

SOUTHERN
MIDLANDS
COUNCIL



A G E N D A

ORDINARY COUNCIL MEETING

Wednesday, 25th August 2021
10.00 a.m.

Kempton Municipal Offices
85 Main Street, Kempton

INDEX

1. PRAYERS.....	6
2. ACKNOWLEDGEMENT OF COUNTRY.....	6
3. ATTENDANCE	6
4. APOLOGIES.....	6
5. MINUTES.....	6
5.1 Ordinary Council meeting.....	6
5.2 Special Committees of Council Minutes	7
5.2.1 Special Committees of Council - Receipt of Minutes.....	7
5.2.2 Special Committees of Council - Endorsement of Recommendations	7
5.3 Joint Authorities (Established Under Division 4 of the Local Government Act 1993).....	8
5.3.1 Joint authorities - Receipt of Minutes.....	8
5.3.2.1 Joint Authorities - Receipt of Reports (Annual & Quarterly)	8
6. NOTIFICATION OF COUNCIL WORKSHOPS.....	9
7. COUNCILLORS – QUESTION TIME.....	13
7.1 Questions (On Notice).....	13
7.2 Questions Without Notice.....	14
8. DECLARATIONS OF PECUNIARY INTEREST	15
9. CONSIDERATION OF SUPPLEMENTARY ITEMS TO THE AGENDA	16
10. PUBLIC QUESTION TIME (SCHEDULED FOR 10.30 A.M.)	17
10.1 Permission to Address Council	17
11. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN UNDER REGULATION 16 (5) OF THE LOCAL GOVERNMENT (MEETING PROCEDURES) REGULATIONS 2015	18
12. COUNCIL ACTING AS A PLANNING AUTHORITY PURSUANT TO THE LAND USE PLANNING AND APPROVALS ACT 1993 AND COUNCIL’S STATUTORY LAND USE PLANNING SCHEME	19
12.1 DEVELOPMENT APPLICATIONS	19
12.2 SUBDIVISIONS.....	19
12.3 MUNICIPAL SEAL (PLANNING AUTHORITY)	19
12.4 PLANNING (OTHER).....	20
12.4.1 Endorsement of the Oatlands Structure Plan	20
13. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – INFRASTRUCTURE) ..	29
13.1 ROADS.....	29
13.2 BRIDGES	29
13.3 WALKWAYS, CYCLE WAYS AND TRAILS.....	29
13.4 LIGHTING.....	29
13.5 BUILDINGS.....	29
13.6 SEWERS / WATER	30
13.7 DRAINAGE	30
13.8 WASTE.....	31
13.8.1 Waste Management Surveys – Parattah & Tunnack	31
13.9 INFORMATION, COMMUNICATION TECHNOLOGY	37
13.10 OFFICER REPORTS – INFRASTRUCTURE & WORKS.....	38
13.10.1 Manager – Infrastructure & Works Report.....	38
14. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – GROWTH)	40
14.1 RESIDENTIAL	40
14.2 TOURISM.....	40
14.3 BUSINESS.....	40
14.4 INDUSTRY.....	40
15. OPERATIONAL MATTERS ARISING (STRATEGIC THEME –LANDSCAPES).....	41

15.1	HERITAGE	41
15.1.1	<i>Heritage Project Program Report</i>	41
15.2	NATURAL.....	42
15.2.1	<i>NRM Unit – General Report</i>	42
15.3	CULTURAL	44
15.4	REGULATORY (DEVELOPMENT).....	44
15.5	REGULATORY (PUBLIC HEALTH)	44
15.6	REGULATORY (ANIMALS).....	45
15.6.1	<i>Animal Management Report</i>	45
15.7	ENVIRONMENTAL SUSTAINABILITY	47
16.	OPERATIONAL MATTERS ARISING (STRATEGIC THEME – COMMUNITY)	48
16.1	COMMUNITY HEALTH AND WELLBEING	48
16.2	RECREATION	48
16.3	ACCESS	48
16.4	VOLUNTEERS.....	48
16.5	FAMILIES	48
16.6	EDUCATION	48
16.7	CAPACITY & SUSTAINABILITY	49
16.8	SAFETY	49
16.9	CONSULTATION & COMMUNICATION.....	49
17.	OPERATIONAL MATTERS ARISING (STRATEGIC THEME – ORGANISATION).....	50
17.1	IMPROVEMENT	50
17.2	SUSTAINABILITY	50
17.2.1	<i>Tabling of Documents</i>	50
17.2.2	<i>LGAT Representative Opportunity – Tasmanian Heritage Council</i>	51
17.3	FINANCES.....	55
17.3.1	<i>Monthly Financial Statement (period ending 31 JULY 2021)</i>	55
17.3.2	<i>Monthly Oatlands Aquatic Centre Capital Expenditure Report (period ending 31 July 2021)</i> 67	
17.3.3	<i>2020/2021 Southern Midlands Council – Complete set of financial Statements</i>	70
18.	MUNICIPAL SEAL	74
19.	CONSIDERATION OF SUPPLEMENTARY ITEMS TO THE AGENDA.....	75
20.	BUSINESS IN “CLOSED SESSION”	77
20.1	<i>Closed Council Minutes - Confirmation</i>	77
20.2	<i>Applications for Leave of Absence</i>	77
21.	CLOSURE	78



Dear Sir/Madam

NOTICE OF MEETING

Notice is hereby given that the next ordinary meeting of Council will be held on

Date: Wednesday 25th August 2021

Time: 10.00 a.m.

Venue: Kempton Municipal Offices, 85 Main Street, Kempton

The Local Government Act 1993 section 65 provides the following:

1. *A general manager must ensure that any advice, information or recommendation given to the council or a council committee is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.*
2. *A council or council committee is not to decide on any matter which requires the advice of a qualified person without considering such advice unless –*
 - (a) *the general manager certifies, in writing –*
 - (i) *that such advice was obtained; and*
 - (ii) *that the general manager took the advice into account in providing general advice to the council or council committee; and*
 - (b) *a copy of that advice or, if the advice was given orally, a written transcript or summary of that advice is provided to the council or council committee with the general manager's certificate.*

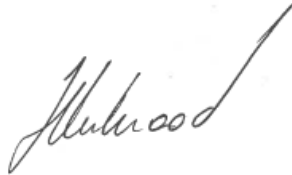
I therefore certify that with respect to all advice, information or recommendation provided to the Council in or with this Agenda:

- (1) *The advice, information or recommendation is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation; and*
- (2) *Where any advice is directly given by a person who does not have the required qualification or experience, that person has obtained and taken into account in that person's general advice, the advice from an appropriately qualified or experienced person.*

Councillors please note:

- Public Question Time will be held at 10.30 a.m. – members of the public are invited to attend.

Yours faithfully

A handwritten signature in cursive script, appearing to read 'TF Kirkwood', written in black ink.

TF Kirkwood
GENERAL MANAGER

OPEN COUNCIL AGENDA

1. PRAYERS

Rev Dennis Cousens to recite prayers.

2. ACKNOWLEDGEMENT OF COUNTRY

We acknowledge the Traditional Custodians of the land on which we meet today, and recognise their continuing connection to the land, water and to community. We pay respects to Elders past, present and emerging.

3. ATTENDANCE

4. APOLOGIES

5. MINUTES

5.1 Ordinary Council meeting

The Minutes (Open Council Minutes) of the previous meeting of Council held on the 28th July 2021, as circulated, are submitted for confirmation.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A O Green		
Deputy Mayor E Batt		
Clr A Bantick		
Clr A E Bisdee OAM		
Clr K Dudgeon		
Clr D F Fish		
Clr R McDougall		

5.2 Special Committees of Council Minutes

5.2.1 Special Committees of Council - Receipt of Minutes

The Minutes of the following Special Committee of Council, as circulated, are submitted for receipt:

- Kempton Streetscape Committee – 3rd August 2021

RECOMMENDATION

THAT the minutes of the above special committee of Council be received.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A O Green		
Deputy Mayor E Batt		
Clr A Bantick		
Clr A E Bisdee OAM		
Clr K Dudgeon		
Clr D F Fish		
Clr R McDougall		

5.2.2 Special Committees of Council - Endorsement of Recommendations

- Kempton Streetscape Committee – 3rd August 2021

RECOMMENDATION

THAT the recommendations contained within the minutes of the above Special Committee of Council be endorsed.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A O Green		
Deputy Mayor E Batt		
Clr A Bantick		
Clr A E Bisdee OAM		
Clr K Dudgeon		
Clr D F Fish		
Clr R McDougall		

5.3 Joint Authorities (Established Under Division 4 of the *Local Government Act 1993*)

5.3.1 Joint authorities - Receipt of Minutes

Nil.

5.3.2.1 Joint Authorities - Receipt of Reports (Annual & Quarterly)

Nil.

6. NOTIFICATION OF COUNCIL WORKSHOPS

In accordance with the requirements of the *Local Government (Meeting Procedures) Regulations 2015*, the Agenda is to include details of any Council workshop held since the last meeting.

One workshop was held since the last Ordinary Meeting.

A workshop was held on the 9th August 2021 at the Council Chambers, Kempton commencing at 9.30 a.m.

Attendance: Mayor A Green, Deputy Mayor E Batt, Cllrs A Bantick, K Dudgeon, D Fish and R McDougall.

Apologies: A E Bisdee OAM.

Also in Attendance: T Kirkwood, A Benson, D Richardson, W Young, M Weeding and J Crosswell.

The purpose of the workshop was to consider and discuss the following issues:

- **Kempton Roadside Stopover**

Councillors conducted an inspection of the roadside stopover area. A briefing was provided in relation to the background of the site and the current operational arrangements.

Note: Development Application 2001 / 02073 (88 Main Street, Kempton) – The Kempton Stopover has a permit from 2001 to use the land and have shower block etc. for RV/Motorhome Stopovers.

Following discussion of the issues that have been raised by a resident of Kempton, it was agreed to advise the resident that Council has not identified the need to change the current operational arrangements, including conditions of access etc., but Council would continue to monitor the site as necessary.

- **Lake Dulverton Water Supply**

Further consideration of correspondence received from TasWater. In addition there was discussion relating to the option of sourcing water (one-off) on a trade basis.

- **Oatlands Structure Plan**

Background:

The following Motion was passed at the June 2021 Council Meeting:

THAT Council:

A. Receive this report;

B. Defer endorsement of the Oatlands Structure Plan be deferred pending:

- a. The Steering Committee undertaking a final review of the Plan to clarify / confirm the issues identified during discussion (process to include referral of the draft Plan to the Lake Dulverton & Callington Park Management Committee for final consideration and comment);**
- b. The conduct of a Council Workshop to specifically consider issues that may be identified by the Steering Committee which require consideration by full Council prior to final endorsement of the Oatlands Structure Plan.**

Comment:

Following the June meeting the Oatlands Structure Plan Steering Committee met and discussed/resolved the following matters:

- Committee considered the comments provided by the Lake Dulverton and Callington Park Committee (LDCPC) as provided at their ordinary meeting held 12th July 2021. This was a 3pg document provided by Maria Weeding as the rep of the LDCPC. All comments and recommendations for inclusion or amendment to the OSP document were discussed at length. Ultimately all recommendations were accepted by the OSP Committee with exception to the following:
 - Action 1.3 – upgrade/retention/removal of the foreshore toilet block and the location/scope/cost for a new Callington Park toilet to service carpark area/park/events/playground etc. To be considered by Council at a workshop.
 - Action 4.9 – the upgrade/works to the Esplanade and “Callington precinct”. To delete references to widening of the Esplanade pavement to 6m. Delete footpath on the western side of road, centreline etc. Works along the esplanade to be considered by Council at a workshop.
- Committee noted a number of typos through the document. These were noted by Mat Clark. Cllr Dugeon and Cllr McDougall provided a list of edits to Mat Clark for amendment.
- Committee considered a number of textual changes and discussed some descriptions and directions with regard to a summary provided by Cllr McDougall these were noted by Mat Clark and the summary provided to Mat.
- Andrew Benson provided a number of comments, textual changes and points of discussion with the committee. These were noted by Mat Clark.
- The committee agreed to the following actions:
 - To seek further advice with regard to any suggested changes to traffic management and parking advice provided by Milan i.e. to ensure that such changes were not contrary to safe and as far as practicable compliant with best practice. If agreeable by the Traffic Engineer then the changes will be made to the document.

- To make the minor textual changes and map changes as provided to Mat in the notes.
- The OSP to be circulated to the OSP Committee once the changes/edits are made.
- To prepare an Agenda for a Council workshop. The Agenda is to focus on 6 specific matters in the OSP.

