

SOUTHERN  
MIDLANDS  
COUNCIL



# **MINUTES**

## **ORDINARY COUNCIL MEETING**

---

Wednesday, 23<sup>rd</sup> May 2018

10.00 a.m.

Municipal Offices, 71 High Street, Oatlands

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# OPEN COUNCIL MINUTES

MINUTES OF AN ORDINARY MEETING OF THE SOUTHERN MIDLANDS COUNCIL  
HELD ON WEDNESDAY, 23<sup>RD</sup> MAY 2018 AT THE MUNICIPAL OFFICES, 71 HIGH  
STREET, OATLANDS COMMENCING AT 10:00 A.M.

## 1. PRAYERS

Mrs Val Hill recited prayers.

## 2. ATTENDANCE

Mayor A E Bisdee OAM, Deputy Mayor A Green, Cllr A Bantick, Cllr E Batt, Cllr R Campbell, Cllr D Fish, Cllr D Marshall.

Mr Tim Kirkwood (General Manager), Mr Andrew Benson (Deputy General Manager), David Cundall (Manager, Development & Environment Services), Mrs Wendy Young (Corporate Compliance Officer) and Elisa Lang (Executive Assistant).

## 3. APOLOGIES

Nil.

## 4. MINUTES

### 4.1 Ordinary Council Minutes

The Minutes (Open Council Minutes) of the previous meeting of Council held on the 24<sup>th</sup> April 2018, as circulated, are submitted for confirmation.

### DECISION

*Moved by Cllr R Campbell, seconded by Cllr E Batt*

**THAT the Minutes (Open Council Minutes) of the previous meeting of Council held on the 24<sup>th</sup> April 2018 be confirmed.**

### CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM	√	
Dep. Mayor A O Green	√	
Cllr A R Bantick	√	
Cllr E Batt	√	
Cllr R Campbell	√	
Cllr D F Fish	√	
Cllr D Marshall	√	

## **4.2 Special Committees of Council Minutes**

### **4.2.1 SPECIAL COMMITTEES OF COUNCIL - RECEIPT OF MINUTES**

The Minutes of the following Special Committees of Council, as circulated, are submitted for receipt:

- Nil.

**DECISION NOT REQUIRED**

### **4.2.2 SPECIAL COMMITTEES OF COUNCIL - ENDORSEMENT OF RECOMMENDATIONS**

The recommendations contained within the minutes of the following Special Committees of Council are submitted for endorsement.

- Nil.

**DECISION NOT REQUIRED**

#### **4.3 Joint Authorities (Established Under Division 4 Of The Local Government Act 1993)**

##### **4.3.1 JOINT AUTHORITIES - RECEIPT OF MINUTES**

The Minutes of the following Joint Authority Meetings (including JA Committees), as circulated, are submitted for receipt:

- Southern Tasmanian Councils Authority – Nil.
- Southern Tasmanian Councils Authority (Waste Strategy South) – Nil.

#### **DECISION NOT REQUIRED**

##### **4.3.2 JOINT AUTHORITIES - RECEIPT OF REPORTS (ANNUAL & QUARTERLY)**

Section 36A of the Local Government Act 1993 provides the following;

###### **36A. Annual reports of authorities**

*(1) A single authority or joint authority must submit an annual report to the single authority council or participating councils.*

*(2) The annual report of a single authority or joint authority is to include –*

- (a) a statement of its activities during the preceding financial year; and*
- (b) a statement of its performance in relation to the goals and objectives set for the preceding financial year; and*
- (c) the financial statements for the preceding financial year; and*
- (d) a copy of the audit opinion for the preceding financial year; and*
- (e) any other information it considers appropriate or necessary to inform the single authority council or participating councils of its performance and progress during the financial year.*

Section 36B of the Local Government Act 1993 provides the following;

###### **36B. Quarterly reports of authorities**

*(1) A single authority or joint authority must submit to the single authority council or participating councils a report as soon as practicable after the end of March, June, September and December in each year.*

*(2) The quarterly report of the single authority or joint authority is to include –*

- (a) a statement of its general performance; and*
- (b) a statement of its financial performance.*

Reports prepared by the following Joint Authorities, as circulated, are submitted for receipt:

- Southern Tasmanian Councils Authority – Nil.

#### **DECISION NOT REQUIRED**

## 5. NOTIFICATION OF COUNCIL WORKSHOPS

In accordance with the requirements of the *Local Government (Meeting Procedures) Regulations 2015*, the Agenda is to include details of any Council workshop held since the last meeting.

One workshops has been held since the previous Council Meeting.

A Workshop was held on Tuesday, 15<sup>th</sup> May 2018 at the Council Chambers, Kempton commencing at 10.00 a.m.

**Attendance:** Mayor A E Bisdee OAM, Clr A Bantick, Clr E Batt, Clr R Campbell, Clr D Fish and Clr D Marshall

**Apologies:** Deputy Mayor A O Green

**Also in Attendance:** T Kirkwood, A Benson and E Lang

The purpose of the Workshop was to enable Council to review the existing Strategic Plan 2014 - 2023. This workshop forms part of an overall review process which involves the conduct of three community consultation forums. These are scheduled for 15 May 2018 at Otlands; 16 May 2018 at Campania; and 17 May 2018 at Bagdad.

The outcomes of the workshop will be incorporated into an amended Strategic Plan which will be advertised for public comment and feedback prior to final adoption.

The workshop concluded at approximately 2.00 p.m.

### RECOMMENDATION

THAT the information be received.

### DECISION

*Moved by Clr D Fish, seconded by Clr R Campbell*

**THAT the information be received.**

### CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM	√	
Dep. Mayor A O Green	√	
Clr A R Bantick	√	
Clr E Batt	√	
Clr R Campbell	√	
Clr D F Fish	√	
Clr D Marshall	√	



## 6. COUNCILLORS – QUESTION TIME

### 6.1 QUESTIONS (ON NOTICE)

Regulation 30 of the *Local Government (Meeting Procedures) Regulations 2015* relates to Questions on notice.

It states:

*(1) A councillor, at least 7 days before an ordinary council meeting or a council committee meeting, may give written notice to the general manager of a question in respect of which the councillor seeks an answer at that meeting.*

*(2) An answer to a question on notice must be in writing.*

The following questions were submitted by Cllr R Campbell on the 16<sup>th</sup> May 2018.

**Q1. What work has council (SMC) done (July 2017 to April 2018) in Parattah and surrounding area (not including Oatlands) and how much has been completed and how much is still waiting to be completed and when will it be completed.**

*General Manager's response:*

*A review of Council's Job Costing System indicates that the following works have been undertaken in the Parattah district this financial year:*

*Operating Budget:*

- *Verges – Mowing / Slashing*
- *Verges – Spraying*
- *General Gardening / Tree Maintenance – includes*
- *Litter Collection*
- *General Street Cleaning*
- *Parattah Recreation Ground – various maintenance activities*
- *Maintenance Grading is undertaken on a cyclical basis consistent with the category of road.*

*In relation to Roads within the designated Parattah district, the following is a list of roads where expenditure has exceeded \$10,000 on any one road:*

- *Inglewood Road, Andover \$42,673*
- *Austral Park Road (Hilda Street) - \$25,863*
- *Blackgate Road - \$12,223*

*Capital Budget:*

*There are three remaining Capital Budget items / projects to be completed:*

- *Kerb and gutter renewal (old shop to Hilda Street) – Budget \$14,478*
- *Parattah Railway Station – replacement of guttering and fascia – Budget \$9,600 – scheduled for late June/July 2018*

- *Parattah Recreation Ground – Shed – Budget \$13,593 – pending confirmation of shed design and cost estimate*

**Q2. Have all our workers working outside been warned of sun damage to the eye (includes cataract damage and sunburn) and have they been issued with polarised (or equivalent) sunglasses and are they wearing sunglasses during working hours?**

*General Manager's response:*

*Sunglasses, which meet the relevant Australia / New Zealand Standard are issued in accordance with Council's Sun Protection Policy. Replacement glasses are issued upon request and production of unserviceable glasses. Wearing of sunglasses during working hours is not compulsory.*

**Q3. When SMC purchases power tools e.g. Lawn trimmers (whipper snippers) why are we buying petrol powered trimmers and not battery electric? Battery electric starts first time every time (if battery is charged) runs quieter and has lower fire risk.**

*General Manager's response:*

*SMC has not purchased battery driven whipper snippers (or other similar equipment) as battery operated tools do not operate for any substantial period of time under heavy load (which to some extent is the type of work undertaken by Council) and the extent of work done outside township areas where access to an electricity supply is not readily available (for recharge purposes). In relation to noise, this has not proven to be an issue in the past as all work is generally undertaken during working hours; and in terms of fire risk, fires are generally started by sparks from the blade when hitting rocks, as opposed to the physical engine.*

**Q4. When it comes to heritage buildings, fences etc. does SMC have colour charts re heritage paint colours complete with mixing formulas?**

*General Manager's response:*

*SMC does not have specific colour charts re heritage paint colours, however the staff of Council's Heritage Projects Program are happy to assist property owners as much as practicable in the choice of appropriate colours.*

**Q5. What heritage colours are accepted in Southern Midlands heritage areas, Tudor heritage, Georgian heritage, Victorian heritage, standard heritage, modern heritage, universal heritage, international heritage, British heritage, BALM heritage, Australian heritage, Old Australian heritage, classic heritage, Dupont heritage, ICI heritage and there are many more heritage lists of heritage colours and shades thus with so many choices what is acceptable by SMC when it comes to paint?**

**Note many painters in the early days of settlement mixed their own paints and shades this was part of apprentice learning the trade to become qualified**

*General Manager's response:*

*It is not possible to give a general answer on 'acceptable' colours for heritage areas as the choice of colour and paint type is dependent on various factors such as the historical context of the building, architectural qualities of the building, environmental factors etc. As per Q4, Council's heritage staff can provide assistance to property owners on a case-by-case basis.*

## 6.2 QUESTIONS WITHOUT NOTICE

Section 29 of the *Local Government (Meeting Procedures) Regulations 2015* relates to Questions without notice.

It states:

### **“29. Questions without notice**

(1) *A councillor at a meeting may ask a question without notice –*

- (a) of the chairperson; or*
- (b) through the chairperson, of –*
  - (i) another councillor; or*
  - (ii) the general manager.*

(2) *In putting a question without notice at a meeting, a councillor must not –*

- (a) offer an argument or opinion; or*
- (b) draw any inferences or make any imputations –*  
*except so far as may be necessary to explain the question.*

(3) *The chairperson of a meeting must not permit any debate of a question without notice or its answer.*

(4) *The chairperson, councillor or general manager who is asked a question without notice at a meeting may decline to answer the question.*

(5) *The chairperson of a meeting may refuse to accept a question without notice if it does not relate to the activities of the council.*

(6) *Questions without notice, and any answers to those questions, are not required to be recorded in the minutes of the meeting.*

(7) *The chairperson of a meeting may require a councillor to put a question without notice in writing.*

An opportunity was provided for Councillors to ask questions relating to Council business, previous Agenda items or issues of a general nature.”

**Clr Batt** – request for an update regarding the status of lights at the Kempton Recreation Ground? It was also advised that the forward flank on the southern part of the ground and light outside clubrooms needs checking.

*The General Manager advised that four lights have been impacted at the Recreation Ground and are to be replaced with LED lights. The lights have been ordered and will be installed upon delivery. There is also a pole with a significant lean that will be removed and replaced with the same style of pole and light (as per opposite side of ground). Other issues that have been identified will be checked when the cherry picker is on site.*

**Clr Campbell** – question regarding the Unmade Roads Policy and if any further progress has been made?

*It was advised that this item is to be raised under supplementary agenda items later in the meeting.*

**Deputy Mayor Green** – follow-up on items regarding the Southern Waste Strategy South group.

*The General Manager advised that information will be provided separately in Councillors Information Updates.*

**Clr Marshall** – request for an update on the status of the Bagdad Primary School carpark?

*The General Manager advised that a follow-up onsite meeting is to be held in the coming week and Councillors are invited to attend if they wish. Meeting details will be provided to Councillors.*

**Clr Bantick** – advice that the pine trees located along the Midland Highway at Mangalore are in a bad state and large branches may fall across the highway and be hazardous if left unattended. Request for Council officer to contact the Department of State Growth and request that these trees be assessed.

*The General Manager advised that he would raise this issue with the Department of State Growth.*

**Clr Batt** – question regarding the Oatlands Racecourse and re-convening the committee to progress this item further.

*The General Manager advised he had spoken with committee members and a meeting is to be scheduled.*

**Mayor Bisdee** – question regarding recent discussions with Rural Alive and Well and the heritage wagon at Tunbridge that needs restoration work and what is happening?

*The General Manager advised that he has had discussions with the Triabunna Men's Shed and they wish to undertake restoration works on the coach. Arrangements have been made to meet on-site and discuss further with relevant community members also invited.*

**Deputy Mayor** – question regarding how many infringement notices the Southern Midlands Council have issued to property owners regarding noises made from weaned calves? A property owner recently received an infringement notice for this.

*The General Manager advised that the matter would be investigated.*

## **7. DECLARATIONS OF PECUNIARY INTEREST**

In accordance with the requirements of Part 2 Regulation 8 of the *Local Government (Meeting Procedures) Regulations 2015*, the chairman of a meeting is to request Councillors to indicate whether they have, or are likely to have, a pecuniary interest in any item on the Agenda.

Accordingly, Councillors are requested to advise of a pecuniary interest they may have in respect to any matter on the agenda, or any supplementary item to the agenda, which Council has resolved to deal with, in accordance with Part 2 Regulation 8 (6) of the *Local Government (Meeting Procedures) Regulations 2015*.

Nil.

## 8. CONSIDERATION OF SUPPLEMENTARY ITEMS TO THE AGENDA

In accordance with the requirements of Part 2 Regulation 8 (6) of the *Local Government (Meeting Procedures) Regulations 2015*, the Council, by absolute majority may decide at an ordinary meeting to deal with a matter that is not on the agenda if the General Manager has reported –

- (a) the reason it was not possible to include the matter on the agenda; and
- (b) that the matter is urgent; and
- (c) that advice has been provided under section 65 of the Act.

The General Manager reported that the following items need to be included on the Agenda. The matters are urgent, and the necessary advice is provided where applicable:-

1. **TASWATER – MEMORANDUM OF UNDERSTANDING (TASMANIAN GOVERNMENT)**
2. **RE-TENDER – DESIGN, SUPPLY AND CONSTRUCTION OF BUILDING WORKS, COUNCIL DEPOT, GLENELG STREET, OATLANDS**
3. **UNMADE ROADS POLICY**

### RECOMMENDATION

THAT the Council resolve by absolute majority to deal with any supplementary items not appearing on the agenda, as reported by the General Manager in accordance with the provisions of the *Local Government (Meeting Procedures) Regulations 2015*.

### DECISION

*Moved by Clr R Campbell, seconded by Clr D Marshall*

**THAT the Council resolve by absolute majority to deal with the above listed supplementary items not appearing on the agenda, as reported by the General Manager in accordance with the provisions of the *Local Government (Meeting Procedures) Regulations 2015*.**

### CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM	√	
Dep. Mayor A O Green	√	
Clr A R Bantick	√	
Clr E Batt	√	
Clr R Campbell	√	
Clr D F Fish	√	
Clr D Marshall	√	

## **9. PUBLIC QUESTION TIME**

Public Question Time was held later in the meeting.

Councillors were advised that, at the time of issuing the Agenda, no Questions on Notice had been received from members of the Public.

### **9.1 Permission to Address Council**

Permission has been granted for the following person(s) to address Council:

- Nil.

**10. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN UNDER REGULATION 16 (5) OF THE LOCAL GOVERNMENT (MEETING PROCEDURES) REGULATIONS 2015**

**10.1 AFFORDABLE HOUSING – ESTABLISHMENT OF COUNCIL WORKING GROUP**

***Clr D Fish has submitted the following Notice of Motion:***

“THAT:

- a) the Southern Midlands Council establish a working group to identify and consider all the relevant issues (and possible opportunities) associated with affordable low-cost housing, particularly as it relates to the Southern Midlands Council area;
- b) the Working Group provide a report (together with any recommendations) back to Council as soon as practicable; and
- c) membership be determined following agreement to establish a working group.

**BACKGROUND COMMENTS**

Councillor Fish will make further comment at the meeting.

***General Manager’s Comments:***

Nil.

**DECISION**

*Moved by Clr D Fish, seconded by Clr A Bantick*

**THAT**

- a) **Council establish a Working Group to consider issues relevant to affordable low-cost housing, particularly as it relates to the Southern Midlands Council area;**
- b) **The Working Group provide a report (together with any recommendations) back to Council as soon as practicable; and**
- c) **Membership be determined following agreement to establish a working group.**

**CARRIED**

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM	√	
Dep. Mayor A O Green	√	
Clr A R Bantick	√	
Clr E Batt	√	
Clr R Campbell		√
Clr D Fish	√	
Clr D Marshall	√	



*Moved by Cllr B Campbell, seconded by Cllr D Marshall*

**THAT**

- a) Cllrs D Fish, E Batt and B Campbell be appointed to the Working Group;
- b) The Working Group be given the authorisation to recruit other members to the group (following discussion and recognition of other key stakeholders); and
- b) The Working Group provide a report (together with any recommendations) back to the September 2018 meeting of Council.

**CARRIED**

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM	√	
Dep. Mayor A O Green	√	
Cllr A R Bantick	√	
Cllr E Batt	√	
Cllr R Campbell	√	
Cllr D Fish	√	
Cllr D Marshall	√	

**11. COUNCIL ACTING AS A PLANNING AUTHORITY PURSUANT TO THE LAND USE PLANNING AND APPROVALS ACT 1993 AND COUNCIL'S STATUTORY LAND USE PLANNING SCHEME**

*Session of Council sitting as a Planning Authority pursuant to the Land Use Planning and Approvals Act 1993 and Council's statutory land use planning schemes.*

**11.1 DEVELOPMENT APPLICATIONS**

Nil.

**11.2 SUBDIVISIONS**

Nil.

**11.3 MUNICIPAL SEAL (Planning Authority)**

**11.3.1 COUNCILLOR INFORMATION: - MUNICIPAL SEAL APPLIED UNDER DELEGATED AUTHORITY TO SUBDIVISION FINAL PLANS & RELATED DOCUMENTS**

Nil.

## 11.4 PLANNING (OTHER)

### 11.4.1 PLANNING APPEAL – AQUATIC CENTRE 18 CHURCH STREET, AND 68 & 70 HIGH STREET, OATLANDS - R MCDOUGALL, P BIRCHALL, R CHAPMAN, P FIELDING, AND J PATERSON V SOUTHERN MIDLANDS COUNCIL AND BZOWY ARCHITECTURE (REFERENCE 5/18P)

**Author:** MANAGER DEVELOPMENT & ENVIRONMENTAL SERVICES (DAVID CUNDAL)

**Date:** 17 MAY 2018

## ISSUE

### ***Planning Appeal – Aquatic Centre 18 Church Street, and 68 & 70 High Street, Oatlands - R McDougall, P Birchall, R Chapman, P Fielding, and J Paterson v Southern Midlands Council and Bzowy Architecture (Reference 5/18P)***

As Council are aware a party of five (5) Oatlands residents have appealed the decision of Council to grant a Permit under the *Land Use Planning and Approvals Act 1993* for an Aquatic Centre at 18 Church Street, Oatlands (Council Depot land) (DA 2017/104).

Rick Bzowy Architecture and Council are currently in the process of finding a mediated solution rather than take the matter to a full hearing at the Resource Management and Appeals Tribunal (RMPAT).

The possible mediated solution is a series of changes to the design of the aquatic centre building and the assessment and provision of a Heritage Impact Assessment prepared by a suitably qualified person to demonstrate compliance with the standards and purpose of the Heritage Code of the *Southern Midlands Interim Planning Scheme 2015* and to demonstrate the suitability of the building in the Oatlands Heritage Precinct (including impacts on other buildings and places of heritage significance in the area).

Bzowy Architecture has undertaken these design changes to the plans and commissioned the Heritage Impact Assessment in order to resolve the appeal and meet the concerns raised in the filed grounds of appeal by the Appellants. The design changes do not invoke any further discretions under the Planning Scheme and have been supported by the Heritage Impact Assessment.

**At the time of writing this report, the mediation process between the Appellants and the proponent Southern Midlands Council and Rick Bzowy was still underway. A final agreement between the parties had not been reached.**

If an agreement is reached between the two parties as to the extent of the design changes then a Consent Memorandum will be prepared and will need to be signed by all parties. This would resolve the appeal without a hearing.

The Planning Authority will also need to sign the Consent Memorandum.

The Resource Management and Appeals Tribunal may then be in a position to consider these changes under Section 22 of the *Resource Management and Appeals Act 1993* that would allow such changes to be approved by the RMPAT as suitable under the permit

granted in December 2017. Each party will need to file submissions in support of the application of Section 22 to the RMPAT to accompany the Consent Memorandum.

## RECOMMENDATION

THAT

- A. The information be received.
- B. Pending Agreement between the parties to the Appeal 5/18P, the Planning Authority to sign a Consent Memorandum to the Appeal (Reference 5/18P) – Aquatic Centre 18 Church Street, and 68 & 70 High Street, Oatlands - R McDougall, P Birchall, R Chapman, P Fielding and J Paterson v Southern Midlands Council and Bzowy Architecture.

## DECISION

*Moved by Deputy Mayor A Green, seconded by Cllr E Batt*

THAT

- A. **The information be received; and**
- B. **Pending Agreement between the parties to the Appeal 5/18P, the Planning Authority to sign a Consent Memorandum to the Appeal (Reference 5/18P) – Aquatic Centre 18 Church Street, and 68 & 70 High Street, Oatlands - R McDougall, P Birchall, R Chapman, P Fielding and J Paterson v Southern Midlands Council and Bzowy Architecture; and**
- C. **Failing a consent agreement, Council proceeds direct to a hearing process.**

## CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM	√	
Dep. Mayor A O Green	√	
Cllr A R Bantick	√	
Cllr E Batt	√	
Cllr R Campbell	√	
Cllr D Fish	√	
Cllr D Marshall	√	

**11.4.2 CONSIDERATION OF COMPLAINT: NOTICE OF SUSPECTED CONTRAVENTION OF THE PLANNING SCHEME PURSUANT TO SECTION 63B OF THE LAND USE PLANNING & APPROVALS ACT 1993: 1384 TEA TREE ROAD, CAMPANIA**

*File Ref:* T 2941293

**Author:** MANAGER DEVELOPMENT AND ENVIRONMENTAL SERVICES (DAVID CUNDALL)

**Date:** 11 MAY 2018

***Enclosure:***

*Notice of Complaint*

*NOTE: The identity of the complainant has been kept confidential in this report.*

**INTRODUCTION**

Council has received a formal notice of complaint from a member of the public against the Holy Tantra Esoteric Buddhism Incorporated whom own land at 1384 Tea Tree Road, Campania. The notice was lodged by a person that lives in the area.

The complainant alleges in the notice that the owners have not complied with the landscaping conditions of the Planning Permit (Reference DA 2014/56) for stone statues and works (Miscellaneous Use) which was granted in 2014.

The complaint is a formal notice pursuant to Section 63B of the *Land Use Planning and Approvals Act 1993*, and Council has 120 days, to advise the complainant if charges are to be laid in relation to the allegation or if enforcement action is to be undertaken by the Planning Authority.

Accordingly, Council, acting as the Planning Authority, must determine whether the complaint is justified.

**BACKGROUND**

A permit for the stone statues and works at 1384 Tea Tree Road was granted in 2014. The permit allowed the owners to develop the land for six (6) large statues and tiered earthworks.

The granting of the permit was appealed at the Resource Management and Planning Appeals Tribunal (RMPAT) by the adjoining owner and the matter was considered through a mediation process. An outcome of the mediation process was that the appellants and the owners of 1384 Tea Tree Road agreed that a tree screen (landscaping) would be planted alongside the statues to visually screen the development from the adjoining property 1356 Tea Tree Road. This was consequently included on the permit as a condition (Condition 4) on the Permit DA 2014/65.

