3: Cost Estimates of Exercise Area

Scope of the Proposal

The land is a rectangle shaped lot that has access from Main Street, Kempton and a gate through the recreation ground. The land is rectangle shaped 1.3 hectare lot that gently falls from the highway to the Main Street. At the rear of the lot (Highway end) there is a purpose built shed that currently houses 19th Century horse drawn carts. There is also a gravelled internal roadway and plantings that run along the Anglican Church boundary. The land is otherwise pasture. The existing fencing is not ideally suited to contain off lead dogs.

Amenities and infrastructure will be a drinking trough/station, landscaping, bins and bags, some basic seating and gravel hardstand around accesses and seating.

Access to the park will be from Main Street and via the Recreation Ground.

Timeframes

There are a number of timeframes through the life cycle of the project from planning and design to construction. Estimates are provided in Table 2.

	Task	Comments	Timeframe
1.	Planning and Design	This includes the statutory consultation period and any further reporting to Council.	1 month
2.	Procurement of materials	Allow for some delays.	1 week
3.	Construction	If Council were to undertake the works on a fulltime basis then completion could be possible within a 2 week timeframe. However dedication to the project is not always possible with town and road maintenance duties and associated call-outs etc.	3 weeks
4.	Final inspection and opening	Allow a week for the park to be assessed as suitable by Council Staff.	1 day
5.	Contingency	Allow another month for delays in procurement, design issues, construction delays etc	1 Month
TOTAL			3 Months

Table 4: Timeframes for design and construction

Risk Assessment

A standard risk assessment on the design will be undertaken by Council Officers. This will look at:

- Fencing type to contain dogs
- Gate types for safety and ease of access
- Maintenance of pathways
- Risk assessment of existing trees
- Potential for causing nuisances between park users

CONCLUSION

The “Gymkhana Paddock” is a logical place for the exercise park.

The area is close to existing amenities, parking, and is an otherwise a flat and underutilised reserve. People are already exercising their dogs in the vicinity of the area. If the park is approved by Council, then Council can give notification under the Act for an off-lead exercise area and can provide a final design at the time of notice.

The park can be potentially designed and constructed within a 3 month period.

RECOMMENDATION

THAT

- A. Council receive this report;
- B. Council endorse the Final Design for the Gymkhana Paddock Public Open Space and Dog Exercise Area September 2020;
- C. Council endorse the proposed Gymkhana Paddock Public Open Space and Dog Exercise Area works subject to:
 - a. Statutory Notification of a declared exercise area under Division 2 of the *Dog Control Act 2000*
 - b. Funding for the park either through grant application or through the 2020-2021 capital works budget.

DECISION

Moved by Clr A Bisdee OAM, seconded by Clr D Fish

THAT

- A. Council receive this report;**
- B. Council endorse the Final Design (as per page 155 on agenda) for the Gymkhana Paddock Public Open Space and Dog Exercise Area September 2020;**
- C. Council endorse the proposed Gymkhana Paddock Public Open Space and Dog Exercise Area works subject to:**
 - a. Funding for the park either through grant application or through the 2020-2021 capital works budget.**
 - b. Statutory Notification of a declared exercise area under Division 2 of the *Dog Control Act 2000*.**

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D Fish	√	
Clr R McDougall	√	

ENCLOSURE(S)
Agenda Item 14.6.2

Kempton Dog Exercise Area Survey

The Southern Midlands Council is scoping the potential for a declared dog exercise area on the land known as the "Gymkhana paddock" next to the recreation ground in the Main Street of Kempton.

A declared dog exercise area would allow for a fenced space for people to exercise their dogs "off lead" in a safe designated area. This will be the first of its kind in the Southern Midlands Local Government Area. This benefits dogs and owners and is a great place to socialise and meet people (and dogs!).

This survey is created to gauge public opinion about the support and design of the park. The Council is looking for input from all residents, whether they have a dog or not.

We want to hear from you. Please complete and submit this survey by Monday the 7th of September 2020, 4pm.

You can also make an alternative submission to mail@southernmidlands.tas.gov.au

* Required

1. Are you a Kempton resident? *

Mark only one oval.

- Yes
 No
 Other: _____

2. If other, please tell us about your interest in this plan

3. Do you own a dog(s)? *

Mark only one oval.

Yes

No

4. How often do you walk your dog(s)?

Mark only one oval.

Daily

Weekly

Monthly

Rarely/Never

Other: _____

5. Have you been to a dog exercise park before?

Mark only one oval.

Yes

No

6. Do you think Kempton would benefit from an area where dogs could safely play off leash?

Mark only one oval.

Yes

No

7. If Kempton has a safe dog park, how many times a week do you feel you would visit?

Mark only one oval.

- None
- 1-2
- 3-4
- 5 plus

8. Which plan do you prefer? *

Mark only one oval.

- PLAN A
- PLAN B
- PLAN C

9. What would you like to have in an exercise area?

Mark only one oval.

- Just Turf
- Trees
- Water Station
- Fun Obstacles and Pathways
- Seating
- Signage

10. Do you support using a part of the Gymkhana Paddock for a dog exercise area?

*

Mark only one oval.

- Yes

11. Please provide any further comment you may have

SOUTHERN
MIDLANDS
COUNCIL



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24th August 2020
File Ref: Kempton Dog Park

Dear Resident,

CONSULTATION
Dog Exercise Area
The "Gymkhana Paddock"

The Southern Midlands Council is scoping the potential for a declared dog exercise area on the land known as the "Gymkhana paddock" next to the recreation ground in the Main Street of Kempton.

A declared dog exercise area is a fenced space for people to exercise their dogs "off lead" in a safe designated area. This will be the first of its kind in the Southern Midlands Local Government Area.

A declared exercise area would be suitably fenced to prevent dogs leaving the area. The area would include landscaping, seating and some fun obstacles for dog exercise and activities. These can be great places for both people and dogs to meet, socialise and play.

We are consulting with you, the residents of Kempton, before Council decides to progress with the project. Council would like your input into the plans and understand your level of support for such an area.

Included with this letter are the draft plans for the park with an A, B or C option.

If you would like to participate in the consultation and have your say then please complete the online Survey at www.southernmidlands.tas.gov.au. You can also attend a drop in session and speak with our Officers at the Kempton Office on Tuesday the 1st September between 2pm and 5pm.

Surveys will be available at the drop in session and at the Kempton Council chambers during office hours.

Consultation will run from Monday the 24th August 2020 until Monday 7th September 2020 at 4pm. This allows for a 14 day period for community consultation. This will inform Council's decision making.

Should the Council approve the project then Council will publish a notice of intention to declare the exercise area and any conditions relating to the use of the area in *The Mercury* newspaper. This will be the statutory notice under Section 24 of the *Dog Control Act 2000* and will allow for additional consultation.

We look forward to hearing from you.

Yours Faithfully,

A handwritten signature in blue ink, appearing to read 'David Cundall', is written over a light blue circular stamp.

David Cundall
Manager Development and Environmental Services
Southern Midlands Council

Address all correspondence to: The General Manager, PO Box 21, Outlands, Tasmania 7120
Outlands Office: 71 High Street, Outlands Phone (03) 6254 5000 Fax (03) 6254 5014
Kempton Office: 85 Main Street, Kempton Phone (03) 6259 3011 Fax (03) 6259 1327
Email Address: mail@southernmidlands.tas.gov.au Web: www.southernmidlands.tas.gov.au
ABN 68 653 459 589



Development of the Gymkhana Paddock Dog Exercise Area and Public Open Space

Consultation 24th August 2020 – 7th September 2020

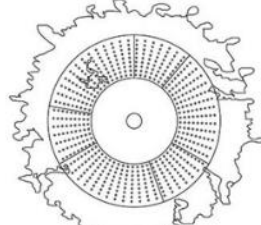




What could be in this Public Park Space ?



A Community space for observing, engagement and quiet contemplation appropriate for the Village of Kempton



Off-Lead Dog Parks

Benefits for Dogs



- **Physical and mental exercise for dogs.**

Dog parks can provide opportunities where dogs can get physical and mental exercise. Well exercised dogs are less likely to behave in a destructive or annoying way such as excessive barking.

- **Socialisation for dogs.**

Dog parks can provide opportunities for dogs to have frequent interaction with other dogs and people. Dogs that are well socialised and exercised are healthier and happier as well as less likely to be aggressive.

- **Safe environment for dogs to play.**

Off-leash dog parks can provide a secure environment where dog owners can exercise their dogs off-leash and not encounter cars, bikes and other obstacles.

Dog parks can provide an outlet for natural dog behaviours such as running, chasing, playing and barking with the result that the dog is less likely to engage in such nuisance behaviour at home.



Off-Lead Dog Parks

Benefits for people



- **Outlet for dog owners to socialise.**

Dog parks can provide a public space where dog owners can interact with each other and form community bonds. It has been established that pets 'act as a lubricant or social contact' and pet owners are 'more likely to exchange favours with neighbours, to be involved in Community issues and to have higher levels of social capital' (Wood, 2009:5).

- **Seniors and disabled owners have an accessible place to exercise their dogs.**

Dog parks can provide people with limited access such as the elderly and disabled with opportunities to exercise their dog and provide ongoing social contact.

- **Social well being and mental health.**

Dog parks can provide a space where dog owners can feel connected with other human beings improving their mental and emotional health (Planning Institute of Australia, 2013).



Development of the Site



Let's consider the off-lead dog park which has been raised, for Council to consider. This can be planned whilst making spaces available for other attributes being considered for the site.

The following slides present a compelling case of the intergradation of an off-lead dog park in Kempton, along with three Options A, B, & C for the siting and size of the area.

It is envisaged that this area will also be able to be used as a multi activity area, for example when the Kempton Festival is on, the dog park will be closed for dog activities. We need to be both flexible and accommodating for a wide range of functions in this space.

Rank your choice of the location/size on the following slides of

Option A

Option B

Option C

Go to www.southernmidlands.tas.gov.au to complete the online survey or at the Kempton Offices between office hours.

Off-Lead Dog Park Option A

NOTE
Landscaping Seating & Agility elements for dogs will be included

Option A	
Pros	Cons
Small focus area and encourage interaction in community	Potential overcrowding and less space between dogs
Smaller area = less construction costs	Less useable space for active play
Limited use of the Gymkhana paddock land and greater flexibility for other usage outside the fenced area	Limited room for landscaping and seating
Less parking demand in area	Potential for ground deterioration due to concentration of people and dogs
Less area to maintain	
Site is located next to existing entrance to the recreation ground	
Site avoids the access track to the carriage house building	

Off-Lead Dog Park Option B

NOTE
Landscaping Seating & Agility elements for dogs will be included

Option B	
Pros	Cons
Maximise use of land for other future use	Isolated area. Potential safety issue for children or vulnerable people.
Small focus area and encourage interaction in community	Highway noise
Smaller area = less construction costs	Potential for vandalism or anti-social behaviour behind the carriage house
Less parking demand in area	Greater distance from any road or parking area
Less area to maintain	Additional costs for higher fencing with the highway
Site avoids the access track to the carriage house building	Less scope for interaction or coordination with other open spaces

Off-Lead Dog Park Option C

Option C	
Pros	Cons
Less and wear and tear of ground	Higher costs for fencing
Less stress for dogs	Additional maintenance of ground i.e. additional ground keeping and mowing
More room for activities and play	Potential for greater parking demand
Provides a destination park	Larger percentage of paddock used for off lead area
More room for landscaping and obstacles	
Large area still available for other land use, both in and outside of declared area	
Separation of dogs and people i.e. small and large dogs	
Interaction with other public spaces	

NOTE
Landscaping
Seating &
Agility elements
for dogs will be
included

We would value your thoughts, please complete the survey at www.southernmidlands.tas.gov.au or at the Kempton Office



Thank you for contributing to your Community's development





14.7 Environmental Sustainability

Strategic Plan Reference 3.7

Implement strategies to address the issue of environmental sustainability in relation to its impact on Councils corporate functions and on the Community.

Nil.

Mr Damian Mackey (Special Projects Officer) entered the meeting at 12.43 p.m.

15. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – COMMUNITY)

15.1 Community Health and Wellbeing

Strategic Plan Reference 4.1

Support and improve the independence, health and wellbeing of the Community.

Nil.

15.2 Recreation

Strategic Plan Reference 4.2

Provide a range of recreational activities and services that meet the reasonable needs of the community.

15.2.1 PROGRESS REPORT - PROPOSED OATLANDS AQUATIC CENTRE DEVELOPMENT

Author: ACTING GENERAL MANAGER (ANDREW BENSON)

Date: 17 SEPTEMBER 2020

Enclosure(s):

Tender Notice – Advertised in The Mercury, Examiner and Advocate – Saturday, 5th September 2020

ISSUE

Update for Councillors on the progress of the proposed development of the Oatlands Aquatic Centre.

BACKGROUND

Councillors are aware of the matters relating to the development of this project on the former Council Depot in Church Street Oatlands, this Report is the fourth of a regular monthly update in respect of the progress of the project.

DETAIL

The following schedule is provided for Councillors to understand the scoping of the project over the next few months up until the Tender assessment/determination date.

1. Status of new Development Application

- a. Development Application process has been completed.

2. Status of the Design Process

- a. The Design process has been completed.
- b. Building Application to be lodged following completion of the Certificate of Likely Compliance by the Building Surveyors, Pitt & Sherry.
- c. 30th September 2020 anticipated Building Approval.

3. Status of the Tender process

- a. 5th September 2020 - Building Tender advertised
- b. 7th September 2020 - Building Tender released
- c. 18th September 2020 – Building Tenderers Site Visit
- d. 21st September 2020 – Consultant Design Team meets to consider questions from the Tenderers
- e. 30th September 2020 – Tender closes
- f. 20th October 2020 – Tender analysis completed

4. Council considerations

- a. 14th September 2020 - Aquatic Centre Operational costs and considerations of life cycle costing – Workshop
- b. 21st October 2020 – Agenda closes
- c. 28th October 2020 - Contractor Tender Assessment considered by Council
- d. 2nd November 2020 - Award Contract

5. Construction Stage

- a. 9th November 2020 - 'CT Fish' building demolition. All Permits are in place.
- b. 9th November 2020 - Contractor commences on site
- c. Council team undertakes the car park construction as well as the landscaping – subject to coordination with the Contractor.
- d. 21st October 2021 – Aquatic Centre Practical Completion
- e. 31st October 2021 - Official opening
- f. 21st October 2022 - End of Defects Liability Period

The Acting General Manager advised the meeting that since this Report was written the Tender closing date has been extended by two weeks, following a request from Tenderers to close at 4.00pm on Wednesday 14th October 2020. This means that the Tender considerations will still be presented to the October 2020 Council meeting.

Human Resources & Financial Implications - The Acting General Manager is the Client representation for the project.

Community Consultation & Public Relations Implications – Nil at this point in time

Policy Implications – Nil.

Priority - Implementation Time Frame - As detailed in the Report.

RECOMMENDATION

THAT Council receive and note the report;

DECISION

Moved by Clr A Bisdee OAM, seconded by Clr K Dudgeon

THAT Council receive and note the report.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D Fish	√	
Clr R McDougall	√	

Clr A Bantick left the meeting at 12.43 p.m.

Clr A Bantick returned to the meeting at 12.45 p.m.

ENCLOSURE(S)

Agenda Item 15.2.1

Tender Notice as advertised on Saturday, 5th September 2020:-

- *The Mercury*
- *The Examiner*
- *The Advocate*



**SOUTHERN MIDLANDS
COUNCIL**

**TENDER NOTICE
OATLANDS AQUATIC CENTRE**

Tenders are invited from experienced Contractors for the construction of the new Oatlands Aquatic Centre, 18 Church Street, Oatlands, Tasmania.

The building is to the order of 1350m² and comprises:

- 25 metre Swimming Pool
- 12 metre Children's Pool
- Change Rooms and Associated Amenities
- Offices and Activities Rooms
- Civil Works
- External Works – Carparking & Roads (by Council)
- External Works – Landscaping (by Council)

Contractors familiar with the construction of Indoor Aquatic Centres, Australian Standard AS2124 Form of Contract and the Southern Midlands Council *Code of Tendering* should apply.

Tender documents will be available to download from the Tenderlink website <https://www.southernmidlands.tas.gov.au/tenders/> from 9:00am on Monday, 7th September 2020.

A tender inspection will be held on-site at 10:00am on the 18th September 2020.

Tenders close at 2:00pm on Wednesday, 30th September 2020.

Council may select any, or none, of the tenders offered.

A Benson, Acting General Manager

DECISION

Moved by Cllr R McDougall, seconded by Cllr K Dudgeon

THAT agenda item 16.2.1 be brought forward.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Cllr A Bantick	√	
Cllr A E Bisdee OAM	√	
Cllr K Dudgeon	√	
Cllr D Fish	√	
Cllr R McDougall	√	

16.2.1 SOUTHERN CENTRAL SUB-REGION GRANT APPLICATION FOR FUNDS FOR A WORKFORCE DEVELOPMENT COORDINATOR

Author: ACTING GENERAL MANAGER (ANDREW BENSON)

Date: 17 SEPTEMBER 2020

Enclosure:

Presentation slides to the Tasmanian Community Fund Board

ISSUE

Update for Councillors on the progress since the lodgement of a joint application to the Tasmanian Community Fund by the four Southern Central Sub-Region Councils for funds to support the employment of a workforce development coordinator.

BACKGROUND

A report was provided to the March 2020 Council meeting as the start of the process of the development of a grant application for the workforce development coordinator to work across the four Council areas (SMC, DVC, CHC, BC) in the Southern Central Sub-Region.

[START EXTRACT FROM THE MINUTES OF THE MARCH 2020 COUNCIL MEETING]

17.2.3 SOUTHERN CENTRAL SUB-REGION GRANT APPLICATION FOR FUNDS FOR A WORKFORCE DEVELOPMENT COORDINATOR

Author: SPECIAL PROJECTS OFFICER (DAMIAN MACKEY)

Date: 10 MARCH 2020

ISSUE

The lodgement of a joint application to the Tasmanian Community Fund by the four Southern Central Sub-Region Councils for funds to support the employment of a workforce development coordinator.

BACKGROUND

The four Councils that form the Southern Central Sub-Region, (SCS), Brighton, Central Highlands, Derwent Valley and Southern Midlands have, for many years, acted collectively on matters of common interest.

This included undertaking regional workforce planning, which resulted in the SCS Regional Workforce Planning Final Report, August 2017. This report demonstrated that there will be a significant increase in jobs in the region across several industry sectors including tourism, agriculture and human services. These jobs will require a suitably trained and skilled workforce. The Report also highlighted that currently there is only limited work being undertaken at the local level to maximise these future opportunities and to enable these positions to be filled by suitably skilled local people.