Six key issues were considered:

1. Council to discuss the location of toilets and upgrades of toilets in the vicinity of Callington Park. The OSP recommends a new large toilet facility in the Park to service the park/playground/carpark/Callington area/encourage visitor stops in the town.

Council to make a decision on toilet locations and upgrades.

No change to document. Officers to undertake further stakeholder engagement and possible broader consultation and present options to Council. Council to use the Lake Dulverton and Callington Park Committee to progress the action.

2. Council to discuss upgrade works to Esplanade with regard to scope of works and possible closure of the “Y junction” at the caravan stop-over.
Council to discuss the options in the OSP and the latest advice from Milan.

No change to document. Officers to undertake further stakeholder engagement and possible broader consultation and present design options to Council.

3. Council to discuss the High Street parking and traffic recommendations with regard to furthering a detailed parking plan in conjunction with the OSP recommended Village Design Plan and Streetscape Guidelines. The recommended median strip and crossings for pedestrians to be discussed and brought to Council’s attention.

For Council information and discussion of timing.

No change to document. Officers to undertake further stakeholder engagement and possible broader consultation and present options to Council.

4. Council to discuss Action 7.2 as to whether Council would support providing resources to a feasibility study into bringing Gas to the town for industrial and business purposes. To delete or keep this action or not. For Council decision.

Council to make a decision to keep action or not.

Delete this action from document entirely and correct the numbering.

5. Council to discuss the Wellington Street/Esplanade intersection as to whether the OSP should deal with this intersection specifically and gauge expectations of Council.

Council to discuss and make a decision on options and priority of actions.

No change to document.

6. Council to discuss the recommended car-parking and access strip to the land at the rear of the Roxy and High Street shops. Primarily to bring the action to Council's attention.

For Council information and discussion of timing.

Officers to undertake further stakeholder engagement and possible broader consultation and present options to Council.

No change to document.

The Workshop concluded at approximately 12.00 noon.

RECOMMENDATION

THAT the information be received and the outcomes of the workshop(s) noted and endorsed.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A O Green		
Deputy Mayor E Batt		
Clr A Bantick		
Clr A E Bisdee OAM		
Clr K Dudgeon		
Clr D F Fish		
Clr R McDougall		

7. COUNCILLORS – QUESTION TIME

7.1 Questions (On Notice)

Regulation 30 of the *Local Government (Meeting Procedures) Regulations 2015* relates to Questions on notice. It states:

- (1) *A councillor, at least 7 days before an ordinary council meeting or a council committee meeting, may give written notice to the general manager of a question in respect of which the councillor seeks an answer at that meeting.*
- (2) *An answer to a question on notice must be in writing.*

Clr R McDougall submitted the following question on notice on the 18th August 2021.

1. When will the final parts of the Tunnack Streetscape Plan be completed, in particular the installation of the new community sign board and removal of the old one, and installation of the new Bins?

(I understand that the Tunnack town entry signs are still being fabricated so no time can probably be provided for their installation?)

Special Projects Officer (Graham Green) response:

The new community sign board and rubbish bins have been ready for installation for a considerable period and advice has been received from the Works Department that these will be installed as a matter of priority.

In relation to the “township’ signs, design specifications have been with the Contractor for a number of months and recent indications are that they will be fabricated in the coming weeks.

7.2 Questions Without Notice

Section 29 of the *Local Government (Meeting Procedures) Regulations 2015* relates to Questions without notice.

It states:

“29. Questions without notice

(1) *A councillor at a meeting may ask a question without notice –*

- (a) of the chairperson; or*
- (b) through the chairperson, of –*
 - (i) another councillor; or*
 - (ii) the general manager.*

(2) *In putting a question without notice at a meeting, a councillor must not –*

- (a) offer an argument or opinion; or*
- (b) draw any inferences or make any imputations – except so far as may be necessary to explain the question.*

(3) *The chairperson of a meeting must not permit any debate of a question without notice or its answer.*

(4) *The chairperson, councillor or general manager who is asked a question without notice at a meeting may decline to answer the question.*

(5) *The chairperson of a meeting may refuse to accept a question without notice if it does not relate to the activities of the council.*

(6) *Questions without notice, and any answers to those questions, are not required to be recorded in the minutes of the meeting.*

(7) *The chairperson of a meeting may require a councillor to put a question without notice in writing.*

An opportunity is provided for Councillors to ask questions relating to Council business, previous Agenda items or issues of a general nature.

8. DECLARATIONS OF PECUNIARY INTEREST

In accordance with the requirements of Part 2 Regulation 8 of the *Local Government (Meeting Procedures) Regulations 2015*, the chairman of a meeting is to request Councillors to indicate whether they have, or are likely to have, a pecuniary interest in any item on the Agenda.

Accordingly, Councillors are requested to advise of a pecuniary interest they may have in respect to any matter on the agenda, or any supplementary item to the agenda, which Council has resolved to deal with, in accordance with Part 2 Regulation 8 (6) of the *Local Government (Meeting Procedures) Regulations 2015*.

9. CONSIDERATION OF SUPPLEMENTARY ITEMS TO THE AGENDA

In accordance with the requirements of Part 2 Regulation 8 (6) of the *Local Government (Meeting Procedures) Regulations 2015*, the Council, by absolute majority may decide at an ordinary meeting to deal with a matter that is not on the agenda if the General Manager has reported –

- (a) the reason it was not possible to include the matter on the agenda; and
- (b) that the matter is urgent; and
- (c) that advice has been provided under section 65 of the Act.

RECOMMENDATION

THAT the Council resolve by absolute majority to deal with any supplementary items not appearing on the agenda, as reported by the General Manager in accordance with the provisions of the *Local Government (Meeting Procedures) Regulations 2015*.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A O Green		
Deputy Mayor E Batt		
Clr A Bantick		
Clr A E Bisdee OAM		
Clr K Dudgeon		
Clr D F Fish		
Clr R McDougall		

10. PUBLIC QUESTION TIME (SCHEDULED FOR 10.30 A.M.)

In accordance with the requirements of Part 2 Regulation 8 of the *Local Government (Meeting Procedures) Regulations 2015*, the agenda is to make provision for public question time.

In particular, Regulation 31 of the *Local Government (Meeting Procedures) Regulations 2015* states:

- (1) *Members of the public may give written notice to the General Manager 7 days before an ordinary meeting of Council of a question to be asked at the meeting.*
- (2) *The chairperson may –*
 - (a) *address questions on notice submitted by members of the public; and*
 - (b) *invite any member of the public present at an ordinary meeting to ask questions relating to the activities of the Council.*
- (3) *The chairperson at an ordinary meeting of a council must ensure that, if required, at least 15 minutes of that meeting is made available for questions by members of the public.*
- (4) *A question by any member of the public under this regulation and an answer to that question are not to be debated.*
- (5) *The chairperson may –*
 - (a) *refuse to accept a question; or*
 - (b) *require a question to be put on notice and in writing to be answered at a later meeting.*
- (6) *If the chairperson refuses to accept a question, the chairperson is to give reasons for doing so.*

Councillors are advised that, at the time of issuing the Agenda, no questions on notice had been received from members of the public.

Mayor A O Green to then invite questions from members of the public in attendance.

10.1 Permission to Address Council

Nil.

**11. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN UNDER
REGULATION 16 (5) OF THE LOCAL GOVERNMENT (MEETING
PROCEDURES) REGULATIONS 2015**

Nil.

12. COUNCIL ACTING AS A PLANNING AUTHORITY PURSUANT TO THE LAND USE PLANNING AND APPROVALS ACT 1993 AND COUNCIL'S STATUTORY LAND USE PLANNING SCHEME

Session of Council sitting as a Planning Authority pursuant to the Land Use Planning and Approvals Act 1993 and Council's statutory land use planning schemes.

12.1 Development Applications

Nil.

12.2 Subdivisions

Nil.

12.3 Municipal Seal (Planning Authority)

Nil.

12.4 Planning (Other)

12.4.1 Endorsement of the Oatlands Structure Plan

AUTHOR MANAGER DEVELOPMENT AND ENVIRONMENTAL SERVICES
(DAVID CUNDALL)

DATE 13 AUGUST 2021

Attachment(s):
Draft Oatlands Structure Plan (August 2021)

ISSUE

Council to endorse the Oatlands Structure Plan.

BACKGROUND

At the March 2021 meeting, Council were provided a report on the progress of the Oatlands Structure Plan. The report provided a timeframe from the inception of the idea in November 2018 through to finalisation of a draft document following the second phase of public consultation (which included exhibition of the document). The timeframe is again included in this report.

Guiding the project has been the Council steering committee comprised of Council Officers and Managers together with two (2) Elected Members.

The Structure Plan was recommended for endorsement at the June 2021 meeting. However Council moved that the Lake Dulverton and Callington Park Committee together with the Steering Committee undertake further review of the document.

This review has been completed resulting in additional changes to the document. Council also workshopped the document focussing on the following six (6) matters identified by the Steering Committee:

1. Council to discuss the location of toilets and upgrades of toilets in the vicinity of Callington Park. The OSP recommends a new large toilet facility in the Park to service the park/playground/carpark/callington area/encourage visitor stops in the town.
2. Council to discuss upgrade works to Esplanade with regard to scope of works and possible closure of the “Y junction” at the caravan stop-over. Council to discuss the options in the OSP and the latest advice from Milan (Traffic Engineer).
3. Council to discuss the High Street parking and traffic recommendations with regard to furthering a detailed parking plan in conjunction with the OSP recommended Village Design Plan and Streetscape Guidelines. The recommended median strip and crossings for pedestrians to be discussed and brought to Council’s attention.
4. Council to discuss Action 7.2 as to whether Council would support providing resources to a feasibility study into bringing Gas to the town for industrial and business purposes. To delete or keep this action or not. For Council decision.
5. Council to discuss the Wellington Street/Esplanade intersection as to whether the OSP should deal with this intersection specifically and gauge expectations of Council.

6. Council to discuss the recommended car-parking and access strip to the land at the rear of the Roxy and High Street shops. Primarily to bring the action to Council’s attention.

The outcomes and minutes of the workshop are provided in the Council Agenda (for this August Meeting).

The Oatlands Structure Plan (August 2021) is recommended to be endorsed and adopted by Council.

PROJECT TIMELINE

The project was developed in a series of stages. These are provided in the following table (Table 1):

Action	Details	Status
First project inception meeting	Council Officers met to discuss need for a plan and draft objectives of the plan	Completed November 2018
Document gathering	Review existing strategy, project scoping, drivers for project	Completed February 2019
Second project inception meeting	Agree on project objectives, scope of project, review existing strategy	Completed March 2019
Preparation of Business Case and Council “in principle” support to proceed subject to budget allocation and nominations for two (2) elected members on the project working group	This was presented and approved at the March 2019 meeting. Cllr Rowena McDougall and Cllr Karen Dugeon appointed as Council representatives on the working group.	Completed March 2019
Budget approved for Project	This was approved at the June 2019 meeting	Completed June 2019
Preparation of Project Plan	The plan captures the lifecycle of the project (scope, time, cost): <ul style="list-style-type: none"> • The budget • The risks • The desired outputs and outcomes • The objectives • The resources • The actions and work schedule 	Completed August 2019
Preparation of the Project Brief to request a quote	Prepare documentation that describes the project and the work required by Council to achieve the outputs – that is to - undertake	Completed October 2019

and plan from a Consultant	public consultation and prepare a Structure Plan for Oatlands.	
Project Working Group Meeting 1	The purpose of the meeting was for the group to agree on the Project Plan and Brief to find a Consultant	Completed November 2019
Identify Consultants and provide the Project Brief and Request for Quote (RFQ)	Four (4) planning consultants were identified by the Project Manager as suitable and were provided with the Project Brief and RFQ to provide a response and costing.	Completed December 2019
Project Working Group nominate consultant	Project Working Group considered the responses to RFQ and nominate JMG as the preferred consultant.	Completed February 2020
Project Work Group Meeting 2	<p>Working Group meet to confirm the JMG Work plan and public consultation methodology and to draft a “stakeholder register”. The following work plan was approved:</p> <ol style="list-style-type: none"> 1. JMG commence the preparation of document and prepare a snapshot analysis of Oatlands in 2020 and identify constraints and opportunities to develop and grow. 2. JMG to commence first round of public consultation with the Oatlands School students, high street information and feedback stall on a Friday afternoon 3pm during school term near IGA, public workshop in a public building – all welcome. 3. Compile, consider and input feedback into the draft structure plan document. 4. Finalise a draft structure plan including traffic management plan 5. Second round of public consultation to exhibit and discuss the draft plan. This includes an all-inclusive public meeting. 6. Compile and input feedback into the final version of plan. 7. Finalise the plan and present to Council for final endorsement. 	Completed March 2020
Project Manager provides an update report to Council and prepares for Public Consultation	Project Manager provides an update report to Council.	Completed. July 2020