The condition(s) on the permit reads as follows:

***Landscaping/Tree Screening***

4. *A shelterbelt must be planted with trees to visually screen the statues from the adjoining land described in Certificate of Title 155147/1. The shelterbelt shall be planted in accordance with the following specifications:*
  - a. *The shelterbelt is to be planted generally parallel to the western edge of the western most concrete slabs between the south-west corner of the south-west concrete slab through to the north-west corner of the north-western slab;*
  - b. *A tree species with a minimum height of 5m when mature will be used in the shelterbelt, with the species (one or more species) selected by the developer upon advice from a suitably qualified person;*
  - c. *Each row will comprise 15 trees of 3 meters apart to allow for their natural spread. Trees shall be planted in a staggered design to effectively create a visual screen;*
  - d. *The plantings shall be completed within 3 months of the completion of the works. Completion is defined by the issue of a ‘certificate of final inspection’ for the statues. It is the responsibility of the developer to notify Council upon the planting of the shelterbelt for inspection; and*
  - e. *The shelterbelt must be established and maintained to the satisfaction of the Manager of Development of Environmental Services and must include the replacement of any dead trees. The developer shall notify Council’s Manager of Development and Environmental Services 24 months after the completion of the shelter belt for a final inspection.*

***Explanation of Condition***

*The purpose of the shelterbelt is to visually screen the statue development from the adjoining property (described as Certificate of Title 155147/1).*

A specified distance for the tree plantings from the statues was not included in the permit conditions. This was not considered necessary and was agreed by all parties to the appeal in the consent agreement.

Compliance with the permit condition is measured largely on its quality i.e. to achieve a screen of trees that visually screen the statues from the land at 1356 Tea Tree Road. The overall “performance indicator” is therefore a measure of whether the statues are suitably screened from 1356 Tea Tree Road.

A tree screen has been planted on the property but is yet to be satisfactorily completed to comply with the permit conditions.

The complainant previously brought their concerns with the tree screen to Council in April 2017. Council Officers agreed that further landscaping works were necessary to achieve substantial compliance with the permit conditions.

Council Officers notified the owners of 1384 Tea Tree Road that the conditions of permit DA 2014/65 were not yet completely satisfied.

In order to better comply with the condition the owners of 1384 Tea Tree Road would need to do the following:

- Extend the row of trees to at least 60m from the Tea Tree Road (or other nominated distance that will screen the statues from 1356 Tea Tree Road)
- Plant a third row of trees, alongside the current two rows, that will eventually visually screen the statues. These need to be much taller trees than those already planted. For trees planted further “down” slope toward the Tea Tree Road, the trees should reach a minimum 15m in height maturity. It is therefore suggested the “third row” of trees should be planted that will all reach a minimum 15m in height. There are many evergreen species that would be suitable.

**OR**

- An alternative/second planting closer to the statues to guarantee screening may also meet the condition requirement.
- Before continuing with the landscaping the owners need to provide a landscape plan to Council Officers so ensure the works are likely to comply with the permit.

The further works are needed to best comply with the permit.

The owners of 1384 Tea Tree Road have notified Council that a landscaping plan prepared with the assistance of a qualified person is being prepared, however, that document has not yet been provided to Council Officers.

Council Officers have received numerous updates from the owners of 1384 Tea Tree Road that the landscaping plan is still in the planning phase and they have had difficulty with weather conditions, watering and availability of plant species.

**PROVISIONS OF THE ACT**

Under Section 63B of the Act, a person who suspects that another person has contravened a planning scheme may give notice in writing to the planning authority requesting that the planning authority advise whether it intends to issue an infringement notice or commence enforcement proceedings. The planning authority must determine the matter within 120 days.

If the planning authority determines that it will not issue an infringement notice or commence enforcement proceedings, then the person whom lodged the notice of complaint may then start ‘civil enforcement proceedings’ at the RMPAT under Section 64 of the Act.

This essentially involves an application to the Tribunal in which the Tribunal must first determine if the complainant has a proper interest in the matter and then conduct a hearing.

Typically the Tribunal, upon receiving an application under Section 64 would consider the minutes of the Council Decision on the matter. Accordingly this report may be used by the Tribunal to further consider the Section 64 Application.

Civil enforcement proceedings cannot commence until such time as Council has completed an investigation per the 63B Notice and notified the complainant of the

outcome. Only then can a complainant apply to the RMPAT seeking an order, subject to a hearing, per Section 64 of the Act to:

- a) require the respondent to refrain, either temporarily or permanently, from the act, or course of action, that constitutes the contravention of, or failure to comply with, this Part; and*
- b) preclude, for a period specified by the Appeal Tribunal, the respondent from carrying out any use or development in relation to the land in respect of which the failure to comply or contravention relates; and*
- c) require the respondent to make good the contravention or default in a manner, and within a period, specified by the Appeal Tribunal.*

## **THE COMPLAINT**

In the notice, the complainant has described, in general terms, that there has been a contravention of the Permit Condition 4 of Permit DA 2014/65, stating that, the trees have not been planted, maintained nor located in the planting design as required by the condition.

The complainant then cites the provisions of 63B of the Act. That is:

*“...request the planning authority to advise the person whether it is intended that –*

*(i) charges are to be laid in relation to the contravention or failure; or*

*(ii) an infringement notice under section 65A, or an enforcement notice under section 65C, is to be issued and served on a person in relation to the contravention or failure; and*

*We request the planning authority to advise us if, within 120 days after the notice is given to the planning authority –*

*(i) charges are laid against a person in relation to the contravention or failure; or*

*(ii) an infringement notice under section 65A, or an enforcement notice under section 65C, is issued and served on a person in relation to the contravention or failure.”*

## **ASSESSMENT**

### **Investigation process**

Council Officers undertook the following tasks in investigating the complaint:

- Collated and researched all data and records available to Council (related to the matter)
- Site visit to the land
- Spoken with the owners of the land

### **The Land**

The land is a 100ha lot in the Rural Resource Zone. The land is accessed from the Tea Tree Road. The land contains open pasture, remnant vegetation, a dwelling, some



outbuildings, stone statues, landscaping, internal tracks, minor waterways and other rural type improvements.

The statues and the tree plantings are located on the western side of the property.

### The landscaping (to date)

Landscaping of the site has commenced with the planting of two (2) rows of trees between the statues and the adjoining land at 1356 Tea Tree Road. The rows of trees are approximately 170m long and are located approximately 20m from the western boundary. The landscaping has been maintained since its planting. However several trees have not survived due to watering or transplanting issues.

### Condition 4

Condition 4 and the sub conditions are assessed in the table below (Table 1).

**TABLE 1 – Assessment of permit condition(s)**

Condition	Officer Comment
4. A shelterbelt must be planted with trees to visually screen the statues from the adjoining land described in Certificate of Title 155147/1. The shelterbelt shall be planted in accordance with the following specifications:	
a. The shelterbelt is to be planted generally parallel to the western edge of the western most concrete slabs between the south-west corner of the south-west concrete slab through to the north-west corner of the north-western slab;	<i>No distance from statues was specified in the final permit condition. The measure of whether they are in the “right place” is whether or not the trees are likely to effectively screen the statues from 1356 Tea Tree Road.</i>
b. A tree species with a minimum height of 5m when mature will be used in the shelterbelt, with the species (one or more species) selected by the developer upon advice from a suitably qualified person;	<i>One of the species planted has a maximum height of 5m the other has a maximum height of 8-12m. The condition requires a minimum height of 5m in order to achieve the intent of the condition. Again the overall effect is to visually screen from 1356 Tea Tree Road.</i>
c. Each row will comprise 15 trees of 3 meters apart to allow for their natural spread. Trees shall be planted in a staggered design to effectively create a visual screen;	<i>There are currently 2 rows of trees which are 5m apart. Not 3m apart. This can be ok if the resultant effect is a visual screen. It is yet to be determined as the trees are yet to grow to full maturity – but is unlikely that the current configuration will achieve the intent of the condition.</i>

<p>d. The plantings shall be completed within 3 months of the completion of the works. Completion is defined by the issue of a 'certificate of final inspection' for the statues. It is the responsibility of the developer to notify Council upon the planting of the shelterbelt for inspection; and</p>	<p><i>Though the plantings were commenced they are yet to be completed.</i></p>
<p>e. The shelterbelt must be established and maintained to the satisfaction of the Manager of Development of Environmental Services and must include the replacement of any dead trees. The developer shall notify Council's Manager of Development and Environmental Services 24 months after the completion of the shelter belt for a final inspection.</p>	<p><i>The shelter belt is yet to be fully established to satisfaction of Manager DES. The replacement of any existing dead trees is planned by the owners of the land.</i></p>
<p>Explanation of Condition The purpose of the shelterbelt is to visually screen the statue development from the adjoining property (described as Certificate of Title 155147/1).</p>	<p><i>The "performance indicator" is therefore a measure of whether the statues are suitably screened</i></p>

### **Council Enforcement**

Though Council Officers have commenced enforcement action in regard to this matter, Officers have not issued a Notice of Intent to Issue an Enforcement Notice (NOI) under the Act nor issued an infringement notice (fine).

Council Officers continue to work with the owners of the land to see that compliance with the condition will be achieved. Steps towards compliance with the condition are being taken albeit slowly and albeit not to the satisfaction of the complainant.

In the last discussion with the landowners, in preparing this report, they have given an undertaking to plant more trees before the end of June 2018 and they have been waiting on suitable stock from their nursery which has caused the delays.

Should Council however determine that Enforcement proceedings under the Act are still necessary it would need to begin with the NOI which is basically a Notice stating there is a suspected contravention of the Act and that Council requires an explanation of the matters at hand within a 28 day period.

If the matter is not rectified or other satisfactory action taken by the recipient of a NOI then Council can issue the Enforcement Notice (EN). The EN would stipulate certain action be taken, or depending on circumstances, that an action be terminated by a nominated date. This would likely be another 28 day period.

If the recipient does not comply with the EN then Council can prosecute through the Magistrates Court and seek that orders are made in relation to the matter. The timeframe of prosecution is unknown but could be in the vicinity of months at expense to the Council.

The recipient of the EN could also appeal the notice at the RMPAT. This would in effect commence an appeal like hearing process.

In Officer/Council decision making on enforcement proceedings, whether formal or informal, Council per the Council's *Enforcement Policy* will adhere to the principles of good enforcement.

Officers take a consistent transparent, fair and proportionate approach to the enforcement of Local Government legislation; and in making such decisions, on the right course of action, Officers will discuss the issue at Council's Development Assessment Committee, consult with management and where necessary consult with the General Manager or the Elected Council.

In coming to a decision on the most appropriate means of enforcement, the officer shall consider, amongst other relevant factors:

- the seriousness of the offence;
- the degree of wilfulness involved;
- past history;
- the consequences of non-compliance;
- the likely effectiveness of the various enforcement options;
- deterrence;
- the effect on the community and other people; and
- consistency of approach to similar breaches/offences.

The following factors are to be ignored when choosing an enforcement strategy:

- any element of discrimination or bias against the person such as ethnicity, nationality, political association, religion, gender, sexuality or beliefs; and
- possible political advantage or disadvantage to a government, person holding (or a candidate for) public office, or any political group or party.

Where a personal association or relationship with the alleged offender or any other person involved exists:

- an alternative person will make decisions where possible; and
- the facts about any conflict/relationship will be recorded.

In regard to the permit conditions of DA 2014/56 the following is taken into account:

- The owners have substantially commenced the planting and maintenance of trees but have not yet satisfactorily completed the works; and
- Further works are underway with the preparation of a landscape plan and consultation with plant providers and nurseries
- The owners have given an undertaking to continue more planting prior to July 2018.
- No person, or property, or the environment is currently under any threat or risk of harm due to the incompleteness of the works.
- There is a strong degree of wilfulness from the owners of 1384 Tea Tree Road to complete the works

## CONCLUSION

The focus of the investigation was to determine if Council needs to commence enforcement action under the Act i.e. commence enforcement proceedings against the owners of the land or issue a fine (or series of fines) for non-compliance with the permit condition 4 of the permit DA 2014/56.

The investigation reveals that the landscaping works are not yet complete. Further landscaping works are necessary.

To ensure the owners are likely to comply with the condition they should submit a landscaping plan to Council Officers before further works are undertaken. That way the owner and the Planning Authority can be satisfied that both the location, type of works and type of species are likely to comply with the condition.

In recent discussions with the owners of the land, further plantings will be undertaken prior to July 2018. There is a strong wilfulness from the owner to comply with the permit conditions.

Per the recommendations of this report Council will advise the Holy Tantra Esoteric Buddhism that no charges be brought against them and that Enforcement Action (issue of a NOI) is suspended until July 2018 and will be issued pending substantial plantings be undertaken on the land before 30<sup>th</sup> June 2018.

The complainant will also be advised of this outcome.

## RECOMMENDATION

THAT, in response to the Notice of suspected contravention of the Planning Scheme pursuant to Section 63B of the *Land Use Planning & Approvals Act 1993* pertaining to landscaping works at 1384 Tea Tree Road in contravention of the permit DA 2014/56:

- (a) No charges be brought against the owner of 1384 Tea Tree Road;
- (b) No planning infringement notice be issued to the owner of 1384 Tea Tree Road;
- (c) A Notice of Intent to Issue an Enforcement Notice will be issued in July 2018 if further landscaping works are not satisfactorily completed by 30<sup>th</sup> June 2018.
- (d) The complainant be advised of the above and of their right to commence civil enforcement proceedings at the Resource Management & Planning Appeals Tribunal under Section 64 of the Act if they wish to take the matter further.

## DECISION

*Moved by Deputy Mayor A Green, seconded by Clr D Fish*

**THAT, in response to the Notice of suspected contravention of the Planning Scheme pursuant to Section 63B of the *Land Use Planning & Approvals Act 1993* pertaining to landscaping works at 1384 Tea Tree Road in contravention of the permit DA 2014/56.**

- (a) No charges be brought against the owner of 1384 Tea Tree Road;**
- (b) No planning infringement notice be issued to the owner of 1384 Tea Tree Road;**
- (c) A Notice of Intent to Issue an Enforcement Notice will be issued in July 2018 if further landscaping works are not satisfactorily completed by 30<sup>th</sup> June 2018; and**
- (d) The complainant be advised of the above and of their right to commence civil enforcement proceedings at the Resource Management & Planning Appeals Tribunal under Section 64 of the Act if they wish to take the matter further.**

## CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM	√	
Dep. Mayor A O Green	√	
Clr A R Bantick	√	
Clr E Batt	√	
Clr R Campbell		√
Clr D Fish	√	
Clr D Marshall	√	

*The meeting was suspended for morning tea at 10.42 a.m.  
The meeting reconvened at 11.04 a.m.*

**ENCLOSURE**

*Item 11.1.1*

-----Original Message-----

From: \_\_\_\_\_

Sent: Tuesday, 20 February 2018 5:53 AM

To: SMC Mail <mail@southernmidlands.tas.gov.au>

Subject: s63b

Dear Mr Kirkwood

We write to lodge a notice with Council pursuant to s.63B of the LAND USE PLANNING AND APPROVALS ACT 1993 - SECT 63B.

Pursuant to s2(a), we advise that we believe there has been a contravention to condition 4 of a permit issued for the construction of 6 statues at 1384 Tea Tree Rd. Specifically, the trees have not been planted, maintained nor located in the planting design as required by the condition.

We therefore request the planning authority to advise the person whether it is intended that –

(i) charges are to be laid in relation to the contravention or failure; or

(ii) an infringement notice under section 65A, or an enforcement notice under section 65C, is to be issued and served on a person in relation to the contravention or failure; and

We request the planning authority to advise us if, within 120 days after the notice is given to the planning authority –

(i) charges are laid against a person in relation to the contravention or failure; or

(ii) an infringement notice under section 65A, or an enforcement notice under section 65C, is issued and served on a person in relation to the contravention or failure.

regards

\_\_\_\_\_

## **12. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – INFRASTRUCTURE)**

### **12.1 Roads**

**Strategic Plan Reference – Page 14**

1.1.1 Maintenance and improvement of the standard and safety of roads in the municipality.

Nil.

### **12.2 Bridges**

**Strategic Plan Reference – Page 14**

1.2.1 Maintenance and improvement of the standard and safety of bridges in the municipality.

Nil.

### **12.3 Walkways, Cycle ways and Trails**

**Strategic Plan Reference – Page 14**

1.3.1 Maintenance and improvement of the standard and safety of walkways, cycle ways and pedestrian areas to provide consistent accessibility.

Nil.

### **12.4 Lighting**

**Strategic Plan Reference – Page 14**

1.4.1a Ensure Adequate lighting based on demonstrated need.  
1.4.1b Contestability of energy supply.

Nil.

### **12.5 Buildings**

**Strategic Plan Reference – Page 15**

1.5.1 Maintenance and improvement of the standard and safety of public buildings in the municipality.

Nil.

### **12.6 Sewers**

**Strategic Plan Reference – Page 15**

1.6.1 Increase the capacity of access to reticulated sewerage services.

Nil.

### **12.7 Water**

**Strategic Plan Reference – Page 15**

1.7.1 Increase the capacity and ability to access water to satisfy development and Community to have access to reticulated water.

Nil.

## 12.8 Irrigation

**Strategic Plan Reference – Page 15**

1.8.1 Increase access to irrigation water within the municipality.

Nil.

## 12.9 Drainage

**Strategic Plan Reference – Page 16**

1.9.1 Maintenance and improvement of the town storm-water drainage systems.

Nil.

## 12.10 Waste

**Strategic Plan Reference – Page 17**

1.10.1 Maintenance and improvement of the provision of waste management services to the Community.

Nil.

## 12.11 Information, Communication Technology

**Strategic Plan Reference – Page 17**

1.11.1 Improve access to modern communications infrastructure.

Nil.



## 12.12 Officer Reports – Works & Technical Services (Engineering)

### 12.12.1 MANAGER - WORKS & TECHNICAL SERVICES REPORT

#### DECISION

*Moved by Clr R Campbell, seconded by Clr D Fish*

**THAT item 12.12.1 be deferred to later in the meeting pending the arrival of the Manager, Infrastructure & Works.**

#### CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM	√	
Dep. Mayor A O Green	√	
Clr A R Bantick	√	
Clr E Batt	√	
Clr R Campbell	√	
Clr D Fish	√	
Clr D Marshall	√	

## **13. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – GROWTH)**

### **13.1 Residential**

**Strategic Plan Reference – Page 18**

2.1.1 Increase the resident, rate-paying population in the municipality.

Nil.

### **13.2 Tourism**

**Strategic Plan Reference – Page 19**

2.2.1 Increase the number of tourists visiting and spending money in the municipality.

Nil.

### **13.3 Safety**

**Strategic Plan Reference – Page 31**

5.3.1 Increase the level of safety of the community and those visiting or passing through the municipality.

Nil.

### **13.4 Business**

**Strategic Plan Reference – Page 20**

2.3.1a Increase the number and diversity of businesses in the Southern Midlands.  
2.3.1b Increase employment within the municipality.  
2.3.1c Increase Council revenue to facilitate business and development activities (social enterprise)

Nil.

### **13.5 Industry**

**Strategic Plan Reference – Page 21**

2.4.1 Retain and enhance the development of the rural sector as a key economic driver in the Southern Midlands.

Nil.

### **13.6 Integration**

**Strategic Plan Reference – Page 21**

2.5.1 The integrated development of towns and villages in the Southern Midlands.  
2.5.2 The Bagdad Bypass and the integration of development.

Nil.

## 14. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – LANDSCAPES)

### 14.1 Heritage

#### Strategic Plan Reference – Page 22

- |       |  |
|-------|--|
| 3.1.1 | Maintenance and restoration of significant public heritage assets.                         |
| 3.1.2 | Act as an advocate for heritage and provide support to heritage property owners.           |
| 3.1.3 | Investigate document, understand and promote the heritage values of the Southern Midlands. |

#### 14.1.1 HERITAGE PROJECT PROGRAM REPORT

**Author:** MANAGER HERITAGE PROJECTS (BRAD WILLIAMS)

**Date:** 17 MAY 2018

#### ISSUE

Report from the Manager, Heritage Projects on various Southern Midlands Heritage Projects.

#### DETAIL

During the past month, Southern Midlands Council Heritage Projects have included:

- Continued works at the Oatlands Commissariat and 79 High Street with final fitout and painting work on the shop/cottage being undertaken (based on a historic surface finish survey). Fencing has been largely completed and archaeological work associated with the works process is being undertaken.
- Expression of interest documentation for community use of 79 High Street is nearing finalisation.
- The Beacon project is progressing in conjunction with Brighton Council (refer to below briefing note from Heritage Officer Simon Blight).

*The Beacon project is a tourism smart phone based app coordinated by Destination Southern Tasmania with four councils (Derwent Valley, Brighton, Clarence and SMC) having partnered by making a financial contribution to the app and content development as well as rolling out the beacons themselves. The beacons are proximity driven i.e. once you have downloaded the phone app, when you are close to the beacon a notification will occur on your phone and you can access the information that that beacon/ location holds. Each council has been allocated 27 beacons. The beacons can display text, images, video and 3D modelling with associated sound;*

*Alan Townsend and Simon Blight have worked with the other councils to decide the content format, required outcomes, sites, creating transition and links from one council area to another to enhance user experience while avoiding overlap of content;*

*In the case of the SMC we have focused on historic sites located at Kempton, Jericho and Oatlands; and we are responsible for providing content (images/text/ video), while the app development and rollout is being undertaken by Handbuilt Creative in Richmond.*

- Final hardware install of the keycard access system and staff training for programming. Discussions are being finalised with Oatlands businesses for the final deployment of the system.
- Development of content for interpretation panels at the Kempton Memorial Avenue.
- Undertaking a basic research project on Anglican Churches in the Southern Midlands.
- SMC hosted the Annual General Meeting for Cultural Heritage Practitioners Tasmania which included a briefing on the 79 High Street/Commissariat project and a tour of the site.
- Liaison with SMC's Community and Corporate Development team on the upcoming Heritage Festival in August.
- Continued discussions with university stakeholders for a 2019 archaeological field program at a Southern Midlands convict site.
- Simon Blight has been on leave for part of May.

Heritage Projects program staff have been involved in the following Heritage Building Solutions and Heritage Education and Skills Centre activities:

- Brad Williams is currently working approximately 2 days per week for a major HBS project in the Derwent Valley on secondment from Southern Midlands. By June 30<sup>th</sup> 2018, Brad will cease all input into the operations, administration and management of HBS as part of a handover to Tegan Davies who has been employed as Operations Coordinator for the Centre for Heritage.
- Liaison with the consulting team who are undertaking the review of the Tasmanian Building and Construction Industry Training Board's 2012 heritage trades skills survey. The results of that survey will guide the future directions of HESC.

## RECOMMENDATION

THAT the Heritage Projects Report be received and the information noted.

## DECISION

*Moved by Clr R Campbell, seconded by Clr E Batt*

**THAT the Heritage Projects Report be received and the information noted.**

## CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM	√	
Dep. Mayor A O Green	√	
Clr A R Bantick	√	
Clr E Batt	√	
Clr R Campbell	√	
Clr D Fish	√	
Clr D Marshall	√	

## 14.2 Natural

### Strategic Plan Reference – Page 23/24

- |       |   |
|-------|---|
| 3.2.1 | Identify and protect areas that are of high conservation value. |
| 3.2.2 | Encourage the adoption of best practice land care techniques.   |

### 14.2.1 LANDCARE UNIT – GENERAL REPORT

**Author:** NRM PROGRAMS MANAGER (MARIA WEEDING)

**Date:** 15 MAY 2018

**ISSUE:** Southern Midlands Landcare Unit Monthly Report.

#### DETAIL

- Helen Geard and Maria Weeding have been busy with Kempton Streetscape matters. This has included a meeting with the group. A budget request for 2018 – 2019 Capital works will be forwarded to Council for consideration. The Silver Birch trees in the gymkhana paddock have been attended to with the installation of some water well surrounds. A few trees that had not survived the long dry summer were removed.
- Maria Weeding has been busy with matters relating to Lake Dulverton in respect to the draft landscape plan for the area on the foreshore known as the 'Pine Tree Area'. The plan is now ready to go out for public consultation.
- Maria Weeding and Helen Geard installed Two Dog Tidy bag dispensers on the foreshore at Lake Dulverton.
- Visit from the Department of State Growth regarding the toilet block upgrade to consult on the funding for this project.
- Council's Weeds Officer Sandy Leighton continues with her work. The following is a summary of activities from April 18<sup>th</sup> to 14<sup>th</sup> May 2018 (*details provided by S Leighton*).

#### *Enquiries*

3 (Fennel, Pampas grass, gorse)

#### *Site visits*

Pampas grass reported by councillor and two additional plants located on Tunnack Road Mt Seymour.