Our neighbouring sub-region, the South Eastern Regional Development Authority (SERDA), consisting of Clarence, Sorell, Glamorgan Spring Bay and Tasman, also undertook regional workforce planning in 2017 and found similar issues. In 2018 SERDA was successful in obtaining funds from the Tasmanian Community Fund (TCF) for the employment of a full-time workforce development coordinator, which has proven to be highly successful. By establishing a position with, essentially, the sole focus of linking potential employers with job-seekers whilst ensuring they receive the necessary training, SERDA has established a cutting-edge model for others to follow. A welcome secondary outcome has been that the many initiatives, programs and positions that already exist in this space are much better utilised and coordinated.

The application that has been submitted by the SCS to the TCF has been modelled on the SERDA experience, tailored for our region.

\$395,000 has been requested from the TCF, which would fund the Coordinator position for three years. If the application is successful, the four councils would need to agree to contribute both cash and in-kind support. Each council is requested to contribute \$5,000 cash per year for three years, with the two larger Councils (Brighton and Derwent Valley) asked to also contribute significant in-kind support.

The TCF applications were due in early March and it was not possible to seek Council endorsement of the lodging of the application nor for the cash and in-kind support that the four Councils would need to provide prior to the dead-line. Hence this report.

DETAIL

Need:

The intention is to engage a workforce development coordinator (Coordinator) and provide support facilities to enable the identification of workforce development activities that will address the region's workforce capability and capacity gap.

While there are multiple players in this sector, there is an identified shortage of activities that directly address the attraction and retention of skilled labour, aim to increase the participation of disadvantaged local people and improve the level of skills and qualifications across the workforce. This deficiency was highlighted in the SCS Regional Workforce Planning Report of 2017.

This report also highlighted the large number of future employment opportunities that will require specific industry sector skills. The project's aim is to match employer requirements with training to enable the regional workforce to be job-ready as these employment opportunities materialise.

Location:

The Coordinator is proposed to be housed at the Southern Central Trade Training Centre in Bridgewater, thereby facilitating crucial linkages, and will service the entire Southern Central Sub-region.

Activities:

The Coordinator will not only engage with potential employers and employees but also other organisations active in this space such as TasCOSS, the Councils, TasTAFE, schools, the Trade Training Centre, etc.

The position will also liaise with the existing matching position in the neighbouring SERDA region to obtain key learning outcomes, coordinate activities and ensure there is no duplication or competition. SERDA has indicated a strong desire to cooperate across the regional boundary.

The Coordinator will be provided with a position description and a strategic framework within which to operate, but will also be a 'self-starter' requiring minimal supervision. Specific activities would be detailed in a finalised project plan developed by a Project Management Committee in consultation with the Coordinator, and updated regularly over the term of the project.

Activities would be designed to address the following objectives:

- *Strengthen education and industry links, align training to industry needs;*
- *Ensure responsive and contemporary training provision;*
- *Improve the training delivery at a regional level in the communities;*
- *Develop better linkages between education and employment through school based apprenticeships;*
- *Maximise the effectiveness of the region's trade training centre;*
- *Improve pre-employment and employability skills;*
- *Promote the region's industries as a career;*
- *Investigate the impediment of the JA models and recommend options for improved outcomes;*
- *Assess the broader regional constraints such as accommodation, transport, childcare, etc.;*
- *Develop industry specific workforce planning approaches, including tourism, primary production and human services; and*

- *Promote innovative business models and entrepreneurial employment approaches to meeting regional requirements.*

Management & Support:

The project is proposed to be managed by CSC through a high-level Project Management Committee which will set the broad strategic framework, including KPIs. An operational-level Management Group consisting of a high-level officer from each Council would provide regular direction, as needed. Direct practical assistance comprising HR support, financial management assistance, and the arrangement of a vehicle, laptop and phone is proposed to be provided by Brighton Council, as in-kind support. All financial management including pay disbursements will be delivered through Brighton Council's current finance/payroll systems.

TIME FRAME

The TCF application process is in two-stages. In mid-April applicants will be advised if they have successfully passed the first stage. Second stage application information will then be due in mid-May, with the final successful applications announced in mid-June. A grant deed will then need to be signed, meaning the project (if our application is successful) would likely commence in early July.

The following draft schedule is proposed (to be firmed-up by the Project Steering Committee):

Months 1- 3

- *Project Steering Committee formed*
- *Position description finalised*
- *Position advertised*
- *Selection of Coordinator completed*
- *Coordinator engaged and bedded-in*

Months 3-6

- *Project plan completed with clearly identified KPIs*
- *Key employer's requirements identified*
- *Training providers identified*

Month 6-12

- *Project plan reviewed and updated (every six months)*
- *Agreements in place with employers*
- *Agreements in place with training providers*
- *Job opportunities filled*

Month 12-24

- *Project plan reviewed and updated (every six months)*
- *Job opportunities filled*

Month 24 to 36

- *Project plan reviewed and updated (every six months)*
- *Job opportunities filled*
- *The project plan will provide the basis for regular reporting on project activities.*

CONCLUSION

The workforce development coordinator model has proven highly successful in our neighbouring SERDA region, which has many similarities with our SCS region. There is every reason to expect a Coordinator position would be similarly successful here.

The four SCS councils have requested \$395,000 from the Tasmanian Community Fund to create and support such a position, for a three-year period.

Each Council is requested to provide a cash contribution of \$5,000 per year for three years, plus in-kind support with the two larger councils (Brighton and Derwent Valley) providing the bulk of in-kind support.

From an individual Council point of view, the requested support is not considered overly onerous, given the benefits that a regional workforce development coordinator is expected to bring to both our employers and local job-seekers.

Human Resources & Financial Implications - Refer comments above.

Community Consultation & Public Relations Implications - The community was consulted in the development of the Regional Workforce Planning report, and it was clear from the report that there is a strong desire amongst the community to be able to access employment locally. The SCS Chair has consulted with local community groups and SSCS member councils and has received overwhelmingly positive support for the initiative. Once the Coordinator is engaged, community organisations will be contacted to reconfirm their role and potential for engagement with the project.

Risks - Given the nature of the project the direct risks are very minimal. However, with the engagement of the Coordinator there are some risks associated with the selection of the most suitable person. This risk will be mitigated by undertaking an open and transparent selection process with a clearly defined position description, along with absorbing key learnings from the matching position in the neighbouring SERDA region.

Other risks that normally come with the engagement of a person to undertake work of this nature will be mitigated through normal human resource management practices and by effecting appropriate insurance coverage.

No doubt issues will arise over the life of the project and these will be addressed through the SCS management structure that will be in place for this activity. The Coordinator will attend regular meetings of SCS to provide reporting against KPIs and to ensure SCS is kept informed of project progress.

From a broader strategic perspective, there are far greater risks associated with the development and sustainability of the region if this position is not appointed soon. The inability of the region to supply an adequately skilled, trained and available workforce will be detrimental to the future of the Southern Central Sub-region.

Policy Implications - Council has endorsed the SCS Regional Workforce Planning Final Report, August 2017, and this initiative represents a real and practical way to progress the findings and recommendations of that report.

Council is also committed to working with its other Southern Central Sub-Region councils on matters of common interest. Workforce development planning and actions are best taken at the regional level.

RECOMMENDATION

THAT Council:

1. Endorse the lodgement of the joint application by South Central Sub-Region councils (Brighton, Central Highlands, Derwent Valley and Southern Midlands) with the Tasmanian Community Fund for the funds to establish of a Workforce Development Coordinator position, serving the region; and
2. Agree to the provision of a \$5,000 cash contribution to the project, per year for three years, should the application be successful.

DECISION

Moved by Deputy Mayor E Batt, seconded by Cllr R McDougall

THAT Council:

- 1. Endorse the lodgement of the joint application by South Central Sub-Region councils (Brighton, Central Highlands, Derwent Valley and Southern Midlands) with the Tasmanian Community Fund for the funds to establish a Workforce Development Coordinator position, serving the region; and**
- 2. Agree to the provision of a \$5,000 cash contribution to the project, per year for three years, should the application be successful.**

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Cllr A Bantick	√	
Cllr A E Bisdée OAM	√	
Cllr K Dudgeon	√	
Cllr D Fish	√	
Cllr R McDougall	√	

[END EXTRACT FROM THE MINUTES OF THE MARCH 2020 COUNCIL MEETING]

DETAIL

The Application to the Tasmanian Community Fund and the presentation to the Board was successful, a grant deed was completed and employment of the Workforce Development Coordinator has been undertaken.

Anthony McConnon has been appointed, to the position for a three-year period following a comprehensive recruitment and selection process. Anthony's previous employment has been with Searson Buck, in recruitment and labour hire as well as the Tasmanian Hospitality Association. These previous positions have provided Anthony excellent grounding in our local industries and indeed many of his previous contacts still operate across the Sub-region.

Anthony started in the position on Monday, 7th September 2020 and has hit the ground running, with many positive calls being undertaken.

The objective of this position is to leverage local jobs for local people as well as facilitating the upskilling with formal qualifications for his clients.

Anthony is meeting Councillors and employers alike, to build his networks and to make people aware that the four Councils are committed to growing the local economy and supporting the local Communities.

Human Resources & Financial Implications - The Acting General Manager is the Project Manager of the Workforce Development Coordinator Project, on behalf of the four Councils. Funding support for the project of \$5,000pa for three years, in line with the cash contribution of the other three Councils.

Community Consultation & Public Relations Implications – There will be media releases over the full three years of the project.

Policy Implications – Nil.

Priority - Implementation Time Frame - As detailed in the Report.

RECOMMENDATION

THAT Council receive and note the report.

DECISION

Moved by Clr R McDougall, seconded by Clr K Dudgeon

THAT Council receive and note the report.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D Fish	√	
Clr R McDougall	√	

ENCLOSURE(S)
Agenda Item 16.2.1

*Presentation to the TCF Board
by
Southern Central Sub-region
Project Team
on the
Workforce Development Project*

June 2020

safety • knowledge • integrity • leadership • pro
people • risk management • specialist skills • sa
productivity • innovation • delivery • people • risk
leadership • productivity • innovation • delivery •
specialist skills • safety • knowledge • integrity •
delivery • people • risk management • specialist

*The future is not some place we are going,
but one we are creating.....*



Introductions

safety • integr
• knowledge
people • inno
specialist skills •

- Ben Shaw Representing Derwent Valley Council
Mayor, Derwent Valley Council
- Andrew Benson Representing Southern Midlands Council also the Project Manager
Deputy General Manager, Manager Community & Corporate Development, Southern Midlands Council
- James Dryburgh Representing Brighton Council
Chief Operating Officer, Manager Development Services, Brighton Council
- Adam Wilson Representing Central Highlands Council
Deputy General Manager, Central Highlands Council
- Damian Mackey Grant preparation obo the Southern Central Subregion
Special Projects Manager

Presentation to the TCF on the SCS Workforce Development Project

June 2020

Slide 2



Our Passion for the Project

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• knowledge
people • inn
specialist skills •

More Jobs – Better Jobs!

Boosting regional growth and fostering a more resilient economy which will lift the living standards and resilience of our community.

Its about people being productive and enjoying what they do, be they Employers or Employees.



Students from Oatlands District High School
at the Southern Central Trade Training
Centre, Bridgewater



Presentation to the TCF on the SCS Workforce Development Project

June 2020

Slide 3



Project Context

safety • integr
• knowledge
people • inn
specialist skills •

The Sub region's economic prosperity is dependent on the specialisations and competitiveness of businesses both existing and emerging within and across key sectors.

They need to be underpinned by a workforce equipped with the skills to support such growth.

This is currently being constrained by numerous issues that fetter both business & community resilience.

An effective response to these challenges spans many sectors, organisations and responsibilities, suggesting a more networked and collaborative effort is required that ensures organisations, often in competition with each other, have a new / better way of working together.

This project provides a crucial platform for working together, for the benefit of business and community on the complex challenges that are evident in these following landscapes as identified in the KPMG Report,

- *Training & Education Investment & Reform*
- *Promoting Pathways into Skilled Employment*
- *Identifying Best Practice Business Models to Adapt to Workforce Changes*

While the strategic agenda is long-term, implementation will be agile & adaptive, and relatively short-term.

Presentation to the TCF on the SCS Workforce Development Project

June 2020

Slide 4



What and Who is the Southern Central Sub-region?

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• knowledge
people • inno
specialist skills •

Area of the Southern Central Sub region (SCS) 18,539 sq kms (27% of Tasmania)



- Combined Gross Regional Product (value of production/ output) amounting to \$1 billion p.a.
- Comparatively high levels of economic & social disadvantage and lower levels of educational attainment, suggesting lower skills and capability
- 36,000 people (with high growth)
- 36 per cent of Lyons electorate (joint lobbying and funding opportunities)



Presentation to the TCF on the SCS Workforce Development Project

June 2020

Slide 5



Community Benefits from the Project

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• knowledge
people • inno
specialist skills •

Bottom of SEIFA rankings + growing population & economy + large potential workforce = **Greatest Potential Benefit**

- Various community organisations now focusing on Workforce Planning & pathways (from infant up).
- Three of bottom five SEIFA rankings in Tas (Tas lowest in Australia)
- Simplifies a complex and threatening system, clears bureaucracy, increases personalization & direct support.
- Essential 'service' for managing growth and public and affordable housing boom in area.
- Fills 'missing link' between education and training organisations, employment providers, three tiers of government and employers.
- Early engagement – unique to local government via Development Application process.
- Councils connected with all other community groups and organisations – better links.
- Critical COVID-19 recovery component.

Presentation to the TCF on the SCS Workforce Development Project

June 2020

Slide 6



Southern Central Sub-region Our Capacity to Deliver the Project

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• knowledge
people • innc
specialist skills •

- SCS Councils have been undertaking major joint projects since Joint Land Use Planning Initiative (JLUPI) 15 years ago.
- 2016 major renewed focus on this sub-region (established SCS).
- Quarterly meetings of Mayors & GMs, chaired by James.
- KPMG Workforce Planning report highest priority & first project.
- Conducted in tandem with SERDA, progressing ever since with this application to TCF as the latest step.
- Several other successful projects (Destination Action Plans & Augmented Reality).
- Increased resource & knowledge sharing (services and expertise).
- Systems for joint projects existing and proven.

Presentation to the TCF on the SCS Workforce Development Project

June 2020

Slide 7



Project Management

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• knowledge
people • inn
specialist skills •

- **Project Management Committee**

- One Elected Member from each Council.
- General Managers from each Council.
- Mike Frost, Chair of the Southern Central Trade Training Centre.
- Belinda Clarke, Dept. of Education Skills & Employment, (& link to Skills Tas).
- Plus meeting attendance by Project Management Group members.



Best Value



- **Project Management Group**

- Andrew Benson, Deputy GM Southern Midlands Council & Project Manager.
- Greg Davoren, Deputy GM, Brighton Council.
- Executive Manager, Corporate & Community Services, Derwent Valley Council.
- Adam Wilson, Deputy GM Central Highlands Council.
- Traycee di Virgilio, Coordinator, Southern Central Trade Training Centre.

Presentation to the TCF on the SCS Workforce Development Project

June 2020

Slide 8



Project Budget

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specialist skills •

SOURCE OF FUNDS

Best Value

- \$528,000 Total Budget.
- \$408,000 Cash from Tasmanian Community Fund
- \$ 60,000 Cash from the Councils. (Formally confirmed by all four Councils)
- \$ 60,000 In-kind Contribution from the Councils. (Minimum)

EXPENDITURE (Major Items)

- A three year project
- \$95,000 salary (per annum)
- \$15,000 on-costs (per annum, incl. superannuation, payroll tax, etc.)
- \$18,000 vehicle (per annum, incl. lease, operational costs & 40,000 km)
- \$10,000 specialised training costs (per annum)
- \$25,000 communications (total)
- \$40,000 in-kind project management costs (total)
- \$20,000 in-kind direct officer support costs (total)

Presentation to the TCF on the SCS Workforce Development Project

June 2020

Slide 9





Our Commitment in this Landscape

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• knowledge
people • inn
specialist skills •

- Lead this process since 2016.
- Chair Southern Central Sub-region meetings
- High Councillor and senior staff support
- Key administrative role
- Key strategic priority for Council



Presentation to the TCF on the SCS Workforce Development Project

June 2020

Slide 10





Our Commitment in this Landscape

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• knowledge
people • inno
specialist skills •

- Strong Mayoral commitment to ensure industry engagement and political advocacy as required
- In kind support for communications materials
- General Manager commitment ensure local stakeholder and organisational engagement
- Strong alignment with Our Valley 2030 Strategic Plan

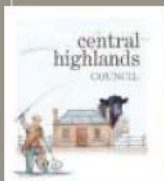


Presentation to the TCF on the SCS Workforce Development Project

June 2020

Slide 11





Our Commitment in this Landscape

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• knowledge
people • inc
specialist skills •

- Project provides an avenue for Life Long Learning within the Highlands;
- Linkage with Health and Wellbeing Plan within the Highlands;
- Provides opportunities for unskilled workers to gain national accreditation for their life long skills;
- Avenue to encourage young adults to obtain employment while finishing year 11 & 12 in agricultural, aquaculture and tourism industry;
- A key linkage to future investment in farming, cropping, aquaculture, tourism and mining within the Highlands.



Presentation to the TCF on the SCS Workforce Development Project

June 2020

Slide 12





Our Commitment in this Landscape

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• knowledge
people • inc
specialist skills •

- Council as the sole shareholder created Heritage Building Solutions as a Pty Ltd Company to bring tradespeople together into a single viable entity to gain the critical mass in delivering heritage construction services across our region in this specialised niche;
- Heritage Building Solutions has employed apprentices as part of its remit, with five Stonemasons and three Carpenters over recent years;
- SMC currently employs an Administration Trainee through Work & Training at its Kempton office;
- In two months SMC will go to tender for the construction of a \$6M Aquatic Centre;
- We are developing a prospectus for the development of a thirty bed hotel accommodation on Council owned land which should be in the market within the next few months;
- Callington Mill Distillery is spending in the order of \$25M in Oatlands;
- We promote heritage and traditional trades at the annual Heritage & Bullock Festival in Oatlands; and
- The philosophy of this project is embedded in our SMC ten year Strategic Plan.