JMG commence first Stage of documentation and public consultation	<p>JMG to commence the preparation of document and prepare a snapshot analysis of Oatlands in 2020 and identify constraints and opportunities to develop and grow.</p> <p>JMG to commence first round of public consultation with the Oatlands School students, high street information and feedback stall on a Friday afternoon 3pm during school term near IGA, public workshop in a public building – all welcome. The first round of consultation was planned for week commencing 20th April 2020.</p>	<p>Completed</p> <p>September 2020.</p> <p>NB: The first round of consultation was planned for April 2020. <u>COVID-19 prevented this from occurring.</u></p>
JMG to input feedback from consultation into a first draft of the Structure Plan and Traffic Management Plan.	<p>Compile, consider and input feedback into the draft structure plan document.</p> <p>Finalise a draft structure plan including traffic management plan</p>	<p>Completed.</p> <p>November 2020.</p>
Council Meeting progress report.	Project Manager to provide an update and progress report to Council at the monthly Council Meeting	<p>Completed</p> <p>November 2020.</p>
JMG to prepare the first draft of Plan to be exhibited and undertake Stage 2 of the public consultation.	Second round of public consultation to exhibit and discuss the draft plan. This includes an all-inclusive public meeting.	<p>Completed</p> <p>February 2021.</p>
JMG prepare final version of the draft Plan with the Project Manager and working group.	Compile and input feedback into the final version of plan.	<p>Completed</p> <p>March 2021.</p>
Project Manager presents a final draft to Council for endorsement.	<p>Finalise the plan and present to Council for final endorsement at the Council Meeting.</p> <p>Council deferred a decision pending further consultation with the Lake Dulverton and Callington Park Committee and further input from the Steering Committee and a Council Workshop on key issues.</p>	<p>June 2021.</p>
Project Manager to present the final draft to Council for endorsement	A final version was prepared following a number of textual and mapping edits. Further input from the Traffic Engineer was also provided.	<p>August 2021</p>

Table 1: Update and work plan for the Oatlands Structure Plan Project.

DISCUSSION

The Phase 1 Public Consultation commenced in August 2020. The consultation process involved the following community engagement and information gathering exercises:

- The Consultant JMG Engineering and Planning held a session with the students of the Oatlands District High School and captured their thoughts, aspirations and vision for Oatlands.
- A stall was setup in the High Street next to the IGA to promote the Structure Plan and gather early feedback. Approximately 30 people stopped and participated.
- A public workshop and information session was held at the Gay Street Hall. Approximately 30 people attended for the 2 hour session with Council Officers and JMG.
- Online Survey
- Written submissions to the General Manager.

In total, around 100 people provided feedback on the formation of the Structure Plan. The Phase 1 consultation was considered successful. The Oatlands community and stakeholders overall supported the objectives of the Plan and showed keen interest and support in preparing a plan for the township.

Phase 2 of the community consultation commenced in January 2021 with a 6 week exhibition period which included a second public workshop and information session held at the Gay Street Hall on the 20th January 2021. 17 members of the community attended the session with further Council Officers and Councillors. A total of 11 written submissions were then received during the exhibition. These submissions were tabled by the steering committee and individually considered.

Parking and traffic management remain central to the objectives of the structure plan and are clearly matters important to the community and visitors to the town. This was strongly communicated to Council and JMG during the two (2) phases of consultation.

The strong interest in the traffic and parking matters culminated in a standalone appendix in the Structure Plan. This was a clear instruction from the steering committee.

Overall the objectives of the structure plan and themes of the structure plan are supported by stakeholders and those whom have participated in the public consultation. Many of the ideas presented by the community have been furthered through the plan.

OBJECTIVES OF THE STRUCTURE PLAN

A business case and project plan was created for the project prior to commencement.

The objectives of the project plan are used as the benchmark to determine if the project output (the document) is a success. The objectives of the project were:

- Encourage greater visitor numbers to stop and stay for longer in Oatlands
- Encourage greater retention of population and encourage new residents
- Support local business and service providers through improved town amenity, greater visitor numbers, and through residential and business growth
- To involve the community in future use/development and accessibility to Callington Park

- To maximise the use of space and linkages between key development areas
- To ensure any plan is aligned with current State, Regional and Local Strategy
- To attract further investment and funding for infrastructure
- To leverage off planned development and the current values of the town.
- Implement healthy urban design and modern open spaces; and
- Continue to grow a healthy active community.

Many of these objectives should be realised through the implementation of the structure plan.

THE STRUCTURE PLAN

The structure plan consists of five (5) sections plus the Appendices:

1. Summary and Context

This section provides a contemporary snapshot of Oatlands including the demographics, the land use patterns, the natural and cultural heritage, the service infrastructure and the environment.

The primary purpose of this section is to provide the community, developers and stakeholders with an overall understanding of the physical and social setting. This sets the context for the document. It also documents what the plan sets to achieve and the policy framework in which it exists.

This gives an evidence based approach to forming a direction for the township and assists in determining the constraints and opportunities in Oatlands.

2. Stakeholder and community engagement feedback

This section provides detail on the two (2) phases of general community and stakeholder engagement. This includes the key themes that were discussed during consultation.

The Phase 1 Public Consultation commenced in August 2020. The consultation process involved the following community engagement and information gathering exercises:

- The Consultant JMG Engineering and Planning held a session with the students of the Oatlands District High School and captured their thoughts, aspirations and vision for Oatlands.
- A stall was setup in the High Street next to the IGA to promote the Structure Plan and gather early feedback. Approximately 30 people stopped and participated.
- A public workshop and information session was held at the Gay Street Hall. Approximately 30 people attended for the 2 hour session with Council Officers and JMG.
- Online Survey
- Written submissions to the General Manager.

In total, around 100 people provided feedback on the formation of the Structure Plan. The Phase 1 consultation was considered successful. The Oatlands community and stakeholders overall supported the objectives of the Plan and showed keen interest and support in preparing a plan for the township.

Phase 2 of the community consultation commenced in January 2021 with a 6 week exhibition period which included a second public workshop and information session held at the Gay Street Hall on the 20th January 2021. 17 members of the community attended the session with further Council Officers and Councillors. A total of 11 written submissions were then received during the exhibition. The community were generally supportive of the draft recommendations. Significant support was given for the following during the second phase of the consultation – in order:

- A. To create a town centre/civic hub around Roche Hall, Town Hall, the Aquatic Centre and High Street area.
- B. To investigate the feasibility of fixed NBN
- C. To create an urban design plan for the township with regard to street trees, lighting, furniture, footpath type, signage etc
- D. To encourage greater use and access to Lake Dulverton including promotion of the lake and water resources
- E. To unlock and encourage further residential growth through planned infrastructure upgrades and master planning exercises.
- F. To construct a new toilet in Callington Park to attract greater use of the space, encourage people to stop in Oatlands and to service the playground area (without a road crossing).
- G. Parking generally and to provide accessible and dedicated parking locations.
- H. To assess traffic and pedestrian issues in South Parade and provide recommendations for works

The community were proud of the town and recognised there is a strong need for Council and stakeholders to pro-actively find ways to prepare for increased growth through infrastructure planning, urban design whilst protecting the heritage character and rural charm of the township. The community and stakeholders sort a conservative approach to change and direction.

Improvements to public open space for greater town amenity, accessibility and to encourage more events were high priorities for participants in the consultation.

3. Constraints and Opportunities

The key constraints and opportunities were provided through analysis of the setting and context and from the community consultation.

The constraints and opportunities are used as a basis for determining a vision for the town and the strategic responses to achieving the vision.

4. The vision and strategic responses

A vision statement for the town was workshopped with the community and was used in the draft structure plan in phase 2 of the community consultation. The statement reads:

To make Oatlands an enlivened historic rural township which balances its functions as a rural service centre and a major tourist destination.

This was accepted by those community members and stakeholders that participated in the consultation process. The steering committee agreed this was a balanced vision statement for the town.

5. The actions and recommendations

The highest priorities are provided as follows - in no particular order:

- A. Create an Oatlands Civic Hub in front of Town Hall and Roche Hall fronting High Street to create a defined town centre and event space.
- B. Continue development of the new playground and further activation and use of Callington Park through parking, public toilets and convenient access.
- C. Unlock and encourage greater residential growth and higher density in existing residential zones.
- D. Continue support for the Oatlands Accommodation project.
- E. Provide dedicated and accessible car parking around the hospital, High Street and Barrack Street carpark including new car parking areas.
- F. Develop an integrated landscaping, lighting, signage and street furniture guideline for the town.
- G. Install signage to encourage and direct tourists and visitors to Callington Park and Lake Dulverton on foot.
- H. Create a bushfire management plan for Oatlands in consultation with Tasmania Fire Service.
- I. Create affordable housing opportunities.
- J. Create further knowledge economy around the Heritage of Oatlands and promote the township as an educational resource.

The actions and recommendations include detailed analysis and response to the issues raised by the community with regard to traffic and pedestrian safety. Particularly along the High Street, Esplanade and South Parade. Council will note a recommendation to include a median strip along the High Street and pedestrian refuges at key crossing points

The Appendices provide:

1. The Implementation Plan including costing, responsibility and priority
2. Stakeholder and community engagement responses and methodology
3. Traffic and Parking Plan
4. Activation Opportunities

POLICY IMPLICATIONS

Should Council endorse the Oatlands Structure Plan then Council will have a clear direction with regard to future works and development in the township based on data and community expectations. This is particularly important for budget submissions, grant applications and during state and federal elections.

Council should be in a position to confidently undertake capital works and further master planning exercises that align with community expectations.

However it should be noted that structure plans are not statutory documents and have no legal standing other than a strong basis for informed decision making.

FINANCIAL AND HUMAN RESOURCE IMPLICATIONS

Council would consider any actions or recommendations separately i.e. as part of the capital works program during the next budget.

However there are many other recommendations that could be actioned through the operational budget without delay such as:

- Promotion of the former rodeo paddock for public events
- Review and update of the Heritage Code under the Planning Scheme
- Investigate and attract a major institution such as a University to establish operations or programs in the township
- Update parking restrictions and time limits in the High Street.
- Council Officers can commence project planning for many of the other actions and projects identified in the document to become “shovel ready”.

RECOMMENDATION

THAT Council:

- A. Receive and consider this report.**
- B. The Oatlands Structure Plan be endorsed by Council to guide the future development of the township of Oatlands.**

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A O Green		
Deputy Mayor E Batt		
Clr A Bantick		
Clr A E Bisdee OAM		
Clr K Dudgeon		
Clr D F Fish		
Clr R McDougall		

13. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – INFRASTRUCTURE)

13.1 Roads

Strategic Plan Reference 1.1

Maintenance and improvement of the standard and safety of roads in the municipal area.

Nil.

13.2 Bridges

Strategic Plan Reference 1.2

Maintenance and improvement of the standard and safety of bridges in the municipality.

Nil.

13.3 Walkways, Cycle ways and Trails

Strategic Plan Reference 1.3

Maintenance and improvement of the standard and safety of walkways, cycle ways and pedestrian areas to provide consistent accessibility.

Nil.

13.4 Lighting

Strategic Plan Reference 1.4

Ensure adequate lighting based on demonstrated need / Contestability of energy supply.

Nil.

13.5 Buildings

Strategic Plan Reference 1.5

Maintenance and improvement of the standard and safety of public buildings in the municipality.

Nil.

13.6 Sewers / Water

Strategic Plan Reference(s) 1.6

Increase the capacity of access to reticulated sewerage services / Increase the capacity and ability to access water to satisfy development and Community to have access to reticulated water.

Nil.

13.7 Drainage

Strategic Plan Reference 1.7

Maintenance and improvement of the town storm-water drainage systems.

Nil.

13.8 Waste

Strategic Plan Reference 1.8

Maintenance and improvement of the provision of waste management services to the Community.

13.8.1 Waste Management Surveys – Parattah & Tunnack

Author: EXECUTIVE ASSISTANT (JEMMA CROSSWELL)

Date: 17 AUGUST 2021

Enclosure(s):

Survey sent to residents.

ISSUE

To report on the outcomes of a Waste Management Survey relating to a proposed extension of the kerb-side garbage collection service to residents in Tunnack and Parattah.

BACKGROUND

Council was requested to survey residents in the Tunnack and Parattah areas to ascertain the level of interest to introduce a kerb-side garbage and recycling collection service.