Letter sent to landholder and email sent to State Growth regarding control of these plants as pampas grass is a state eradication target.

Weeds Officer removed all flower heads from roadside plant.

#### *Emerging weed issues*

Serrated tussock at Spring Hill

- Weeds Officer located additional plants in nearby gullies adjacent to stock route
- DPIPWE surveyed additional areas on 1 May – no new plants/ areas found
- Landholder engaged Weed Contractor who has now treated all known plants
- Landholder will reengage contractor to survey and treat plants in Spring

Stemless thistle at Melton Mowbray

- landholders contacted, no site visit possible to date as landholder away/too busy.

*Database update*

Cotton, Saffron and Nodding thistle information updated from farmer interviews.  
Mailing lists also updated.

*Mapping*

Meeting with Graham Green to progress mapping of thistle data.  
Commenced entering into GIS.

*Thistle interviews*

- Landholder cotton/ saffron/ nodding thistle interviews continue (3 interviews & 18 properties)
- Additional properties identified, currently sourcing maps and contact details

**RECOMMENDATION**

THAT the Landcare Unit Report be received and the information noted.

**DECISION**

*Moved by Clr D Fish, seconded by Clr R Campbell*

**THAT the Landcare Unit Report be received and the information noted.**

**CARRIED**

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM	√	
Dep. Mayor A O Green	√	
Clr A R Bantick	√	
Clr E Batt	√	
Clr R Campbell	√	
Clr D Fish	√	
Clr D Marshall	√	

## **14.2.2 PROPOSED POLICY (DRAFT) – MANAGEMENT OF TREES ON COUNCIL LAND**

**Author:** DEPUTY GENERAL MANAGER (A BENSON)

**Date:** 17 MAY 2018

**Attachment:**

*Draft Policy Version 2\_Management of Trees on Council Land*

### **ISSUE**

Council is desirous of establishing a policy to facilitate the consideration of managing trees in public spaces on Council land.

### **BACKGROUND**

Council, at its meeting held in March 2018, received a presentation by Mrs D Wilson concerning a tree that was removed from the High Street in Oatlands. This matter was also the subject of a *Councillor's Question with Notice* during Councillor's Question time, from Cllr Campbell. In response to those matters the following resolution was passed:

*"THAT Council:*

- 1. As a matter of priority, proceed to draft a Street Tree Policy; and*
- 2. As part of this process, consider the need to develop an accompanying By-Law."*

Further, Council at its meeting in April 2018 considered a preliminary draft (version 1) of the Management of Trees on Council Land policy, with a number of suggestions for refinement being received during the meeting with those elements to be included within the document, along with any suggestions received from Councillors during the ensuing period, and then to be presented to the May 2018 meeting.

### **DETAIL**

The proposed Policy is presented for Council's consideration as a starting point in the development of a meaningful document to address the issue of the management of trees on Council land.

### **RECOMMENDATION**

Submitted for discussion prior to initiating a public comment period.

**DECISION**

*Moved by Clr D Fish, seconded by Clr R Campbell*

**THAT:**

- a) **The meeting note the need for further amendments (based on the comment and feedback received);**
- b) **The updated version be circulated when available; and**
- c) **The revised draft Policy be submitted to the next meeting prior to the public consultation period.**

**CARRIED**

<b>Councillor</b>	<b>Vote FOR</b>	<b>Vote AGAINST</b>
Mayor A E Bisdee OAM	√	
Dep. Mayor A O Green	√	
Clr A R Bantick	√	
Clr E Batt	√	
Clr R Campbell	√	
Clr D Fish	√	
Clr D Marshall	√	

*Jack Lyall (Manager, Infrastructure & Works) entered the meeting at 11.14 a.m.*





## **PROPOSED POLICY (DRAFT) MANAGEMENT OF TREES ON COUNCIL LAND**

### **A. INTRODUCTION**

#### **1. Context**

Street and reserve trees contribute to the appearance of a place through their aesthetic value by providing identity and character. In addition, trees positively contribute to the environment by absorbing heat, providing shade, reducing solar radiation, providing habitat to fauna and flora, utilising storm water runoff, maximising carbon storage and assisting in air purification. For Council to sustain this contribution, it must plan for and manage all stages of a tree's life from planting through to maintenance and eventual removal and replacement.

The community generally accepts that street trees are highly desirable and can transform streets into an aesthetically pleasing spaces. Nevertheless, quite serious problems can arise if careful thought is not given to both the types of trees selected for street planting and their location. Trees may become dangerous over time and can pose a risk to personal safety and property depending on their location. In addition, essential services such as sewerage, public mains and private drains/septic tanks can be blocked by tree roots. Both overhead and underground electricity and water supplies can be interrupted and street infrastructure such as kerbing and footpaths can be damaged. If trees are not adequately managed this can lead to injury, considerable inconvenience, expense and ill feeling both to property owners and to public utilities.

#### **2. Purpose**

This policy is directed at establishing a framework/guide for managing trees planted on Council streets and public land. It will assist in determining acceptable levels of risk through the development of a tree risk management program while recognising and promoting the value of trees in contributing to the amenity of the Southern Midlands, in both streets as well as recreation grounds and reserves. Well-developed maintenance programs for public trees are important for maintaining tree health, ensuring that public safety is not compromised, and protecting infrastructure from damage. This policy outlines current directions for the management and maintenance of trees on Council land.

#### **3. Objectives**

The objectives of tree management are to enhance the landscape, to maintain a safe and sustainable canopy, and to conserve the natural environment. This management responsibility involves adopting a systematic approach to reducing the risk for injury to people and damage to property to levels that are considered acceptable in accordance to Council's policies and practices, and includes:

- a. Developing and implementing a tree management program that, for example, includes such criteria as:
  - i. Identifying trees that represent a significant consequence if they fail.

- ii. Ensuring that trees in high use areas are regularly inspected for hazards that could pose a risk to public safety.
  - iii. Ensuring that trees are routinely pruned with the aim of protecting public utilities, enhancing public safety and amenity, and improving or maintaining tree health and facilitating pedestrian and vehicle movements.
  - iv. Complying with approved fire management strategies and plans.
  - v. Complying with relevant Australian standards.
- b. Establishing an effective maintenance program and arboricultural work practices that address issues relating to risk, health and replacement of trees. The maintenance program may, for example include such criteria as:
- i. Identifying trees of significance.
  - ii. Adhering to a replacement tree strategy – planned and reactive.
  - iii. Giving priority in pruning to trees in areas of high public use, such as streets, car parks, shopping areas and picnic areas. This may include carrying out formative pruning of young trees in the first five years following planting, removing or reducing multiple leaders on young trees when they are considered a potential future hazard, pruning trees to avoid interference with power lines, street signs, street lights and other services or removing lower branches up to a height of 3 to 5 metres in order to give clear pedestrian and traffic access and clear sight lines, particularly for vehicles entering and leaving driveways, or approaching intersections.
  - iv. Adhering in pruning to Australian Standards (AS/NZ 4373).

## **B. PLANNING, PLANTING AND MAINTAINING**

### **Village Areas**

1. Planning - Trees will be selected in accordance with any existing approved street and landscape plans. In the absence of a plan, they are to be consistent with the general tenor of the existing streetscape and comply with the requirements of the tree risk management program. In particular, trees to be planted on nature strips and trees on public land that are within 15 m of a building or public walkway are to be of a species that:
  - a. provides a shade canopy in summer;
  - b. grows, or can be kept to, a maximum height of 10m;
  - c. are not prone to interfere with overhead, above or below ground infrastructure; and
  - d. can have a clear trunk to 2.5m when mature.
  - e. are sensitive to maintaining existing significant views from the surrounding area. In new developments, developers may, at the discretion of Council, be required to ensure that a landscape plan is prepared, implemented and maintained for a period of 3 years in accordance with this policy.
2. Planting - Trees will be planted in accordance with approved arboricultural work practices having regard to maintenance program requirements. Council will be solely responsible for the planting of trees to ensure the agreed objectives are met. Any requests from the public to plant trees will be considered by Council in the context of this policy and if approved will be carried out under the direction of Council if members of the public wish to be involved.

3. **Maintaining** - Tree maintenance will be carried out in accordance with the maintenance program and approved arboricultural work practices. Inspecting trees regularly ensures that structural defects and/or other risk factors are identified and dealt with in a timely and targeted manner in accordance with a recognised risk assessment method. The pruning, removal and replacement of trees on nature strips and public land will be undertaken by Council. All tree surgery work will be carried out by qualified staff. When a member of the public is concerned about the safety or health of a particular tree on public land, a site visit is arranged and the tree assessed. Clearing from private property of vegetation which overhangs footpaths, right of ways etc., is the responsibility of the property owner. If the owner does not undertake the necessary work Council will and a charge will be negotiated.

### **Natural Areas**

Natural Area vegetation communities will be managed to conserve and enhance the habitat, conservation, biodiversity and recreational amenity values of those communities, whilst minimising risks.

1. **Planning** - Trees to be planted in natural areas are to be local provenance seedlings, where possible, as a means of replacing trees when revegetating disturbed natural areas. Any future plan for a natural area will have regard to existing Land Management Plans, approved Fire Management Strategies and local area Activity Plans. Community input will be sought in the development of plans.
2. **Planting and Maintaining** - Planting and maintenance work will be carried out in accordance with approved plans and approved arboricultural work practices. Volunteers may be involved in undertaking this work under Council supervision.

### **C. REMOVAL**

This removal policy applies only to trees on Council land that are not subject to a Natural Area Assets Code or Historic Heritage Code under the current Planning Scheme or other statutory obligation. Notwithstanding this provision any tree that reaches an unacceptable level of risk which constitutes an actual risk to pedestrians and/or vehicular movement will be removed or have necessary remedial work undertaken.

1. **Retention and Removal** - A conservative approach is adopted towards the removal of live trees on public land. However, healthy trees will be removed if they are an actual risk to public safety or property, including infrastructure. Additionally, trees can be removed if they do not conform to an approved streetscape or landscape plan, subject to availability of funds. Otherwise healthy trees will be considered for removal only if they pose a significant concern to an adjacent property owner. The grounds can include:
  - a. Unsuitability of the tree to the immediate residential area,
  - b. Shading causing solar access issues,
  - c. Maintaining existing significant views from the surrounding area ,
  - d. The tree has reached an unacceptable level of risk as raised by adjacent residents,
  - e. Significant nuisance caused by shedding material,
  - f. A tree will be removed if it is dead or in irreversible decline unless particular circumstances warrant its retention.

Prior to removal Council will give consideration to whether the:

- a. tree is listed on the natural heritage register or has historical significance;

- b. tree is part of a significant native community identified in the Natural Assets Inventory, or under the Rare and Threatened Species Protection Act;
- c. tree is recognised as part of a heritage site listed under the planning scheme or the Historic Buildings Register;
- d. tree is recorded as to be retained on an approved Master Streetscape Plan; Landscape Plan, or Land Management Plan;
- e. tree is required to be retained as part of a development approval;
- f. provisions of the Planning Scheme prohibit the removal;
- g. tree is within an area covered by the Regional Forests Agreement;
- h. tree is located on Land leased by Council, e.g. Crown Land, where the land owner's authority is required; and
- i. the extent of neighbourhood opposition to the removal of a tree

Trees will not be removed solely for reasons such as:

- a. adjacent landowner preference for no street tree or for a different species;
- b. complaints about appearance (unless these are related to very poor tree health);
- c. complaints about small quantities of leaf litter or twigs; or
- d. complaints relating to tree roots protruding above the ground or 'competing with lawns'. If it is necessary to remove individual living trees from nature strips, regardless of whether the tree was planted by the Council or the adjacent landowner, the adjacent landowner will be consulted as to the reasons why the tree is to be removed. Where a group of trees is to be removed, the level of consultation will be more extensive. Where the removal of a street tree is necessitated for reasons associated with a redevelopment of a block it will be replaced with a new tree of an appropriate species in a similar location.

2. Process for Removal - Where a request for pruning and/or removal of trees is made and there is an actual risk issue, the tree will be dealt with immediately. If the tree is on an imminent future year replacement schedule or does not conform to an approved plan, the availability of funds and the relative priority will determine when the tree is removed.

In other cases, the following process will be undertaken:

- a. A Tree Removal Application is to be made by the adjacent landowner and must cite one or more of the reasons set out in Section C 1 above.
- b. The validity of those reasons is to be assessed by Council Officers before any provisional approval or refusal is granted. The assessment, where appropriate, will include a risk analysis.
- c. In making that assessment, Council Officers may seek advice from contracted professionals with appropriate expertise (including, where relevant, professional arborists - holding a Certificate 4 or above in arboriculture and hold a qualification in tree risk assessment), and are to consult with neighbours and those likely to be affected.
- d. Once the assessment is completed, Council Officers will issue a Notice of Intent to Approve or Refuse the Tree Removal Application. The Notice, together with the completed assessment, the advice (if any) obtained from contracted professionals, and with the results of neighbourhood consultation is to be reported in the following Council Weekly Briefing Bulletin.

- e. To enable Councillors, by Motion on Notice, to overturn the Notice of Intent to Approve or Refuse, no tree is to be removed until four weeks have elapsed from the publication of the Officers' recommendation in the Weekly Briefing Bulletin.
- f. If the Notice of Intent to Approve or Refuse is not overturned by Council within four weeks, an approval/refusal will be issued by the General Manager, or his delegate.

#### **D. REPLACEMENT**

1. Replacement - Tree replacement is an important part of the maintenance of the public landscape. The timely replacement of dead or missing trees in newly developed landscapes, regular replacement of established trees, and replanting programs that follow the removal of ageing trees ensures that the original landscape design intent is not only initially achieved but is also retained for future generations. The community will be informed about the reasons for replacement where appropriate.
2. Ageing trees - Ageing trees in parks and streetscapes are subject to strategic tree replacement programs. Parks and streets where ageing trees need to be removed and replaced are identified and subject to funding, these sites are included on the annual tree replacement program. This ensures that the original landscape design intent is retained for future generations. The community will be informed about the reasons for removal where appropriate.
3. Routine Tree Replacement - Trees in parks or streets that have been removed for the reasons above or are missing are recorded and routinely replanted in a later planting season. This procedure ensures that the original landscape design intent is retained as plants mature. Depending on the availability of funding, missing trees are replaced with the same or similar.

## **12.12.1 MANAGER - INFRASTRUCTURE & WORKS REPORT**

**Author:** MANAGER INFRASTRUCTURE & WORKS (JACK LYALL)

**Date:** 17 MAY 2018

**Enclosure:**

*Road Traffic Counter Report – Elderslie Road*

### **ROADS PROGRAM**

Due to heavy rain in some areas, there has been a need to reinstate pavement and regrade drains on Church Road, Broadmarsh (top section only). Other sections will be followed up (Blackbrush Road, Chauncy Vale Road and part of Huntington Tier Road) in the coming weeks.

The second Grader is working on York Plains Road and will be in that area, heading to Stonehenge to repair some water damage.

The culvert gang is working on Native Corners Road at present. Considerable damage occurred.

Estate Lane, Campania was heavily impacted and has been made clear and trafficable.

The kerb and gutter for Memorial Avenue, Kempton has been completed.

Kerb and gutter for Tunbridge has been prepared and awaiting on the contractor to complete works.

Town and general maintenance is continuing in all other areas.

### **Road Traffic Counter**

The Road Traffic Counter has been returned from installation on Elderslie Road (report attached).

### **Waste Management Program**

All new operating arrangements are working well.

### **General**

Re-tenders for the supply and erection of the main workshop building at the Glenelg Street depot closes on Thursday, 17<sup>th</sup> May 2018. An update will be provided at the meeting.

### **QUESTIONS WITHOUT NOTICE TO MANAGER, INFRASTRUCTURE & WORKS**

Clr Campbell – Woodsdale Road (southern end) - work on table drains where the contactors have been working - is it completed as yet? *To be assessed.*

Clr Campbell – has Grices Road been completed? *Still some rock breaking and grading to occur.*

Clr Campbell – enquiry regarding trees on verge of road next to State Government/private property/Council.

Clr Campbell – question regarding lights being left on in depot? Lights should be turned off so Council is not paying excess power. *Advised that it would only be one 60w globe but Manager will action to ensure they are turned off.*

Clr Fish – section of walking track vicinity of Johnson Street, Parattah – requires some vegetation work. *To be actioned.*

Clr Fish – Parattah Railway Station – replacement of guttering / fascia - *General Manager has spoken to Railway committee about this issue and works have been scheduled.*

Clr Marshall – appreciation to staff for removing overhanging tree on Brown Mountain Road so quickly.

Clr Marshall – status of trees at Campania opposite hotel. *Manager inspected this morning and will action.*

Clr Marshall – advice that culverts are blocked on Hungry Flats Road - *Council will action.*

Clr Batt – question regarding status of the Blackbrush Road project (Broadmarsh end). *Council to negotiate with property owner, works within next financial year.*

## **RECOMMENDATION**

THAT the Works & Technical Services Report be received and the information noted.

## **DECISION**

*Moved by Clr D Fish, seconded by Clr R Campbell*

**THAT the Works & Technical Services Report be received and the information noted.**

## **CARRIED**

<b>Councillor</b>	<b>Vote FOR</b>	<b>Vote AGAINST</b>
Mayor A E Bisdee OAM	√	
Dep. Mayor A O Green	√	
Clr A R Bantick	√	
Clr E Batt	√	
Clr R Campbell	√	
Clr D Fish	√	
Clr D Marshall	√	

*Jack Lyall (Manager, Infrastructure & Works) left the meeting at 11.42 a.m.*

**ENCLOSURE**

*Item 12.12.1*

**Elderslie Road (near Broadmarsh)**

**Wednesday 11 April – Tuesday 1 May 2018**





**Location**



**Direction**



### Weekly Vehicle Counts

Description: Elderslie Road near Broadmarsh  
Filter time: 2.00pm Wednesday 11 April 2018 => 11:15am Tuesday 1 May 2018  
Scheme: Vehicle classification (AustRoads94)  
Filter: Class (1 2 3 4 5 6 7 8 9 10 11 12) Direction (NESW) Speed (10,160)

Hour	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Averages	
	09 Apr	10 Apr	11 Apr	12 Apr	13 Apr	14 Apr	15 Apr	1 - 5	1 - 7
0000-0100	*	*	0	0	3	4	0	1.0	1.4
0100-0200	*	*	0	2	1	4	1	1.0	1.6
0200-0300	*	*	0	0	1	1	0	0.3	0.4
0300-0400	*	*	0	2	1	1	0	1.0	0.8
0400-0500	*	*	0	4	2	2	1	2.0	1.8
0500-0600	*	*	0	8	7	7	3	5.0	5.0
0600-0700	*	*	0	24	33	12	4	19.0	14.6
0700-0800	*	*	0	40	26	22	6	22.0	18.8
0800-0900	*	*	0	39	29	30	12	22.7	22.0
0900-1000	*	*	0	26	31	27	35	19.0	23.8
1000-1100	*	*	0	24	30	34	43	18.0	26.2
1100-1200	*	*	0	25	26	44	31	17.0	25.2
1200-1300	*	*	0	27	36	38	24	21.0	25.0
1300-1400	*	0	0	43	34	37	50	19.3	27.3
1400-1500	*	0	39	30	41	39	47	27.5	32.7
1500-1600	*	0	43	28	36	20	32	26.8	26.5
1600-1700	*	0	45	34	59	35	33	34.5	34.3
1700-1800	*	0	42	43	42	42	19	31.8	31.3
1800-1900	*	0	25	19	37	20	11	20.3	18.7
1900-2000	*	0	12	7	17	13	4	9.0	8.8
2000-2100	*	0	13	14	12	8	2	9.8	8.2
2100-2200	*	0	7	3	9	5	5	4.8	4.8
2200-2300	*	0	4	7	3	5	3	3.5	3.7
2300-2400	*	0	0	4	1	3	3	1.3	1.6
<b>Totals</b>									
0700-1900	*	*	194	378	427	388	343	279.7	311.8
0600-2200	*	*	226	426	498	426	358	322.2	348.3
0600-0000	*	*	230	437	502	434	364	326.9	353.8
0000-0000	*	*	230	453	517	453	369	337.3	364.8
AM Peak	*	*	1100	0700	0600	1100	1000		
	*	*	0	40	33	44	43		
PM Peak	*	*	1600	1700	1600	1700	1300		
	*	*	45	43	59	42	50		

\* - No data.

### Weekly Vehicle Counts

Description: Elderslie Road near Broadmarsh  
Filter time: 2.00pm Wednesday 11 April 2018 => 11:15am Tuesday 1 May 2018  
Scheme: Vehicle classification (AustRoads94)  
Filter: Class (1 2 3 4 5 6 7 8 9 10 11 12) Direction (NESW) Speed (10,160)

Hour	Mon 16 Apr	Tue 17 Apr	Wed 18 Apr	Thu 19 Apr	Fri 20 Apr	Sat 21 Apr	Sun 22 Apr	Averages 1 - 5	1 - 7
0000-0100	1	0	0	1	2	3	1	0.8	1.1
0100-0200	1	2	2	2	1	1	1	1.6	1.4
0200-0300	0	0	2	0	0	1	0	0.4	0.4
0300-0400	2	1	3	1	1	1	0	1.6	1.3
0400-0500	2	3	0	2	2	0	4	1.8	1.9
0500-0600	11	12	11	5	4	7	7	8.6	8.1
0600-0700	20	22	25	26	21	13	5	22.8	18.9
0700-0800	43	29	45	36	28	29	19	36.2	32.7
0800-0900	30	22	40	43	20	29	15	31.0	28.4
0900-1000	35	27	26	26	33	27	34	29.4	29.7
1000-1100	43	38	26	28	29	24	27	32.8	30.7
1100-1200	23	22	34	39	31	32	29	29.8	30.0
1200-1300	36	26	34	45	32	39	42	34.6	36.3
1300-1400	31	30	38	38	37	49	43	34.8	38.0
1400-1500	29	35	39	60	50	46	51	42.6	44.3
1500-1600	31	40	39	48	43	30	41	40.2	38.9
1600-1700	57	35	32	40	57	42	37	44.2	42.9
1700-1800	37	40	53	48	44	26	25	44.4	39.0
1800-1900	10	26	23	18	21	23	16	19.6	19.6
1900-2000	5	11	14	6	16	11	8	10.4	10.1
2000-2100	3	6	7	7	11	6	9	6.8	7.0
2100-2200	4	3	5	8	17	4	6	7.4	6.7
2200-2300	2	0	5	8	5	9	2	4.0	4.4
2300-2400	0	0	6	1	2	3	5	1.8	2.4
<b>Totals</b>									
0700-1900	405	370	429	469	425	396	379	419.6	410.4
0600-2200	437	412	480	516	490	430	407	467.0	453.1
0600-0000	439	412	491	525	497	442	414	472.8	460.0
0000-0000	456	430	509	536	507	455	427	487.6	474.3
AM Peak	1000	1000	0700	0800	0900	1100	0900		
	43	38	45	43	33	32	34		
PM Peak	1600	1700	1700	1400	1600	1300	1400		
	57	40	53	60	57	49	51		

\* - No data.

### Weekly Vehicle Counts

Description: Elderslie Road near Broadmarsh  
Filter time: 2.00pm Wednesday 11 April 2018 => 11:15am Tuesday 1 May 2018  
Scheme: Vehicle classification (AustRoads94)  
Filter: Class (1 2 3 4 5 6 7 8 9 10 11 12) Direction (NESW) Speed (10,160)

Hour	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Averages	
	23 Apr	24 Apr	25 Apr	26 Apr	27 Apr	28 Apr	29 Apr	1 - 5	1 - 7
0000-0100	5	1	2	0	4	4	1	2.4	2.4
0100-0200	3	3	2	1	2	3	2	2.2	2.3
0200-0300	0	1	0	4	0	0	1	1.0	0.9
0300-0400	3	4	1	1	0	1	0	1.8	1.4
0400-0500	3	0	5	2	2	1	2	2.4	2.1
0500-0600	7	8	11	7	8	4	3	8.2	6.9
0600-0700	27	19	11	18	18	14	10	18.6	16.7
0700-0800	46	39	27	35	43	32	8	38.0	32.9
0800-0900	43	31	38	41	44	35	24	39.4	36.6
0900-1000	27	28	24	31	44	22	37	30.8	30.4
1000-1100	41	34	38	25	31	33	54	33.6	36.6
1100-1200	31	48	35	35	31	43	40	36.0	37.6
1200-1300	40	40	42	28	34	39	44	36.8	38.1
1300-1400	32	40	39	38	40	42	41	37.8	38.9
1400-1500	56	42	52	44	58	35	54	50.4	48.7
1500-1600	42	43	38	37	51	44	42	42.2	42.4
1600-1700	40	39	47	44	58	42	39	45.6	44.1
1700-1800	38	45	23	43	40	26	16	37.8	33.0
1800-1900	22	30	20	21	23	22	10	23.2	21.1
1900-2000	8	16	6	12	12	10	10	10.8	10.6
2000-2100	3	8	6	9	9	9	8	7.0	7.4
2100-2200	7	11	5	5	8	7	3	7.2	6.6
2200-2300	2	3	4	5	5	13	6	3.8	5.4
2300-2400	1	4	3	1	2	2	0	2.2	1.9
<b>Totals</b>									
0700-1900	458	459	423	422	497	415	409	451.8	440.4
0600-2200	503	513	451	466	544	455	440	495.4	481.7
0600-0000	506	520	458	472	551	470	446	501.4	489.0
0000-0000	527	537	479	487	567	483	455	519.4	505.0
<b>AM Peak</b>	0700	1100	1000	0800	0900	1100	1000		
	46	48	38	41	44	43	54		
<b>PM Peak</b>	1400	1700	1400	1600	1600	1500	1400		
	56	45	52	44	58	44	54		

\* - No data.