Presentation to the TCF on the SCS Workforce Development Project

June 2020

Slide 13



Measure Project Outputs

Monthly measured KPIs

safety • integr
• knowledge
people • innc
specialist skills •

- | | |
|--|---|
| 1. Positions filled | 1. Number Positions by Industry Filled |
| 2. Traineeships Filled | 2. Number Positions by Industry Filled |
| 3. Apprenticeships filled | 3. Number Positions by Industry Filled |
| 4. Industry & Employer Meetings | 4. Number Meeting Held (number of Attendees) |
| 5. Work Experience / Placement – Referrals | 5. Number of Referrals |
| 6. Training Courses | 6. Number of Training Courses |
| 7. Business Advice | 7. Number / Perceived Value |
| 8. Referral to other services | 8. Number of referrals to Other Services |
| 9. Industry, Career or Employer Tours | 9. Number of Business Tours (number of Attendees) |
| 10. Resumes sent out to employers | 10. Number of Resumes sent out (number of Employers) |
| 11. Programs Introduced | 11. Number of Support Programs (number of Attendees) |
| 12. Applications – Grants & Funding | 12. Application Number (grants Secured by Value & Indus.) |
| 13. Good News Stories – Case studies | 13. Numbers Case studies developed & shared / media |

Presentation to the TCF on the SCS Workforce Development Project

June 2020

Slide 14



Measure Project Outputs

Monthly measured KPIs

safety • integr
• knowledge
people • inn
specialist skills •

Best Value

A measure of how well the program or service system is working.

Three types:

1. How much did we do?
2. How well did we do it?
3. Is anyone better off?

= **Business / Job Seeker Results**

Customer Satisfaction
(quality service delivery & customer benefit)

1. Did we treat you well?
2. Did we help you with your issue?

	Quantity	Quality
Effort	How much did we do ?	How well did we do it ?
Effect	Is anyone better off ?	
	#	%

Presentation to the TCF on the SCS Workforce Development Project

June 2020

Slide 15



Measure Project Outcomes

Our Logic Model

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• knowledge
people • innc
specialist skills •

Our Planned Works		Our Intended Results			
INPUTS	OUTPUTS		Short Term Outcome	Medium Term Outcome	Long Term Outcome
What we invest / resources <ul style="list-style-type: none"> • Time • Money • Partners • Equipment • Facilities • Research • Volunteers 	Program outputs What we do / activities	Program outputs What is actually produced	<i>during or soon after the activities</i> Change in learning <ul style="list-style-type: none"> • Knowledge • Skills • Attitude • Motivation • Awareness 	<i>as a result of the activities,</i> Change in action <ul style="list-style-type: none"> • Behaviours • Practices • Policies • Procedures 	<i>links to barriers and problems we want to change</i> Change in situation / systems <ul style="list-style-type: none"> • Environment • Social conditions • Economic conditions • Political conditions
<i>Process Evaluation</i>		<i>Impact Evaluation</i>			

Presentation to the TCF on the SCS Workforce Development Project

June 2020

Slide 16



Measure Project Outcomes

Understand the Components, the Players, their Strengths & Opportunity for Improvement, then set the KPIs

safety • integr
• knowledge
people • inn
specialist skills •

- Training & Education Investment & Reform
- Promoting Pathways into Skilled Employment
- Identifying Best Practice Business Models to Adapt to Workforce Changes
- Increase in key jobs underpinning sector performance
- Increased engagement of locals in education and work
- Increased qualifications of workforce
- Reduction in skills shortage
- Increased local employment
- Increased house hold income
- Increase in total number of businesses

**Demystify
the Systems**

IR Reform

VET Reform

**Effective
Implementation
Processes**

**Supporting
Employers**

**Attainment of
Qualification**

Presentation to the TCF on the SCS Workforce Development Project

June 2020

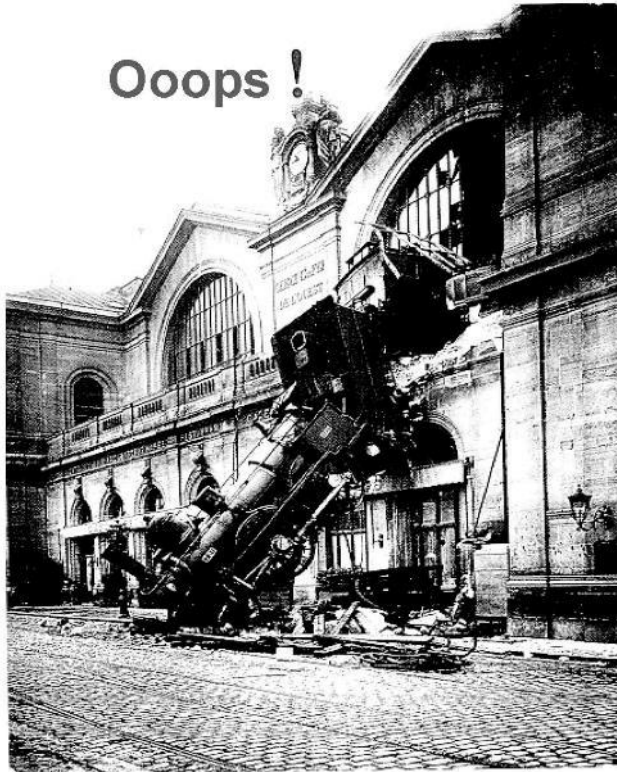
Slide 17



We need to be Structured and Methodical with our Assets, Skills, Competencies, Knowledge & Systems to Ensure that We Deliver for the Students and for Industry

safety • integr
• knowledge
people • inn
specialist skills •

Ooops !



There are some examples of where we could do better in skill acquisition



NOTE: The workers from these images and these projects do not come and were not trained in the SCS region

Presentation to the TCF on the SCS Workforce Development Project

June 2020

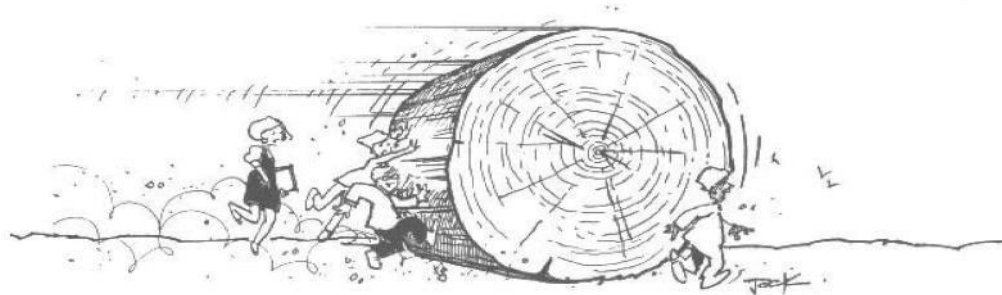
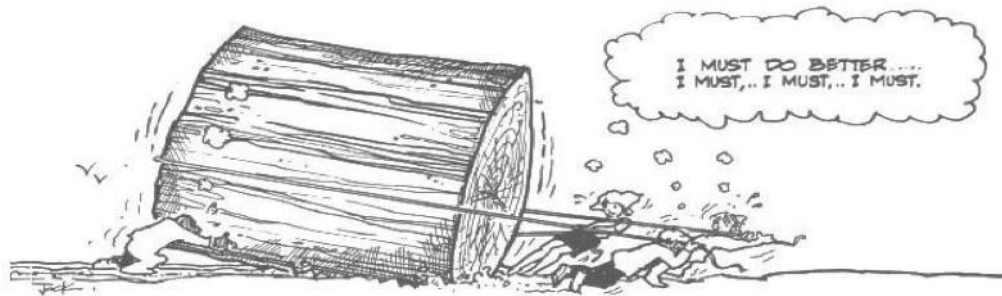
Slide 18



Measure Project Outcomes

Do Better or Do Different

safety • integr
• knowledge
people • inc
specialist skills •



Presentation to the TCF on the SCS Workforce Development Project

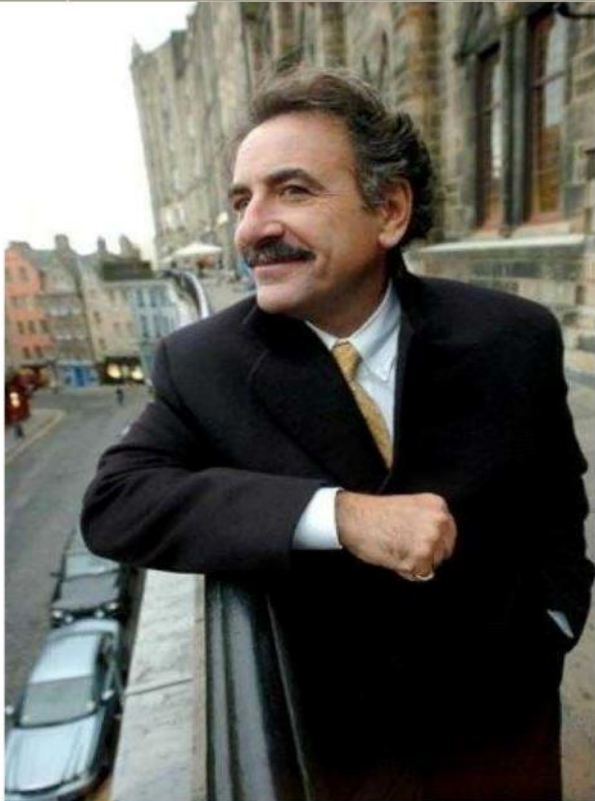
June 2020

Slide 19



What Will Assist us on Our Journey Understand Community Passion and Resources

safety • integr
• knowledge
people • inn
specialist skills •



***“The future of every
Community lies in capturing
the passion and resources
of its people”***

Ernesto Sirolli

Presentation to the TCF on the SCS Workforce Development Project

June 2020

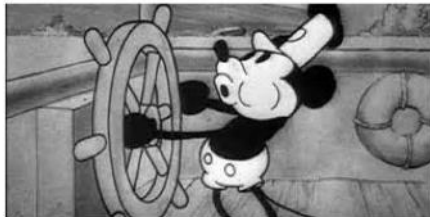
Slide 20



What Will Assist us on Our Journey Communicate with Commitment, Passion & Stories

safety • integr
• knowledge
people • inn
specialist skills •

*Story telling is the most
powerful way to put ideas into
the world today*



Presentation to the TCF on the SCS Workforce Development Project

June 2020

Slide 21



What Will Assist us on Our Journey Listen and Share

safety • integr
• knowledge
people • inn
specialist skills •



***“We are stronger when we listen
and smarter when we share”***

*Queen Rania Al Abdullah,
Kingdom of Jordan*

Presentation to the TCF on the SCS Workforce Development Project

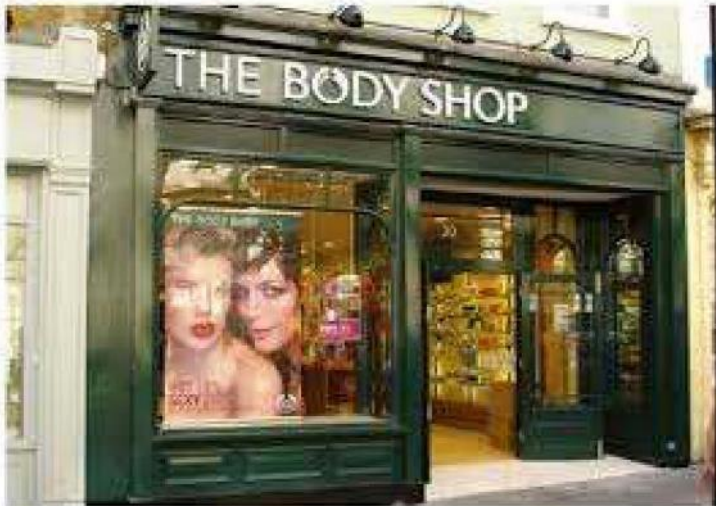
June 2020

Slide 22



What Will Assist us on Our Journey Understand What Makes Business (and Community) Successful

safety • integr
• knowledge
people • inn
specialist skills •



***'You've got to be hungry for ideas,
to make things happen
and to see your vision made into reality.'***

Anita Roddick

Presentation to the TCF on the SCS Workforce Development Project


June 2020

Slide 23



What Will Assist us on Our Journey Being Effective

safety • integr
• knowledge
people • inn
specialist skills •



The 7 Habits of Highly Effective People

1. Be proactive
2. Begin with the end in mind
3. Put first things first
4. Think win-win
5. Seek first to understand, and then to be understood
6. Synergize
7. Sharpen the saw

Stephen Covey

Presentation to the TCF on the SCS Workforce Development Project

June 2020

Slide 24



*Presentation to the TCF Board
by
Southern Central Sub-region
Project Team
on the
Workforce Development Project*

Carpe Diem

safety • knowledge • integrity • leadership • pro
people • risk management • specialist skills • sa
productivity • innovation • delivery • people • risk
leadership • productivity • innovation • delivery •
specialist skills • safety • knowledge • integrity •
delivery • people • risk management • specialist

*The future is not some place we are going,
but one we are creating.....*



DECISION

Moved by Clr K Dudgeon, seconded by Clr R McDougall

THAT the meeting be adjourned for lunch at 12.56 p.m.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D Fish	√	
Clr R McDougall	√	

DECISION

Moved by Clr D Fish, seconded by Clr A Bisdee OAM

THAT the meeting be reconvened at 1.27 p.m.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D Fish	√	
Clr R McDougall	√	

15.3 Access

Strategic Plan Reference 4.3

Continue to explore transport options for the Southern Midlands community / Continue to meet the requirements of the Disability Discrimination Act.

Nil.

15.4 Volunteers

Strategic Plan Reference 4.4

Encourage community members to volunteer.

Nil.

15.5 Families

Strategic Plan Reference 4.5

Ensure that appropriate childcare services as well as other family related services are facilitated within the community / Increase the retention of young people in the municipality / Improve the ability of seniors to stay in their communities.

Nil.

15.6 Education

Strategic Plan Reference 4.6

Increase the educational and employment opportunities available within the Southern Midlands

Nil.

15.7 Capacity & Sustainability

Strategic Plan Reference 4.7

Build, maintain and strengthen the capacity of the community to help itself whilst embracing social inclusion to achieve sustainability.

15.7.1 SOUTHERN MIDLANDS COUNCIL COMMUNITY SMALL GRANTS PROGRAM 2020

Author: ACTING GENERAL MANAGER (ANDREW BENSON)

Date: 17 SEPTEMBER 2020

Enclosure(s):

Grant Applications – Oatlands District Progress Association & Canine Performance Association of Tasmania

BACKGROUND

Council has conducted a Community Small Grants program twice a year since 2008, converting to an annual program in September 2009. The main aim of the program is to streamline and condense the many requests for financial support received from various community groups, charitable organisations and service providers throughout the year. The program has proven to be very popular with all the target groups and excellent goodwill is gleaned from the successful grant recipients. Additional kudos has been obtained by having presentations to successful Grantee organisations at the Australia Day function in January.

[EXTRACT FROM THE GUIDELINES]

The Southern Midlands Council's Community Small Grants program has been established to support projects, programs and activities developed for the benefit of the residents of the Southern Midlands local government area.

The Community Small Grants provide assistance to community groups to improve safety, undertake minor capital works, or purchase equipment.

The Southern Midlands Council recognises the immense community benefit provided to our residents and visitors by local community organisations through the provision of opportunity for involvement in activities in Southern Midlands.

The Community Small Grants Program is one method of supporting and assisting local organisations in providing additional opportunities for the Southern Midlands community.

Purpose

To provide financial assistance in a regulated and equitable way to community groups catering for, and responding to, the needs of the residents and visitors to Southern Midlands.

The program provides assistance to organisations to conduct a wide range of activities. The following broad categories are designed to give applicants an idea as to the types of projects which Council seeks to support through this program:

Community Building

Projects which aim to increase community participation & access to information, services & facilities while strengthening community and social well-being.

Minor Capital Works

Projects which enhance our community facilities by aiding in the development of new facilities or improvements to any existing Community/Council owned facility. It will provide assistance for projects such as fencing, roofing, ground lighting, shade sails, building refurbishments, paving, etc.

Safety/Accessibility Upgrades/Equipment

Projects that increase the capacity of local groups and clubs to cater for the needs of the community. These developments can be in the form of a construction project or the purchase of equipment.

Frequency

Council's grant program is currently held on an annual basis.

Important Dates:

*The current round for assistance opens at 8.30am on Monday 27th July 2020 and **closes on Monday 24th August 2020 at 4:00pm**. Applications can be lodged at either the Oatlands or Kempton Office, or lodged electronically at mail@southernmidlands.tas.gov.au*

Projects are able to start from Monday 7th October 2020 - full acquittal is required by 16th July 2021.

Level of Funding Available

An organisation can apply for assistance up to a maximum of \$5000 per round- no minimum grant amount applies.

Eligibility

Financial Assistance WILL be considered for:

- *Any not for profit community group or voluntary association that is legally constituted as an incorporated body or under the auspice of one.*
- *The group or organisation is located in the Southern Midlands municipal area or is proposing an activity or project which will take place in the Southern Midlands municipal area, for the benefit of those who live, visit or conduct business in the municipal area.*
- *The applicant is able to demonstrate financial viability and competence.*
- *The applicant meets Council's insurance requirements.*
- *Education providers are able to apply on the condition that the project/activity is open to all residents and has a broad community benefit.*
- *For equipment grants, applicants are required to contribute at least 50% towards the cost of equipment for items considered 'consumables' eg cricket bats / balls , Footballs etc .Items of a longer term nature eg line marking machines , training equipment and the like would be eligible for up to 100% funding.*
- *Projects that are seeking funding from \$3,001 to \$5,000 shall be required to have a matching 50% contribution from other sources.*

The following are important areas to address

- *Any application which relates to works or projects on property not under the applicants direct ownership (land tenure) or control, must provide a letter of authorisation and approval for said works / projects from the land owner with the grant application.*
- *In the case of applications from the Department of Education, where the facilities will be used by Community and school students alike, the application requires written commitment from the Department of Education / Principal that the facilities (or improvements) will be accessible by the public.*

Financial Assistance WILL NOT be given for:

- *Activities by a private person that is not a formal representative of a bone fide organisation.*
- *Activities of For-Profit organisations.*
- *Applicant organisations who have previously failed to acquit Council assisted projects in line with the agreed terms.*
- *Projects that have previously received funding from this grant program.*
- *Working Capital or straight donation purposes.*
- *Projects by local schools/education providers that are exclusive to students core school curriculum with no availability to the general public.*
- *Retrospective request for a project already fully or partially completed*
- *Community Organisations who already receive Council funds to undertake a specific activity for which funding is being sought or community organisations wanting to do a specific activity that is already funded by Council.*
- *Facilities where little or no public access is available.*
- *Travel to sporting competitions or conferences for individual or community groups.*
- *Projects/ programs that are not based in or focused on southern midlands residents*

It should be noted that meeting the eligibility criteria is not a guarantee of funding.