DETAIL

Two separate Surveys were issued, one being for properties fronting Tunnack Main Road from Parattah through to the Tunnack township, and the second survey for the Tunnack township – including Tunnack Road, Tunnack Square Road, Pound Road, Scotts Road and Fairhaven Road.

The Survey allowed for the options of either ‘Yes’, ‘No’ or ‘Unsure’ in regard to waste management services being provided in the area.

Tunnack Main Road – Parattah through to Tunnack Township

A total of eighty three (83) surveys were issued to property owners.

Forty Eight (48) surveys were returned, with a response rate of 57.83%.

Refer to Table 1 for outcome of Survey results with a significant majority not wanting the service.

Tunnack Township

A total of thirty nine (39) surveys were issued to residents along Tunnack Road, Tunnack Square Road, Pound Road, Scotts Road and Fairhaven Road, Tunnack.

Twenty seven (28) surveys were returned, with a response rate of 69.23%. *Refer to Table 2 for results.*

Refer to Table 2 for outcome of Survey results. Whilst the majority of surveys returned showed that a service is wanted (i.e. 17 of 28 – 60%), the actual number is below the 50% threshold based on the number of surveys issued (i.e. 17 out of 39 is 43%). It depends on how you interpret the non-responses.

The covering letter for both surveys indicated that should a Household Collection Service be introduced, it would be on a “one in, all in” basis. In other words, all residents along the designated route would have to participate.

Table 1 – Survey Results (Tunnack Main Road – Parattah through to Tunnack)

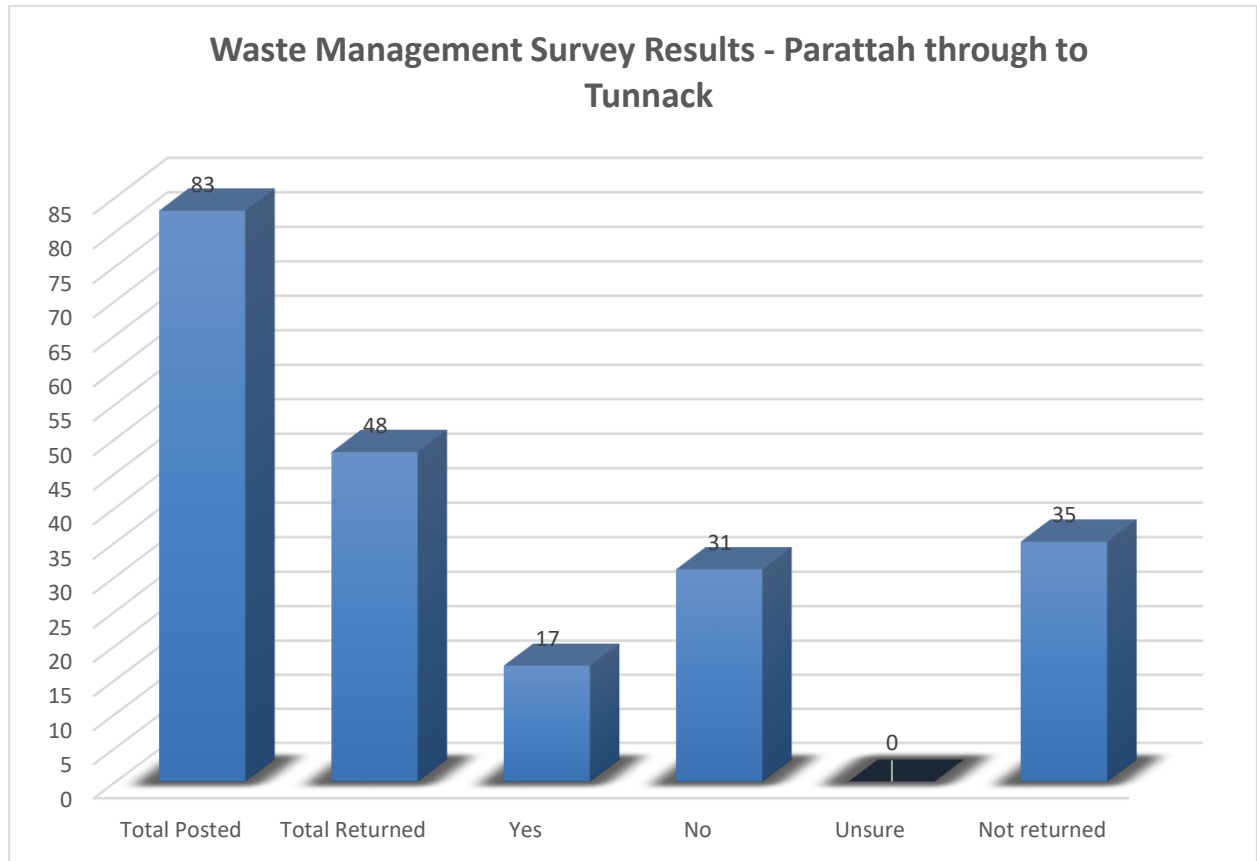
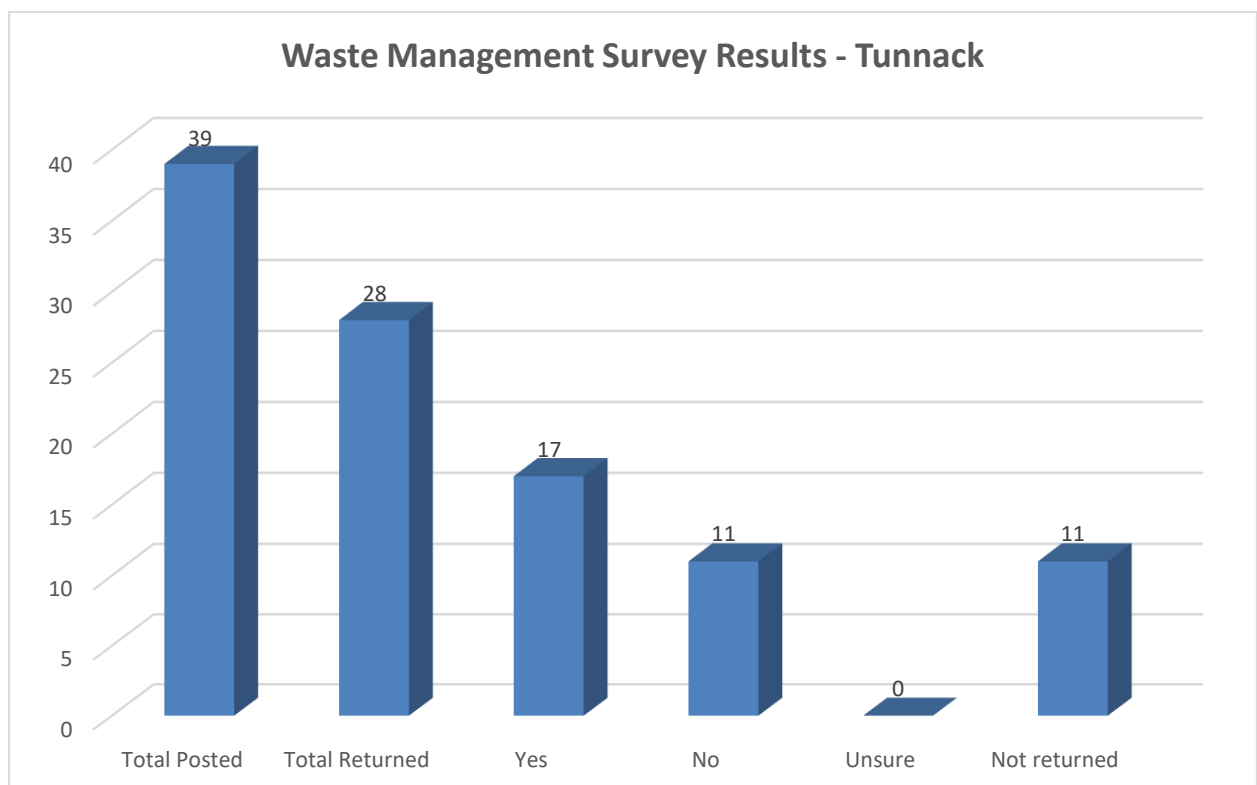


Table 2 – Survey Results (Tunnack Township)



Human Resources & Financial Implications – Any extension to the service area will need to be negotiated with the Contractor. Whilst the majority of the route from Parattah to Tunnack is part of the existing route, an extension to the Tunnack Township will require additional travel.

Community Consultation & Public Relations Implications – The recommendation provided takes into account the number of responses received, and the outcomes of the survey. Once Council have considered this report, a further letter will be posted to all affected households to advise of the outcome of the survey.

Policy Implications – N/A

Priority - Implementation Time Frame – refer comments above.

RECOMMENDATION

THAT Council, based on survey results, elect not to introduce a household collection service to the residents surveyed in the areas of Tunnack and Parattah.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM		
Dep. Mayor A O Green		
Clr A Bantick		
Clr R Campbell		
Clr E Batt		
Clr D F Fish		
Clr D Marshall		

ENCLOSURE
Agenda Item 13.8.1



Waste Management Services
Tunnack Main Road
(Parattah through to Tunnack)

The Southern Midlands Council has been requested to consider providing a kerb-side Garbage Bin (Wheelie Bin) and Recycling service to properties located along Tunnack Road.

The proposal is to introduce a fortnightly collection service, with each property being issued with a 240 litre wheelie bin and 240 litre recycling bin.

The total cost of this service would be approximately \$195 per annum (reviewed annually). This charge is payable in addition to the standard Waste Management Levy.

** Eligible pensioners may be entitled up to 30% remission of the additional Charge.*

It should be noted that if a Household Collection Service were to be provided, (based on survey results) it would be on a "one in, all in" basis. In other words, all residents along the designated route would have to participate.

It would be greatly appreciated if residents could complete the attached survey form and return it in the reply-paid envelope provided. Responses would be appreciated by the 25th June 2021.

If you have any queries in relation to this matter, please feel free to contact me on 6254 5000.

Kind Regards

A handwritten signature in black ink, appearing to read 'T F Kirkwood', written in a cursive style.

T F Kirkwood
GENERAL MANAGER



RESIDENTS SURVEY

Waste Management Services

TUNNACK ROAD

Based on the information provided, I would be interested in Council providing a kerb-side collection service, and I would be prepared to pay the annual charge accordingly.

- YES
- NO
- UNSURE

Please return the completed survey in the reply paid envelope provided.

It would be appreciated if survey responses could please be returned to Council by the **25th June**.

Residents will be advised of the outcomes once all results are collated and kept informed accordingly.

Thank you for your assistance



RESIDENTS SURVEY

Waste Management Services

TUNNACK ROAD

Tunnack Road, Tunnack Square Road, Pound Road, Scotts Road, Fairhaven Road

Based on the information provided, I would be interested in Council providing a kerb-side collection service, and I would be prepared to pay the annual charge accordingly.

YES

NO

UNSURE

Please return the completed survey in the reply paid envelope provided.

It would be appreciated if survey responses could please be returned to Council by the **25th June**.

Residents will be advised of the outcomes once all results are collated and kept informed accordingly.

Thank you for your assistance

13.9 Information, Communication Technology

Strategic Plan Reference 1.9

Improve access to modern communications infrastructure.

Nil.

13.10 Officer Reports – Infrastructure & Works

13.10.1 Manager – Infrastructure & Works Report

Author: MANAGER INFRASTRUCTURE & WORKS (DAVID RICHARDSON)

Date: 18 AUGUST 2021

Roads Program

Council's graders have been working on various roads with bus routes being the priority roads for grading as required. The focus has been to prioritise the higher traffic usage areas of roads. General road maintenance will continue, including a focus on storm-water culvert and table drain clearing works being a priority.

Sections of Woodsdale Road have required various pavement repairs due to recent wet weather and heavy vehicle usage which has created defects.

Road Rehabilitation programme 2021/22

Councils 2021/2022 road stabilisation programme tender is currently advertised.

Bridge Replacement

A bridge on Woodsdale Road at Nutting Garden rivulet has been replaced and is now open to Traffic. Removal of the bypass and associated works will be completed in the coming weeks.

Lake Dulverton Pathway

Construction of the walkway has commenced with some delays due to wet weather, the contractor undertaking these works has committed to returning in spring time when the temperature warms up to allow the dirt glue product to stabilise.

Walkway and Kerbing works

A section of Kerb and Footpath has been renewed in High Street Oatlands opposite the IGA.

New Kerb and Footpath is completed in Wellington Street Oatlands.

Waste Management Program

Ongoing safety improvements are being completed as a result of risk assessments that have been undertaken. Further works are required over the coming period.