### Weekly Vehicle Counts

Description: Elderslie Road near Broadmarsh  
Filter time: 2.00pm Wednesday 11 April 2018 => 11:15am Tuesday 1 May 2018  
Scheme: Vehicle classification (AustRoads94)  
Filter: Class (1 2 3 4 5 6 7 8 9 10 11 12) Direction (NESW) Speed (10,160)

Hour	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Averages	
	30 Apr	01 May	02 May	03 May	04 May	05 May	06 May	1 - 5	1 - 7
0000-0100	3	1	0	0	0	0	0	0.8	0.6
0100-0200	0	2	0	0	0	0	0	0.4	0.3
0200-0300	0	0	0	0	0	0	0	0.0	0.0
0300-0400	1	1	0	0	0	0	0	0.4	0.3
0400-0500	2	3	0	0	0	0	0	1.0	0.7
0500-0600	8	11	0	0	0	0	0	3.8	2.7
0600-0700	20	30	0	0	0	0	0	10.0	7.1
0700-0800	38	43	0	0	0	0	0	16.2	11.6
0800-0900	35	39	0	0	0	0	0	14.8	10.6
0900-1000	17	31	0	0	0	0	0	9.6	6.9
1000-1100	41	33	0	0	0	0	0	14.8	10.6
1100-1200	30	6	0	0	0	0	0	7.2	5.1
1200-1300	28	0	0	0	0	0	0	5.6	4.0
1300-1400	32	0	0	0	0	0	0	6.4	4.6
1400-1500	36	0	0	0	0	0	0	7.2	5.1
1500-1600	37	0	0	0	0	0	0	7.4	5.3
1600-1700	43	0	0	0	0	0	0	8.6	6.1
1700-1800	43	0	0	0	0	0	0	8.6	6.1
1800-1900	20	0	0	0	0	0	0	4.0	2.9
1900-2000	13	0	0	0	0	0	0	2.6	1.9
2000-2100	3	0	0	0	0	0	0	0.6	0.4
2100-2200	6	0	0	0	0	0	0	1.2	0.9
2200-2300	2	0	0	0	0	0	0	0.4	0.3
2300-2400	2	0	0	0	0	0	0	0.4	0.3
<b>Totals</b>									
0700-1900	400	152	0	0	0	0	0	110.4	78.9
0600-2200	442	182	0	0	0	0	0	124.8	89.1
0600-0000	446	182	0	0	0	0	0	125.6	89.7
0000-0000	460	200	0	0	0	0	0	132.0	94.3
AM Peak	1000	0700	1100	1100	1100	1100	1100		
	41	43	0	0	0	0	0		
PM Peak	1700	2300	2300	2300	2300	2300	2300		
	43	0	0	0	0	0	0		

\* - No data.

**Comparisons-**

- Total number of vehicles travelling on Elderslie Road from 2.00pm Wednesday 11 April 2018 => 11:15am Tuesday 1 May 2018 was 9537.
- Total number of vehicles travelling on Elderslie Road = 3318 per week. (for comparison - average 474 vehicles per day x 7 days).

**Vehicles per week-**

Eldon Road - 1025  
Yarlington Road - 841  
Native Corners - 1316 (May 2016)  
Black Brush - 1183  
Woodsdale (near Tasman H'way) - 1823  
Woodsdale (near Stonehenge) - 1050  
Woodsdale (near New Country Marsh) - 994  
Broadmarsh Road (August 2016) – 3164  
York Plains Road - 560  
Stanley Street - 770  
Huntingdon Tier Road – Green Valley Rd intersection - 1491  
Huntingdon Tier Road – Clifton Vale Rd intersection - 1029 (includes waste transfer station traffic - 245)  
Rhyndaston Road - 938  
Native Corners Road - 1554 (Dec 2017)  
Interlaken Road - 1029  
Oatlands (northern end) - 4837  
Oatlands (southern end) - 6853  
Brown Mountain Road - 1141  
Tunnack Road - 1498 (1575 adjusted)  
Elderslie Road near Broadmarsh - 3318

**Daily Classes by Direction**

Description: Elderslie Road near Broadmarsh  
 Filter time: Monday 16 April 2018 => Sunday 29 April 2018  
 Scheme: Vehicle classification (AustRoads94)  
 Filter: Class (1 2 3 4 5 6 7 8 9 10 11 12) Direction (NESW) Speed (10,160)

**Monday, April 16, 2018**

	1	2	3	4	5	6	7	8	9	10	11	12	Total
<b>Mon</b>	381	17	30	6	12	2	4	0	3	1	0	0	456
(%)	83.6	3.7	6.6	1.3	2.6	0.4	0.9	0.0	0.7	0.2	0.0	0.0	
<b>AB</b>	188	10	13	4	5	0	3	0	2	0	0	0	225
<b>AB%</b>	49.3	58.8	43.3	66.7	41.7	0.0	75.0	0.0	66.7	0.0	0.0	0.0	49.3
<b>BA</b>	193	7	17	2	7	2	1	0	1	1	0	0	231
<b>BA%</b>	50.7	41.2	56.7	33.3	58.3	100.0	25.0	0.0	33.3	100.0	0.0	0.0	50.7
<b>Tue</b>	383	10	23	12	0	0	0	0	1	1	0	0	430
(%)	89.1	2.3	5.3	2.8	0.0	0.0	0.0	0.0	0.2	0.2	0.0	0.0	
<b>AB</b>	193	6	7	10	0	0	0	0	1	0	0	0	217
<b>AB%</b>	50.4	60.0	30.4	83.3	0.0	0.0	0.0	0.0	100.0	0.0	0.0	0.0	50.5
<b>BA</b>	190	4	16	2	0	0	0	0	0	1	0	0	213
<b>BA%</b>	49.6	40.0	69.6	16.7	0.0	0.0	0.0	0.0	0.0	100.0	0.0	0.0	49.5
<b>Wed</b>	456	11	27	8	4	0	2	0	0	1	0	0	509
(%)	89.6	2.2	5.3	1.6	0.8	0.0	0.4	0.0	0.0	0.2	0.0	0.0	
<b>AB</b>	238	6	10	6	3	0	1	0	0	0	0	0	264
<b>AB%</b>	52.2	54.5	37.0	75.0	75.0	0.0	50.0	0.0	0.0	0.0	0.0	0.0	51.9
<b>BA</b>	218	5	17	2	1	0	1	0	0	1	0	0	245
<b>BA%</b>	47.8	45.5	63.0	25.0	25.0	0.0	50.0	0.0	0.0	100.0	0.0	0.0	48.1



Southern Midlands Council

Minutes – 23 May 2018

	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>	<b>Total</b>
<b>Thu</b>	478	16	27	8	0	1	2	1	3	0	0	0	536
(%)	89.2	3.0	5.0	1.5	0.0	0.2	0.4	0.2	0.6	0.0	0.0	0.0	
<b>AB</b>	249	7	10	6	0	1	1	0	2	0	0	0	276
<b>AB%</b>	52.1	43.8	37.0	75.0	0.0	100.0	50.0	0.0	66.7	0.0	0.0	0.0	51.5
<b>BA</b>	229	9	17	2	0	0	1	1	1	0	0	0	260
<b>BA%</b>	47.9	56.3	63.0	25.0	0.0	0.0	50.0	100.0	33.3	0.0	0.0	0.0	48.5
<b>Fri</b>	440	27	20	11	0	3	4	0	2	0	0	0	507
(%)	86.8	5.3	3.9	2.2	0.0	0.6	0.8	0.0	0.4	0.0	0.0	0.0	
<b>AB</b>	230	12	13	8	0	1	2	0	1	0	0	0	267
<b>AB%</b>	52.3	44.4	65.0	72.7	0.0	33.3	50.0	0.0	50.0	0.0	0.0	0.0	52.7
<b>BA</b>	210	15	7	3	0	2	2	0	1	0	0	0	240
<b>BA%</b>	47.7	55.6	35.0	27.3	0.0	66.7	50.0	0.0	50.0	0.0	0.0	0.0	47.3
<b>Sat</b>	396	32	13	7	1	1	3	1	1	0	0	0	455
(%)	87.0	7.0	2.9	1.5	0.2	0.2	0.7	0.2	0.2	0.0	0.0	0.0	
<b>AB</b>	196	18	5	7	1	1	3	1	0	0	0	0	232
<b>AB%</b>	49.5	56.3	38.5	100.0	100.0	100.0	100.0	100.0	0.0	0.0	0.0	0.0	51.0
<b>BA</b>	200	14	8	0	0	0	0	0	1	0	0	0	223
<b>BA%</b>	50.5	43.8	61.5	0.0	0.0	0.0	0.0	0.0	100.0	0.0	0.0	0.0	49.0
<b>Sun</b>	363	43	11	6	2	1	1	0	0	0	0	0	427
(%)	85.0	10.1	2.6	1.4	0.5	0.2	0.2	0.0	0.0	0.0	0.0	0.0	
<b>AB</b>	172	18	5	5	2	0	1	0	0	0	0	0	203
<b>AB%</b>	47.4	41.9	45.5	83.3	100.0	0.0	100.0	0.0	0.0	0.0	0.0	0.0	47.5
<b>BA</b>	191	25	6	1	0	1	0	0	0	0	0	0	224
<b>BA%</b>	52.6	58.1	54.5	16.7	0.0	100.0	0.0	0.0	0.0	0.0	0.0	0.0	52.5



Average daily volume

**Entire week**

	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>	<b>Total</b>
	413	22	21	7	2	0	1	0	0	0	0	0	473
(%)	87.3	4.7	4.4	1.5	0.4	0.0	0.2	0.0	0.0	0.0	0.0	0.0	
<b>AB</b>	209	11	9	6	1	0	1	0	0	0	0	0	240
<b>AB%</b>	50.6	50.0	42.9	85.7	50.0	0.0	100.0	0.0	0.0	0.0	0.0	0.0	50.7
<b>BA</b>	204	11	12	1	1	0	0	0	0	0	0	0	233
<b>BA%</b>	49.4	50.0	57.1	14.3	50.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	49.3

**Weekdays**

	427	16	24	8	2	0	2	0	1	0	0	0	486
(%)	87.9	3.3	4.9	1.6	0.4	0.0	0.4	0.0	0.2	0.0	0.0	0.0	
<b>AB</b>	219	8	10	6	1	0	1	0	1	0	0	0	249
<b>AB%</b>	51.3	50.0	41.7	75.0	50.0	0.0	50.0	0.0	100.0	0.0	0.0	0.0	51.2
<b>BA</b>	208	8	14	2	1	0	1	0	0	0	0	0	237
<b>BA%</b>	48.7	50.0	58.3	25.0	50.0	0.0	50.0	0.0	0.0	0.0	0.0	0.0	48.8

**Weekend**

	379	37	12	6	1	0	2	0	0	0	0	0	440
(%)	86.1	8.4	2.7	1.4	0.2	0.0	0.5	0.0	0.0	0.0	0.0	0.0	
<b>AB</b>	184	18	5	6	1	0	2	0	0	0	0	0	217
<b>AB%</b>	48.5	48.6	41.7	100.0	100.0	0.0	100.0	0.0	0.0	0.0	0.0	0.0	49.3
<b>BA</b>	195	19	7	0	0	0	0	0	0	0	0	0	223
<b>BA%</b>	51.5	51.4	58.3	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	50.7

**Daily Classes by Direction**

Description: Elderslie Road near Broadmarsh  
 Filter time: Monday 16 April 2018 => Sunday 29 April 2018  
 Scheme: Vehicle classification (AustRoads94)  
 Filter: Class (1 2 3 4 5 6 7 8 9 10 11 12) Direction (NESW) Speed (10,160)

**Monday, April 23, 2018**

	1	2	3	4	5	6	7	8	9	10	11	12	Total
<b>Mon</b>	446	22	29	22	1	2	1	2	2	0	0	0	527
(%)	84.6	4.2	5.5	4.2	0.2	0.4	0.2	0.4	0.4	0.0	0.0	0.0	
<b>AB</b>	220	11	10	15	0	0	1	2	1	0	0	0	260
<b>AB%</b>	49.3	50.0	34.5	68.2	0.0	0.0	100.0	100.0	50.0	0.0	0.0	0.0	49.3
<b>BA</b>	226	11	19	7	1	2	0	0	1	0	0	0	267
<b>BA%</b>	50.7	50.0	65.5	31.8	100.0	100.0	0.0	0.0	50.0	0.0	0.0	0.0	50.7
<b>Tue</b>	459	23	33	18	0	0	2	0	2	0	0	0	537
(%)	85.5	4.3	6.1	3.4	0.0	0.0	0.4	0.0	0.4	0.0	0.0	0.0	
<b>AB</b>	243	12	15	11	0	0	2	0	1	0	0	0	284
<b>AB%</b>	52.9	52.2	45.5	61.1	0.0	0.0	100.0	0.0	50.0	0.0	0.0	0.0	52.9
<b>BA</b>	216	11	18	7	0	0	0	0	1	0	0	0	253
<b>BA%</b>	47.1	47.8	54.5	38.9	0.0	0.0	0.0	0.0	50.0	0.0	0.0	0.0	47.1
<b>Wed</b>	399	48	20	7	1	0	2	1	1	0	0	0	479
(%)	83.3	10.0	4.2	1.5	0.2	0.0	0.4	0.2	0.2	0.0	0.0	0.0	
<b>AB</b>	203	21	8	6	0	0	1	1	0	0	0	0	240
<b>AB%</b>	50.9	43.8	40.0	85.7	0.0	0.0	50.0	100.0	0.0	0.0	0.0	0.0	50.1
<b>BA</b>	196	27	12	1	1	0	1	0	1	0	0	0	239
<b>BA%</b>	49.1	56.3	60.0	14.3	100.0	0.0	50.0	0.0	100.0	0.0	0.0	0.0	49.9

	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>	<b>7</b>	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>	<b>Total</b>
<b>Thu</b>	424	23	24	7	2	0	3	1	2	1	0	0	487
(%)	87.1	4.7	4.9	1.4	0.4	0.0	0.6	0.2	0.4	0.2	0.0	0.0	
<b>AB</b>	211	8	12	7	2	0	1	1	1	0	0	0	243
<b>AB%</b>	49.8	34.8	50.0	100.0	100.0	0.0	33.3	100.0	50.0	0.0	0.0	0.0	49.9
<b>BA</b>	213	15	12	0	0	0	2	0	1	1	0	0	244
<b>BA%</b>	50.2	65.2	50.0	0.0	0.0	0.0	66.7	0.0	50.0	100.0	0.0	0.0	50.1
<b>Fri</b>	478	22	42	21	1	0	1	2	0	0	0	0	567
(%)	84.3	3.9	7.4	3.7	0.2	0.0	0.2	0.4	0.0	0.0	0.0	0.0	
<b>AB</b>	250	12	19	14	1	0	1	2	0	0	0	0	299
<b>AB%</b>	52.3	54.5	45.2	66.7	100.0	0.0	100.0	100.0	0.0	0.0	0.0	0.0	52.7
<b>BA</b>	228	10	23	7	0	0	0	0	0	0	0	0	268
<b>BA%</b>	47.7	45.5	54.8	33.3	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	47.3
<b>Sat</b>	412	45	14	10	0	0	2	0	0	0	0	0	483
(%)	85.3	9.3	2.9	2.1	0.0	0.0	0.4	0.0	0.0	0.0	0.0	0.0	
<b>AB</b>	214	23	6	7	0	0	2	0	0	0	0	0	252
<b>AB%</b>	51.9	51.1	42.9	70.0	0.0	0.0	100.0	0.0	0.0	0.0	0.0	0.0	52.2
<b>BA</b>	198	22	8	3	0	0	0	0	0	0	0	0	231
<b>BA%</b>	48.1	48.9	57.1	30.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	47.8
<b>Sun</b>	365	54	16	6	2	6	5	1	0	0	0	0	455
(%)	80.2	11.9	3.5	1.3	0.4	1.3	1.1	0.2	0.0	0.0	0.0	0.0	
<b>AB</b>	193	21	4	5	2	3	2	0	0	0	0	0	230
<b>AB%</b>	52.9	38.9	25.0	83.3	100.0	50.0	40.0	0.0	0.0	0.0	0.0	0.0	50.5
<b>BA</b>	172	33	12	1	0	3	3	1	0	0	0	0	225
<b>BA%</b>	47.1	61.1	75.0	16.7	0.0	50.0	60.0	100.0	0.0	0.0	0.0	0.0	49.5

Average daily volume

## Entire week

	1	2	3	4	5	6	7	8	9	10	11	12	Total
	426	33	24	12	0	0	1	0	0	0	0	0	504
(%)	84.5	6.5	4.8	2.4	0.0	0.0	0.2	0.0	0.0	0.0	0.0	0.0	
AB	219	15	10	9	0	0	1	0	0	0	0	0	258
AB%	51.4	45.5	41.7	75.0	0.0	0.0	100.0	0.0	0.0	0.0	0.0	0.0	51.2
BA	207	18	14	3	0	0	0	0	0	0	0	0	246
BA%	48.6	54.5	58.3	25.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	48.8

## Weekdays

	440	26	28	14	0	0	1	1	0	0	0	0	519
(%)	84.8	5.0	5.4	2.7	0.0	0.0	0.2	0.2	0.0	0.0	0.0	0.0	
AB	225	12	12	10	0	0	1	1	0	0	0	0	265
AB%	51.1	46.2	42.9	71.4	0.0	0.0	100.0	100.0	0.0	0.0	0.0	0.0	51.1
BA	215	14	16	4	0	0	0	0	0	0	0	0	254
BA%	48.9	53.8	57.1	28.6	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	48.9

## Weekend

	388	49	15	8	1	2	3	0	0	0	0	0	469
(%)	82.7	10.4	3.2	1.7	0.2	0.4	0.6	0.0	0.0	0.0	0.0	0.0	
AB	203	22	5	6	1	1	2	0	0	0	0	0	241
AB%	52.3	44.9	33.3	75.0	100.0	50.0	66.7	0.0	0.0	0.0	0.0	0.0	51.4
BA	185	27	10	2	0	1	1	0	0	0	0	0	228
BA%	47.7	55.1	66.7	25.0	0.0	50.0	33.3	0.0	0.0	0.0	0.0	0.0	48.6

### Class Speed Matrix

Description: Elderslie Road near Broadmarsh  
Filter time: 2.00pm Wednesday 11 April 2018 => 11:15am Tuesday 1 May 2018  
Scheme: Vehicle classification (AustRoads94)  
Filter: Class (1 2 3 4 5 6 7 8 9 10 11 12) Direction (NESW) Speed (10,160)

Speed limit 100kms per hour

Speed (km/h)	Class												Speed Totals	
	SV 1	SVT 2	TB2 3	TB3 4	T4 5	ART3 6	ART4 7	ART5 8	ART6 9	BD 10	DRT 11	TRT 12		
10 - 20	11	1	2	.	1	.	.	.	.	.	.	.	15	0.2%
20 - 30	36	5	5	2	1	1	.	.	.	.	.	.	50	0.5%
30 - 40	49	3	9	3	.	.	.	.	.	.	.	.	64	0.7%
40 - 50	189	10	15	14	.	.	2	.	1	.	.	.	231	2.4%
50 - 60	471	26	47	10	.	1	4	.	3	.	.	.	562	5.9%
60 - 70	1231	104	113	49	9	6	7	.	6	1	.	.	1526	16.0%
70 - 80	2742	216	107	79	8	6	15	7	5	5	.	.	3190	33.4%
80 - 90	2283	132	99	41	7	6	15	4	2	1	.	.	2590	27.2%
90 - 100	989	31	59	14	2	2	2	4	.	.	.	.	1103	11.6%
100 - 110	171	3	11	1	.	1	.	.	.	.	.	.	187	2.0%
110 - 120	15	.	3	.	.	.	.	.	.	.	.	.	18	0.2%
120 - 130	.	.	.	1	.	.	.	.	.	.	.	.	1	0.0%
130 - 140	.	.	.	.	.	.	.	.	.	.	.	.	0	0.0%
140 - 150	.	.	.	.	.	.	.	.	.	.	.	.	0	0.0%
150 - 160	.	.	.	.	.	.	.	.	.	.	.	.	0	0.0%
<b>Class Totals</b>	<b>8187</b>	<b>531</b>	<b>470</b>	<b>214</b>	<b>28</b>	<b>23</b>	<b>45</b>	<b>15</b>	<b>17</b>	<b>7</b>	<b>0</b>	<b>0</b>	<b>9537</b>	
	<b>85.8%</b>	<b>5.6%</b>	<b>4.9%</b>	<b>2.2%</b>	<b>0.3%</b>	<b>0.2%</b>	<b>0.5%</b>	<b>0.2%</b>	<b>0.2%</b>	<b>0.1%</b>	<b>0.0%</b>	<b>0.0%</b>		

**Speed Statistics by Hour**

Vehicles = 9537  
 Posted speed limit = 60 km/h, Exceeding = 8615 (90.33%), Mean Exceeding = 79.44 km/h  
 Maximum = 126.1 km/h, Minimum = 10.9 km/h, Mean = 76.6 km/h  
 85% Speed = 89.3 km/h, 95% Speed = 95.8 km/h, Median = 77.4 km/h  
 20 km/h Pace = 68 - 88, Number in Pace = 5866 (61.51%)  
 Variance = 173.80, Standard Deviation = 13.18 km/h

Description: Elderslie Road near Broadmarsh  
 Filter time: 2.00pm Wednesday 11 April 2018 => 11:15am Tuesday 1 May 2018  
 Scheme: Vehicle classification (AustRoads94)  
 Filter: Class (1 2 3 4 5 6 7 8 9 10 11 12) Direction (NESW) Speed (10,160)

**Hour Bins (Partial days)**

Time	Bin	Min	Max	Mean	Median	85%	95%	>PSL 60 km/h
0000	36 0.4%	54.5	97.1	77.4	76.7	87.8	92.5	35 97.2%
0100	36 0.4%	57.6	96.3	75.4	74.2	81.4	83.9	35 97.2%
0200	11 0.1%	74.4	98.9	81.2	76.3	83.5	97.2	11 100.0%
0300	25 0.3%	55.8	109.3	75.4	76.7	82.4	91.8	21 84.0%
0400	42 0.4%	49.3	102.4	73.1	73.1	85.3	98.3	31 73.8%
0500	149 1.6%	36.5	126.1	78.8	79.6	90.0	97.6	148 99.3%
0600	372 3.9%	32.2	110.4	82.6	84.2	93.6	99.0	360 96.8%
0700	634 6.6%	15.3	114.8	76.2	77.4	88.6	93.2	569 89.7%
0800	639 6.7%	17.1	109.1	76.2	76.3	90.0	97.2	569 89.0%
0900	588 6.2%	14.9	104.3	75.7	76.3	88.2	94.3	533 90.6%
1000	676 7.1%	14.6	113.7	74.7	76.0	88.2	96.1	592 87.6%
1100	635 6.7%	23.9	110.5	75.4	76.3	88.9	93.6	563 88.7%
1200	674 7.1%	16.8	110.5	76.1	77.0	88.6	95.0	600 89.0%
1300	734 7.7%	19.7	112.1	74.7	76.0	88.2	95.0	639 87.1%
1400	883 9.3%	10.9	114.6	74.9	76.0	86.8	92.9	787 89.1%
1500	765 8.0%	24.4	108.8	76.7	77.8	88.9	95.8	689 90.1%
1600	858 9.0%	25.4	114.8	78.7	79.2	90.4	96.1	798 93.0%
1700	735 7.7%	38.4	112.0	77.7	77.8	89.6	95.8	683 92.9%
1800	417 4.4%	40.5	112.4	77.6	77.4	88.9	94.3	389 93.3%
1900	211 2.2%	44.7	106.4	78.8	79.9	93.2	98.3	190 90.0%
2000	153 1.6%	43.8	106.8	76.5	75.6	91.1	100.1	135 88.2%
2100	128 1.3%	42.9	113.7	76.8	77.4	87.8	94.7	115 89.8%
2200	93 1.0%	49.5	102.4	75.8	75.6	85.3	94.3	85 91.4%
2300	43 0.5%	51.4	107.6	78.2	79.2	89.3	99.7	38 88.4%
----	9537 100.0%	10.9	126.1	76.6	77.4	89.3	95.8	8615 90.3%

### **14.3 Cultural**

**Strategic Plan Reference – Page 24**

3.3.1 Ensure that the Cultural diversity of the Southern Midlands is maximised.

Nil.