The following conditions apply to all financial assistance allocated through the program

Project Management

Funds will only be spent on the project for which funds were applied and as approved by the Southern Midlands Council.

Successful applicants must finalise and acquit the project within the approved time frame and approved budget as per application form.

Any variation of this agreement, such as an extension of the project completion date, shall only be made in writing between the parties. Any request for extension of time must be received in writing prior to the relevant original acquittal completion date.

Successful applicants are required to maintain a copy of all receipts of project expenditure for the term of the grant program, including copies of any advertising, media, newsletters, etc. Council will require copies of expenditure invoices / receipts as part of its acquittal procedure.

If relevant, applicants must obtain and comply with all applicable Council Permit Regulations for example planning, &/or building permit – including road closures, outdoor advertising and any health and safety programs (please ensure that costs for these permits, if required, are included in your application). Please ensure that you have allowed sufficient timeline for these approvals to be obtained and the project to be completed in a timely manner.

The Council strongly encourages that all equipment acquired through the program be insured against theft and fire or covered under your organisations insurance policy.

Although possession of current public liability insurance is not a condition of eligibility, Council strongly encourages all applicants to investigate all their insurance requirements to ensure activities are adequately covered and protected.

Financial

Should a group not be able to fulfil the grant conditions as indicated on the application form or substantial savings have been made, any unspent funds shall be returned to the Southern Midlands Council. In special circumstances, surplus funds from savings made may be authorized for redirection to fund similar projects/ activities. Pre-approval in writing should be sought from Council prior to any additional funds being expended. Should the project exceed the amount estimated, groups will be required to meet the additional costs.

Promotion

The Council requests that successful applicants actively promote the support of the Southern Midlands Council. This may include (but not limited to) any of the following:

- Inclusion of the Southern Midlands Council logo in press advertising or any promotional material.*
- Acknowledgement of the Southern Midlands Council in radio or television advertising, award presentation, etc.*
- Opportunities for the Mayor or delegate to participate in any public relations activities, launches, or proceedings associated with the project. Sufficient notice should be given in the form of an official letter of invite addressed to the General Manager.*

- *Must attend Council arranged event celebrating the provision of the grant funding, in particular providing a representative at Council's Australia Day ceremony.*
- *Prominently displaying any certificates or plaques associated with the Council's provision of any grant funding*

A version of Council's Logo is available and will be provided on request. The logo can only be used for a specific purpose to which it was requested and must be replicated in its existing form and not altered in any way.

If use of the Council logo is not practicable, the following wording should be incorporated in any material related to the funded project: "Proudly supported by the Southern Midlands Council".

Evaluation / Acquittal Process

Once the project or equipment purchase has been completed, grant recipients must submit an evaluation and provide copies of any advertising, newsletters and media releases relating to the funded project. An evaluation form will be provided with the grant approval letter.

Evidence of expenditure of funds is required to accompany the evaluation. It is preferred that the evaluation / acquittal information be forwarded as soon as the project or purchase is complete ie not left until the final acquittal date

Unsatisfactory acquittal of the grant may lead to withdrawal of the grant approval and subsequent request for return of the allocated funding.. Inability to apply for future grant funding may also apply in this circumstance. If you are having difficulties completing the acquittal obligations, please contact Council's grant staff to discuss possible solutions.

Priority Criteria

Due to the limited amount of funds available, priority will be given to projects that:

1. *Demonstrate considerable benefit to the Southern Midlands community;*
2. *Raise the awareness of or access to a service, program, group or issue or maximize the participation or use of a facility;*
3. *Demonstrate coordination with other groups in the community;*
4. *Address local issues by attempting to meet a community need or gap;*
5. *Show evidence of community support for the project;*
6. *Enhance the lifestyle options for residents and visitors in the community;*
7. *Demonstrate an ability to manage the project through resource allocation, effective planning, clear goals and evaluation processes;*
8. *Demonstrate the ability to be ongoing [if applicable]*
9. *Includes the ability for broad Community access – Land Tenure [in the ownership of the applicant or in other ownership]*
10. *Grant funds applied for as a % of the total amount to complete the project [including in kind contribution] i.e. A financial contribution by the applicant/s would be favourably looked upon*

11. *The Project shall be one that has not received any previous funding for the same purpose by Council or any other funding body (i.e. no 'double dipping')*
12. *Demonstrate that a Risk Assessment of the project is deemed within acceptable limits*

Final funding decisions are made on the merit of each application against the stated eligibility criteria, guidelines and an assessment against the aforementioned criteria.

Assessment

The application process is as follows:

The application forms can be accessed from the Council Chambers, Oatlands and Kempton or via the Council Website: www.southernmidlands.tas.gov.au

Applicants are encouraged to contact Council's Manager Community & Corporate Development, Andrew Benson on 6254 5050 if you have any questions relating to completion of the forms or require information in regard to how your project meets the guidelines of the program.

The completed applications, once received within timeline parameters, will be assessed and prioritized by the assessment panel consisting of Council Officers and Councillors. The panel's decision is final and no further correspondence shall be entered into.

The assessment panel will then make their recommendations to the next scheduled Council Meeting for adoption.

*Once adopted by Council the applicants will be informed of their success or otherwise in gaining funding. Successful applicants will need to supply Council with a tax invoice [on their own letterhead preferably] for the approved grant amount to allow funding of grant monies to be processed .**This should be done as soon as the approved grant funding letter has been received.***

Tips for completing the Application Form

Please use the following as a guide to help you to complete the application form.

Section 1: General Information

1 – 5 As directed by the form, please provide as many details as possible about your group / organisation / club.

Section 2: Details of the Project

Tell us about your project, what you are planning and what you want to achieve.

6. *Select the category that your project best fits under.*
7. *Give your project a name which represents what your project/activity is about.*
8. *Indicate where the project/activity is to be held or carried out (e.g. Hall, park, or facility).*
9. *When answering this question think about the following:*

- *What does your group want to achieve? (e.g. raise awareness of a service program, group or local issue, improve access to and use of a community facility, maximize participation in your group or a particular activity, improve safety).*
 - *What steps are you planning to take to make sure your project/activity runs smoothly?*
 - *Who might you involve; (e.g.) young persons, older persons, people with different abilities, people from different cultural backgrounds).*
 - *Why is this project/activity important for your group/organisation and the wider community?*
- 10 *When answering this question think about the following?*
- *How things will be different for your group and/or the wider community?*
 - *What might it allow them to do that they can't at present?*
 - *How might it improve access to or participation in activities?*
 - *Who will benefit most from your project/activity?*
- Keep in mind concepts such as community pride, attracting people to the region and spending money in the community, forming new community links, etc.*
- 11 *Tell us how your group identified a need in the community (e.g. community consultation, public meeting, suggestion box).*
- *Why do you think the need exists?*
 - *Why is it a problem/issue for your group and/or the wider community?*
 - *Who have you spoken to about this need?*
 - *Why has your group chosen this way to tackle the problem and/or improve the situation?*
- 12 *To answer these questions think about:*
- *Can you draw on volunteers from within your group or organisation? If yes, what sort of work will they be asked to do or in what way can they help?*
 - *What equipment, machinery, etc. you have?*
 - *What sort of skills or abilities do the individuals involved in the project/activity have? (e.g. financial management, organisational, trade skills – e.g. plumber, builder etc).*
 - *What type of outside assistance will you seek to complete the project or run the event?*
13. *For example:*
- *Increased participation/membership*
 - *A well attended event or activity*
 - *Peoples comments and thoughts (how will you get these?)*
 - *Media coverage (e.g. newspaper, community newsletter)*
- You may wish to identify the main aims of your project which you can go back and review to see whether you were successful.*
14. *Please provide approximate start date, completion date, and a contact person for the project.*

Section 3: Budget

Please complete this section as accurately as possible and attach more pages if necessary.

15. *Clearly list the expenses for your project/activity and indicate which expenses you intend to use Council's contribution for.*
16. *Please provide details of the confirmed and anticipated sources of funding for your project. If available please provide with your application any documents confirming the availability of these funds (e.g. bank statements, loan details, letters, etc).*

Good luck with your Application

[END OF EXTRACT FROM THE GUIDELINES]

CURRENT POSITION

This is the fourteenth round of the Grants Program that Council have offered, with the application form and guidelines being continually refined to provide clear and concise information and criteria for community groups and organisations who apply for the grants.

The Program time table is shown below:-

Preliminary Advice on SMC website	Wednesday 1st July 2020
Advertisement in "Mercury"	Saturday 25th July 2020
Grant Applications open (with Application Forms available from the SMC website from this date)	Monday 27th July 2020
Grant Applications close	Monday 24th August 2020 (4.00pm)
Confirmation letter acknowledging receipt of applications	Thursday 27th August 2020
Facilities & Recreation Committee Agenda closes	Thursday 3rd September 2020
Facilities & Recreation Committee meeting [For assessment of applications] 10am start time	Thursday 10th September 2020
Full Council meeting Agenda closes	Thursday 17th September 2020
Full Council meeting – Oatlands [To consider recommendations from the Facilities & Recreation Committee]	Wednesday 23rd September 2020
Successful / Unsuccessful letters to grant applicants	Week commencing Monday 28th September 2020

Two applications have been received that were outside the guidelines;

1. From the Oatlands and District Progress Association (Jenny Sims, Treasurer) which requested funding for a food distribution service. The application says that it is an ongoing cost (this could be classified as '*working capital or direct donations*', which are outside the guidelines) The current guidelines stated that

grants are not available for 'programs' for this year's round of grants, but rather for equipment purchases or building additions or building alterations. Within the application the only funds payable outside of the ODPAs are \$5.00/week for Waterbridge, which when multiplied by 52 weeks of the year arrives at \$260.00 (refer to the enclosed Grant Application). This application was not considered as the Committee does not have authority to process it, given it was considered to be outside of the Guidelines.

2. From the Canine Performance Association (Tull Lutrell President) for material from Council (no cost) to provide a bund wall for noise mitigation at a private property at 31 Hastings Street, Oatlands which is where dog trials are held (refer to the enclosed Grant Application). This application was not considered as the Committee does not have authority to process it, given it was considered to be outside of the Guidelines.

Ten applications have been received that comply with the Guidelines, identifying \$79,729.98 worth of projects, requesting a total of **\$40,800.64** of support from Council through the SMC Community Small Grants Program 2020. Within the application we ask,

GRANT AMOUNT REQUESTED: \$_____ [GST inc]

Council may not be able to fund the full amount requested. Please advise the minimum amount that would still allow the project to continue \$_____.

A total "Will Accept" figure of \$35,555.00 has been determined from the applications for this grant round. The funds available for distribution by Council for the projects being \$40,000 as per the 2020/21 budget.

ASSESSMENT PROCESS

As per the previous rounds, to assess the applications in an open, transparent and equitable manner, whilst maintaining a rigorous analysis against the established criteria, the Acting General Manager (Andrew Benson) put together a rational decision making process to assist the Facilities & Recreation Committee in their deliberations.

The process consisted of;

- **Firstly**, a set of criteria in a matrix format to establish the initial eligibility of the applicants. This set of criteria was extracted from the grant guidelines as issued to the Applicants. This set of criteria required a YES, NO or N/A response. These are classified as *must comply*, if an Applicant does not meet this then the application is not further assessed.

MUST - Eligibility YES
A not for profit community group or voluntary association that is legally constituted as an incorporate body
A not for profit community group or voluntary association that is not legally constituted as an incorporate body but will operate this grant under the auspice of one - Name of auspicing body
The group or organisation is located in the Southern Midlands municipal area
The group or organisation is proposing an activity or project which will take place in the Southern municipal area, for the benefit of those who live, visit or conduct business in the municipal area.
The applicant is able to demonstrate financial viability and competence.
The applicant meets Council's insurance requirements (if applicable).
Is the applicant an educational organisation
If an education provider will the project/activity be open to all residents and does it have a broad community benefit.
If the application is for an equipment grants applicants are required to contribute at least 50% towards the cost of the equipment, has this been identified in the budget.

- Secondly**, a set of criteria in a matrix format to establish the areas in which the grant does not cover. This set of criteria was extracted from the grant guidelines as issued to the Applicants. This set of criteria required a YES, NO or N/A response. These are also classified as *must comply*, if an Applicant scores a YES in response then the application is not further assessed.

MUST - NOs	Funds not available for the following
Has the Applicant organisation previously failed to acquit Council assisted projects in line with the agreed terms.	
Actions/services previously disbursed.	
Fundraising purposes (donations).	
Program/projects by local schools/education providers that are exclusive to students Core school curriculum and activities cannot be considered.	
Projects with ongoing costs e.g. staff, salaries, administration, maintenance, insurance, rental or lease arrangements.	
Community Organisations who already receive Council funds to undertake a specific activity for which funding is being sought or community organisations wanting to do a specific activity that is already funded by Council.	
The purchase of land.	
Routine and regular maintenance work to existing facilities (e.g. gardening, cleaning).	
Facilities where little or no public access is available.	
Travel to sporting competitions or conferences for individual or community groups.	

- **Thirdly**, a set of criteria that have been called the WANTS in a matrix format that are ‘weighted’ to gauge the extent to which the assessment team believe that the application meets the criteria detailed below. This set of criteria has been extracted from the grant guidelines as they are pivotal to the decision making process, eg risk assessment, funding sought from Council as a percentage of the total project costs, etc.

This set of criteria required a “raw scoring” of between 1 and 5 (5 being the highest/best category), which is then multiplied by the weighting to achieve a “refined score”. For example in Criterion 1 below, the weighting (WT) is 10 because it was felt that this criterion represents a very high priority, when the application is scored by an assessment panel member against this criterion, if the member of the assessment panel scores it as a 1, in the 1 to 5 range, this is then automatically multiplied by the weighting (WT), which arrives at a “refined score” of 10. Likewise if the member assessed it as a 5, in the 1 to 5 range which is then automatically multiplied by the weighting (WT) it comes up with a “refined score” of 50. Working this process through against each of the eleven criteria by each of the assessment panel members it arrives at a total as shown on the A3 Summary Sheet. Affectively in this model the highest collective score is determined to be the most deserving application.

WANT	WT
Criteria 1	
Demonstrate considerable benefit to the community;	10
Criteria 2	
Raise the awareness of or access to a service, program, group or issue or maximize the participation or use of facility;	10
Criteria 3	
Demonstrate coordination with other groups in the Community;	5
Criteria 4	
Address local issues by attempting to meet a Community need or gap;	15
Criteria 5	
Show evidence of community support for the project;	10
Criteria 6	
Enhance the lifestyle options for residents and visitors in the Community;	5
Criteria 7	
Demonstrate an ability to manage the project through resource allocation, effective planning, clear goals and evaluation processes;	15
Criteria 8	
Demonstrate the ability to be ongoing.	10
Criteria 9	
Is the project reliant on other funds, if so have other funds been approved	5
Criteria 10	
Grant funds applied for as a % of the total amount to complete the project (including in-kind contribution)	10
Criteria 11	
Risk Assessment of this Project	10

- **Potential Conflict of Interest** It is important to have at least five people that assess and score the applications because of the high level of potential ‘conflict of interest’ that is present in such a small Community. When a Councillor or officer identifies a conflict of interest (ie if an Elected Member or an Officer on the Assessment Panel is an office bearer for the organisation that is an Applicant for a grant, they are required to declare that interest and exit the meeting, they do not enter into discussions or score that application) and the automatic scoring in the spread sheet is adjusted by the averaging (ie if there is no conflict of interest with an Application the totals of all five scorers is summed and then divided by five to achieve the average. If there is one conflict of interest then the totals of all four scorers is summed and then divided by four to achieve the average). Therefore with potentially five assessors individually scoring eleven criteria, coupled with the weightings and then the averaging, no one assessor has the ability to adversely influence the potential outcome of the scoring. In a further element of transparency the A3 Summary Sheet is available to all applicants so that they can gauge their level of success compared with the other applicants based purely on the identified criteria.

Clr Don Fish declared an interest with the Parattah Progress Association application and therefore stood aside in relation the nominated application, not scoring that particular application, to ensure the integrity of the process.

Southern Midlands Council Community Small Grants Program 2020 - Allocation

ORGANISATION	PROJECT	GRANT AMOUNT REQUESTED	MINIMUM AMOUNT 'WILL ACCEPT'	TOTAL PROJECT COST	RANKING	ALLOCATION
Parattah Progress Association	Parattah Community BBQ	\$ 5,000.00	\$ 4,000.00	\$ 6,016.60	1	\$ 4,847.37
Campania Halls Management Committee	Purchase commercial dishwasher	\$ 2,404.00	\$ 2,404.00	\$ 4,808.00	2	\$ 2,404.00
Brighton Green Ponds RSL Sub-Branch Inc	Replace flooring in foyer and Install Blinds	\$ 4,089.00	\$ 3,089.00	\$ 4,089.00	3	\$ 3,936.37
Jericho Volunteer Fire Brigade	Re-roofing Jericho Hall	\$ 5,000.00	\$ 5,000.00	\$ 15,000.00	4	\$ 5,000.00
Green Ponds Progress Association	PA/Audio system	\$ 3,000.00	\$ 2,500.00	\$ 5,096.00	5	\$ 2,923.69
Tunnack Community Club Inc	Dining Room upgrade	\$ 5,000.00	\$ 5,000.00	\$ 7,135.00	6	\$ 5,000.00
Bagdad Community Golf Club	Purchase of Mower	\$ 5,000.00	\$ 3,000.00	\$ 10,000.00	7	\$ 4,694.74
Colebrook Volunteer Fire Brigade	Fencing/flood mitigation	\$ 4,745.64	\$ 4,000.00	\$ 9,491.28	8	\$ 4,631.83
Bagdad Cricket Club	Create a storage, canteen & scoring area	\$ 5,000.00	\$ 5,000.00	\$ 15,150.00	9	\$ 5,000.00
Campania Volunteer Fire Brigade	Install Raspberry PI, Bart	\$ 1,562.00	\$ 1,562.00	\$ 2,944.10	10	\$ 1,562.00
Canine Performance Association of Tasmania	Reduce event acoustics - no funding sought					
Oatlands and District Progress Association	Distribution of Waterbridge meals					
		\$ 40,800.64	\$ 35,555.00	\$ 79,729.98		\$ 40,000.00

The Facilities & Recreation Committee took the following decision.