Parks and Reserves

General maintenance of parks and reserves will continue with a focus on ensuring all playground equipment is compliant with the relevant standards. Any potential defects that are identified as a result of the inspections will be rectified as a priority.

Planned Works

The following capital works are planned for the coming period

- Oatlands aquatic centre storm water drainage pipe instillation
- Underground power instillation Oatlands
- Footpath and kerb instillation Oatlands to continue
- East Bagdad Road complete small section of footpath
- Bagdad - Black Brush Road Kerb, gutter, storm water and footpath works to commence soon.

QUESTIONS WITHOUT NOTICE TO MANAGER, INFRASTRUCTURE & WORKS

RECOMMENDATION

THAT the Infrastructure & Works Report be received and the information noted.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A O Green		
Deputy Mayor E Batt		
Clr A Bantick		
Clr A E Bisdee OAM		
Clr K Dudgeon		
Clr D F Fish		
Clr R McDougall		

14. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – GROWTH)

14.1 Residential

Strategic Plan Reference 2.1

Increase the resident, rate-paying population in the municipality.

Nil.

14.2 Tourism

Strategic Plan Reference 2.2

Increase the number of tourists visiting and spending money in the municipality.

Nil.

14.3 Business

Strategic Plan Reference 2.3

Increase the number and diversity of businesses in the Southern Midlands / Increase employment within the municipality / Increase Council revenue to facilitate business and development activities (social enterprise).

Nil.

14.4 Industry

Strategic Plan Reference 2.4

Retain and enhance the development of the rural sector as a key economic driver in the Southern Midlands / Increase access to irrigation water within the municipality.

Nil.

15. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – LANDSCAPES)

15.1 Heritage

Strategic Plan Reference – Page 22

- | | |
|-------|--|
| 3.1.1 | Maintenance and restoration of significant public heritage assets. |
| 3.1.2 | Act as an advocate for heritage and provide support to heritage property owners. |
| 3.1.3 | Investigate document, understand and promote the heritage values of the Southern Midlands. |

15.1.1 Heritage Project Program Report

Report unavailable at the time of finalising Agenda.

15.2 Natural

Strategic Plan Reference – page 23/24

3.2.1	Identify and protect areas that are of high conservation value.
3.2.2	Encourage the adoption of best practice land care techniques.

15.2.1 NRM Unit – General Report

Author: NRM PROGRAMS MANAGER (MARIA WEEDING)

Date: 17 AUGUST 2021

ISSUE: Southern Midlands NRM Unit Monthly Report.

DETAIL

- Works for the Victoria Hall at Kempton close to finishing. Have been completed. The opening (re-opening) of the hall celebrating the new works occurred on Tuesday 17th August. Senator Claire Chandler was to officiate, but unfortunately has been unable to fly back to Tasmania due to Covid 19 lockdown occurring in Canberra. Mayor Alex Green will preside over the proceedings. Liberal Candidate Susie Bower attended the event and cut the ribbon to open the hall on behalf of Senator Claire Chandler. Around 25 people attended the opening, including two students representing Kempton Primary school.
- The construction of the Campania Bush Reserve pathway works (grant funded) have been completed. A final project report has been submitted to the Aust Government.
- Maria and Helen Geard continue to work on solutions for a new clock face for the cracked glass face on the southern side of the clock. An order has been placed to re make the clock faces. They will actually be made in Sydney by a specialised company that deals with glass and art work / impressions. They have a particular process that will impregnate the glass to form the numerals and the white background required.
- Maria continues to work on matters in regard to the new pathway on the Lake foreshore (High St to stop over).
- Maria and Helen have been busy working on maintenance at the Kempton Recreation ground in regard to the native tree planting at the highway end of the ground. Only a few plants needed replacing. The balance had some maintenance work done such as weed management. The plants are growing well.
- Helen continues to work on the Drum Muster program in terms of administration. Signage for all the tip sites was organised and the new signs are ready to be placed at Dysart, Campania and Oatlands. The signs outline the new pricing structure and rules for disposal as adopted by Council for the 21/22 financial year.
- Maria attended the Council workshop to discuss Lake Dulverton water issues. Additional water will go into the lake for the next 50 days. The winter water take period ceased as of 30th Sept.

RECOMMENDATION

THAT the NRM Unit Report be received and the information noted.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A O Green		
Deputy Mayor E Batt		
Clr A Bantick		
Clr A E Bisdee OAM		
Clr K Dudgeon		
Clr D F Fish		
Clr R McDougall		

15.3 Cultural

Strategic Plan Reference 3.3

Ensure that the cultural diversity of the Southern Midlands is maximised.

Nil.

15.4 Regulatory (Development)

Strategic Plan Reference 3.4

A regulatory environment that is supportive of and enables appropriate development.

Nil.

15.5 Regulatory (Public Health)

Strategic Plan Reference 3.5

Monitor and maintain a safe and healthy public environment.

Nil.

15.6 Regulatory (Animals)

Strategic Plan Reference 3.6

Create an environment where animals are treated with respect and do not create a nuisance for the community

15.6.1 Animal Management Report

Author: ANIMAL MANAGEMENT OFFICER (RACHEL COLLIS)

Date: 18 AUGUST 2021

Enclosure(s)

Animal Management Statement July- August 2021

ISSUE

Consideration of the Animal Management/Compliance Officer's report for July- August 2021

The purpose of the report is twofold:

1. To inform Council and the Community of infringements issued by Council Officers in relation to Animal Management for the period June ; *and*
2. Provide a brief summary of actions and duties undertaken by Council Officers in relation to animal management.

This in turn informs the community of the requirements and expectations of the Council to uphold and enforce the relevant legislation. This reminds Council and the community of the importance of responsible ownership of animals.

The infringements detailed in this report were all issued under the *Dog Control Act 2000*.

Resource Sharing

Southern Midlands Council currently provide Animal Management services to the Central Highlands Council through resource sharing arrangements. Jobs of note are itemised in the enclosed statement.

INFRINGEMENT DETAILS

17/8/21 – Tea Tree area - "Dog at large"

ENCLOSURE
Agenda Item 15.6.1

YTD ANIMAL MANAGEMENT STATEMENT
 January-August 2021

DOG IMPOUNDS	RECLAIMED	ADOPTED	EUTHANISED
18	11	4	3
OTHER IMPOUNDS	RECLAIMED	ADOPTED	EUTHANISED

JOBS ATTENDED
 July- August 2021

DOGS AT LARGE	DOG ATTACKS	DOG BARKING	DOG GENERAL
3		2	7
Central Highlands 0	Central Highlands 0	Central Highlands 1	Central Highlands 1
NEW KENNEL INSPECT	WELFARE	STOCK	OTHER
2 active licences	1	1	

REGISTERED DOGS: 1438- Registered & 332 - Pending Registrations

KENNEL LICENCES: 53

INFRINGEMENTS ISSUED: 1

RECOMMENDATION

THAT the Animal Management report be received and the information noted.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A O Green		
Deputy Mayor E Batt		
Clr A Bantick		
Clr A E Bisdee OAM		
Clr K Dudgeon		
Clr D F Fish		
Clr R McDougall		

15.7 Environmental Sustainability

Strategic Plan Reference 3.7

Implement strategies to address the issue of environmental sustainability in relation to its impact on Councils corporate functions and on the Community.

Nil.

16. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – COMMUNITY)

16.1 Community Health and Wellbeing

Strategic Plan Reference 4.1

Support and improve the independence, health and wellbeing of the Community.

Nil.

16.2 Recreation

Strategic Plan Reference 4.2

Provide a range of recreational activities and services that meet the reasonable needs of the community.

Nil.

16.3 Access

Strategic Plan Reference 4.3

Continue to explore transport options for the Southern Midlands community / Continue to meet the requirements of the Disability Discrimination Act.

Nil.

16.4 Volunteers

Strategic Plan Reference 4.4

Encourage community members to volunteer.

Nil.

16.5 Families

Strategic Plan Reference 4.5

Ensure that appropriate childcare services as well as other family related services are facilitated within the community / Increase the retention of young people in the municipality / Improve the ability of seniors to stay in their communities.

Nil.

16.6 Education

Strategic Plan Reference 4.6

Increase the educational and employment opportunities available within the Southern Midlands

Nil.

16.7 Capacity & Sustainability

Strategic Plan Reference 4.7

Build, maintain and strengthen the capacity of the community to help itself whilst embracing social inclusion to achieve sustainability.

16.8 Safety

Strategic Plan Reference 4.8

Increase the level of safety of the community and those visiting or passing through the municipality.

Nil.

16.9 Consultation & Communication

Strategic Plan Reference 4.8

Improve the effectiveness of consultation & communication with the community.

Nil.

17. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – ORGANISATION)

17.1 Improvement

Strategic Plan Reference 5.1

Improve the level of responsiveness to Community & Developer needs / Improve communication within Council / Improve the accuracy, comprehensiveness and user friendliness of the Council asset management system / Increase the effectiveness, efficiency and use-ability of Council ICT systems / maintain the Business Process Improvement & Continuous Improvement framework

Nil.

17.2 Sustainability

Strategic Plan Reference 5.2

Retain corporate and operational knowledge within Council / Provide a safe and healthy working environment / Ensure that staff and elected members have the training and skills they need to undertake their roles / Increase the cost effectiveness of Council operations through resource sharing with other organisations / Continue to manage and improve the level of statutory compliance of Council operations / Ensure that suitably qualified and sufficient staff are available to meet the Communities need / Work co-operatively with State and Regional organisations / Minimise Councils exposure to risk / Ensure that exceptional customer service continues to be a hallmark of Southern Midlands Council

17.2.1 Tabling of Documents

Nil.

17.2.2 LGAT Representative Opportunity – Tasmanian Heritage Council

Author: JEMMA CROSSWELL (EXECUTIVE ASSISTANT)

Date: 18 AUGUST 2021

Enclosure(s):

1. *Local Government Representation Statement in Support of Nomination for Tasmanian Heritage Council*
2. *Fact Sheet – Membership of the Heritage Council of Tasmania*

ISSUE

A vacancy for the LGAT Representative on the Tasmanian Heritage Council will soon become available, following the end of Councillor Jim Cox's term of on 31 December 2021.

LGAT will be seeking three nominations to provide the Minister for Heritage for the LGAT Representative role, due to commence from 1 January 2022.

Nominees will need to provide a curriculum vitae and a supporting statement outlining their interest, skills and experience.

RECOMMENDATION

THAT Council consider nominating a representative on the Tasmanian Heritage Council.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A O Green		
Deputy Mayor E Batt		
Clr A Bantick		
Clr A E Bisdee OAM		
Clr K Dudgeon		
Clr D F Fish		
Clr R McDougall		

ENCLOSURE
Agenda Item 17.2.2



**Local Government Representation Statement
in Support of Nomination for**

Tasmanian heritage Council

Name of Nominee

Council

Address

Phone

Email

Please provide a short statement in support of your nomination which describes your interest in the role and your capacity to meet the requirements of the role as specified in the terms of reference and/or criteria supplied and noting any relevant qualifications and experience.

Signature

Date

**Do you currently hold other positions as a representative of Local Government?
Please detail.**

This form will be submitted to the Local Government Association of Tasmania General Management Committee and a copy will be kept in the Association records system.
Authorised LGAT officers will have access to information provided.
Support staff for General Management Committee members may have access to the details in this form.

FACT SHEET



MEMBERSHIP OF THE TASMANIAN HERITAGE COUNCIL

Tasmanian Heritage Council

The Heritage Council is a 15-member statutory body appointed by the Government to implement the *Historic Cultural Heritage Act 1995 (the Act)*. Membership comprises a Chairperson, members with technical expertise and representatives of specific community organisations, as specified in the Act.

The current Chairperson is Ms Brett Torossi.

The Heritage Council's role is to promote the identification, assessment, protection and conservation of places of historic cultural heritage significance to Tasmania. It does this by entering places of State significance to the Tasmanian Heritage Register and applying a development control process to protect their historic heritage values.

The Heritage Council has broad functions and powers, outlined in Section 7 of the Act, and uses a Strategic Plan to prioritise and guide its work in these areas.

Membership

Membership of the Heritage Council is usually for a term of up to three-years.

It meets for half a day on the third Wednesday of every second month, and according to need. When required, it may conduct some business out-of-session, via email.

Most meetings are held in Hobart, with one meeting usually also held in a regional area each year. Reimbursement of reasonable travel expenses can be made.

Members receive an annual sitting fee (paid fortnightly) in accordance with a Department of Premier and Cabinet (DPAC) Sizing Statement for the Heritage Council.