### **14.4 Regulatory (Other than Planning Authority Agenda Items)**

**Strategic Plan Reference – Page 25**

3.4.1 A regulatory environment that is supportive of and enables appropriate development.

Nil.

### **14.5 Climate Change**

**Strategic Plan Reference – Page 25**

3.5.1 Implement strategies to address issues of climate change in relation to its impact on Councils corporate functions and on the Community.

Nil.

## **15. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – LIFESTYLE)**

### **15.1 Community Health and Wellbeing**

**Strategic Plan Reference – Page 26**

4.1.1 Support and improve the independence, health and wellbeing of the Community.

Nil.

### **15.2 Youth**

**Strategic Plan Reference – Page 26**

4.2.1 Increase the retention of young people in the municipality.

Nil.

### **15.3 Seniors**

**Strategic Plan Reference – Page 27**

4.3.1 Improve the ability of the seniors to stay in their communities.

Nil.

### **15.4 Children and Families**

**Strategic Plan Reference – Page 27**

4.4.1 Ensure that appropriate childcare services as well as other family related services are facilitated within the Community.

Nil.

### **15.5 Volunteers**

**Strategic Plan Reference – Page 27**

4.5.1 Encourage community members to volunteer.

Nil.

### **15.6 Access**

**Strategic Plan Reference – Page 28**

4.6.1a Continue to explore transport options for the Southern Midlands Community.

4.6.1b Continue to meet the requirements of the Disability Discrimination Act (DDA).

Nil.



## 15.7 Public Health

**Strategic Plan Reference – Page 28**

4.7.1 Monitor and maintain a safe and healthy public environment.

### 15.7.1 PROPOSED KEMPTON COMMUNITY HEALTH CENTRE

**Author:** GENERAL MANAGER (TIM KIRKWOOD)

**Date:** 17 MAY 2017

#### ISSUE

To provide Council with an update in relation to the proposed development of a small scale Community Health Centre in Kempton and seek endorsement to progress and secure the required planning and building approvals.

#### BACKGROUND

Council was last provided with an update in respect to this matter at the October 2017 meeting. In summary, Council was informed that there has been ongoing discussions with Huon Regional Care regarding the possibility of that organisation providing GP services (and other allied health care services) to the Kempton and surrounding communities.

These preliminary discussions have primarily been between Chris Harman (who has taken the lead on behalf of the local community); myself and representatives from Huon Regional Care.

The proposal was developed to the extent that Huon Regional Care would be prepared to establish a service in the ‘ex Principal’s residence” which forms part of the Kempton Primary School. Whilst no formal arrangements have been documented (or formally agreed) with Huon Regional Care, the proposal to use the residence has been fully supported by the Kempton Primary School and this has since been endorsed by the Education Department.

Council were advised that its Assistant Building Surveyor, who is an accredited building designer, has inspected the premises (in conjunction with Mr Harman and other Council officers) and Plans (refer attachment A) have been prepared for development approval purposes. The design and layout was generally agreed with Huon Regional Care and the Kempton Primary School.

The total cost of the works, including parking infrastructure, is estimated at \$200,000 and a potential was identified (as follows):

- State Government – Direct Contribution	\$75,000
- Southern Midlands Council – Direct Contribution	\$25,000
- Loan Funding	\$100,000

*Note: The Southern Midlands Council would apply for the \$100K loan as part of the State Government’s Economic Stimulus Scheme that has now been rolled out to all Councils. This recognises that the scheme, amongst other things, has been established to bring forward much needed infrastructure projects and provide better local facilities. Under this*

*Scheme the State Government will provide Council with rebates on the interest costs for up to five years.*

This funding model was submitted to the State Government as part of an election submission and a commitment was secured from the Liberal Government to fund its contribution of \$75,000.

## **DETAIL**

The State Government, through the Department of Premier and Cabinet, is now wanting to progress preparation of a Grant Deed and payment of the \$75,000 to Council to enable the project to proceed.

This advice resulted in follow-up discussions with Huon Regional Care to determine the status of the proposal from its perspective. In brief, advice has been received that they are not in a position to finalise (or progress) negotiations at present as their organisation is currently going through a major restructure which will result in significant change.

As such, Council is now required to make a decision whether it will progress with the development, recognising that the State Government funding is available, or defer any further action pending advice from Huon Regional Care.

At this stage it should be noted that as part of the initial planning, which involved consultation with other potential service providers, the major obstacle was the fact that no present facility existed.

In light of the above, it is strongly thought (and recommended) that Council should progress with the development, and at least be at a stage whereby a facility exists, and can be promoted to potential service providers.

Subject to Council's position, the fact that a definite service provider has not been secured, would be recognised as part of finalising the Grant Deed.

**Human Resources & Financial Implications** – refer detail provided above.

Estimated total loan servicing costs (i.e. principal and interest) for the \$100K loan over a period of 20 years will total \$152,680 (rate of 4.50%). The interest rebate for the first five years amounts to \$24,186. This means a net outlay of approximately \$128,500 over the twenty year period, or annual cost of \$6,425. Recognising the real likelihood of attracting other community health service providers (on either a fixed or casual basis), rental payments received would offset the annual loan servicing costs.

In summary, progressing with the development is viewed as a low cost/low risk proposal.

**Community Consultation & Public Relations Implications** – There is significant community interest in the provision of GP services locally, with reports still being received of people being unable to secure an appointment within a reasonable timeframe.

**Policy Implications** – N/A

**Priority - Implementation Time Frame** – subject to Council' decision, it is intended to finalise the Grant Deed (which would reflect the current circumstances), and proceed to

enter into a satisfactory agreement with the Education Department (i.e. Kempton Primary School). Applications for development and building approval would then follow.

In the interim, negotiations with all potential service providers would be progressed with the aim of securing occupancy agreements.

## RECOMMENDATION

THAT:

- a) The information be received;
- b) Council endorse progressing the development of a small scale Community Health Centre in Kempton to the next stage which involves securing the required planning and building approvals; and
- c) Council seek to finalise the Grant Deed which would reflect the current circumstances.

## DECISION

*Moved by Clr R Campbell, seconded by Clr E Batt*

THAT

- a) The information be received;
- b) Council endorse progressing the development of a small scale Community Health Centre in Kempton to the next stage which involves securing the required planning and building approvals; and
- c) Council seek to finalise the Grant Deed which would reflect the current circumstances.

## CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM	√	
Dep. Mayor A O Green	√	
Clr A R Bantick	√	
Clr E Batt	√	
Clr R Campbell	√	
Clr D Fish	√	
Clr D Marshall	√	

## **15.8 Recreation**

**Strategic Plan Reference – Page 29**

4.8.1 Provide a range of recreational activities and services that meet the reasonable needs of the Community.

Nil.

## **15.9 Education**

**Strategic Plan Reference – Page 29**

4.10.1 Increase the educational and employment opportunities available within the Southern Midlands.

Nil.

## 15.10 Animals

### Strategic Plan Reference – Page 29

4.9.1 Create an environment where animals are treated with respect and do not create a nuisance for the Community.

### 15.10.1 2018/19 ANIMAL MANAGEMENT FEES (INCLUDING DOG REGISTRATION)

**Author:** ANIMAL MANAGEMENT/COMPLIANCE OFFICER (HELEN BRYANT)

**Date:** 16 MAY 2018

#### ISSUE

Adoption of the 2018-19 Animal Management Fees.

#### BACKGROUND

Dog Registration fees are to be adopted in accordance with Council's Dog Management Policy and the *Dog Control Act 2000*.

#### DETAIL

For information, the following is a list of the fees and charges that were adopted for the current financial year (i.e. 2017/18):

CLASS	EVIDENCE REQUIRED	AMOUNT
Dog Desexed	<i>(Vet Certificate or Stat Dec required)</i>	\$30.00
Dog Non-desexed		\$40.00
Greyhound/Working Dog/Purbreed (for showing/breeding)	<i>Certificate required, TCA or GRT membership or ABN</i>	\$30.00
Dangerous Dog/Restricted Breed/Guard Dog	<i>Declared by General Manager</i>	\$90.00
Guide Dogs/Hearing Dogs		No Charge
Pensioner	<i>Pension Concession Card Health Care Card</i>	50% discount off scheduled fee (one dog only)
Replacement Tag (metal lifetime tag)		\$10.00
Formal Notice of Complaint		\$60.00
Kennel Licence Application		\$120.00
Kennel Licence Renewal		\$50.00
Impound Fee (for all animals)		\$30.00
Feed/Care Fee (daily charge)		\$10.00
Dogs Home of Tasmania Impound Fee	<i>Paid directly to Dogs Home</i>	Refer Dogs Home

Councillors may recall that:

- a) all fees were increased marginally (compared to the previous financial year) to offset the cost of improved animal management services;
- b) a reduced fee was introduced for de-de-sexed dogs which provides an incentive and encouragement for responsible dog ownership;
- c) the higher fee payable after the 31<sup>st</sup> July was deleted as all dogs should be registered prior to that date; and
- d) a separate charge was introduced for declared dangerous dogs/restricted breed dogs/guard dogs. This is consistent with other Council practices.

In reference to Council's Dog Management Policy, refund of registration fees will only be provided for dogs that have died in the current year of registration. Refunds are only available on completion of the appropriate form lodged with Council by the owner of the dog subject of the claim. Any refund provided is on a pro-rata basis as at the time of application.

The Southern Midlands Council will transfer dog registrations from other Tasmanian Councils at no cost to the dog owner, provided the registration is for the same registration period.

**Human Resources & Financial Implications** – In reference to the draft 2018/19 Budget, the same level of fees would achieve approximately 55% cost recovery for the Animal Management Service. Acknowledging that animal management involves the management of all other animal related complaints and issues, this is considered reasonable. For this reason, fees could be kept at the same level for this coming financing financial year.

**Community Consultation & Public Relations Implications** – Nil

**Southern Midlands Council Website** - The adopted Fees will be displayed on the website.

**Policy Implications** - Policy position.

**Priority - Implementation Time Frame** – It is normal practice for reminder Notices to be issued in late May of each year. Registration fees are due on 1<sup>st</sup> July.

## RECOMMENDATION

THAT Council adopt the following Animal Management Fees for the 2018-19 period:

CLASS	EVIDENCE REQUIRED	AMOUNT
Dog Desexed	<i>Vet Certificate or Stat Dec required</i>	\$30.00
Dog Non-desexed		\$40.00
Greyhound/Working Dog/Purbreed (for showing/breeding)	<i>Certificate required, TCA or GRT membership or ABN</i>	\$30.00
Dangerous Dog/Restricted Breed/Guard Dog	<i>Declared by General Manager</i>	\$90.00

Guide Dogs/Hearing Dogs		No Charge
Pensioner	<i>Pension Concession Card Health Care Card</i>	50% discount off scheduled fee (one dog only)
Replacement Tag (metal lifetime tag)		\$10.00
Formal Notice of Complaint		\$60.00
Kennel Licence Application		\$120.00
Kennel Licence Renewal		\$50.00
Impound Fee (for all animals)		\$30.00
Feed/Care Fee (daily charge)		\$10.00
Dogs Home of Tasmania Impound Fee	<i>Paid directly to Dogs Home</i>	Refer Dogs Home

## DECISION

*Moved by Deputy Mayor A Green, seconded by Cllr D Fish*

**THAT Council adopt the following Animal Management Fees for the 2018-19 period:**

<b>CLASS</b>	<b>EVIDENCE REQUIRED</b>	<b>AMOUNT</b>
<b>Dog Desexed</b>	<i>Vet Certificate or Stat Dec required</i>	<b>\$30.00</b>
<b>Dog Non-desexed</b>		<b>\$40.00</b>
<b>Greyhound/Working Dog/Purbreed (for showing/breeding)</b>	<i>Certificate required, TCA or GRT membership or ABN</i>	<b>\$30.00</b>
<b>Dangerous Dog/Restricted Breed/Guard Dog</b>	<i>Declared by General Manager</i>	<b>\$90.00</b>
<b>Guide Dogs/Hearing Dogs</b>		<b>No Charge</b>
<b>Pensioner</b>	<i>Pension Concession Card Health Care Card</i>	<b>50% discount off scheduled fee (one dog only)</b>
<b>Replacement Tag (metal lifetime tag)</b>		<b>\$10.00</b>
<b>Formal Notice of Complaint</b>		<b>\$60.00</b>
<b>Kennel Licence Application</b>		<b>\$120.00</b>
<b>Kennel Licence Renewal</b>		<b>\$50.00</b>
<b>Impound Fee (for all animals)</b>		<b>\$30.00</b>
<b>Feed/Care Fee (daily charge)</b>		<b>\$10.00</b>
<b>Dogs Home of Tasmania Impound Fee</b>	<i>Paid directly to Dogs Home</i>	<b>Refer Dogs Home</b>

### AMENDMENT TO MOTION

*Moved by Clr Marshall, seconded by Clr E Batt*

**THAT Council adopt the following Animal Management Fees for the 2018-19 period:**

CLASS	EVIDENCE REQUIRED	AMOUNT
Dog Desexed	<i>Vet Certificate or Stat Dec required</i>	\$30.00
Dog Non-desexed		\$40.00
Greyhound/Working Dog/Purbreed (for showing/breeding)	<i>Certificate required, TCA or GRT membership or ABN</i>	\$30.00
Dangerous Dog/Restricted Breed/Guard Dog	<i>Declared by General Manager</i>	\$90.00
Guide Dogs/Hearing Dogs		No Charge
Pensioner	<i>Pension Concession Card Health Care Card</i>	50% discount off scheduled fee (one dog only)
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Kennel Licence Renewal		\$50.00
Impound Fee (for all animals)		\$30.00
Feed/Care Fee (daily charge)		\$10.00
Dogs Home of Tasmania Impound Fee	<i>Paid directly to Dogs Home</i>	Refer Dogs Home

### DECISION

**THE AMENDED MOTION WAS PUT AND LOST**

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM		√
Dep. Mayor A O Green		√
Clr A R Bantick		√
Clr E Batt	√	
Clr R Campbell		√
Clr D Fish		√
Clr D Marshall	√	



**DECISION**

**THE ORIGINAL MOTION WAS PUT AND CARRIED**

**CARRIED**

<b>Councillor</b>	<b>Vote FOR</b>	<b>Vote AGAINST</b>
Mayor A E Bisdee OAM		√
Dep. Mayor A O Green		√
Clr A R Bantick		√
Clr E Batt		√
Clr R Campbell		√
Clr D Fish		√
Clr D Marshall		√

**16. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – COMMUNITY)**

**16.1 Retention**

**Strategic Plan Reference – Page 30**

5.1.1 Maintain and strengthen communities in the Southern Midlands.

Nil.

## **17. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – ORGANISATION)**

### **17.1 Improvement**

**Strategic Plan Reference – Page 32**

- |       |   |
|-------|---|
| 6.1.1 | Improve the level of responsiveness to Community needs.   |
| 6.1.2 | Improve communication within Council.   |
| 6.1.3 | Improve the accuracy, comprehensiveness and user friendliness of the Council asset management system. |
| 6.1.4 | Increase the effectiveness, efficiency and use-ability of Council IT systems.                         |
| 6.1.5 | Develop an overall Continuous Improvement Strategy and framework                                      |

Nil.

## 17.2 Sustainability

### Strategic Plan Reference – Page 33 & 34

- |       |  |
|-------|--|
| 6.2.1 | Retain corporate and operational knowledge within Council.   |
| 6.2.2 | Provide a safe and healthy working environment.  |
| 6.2.3 | Ensure that staff and elected members have the training and skills they need to undertake their roles.   |
| 6.2.4 | Increase the cost effectiveness of Council operations through resource sharing with other organisations. |
| 6.2.5 | Continue to manage and improve the level of statutory compliance of Council operations.                  |
| 6.2.6 | Ensure that suitably qualified and sufficient staff are available to meet the Communities needs.         |
| 6.2.7 | Work co-operatively with State and Regional organisations.   |
| 6.2.8 | Minimise Councils exposure to risk.  |

### 17.2.1 COMMON SERVICES JOINT VENTURE UPDATE (STANDING ITEM – INFORMATION ONLY)

**Author:** GENERAL MANAGER (TIM KIRKWOOD)

**Date:** 18 MAY 2018

#### **Attachments:**

#### **Attachments will be provided at the meeting**

*Local Government Shared Services – Council Update – February 2018*

*Local Government Shared Services – Council Update – March 2018*

*Local Government Shared Services – Joint Venture Update – February 2018*

*Local Government Shared Services – Joint Venture Update – March 2018*

#### **ISSUE**

To inform Council of the Common Services Joint Venture activities for the months of February and March 2018.

#### **BACKGROUND**

There are seven existing members of the Common Services Joint Venture Agreement, with two other Council's participating as non-members.

Members: Brighton, Central Highlands, Glenorchy, Huon Valley, Sorell, Southern Midlands and Tasman.

#### **DETAIL**

Refer 'Common Services Joint Venture Update – February and March 2018 attached.

**Human Resources & Financial Implications** – Refer comment provided in the update.

February 2018 - Councillors will note that the Southern Midlands Council provided 75 hours of service to two Councils: - Central Highlands and Derwent Valley and received 4 hours of services from other Councils.

March 2018 - Councillors will note that the Southern Midlands Council provided 46 hours of service to two Councils: - Central Highlands and Derwent Valley and received 19 hours of services from other Councils.

Details of services provided are included in the attachment.

**Community Consultation & Public Relations Implications** – Nil

**Policy Implications – N/A**

**Priority - Implementation Time Frame – Ongoing.**

**RECOMMENDATION**

THAT the information be received.

**DECISION**

*Moved by Cllr D Fish, seconded by Deputy Mayor A Green*

**THAT the information be received.**

**CARRIED**

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM	√	
Dep. Mayor A O Green	√	
Cllr A R Bantick	√	
Cllr E Batt	√	
Cllr R Campbell	√	
Cllr D Fish	√	
Cllr D Marshall	√	

## Local Government Shared Services - Council Update

Council

Southern Midlands

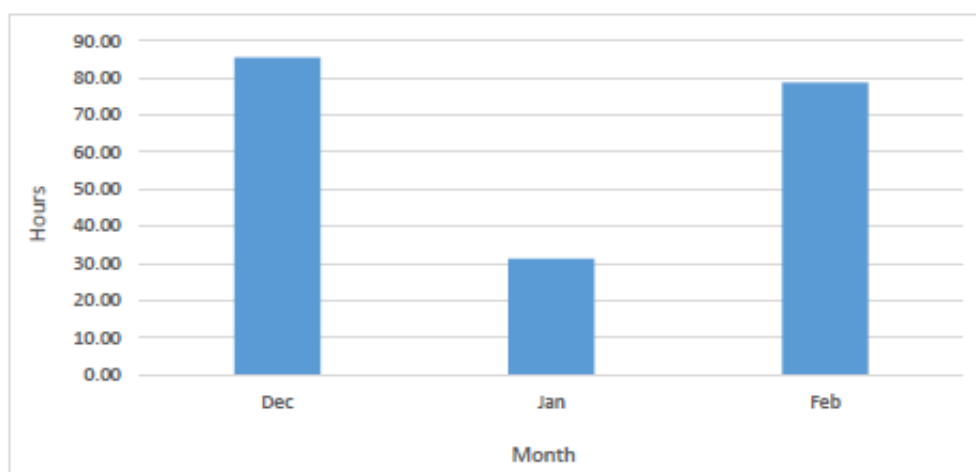
Shared Service Participation in February 2018

79 hours

Summary

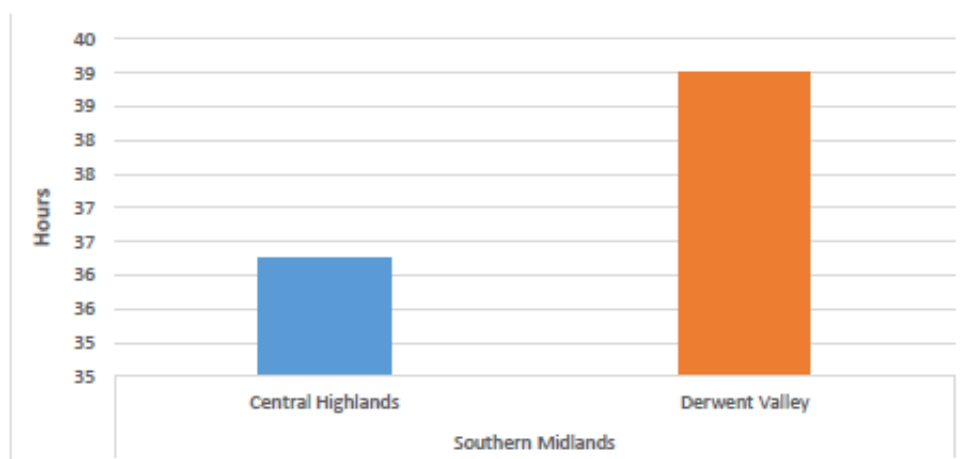
In February 2018, 79 hours of shared services were exchanged by the Southern Midlands Council which was a significant increase from hours exchanged in January (32). From this total, Southern Midlands provided 75 hours of services to other Councils, and received only 4 hours of services from Brighton Council.

Fig 1 – Services Exchanged by Southern Midlands Council in Recent Months



### Services Provided by Southern Midlands Council

Fig 2 - Services Provided by Southern Midlands Council during February 2018 by Council



\*Council is not a member of LG Shared Services Agreement

Fig 3 - Services Provided by Southern Midlands Council during February 2018 by Service Category

Southern Midlands		Summary of Services Provided
Central Highlands	36	
Animal Control	20	Dog & Animal Control Services
Planning Services	16	Statutory Planning Services
Derwent Valley	39	
Plumbing Permit Authority	39	Plumbing Inspections & Approvals
<b>Grand Total</b>	<b>75</b>	

\*Council is not a member of LG Shared Services Agreement

### Services Received by Southern Midlands Council

Fig 4 - Services Received by Southern Midlands Council during February 2018 by Council & Service Category

Southern Midlands		Summary of Services Received
Brighton	4	
Development Engineering	4	Development & Subdivision Advice
<b>Grand Total</b>	<b>4</b>	

### Cost Benefits Achieved by Southern Midlands and Other Councils

79 hours of Shared Services were exchanged by Southern Midlands Council last month. Analysis of Shared services provision has indicated that both the Provider Council and the Client Council save money through the exchange of Shared services at an approximate ratio of 50%.

In the month of February, it is estimated, Council have achieved a net benefit of approximately \$4,379. This was a result of increasing the utilisation of its current staff to earn additional revenue from providing services to other Councils, and from utilising Shared Services from within Local Government as opposed to external consultants (on average LG Shared Services rates can be procured at significant discount to external consultant fees).

It is estimated that Southern Midlands Council's direct involvement in Shared Services saved ALL participating Councils (including Southern Midlands Council) approximately \$4,630 for the month of February.