DECISION

Moved by Clr A Bantick, seconded by Clr D Fish

THAT

- 1. The rigorous impartial assessment process as developed by the Acting General Manager undertaken by the Assessment Panel of the Facilities and Recreation Committee, plus two Council Officers be endorsed;*
- 2. The attached summary document (marked Southern Midlands Council Community Small Grants Program 2020 - Allocation) articulates the final decisions that have been calculated and endorsed based on the Southern Midlands Council Community Small Grants Program 2020 assessment; and;*
- 3. The financial allocations for the fourteenth round of the Southern Midlands Council Community Small Grants be subsequently submitted to the next Full Council meeting for ratification.*

CARRIED

Councillor	Vote For	Vote Against
Clr D F Fish (Chairperson)	√	
Deputy Mayor E Batt	√	
Clr A R Bantick	√	

CONCLUSION

The Facilities & Recreation Committee received twelve applications (noting that two were outside of the guidelines) identifying **\$79,729.98** worth of projects to be undertaken in the Southern Midlands for the benefit of the Community, requesting a total of **\$40,800.64** of support from Council through the SMC Community Small Grants Program 2020. Council had allocated \$40,000.00 in its 2020/2021 budget for the Program. A rigorous and transparent assessment was undertaken as detailed above with the available funds being allocated in priority order as detailed in the Assessment Results on the preceding page.

From an historical perspective it is interesting to note that since the inception of the Southern Midlands Community Small Grants Program in 2007, **Council have paid out to Community Groups through this Program \$337,697.00, supporting \$1,157,942.00 worth of Community Projects.** It must be acknowledged that this Program and this Council has made a significant contribution to this Southern Midlands Community through the Program, a contribution that current and past Councillors should be rightly proud of.

Human Resources & Financial Implications - Nil, funds included in the 2020/2021 budget.

Community Consultation & Public Relations Implications - Include an award session for the next Australia Day event.

Policy Implications - Nil.

Priority - Implementation Time Frame - From the date of the September Council meeting.

RECOMMENDATION

THAT the financial allocations for the fourteenth round of the Southern Midlands Council Community Small Grants Program 2020 to the following organisation be approved:

\$4,847.37 *Parattah Progress Association*

Clr D Fish left the meeting at 1.35 p.m.

DECISION

Moved by Clr A Bisdee OAM, seconded by Clr R McDougall

THAT the financial allocations for the fourteenth round of the Southern Midlands Council Community Small Grants Program 2020 to the following organisation be approved:

\$4,847.37 *Parattah Progress Association*

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr R McDougall	√	

Clr D Fish returned to the meeting at 1.36 p.m.

THAT the financial allocations for the fourteenth round of the Southern Midlands Council Community Small Grants Program 2020 to the following organisations be approved:

\$2,404.00 *Campania Halls Management Committee*
\$3,936.37 *Brighton Green Ponds RSL Sub-Branch Inc*
\$5,000 *Jericho Volunteer Fire Brigade*
\$2,923.69 *Green Ponds Progress Association*
\$5,000.00 *Tunnack Community Club Inc*
\$4,694.74 *Bagdad Community Golf Club*
\$4,631.83 *Colebrook Volunteer Fire Brigade*
\$5,000 *Bagdad Cricket Club*
\$1,562 *Campania Volunteer Fire Brigade*

DECISION

*Moved by Clr R McDougall
seconded by Clr A Bisdee OAM*

THAT the financial allocations for the fourteenth round of the Southern Midlands Council Community Small Grants Program 2020 to the following organisations be approved:

\$3,936.37 *Brighton Green Ponds RSL Sub-Branch Inc*
\$5,000 *Jericho Volunteer Fire Brigade*
\$2,923.69 *Green Ponds Progress Association*

\$5,000.00	<i>Tunnack Community Club Inc</i>
\$4,694.74	<i>Bagdad Community Golf Club</i>
\$4,631.83	<i>Colebrook Volunteer Fire Brigade</i>
\$5,000	<i>Bagdad Cricket Club</i>
\$1,562	<i>Campania Volunteer Fire Brigade</i>

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D Fish	√	
Clr R McDougall	√	

Mayor A Green left the meeting at 1.36 p.m.

DECISION

Moved by Clr K Dudgeon, seconded by Clr R McDougall

THAT the financial allocations for the fourteenth round of the Southern Midlands Council Community Small Grants Program 2020 to the following organisation be approved:

\$2,404.00	<i>Campania Halls Management Committee</i>
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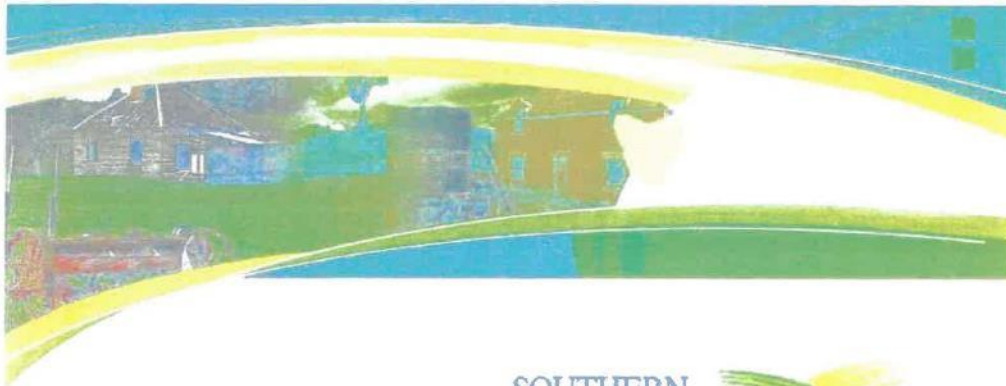
CARRIED

Councillor	Vote FOR	Vote AGAINST
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D Fish	√	
Clr R McDougall	√	

Mayor A Green returned to the meeting at 1.37 p.m.

ENCLOSURE(S)
Agenda Item 15.7.1

SCANNED X
144013



SOUTHERN
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COUNCIL

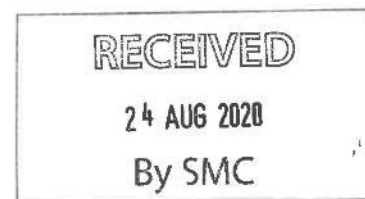


COMMUNITY SMALL GRANTS

APPLICATION FORM 2020

NAME OF ORGANISATION:

Oatlands and District Progress Association



[Note Applications Close at 4.00 p.m. on Monday, 24th August 2020]

This application form is to be completed by eligible groups wishing to obtain funds from the Southern Midlands Council Community Small Grants program for 2020. Applications will be accepted from 8.30 a.m. Monday 27th July 2020 to 4.00 p.m. Monday 24th August 2020 inclusive. No late, or incomplete applications will be accepted.

Applicants are reminded that:


- **ALL QUESTIONS MUST BE COMPLETED.** Incomplete applications will be returned and not considered for assistance until complete.
- ALL items and attachments listed in the checklist must be provided at the time of application.
- Applications **MUST** be completed on the form provided and not altered in any way.

If you anticipate having difficulty with any of these requirements please contact Council's Manager Community & Corporate Development, Andrew Benson on 6254 5050 or via email abenson@southernmidlands.tas.gov.au prior to submitting your application.

SECTION 1 – GENERAL INFORMATION

Organisation undertaking the project	
Name:	Oatlands & District Progress Association
Address:	68 High St., Oatlands
Postal Address:	as above
Email:	martsmong@hotmail.com

** If your organisation is not incorporated you will need to appoint an incorporated group to handle any funds. This incorporated group or body is known as an "auspicing organisation" and is required to submit a letter on their letterhead indicating support for the project and willingness to auspice any funds received. Whilst the auspicing body is a legal entity the auspiced organisation must be able to demonstrate its financial viability to deliver the project, to enable the assessment panel to understand the ability of the Grantee to deliver the grant outcomes in weighing up the appropriate use of public funds.*

Details for correspondence of auspice organisation managing the project (if applicable)	
Name of Auspicing Organisation:	Oatlands Community Association, Inc
Postal Address:	68 High St., Oatlands
Phone:	6254 1300
Email:	office@oatlandscommunity.org.au
Name of Authorised Person:	Karen Mathieson
Signature:	

Please attach supporting evidence of the financial viability of the applicant (not the auspicing body) to deliver the project outcomes.

Supporting evidence:	refer attachment
----------------------	------------------

Project Contact Person	
Name / Position:	Jenny Sims - Treasurer
Email:	jsims5779@gmail.com
Mobile:	0408 757 301

Secondary Contact Person	
Name / Position:	Martin Bloomfield - Chairperson
Email:	martsmong@hotmail.com
Mobile:	0427 925 691

Club / Organisation Details <i>(if under the auspice of another body please enter their details here)</i>	
Incorporation No:	
Are you registered for GST?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>(if registered for GST, the grant amount will be GST inclusive)</i>
Do you have an ABN?	<input checked="" type="checkbox"/> Yes ABN No: 11946049764 <input type="checkbox"/> No <i>(if you do not have an ABN, complete a 'Statement of Supplier Form' which can be found on the SMC website)</i>
Do you have Public Liability Insurance?	<input checked="" type="checkbox"/> Yes <i>(if yes, attach a copy of your Certificate of Currency)</i> <input type="checkbox"/> No

GRANT AMOUNT REQUESTED	\$ 3000.00 (GST inclusive)
------------------------	-----------------------------------

Council may not be able to fund the full amount requested. Please advise the minimum amount that would still allow the project to continue

\$ **2500.00**

SECTION 2 – PROJECT DETAILS

Project Type:	<input checked="" type="checkbox"/> Community <input type="checkbox"/> Building <input type="checkbox"/> Minor Capital Works <input type="checkbox"/> Safety/Access <input type="checkbox"/> Equipment
Project Title:	ODPA organisation and distribution of Waterbridge Meals; distribution of nutritious, affordable meals
Project Location: <i>(Facility/Reserve/Venue)</i>	southern midlands
Project Date: <i>(if ongoing please indicate commencement date)</i>	has already commenced

Please attach a 1 page summary of your group/organisation mission, goals and aims?
(This should be on your organisations official letterhead – where possible)

Summary attached

<p>What is the purpose of this project? <i>briefly tell us what you hope to achieve from your project and why you think this is the way to achieve it</i></p> <p>Following the cessation of Meals on Wheels in the Southern Midlands there has not been ,until now, an alternative to readily available, nutritious, affordable meals. As this will be an ongoing project the costs are indeterminate. We will be relying on funding from Community Grants, future grants from the Health Department and our own fundraising to cover distribution costs. Meals are paid for in full by clients. Distribution is at the moment in Oatlands but we already have interest from other areas. We hope to be able to service the whole of the Southern Midlands if there is a demand. Within a period of 3 weeks the project already has 30 people purchasing meals with more making contact daily. Actual meals ordered currently exceed 75 per week. Central Highlands Council have been utilising this service through Tas Health for the last two years. Waterbridge currently make and distribute over 3,000 frozen meals per week.</p>
<p>Will your project require co-ordination with other groups in the community? <i>If yes, who are they and how will they be involved?</i></p> <p>The Community Kitchens at Waterbridge in Gagebrook and the Community Health Centre Oatlands (Tasmanian Health South)</p>
<p>What community support do you have for your project? <i>Please attach any letters of support if applicable.</i></p> <p>Midlands Community Health Centre. They have encouraged and supported this venture, providing a venue to distribute meals to Oatland's residents. We hope to extend the area we service by delivering to other locations outside of Oatlands.</p>

SECTION 3 – PROJECT TIMELINES / COSTS

Approximate Start Date	Completion Date
Has already commenced	Ongoing

PROJECT COSTS			
Item/Quote	Description/Quantify	Suggested Supplier/Provider	Total Cost
	delivery from Cagebrook to Baghdad	Waterbridge	\$5.00 per week
	return trip outlands to Baghdad	odpa	\$50.00 per week
	administration costs	odpa	\$20.00 per week
			\$
			\$
TOTAL PROJECT COSTS			\$75.00 per week
<i>(** Must equal / exceed grant sought)</i>			

**Please attach written quotations with your application – internet quotations are acceptable.*

PROJECT INCOME	
Funding Source	Total
Confirmed or Anticipated monies that you will put into the Project	
Direct Club / Group Contribution <i>(enclose Bank Statement)</i>	\$
Sponsorship / Fundraising	\$
Member contributions or cover / admission charges	\$
Other governing body / external grant contributions <i>(please specify & attach evidence)</i>	\$
In-kind Contributions <i>(eg Volunteer labour – allow \$20 per hour)</i>	\$160.00 p/week
Other Income	\$
	\$
other costs will be met by odpa fundraising	\$300
GRANT REQUESTED (max. \$5000 noting that from \$3001 to \$5,000 requires a matching cash contribution to make it a valid application)	\$3000
TOTAL PROJECT INCOME	\$3460
<i>(Must equal or exceed Project Costs)</i>	

Does your group/organisation have any debt/months owing to Council?	<input type="checkbox"/> Yes If yes, a debt of \$ <input checked="" type="checkbox"/> No
If yes, please provide a brief description of the debt purpose:	
Has your organisation previously received assistance from Southern Midlands Council?	<input checked="" type="checkbox"/> Yes If yes, a grant of \$ 1180 <input type="checkbox"/> No
Financial Year(s) received:	2019 -2020
Please provide a brief description of the previous grant(s):	to support first aid courses in Oatlands

If your organisation was a recipient of a grant in the 2019 SMC Community Small Grants Program was this acquitted in accordance with the grant requirements?

Acquitted in accordance with grant requirements?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If NO do you have a letter from Council authorising a variation of that agreement?	<input type="checkbox"/> Yes <input type="checkbox"/> No

Please Note If your organisation was a recipient of a Grant in the 2019 SMC Community Small Grants Program and this has not been acquitted in accordance with the Grant requirements, it makes an application for this 2020 Grant round invalid.

Did a Member of your organisation attend the awards presentation in January 2020 to formally receive your recognition as a successful Grant Recipient?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If your organisation is successful this year will a Member attend the awards presentation in January 2021 to formally receive your recognition as a successful Grant Recipient?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

SECTION 4 – APPLICANT DECLARATION

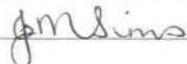
I affirm that the details in this application and attachments are true and correct to the best of my knowledge and that the application form has been submitted with the full knowledge and agreement of the applicant organisation. I acknowledge that I have read and understood the SMC Community Small Grant Program 2020 Guidelines on behalf of the applicant organisation and that any funds provided by the Southern Midlands Council will be expended in the following manner:

- In accordance with the Community Small Grants Program Guidelines 2020
- To the benefit of the Southern Midlands Community
- As outlined in this application

I understand that Council, its servants, agents and employees shall not be responsible at any time for any liability incurred or entered into by the applicant as a result of or arising out of the Applicant's responsibilities under this agreement.

The Applicant shall release and indemnify the Council, its servants, agents and employees against any claim, demand, liability, cost, expenses, actions arising out of or in any way connected with the activities of the Applicant, or the Applicants agent in consequence of this agreement except where the claim, demand, liability, cost or action are caused by the Council or its servants or agents.

Signed by:

Project Manager (PRINT NAME)	JENNY SIMS
Position:	Treasurer
For and on behalf of (Club/Group)	Oatlands & District Progress Association
Date:	21.8.2020
Signature:	

President / Chairperson (PRINT NAME)	MARTIN BLOOMFIELD
Position:	President
For and on behalf of (Club/Group)	Oatlands and District Progress Association
Date:	21.08.2020
Signature:	

NOTE:

The Project Manager must be contactable for 7 days after the closing date for clarification of the project if required.

SECTION 5 – APPLICATION CHECKLIST

APPLICATIONS WILL NOT BE ACCEPTED UNTIL ALL RELEVANT INFORMATION HAS BEEN RECEIVED

Please tick boxes to ensure that you have included all required information.

General

- All questions have been completed and the application form signed
- Feedback Sheet has been completed and attached
- You have retained a copy of your application for your records

Attachments

- 1 page summary of your organisations mission, goals and aims
- Last year's financial statements & latest Bank account statement
- Evidence of public liability cover held (Certificate of Currency)
- Project Quotes
- Other governing body / external grant contributions (if applicable)
- Supporting documentation of your (Grantees) financial viability if you are using an Auspicing body
- Any letters of support you wish to include

**APPLICATIONS CLOSE:
4.00 p.m. on Monday, 24th August 2020**

Applications can be sent to:

General Manager
Southern Midlands Council
PO Box 21, OATLANDS TAS 7120

or E-mailed to

mail@southernmidlands.tas.gov.au

Enquiries to:

Andrew Benson
Deputy General Manager
Manager Community & Corporate Development
Southern Midlands Council

Tel: 036264 5050
Mob: 0429 852 730
Email: abenson@southernmidlands.tas.gov.au
Website: www.southernmidlands.tas.gov.au

Dear Martin.

The Community Advisory Committee to the MMPHC have been disappointed since the meals stopped being prepared and cooked at our hospital and were substituted for frozen meals brought up from the Strathhaven Nursing Home. These proved to be totally unsuccessful and the recipients dropped off to the point where the service had to cease.

The Committee are in full support of your endeavour to fulfill the need to supply meals to our aged community.

Regards
ATHOL BENNETT
CHAIRMAN
COMMUNITY ADVISORY COMMITTEE
MIDLANDS MULTI-PURPOSE HEALTH CENTRE
OATLANDS 7120

23rd August, 2020

Oatlands District Homes Association Inc
c/ 383 Nala Road,
ANDOVER TASMANIA 7120

To whom it may concern,

Letter of support – Oatlands District Progress Association

I am writing this letter on behalf of the Oatlands District Homes Assoc. Inc. to support the application of the Oatlands District Progress Association's for a Community Grant to assist in the running costs of providing meals to elderly residents of Oatlands and surrounds.

These meals would be very beneficial to the majority of tenants in our units.

This is an essential service left void by the demise of the local branch of Meals on Wheels.

We can not stress enough the importance of this service in providing nutritional meals for those that most need it.

I am more than happy to be contacted on 0428 361 807 if you require any additional information.

Karen Dudgeon,
Administrative Officer,
Oatlands District Homes Association Inc.



QBE Insurance (Australia) Ltd
Head Office
Level 5, 2 Park Street
Sydney NSW 2000
ABN: 78 003 191 035
AFS Licence No: 239545



CERTIFICATE OF CURRENCY

Policy Number: 1GRU187762BPK

Oatlands Community Association inc
68 High St
OATLANDS TAS 7120

Our Reference
05070002

Period of Insurance
From 04/07/19
To 04/07/20 at 4pm Local Time

Renewal is invited based on details shown in the attached Schedule of Cover.
Payment is required by due date of expiry to ensure continuity of cover.

This certificate acknowledges that the policy referred to is in force for the period shown.

Details of the cover are listed below.

The Insured

Oatlands Community Association Inc.