Vacancies that arise on the Heritage Council are usually filled in one of two ways: i) representative bodies are asked to nominate up to three candidates who are interested and they consider are suitable to fill the vacancy; and ii) vacancies for all other positions are usually advertised in Tasmania's three regional newspapers.

Those interested are asked to provide a *curriculum vitae* that provides two referees and a statement outlining knowledge, skills or experience of relevance to the position, including previous experience in contemporary governance and statutory decision-making.

For further information you can go to www.heritage.tas.gov.au or contact Felicity Britten (Executive Officer) or Andrew Roberts (Director) at Heritage Tasmania on 1300 850 332.

22 July 2021

17.3 Finances

Strategic Plan Reference 5.3

Community's finances will be managed responsibly to enhance the wellbeing of residents / Council will maintain community wealth to ensure that the wealth enjoyed by today's generation may also be enjoyed by tomorrow's generation / Council's financial position will be robust enough to recover from unanticipated events, and absorb the volatility inherent in revenues and expenses.

17.3.1 Monthly Financial Statement (period ending 31 JULY 2021)

Author: FINANCE OFFICER (MANDY BURBURY)

Date: 11 AUGUST 2021

ISSUE

Provide the Financial Report for the period ending 31st July 2021.

BACKGROUND

The format of the Operating Expenditure Report has been amended to include a Year To Date (YTD) Budget Column, with variations (and percentage) based on YTD Budgets – as opposed to total annual Budget.

Note: Depreciation is calculated on an annual basis at the end of the financial year, therefore the budget and expense for depreciation are included in the June period.

DETAIL

The enclosed Report incorporates the following: -

- Statement of Comprehensive Income – 1 July 2021 to 31 July 2021.
- Operating Expenditure Report – 1 July 2021 to 31 July 2021.
- Capital Expenditure Report – 1 July 2021 to 31 July 2021.
- Cash Flow Statement – 1 July 2021 to 31 July 2021.
- Rates & Charges – as at 13 August 2021.

OPERATING EXPENDITURE (OPERATING BUDGET)

Overall operating expenditure to end of July was \$624,744, which represents 70.6% of the Year to Date Budget.

Whilst there is one variation within the individual Program Budgets (refer following comment), expenditure is consistent with the Budget.

Strategic Theme - Infrastructure

Nil.

Strategic Theme – Growth

Sub-Program – Business - expenditure to date (\$24,476 – 126.92%). Additional expenditure relates to private works. The additional expense will be offset by a corresponding increase in private works income.

Strategic Theme – Landscapes

Nil.

Strategic Theme – Community

Nil.

Strategic Theme – Organisation

Nil.

CAPITAL EXPENDITURE PROGRAM

Nil.

RECOMMENDATION

THAT the Financial Report be received and the information noted.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A O Green		
Deputy Mayor E Batt		
Clr A Bantick		
Clr A E Bisdee OAM		
Clr K Dudgeon		
Clr D F Fish		
Clr R McDougall		

STATEMENT OF COMPREHENSIVE INCOME
for the period 1st July 2021 to 31st July 2022

	Annual Budget \$	Year to Date as at 31st July 2021 \$	%	Comments
Income				
General rates	5,985,491.00	817.92	0.0%	Includes Interest & Penalties on rates
User Fees (refer Note 1)	786,810.00	86,051.29	10.9%	Includes Private Works
Interest	125,000.00	1,852.02	1.5%	
Government Subsidies	72,431.00	0.00	0.0%	Heavy Vehicle Licence Fees, Road Rescue MAIB reimbursements & Interest Subsidy
Contract Income	0.00	0.00		
Other (refer Note 2)	182,400.00	37,951.76	19.7%	Includes TasWater Distributions
Sub-Total	\$7,172,132.00	\$126,672.99	1.8%	
Grants - Operating	3,619,473.00	2,779.18	0.1%	
Total Income	\$10,791,605.00	\$129,452.17	1.2%	
Expenses				
Employee benefits	-4,387,132.00	-254,956.77	5.8%	Less Roads - Resheeting (Capitalised)
Materials and contracts	-3,357,595.00	-358,126.80	10.7%	Less Roads - Resheeting (Capitalised), Includes Land Tax
Depreciation and amortisation	-3,004,300.00	-254,462.57	8.5%	Percentage Calculation (based on year-to-date)
Finance costs	-67,891.00	-3,557.53	5.2%	Interest
Contributions	-245,179.00	0.00	0.0%	Fire Service Levies
Other	-147,571.00	-9,772.10	6.6%	Audit Fees and Councillor Allowances
Total expenses	-\$11,209,668.00	-\$880,875.77	7.9%	
Surplus (deficit) from operations	-\$418,063.00	-\$751,423.60	179.7%	
Grants - Capital (refer Note 3)	3,063,096.00	0.00	0.0%	
Sale Proceeds (Plant & Machinery)	0.00	0.00		
Sale Proceeds (Land)	0.00	0.00		
Sale Proceeds (Other Assets)	0.00	54.54		Includes old Wheelie Bins
Net gain / (loss on disposal of non-current assets)	-7,000.00	0.00		
Surplus / (Deficit)	\$2,638,033.00	-\$751,369.06	-28.5%	

STATEMENT OF COMPREHENSIVE INCOME
for the period 1st July 2021 to 31st July 2022

NOTES	Annual Budget \$	Year to Date as at 31st July 2021 \$	%	Comments
1. Income - User Fees (Budget \$681,158) includes:				
- All other Programs	584,279.00	77,873.24	13.3%	
- Private Works	202,531.00	8,178.05	4.0%	
	<u>\$786,810.00</u>	<u>\$86,051.29</u>	10.9%	
2. Income - Other (Budget \$86,000) includes:				
- Tas Water Distributions	182,400.00	0.00	0.00%	
- HBS Dividend	10,000.00	0.00	0.00%	
- Public Open Space Contribution	0.00	0.00		
- Donations for use of recreation facilities	0.00	0.00		
- Worker's Comp. Wage Reimbursement	0.00	37,951.76		
	<u>\$192,400.00</u>	<u>\$37,951.76</u>	19.7%	
3. Grant - Capital (Budget \$3,558,627) includes:				
- Midland Hwy/ Mood Food Pathway	147,565.00	0.00	0.00%	
- Elderslie/Bluff Road Junction (Black Spot)	150,000.00	0.00	0.00%	
- Reeve St Intersection Campania (Vuln. Road Users)	200,000.00	0.00	0.00%	
- Federal Grant Oatlands Aquatic Centre	1,500,000.00	0.00	0.00%	
- State Govt. Aquatic Centre - final instalment	400,000.00	0.00	0.00%	
- Roads To Recovery	665,531.00	0.00	0.00%	
<u>Outstanding and future capital grant income</u>				
- Local Roads and Community Infrastructure Phase 1	0.00	0.00		\$66,553 of \$665,531 remaining (10%)
- Local Roads and Community Infrastructure Phase 2	0.00	0.00		\$60,903 of \$609,032 remaining (10%)
- Local Roads and Community Infrastructure Phase 3	0.00	0.00		\$1,331,062 Projects to be completed by 30.06.23
- (CDGP) Oatlands Aquatic Centre (\$500K)	0.00	0.00		\$500K remaining
- (CDGP) Lake Dulverton Walkways (\$220K)	0.00	0.00		\$176K remaining
- (CDGP) Campania Bush Reserve (\$100K)	0.00	0.00		\$100K remaining
- (CDGP) Kempton Streetscape Project (\$75K)	0.00	0.00		\$45K remaining
- (CDGP) Broadmarsh Streetscape Project (\$230K)	0.00	0.00		\$230K remaining
- (CDGP) Oatlands Underground Lighting (\$250K)	0.00	0.00		\$125K remaining
	<u>\$3,063,096.00</u>	<u>\$0.00</u>	0.00%	
4. Grant - Operating (Budget \$3,564,167) includes:				
Operating Grants				
- FAGS	3,619,473.00	0.00	0.0%	
- Hobart City Mission - School Holiday Program	0.00	2,779.18		
	<u>\$3,619,473.00</u>	<u>\$2,779.18</u>	0.1%	

**CAPITAL EXPENDITURE PROGRAM 2021-22
AS AT 31 July 2021**

		BUDGET	EXPENDITURE	BALANCE	COMMENTS
		\$	\$	\$	
INFRASTRUCTURE					
ROAD ASSETS					
Resheeting Program	Roads Resheeting	800,000	29,771	770,229	
Reseal Program	Roads Resealing (as per agreed program)	400,000	821	399,179	
Reconstruct & Seal	Bagdad - Green Valley Rd / Huntingdon Tier Road (250 metres)	45,000	0	45,000	RTR
	Baden - Woodsdale Road (700m Reconstruction)	115,500	0	115,500	Urgent works to be carried out in lieu of Stonor Road (700m)
	Oatlands - South Parade (including Kerb, Channel and Footpath)	170,000	2,886	167,114	WIP 30.06.21 \$2,591
	Stonor - Stonor Road (western end) (1000 metres)	165,000	0	165,000	
	York Plains - York Plains Road (pavement failures) (500 metres)	82,500	0	82,500	LRCI P3
Construct & Seal (Unsealed Roads)	Bagdad - Green Valley Road (650m New Seal)	136,500	0	136,500	
	Bagdad - Huntingdon Tier (400m new seal) Two Coat	84,000	0	84,000	
	Lower Marshes - Lower Marshes Road (approx. 750 Metres)	144,375	0	144,375	RTR
	Mangalore - Ballyhooly Road (approx 500 metres)	96,250	0	96,250	RTR
	Tunnack - Eldon Road (1,100 metres new seal)	231,000	0	231,000	RTR
Minor Seals (New)	Rhyndaston - Rhyndaston Road	20,000	0	20,000	
	Tunnack - Scotts Road	20,000	0	20,000	
Junction / Road Realignment / Other	Campania - Estate Road (vicinity Mallow property)	49,000	3,638	45,362	\$10K Budget c/fwd WIP 30/06/21 \$3638.16
	Campania - Main Intersection/Carpark Design Concept	50,000	0	50,000	\$50K c/fwd
	Campania - Reeve St / Clime Street (includes Footpath)	70,000	11,419	58,581	\$70K Budget c/fwd WIP 30/6/20 \$11,418.84
	Campania - Reeve St Junction/footpath/kerb & channel	200,000	0	200,000	Vulnerable Road Users Program
	Dysart - Cliftonvale & Sugarloaf Rd Junction Improvements	50,000	16,884	33,116	WIP 30/06/20 \$16,884.46
	Elderslie - Bluff Road Intersection Upgrade	150,000	76,870	73,130	WIP 30/06/21 \$36992.28
	Elderslie - Elderslie Road Widening Investigation & Trial (Sth Blackbrush Rd)	40,000	1,079	38,921	WIP 30/06/21 \$1078.54
	Oatlands - Hasting Street Junction	15,000	959	14,041	\$15K Budget c/fwd WIP 30/6/19 \$958.52
	Tea Tree - Grices Road (Tree removal, set-back of embankment, drainage)	15,000	0	15,000	
	Woodsdale - Woodsdale Road (400m safety rail in two sections, The Cutting)	17,000	0	17,000	
			3,166,125	144,327	3,021,798
BRIDGE ASSETS					
	Interlaken Road (Dulv Rvlt - Bridge No 3861) - Widening	42,218	0	42,218	
	Woodsdale Road (Nutting Garden Rivulet - Bridge No 4084)	148,200	34,771	113,429	Budget c/fwd RTR (\$94,531) WIP 30/06/21 \$16,917.03
	York Plains Road (Kitty's Rivulet - Bride No 457)	60,000	25,945	34,055	WIP 30/06/21 \$25,945
		208,200	60,716	147,484	