## Local Government Shared Services - Council Update

### Council

Southern Midlands

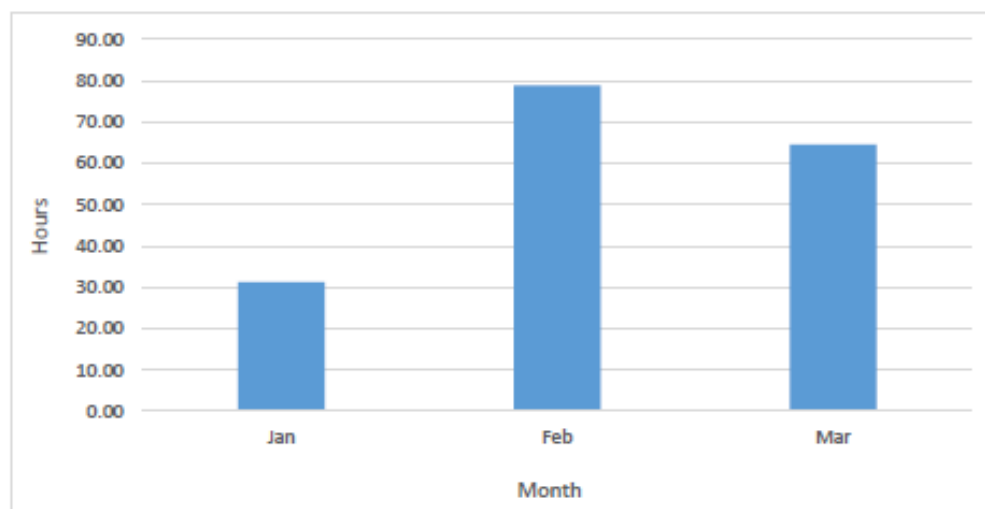
### Shared Service Participation in March 2018

65 hours

### Summary

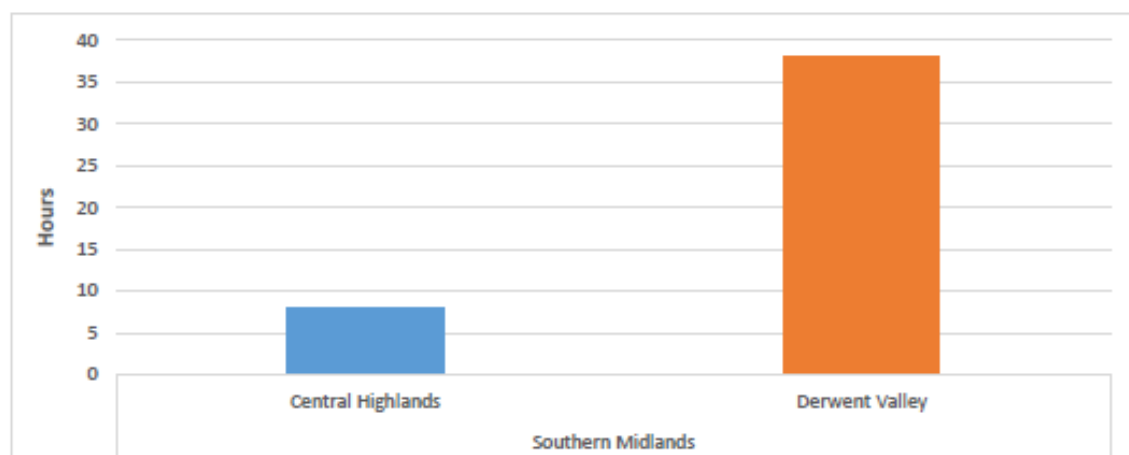
In March 2018, 65 hours of shared services were exchanged by the Southern Midlands Council which was a decrease from hours exchanged in February (79). From this total, Southern Midlands provided 46 hours of services to other Councils, and received 19 hours of services from other Councils.

Fig 1 – Services Exchanged by Southern Midlands Council in Recent Months



### Services Provided by Southern Midlands Council

Fig 2 - Services Provided by Southern Midlands Council during March 2018 by Council



\*Council is not a member of LG Shared Services Agreement



Fig 3 - Services Provided by Southern Midlands Council during March 2018 by Service Category

Southern Midlands		Summary of Services Provided
Central Highlands	8	
Animal Control	2	Dog & Animal Control Services
Planning Services	6	Statutory Planning Services
Derwent Valley	38	
Plumbing Permit Authority	38	Plumbing Inspections & Approvals
Grand Total	46	

\*Council is not a member of LG Shared Services Agreement

### Services Received by Southern Midlands Council

Fig 4 - Services Received by Southern Midlands Council during March 2018 by Council & Service Category

Southern Midlands		Summary of Services Received
Brighton	13	
Development Engineering	13	Development & Subdivision Advice
Central Highlands	6	
Works Services	6	Contractor Online Inductions
Grand Total	19	

### Cost Benefits Achieved by Southern Midlands and Other Councils

65 hours of Shared Services were exchanged by Southern Midlands Council last month. Analysis of Shared services provision has indicated that both the Provider Council and the Client Council save money through the exchange of Shared services at an approximate ratio of 50%.

In the month of March, it is estimated, Council have achieved a net benefit of approximately \$2,895. This was a result of increasing the utilisation of its current staff to earn additional revenue from providing services to other Councils, and from utilising Shared Services from within Local Government as opposed to external consultants (on average LG Shared Services rates can be procured at significant discount to external consultant fees).

It is estimated that Southern Midlands Council's direct involvement in Shared Services saved ALL participating Councils (including Southern Midlands Council) approximately \$4,120 for the month of March.

## Local Government Shared Services Update February 2018

### Summary of Recent Shared Services Activity

1090 hours of Shared Services were exchanged between Councils during February 2018, which was a significant increase of approximately 30% when compared to hours exchanged during January 2018 (841 hours) and these hours were higher than the three-month average of 918 hours per month.

Fig 1 - Shared Service Exchange Hours in Recent Months

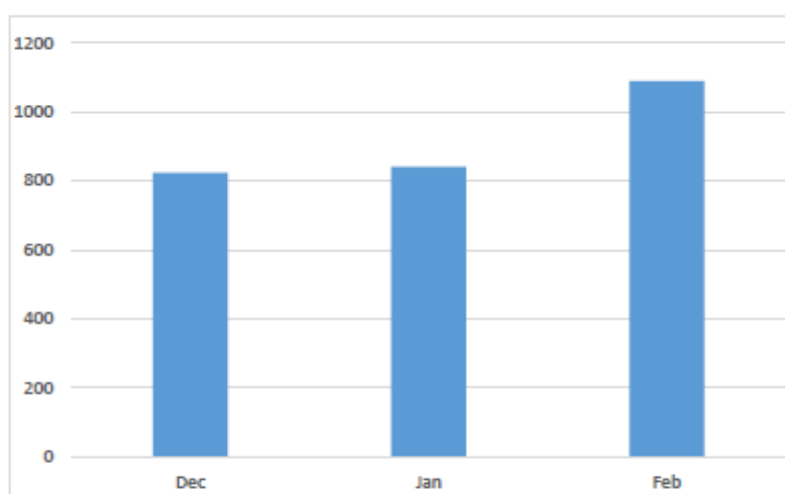
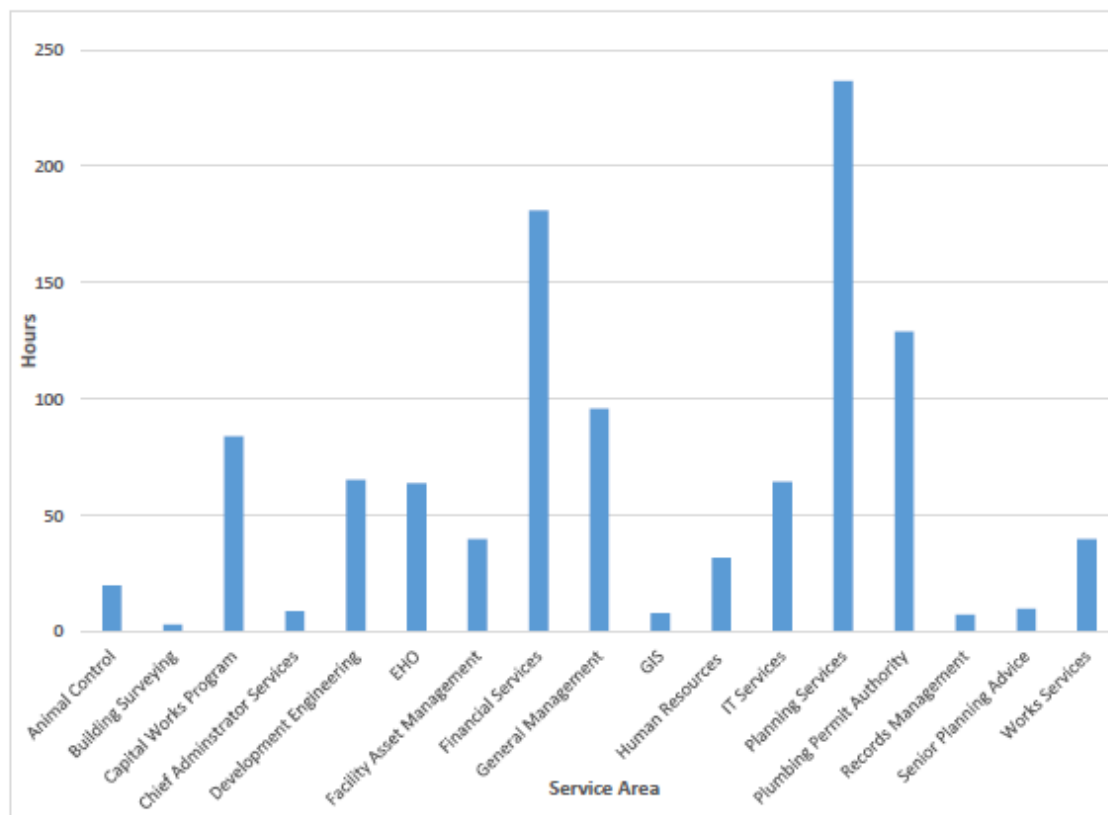


Fig 2 - Details of Current Exchange of Services by Council during February 2018

Provider Council	Client / Organisation									
	Brighton	Central Highlands	Derwent Valley	GSB	Litchfield	LGSS	West Arnhem Regional (NT)	Sorell	Southern Midlands	Tasman
Brighton			97	99		9			4	219
Central Highlands										
GSB										
Sorell	8			158						318
Litchfield (NT)							8			
Southern Midlands		36	39							
Tasman								96		

\*Council/Organisation not currently a member of the Local Government Shared Services Agreement

Fig 3 - Details of Current Exchange of Services by Service Category during February 2018



### Savings to Local Government

A total of 1090 hours of shared services were exchanged between Councils last month. Analysis of Shared Services provision has indicated that both the Provider Council and the Client Council save money through the exchange of Shared Services at an approximate ratio of 50%.

Due to this, it is estimated that the provision of Shared Services between Councils saved ALL participating Councils and Local Government, of the amount of \$81,397 for the month of February. This was a result of increasing the utilisation of current Council Staff at Councils providing services and from Client Councils utilising Shared Services from within Local Government as opposed to external consultants (on average LG Shared Services rates can be procured at significant discount to external consultant fees).

### Progress of the Shared Services

- Continued development of Workforce Plans for each member Council to highlight potential gaps in service provisions & staff resources into the future.
- The collation of a 'preferred contractors' list whom could undertake LGSS roles when staff are absent or additional resources are needed.
- Increase involvement with Northern Territory members and encourage more participation in meetings.
- Continuing to pursue financial gains through combined purchasing of common services approach.

## Local Government Shared Services Update March 2018

### Summary of Recent Shared Services Activity

1031 hours of Shared Services were exchanged between Councils during March 2018, which was a slight decrease of approximately 5.5% when compared to hours exchanged during February 2018 (1090 hours) and these hours were higher than the three-month average of 987 hours per month.

Fig 1 - Shared Service Exchange Hours in Recent Months

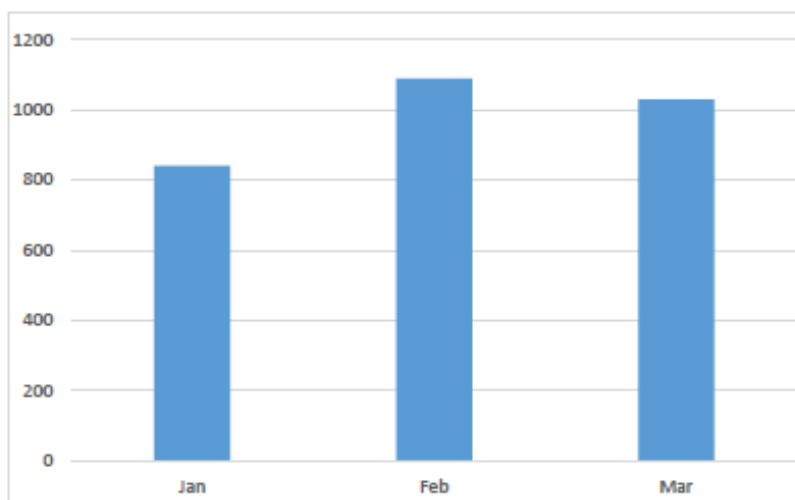
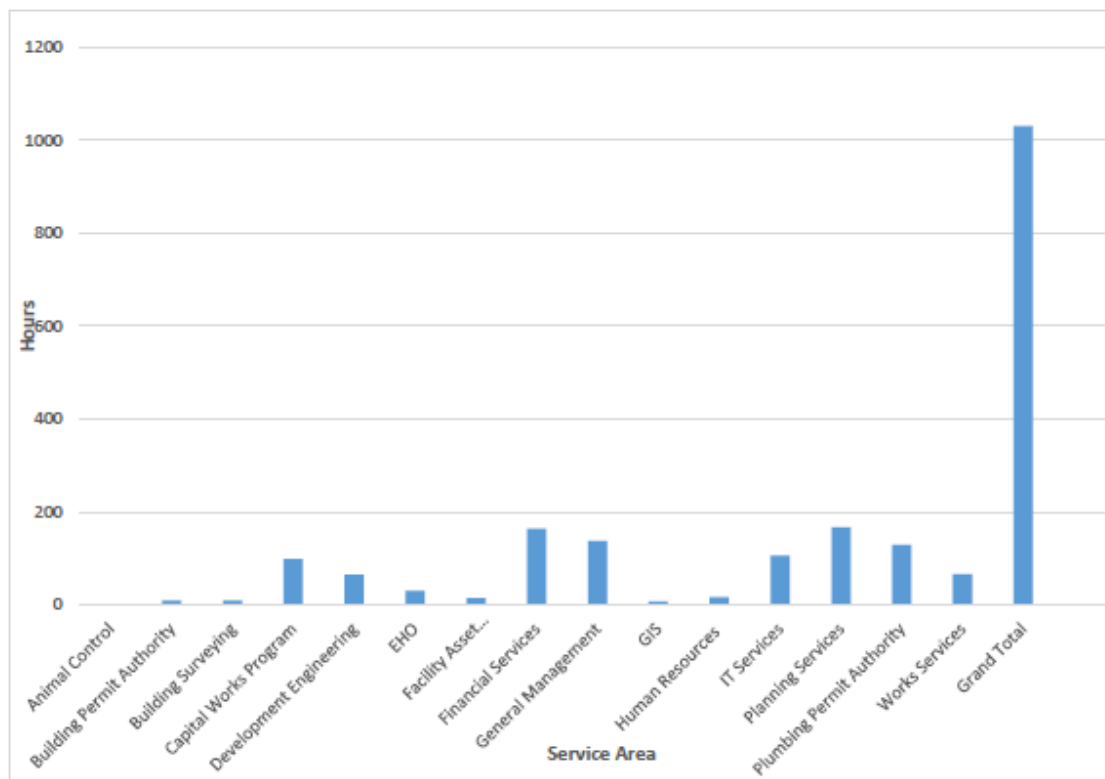


Fig 2 - Details of Current Exchange of Services by Council during March 2018

Provider Council	Client / Organisation									
	Brighton	Central Highlands	Derwent Valley	GSB	Litchfield (NT)	LGSS	West Arnhem Regional (NT)	Sorell	Southern Midlands	Tasman
Brighton		5	119	116					13	189
Central Highlands	6							6	6	6
GSB										
Sorell	1			218						204
Litchfield (NT)										
Southern Midlands		8	38							
Tasman								96		

\*Council/Organisation not currently a member of the Local Government Shared Services Agreement

Fig 3 - Details of Current Exchange of Services by Service Category during March 2018



### Savings to Local Government

A total of 1031 hours of Shared Services were exchanged between Councils last month. Analysis of Shared Services provision has indicated that both the Provider Council and the Client Council save money through the exchange of Shared Services at an approximate ratio of 50%.

Due to this, it is estimated that the provision of Shared Services between Councils saved ALL participating Councils and Local Government, of the amount of \$77,635 for the month of March. This was a result of increasing the utilisation of current Council Staff at Councils providing services and from Client Councils utilising Shared Services from within Local Government as opposed to external consultants (on average LG Shared Services rates can be procured at significant discount to external consultant fees).

### Progress of the Shared Services

- The collation of a 'preferred contractors' list whom could undertake LGSS roles when staff are absent or additional resources are needed.
- Increase involvement with Northern Territory members and encourage more participation in meetings.
- Continuing to pursue financial gains through combined purchasing of common services approach.

## 17.2.2 SOUTH CENTRAL SUB-REGION COLLABORATION STRATEGY – STANDING ITEM

**Author:** GENERAL MANAGER (TIM KIRKWOOD)

**Date:** 17 MAY 2018

### ISSUE

Standing Item to enable:

- a) Council to identify or consider new initiatives that can be referred to the Sub-Region Group for research and / or progression; and
- b) The provision of updates and reports on the Group's activities.

### BACKGROUND

The Brighton, Central Highlands, Derwent Valley and Southern Midlands Councils have agreed to work together to identify and pursue opportunities of common interest and to more effectively and efficiently serve ratepayers, residents and the communities in these municipal areas.

### DETAIL

The Sub-Region Group has now met on six occasions. The last meeting was held on 4<sup>th</sup> December 2017.

**Human Resources & Financial Implications** – No budget has been allocated for these sub-regional activities. Any specific projects which require additional funding will be referred to Council for consideration prior to commencement.

**Community Consultation & Public Relations Implications** – Nil

**Priority - Implementation Time Frame** – Ongoing.

### RECOMMENDATION

THAT the information be received.

### DECISION

*Moved by Clr E Batt, seconded by Clr A Bantick*

**THAT the information be received.**

### CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM	√	
Dep. Mayor A O Green	√	
Clr A R Bantick	√	
Clr E Batt	√	
Clr R Campbell	√	
Clr D Fish	√	
Clr D Marshall	√	

### **17.2.3 REVIEW OF COUNCIL'S STRATEGIC PLAN 2014-2023 AND THE CREATION OF THE STRATEGIC PLAN 2018-2027**

**Author:** DEPUTY GENERAL MANAGER (ANDREW BENSON)

**Date:** 18 MAY 2018

**Attachment:**

*Draft Version 1 SMC Strategic Plan 2018-2027 (Review)*

#### **BACKGROUND**

At the March 2018 Council meeting resolved to review the SMC Strategic Plan 2014 – 2023.

The following actions have taken place during the ensuing period;

1. The three Community Consultation sessions undertaken at, Oatlands, Campania and Bagdad were advertised in the Mercury, placed on the Council website and circulated on the Council Facebook page.
2. The Deputy General Manager (DGM) facilitated an SMC Managers review of the current document and offer amendments that adjust the status of items already in the Plan.
3. DGM ran a workshop for SMC Elected Members on the same basis as the Manager's workshop, with the Manager's responses in the document for Councillor's consideration.
4. Three Community 'workshops' at Oatlands, Bagdad and Campania.
5. DGM to collate all of that external information (from the three sessions) and bring back to Council for consideration, agreeing on a draft of the Strategic Plan 2018 – 2027 for approval.

The following steps will complete the project

6. Sign off on the new draft Strategic Plan and release for Public comment.  
*Council meeting Wednesday 23<sup>rd</sup> May 2018*
7. Council considers further public comment for inclusion within the Plan and adopts the SMC Strategic Plan 2018 – 2027.  
*Council meeting Wednesday 27<sup>th</sup> June 2018*

For Discussion.

## **RECOMMENDATION**

THAT Council

1. received and note the report;
2. adopt the draft Strategic Plan 2018 – 2027;
3. make the draft Strategic Plan available for public comment.

*Item 17.2.3 was suspended at 12.30 p.m. to go into Public Question Time.*

*Consideration of Item 17.2.3 resumed following Public Question Time.*



## **PUBLIC QUESTION TIME (12.30 P.M.)**

In accordance with the requirements of Part 2 Regulation 8 of the *Local Government (Meeting Procedures) Regulations 2015*, the agenda is to make provision for public question time.

In particular, Regulation 31 of the *Local Government (Meeting Procedures) Regulations 2015* states:

- (1) *Members of the public may give written notice to the General Manager 7 days before an ordinary meeting of Council of a question to be asked at the meeting.*
- (2) *The chairperson may –*
  - (a) *address questions on notice submitted by members of the public; and*
  - (b) *invite any member of the public present at an ordinary meeting to ask questions relating to the activities of the Council.*
- (3) *The chairperson at an ordinary meeting of a council must ensure that, if required, at least 15 minutes of that meeting is made available for questions by members of the public.*
- (4) *A question by any member of the public under this regulation and an answer to that question are not to be debated.*
- (5) *The chairperson may –*
  - (a) *refuse to accept a question; or*
  - (b) *require a question to be put on notice and in writing to be answered at a later meeting.*
- (6) *If the chairperson refuses to accept a question, the chairperson is to give reasons for doing so.*

Mayor A E Bisdee OAM invited questions from members of the public in attendance.

Three (3) members of the public were in attendance.

### **Rowena McDougall – Baden**

Tunnack Road – the volume of traffic (fourth busiest road in the municipal area) demonstrates need to upgrade Tunnack Main Road. Has an approach been made to the Department of State Growth to improve the road and specifically the section between Tunnack and Baden?

*The General Manager advised that this is a state government road and discussions with the Road Safety Manager of Department of State Growth are to occur with statistics/road traffic counter etc. being progressed.*

*The General Manager further advised that the Department did do an audit of state roads some time ago. Tunnack Road was included as an option for transfer of management to Council. Council were unable to take on additional roads at that point but ongoing discussions will occur.*

Colebrook Main Road - is deteriorating quite badly (particularly sharp corner near Stockdale). Can Council bring this to the attention of the Department of State Growth?

*The Deputy Mayor advised that this road was flagged during state government election discussions. The General Manager will raise this item with the Department also.*

**Jayne Paterson – Oatlands**

Question regarding the status of the Southern Midlands Recreation Plan (i.e. John Hepper report). Has the review of the Plan been concluded and a report available?

*It was advised that the review is still work in progress.*

Question regarding remediation of the works depot. Is a report available and when it will be made available to ratepayers?

*The General Manager advised that the final testing is still taking place and a report has not been finalised.*

Question regarding the role of the EPA in the testing of the depot site?

*The General Manager advised that the EPA has reviewed results to date and given approval for waste to be removed. This decision is based on the test results to date.*

Question regarding Council borrowings for the Aquatic Centre.

*The General Manager advised that \$3.5 M has been obtained through Grant Funds and the remainder of the funds will be sourced through loan borrowings. No funds have been borrowed to date, noting that Council will go through a process of seeking loan quotations from 3 financial institutions. This ensures that the funds are obtained at the most cost effective rate.*

**Terry Loftus – Southern Midlands Regional News**

Provided an update on the Oatlands District Progress Association. Three meetings have been held over the past 3 months with the group now being incorporated. The Association acknowledged that the community notice board issue has been followed up by Council.

Request for a progress update on the erection of 'ball netting' at the Campania Recreation Ground?

*The Deputy General Manager advised that Council are working with the developer regarding public open space and final costings.*

Query regarding frivolous animal control complaints and issues he has had with neighbouring properties - 6 properties back on to his residence where continual issues with neighbouring dogs are occurring. Advice that he has contacted Council but Council will not respond and the dog/s whinge/howl each day. It was indicated that the Animal Control Officer has advised him that they are too busy in the Central Highlands. Is this the normal procedure to be fobbed off by Council?