What's covered

Location: 68 HIGH STREET, OATLANDS TAS 7120
Business: OPPORTUNITY SHOPS
Interested party: Not Applicable

Fire & defined events

What we cover	Insured Amount	Excess
Buildings	Not Insured	
Contents	*Up to \$1,000,000	\$250
Declared contents value	\$10,500	

Reinstatement / extra cost conditions apply
Earthquake excess as per the policy wording

Clauses

Your Business
Your Business specified in the Schedule is more fully described as:
Opshops and Office



Business

QBE Insurance (Australia) Ltd
Head Office
Level 5, 2 Park Street
Sydney NSW 2000
ABN: 78 003 191 035
AFS Licence No: 239545



What's covered

Location: 68 HIGH STREET, OATLANDS TAS 7120
Business: OPPORTUNITY SHOPS
Interested party: Not Applicable

Theft

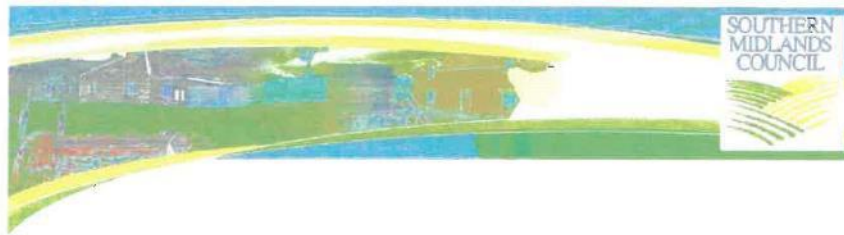
What we cover	Insured Amount	Excess
Contents	\$5,000	\$250
Stock	Not Insured	
Theft without forcible entry	As per policy	
Tobacco, cigarettes, cigars	Not Insured	
Liquor	Not Insured	

Oatlands District Progress Association Terms of Reference

Thursday 21st March 2019

1. Mission Statement (Incorporating the role and functions of Oatlands District Progress Association (ODPA))

- The Oatlands District Progress Association (ODPA) was formed to promote and facilitate the improvement of services, activities, functions and governance affecting all who live in, or visit the Oatlands area
 - Association members give freely of their time and skills in assisting those locally who have identified issues of concern, which may be remedied through application of additional assistance
 - ODPA does not promote an agenda of its own, or promote the interests of one person over another. All activities are undertaken in a fair and equitable manner and are subject to due process in accordance with this terms of reference
 - As a sub-group of the Oatlands Community Association Inc, (OCA) the Oatlands District Progress Association agrees to operate within the terms set out in the Oatlands Community Association Inc Constitution
-



FEEDBACK SHEET COMMUNITY SMALL GRANTS 2020

Please assist us to improve the Southern Midlands Council Community Small Grants Program by completing this feedback sheet and returning it with your application.

How did you hear about the Community Small Grants Program?

- | | | |
|---|---|---|
| <input checked="" type="checkbox"/> Word of Mouth | <input type="checkbox"/> Mailing List | <input checked="" type="checkbox"/> SMC Website |
| <input type="checkbox"/> SMC Newsletter | <input type="checkbox"/> Word of Mouth | <input type="checkbox"/> Ad in Mercury |
| <input type="checkbox"/> Facebook | <input checked="" type="checkbox"/> Other | |

Was the advertising adequate for your group/organisation? Yes No
If NO, how do you suggest the promotion could be improved?

Was there sufficient time to prepare your application before the closing date? Yes No
If NO, what was the barrier preventing a timely application being submitted?

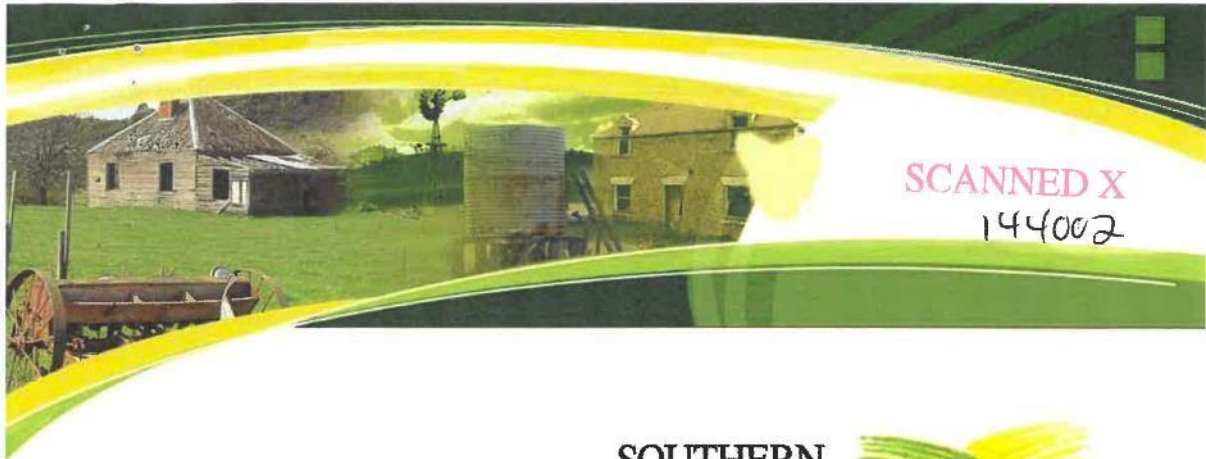
Is the closing date for applications appropriate for your organisation's needs? Yes No
If NO, what is your preferred closing date and why?

Are the forms clear and easy to use? Yes No
If NO, please give details on how they can be improved?

Are the grant allocation and eligibility criteria clear and easy to understand? Yes No
If NO, please give details?

Do you have any other comments about the SMC Community Small Grants Program?

~Thank you for taking the time to complete this feedback sheet~



SOUTHERN
MIDLANDS
COUNCIL



COMMUNITY SMALL GRANTS

APPLICATION FORM 2020

NAME OF ORGANISATION:

Canine Performance Association of Tasmania

[Note Applications Close at 4.00 p.m. on Monday, 24th August 2020]

This application form is to be completed by eligible groups wishing to obtain funds from the Southern Midlands Council Community Small Grants program for 2020. Applications will be accepted from 8.30 a.m. Monday 27th July 2020 to 4.00 p.m. Monday 24th August 2020 Inclusive. No late, or incomplete applications will be accepted.

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If you anticipate having difficulty with any of these requirements please contact Council's Manager Community & Corporate Development, Andrew Benson on 6254 5050 or via email abenson@southernmidlands.tas.gov.au prior to submitting your application.

SECTION 1 – GENERAL INFORMATION

Organisation undertaking the project	
Name:	Canine Performance Association of Tasmania (CPAT)
Address:	31 Hasting Street Oatlands
Postal Address:	111 Loop Road Glengarry Tas 7275
Email:	mdlmsmith@inet.net.au

** If your organisation is not incorporated you will need to appoint an incorporated group to handle any funds. This incorporated group or body is known as an "auspicing organisation" and is required to submit a letter on their letterhead indicating support for the project and willingness to auspice any funds received. Whilst the auspicing body is a legal entity the auspiced organisation must be able to demonstrate its financial viability to deliver the project, to enable the assessment panel to understand the ability of the Grantee to deliver the grant outcomes in weighing up the appropriate use of public funds.*

Details for correspondence of auspice organisation managing the project (if applicable)	
Name of Auspicing Organisation:	
Postal Address:	
Phone:	
Email:	
Name of Authorised Person:	
Signature:	

Please attach supporting evidence of the financial viability of the applicant (not the auspicing body) to deliver the project outcomes.

Supporting evidence:	
----------------------	--

Project Contact Person	
Name / Position:	Tull Luttrell - President
Email:	Tull_luttrell@yahoo.com.au
Mobile:	0428123864

Secondary Contact Person	
Name / Position:	Lani Smith - Secretary
Email:	Mdlmsmith@inet.net.au
Mobile:	0420230449

Club / Organisation Details <i>(if under the auspice of another body please enter their details here)</i>	
Incorporation No:	
Are you registered for GST?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <i>(if registered for GST, the grant amount will be GST inclusive)</i>
Do you have an ABN?	<input type="checkbox"/> Yes ABN No: <input checked="" type="checkbox"/> No <i>(if you do not have an ABN, complete a 'Statement of Supplier Form' which can be found on the SMC website)</i>
Do you have Public Liability Insurance?	<input checked="" type="checkbox"/> Yes <i>(if yes, attach a copy of your Certificate of Currency)</i> <input type="checkbox"/> No

GRANT AMOUNT REQUESTED	\$ Nil (GST inclusive)
-------------------------------	-------------------------------

Council may not be able to fund the full amount requested .Please advise the minimum amount that would still allow the project to continue

\$ Nil .

SECTION 2 – PROJECT DETAILS

Project Type:	<input checked="" type="checkbox"/> Community <input type="checkbox"/> Building <input checked="" type="checkbox"/> Minor Capital Works <input type="checkbox"/> Safety/Access <input type="checkbox"/> Equipment
Project Title:	Reduce Event Acoustics
Project Location: <i>(Facility/Reserve/Venue)</i>	The Pines, 31 Hasting Street, Oatlands
Project Date: <i>(if ongoing please indicate commencement date)</i>	Early 2021

Please attach a 1 page summary of your group/organisation mission, goals and aims?
(This should be on your organisations official letterhead – where possible)

Summary attached

<p>What is the purpose of this project? <i>briefly tell us what you hope to achieve from your project and why you think this is the way to achieve it</i></p> <p>The aim of the project is to reduce the noise created during training sessions and trials. Dogs become highly excited when doing what they are bred to do. This creates scores of noise, from not only the dogs participating, but also those waiting to participate. CPAT is concerned for neighbouring properties during these particularly times. This project will benefit the local Southern Midlands Community as participants use accommodation, food and fuel outlets in Oatlands during these events. The recurring nature of training sessions generates ongoing spending in the village unlike a one off visit to the tourism attractions. As an example the township misses out on a lot of trade from the motor-cross community by the placement of the facility away from the town. As a result participants tend to bypass the food and fuel outlets once they reach the highway.</p> <p>Appointment of bund walls, trees and anechoic fencing, will reduce the acoustic impact on neighbouring residents and add to reducing traffic and other type of noise.</p>
<p>Will your project require co-ordination with other groups in the community? <i>If yes, who are they and how will they be involved?</i></p> <p>Yes. CAPT are not requesting funds in this application. Our application is to work with Council, asking for material waste from construction (as in fill), street/storm cleanup etc. that could be used towards the construction of bund walls. Not only would this save council money in the longer term, but can be used as a community project. This project could be seen as an example to other councils of how local Government and local community work together to overcome a need.</p>
<p>What community support do you have for your project? <i>Please attach any letters of support if applicable.</i></p> <p>CPAT has full support from its members (100 +).</p> <p>In addition CPAT is affiliated with and fully supported by Tasmanian Canine Association Inc (TCA Inc) which administers all pure-bred canine activities in Tasmania. The TCA also provides club public liability insurance for all working bees, training and trial events.</p>

SECTION 3 – PROJECT TIMELINES / COSTS

Approximate Start Date	Completion Date
Early 2021	Late 2021

PROJECT COSTS			
Item/Quote	Description/Quantity	Suggested Supplier/Provider	Total Cost
Trees	As required	Members to donate	\$ Nil
Material	Soil/construction waste	Council or other members of the community	\$ Nil
			\$
			\$
			\$
TOTAL PROJECT COSTS			\$ Nil
<i>(** Must equal / exceed grant sought)</i>			

**Please attach written quotations with your application – internet quotations are acceptable.*

PROJECT INCOME	
Funding Source	Total
Confirmed or Anticipated monies that you will put into the Project	
Direct Club / Group Contribution <i>(enclose Bank Statement)</i>	\$ N/A
Sponsorship / Fundraising	\$ N/A
Member contributions or cover / admission charges	\$ N/A
Other governing body / external grant contributions <i>(please specify & attach evidence)</i>	\$ N/A
In-kind Contributions <i>(eg Volunteer labour – allow \$20 per hour)</i>	\$
Other Income	\$
<small>members have indicated that they will put in as many hours as required to construct the wall along with donation and planting of trees . This will be dependent on them and what materials are made available to erect the fence wall</small>	\$
	\$
GRANT REQUESTED (max. \$5000 noting that from \$3001 to \$5,000 requires a matching cash contribution to make it a valid application)	\$
TOTAL PROJECT INCOME	
<i>(Must equal or exceed Project Costs)</i>	
\$ Nil	

Does your group/organisation have any debt/monies owing to Council?	<input type="checkbox"/> Yes If yes, a debt of \$ <input checked="" type="checkbox"/> No
If yes, please provide a brief description of the debt purpose:	
Has your organisation previously received assistance from Southern Midlands Council?	<input type="checkbox"/> Yes If yes, a grant of \$ <input checked="" type="checkbox"/> No
Financial Year(s) received:	
Please provide a brief description of the previous grant(s):	

If your organisation was a recipient of a grant in the 2019 SMC Community Small Grants Program was this acquitted in accordance with the grant requirements?

Acquitted in accordance with grant requirements?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If NO do you have a letter from Council authorising a variation of that agreement?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

Please Note If your organisation was a recipient of a Grant in the 2019 SMC Community Small Grants Program and this has not been acquitted in accordance with the Grant requirements, it makes an application for this 2020 Grant round invalid.

Did a Member of your organisation attend the awards presentation in January 2020 to formally receive your recognition as a successful Grant Recipient?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If your organisation is successful this year will a Member attend the awards presentation in January 2021 to formally receive your recognition as a successful Grant Recipient?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

SECTION 4 – APPLICANT DECLARATION

I affirm that the details in this application and attachments are true and correct to the best of my knowledge and that the application form has been submitted with the full knowledge and agreement of the applicant organisation. I acknowledge that I have read and understood the SMC Community Small Grant Program 2020 Guidelines on behalf of the applicant organisation and that any funds provided by the Southern Midlands Council will be expended in the following manner:

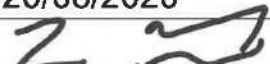
- In accordance with the Community Small Grants Program Guidelines 2020
- To the benefit of the Southern Midlands Community
- As outlined in this application

I understand that Council, its servants, agents and employees shall not be responsible at any time for any liability incurred or entered into by the applicant as a result of or arising out of the Applicant's responsibilities under this agreement.

The Applicant shall release and indemnify the Council, its servants, agents and employees against any claim, demand, liability, cost, expenses, actions arising out of or in any way connected with the activities of the Applicant, or the Applicants agent in consequence of this agreement except where the claim, demand, liability, cost or action are caused by the Council or its servants or agents.

Signed by:

Project Manager (PRINT NAME)	Tull Luttrell
Position:	President
For and on behalf of (Club/Group)	CPAT
Date:	20/8/2020
Signature:	

President / Chairperson (PRINT NAME)	Tull Luttrell
Position:	President
For and on behalf of (Club/Group)	CPAT
Date:	20/08/2020
Signature:	

NOTE:

The Project Manager must be contactable for 7 days after the closing date for clarification of the project if required.

SECTION 5 – APPLICATION CHECKLIST

APPLICATIONS WILL NOT BE ACCEPTED UNTIL ALL RELEVANT INFORMATION HAS BEEN RECEIVED

Please tick boxes to ensure that you have included all required information.

General

- All questions have been completed and the application form signed
- Feedback Sheet has been completed and attached
- You have retained a copy of your application for your records

Attachments

- 1 page summary of your organisations mission, goals and aims
- Last year's financial statements & latest Bank account statement
- Evidence of public liability cover held (Certificate of Currency)
- Project Quotes
- Other governing body / external grant contributions (if applicable)
- Supporting documentation of your (Grantees) financial viability if you are using an Auspicing body
- Any letters of support you wish to include

**APPLICATIONS CLOSE:
4.00 p.m. on Monday, 24th August 2020**

Applications can be sent to:

General Manager
Southern Midlands Council
PO Box 21, OATLANDS TAS 7120

or E-mailed to

mail@southernmidlands.tas.gov.au

Enquiries to:

Andrew Benson
Deputy General Manager
Manager Community & Corporate Development
Southern Midlands Council

Tel: 036254 5050
Mob: 0429 852 730
Email: abenson@southernmidlands.tas.gov.au
Website: www.southernmidlands.tas.gov.au



FEEDBACK SHEET COMMUNITY SMALL GRANTS 2020

Please assist us to improve the Southern Midlands Council Community Small Grants Program by completing this feedback sheet and returning it with your application.

How did you hear about the Community Small Grants Program?

- | | | |
|---|--|---|
| <input type="checkbox"/> Word of Mouth | <input type="checkbox"/> Mailing List | <input checked="" type="checkbox"/> SMC Website |
| <input type="checkbox"/> SMC Newsletter | <input type="checkbox"/> Word of Mouth | <input type="checkbox"/> Ad in Mercury |
| <input type="checkbox"/> Facebook | <input type="checkbox"/> Other | |

Was the advertising adequate for your group/organisation?

Yes No

If NO, how do you suggest the promotion could be improved?

Was there sufficient time to prepare your application before the closing date?

Yes No

If NO, what was the barrier preventing a timely application being submitted?

Is the closing date for applications appropriate for your organisation's needs?

Yes No

If NO, what is your preferred closing date and why?

Are the forms clear and easy to use?

Yes No

If NO, please give details on how they can be improved?

Are the grant allocation and eligibility criteria clear and easy to understand?

Yes No

If NO, please give details?

Do you have any other comments about the SMC Community Small Grants Program?

~Thank you for taking the time to complete this feedback sheet~



Canine Performance Association of Tasmania
President: Ms Tull Luttrell
Secretary: Mrs Lani Smith
Mobile: 0420230449
Email: mdlmsmith@inet.net.au

Dear Recipient,

The mission of the Canine Performance Association of Tasmania (CPAT) is

- to conserve the heritage of dog breeds
- to promote and encourage the training of dogs for the purpose for which respective breeds were originally developed.
- to emphasise promotion of sports for which breeds were developed for
- to foster the dog-human partnership.

CPAT's goals are

- To promote the holding of exhibitions and to conduct exhibitions and/or to promote training and to conduct Trials and other appropriate canine disciplines
- To foster and protect the interest of exhibitors of dogs at exhibitions
- to promote canine activities which relate to the purpose for which breeds were originally developed
- To educate by collecting, verifying and publishing up to date information relating to dogs. Including but not limited to the breeding, training and exhibiting of dogs
- To promote good fellowship and sportsmanship amongst members and those participating or attending exhibitions
- To inform members of and make known to them the laws and regulations of the State relating to the ownership and care of their dogs, and the responsibility of owners for the conduct and actions of their dogs
- To improve the health and physical welfare of dogs by hosting functions and lectures relating to dogs.
- To carry on other activities to promote or encourage interest in the breeding, upkeep, training, general well-being and improvement of dogs.