**CAPITAL EXPENDITURE PROGRAM 2021-22
AS AT 31 July 2021**

	BUDGET	EXPENDITURE	BALANCE	COMMENTS
	\$	\$	\$	
WALKWAYS				
Footpaths - General Streetscapes	225,000	0	225,000	Includes \$170K Budget C/fwd, \$20K moved to South Parade
Bagdad - East Bagdad Road	210,000	143,236	66,764	Budget c/fwd WIP 30/6/21 \$143062.53
Bagdad - Midland Highway - Walking Path Upgrade (500 metres)	50,000	0	50,000	
Broadmarsh - Streetscape Works	230,000	198,160	31,840	Budget c/fwd WIP 30/06/21 \$190884.48
Campania - Review Manag. Plan (Site Plan) / Walking Tracks (Bush Reserve)	5,000	0	5,000	\$5K Budget c/fwd
Campania - Reeve Street - Footpath through to Hall	30,000	0	30,000	
Kempton - Midlands Highway/Mood Food	147,565	0	147,565	
Kempton - Streetscape Plan (Review & Implementation)	35,000	1,881	33,119	Budget c/fwd WIP 30/06/21 \$1881.13
Kempton - Streetscape Plan - Footpath Renewal (Dysart House)	23,000	0	23,000	Budget c/fwd
Kempton - Streetscape Plan - Footpath Renewal (southern end)	60,000			LRCI P3
Kempton - Jones' Subdivision - Footpath/kerb & gutter/stormwater	278,000			LRCI P3
Kempton - Sophia St to Erskine St (145m) - Footpath/kerb & gutter/stormwater	52,032			LRCI P2
Kempton - Streetscape Plan - Victoria Memorial Hall	110,000	111,184	-1,184	Budget c/fwd WIP 30/06/20 \$109,336.52
Melton Mowbray - Streetscape Works (Trough / Shelter etc)	30,000	5,318	24,682	WIP 30/06/20 \$5318.18
Oatlands - High Street (Footpath Renewal)	61,281	0	61,281	LRCI P1
Oatlands - Wellington Street (Footpath, Kerb, Guttering Anstey Crt to High St)	54,000	0	54,000	LRCI - Renominated from P1 savings
Oatlands - Wellington Street (Footpath - High to Infant Car Park - Gravel to Concrete	24,225	0	24,225	
Oatlands - Stanley Street (Concrete Footpath, Marlborough St to High St)	43,000	0	43,000	LRCI - Renominated from P1 savings
Oatlands - Church Street (High St to Esplanade - Gravel to Concrete - 240m)	28,800			
Tunbridge - Main Street (Ongoing Kerb & Gutter Renewal)	20,000	0	20,000	
Tunnack - Streetscape concept Plan	50,000	28,771	21,229	\$45K budget c/fwd WIP 30/06/21 \$28,770.96
	1,766,903	488,551	859,520	
LIGHTING				
Oatlands - Esplanade Project	384,000	202,948	181,052	Budget c/fwd WIP 30/6/21 \$162,203.16
	384,000	202,948	181,052	
PUBLIC TOILETS				
Campania - Flour Mill Park - Concrete Pathways/drainage/remove pavers	15,000	0	15,000	Budget c/fwd
General Public Toilets - Upgrade Program	20,000	0	20,000	Budget c/fwd
	35,000	0	35,000	
DRAINAGE				
Bagdad - Lyndon Road	15,000	0	15,000	\$15K Budget c/fwd
Bagdad - Blackbrush Road Drainage (kerb, gutter, footpath)	430,000	7,019	422,981.34	LRCI Phase 2 - WIP 30/06/21 \$6,575.80
Bagdad - Hall Lane Drainage	75,000	3,937	71,062.85	LRCI Phase 2 - WIP 30/06/21 \$3,592.71
Campania - Estate Road (School Farm)	10,000	0	10,000	\$10K Budget c/fwd
Oatlands - High St/Wellington Street Junction	5,000	0	5,000	\$5K Budget c/fwd
	535,000	10,956	524,044	

**CAPITAL EXPENDITURE PROGRAM 2021-22
AS AT 31 July 2021**

		BUDGET \$	EXPENDITURE \$	BALANCE \$	COMMENTS
WASTE	Wheellie Bins and Crates	5,000	0	5,000	
	WTS Safety & Operational Improvements	25,000	0	25,000	
		30,000	0	30,000	
GROWTH					
TOURISM	Jericho - Memorial Avenue - Plaques (Stage 1 of 2 - \$20K per year)	\$ 20,000			
	Kempton - Memorial Avenue Park - Interps (Stage 1 of 2 - \$20K per year)	\$ 20,000			
	Oatlands Accommodation Facility	0	6,721	-6,721	To be offset by Barrack Street Property WIP 30/6/21 \$3,502.41
		40,000	6,721	-6,721	
LANDSCAPES					
HERITAGE	Heritage Collections Store	10,000	1,500	8,500	Budget c/fwd WIP 30/06/21 \$1,500
	Oatlands - Barrack Street Police House (\$110K over 2 years)	55,000	0	55,000	
	Oatlands - Callington Mill (Limestone Seal in Precinct)	27,250	935	26,315	
	Oatlands - Commissariat (79 High Street) Boundary Fence	6,000	0	6,000	Budget c/fwd
	Oatlands - Court House (Sandstone wall restoration)	15,000	0	15,000	
	Oatlands - Gaol Aluminium Temporary Steps (Entrance)	3,500	0	3,500	\$3.5K Budget c/fwd
	Oatlands - Gaol Wingwall Restoration	8,000	0	8,000	
	Oatlands - Roche Hall Forecourt (Interps - Planning Condition of Approval)	40,000	0	40,000	\$40K Budget c/fwd
	Parattah - Railway Station -Shed for Gangers Trolley	2,000	0	2,000	
		166,750	2,435	164,315	
NATURAL	Chauncy Vale - Wombat Walk	39,250	5,030	34,220	Includes \$29,250 grant WIP 30/06/21 \$5,030
	Oatlands - Maher's Point Landscape Plan	22,404	9,892	12,512	\$22404 Budget c/fwd WIP 30/06/21 \$9,891.57
	Oatlands - Lake Dulverton Walkway (Grants \$135K + \$85K)	220,000	121,583	98,417	\$220K Budget c/fwd WIP \$121583.30
	Municipal Area - Preventing Roadkill (Signs)	5,000	0	5,000	
		286,654	136,505	150,149	
CULTURAL	Nil	0	0	0	
		0	0	0	
REGULATORY - DEVELOPMENT	Kempton Council Chambers - Chambers Restoration Works	15,000	17,417	-2,417	\$5K Budget c/fwd WIP 30/06/21 \$1,818.18
	Kempton Council Chambers - Clock Restoration Works	20,000	502	19,499	Budget c/fwd WIP \$501.50
	Kempton Council Chambers - Office Furniture & Equipment	5,000	0	5,000	
	Kempton Council Chambers - Solar Proposal	11,145	0	11,145	
		51,145	17,919	22,081	

**CAPITAL EXPENDITURE PROGRAM 2021-22
AS AT 31 July 2021**

		BUDGET	EXPENDITURE	BALANCE		
		\$	\$	\$	COMMENTS	
REGULATORY - PUBLIC HEALTH	Water Bottle Refill Stations	7,980	0	7,980		
	Kempton - Community Health Facility	400,000	324,497	75,503	Budget c/fwd WIP 30/06/21 \$324,497.46	
		407,980	324,497	83,483		
REGULATORY - ANIMAL CONTROL	Kempton - Dog Pound(s)	35,000	14,370	20,630	Budget c/fwd WIP 30/06/21 \$14,370.46	
		35,000	14,370	20,630		
COMMUNITY RECREATION	Recreation Committee	25,000	0	25,000		
	Bagdad - Bagdad Community Club (Precinct Plan)	25,000	0	25,000		
	Campania - Public Open Space dev (Justitia Park)	12,000	0	12,000		
	Campania - Recreation Ground (Internal Toilet Improvements)	40,000	8,636	31,364	Budget c/fwd WIP 30/06/21 \$8,636.36	
	Kempton - Memorial Avenue Park (Gifted to Council)	0	155	-155	WIP 30/06/20 \$155	
	Kempton - Memorial Hall Portico	52,000	54,332	-2,332	Budget c/fwd WIP \$54,332.24	
	Kempton - Recreation Ground (Lighting)	16,000	0	16,000	Budget c/fwd	
	Kempton - Recreation Ground (Roof Structure - Entry to Clubrooms)	15,000	468	14,532	Budget c/fwd WIP 30/06/21 \$468.18	
	Kempton - Recreation Ground (Site Development and Play Equipment)	25,000	0	25,000		
	Mangalore - Hall (replace Gutters and Roofing)	18,000	0	18,000	Budget c/fwd	
	Oatlands - Aquatic Centre (New Pool) - Work in Progress prior to 2020/21	941,987	941,987	0	WIP 30/06/20 \$166,197.29, 30/6/19 \$395,896.00, 30/6/18 \$379,800	
	Oatlands - Aquatic Centre (New Pool) - 2020/21 & current year expenditure	9,379,600	1,743,302	7,636,298	WIP 30/06/21 \$1,741,641.16	
	Oatlands - Callington Park (Two seats with arm rest & back support)	7,000	0	7,000		
	Oatlands - Callington Park (Lighting & Surveillance)	6,000	0	6,000		
	Oatlands - Community Hall (Maintenance Program)	51,300	0	51,300		
	Oatlands - Midlands Memorial Community Centre (Roof & Insulation)	39,000	0	39,000		
	Tunbridge Park - Perimeter Fence (Safety)	30,000	0	30,000	Budget c/fwd	
		10,682,887	2,748,880	7,934,007		
	ACCESS	All Buildings (Priority Approach)	50,000	0	50,000	Budget c/fwd - 5 years @ \$10K per year
		Tunbridge Community Club (Council Contribution to Accessible Toilets)	20,000	0	20,000	
		70,000	0	70,000		
CAPACITY & SUSTAINABILITY	Campania Bush Reserve / Cemetery	300,000	6,853	293,147	WIP 30/06/21 \$5,194.75	
	Levendale Community Centre	38,390	0	38,390	Budget c/fwd	
	Oatlands - Church Street Sub-Division	0	7,158	-7,158	Expenses offset on sale of properties WIP 30/06/21 \$6,764.66	
	Oatlands - Stanley Street Master Plan	20,000	0	20,000		
	Oatlands Structure Plan	25,000	23,302	1,698	\$25K Budget c/fwd WIP \$23,203	
	383,390	37,313	346,077			

**CAPITAL EXPENDITURE PROGRAM 2021-22
 AS AT 31 July 2021**

		BUDGET	EXPENDITURE	BALANCE	COMMENTS
		\$	\$	\$	
SAFETY	Nil	0	0	0	
		0	0	0	
ORGANISATION					
SUSTAINABILITY	Oatlands - Council Chambers - Internal Toilets Upgrade	100,000	0	100,000	Budget c/fwd
	Oatlands - Council Chambers - Damp Issues & Stonemasonry	15,000	0	15,000	Budget c/fwd
	Oatlands - Council Chambers - Works Office (floor coverings)	5,000	0	5,000	Budget c/fwd
	Oatlands - Town Hall (General - Incl. Office Equip/Furniture)	5,000	0	5,000	
	Records System	30,000		30,000	\$20K Budget c/fwd
	Computer System (Hardware / Software)	80,000	12,000	68,000	
		235,000	12,000	223,000	
WORKS	Kempton Depot - Property Purchase (Year 3 Budget of \$180K)	45,000	45,000	0	Total Project Cost - to be funded over 4 yrs (Yr 3 - \$45K)
	Kempton Depot - Internal Building Improvements	30,000	0	30,000	\$15K Budget c/fwd
	Kempton Depot - Storage Lockers	2,000	0	2,000	Budget c/fwd
	Oatlands Depot - Roof over containers/General repairs & alterations	28,000	0	28,000	Budget c/fwd
	Minor Plant Purchases	9,500	0	9,500	
	Radio System	3,000	0	3,000	
	Plant Replacement Program				
	Heavy Vehicles	715,000	0	715,000	
	Light Vehicles	108,000	0	108,000	
	(Trade Allowance - \$280K)				
		940,500	45,000	895,500	
GRAND TOTALS		19,424,534	4,253,138	14,701,419	

CASH FLOW 2021/2022	INFLOWS (OUTFLOWS) (July 2021) \$
<i>Cash flows from operating activities</i>	
Payments	
Employee costs	- 260,616
Materials and contracts	- 441,389
Interest	- 3,558
Other	- 28,525
	<u>734,087</u>
Receipts	
Rates	114,192
User charges	126,455
Interest received	1,852
Subsidies	-
Other revenue grants	2,779
GST Refunds from ATO	-
Other	2,907
	<u>248,186</u>
Net cash from operating activities	<u>- 485,902</u>
<i>Cash flows from investing activities</i>	
Payments for property, plant & equipment	- 145,261
Proceeds from sale of property, plant & equipment	55
Proceeds from Capital grants	-
Proceeds from Investments	-
Payment for Investments	-
Net cash used in investing activities	<u>- 145,206</u>
<i>Cash flows from financing activities</i>	
Repayment of borrowings	- 7,651
Proceeds from borrowings	-
Net cash from (used in) financing activities	<u>- 7,651</u>
Net increase/(decrease) in cash held	- 638,759
Cash at beginning of reporting period	18,201,458
Cash at end of month / year-to-date	<u><u>17,562,700</u></u>