*Question taken on notice and discussions will occur with the Animal Management Officer.*

*Public Question Time concluded at 12.45 p.m.*

*Council then resumed with item 17.2.3*

*Deputy Mayor A Green left the meeting at 1.12 p.m.*

*Deputy Mayor A Green returned to the meeting at 1.15 p.m.*

## **DECISION**

*Moved by Cllr R Campbell, seconded by Cllr E Batt*

### **THAT Council**

- 1. Receive and note the report;**
- 2. Adopt the draft Strategic Plan 2018 – 2027 (as amended); and**
- 3. Make the draft Strategic Plan available for public comment.**

### **CARRIED**

<b>Councillor</b>	<b>Vote FOR</b>	<b>Vote AGAINST</b>
Mayor A E Bisdee OAM	√	
Dep. Mayor A O Green	√	
Cllr A R Bantick	√	
Cllr E Batt	√	
Cllr R Campbell	√	
Cllr D Fish	√	
Cllr D Marshall	√	

**DECISION**

*Moved by Deputy Mayor A Green, seconded by Clr E Batt*

**THAT the meeting be suspended for lunch at 1.30 p.m.**

**CARRIED**

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM	√	
Dep. Mayor A O Green	√	
Clr A R Bantick	√	
Clr E Batt	√	
Clr R Campbell	√	
Clr D Fish	√	
Clr D Marshall	√	

**DECISION**

*Moved by Clr E Batt, seconded by Clr R Campbell*

**THAT the meeting be reconvened at 2.02 p.m.**

**CARRIED**

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM	√	
Dep. Mayor A O Green	√	
Clr A R Bantick	√	
Clr E Batt	√	
Clr R Campbell	√	
Clr D Fish	√	
Clr D Marshall	√	

#### **17.2.4 TABLING OF DOCUMENTS**

This is to be a standing item on the Agenda for tabling of documents that don't necessarily require any specific action(s).

Nil.

## 17.3 FINANCES

### Strategic Plan Reference – Page 34 & 35

6.3.1	Communities finances will be managed responsibly to enhance the wellbeing of residence.
6.3.2	Council will maintain community wealth to ensure that the wealth enjoyed by today's generation may also be enjoyed by tomorrow's generation.
6.3.3	Council's finance position will be robust enough to recover from unanticipated events, and absorb the volatility inherent in revenues and expenses.
6.3.4	Resources will be allocated to those activities that generate community benefit.

### 17.3.1 MONTHLY FINANCIAL STATEMENT (APRIL 2018)

**Author:** FINANCE OFFICER (COURTNEY PENNICOTT)

**Date:** 16 MAY 2018

#### ISSUE

Refer enclosed Report incorporating the following: -

- Statement of Comprehensive Income – 1<sup>st</sup> July 2017 to 30<sup>th</sup> April 2018 (including Notes)
- Current Expenditure Estimates – as at 30<sup>th</sup> April 2018
- Capital Expenditure Estimates (*refer to enclosed report detailing the individual capital projects*) – as at 30<sup>th</sup> April 2018
- Cash Flow Statement – April 2018
- Rates & Charges – 14<sup>th</sup> May 2018

*Note: Expenditure figures provided are for the period 1<sup>st</sup> July 2017 to 30<sup>th</sup> April 2018 – 83% of the period.*

#### CURRENT EXPENDITURE ESTIMATES (OPERATING BUDGET)

##### **Strategic Theme - Infrastructure**

**Sub-Program – Public Toilets** – expenditure to date (\$55,735 – 94.48%). Costs relate to additional services during holiday periods.

**Sub-Program – Signage** – expenditure to date (\$6,727 – 100.77%). Expenditure relates to general replacement costs and additional signage for the Kempton Township.

##### **Strategic Theme – Growth**

Nil.

##### **Strategic Theme – Landscapes**

**Sub-Program – Natural** – expenditure to date (\$164,130 – 99.55%). Expenditure relates to works at the Chauncy Vale Reserve for the implementation of safety upgrades, and land care facilitator costs.

**Strategic Theme – Lifestyle**

**Sub-Program – Volunteers** – expenditure to date (\$33,865 – 84.66%). Expenditure relates to the completion of the community small grants program.

**Strategic Theme –Community**

Nil.

**Strategic Theme –Organisation**

Nil.

**RECOMMENDATION**

THAT the Financial Report be received and the information noted.

**DECISION**

*Moved by Clr R Campbell, seconded by Clr E Batt*

**THAT the Financial Report be received and the information noted.**

**CARRIED**

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM	√	
Dep. Mayor A O Green	√	
Clr A R Bantick	√	
Clr E Batt	√	
Clr R Campbell	√	
Clr D Fish	√	
Clr D Marshall	√	

**STATEMENT OF COMPREHENSIVE INCOME**  
**FOR THE PERIOD**  
**1st JULY 2017 to 30th APRIL 2018**

	Annual Budget	Year to Date as at 30th APRIL	%	Comments
<b>Income</b>				
General rates	\$ 5,174,991	\$ 5,193,386	100.4%	Budget includes Interest & Penalties to be imposed to end of June 2018
User Fees (refer Note 1)	\$ 833,447	\$ 655,097	78.6%	
Interest	\$ 157,000	\$ 167,227	106.5%	
Government Subsidies	\$ 24,000	\$ 17,001	70.8%	Heavy Vehicle Licence Fees & Road Rescue MAIB reimbursements
Contract Income	\$ 0	\$ 0	0.0%	
Other (refer Note 2)	\$ 162,000	\$ 166,504	102.8%	
<b>Sub-Total</b>	<b>\$ 6,351,438</b>	<b>\$ 6,199,216</b>	<b>97.6%</b>	
Grants - Operating	\$ 1,664,336	\$ 1,241,253	74.6%	\$11,000 Tourism; \$1,230,253 FAGS
<b>Total Income</b>	<b>\$ 8,015,774</b>	<b>\$ 7,440,468</b>	<b>92.8%</b>	
<b>Expenses</b>				
Employee benefits	\$ (3,950,529)	\$ (2,853,675)	72.2%	Less Roads - Resheeting Capitalised
Materials and contracts	\$ (3,162,229)	\$ (2,829,046)	89.5%	Less Roads - Resheeting Capitalised, Includes Land Tax
Depreciation and amortisation	\$ (2,719,500)	\$ (2,257,185)	83.0%	Percentage Calculation (based on year-to-date)
Finance costs	\$ (48,925)	\$ (22,077)	45.1%	
Contributions	\$ (209,622)	\$ (157,217)	75.0%	Fire Service Levies
Other	\$ (161,100)	\$ (144,862)	89.9%	Incls Rate Discounts \$26,200 (annual cost)
<b>Total expenses</b>	<b>\$ (10,251,905)</b>	<b>\$ (8,264,061)</b>	<b>80.6%</b>	
<b>Surplus (deficit) from operations</b>	<b>\$ (2,236,132)</b>	<b>\$ (823,593)</b>	<b>36.8%</b>	
Grants - Capital (refer Note 3)	\$ 3,217,843	\$ 1,001,871	31.1%	
Sale Proceeds (Plant & Machinery)	\$ 484,000	\$ 338,038	69.8%	
Net gain / (loss on disposal of non-current assets)	\$ 0	\$ 0	0.0%	
<b>Surplus / (Deficit)</b>	<b>\$ 1,465,712</b>	<b>\$ 516,316.10</b>	<b>35.2%</b>	



**Southern Midlands Council**

Minutes – 23 May 2018

<b>NOTES</b>				
1. Income - User Fees (Budget \$968,447) includes:				
- All other Programs	\$ 371,311	\$ 329,118	88.6%	Actual Income Received (i.e. excluding Debtors)
- Private Works	\$ 267,136	\$ 172,600	64.6%	
- Callington Mill	\$ 330,000	\$ 153,379	46.5%	
	<b>\$ 968,447</b>	<b>\$ 655,097</b>		
- Tas Water Distributions	\$ 152,000	\$ 133,625	87.91%	
- HBS Dividend	\$ 10,000	\$ -	0.0%	
- Other	\$ -	\$ 32,879	0.0%	
	<b>\$ 162,000</b>	<b>\$ 166,504</b>	<b>102.8%</b>	
3. Grant - Capital (Budget \$877,860) includes:				
- Commissariat	\$ -	\$ 61,900	0.0%	
- Black Spot Funding	\$ -	\$ -	0.0%	
- Swimming Pool	\$ 2,300,000	\$ -	0.0%	
- Heritage Grant (TCF - Access System)	\$ -	\$ 43,135	0.0%	
- Community Infrastructure Fund	\$ -	\$ 18,500	0.0%	
- Roads To Recovery Grant	\$ 877,843	\$ 853,336	97.2%	To be claimed in March 2018
- Bagdad Hall Lane (Grant Assistance)	\$ -	\$ 25,000	0.0%	
	<b>\$ 3,177,843</b>	<b>\$ 1,001,871</b>	<b>31.5%</b>	

**CAPITAL EXPENDITURE PROGRAM 2017-18**  
**AS AT 30 APRIL 2018**

			BUDGET	EXPENDITURE	VARIANCE	COMMENTS
<b>INFRASTRUCTURE</b>						
<b>ROAD ASSETS</b>						
Resheeting Program	Various	Roads Resheeting	\$ 700,000	\$ 396,531	\$ 241,923	
	C1020057	Glen Morey Road		\$ 61,546		RTR
Reseal Program		Roads Resealing (as per agreed program)	\$ 600,000	\$ -	\$ 495,490	
	C1010076	York Plains Road		\$ 52,638		
	C1010067	Woodsdale Road Resealing		\$ 15,805		
	C1010075	Elderslie Road		\$ 12,589		RTR
	C1010074	East Bagdad Road		\$ 23,478		RTR
	C1010073	Woodsdale Road	\$ 135,000	\$ 47,893	\$ 87,107	RTR
		2 x 50 mtr sections - Runnymede end				
		1 x 100 mtr section - vicinity of Runnymede Fire Station				
		1 x 200 mtr section - vicinity of 'Questlands'				
		1 x 200 mtr section - vicinity of Woodsdale Cemetery				
		1 x 200 mtr section - vicinity of Back Woodsdale Road				
	C1010072	Stonor Road (200 metres - approx. 5 klms in from Highway)	\$ 36,000	\$ -	\$ 36,000	RTR
	G1010002	Hall Lane (Bagdad Community Club)		\$ 5,858	\$ (5,858)	Incl. \$40K Grant
				\$ -	\$ -	
	C1020033	Yarlington Road (Smarts Hill - 150 metres)	\$ 22,500	\$ -	\$ 22,500	Budget c/fwd
				\$ -	\$ -	
Reconstruct & Seal		Blackbrush Road - new seal (400 metres each end)	\$ 144,000	\$ -	\$ 144,000	
Incls. widening component	C1020052	Eldon Road (extend seal from Tunnack end for 1.0 klm)	\$ 180,000	\$ 2,550	\$ 177,450	RTR
	C1020059	Native Corners Road - new seal (500 metres)	\$ 90,000	\$ -	\$ 90,000	RTR
				\$ -	\$ -	
Minor Seals (New)	C1020006	Various Locations (subject to valuation - Policy)	\$ 20,000	\$ 24,871	\$ (4,871)	Rhyndaston Road
		Church Road (Brighton Council end)	\$ 10,000	\$ -	\$ 10,000	Budget c/fwd
	C1020032	Hasting Street Junction	\$ 15,000	\$ 959	\$ 14,041	Budget c/fwd - WIP 30/6/17
				\$ -	\$ -	
Unsealed - Road Widening	C1010077	Clifton Vale - (Cliff Section)	\$ 40,000	\$ 100	\$ 39,900	
	C1020037	Hall Lane Widening		\$ 15,279	\$ (15,279)	
	C1020060	Chauncy Vale Road, Bagdad	\$ 20,000	\$ 10,542	\$ 9,458	Budget c/fwd
	C1020058	Grices Road (Section Widening)	\$ 36,000	\$ 34,034	\$ 1,966	RTR
				\$ -	\$ -	
Junction / Road Realignment / Other	C1010037	Campania - Reeve St / Clime Street (includes Footpath)	\$ 48,827	\$ 104	\$ 48,723	Budget c/fwd WIP 30/6/17
	C1020028	Eldon Road - Guard Rail	\$ 20,000	\$ 15,896	\$ 4,104	
		East Bagdad Road - Subsidence Areas	\$ 20,000	\$ -	\$ 20,000	
	C1020055	Yarlington Road - Realignment	\$ 240,000	\$ 190,046	\$ 49,954	RTR WIP 30/6/17 \$185,828
	C1020047	Lovely Banks Road (junction with Colebrook)	\$ 210,000	\$ 213,858	\$ (3,858)	WIP 30/6/17 \$196,787 - Budget includes \$40K c/fwd
		Reeve St - Hall Street to Rec Ground (K&G) - 70 metres	\$ 17,882	\$ -	\$ 17,882	Budget includes \$8,800 c/fwd
		Campania - Reeve St / Hall Street (K&G)	\$ 5,000	\$ -	\$ 5,000	Budget c/fwd
	C1010028	Woodsdale Road - Landslip Area (vicinity Scott's Quarry)	\$ 15,000	\$ -	\$ 15,000	Budget c/fwd
	C1010039	Woodsdale Road - Landslip Area(s) - Engineering Assessment	\$ 9,700	\$ -	\$ 9,700	
			\$ 2,634,909	\$ 1,124,577	\$ 1,510,332	

**Southern Midlands Council**  
Minutes – 23 May 2018

<b>BRIDGE ASSETS</b>	C1030006	Fields Road Bridge (B1851)	\$ -	\$ 1,469	\$ (1,469)	WIP 30/6/17
	C1030021	Wattle Hill Road Bridge (B1402)	\$ -	\$ 2,692	\$ (2,692)	
	C1030028	Rotherwood Road Bridge (B1137)	\$ -	\$ 1,234	\$ (1,234)	
	C1030044	Grahams Creek Road (Grahams Creek B2510)	\$ -	\$ 56,883	\$ (56,883)	RTR - WIP 30/6/17
	C1030046	Kheme Road (Biralee Creek BT468.0)	\$ -	\$ 2,815	\$ (2,815)	Capitalised 16/17
	C1030049	Inglewood Road (B 4289)	\$ -	\$ 799	\$ (799)	Capitalised 16/17
	C1030054	Bellevale Road (B2723)	\$ -	\$ 368,586	\$ (368,586)	RTR - WIP 30/6/17
	C1030055	Link Road (Craigbourne Creek B3820)	\$ -	\$ 156,738	\$ (156,738)	RTR - WIP 30/6/17
	C1030056	Noyes Road (Limekiln Creek T268.00051)	\$ -	\$ 43,066	\$ (43,066)	WIP 30/6/17
	C1030057	Reynolds Road (Burns Creek B5301)	\$ -	\$ 72,172	\$ (72,172)	WIP 30/6/17
			<b>\$ -</b>	<b>\$ 706,454</b>	<b>\$ (706,454)</b>	
<b>WALKWAYS</b>	C1040003	Footpaths - General Streetscapes	\$ 30,000	\$ 8,809	\$ 21,191	Street Furniture
		Bagdad Township				
		- Swan Street (Blackport Rd to Green Valley Rd)	\$ 109,557	\$ 2,687	\$ 106,870	WIP 30/6/17 \$2,687 - Budget c/fwd
		- Midland Highway (Bus Shelter)	\$ 5,000	\$ -	\$ 5,000	Budget c/fwd
		Campania Township				
		- Review Management Plan (Site Plan) / Walking Tracks (Bush	\$ 5,000	\$ -	\$ 5,000	Budget c/fwd
		Colebrook Township				
		- K&G Renewal (Richmond St -southern end)	\$ 30,000	\$ -	\$ 30,000	Budget c/fwd
	C1040023	- Streetscape Plan Development & Implementation (Part)	\$ 60,000	\$ 38,949	\$ 21,051	WIP 30/6/17
		Kempton Township				
	C1040004	- Streetscape Plan (Review & Implementation (Part)	\$ 40,000	\$ 1,812	\$ 38,188	
		Parratah Township				
		- Tunnack Main Road Kerb & Gutter	\$ 14,478	\$ -	\$ 14,478	
		Tunbridge Township				
	C1040022	- Main Road Kerb & Gutter	\$ 22,000	\$ 268	\$ 21,732	Budget C/fwd \$7k
	C1040024	- Streetscape Project (Part Implementation) - 2 yr program	\$ 67,954	\$ 8,747	\$ 59,207	Subject to \$50K Grant Application (Infrastructure Fund)
			<b>\$ 383,989</b>	<b>\$ 61,273</b>	<b>\$ 322,716</b>	

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<b>DRAINAGE</b>		Bagdad				
		- Midland Hwy/Swan St Drainage (McShane property)	\$ 22,500	\$ -	\$ 22,500	Budget c/fwd
		Campania			\$ -	
		- Estate Road (School Farm - Easement)	\$ 10,000	\$ -	\$ 10,000	Budget c/fwd
		- Reeve Street Open Drain (north of Telephone Box)	\$ 35,000	\$ 4,124	\$ 30,876	WIP 30/6/17 \$3,750 - Budget c/fwd
		Oatlands				
		- Barrack Street (towards Mason Street)	\$ 10,000	\$ -	\$ 10,000	Budget c/fwd
		- High St/Wellington Street Junction	\$ 5,000	\$ -	\$ 5,000	Budget c/fwd
		- Queen Anne Street	\$ 7,500		\$ 7,500	
			<b>\$ 90,000</b>	<b>\$ 4,124</b>	<b>\$ 85,876</b>	
<b>WASTE</b>		Oatlands WTS - General Improvements	\$ 25,000	\$ -	\$ 25,000	Budget includes \$5K c/fwd
		Dysart WTS - General Improvements	\$ 20,000	\$ -	\$ 20,000	
	C110001	Wheelee Bins and Crates	\$ 7,500	\$ 1,267	\$ 6,233	
			<b>\$ 52,500</b>	<b>\$ 1,267</b>	<b>\$ 51,233</b>	
<b>PUBLIC TOILETS</b>	G3020011	Lake Dulverton (New facilities - design & approvals)	\$ 83,915	\$ 106,862	\$ (22,947)	Budget includes \$12K c/fwd
		Colebrook History Room Toilets (Conversion Family Change Room)	\$ 12,000	\$ -	\$ 12,000	
			<b>\$ 95,915</b>	<b>\$ 106,862</b>	<b>\$ (10,947)</b>	
<b>SIGNAGE</b>	C113001	Oatlands Signage (Info Bays) - Town Maps etc. - 2 Small & 2 Large	\$ 9,282	\$ 4,991	\$ 4,292	Budget c/fwd
			<b>\$ 9,282</b>	<b>\$ 4,991</b>	<b>\$ 4,292</b>	
<b>TOURISM</b>	C2020004	Building (Wool Press Cover)	\$ 9,170	\$ 1,985	\$ 7,185	Budget c/fwd
	C4070033	Lake Dulverton (Aquatic Club Fit-Out) - Shower / Toilet Facility	\$ 18,000	\$ 21,905	\$ (3,905)	Budget c/fwd
	C4070033	Lake Dulverton (Aquatic Club Fit-Out) - Roof Replacement	\$ 30,000	\$ 45,803	\$ (15,803)	Budget c/fwd
	C2020002	Beacon Tourism Sub-Regional Project	\$ 18,000	\$ 17,745	\$ 255	
		Lake Dulverton - Cows	\$ 12,000	\$ -	\$ 12,000	
			<b>\$ 87,170</b>	<b>\$ 87,438</b>	<b>\$ (268)</b>	
<b>HERITAGE</b>		Callington Mill (Asset Renewals)	\$ 15,000	\$ 2,683	\$ 12,317	
	C1010010	Callington Mill (Blacksmith Project)		\$ 1,200	\$ (1,200)	
2016-17		Callington Mill (Mill Tower - Fire Detection System & Exit Lighting)	\$ 6,500	\$ -	\$ 6,500	Budget c/fwd
	G3010010	Commissariat (79 High Street)	\$ 464,250	\$ 519,165	\$ (54,915)	WIP 30/6/17 \$196,481 - Budget c/fwd \$384,250
Wood Stove (Women's Kitchen)		Oatlands Court House (Stabilisation & Gaol Cell)	\$ 5,000	\$ -	\$ 5,000	Budget c/fwd
	C3010002	Oatlands Gaol - Minor Capital Works	\$ 5,351	\$ -	\$ 5,351	Budget c/fwd
	G3010011	Heritage Building (Key Card System)	\$ 47,000	\$ 31,628	\$ 15,372	
		Kempton Watch House (Fitout)	\$ 7,500	\$ -	\$ 7,500	Budget c/fwd
		Parattah Railway Station - Guttering & Fascia	\$ 9,600	\$ -	\$ 9,600	Budget includes \$2.6K c/fwd
			<b>\$ 560,201</b>	<b>\$ 554,676</b>	<b>\$ 5,525</b>	

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<b>NATURAL</b>						
	G3020012	Chauncy Vale - Day Dawn Cottage (Toilet Upgrade)	\$ 5,000	\$ 24,229	\$ (19,229)	Budget c/fwd
	G3020010	Dulverton Walkway Safety Upgrade	\$ -	\$ 216	\$ (216)	Grant c/fwd
	C3020007	Chauncy Vale - Interps Hut Repairs	\$ -	\$ 15,219	\$ (15,219)	
			<b>\$ 5,000</b>	<b>\$ 39,663</b>	<b>\$ (34,663)</b>	
<b>REGULATORY</b>						
	C3040001	Kempton Council Chambers - Building & Office Improvements	\$ 23,704	\$ 12,189	\$ 11,515	WIP 30/06/17 \$577 - Budget includes \$23,704 c/fwd
		Kempton Council Chambers - External repainting (Windows etc.)	\$ 7,500	\$ -	\$ 7,500	Budget c/fwd
		Kempton Council Chambers - Office Furniture & Equipment	\$ 3,000	\$ -	\$ 3,000	
			<b>\$ 34,204</b>	<b>\$ 12,189</b>	<b>\$ 22,015</b>	
<b>ACCESS</b>						
	C4070035	All Buildings (Priority Approach - Year 2 of 5)	\$ 50,000	\$ 60,495	\$ (10,495)	
			<b>\$ 50,000</b>	<b>\$ 60,495</b>	<b>\$ (10,495)</b>	
<b>RECREATION</b>						
	C4070005	Recreation Committee	\$ 30,000	\$ 3,684	\$ 26,316	
		Blue Place - external repainting	\$ 20,000	\$ -	\$ 20,000	
		Colebrook Hall - Heating	\$ 3,000	\$ 4,501	\$ (1,501)	WIP 30/06/17 \$560 - Budget includes \$3k c/fwd
		Kempton Hall - external repainting	\$ 40,000	\$ -	\$ 40,000	Budget includes \$20k c/fwd
		- Alexander Circle & Lyndon Road (Stage 2)	\$ 8,000	\$ -	\$ 8,000	
		Playground Equipment	\$ -	\$ -	\$ -	
		Rec Ground - Campania (Stormwater - eastern side)	\$ 3,000	\$ -	\$ 3,000	
	C4070034	Oatlands Aquatic Centre (New Pool)	\$ 3,130,000	\$ 385,229	\$ 2,744,771	WIP 30/017
	C4070033	Oatlands Aquatic Club Building	\$ 18,000	\$ 19,693	\$ (1,693)	WIP 30/6/17 \$19,693 - Budget includes \$18K c/fwd
		Rec Ground - Mt Pleasant (Upgrade Toilets)	\$ 13,000	\$ -	\$ 13,000	Budget c/fwd
		Rec Ground - Mangalore	\$ -	\$ 150	\$ (150)	WIP 30/017
	C4070001	Rec Ground - Parattah (Facility Development)	\$ 14,000	\$ 407	\$ 13,593	Budget c/fwd
	G4070015	Stables & Carriage Shed	\$ -	\$ 724	\$ (724)	
		Tunbridge Park - Perimeter Fence (Safety)	\$ 7,500	\$ -	\$ 7,500	
	G4070021	Mangalore Recreation Ground (New Truss Roof)	\$ -	\$ 12,090	\$ (12,090)	Community Infrastructure Grant
			<b>\$ 3,286,500</b>	<b>\$ 426,479</b>	<b>\$ 2,860,021</b>	
<b>COMMUNITY CAPACITY</b>						
	C5020001	Levendale Community Centre	\$ 8,000	\$ -	\$ 8,000	Budget c/fwd
		Memorial Avenue Development (Island)	\$ 47,000	\$ 30,460	\$ 16,540	
		Memorial Avenue Development (Survey, Fencing & Aquisition)	\$ 15,100	\$ -	\$ 15,100	
			<b>\$ 70,100</b>	<b>\$ 30,460</b>	<b>\$ 39,640</b>	
<b>SAFETY</b>						
		Road Accident Rescue Unit	\$ 3,000	\$ -	\$ 3,000	
<b>ORGANISATION</b>			<b>\$ 3,000</b>	<b>\$ -</b>	<b>\$ 3,000</b>	