Lani Smith (Secretary)

<https://www.facebook.com/groups/CaninePerformanceTas>

15.7.2 VANDALISM – TUNNACK RECREATION GROUND

Author: CORPORATE COMPLIANCE OFFICER (WENDY YOUNG)

Date: 15 SEPTEMBER 2020

ISSUE

Council received a call from a local resident in relation to damage at the Tunnack Recreation Ground on Monday, 14th September, 2020.

DETAIL

Damage has been done to the boundary fence at the Tunnack Recreation Ground. Approximately 25 posts have been removed and the boundary fence extensively damaged.





It appears that a vehicle has either rammed or pulled the fence. An incident report has been lodged with Tasmanian Police in relation to the matter. The Police advised that they had received no complaints of any anti-social behaviour on Saturday night. The neighbouring properties on the right hand side of the ground did not hear or see anything either.

The fence is now a considerable hazard and a decision needs to be made either to repair or remove the boundary fence. The recreation ground is home to the Blue Gum Rovers, they have advised that it makes no difference to them.

The local residents of Tunnack have commented that if the boundary fence was removed it would be another thing that Tunnack loses. Although the ground has not been utilised as a recreation ground for a number of years, the football Club went into recess in 2001 and the cricket in approximately 2003/04. The Ground still holds some sentimental value to the long term residents.

Craig Whatley has anticipated the cost of repairs would be in the vicinity of \$7,500. If the fence was repaired there would be no guarantee that it would not be vandalised again.

RECOMMENDATION

THAT Council:-

1. Receive and note the report; and
2. Make a decision on either to repair or remove the fence.

DECISION

Moved by Clr A Bantick, seconded by Clr R McDougall

THAT Council:-

1. Receive and note the report; and
2. That the fence be removed, but markings to delineate the perimeter of the playing surface be marked annually.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D Fish	√	
Clr R McDougall	√	

W Young (Corporate Compliance Officer) and R Collis (Animal Management Officer) left the meeting at 1.50 p.m.

15.8 Safety

Strategic Plan Reference 4.8

Increase the level of safety of the community and those visiting or passing through the municipality.

Nil.

15.9 Consultation & Communication

Strategic Plan Reference 4.8

Improve the effectiveness of consultation & communication with the community.

Nil.

16. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – ORGANISATION)

16.1 Improvement

Strategic Plan Reference 5.1

Improve the level of responsiveness to Community & Developer needs / Improve communication within Council / Improve the accuracy, comprehensiveness and user friendliness of the Council asset management system / Increase the effectiveness, efficiency and use-ability of Council ICT systems / Maintain the Business Process Improvement & Continuous Improvement framework

Nil.

16.2 Sustainability

Strategic Plan Reference 5.2

Retain corporate and operational knowledge within Council / Provide a safe and healthy working environment / Ensure that staff and elected members have the training and skills they need to undertake their roles / Increase the cost effectiveness of Council operations through resource sharing with other organisations / Continue to manage and improve the level of statutory compliance of Council operations / Ensure that suitably qualified and sufficient staff are available to meet the Communities need / Work co-operatively with State and Regional organisations / Minimise Councils exposure to risk / Ensure that exceptional customer service continues to be a hallmark of Southern Midlands Council

16.2.2 TABLING OF DOCUMENTS

Nil.

16.2.3 ELECTED MEMBER STATEMENTS

An opportunity was provided for elected members to brief fellow Councillors on issues not requiring a decision.

Clr R McDougall

- Mangalore Bus Shelter – appreciation to Acting General Manager for following up with Department of State Growth. A grant has been secured for a bus shelter to be erected at Mangalore in similar style as Bagdad bus shelter.
- Tunnack Streetscape Project – appreciation to Graham Green and Stuart Palmer and works crew for tree plantings and installation of tree guards.
- Presented Oatlands Garden Club 2021 Calendar 'Gardens of 7120' and noted that the proceeds of sale (\$1200) was given to the Bargain Centre.
- Noted that the Waterbridge meals facilitated by the Oatlands District Progress Association (coordinated by Martin Bloomfield) had over 155 meals ordered last week and wishes to make Council aware of the demand for such a service for the broader Southern Midlands area.

Clr K Dudgeon

- Mt Pleasant Football Club/Cricket Club are working together to upgrade the clubrooms at the Recreation Ground and have applied for grant funding. The Football Club recently obtained a stainless steel kitchen from the Brighton Football Club prior to their demolition works and expressed appreciation to Wendy Young for making this possible.
- Advice that the Southern Tasmanian Carriage Driving Club wish to use the Woodsdale Recreation Ground and a decision was made by the Management Committee to allow them to utilise the ground. K Dudgeon, A Benson and W Young to discuss further.

DECISION

Moved by Deputy Mayor E Batt, seconded by Clr A Bisdee OAM

THAT the information be received.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D Fish	√	
Clr R McDougall	√	

16.3 Finances

Strategic Plan Reference 5.3

Community's finances will be managed responsibly to enhance the wellbeing of residents / Council will maintain community wealth to ensure that the wealth enjoyed by today's generation may also be enjoyed by tomorrow's generation / Council's financial position will be robust enough to recover from unanticipated events, and absorb the volatility inherent in revenues and expenses.

16.3.1 MONTHLY FINANCIAL STATEMENT (PERIOD ENDING 31 AUGUST 2020)

Author: FINANCE OFFICER (MANDY BURBURY)

Date: 15 SEPTEMBER 2020

ISSUE

Provide the Financial Report for the period ending 31st August 2020.

BACKGROUND

The format of the Operating Expenditure Report has been amended to include a Year To Date (YTD) Budget Column, with variations (and percentage) based on YTD Budgets – as opposed to total annual Budget.

Note: Depreciation is calculated on an annual basis at the end of the financial year and therefore the budget for depreciation is included in the June period.

DETAIL

The enclosed Report incorporates the following: -

- Statement of Comprehensive Income – 1 July 2019 to 31 August 2020.
- Operating Expenditure Budget Report – 1 July 2019 to 31 August 2020.
- Capital Expenditure Estimates – as at 31 August 2020.
- Cash Flow Statement – 1 July 2019 to 31 August 2020.
- Rates & Charges – as at 11 September 2020.

OPERATING EXPENDITURE ESTIMATES (OPERATING BUDGET)

Overall, operating expenditure to end of August was \$1,246,348 which represents 88.0% of the Year to Date Budget.

Whilst there are some variations within the individual Program Budgets (refer following comments), expenditure is consistent with the Budget.

Strategic Theme - Infrastructure

Sub-Program – Drainage – expenditure to date (\$5,381 – 118.39%). Expenditure relates to repairing flood damage in Campania.

Strategic Theme – Growth

Sub-Program – Business – expenditure to date (\$46,693 - \$129.74%). Relates to higher than normal Private Works expenditure, including wages and gravel. There will be an increase in income to offset the additional expense.

Strategic Theme – Landscapes

Nil.

Strategic Theme – Community

Nil.

Strategic Theme – Organisation

Nil.

RECOMMENDATION

THAT the Financial Report be received and the information noted.

DECISION

Moved by Clr K Dudgeon, seconded by Clr R McDougall

THAT the Financial Report be received and the information noted.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D Fish	√	
Clr R McDougall	√	

Mrs A Burbury (Finance Officer) left the meeting at 2.02 p.m.

STATEMENT OF COMPREHENSIVE INCOME
for the period 1st July 2020 to 31 August 2020

	Annual Budget \$	Year to Date as at 31 August \$	%	Comments
Income				
General rates	5,797,406.00	5,720,328.73	98.7%	Budget includes Interest & Penalties to be imposed to end of June 2021
User Fees (refer Note 1)	681,158.00	160,572.57	23.6%	
Interest	175,000.00	8,398.25	4.8%	
Government Subsidies	19,200.00	0.00	0.0%	Heavy Vehicle Licence Fees & Road Rescue MAIB reimbursements
Contract Income	0.00	0.00	0.0%	
Other (refer Note 2)	86,000.00	448.00	0.5%	
Sub-Total	\$6,758,764.00	\$5,889,747.55	87.1%	
Grants - Operating	3,564,167.00	422,254.00	11.8%	
Total Income	\$10,322,931.00	\$6,312,001.55	61.1%	
Expenses				
Employee benefits	-4,113,303.00	-559,015.05	13.6%	Less Roads - Resheeting Capitalised
Materials and contracts	-3,195,181.00	-654,756.40	20.5%	Less Roads - Resheeting Capitalised, Includes Land Tax
Depreciation and amortisation	-3,003,866.00	-508,851.62	16.9%	Percentage Calculation (based on year-to-date)
Finance costs	-18,850.00	-3,858.96	20.5%	
Contributions	-233,907.00	0.00	0.0%	Fire Service Levies
Other	-145,526.00	-39,430.88	27.1%	Includes Rate Discounts
Total expenses	-\$10,710,633.00	-\$1,765,912.91	16.5%	
Surplus (deficit) from operations	-\$387,702.00	\$4,546,088.64	-1172.6%	
Grants - Capital (refer Note 3)	3,558,627.00	0.00	0.0%	
Sale Proceeds (Plant & Machinery)	0.00	16,445.45	0.0%	
Net gain / (loss on disposal of non-current assets)	5,818.00	0.00	0.0%	
Surplus / (Deficit)	\$3,176,743.00	\$4,562,534.09	143.6%	

STATEMENT OF COMPREHENSIVE INCOME
for the period 1st July 2020 to 31 August 2020

	Annual Budget \$	Year to Date as at 31 August \$	%	Comments
NOTES				
1. Income - User Fees (Budget \$730,602) includes:				
- All other Programs	458,701.00	110,403.47	24.1%	Actual Income Received (i.e. excluding Debtors)
- Private Works	222,457.00	50,169.10	22.6%	
- Callington Mill	0.00	0.00	0.0%	
	\$681,158.00	\$160,572.57	23.6%	
2. Income - Other (Budget \$162,000) includes:				
- Tas Water Distributions	76,000.00	0.00	0.00%	
- HBS Dividend	10,000.00	0.00	0.00%	
- Other	0.00	448.00		
	\$86,000.00	\$448.00	0.5%	
3. Grant - Capital (Budget \$1,669,375) includes:				
- (CDGP) Oatlands Aquatic Centre	500,000.00	0.00	0.00%	
- (CDGP) Callington Park Playground	500,000.00	0.00	0.00%	
- (CDGP) Chauncy Vale Pedestrian Bridge	55,000.00	0.00	0.00%	
- (CDGP) Lake Dulverton Walkways	220,000.00	0.00	0.00%	
- (CDGP) Campania Bush Reserve	100,000.00	0.00	0.00%	
- (CDGP) Kempton Streetscape Project	75,000.00	0.00	0.00%	
- (CDGP) Broadmarsh Streetscape Project	230,000.00	0.00	0.00%	
- (CDGP) Oatlands Underground Lighting	250,000.00	0.00	0.00%	
- Midland Hwy/ Mood Food Pathway	147,565.00	0.00	0.00%	
- Elderslie/Bluff Road Junction	150,000.00	0.00	0.00%	
- Roads To Recovery	665,531.00	0.00	0.00%	
- Local Roads and Community Infrastructure Prog	665,531.00	0.00	0.00%	
- Other	0.00	0.00	0.00%	
	\$3,558,627.00	\$0.00	0.00%	
4. Grant - Operating (Budget \$1,669,375) includes:				
Operating Grants				
- FAGS	3,564,167.00	422,254.00	11.8%	\$1,840,420 received in advance in 2019-20 Advised actual distribution for 2020-21 to be \$3,529,436
- Other	0.00	0.00	0.0%	
	\$3,564,167.00	\$422,254.00	11.8%	

**CAPITAL EXPENDITURE PROGRAM 2020-21
AS AT 31 AUGUST 2020**

			BUDGET	EXPENDITURE	VARIANCE	COMMENTS
			\$	\$	\$	
INFRASTRUCTURE						
ROAD ASSETS						
Resheeting Program	Various	Roads Resheeting	500,000.00	10,744.79	489,255.21	
Reseal Program		Roads Resealing (as per agreed program)	300,000.00	0.00	300,000.00	
		Levendale - Woodsdale Road (300m reseal)	50,000.00	0.00	50,000.00	RTR
		Campania - Native Corners Road	50,000.00	0.00	50,000.00	RTR
Reconstruct & Seal		Woodsdale Road (1km Reconstruction)	330,000.00	0.00	330,000.00	RTR
	C1010094	Woodsdale Road Reconstruct & Seal (800m + 430m)	122,141.00	110,733.50	11,407.50	RTR \$122,141 Budget c/fwd WIP 30/06/20 \$4478.95
Construct & Seal (Unsealed Roads)		Bagdad - Huntingdon Tier (350m new seal)	73,500.00	0.00	73,500.00	LRCI
		Campania - Native Corners Road (900m new seal)	173,250.00	0.00	173,250.00	RTR
		Mangalore - Ballyhooly Road (300m new seal)	57,750.00	0.00	57,750.00	
		Rhyndaston - Rhyndaston Road (800m through township)	154,000.00	0.00	154,000.00	LRCI
		Tunnack - Eldon Road (1500m new seal)	288,750.00	0.00	288,750.00	LRCI
Minor Seals (New)		Dust Suppressant Seal	50,000.00	0.00	50,000.00	
		Elderslie - Cornish's Road Dust Suppressant	25,000.00	0.00	25,000.00	LRCI
		York Plains - York Plains Road Dust Suppressant	25,000.00	0.00	25,000.00	LRCI
Junction / Road Realignment / Other	C1010088	Bagdad - School Carpark	0.00	77.56	-77.56	
		Campania - Estate Road (vicinity Mallow property)	10,000.00	0.00	10,000.00	
		Campania - Main Intersection/Carpark Design Concept	50,000.00	0.00	50,000.00	\$50K c/fwd
	C1010037	Campania - Reeve St / Clime Street (includes Footpath)	70,000.00	11,418.84	58,581.16	\$70K Budget c/fwd WIP 30/6/20 \$11,418.84
	C1020047	Colebrook - Lovely Banks/Mudwalls Road Junction	0.00	5,013.15	-5,013.15	
		Dysart - Cliftonvale & Sugarloaf Rd Junction Improvements	50,000.00	16,884.46	33,115.54	WIP 30/06/20 \$16,884.46
	C1020070	Elderslie - Bluff Road Intersection Upgrade	150,000.00	2,138.38	147,861.62	WIP 30/06/20 \$138.38
		Elderslie - Elderslie Road Widening Investigation & Trial (Sth Blackbrush Rd)	40,000.00	0.00	40,000.00	
	C1010096	Elderslie - Elderslie Road Safety Railing (250m)	21,250.00	29,252.60	-8,002.60	
		Oatlands - Interlaken Road Preliminary Work (vicinity of Wallace)	25,000.00	0.00	25,000.00	
		Oatlands - Hasting Street Junction	15,000.00	958.52	14,041.48	\$15K Budget c/fwd WIP 30/6/19 \$958.52
	C1020074	Oatlands - Henrietta Street 200m	0.00	736.44	-736.44	
		Mangalore - Roberts Road (additional culverts)	12,000.00	0.00	12,000.00	
		Tea Tree - Grices Road (Tree removal, set-back of embankment, drainage)	15,000.00	0.00	15,000.00	
		Woodsdale - Woodsdale Road (400m safety rail in two sections, The Cutting)	17,000.00	0.00	17,000.00	
			\$2,674,641.00	\$187,958.24	\$2,486,682.76	
BRIDGE ASSETS		Woodsdale Road (Nutting Garden Rivulet - Bridge No 4084)	148,200.00	0.00	148,200.00	RTR
			\$148,200.00	\$0.00	\$148,200.00	

		BUDGET	EXPENDITURE	VARIANCE	COMMENTS
		\$	\$	\$	
WALKWAYS	Footpaths - General Streetscapes	170,906.00	0.00	170,906.00	
	C1040014 Bagdad - East Bagdad Road	230,000.00	10,961.94	219,038.06	\$105K Budget c/fwd WIP 30/6/20 \$4400.94
	G1040007 Broadmarsh - Streetscape Works	230,000.00	4,991.88	225,008.12	WIP 30/06/20 \$4119.85
	Campania - Review Manag. Plan (Site Plan) / Walking Tracks (Bush Reserve)	5,000.00	0.00	5,000.00	\$5K Budget c/fwd
	C1040005 Campania - Reeve Street - Footpath through to Hall	30,000.00	0.00	30,000.00	
	Kempton - Louisa Street (from Huntingground Road)	38,000.00	0.00	38,000.00	LRCI
	Kempton - Midlands Highway/Mood Food	147,565.00	0.00	147,565.00	
	C1040004 Kempton - Streetscape Plan (Review & Implementation)	35,000.00	0.00	35,000.00	
	Kempton - Streetscape Plan - Footpath Renewal (Dysart House)	23,000.00	0.00	23,000.00	
	G1040006 Kempton - Streetscape Plan - Victoria Memorial Hall	110,000.00	4,023.18	105,976.82	WIP 30/06/20 \$3393.18
	G2020002 Melton Mowbray - Streetscape Works (Trough / Shelter etc)	30,000.00	5,318.18	24,681.82	WIP 30/06/20 \$5318.18
	C1040016 Oatlands - High Street (Footpath Renewal)	60,000.00	0.00	60,000.00	\$20K Budget c/fwd
	C1040022 Tunbridge - Main Street (Ongoing Kerb & Gutter Renewal)	20,000.00	0.00	20,000.00	
	C1040030 Tunnack - Streetscape concept Plan	45,000.00	5,165.10	39,834.90	
		\$1,174,471.00	\$30,460.28	\$1,144,010.72	
LIGHTING	C1050001 Oatlands - Esplanade Project (Total Project Cost \$128k year 2-2)	384,000.00	92,215.54	291,784.46	\$64k Budget c/fwd WIP 30/6/20 \$61053.34
		\$384,000.00	\$92,215.54	\$291,784.46	
PUBLIC TOILETS	C1110002 Campania - Flour Mill Park - Concrete Pathways/drainage/remove pavers	15,000.00	0.00	15,000.00	\$15 Budget c/fwd
	General Public Toilets - Upgrade Program	20,000.00	0.00	20,000.00	
		\$35,000.00	\$0.00	\$35,000.00	
DRAINAGE	Bagdad - Lyndon Road	15,000.00	0.00	15,000.00	\$15K Budget c/fwd
	C1090013 Bagdad - Midland Highway/Swan Street Drainage	50,000.00	8,178.31	41,821.69	\$50K Budget c/fwd WIP 30/06/20 \$8178.31
	Campania - Estate Road (School Farm)	10,000.00	0.00	10,000.00	\$10K Budget c/fwd
	C1090029 Oatlands - Stormwater Barrack Street	0.00	108.77	-108.77	
	Oatlands - High St/Wellington Street Junction	5,000.00	0.00	5,000.00	\$5K Budget c/fwd
		\$80,000.00	\$8,287.08	\$71,712.92	
WASTE	C110001 Wheelie Bins and Crates	5,000.00	0.00	5,000.00	
	C110002 Dysart WTS - General Improvements	15,000.00	0.00	15,000.00	\$15K Budget c/fwd
	Oatlands WTS - Concrete Pad(s)	25,000.00	0.00	25,000.00	\$25K Budget c/fwd
		\$45,000.00	\$0.00	\$45,000.00	
LANDSCAPES					
HERITAGE	Heritage Collections Store	10,000.00	0.00	10,000.00	
	Kempton - Watch House (Internal Fit out)	4,000.00	0.00	4,000.00	\$4K Budget c/fwd
	C3010003 Oatlands - Callington Mill (Asset Renewals)	20,000.00	0.00	20,000.00	
	Oatlands - Gaol Aluminum Temporary Steps (Entrance)	3,500.00	0.00	3,500.00	\$3.5K Budget c/fwd
	Oatlands - Commissariat (79 High Street) Boundary Fence	6,000.00	0.00	6,000.00	
	Oatlands - Roche Hall Forecourt (Interps - Planning Condition of Approval)	40,000.00	0.00	40,000.00	\$40K Budget c/fwd
		\$83,500.00	\$0.00	\$83,500.00	

			BUDGET	EXPENDITURE	VARIANCE	COMMENTS
			\$	\$	\$	
NATURAL	G3020015	Campania - Bush Reserve (Walking/Riding Path)	100,000.00	358.00	99,642.00	\$100K Budget c/fwd WIP 30/06/20 \$358
	G3020013	Chauncy Vale - Sanctuary Bridge	55,000.00	64,064.14	-9,064.14	\$55K Budget c/fwd WIP \$42698.10
		Chauncy Vale - Caves Loop	21,000.00	0.00	21,000.00	
	G3020014	Chauncy Vale - Erosion, Stabilisation & Revegetation	15,000.00	10,992.05	4,007.95	\$15K Budget c/fwd WIP \$6056.76
	C3020008	Oatlands - Mahers Point Lanscape Plan	22,404.00	0.00	22,404.00	\$22404 Budget c/fwd
	G3020006	Oatlands - Lake Dulverton Walkway (Grants \$135K + \$85K)	220,000.00	8,286.88	211,713.12	\$220K Budget c/fwd WIP \$6198.70
			\$433,404.00	\$83,701.07	\$349,702.93	
CULTURAL		Oatlands - Heritage HUB Internal fitout	10,000.00	0.00	10,000.00	\$10K Budget c/fwd
			\$10,000.00	\$0.00	\$10,000.00	
REGULATORY - DEVELOPMENT	C3040001	Kempton Council Chambers - Chambers Restoration Works	5,000.00	0.00	5,000.00	
	C3040002	Kempton Council Chambers - Clock Restoration Works	20,000.00	501.50	19,498.50	
	C9990001	Kempton Council Chambers - Office Furniture & Equipment	5,000.00	0.00	5,000.00	
			\$30,000.00	\$501.50	\$29,498.50	
REGULATORY - PUBLIC HEALTH		Water Bottle Refill Stations	7,980.00	0.00	7,980.00	\$20k Budget c/fwd
		Kempton - Community Health Facility	400,000.00	97,695.00	302,305.00	\$225k Budget c/fwd WIP 30/06/20 \$27548.57
			\$407,980.00	\$97,695.00	\$310,285.00	
REGULATORY - ANIMAL CONTROL	C4080001	Kempton - Dog Pound(s)	35,000.00	468.18	34,531.82	\$20k Budget c/fwd
			\$35,000.00	\$468.18	\$34,531.82	
COMMUNITY RECREATION	C4070005	Recreation Committee	20,000.00	0.00	20,000.00	
	C4070025	Campania - Public Open Space dev (Play Equip Alexander Circle)	16,000.00	0.00	16,000.00	\$16K Budget c/fwd
		Campania - Public Open Space dev (Scaife Subdivision)	23,000.00	0.00	23,000.00	\$23K Budget c/fwd
		Campania - Recreation Ground (Internal Toilet Improvements)	40,000.00	0.00	40,000.00	
		Campania - Recreation Ground (Nets)	45,000.00	0.00	45,000.00	\$45K Budget c/fwd
	C4070036	Colebrook - Hall - Heating Upgrade	24,000.00	24,000.00	0.00	
		Colebrook - Recreation Ground - New Pitch Cover	4,500.00	0.00	4,500.00	
		Kempton - Recreation Ground (Lighting)	16,000.00	0.00	16,000.00	\$16K Budget c/fwd
		Kempton - Recreation Ground (Roof Structure - Entry to Clubrooms)	15,000.00	0.00	15,000.00	\$15K Budget c/fwd
		Mangalore Hall (replace Gutters and Roofing)	18,000.00	0.00	18,000.00	\$18K Budget c/fwd
	G4070038	Mount Pleasant - Recreation Ground (Upgrade Toilets & Stabilisation)	86,000.00	28,394.36	57,605.64	\$38K Budget c/fwd WIP 30/06/20 \$7261.18
	C4070034	Oatlands - Aquatic Centre (New Pool)	2,900,000.00	256,911.95	2,643,088.05	WIP 30/06/20 \$166,197.29
		Oatlands - Aquatic Centre (New Pool)	0.00	395,986.00	-395,986.00	WIP 30/6/19 \$395,986.00
		Oatlands - Aquatic Centre (New Pool)	0.00	379,803.40	-379,803.40	WIP 30/6/18 \$379,803.40
		Oatlands - Community Hall - Repointing & Crack Repairs	15,000.00	0.00	15,000.00	
	G4070040	Oatlands - Destination Playground Callington Park (inc. reveg & water system)	500,000.00	282,972.58	217,027.42	\$500 Budget c/fwd WIP 30/06/20 \$282200.25
	C4070001	Parratah - Rec Ground - External Toilet (linked to walkway)	12,000.00	6,192.00	5,808.00	\$12K Budget c/fwd
	G4070039	Runnymede - Recreation Ground (resurfacing & watering system)	45,000.00	42,459.00	2,541.00	\$20K Budget c/fwd WIP 30/06/20 \$40,527
		Tunbridge Park - Perimeter Fence (Safety)	30,000.00	0.00	30,000.00	\$30K Budget c/fwd
			\$3,809,500.00	\$1,416,719.29	\$2,372,780.71	

			BUDGET	EXPENDITURE	VARIANCE	COMMENTS
			\$	\$	\$	
ACCESS	C4070035	All Buildings (Priority Approach - Year 5 of 5 @ \$10K/year)	50,000.00	0.00	50,000.00	
			\$50,000.00	\$0.00	\$50,000.00	
CAPACITY & SUSTAINABILITY	C5020001	Levendale Community Centre	38,390.00	0.00	38,390.00	\$8K Budget c/fwd
		Oatlands - Midlands Memorial Community Centre - Double glazed windows	40,000.00	0.00	40,000.00	
	C5020002	Oatlands Structure Plan	25,000.00	3,183.00	21,817.00	\$25K Budget c/fwd
			\$103,390.00	\$3,183.00	\$100,207.00	
SAFETY		Road Accident Rescue Unit	3,000.00	0.00	3,000.00	
			\$3,000.00	\$0.00	\$3,000.00	
ORGANISATION						
SUSTAINABILITY		Oatlands - Council Chambers - Internal Toilets Upgrade	100,000.00	0.00	100,000.00	\$60K Budget c/fwd
	C6020007	Oatlands - Council Chambers - Damp Issues & Stonemasonry	15,000.00	0.00	15,000.00	\$15K Budget c/fwd
		Oatlands - Council Chambers - Works Office (floor coverings)	5,000.00	0.00	5,000.00	\$5K Budget c/fwd
	C6020007	Oatlands - Council chambers - Memorials - Forecourt	4,000.00	4,000.00	0.00	
	C9990001	Oatlands - Town Hall (General - Incl. Office Equip/Furniture)	5,500.00	0.00	5,500.00	
	C6020003	Computer System (Hardware / Software)	37,500.00	1,495.57	36,004.43	
			\$167,000.00	\$5,495.57	\$161,504.43	
WORKS	C6020011	Kempton Depot - Property Purchase (Year 1 Budget of \$180K)	45,000.00	0.00	45,000.00	Total Project Cost - to be funded over 4 yrs (Yr 2 - \$45K)
	C6020011	Kempton Depot - Internal Building Improvements	15,000.00	0.00	15,000.00	\$10K Budget c/fwd
		Kempton Depot - Storage Lockers	2,000.00	0.00	2,000.00	
	C6020001	Oatlands Depot - Solar Panels	16,000.00	0.00	16,000.00	
	C9990002	Minor Plant Purchases	9,500.00	0.00	9,500.00	
	C6020008	Radio System	3,000.00	0.00	3,000.00	
		Excavator (add Rockbreaker) MP37/2020	12,800.00	12,200.00	600.00	
		Steam Weeder c/w Trailer	32,000.00	0.00	32,000.00	
		Plant Replacement Program				
		Heavy Vehicles	514,000.00	49,519.65	464,480.35	
		Light Vehicles	210,000.00	0.00	210,000.00	
		(Trade Allowance - \$280K)				
			\$859,300.00	\$61,719.65	\$797,580.35	
		GRAND TOTALS	\$10,533,386.00	\$1,988,404.40	\$8,524,981.60	

CASH FLOW 2020/2021	INFLOWS (OUTFLOWS) (July 2020) \$	INFLOWS (OUTFLOWS) (August 2020) \$	INFLOWS (OUTFLOWS) (Year to Date) \$
<i>Cash flows from operating activities</i>			
Payments			
Employee costs	- 280,287.76	- 286,704.71	- 566,992.47
Materials and contracts	- 383,806.48	- 199,662.34	- 583,468.82
Interest	- 3,858.96	-	- 3,858.96
Other	- 32,591.93	- 49,130.66	- 81,722.59
	<u>- 700,545.13</u>	<u>- 535,497.71</u>	<u>- 1,236,042.84</u>
Receipts			
Rates	112,384.27	1,497,162.58	1,609,546.85
User charges	78,429.45	97,821.67	176,251.12
Interest received	6,114.29	2,283.96	8,398.25
Subsidies	-	-	-
Other revenue grants	-	422,254.00	422,254.00
GST Refunds from ATO	-	-	-
Other	- 34,640.70	5,657.05	- 28,983.65
	<u>162,287.31</u>	<u>2,025,179.26</u>	<u>2,187,466.57</u>
Net cash from operating activities	<u>- 538,257.82</u>	<u>1,489,681.55</u>	<u>951,423.73</u>
<i>Cash flows from investing activities</i>			
Payments for property, plant & equipment	- 216,309.91	- 287,122.90	- 503,432.81
Proceeds from sale of property, plant & equipment	16,390.91	54.54	16,445.45
Proceeds from Capital grants	-	-	-
Proceeds from Investments	-	-	-
Payment for Investments	-	-	-
Net cash used in investing activities	<u>- 199,919.00</u>	<u>- 287,068.36</u>	<u>- 486,987.36</u>
<i>Cash flows from financing activities</i>			
Repayment of borrowings	- 7,349.62	-	- 7,349.62
Proceeds from borrowings	-	-	-
Net cash from (used in) financing activities	<u>- 7,349.62</u>	<u>- -</u>	<u>- 7,349.62</u>
Net increase/(decrease) in cash held	- 745,526.44	1,202,613.19	457,086.75
Cash at beginning of reporting period	13,687,843.06	12,942,316.62	13,687,843.06
Cash at end of year to date	<u>12,942,316.62</u>	<u>14,144,929.81</u>	<u>14,144,929.81</u>

**SOUTHERN MIDLANDS COUNCIL : OPERATING EXPENDITURE 2020/21
SUMMARY SHEET**

PROGRAM	YTD ACTUAL (as at 31 August 20)	YTD BUDGET (as at 31 July 20)	YTD VARIANCE	YTD VARIANCE %	FULL YEAR BUDGET - REVISED INC. GRANTS & OTHER
INFRASTRUCTURE					
Roads	232,180	229,493	2,688	101.17%	3,228,957
Bridges	1,743	3,323	1,580	52.45%	399,239
Walkways	28,747	33,025	4,278	87.05%	223,152
Lighting	14,113	15,200	1,087	92.85%	91,200
Public Toilets	11,631	15,499	3,858	75.09%	76,936
Sewer/Water	-	-	-	-	-
Drainage	5,381	4,545	836	118.39%	79,269
Waste	102,103	174,697	72,594	58.45%	1,055,682
Information, Communication	-	-	-	-	-
INFRASTRUCTURE TOTAL:	395,899	475,773	79,874	83.21%	5,154,435
GROWTH					
Residential	-	-	-	-	-
Tourism	6,662	13,084	6,401	51.07%	55,502
Business	46,693	35,999	10,705	129.74%	980,933
Industry	-	-	-	-	-
GROWTH TOTAL:	53,376	49,073	4,303	108.77%	1,036,435
LANDSCAPES					
Heritage	47,988	67,756	19,768	70.82%	373,938
Natural	30,582	29,126	1,455	105.00%	186,633
Cultural	-	2,750	2,750	0.00%	16,500
Regulatory - Development	126,903	146,197	19,294	86.80%	877,183
Regulatory - Public Health	988	2,711	1,723	36.43%	16,265
Regulatory - Animals	22,408	20,028	2,380	111.88%	100,867
Environmental Sustainability	-	-	-	-	-
LANDSCAPES TOTAL:	228,869	268,569	39,700	85.22%	1,571,386
COMMUNITY					
Community Health & Wellbeing	53,657	48,894	4,763	109.74%	283,366
Recreation	45,842	80,520	34,678	56.93%	511,239
Access	-	-	-	-	-
Volunteers	-	1,667	1,667	0.00%	50,000
Families	4,000	4,833	833	82.76%	9,000
Education	-	-	-	-	-
Capacity & Sustainability	2,862	7,318	4,456	39.11%	37,405
Safety	2,779	7,015	4,236	39.62%	45,091
Consultation & Communication	3,046	3,550	504	85.82%	19,800
LIFESTYLE TOTAL:	112,186	153,797	41,610	72.94%	955,901
ORGANISATION					
Improvement	18,399	19,409	1,011	94.79%	116,455
Sustainability	414,985	407,201	7,784	101.91%	2,331,117
Finances	22,635	36,000	13,365	62.87%	309,907
ORGANISATION TOTAL:	456,019	462,610	6,591	98.58%	2,757,479
TOTALS	1,246,348	1,409,821	163,472	88%	11,475,636

SOUTHERN MIDLANDS COUNCIL SUMMARY OF RATES AND CHARGES LEVIED, REMITTED AND COLLECTED				
	This Financial Year 11th September 2020		Last Financial Year 11th September 2019	
Arrears brought forward as at July 1		\$ 527,651.89		\$ 429,240.71
ADD current rates and charges levied		\$ 5,720,328.73		\$ 5,620,415.53
ADD current interest and penalty		\$ -		\$ 7,285.01
TOTAL rates and charges demanded	100.00%	\$ 6,247,980.62	100.00%	\$ 6,056,941.25
LESS rates and charges collected	41.30%	\$ 2,580,715.87	34.36%	\$ 2,080,907.56
LESS pensioner remissions	3.92%	\$ 244,628.11	3.84%	\$ 232,405.41
LESS other remissions and refunds	-0.06%	-\$ 3,562.32	-0.15%	-\$ 9,171.87
LESS discounts	0.53%	\$ 32,817.61	0.46%	\$ 28,031.98
TOTAL rates and charges collected and remitted	45.69%	\$ 2,854,599.27	38.50%	\$ 2,332,173.08
UNPAID RATES AND CHARGES	54.31%	\$ 3,393,381.35	61.50%	\$ 3,724,768.17

17. MUNICIPAL SEAL

Nil.

18. CONSIDERATION OF SUPPLEMENTARY ITEMS TO THE AGENDA

Nil.

DECISION

Moved by Clr R McDougall, seconded by Clr D Fish

THAT in accordance with Regulation 15 of the *Local Government (Meeting Procedures) Regulations 2015*, the following items are to be dealt with in Closed Session.

Matter	Local Government (<i>Meeting Procedures</i>) Regulations 2015 Reference
<i>Closed Council Minutes - Confirmation</i>	15(2)
<i>Applications for Leave of Absence</i>	15(2)(h)
<i>Property Matter – Oatlands</i>	15(2)(b)
<i>Progress of Car Wrecks Policy</i>	15(2)(g)

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D Fish	√	
Clr R McDougall	√	

DECISION

Moved by Clr K Dudgeon, seconded by Clr A Bisdee OAM

THAT in accordance with Regulation 15(2) of the *Local Government (Meeting Procedures) Regulations 2015*, Council move into Closed Session and the meeting be closed to members of the public.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D Fish	√	
Clr R McDougall	√	

CLOSED COUNCIL MINUTES

19. BUSINESS IN “CLOSED SESSION”

In accordance with the Local Government (Meeting Procedures) Regulations 2015, the details of the decision in respect to this item are to be kept confidential and are not to be communicated, reproduced or published unless authorised by Council.

19.1 CLOSED COUNCIL MINUTES - CONFIRMATION

Item considered in Closed Session in accordance with Regulation 15 (2) of the Local Government (Meeting Procedures) Regulations 2015.

19.2 APPLICATIONS FOR LEAVE OF ABSENCE

Item considered in Closed Session in accordance with Regulation 15 (2)(h) of the Local Government (Meeting Procedures) Regulations 2015.

19.3 PROPERTY MATTER – OATLANDS

Item considered in Closed Session in accordance with Regulation 15 (2)(b) of the Local Government (Meeting Procedures) Regulations 2015.

19.4 PROGRESS OF THE SOUTHERN MIDLANDS CAR WRECKS POLICY 2008

Item considered in Closed Session in accordance with Regulation 15 (2)(g) of the Local Government (Meeting Procedures) Regulations 2015.

DECISION

Moved by Deputy Mayor E Batt, seconded by Clr A Bisdee OAM

THAT Council move out of “Closed Session”.

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A Green	√	
Deputy Mayor E Batt	√	
Clr A Bantick	√	
Clr A E Bisdee OAM	√	
Clr K Dudgeon	√	
Clr D Fish	√	
Clr R McDougall	√	

OPEN COUNCIL MINUTES

20. CLOSURE

The meeting closed at 2.34 p.m.