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<b>SUSTAINABILITY</b>						
	C4070011	Council Chambers - Building Improvements	\$ 15,500	\$ 11,170	\$ 4,330	Budget includes \$7,500 c/fwd
		Photo Reframing	\$ 3,000	\$ -	\$ 3,000	Budget c/fwd
		Council Chambers - Damp Issues & Stonemasonry	\$ 15,000	\$ -	\$ 15,000	Budget c/fwd
		Council Chambers - Server Room (Fireproofing)	\$ 10,000	\$ 8,670	\$ 1,330	Budget c/fwd
	C6020009	Computer System (Hardware / Software)	\$ 67,338	\$ 63,123	\$ 4,215	
		Telephone / Comms System	\$ 35,000	\$ -	\$ 35,000	
	C9990001	Town Hall (General - Incl. Office Equip/Furniture)	\$ 8,000	\$ 5,975	\$ 2,025	
			<b>\$ 153,838</b>	<b>\$ 88,938</b>	<b>\$ 64,900</b>	
<b>WORKS</b>						
		Kempton Depot - External Painting	\$ 10,000	\$ -	\$ 10,000	Budget c/fwd
	C6020001	Depot Relocation (Site / Concept Plans etc.)	\$ 300,000	\$ 190,331	\$ 109,669	
					\$ -	
		Minor Plant Purchases	\$ 9,500	\$ 19,499	\$ (9,999)	
		Radio System	\$ 2,000	\$ -	\$ 2,000	
					\$ -	
		<b>Plant Replacement Program</b>			\$ -	
		Refer separate Schedule (Gross)	\$ 552,500		\$ 552,500	
		Light Vehicles (Gross)	\$ 192,000	\$ 186,550	\$ 5,450	
		(Trade Allowance - \$180k)			\$ -	
		Slasher Extra H/Duty (7ft Cut)	\$ 10,500		\$ 10,500	
			<b>\$ 1,076,500</b>	<b>\$ 396,380</b>	<b>\$ 680,120</b>	
		<b>GRAND TOTALS</b>	<b>\$ 8,593,108</b>	<b>\$ 3,706,265</b>	<b>\$ 4,886,843</b>	

**SOUTHERN MIDLANDS COUNCIL : CURRENT EXPENDITURE 2017/18  
SUMMARY SHEET**

PROGRAM	TOTAL	REVISED BUDGET (GRANTS & OTHER REIMBURSEMENTS)	ACTUAL AS AT 30th APRIL 2018 83%	VARIANCE (+/-)	% BASED ON REVISED BUDGET 100%
<b>INFRASTRUCTURE</b>					
Roads	3,077,714	3,077,714	2,459,310	618,404	79.91%
Bridges	350,040	350,040	282,520	67,520	80.71%
Walkways	212,309	212,309	136,688	75,621	64.38%
Lighting	85,680	85,680	68,055	17,625	79.43%
Irrigation	0	0	0	0	0.00%
Drainage	85,132	85,132	45,240	39,892	53.14%
Waste	748,167	748,167	637,309	110,858	85.18%
Public Toilets	58,994	58,994	55,735	3,259	94.48%
Communications	0	0	0	0	0.00%
Signage	6,675	6,675	6,727	-52	100.77%
<b>INFRASTRUCTURE TOTAL:</b>	<b>4,624,711</b>	<b>4,624,711</b>	<b>3,691,583</b>	<b>933,128</b>	<b>79.82%</b>
<b>GROWTH</b>					
Residential	0	0	288	-288	0.00%
Tourism	241,582	241,582	200,161	41,421	82.85%
Business	997,261	247,261	162,468	84,793	65.71%
Mill Operations	493,706	493,706	314,919	178,787	63.79%
Agriculture	0	0	0	0	0.00%
Integration	7,500	7,500	0	7,500	0.00%
<b>GROWTH TOTAL:</b>	<b>1,740,049</b>	<b>990,049</b>	<b>677,836</b>	<b>312,212</b>	<b>68.46%</b>
<b>LANDSCAPES</b>					
Heritage	289,968	289,968	197,190	92,778	68.00%
Natural	164,875	164,875	164,130	746	99.55%
Cultural	9,600	9,600	0	9,600	0.00%
Regulatory	768,365	768,365	549,639	218,726	71.53%
Climate Change	11,181	11,181	947	10,234	8.47%
<b>LANDSCAPES TOTAL:</b>	<b>1,243,989</b>	<b>1,243,989</b>	<b>911,906</b>	<b>332,083</b>	<b>73.30%</b>
<b>LIFESTYLE</b>					
Youth	226,638	226,638	211,813	14,825	93.46%
Aged	2,500	2,500	175	2,325	6.98%
Childcare	7,500	7,500	5,000	2,500	66.67%
Volunteers	40,000	40,000	33,865	6,135	84.66%
Access	0	0	0	0	0.00%
Public Health	10,093	10,093	7,780	2,313	77.08%
Recreation	490,033	490,033	337,161	152,872	68.80%
Animals	103,767	103,767	84,028	19,739	80.98%
Education	0	0	0	0	0.00%
<b>LIFESTYLE TOTAL:</b>	<b>880,531</b>	<b>880,531</b>	<b>679,822</b>	<b>200,709</b>	<b>77.21%</b>
<b>COMMUNITY</b>					
Retention	0	0	0	0	0.00%
Capacity	27,925	27,925	22,938	4,987	82.14%
Safety	56,650	56,650	26,999	29,650	47.66%
Consultation	7,300	7,300	3,661	3,639	50.15%
Communication	12,125	12,125	10,595	1,530	87.38%
<b>COMMUNITY TOTAL:</b>	<b>103,998</b>	<b>103,998</b>	<b>64,193</b>	<b>39,806</b>	<b>61.72%</b>
<b>ORGANISATION</b>					
Improvement	7,590	7,590	0	7,590	0.00%
Sustainability	2,203,826	2,203,826	1,786,305	417,521	81.05%
Finances	277,707	277,707	233,297	44,410	84.01%
<b>ORGANISATION TOTAL:</b>	<b>2,489,123</b>	<b>2,489,123</b>	<b>2,019,602</b>	<b>469,521</b>	<b>81.14%</b>
<b>TOTALS</b>	<b>11,082,400</b>	<b>10,332,400</b>	<b>8,044,942</b>	<b>2,287,458</b>	<b>77.86%</b>



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	INFLOWS (OUTFLOWS) (July 2017)	INFLOWS (OUTFLOWS) (August 2017)	INFLOWS (OUTFLOWS) (September 2017)	INFLOWS (OUTFLOWS) (October 2017)	INFLOWS (OUTFLOWS) (November 2017)	INFLOWS (OUTFLOWS) (December 2017)	INFLOWS (OUTFLOWS) (January 2018)	INFLOWS (OUTFLOWS) (February 2018)	INFLOWS (OUTFLOWS) (March 2018)	INFLOWS (OUTFLOWS) (April 2018)	INFLOWS (OUTFLOWS) (Year to Date)
<b>Cash flows from operating activities</b>											
Payments											
Employee costs	- 261,471.56	- 263,280.28	- 257,356.08	- 544,634.16	- 266,411.05	- 277,912.09	- 165,820.28	- 233,511.84	- 273,738.58	- 313,950.79	- 2,858,086.71
Materials and contracts	- 619,314.92	- 215,561.82	- 343,225.01	- 263,264.43	- 474,926.40	- 206,956.83	- 200,007.46	- 292,715.69	- 236,551.10	- 81,489.37	- 2,934,013.03
Interest	- 4,693.83	-	-	-	- 4,045.40	- 13,338.03	-	-	-	-	- 22,077.26
Other	- 19,434.44	- 58,081.58	- 43,517.34	- 110,418.36	- 25,191.81	- 24,772.79	- 81,764.21	- 20,582.61	- 36,592.63	- 87,161.14	- 507,516.91
	- 904,914.75	- 536,923.68	- 644,098.43	- 918,316.95	- 770,574.66	- 522,979.74	- 447,591.95	- 546,810.14	- 546,882.31	- 482,601.30	- 6,321,693.91
Receipts											
Rates	92,911.15	813,684.96	1,586,157.29	174,981.88	472,984.37	281,319.82	447,553.99	310,519.35	393,585.64	332,028.88	4,905,727.33
User charges	235,490.50	96,854.23	115,773.17	71,598.56	77,851.43	37,146.20	75,170.58	43,034.38	53,981.34	44,751.16	851,651.55
Interest received	18,986.07	16,609.32	16,094.00	17,976.72	17,463.91	13,720.41	17,835.69	15,841.63	15,616.39	17,083.15	167,227.29
Subsidies	-	-	-	-	-	-	-	-	11,751.00	-	11,751.00
Other revenue grants	-	410,084.25	-	-	410,084.25	-	-	435,084.25	853,336.00	-	2,108,588.75
GST Refunds from ATO	-	-	-	-	-	-	-	-	-	-	-
Other	11,533.48	19,250.73	1,427.15	11,957.12	34,113.02	33,685.27	40,207.08	37,029.18	67,644.63	69,806.47	58,716.11
	358,921.20	1,356,483.49	1,719,451.61	252,600.04	1,012,496.98	298,501.16	500,353.18	767,450.43	1,395,915.00	324,056.72	7,986,229.81
<b>Net cash from operating activities</b>	- 545,993.55	819,559.81	1,075,353.18	- 665,716.91	241,922.32	- 224,478.58	52,761.23	220,640.29	849,032.69	- 158,544.58	1,664,535.90
<b>Cash flows from investing activities</b>											
Payments for property, plant & equipment	- 42,952.75	- 265,587.42	- 111,945.72	- 528,171.31	- 373,452.78	- 315,109.26	- 115,431.21	- 310,737.00	- 260,821.90	- 193,698.58	- 2,517,907.93
Proceeds from sale of property, plant & equipment	-	89,389.93	90.91	-	52,309.09	15,000.00	147,613.64	21,053.64	12,417.27	163.64	338,038.12
Proceeds from Capital grants	61,635.00	11,000.00	-	-	-	-	61,900.00	-	-	-	134,535.00
Proceeds from Investments	-	-	-	-	-	-	-	-	-	-	-
Payment for Investments	-	-	-	-	-	-	-	-	-	-	-
<b>Net cash used in investing activities</b>	18,682.25	- 165,197.49	- 111,854.81	- 528,171.31	- 321,143.69	- 300,109.26	94,082.43	- 289,683.36	- 248,404.63	- 193,534.94	- 2,045,334.81
<b>Cash flows from financing activities</b>											
Repayment of borrowings	- 6,514.75	-	-	-	- 13,498.32	- 22,863.12	-	-	-	-	42,876.19
Proceeds from borrowings	-	-	-	-	-	-	-	-	-	-	-
<b>Net cash from (used in) financing activities</b>	- 6,514.75	-	-	-	- 13,498.32	- 22,863.12	-	-	-	-	42,876.19
<b>Net increase/(decrease) in cash held</b>	- 533,826.05	654,362.32	963,498.37	- 1,193,888.22	92,719.69	547,450.96	146,843.66	69,043.07	600,628.06	352,079.52	423,675.10
Cash at beginning of reporting year	11,637,204.77	11,103,378.72	11,757,741.04	12,721,239.41	11,527,351.19	11,434,631.50	10,887,180.54	11,034,024.20	10,964,981.13	11,565,609.19	11,637,204.77
<b>Cash at end of reporting</b>	<b>11,103,378.72</b>	<b>11,757,741.04</b>	<b>12,721,239.41</b>	<b>11,527,351.19</b>	<b>11,434,631.50</b>	<b>10,887,180.54</b>	<b>11,034,024.20</b>	<b>10,964,981.13</b>	<b>11,565,609.19</b>	<b>11,213,529.67</b>	<b>11,213,529.67</b>



<b>SOUTHERN MIDLANDS COUNCIL</b>				
<b>SUMMARY OF RATES AND CHARGES LEVIED, REMITTED AND COLLECTED</b>				
	This Financial Year 14th May 2018		Last Financial Year 14th May 2017	
Arrears brought forward as at July 1		\$ 379,430.89		\$ 415,003.63
ADD current rates and charges levied		\$ 5,114,230.28		\$ 4,822,762.74
ADD current interest and penalty		\$ 82,372.78		\$ 78,872.39
<b>TOTAL rates and charges demanded</b>	100.00%	<b>\$ 5,576,033.95</b>	100.00%	<b>\$ 5,316,638.76</b>
LESS rates and charges collected	84.57%	\$ 4,715,782.69	83.98%	\$ 4,464,710.15
LESS pensioner remissions	4.11%	\$ 229,443.54	4.12%	\$ 219,215.09
LESS other remissions and refunds	0.21%	\$ 11,982.61	0.28%	\$ 14,796.93
LESS discounts	0.47%	\$ 26,244.14	0.45%	\$ 23,698.85
<b>TOTAL rates and charges collected and remitted</b>	<b>89.37%</b>	<b>\$ 4,983,452.98</b>	<b>88.82%</b>	<b>\$ 4,722,421.02</b>
<b>UNPAID RATES AND CHARGES</b>	<b>10.63%</b>	<b>\$ 592,580.97</b>	<b>11.18%</b>	<b>\$ 594,217.74</b>

**18. MUNICIPAL SEAL**

Nil.

## **19. CONSIDERATION OF SUPPLEMENTARY ITEMS TO THE AGENDA**

*Council to address urgent business items previously accepted onto the agenda.*

### **19.1 TASWATER – MEMORANDUM OF UNDERSTANDING (TASMANIAN GOVERNMENT)**

**Author:** GENERAL MANAGER (TIM KIRKWOOD)

**Date:** 22 MAY 2018

#### **ISSUE**

To inform Council of the arrangements that have been negotiated and incorporated into a Memorandum of Understanding (MOU) between TasWater and the Tasmanian Government.

#### **BACKGROUND**

Councillors are fully aware of the State Government's planned takeover of TasWater and the lengthy debate that has been associated with this issue.

Legislation aimed at taking ownership and control of the entity did not progress through the Legislative Council. The Memorandum of Understanding, subject to formal endorsement by all parties, is aimed at addressing this issue for the long-term and providing surety for the organisation.

#### **DETAIL**

In brief, the MOU includes the following:

##### **Governance Arrangements:**

- State Government to inject equity of \$200 million over 10 years
- State Government to receive 1% equity for each \$20 million (i.e. total of 10%)
- Government not to receive dividends
- Head of State Treasury to become a member of the Board Selection Committee
- Board to remain skills based
- Premier and Chief Owners representative to be consulted in the appointment of the TasWater CEO
- Government and Owners to approve Corporate Plan

##### **The proposed Pricing Arrangements are:**

- Financial year 2018/19 – 4.1% increase
- FY 2019/2010 - 0%
- FY 2020/21 through to FY 2024/25 – capped at 3.50% but possible lower
- FY 2025/26 onwards – no commitment

**Capital Program:**

- Best endeavours to spend \$1.80 billion over the current 10 year capex plan
- Major projects include:
  1. Cameron Bay MONA MOU
  2. Macquarie Point
  3. Launceston Combines System

**Distribution to Owners:**

- \$20 million distributions per annum to FY 2025/26
- Board to determine beyond 2025/26, but profitability should enable indexation beyond that point

**Human Resources & Financial Implications** – In terms of direct impact on Council, the committed distributions of \$20 million through to FY 2025/26 are consistent with the amount incorporated in Council’s long-term financial management strategy (i.e. \$152K per annum)

**Community Consultation & Public Relations Implications** – In general, the State Government’s injection of equity will reduce the overall price increases that TasWater had flagged as part of its Corporate Plan.

**Policy Implications** – Policy position.

**Priority - Implementation Time Frame** – To be confirmed.

**RECOMMENDATION**

THAT:

- a) The information be received; and
- b) The Southern Midlands Council endorse the content of the Memorandum of Understanding which includes the detail as presented.

**DECISION**

*Moved by Clr R Campbell, seconded by Deputy Mayor A Green*

**THAT**

- a) **the information be received; and**
- b) **The Southern Midlands Council endorse the content of the Memorandum of Understanding which includes the detail as presented.**

**CARRIED**

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM	√	
Dep. Mayor A O Green	√	
Clr A R Bantick	√	
Clr E Batt	√	
Clr R Campbell	√	
Clr D Fish	√	
Clr D Marshall	√	

**20.5 RE-TENDER – DESIGN, SUPPLY AND CONSTRUCTION OF BUILDING WORKS, COUNCIL DEPOT, GLENELG STREET, OATLANDS – SHED A, CONTRACT 03/2018**

*Closed Session.*

**19.2 UNMADE ROADS POLICY**

Discussion regarding Council's unmade roads policy and work to date. A significant number of unmade roads have been identified through Council's mapping system where any change in policy would need to be considered.

The present policy includes the property owner(s) contributing 80% with Council contributing the remaining 20%. The road, following upgrade, would then be transferred to Council for ongoing maintenance and responsibility. Factors to consider include the cost involved in upgrading these roads to Council standard and what residents are prepared to contribute? There is the potential for other areas to claim the same benefits.

The General Manager and Manager, Infrastructure & Works will look at potential proposals to report to Council regarding Whynyates Street.

**RESOLVED that the information be received.**

**DECISION**

*Moved by Clr R Campbell, seconded by Clr A Bantick*

**THAT in accordance with Regulation 15 of the *Local Government (Meeting Procedures) Regulations 2015*, the following items are to be dealt with in Closed Session.**

<b>Matter</b>	<b>Local Government (Meeting Procedures) Regulations 2015 Reference</b>
<i>Confirmation of Closed Council Minutes – 27/04/18</i>	15(2)
<i>Applications for Leave of Absence</i>	15(2)(h)
<i>Recycling Costs Increase</i>	15(2)(b)
<i>Kerbside Waste and Recycling Tenders</i>	15(2)(d)
<i>Re-Tenders – Design, Supply and Construction of Building Works, Council Depot, Glenelg Street, Oatlands</i>	15(2)(d)

**CARRIED**

<b>Councillor</b>	<b>Vote FOR</b>	<b>Vote AGAINST</b>
Mayor A E Bisdee OAM	√	
Dep. Mayor A O Green	√	
Clr A R Bantick	√	
Clr E Batt	√	
Clr R Campbell	√	
Clr D Fish	√	
Clr D Marshall	√	

**DECISION**

*Moved by Clr R Campbell, seconded by Clr D Fish*

**THAT in accordance with Regulation 15(2) of the *Local Government (Meeting Procedures) Regulations 2015*, Council move into Closed Session and the meeting be closed to members of the public.**

**CARRIED (ABSOLUTE MAJORITY)**

<b>Councillor</b>	<b>Vote FOR</b>	<b>Vote AGAINST</b>
Mayor A E Bisdee OAM	√	
Dep. Mayor A O Green	√	
Clr A R Bantick	√	
Clr E Batt	√	
Clr R Campbell	√	
Clr D Fish	√	
Clr D Marshall	√	

## CLOSED COUNCIL MINUTES

### 20. BUSINESS IN “CLOSED SESSION”

#### 20.1 CLOSED COUNCIL MINUTES - CONFIRMATION

*In accordance with the Local Government (Meeting Procedures) Regulations 2015, the details of the decision in respect to this item are to be kept confidential and are not to be communicated, reproduced or published unless authorised by Council.*

*Item considered in Closed Session in accordance with Regulation 15 (2) of the Local Government (Meeting Procedures) Regulations 2015.*

#### 20.2 APPLICATIONS FOR LEAVE OF ABSENCE

*In accordance with the Local Government (Meeting Procedures) Regulations 2015, the details of the decision in respect to this item are to be kept confidential and are not to be communicated, reproduced or published unless authorised by Council.*

*Item considered in Closed Session in accordance with Regulation 15 (2)(h) of the Local Government (Meeting Procedures) Regulations 2015.*

#### 20.3 RECYCLING COSTS INCREASE – SKM RECYCLING DERWENT PARK

##### DECISION

*Moved by Cllr D Fish, seconded by Cllr E Batt*

**THAT in accordance with Regulation 15(8) of the *Local Government (Meeting Procedures) Regulations 2015*, Council determined that the following information be released to the public:-**

**Council accept the negotiated outcome with SKM Recycling for the disposal of recyclables, noting that this will add approximately \$16,000.00 to the annual cost of the Waste Management Program. The Agreement is to be reviewed in 12 months-time.**

##### CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM	√	
Dep. Mayor A O Green	√	
Cllr A R Bantick	√	
Cllr E Batt	√	
Cllr R Campbell	√	
Cllr D Fish	√	
Cllr D Marshall	√	

## 20.4 KERBSIDE WASTE AND RECYCLING COLLECTION TENDERS – CONSIDERATION (5 – 7 YEAR CONTRACT)

### DECISION

*Moved by Clr R Campbell, seconded by Clr A Bantick*

### THAT

- a) The report be received;
- b) Council award the tender for Kerbside Collection for Household Waste and Recycling (5 + 2 years contract) to Thorp Waste subject to those requirements identified in the Sugden and Gee Report May 2018 (refer Summary Page 6);
- c) Council award the tender for the provision of MGB's and the collection and processing of the existing 55 litre crates and 140 litre bins to State Wide Bins subject to those additional terms identified in the Sugden and Gee Report May 2018;
- d) Council do not award any retainer or ongoing maintenance to State Wide for the ongoing maintenance or provision of MGBs; and
- e) Council endorse the communication strategy to inform ratepayers of changes to the kerbside collection service.

### CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM	√	
Dep. Mayor A O Green	√	
Clr A R Bantick	√	
Clr E Batt	√	
Clr R Campbell	√	
Clr D Fish	√	
Clr D Marshall	√	

### DECISION

*Moved by Clr R Campbell, seconded by Clr E Batt*

**THAT** in accordance with Regulation 15(8) of the *Local Government (Meeting Procedures) Regulations 2015*, Council determine that the decision in respect of item 20.4 may be released to the public, noting that the unsuccessful tenderer will be advised in accordance with the Council's Code for Tenders and Contracts.

### CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM	√	
Dep. Mayor A O Green	√	
Clr A R Bantick	√	
Clr E Batt	√	
Clr R Campbell	√	
Clr D Fish	√	
Clr D Marshall	√	



**20.5 RE-TENDER – DESIGN, SUPPLY AND CONSTRUCTION OF BUILDING WORKS, COUNCIL DEPOT, GLENELG STREET, OATLANDS – SHED A, CONTRACT 03/2018**

**DECISION**

*Moved by Clr R Campbell, seconded by Clr E Batt*

**THAT Council**

- 1. Note and accept the report;**
- 2. Accept the Tender from Tas Tech Building Systems for the sum of \$231,900 (excl of GST);**
- 3. Enter into a contract with Tas Tech Building Systems for the contract for the amount of \$231,900 (excl of GST).**

**CARRIED**

<b>Councillor</b>	<b>Vote FOR</b>	<b>Vote AGAINST</b>
Mayor A E Bisdee OAM	√	
Dep. Mayor A O Green	√	
Clr A R Bantick	√	
Clr E Batt	√	
Clr R Campbell	√	
Clr D Fish	√	
Clr D Marshall	√	

**DECISION**

*Moved by Deputy Mayor A Green, seconded by Clr A Bantick*

**THAT in accordance with Regulation 15(8) of the *Local Government (Meeting Procedures) Regulations 2015*, Council determined that the decision in respect of item 20.5 may be released to the public.**

**CARRIED**

<b>Councillor</b>	<b>Vote FOR</b>	<b>Vote AGAINST</b>
Mayor A E Bisdee OAM	√	
Dep. Mayor A O Green	√	
Clr A R Bantick	√	
Clr E Batt	√	
Clr R Campbell	√	
Clr D Fish	√	
Clr D Marshall	√	

## 20.6 AQUATIC CENTRE PLANNING APPEAL

*In accordance with Regulation 15 (2) the Local Government (Meeting Procedures) Regulations 2015, the details in respect to this item are to be kept confidential and are not to be communicated, reproduced or published unless authorised by Council.*

### RECOMMENDATION

**THAT Council move out of “Closed Session”.**

### DECISION

*Moved by Cllr B Campbell, seconded by Deputy Mayor A Green*

**THAT Council move out of “Closed Session”.**

### CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM	√	
Dep. Mayor A O Green	√	
Cllr A R Bantick	√	
Cllr E Batt	√	
Cllr R Campbell	√	
Cllr D Fish	√	
Cllr D Marshall	√	

## **OPEN COUNCIL MINUTES**

### **21. CLOSURE**

The meeting closed at 3.39 p.m.