**SOUTHERN MIDLANDS COUNCIL : OPERATING EXPENDITURE 2021/22
SUMMARY SHEET**

PROGRAM	YTD ACTUAL (as at 31 July 21)	YTD BUDGET (as at 31 July 21)	YTD VARIANCE	YTD VARIANCE %	FULL YEAR BUDGET - REVISED INC. GRANTS & OTHER
INFRASTRUCTURE					
Roads	84,187	116,526	32,339	72.25%	3,250,313
Bridges	138	1,735	1,597	7.93%	400,987
Walkways	9,135	16,768	7,634	54.48%	226,220
Lighting	-	7,100	7,100	0.00%	85,200
Public Toilets	5,068	7,312	2,244	69.32%	77,741
Sewer/Water	-	-	-	-	-
Drainage	140	2,301	2,161	6.08%	79,614
Waste	21,778	88,397	66,618	24.64%	1,088,258
Information, Communication	-	-	-	-	-
INFRASTRUCTURE TOTAL:	120,447	240,139	119,692	50.16%	5,208,333
GROWTH					
Residential	-	-	-	-	-
Tourism	-	2,492	2,492	0.00%	48,700
Business	24,476	19,284	5,192	126.92%	957,904
Industry	-	-	-	-	-
GROWTH TOTAL:	24,476	21,775	2,700	112.40%	1,006,604
LANDSCAPES					
Heritage	25,715	37,236	11,520	69.06%	414,926
Natural	13,164	17,917	4,753	73.47%	219,603
Cultural	-	1,125	1,125	0.00%	13,500
Regulatory - Development	48,991	74,127	25,136	66.09%	889,530
Regulatory - Public Health	438	1,694	1,256	25.84%	20,325
Regulatory - Animals	9,336	11,276	1,940	82.79%	111,113
Environmental Sustainability	-	-	-	-	-
LANDSCAPES TOTAL:	97,644	143,375	45,731	68.10%	1,668,997
COMMUNITY					
Community Health & Wellbeing	12,930	23,952	11,022	53.98%	267,425
Recreation	28,614	69,945	41,331	40.91%	729,670
Access	-	-	-	-	-
Volunteers	-	1,250	1,250	0.00%	45,000
Families	-	625	625	0.00%	11,500
Education	-	-	-	-	-
Capacity & Sustainability	1,653	1,600	53	103.30%	44,405
Safety	684	3,308	2,624	20.68%	39,700
Consultation & Communication	-	2,192	2,192	0.00%	17,300
LIFESTYLE TOTAL:	43,882	102,872	58,991	42.66%	1,155,000
ORGANISATION					
Improvement	7,447	8,907	1,460	83.61%	106,890
Sustainability	329,762	364,536	34,774	90.46%	2,500,667
Finances	1,117	3,167	2,050	35.28%	328,179
ORGANISATION TOTAL:	338,326	376,610	38,284	89.83%	2,935,736
TOTALS	624,774	884,771	259,997	70.6%	11,974,670

SOUTHERN MIDLANDS COUNCIL SUMMARY OF RATES AND CHARGES LEVIED, REMITTED AND COLLECTED				
	This Financial Year 13th August 2021		Last Financial Year 13th August 2020	
Arrears brought forward as at July 1		\$ 434,414.30		\$ 527,651.89
ADD current rates and charges levied		\$ 5,946,701.12		\$ 5,720,377.55
ADD current interest and penalty		\$ 4,507.36		\$ -
TOTAL rates and charges demanded	100.00%	\$ 6,385,622.78	100.00%	\$ 6,248,029.44
LESS rates and charges collected	3.97%	\$ 253,518.95	2.98%	\$ 186,341.25
LESS pensioner remissions	3.71%	\$ 237,203.28	3.62%	\$ 226,138.95
LESS other remissions and refunds	-0.01%	-\$ 481.62	-0.01%	-\$ 582.52
LESS discounts	0.05%	\$ 3,205.00	0.03%	\$ 1,945.23
TOTAL rates and charges collected and remitted	7.73%	\$ 493,445.61	6.62%	\$ 413,842.91
UNPAID RATES AND CHARGES	92.27%	\$ 5,892,177.17	93.38%	\$ 5,834,186.53

17.3.2 Monthly Oatlands Aquatic Centre Capital Expenditure Report (period ending 31 July 2021)

Author: FINANCE OFFICER (MANDY BURBURY)

Date: 11 AUGUST 2021

ISSUE

Provide the capital expenditure report for the Oatlands Aquatic Centre to 31st July 2021.

DETAIL

The enclosed Report includes all capital expenditure relating to the Oatlands Aquatic Centre prior to 2020/2021, and budget and expenditure for 2020/2021 and 2021/2022.

RECOMMENDATION

THAT the Financial Report be received and the information noted.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A O Green		
Deputy Mayor E Batt		
Clr A Bantick		
Clr A E Bisdee OAM		
Clr K Dudgeon		
Clr D F Fish		
Clr R McDougall		

OATLANDS AQUATIC CENTRE CAPITAL EXPENDITURE RECONCILIATION AS AT 31 JULY 2021

	BUDGET	EXPENDITURE	VARIANCE	COMMENTS
	\$	\$	\$	
Total Expenditure to 31 July 2021		2,852,196		
Council Labour & On-costs		5,255		
Materials - Council		195		
External Plant Hire - Council		6,217		
SMC Planing / Building Permits		6,495		
SMC Planing / Building Permits - June 2020		6,868		
SMC - Other Contractor Costs		901		
August 2012 - Purchase of 70 High Street, Oatlands		166,908		Total Cost (includes legals etc.) Gov't Land Value - \$23,000
Bzowy Architecture & Other Consultants				
2016/17		27,056		Best described as Project Revival
Contract No 1 (part of \$107,660)		16,227		
2017/18				
Contract No 1 (part of \$107,660)		92,471		Includes Disbursements of \$1,038
Other Costs - Variations & Redesign		63,579		Additional Floor / Redesign etc.
Bio-Energy (review & assessment)		24,867		
Appeal Costs		140,153		Various
2018/19				
Bzowy - Other Costs - Variations & Redesign		108,611		Includes Survey & Legal
Engagement Agreements		21,470		
Formal Contract - Tenders / Design etc (part of \$379,960)		265,905		

**OATLANDS AQUATIC CENTRE CAPITAL EXPENDITURE RECONCILIATION
 AS AT 31 JULY 2021**

	BUDGET	EXPENDITURE	VARIANCE	COMMENTS
	\$	\$	\$	
2019/20				
Bzowy - Other Costs - Variations & Redesign		96,779		Includes Survey & Legal
Bzowy - Formal Contract - Tenders / Design etc (part of \$379,960)		39,921		
Building Surveying		350		
Communications (Nylander)		180		
Legal (BMB)		18,488		
Construction Phase (to date) - July 2020 - to 31 July 2021				
Legal (BMB)	0	15,424	-15,424	
Construction Contract (Vos)	7,783,604	1,197,482	6,586,122	Two progress claims made
Consultants Fees (SMG)	581,712	408,222	173,490	
Furniture, Fittings and Equipment (SMG)	50,000	0	50,000	
Principal Supplied Goods (SMG)	62,284	35,867	26,417	
Principal Works (SMC)	300,000	61,165	238,835	
Contingency Sum (SMG)	400,000	0	400,000	
Demolition of CT Fish Building	10,000	24,673	-14,673	
Construction of Waste Water Holding Facility	192,000	468	191,532	
Current Year Budget and Expenditure	\$ 9,379,600	\$ 1,743,302	\$ 7,636,298	
Total Expenditure to 31 July 2021		\$ 2,852,196		
Reconciliation to Capital Expenditure Report				
Work in Progress (expenses prior to 2020/21)		941,987		
2020/21 expenditure		1,741,641		
2021/22 expenditure		1,660		
Expenditure as per Capital Expenditure Report		2,685,288		
add purchase of 70 High Street		166,908		
		\$ 2,852,196		

17.3.3 2020/2021 Southern Midlands Council – Complete set of financial Statements

Author: GENERAL MANAGER (TIM KIRKWOOD)

Date: 17 AUGUST 2021

Enclosure(s):

Southern Midlands Council – Financial Statements - 2020/2021 Financial Year

Attachment(s):

Heritage Building Solutions Pty Ltd – Year Ended 30 June 2021 (Information Only)

Heritage Education & Skills Centre Ltd – Year Ended 30 June 2021 (Information Only)

ISSUE

Tabling of Financial Statement(s) in accordance with section 84 of the *Local Government Act 1993*.

BACKGROUND

Section 84 of the *Local Government Act 1993* (the Act) requires the General Manager to prepare and forward to the Auditor-General a copy of the council's financial statements for each financial year in accordance with the *Audit Act 2008*.

The following is an extract from the *Local Government Act 1993*:

“84. Financial statements

(1) *The general manager is to prepare and forward to the Auditor-General a copy of the council's financial statements for each financial year in accordance with the [Audit Act 2008](#).*

(2) *Any financial statement for a financial year is to–*

(a)

(b) *specify any interests as notified to the general manager of any councillor in respect of any body or organisation with which the council has major financial dealings; and*

(c) *contain a comparison between the council's actual and estimated revenue and expenditure for that financial year; and*

(d) *contain a statement of any revenue and expenditure of a council committee, a special committee or a controlling authority; and*

(da) *contain a statement of the operating, capital and competitive neutrality costs in respect of each significant business activity undertaken by the council during that financial year together with a statement of the revenue associated with that activity; and*

(db) *contain financial management indicators, and asset management indicators, specified in an order under [subsection \(2A\)](#); and*

(e) *contain any other information the Minister determines.*

(2A) *The Minister, by order, may specify –*

(a) *financial management indicators; and*

(b) *asset management indicators –*

to be included in the financial statements of councils.

(2B) *The Minister is to consult with councils as to the matters to be included in an order under [subsection \(2A\)](#).*

- (3) *The general manager is to certify that, in accordance with this Act and any other relevant Act, the financial statements fairly represent –*
- (a) *the financial position of the council; and*
 - (b) *the results of the council's operations; and*
 - (c) *the cash flow of the council.*
- (4) *The general manager is to ensure that the certified financial statements are tabled at a meeting of the council as soon as practicable.*
- (5) *In this section –*
competitive neutrality costs *means the costs required to be taken into account under the competitive neutrality principles.”*

The *Audit Act 2008* requires the statements to be lodged with 45 days after the end of each financial year.

DETAIL

Refer attached copy of the 2020/21 Financial Report.

In relation to Heritage Building Solutions Pty Ltd and Heritage Education and Skills Centre Ltd), the Board has signed the Financial Statements for the two entities on 3rd August 2021 (i.e. They are provided for information purposes, noting that the figures are consolidated into the Southern Midlands Council Statements).

It is confirmed that the Southern Midlands Council's Statement(s) were lodged with the Auditor-General (Tasmanian Audit Office) on Friday, 13th August 2021 which is within the legislative timeframe of 45 days as required by the *Audit Act 2008*.

The draft Statements, which are still subject to audit, will be presented to Council's Audit Panel's meeting held 30th August 2021.

The following information details some of the more significant variances in the 'Consolidated Statement of Profit or Loss and Other Comprehensive Income':

Southern Midlands Council
Agenda – 25th August 2021

	Budget \$	Actual \$	Variance \$	Comments
Consolidated Statement of Comprehensive Income				
RECURRENT INCOME				
User Fees	681,158	1,014,088	332,941	Volunteer Contributions of \$103,544 are not budgeted but recognised as income - offset in Expenses Business - Private Works (Budget \$226,183, actual income \$285,807, an increase of \$59,624) Waste Transfer Station Fees (including income from metal recycling) are \$23,098 over budget Income from Development Fees are \$85,826 higher than budget.
Grants - Recurrent	3,564,167	3,524,256	-39,912	FAGS - (Actual Income \$3,497,021 for 2020/21, down \$67,146 - due to timing, with an advance of 50% of following years grant received in June each year. The actual 2020/21 Grant received was lower than budget by \$34,731) The remainder of income was from minor recurrent grants not allowed for in budget.
Interest	175,000	38,106	-136,894	Interest on Investments of \$136,894 - lower than budget due to extremely low interest rates
Contract Income	765,000	310,787	-454,213	The \$765K budget is based on total budgeted Income for Heritage Building Solutions. Whilst total Actual Income for HBS was \$871,853, the reduced income shown in Statement is due to the consolidation process and transactions between HBS and Council being offset.
Other Income	29,200	57,925	28,725	MAIB reimbursements for the SES Road Crash Rescue Unit was \$8,750 above budget. Income also includes \$20,708 Sundry Income from HBS and HESC (included as part of the consolidation process and not budgeted).
NET CAPITAL INCOME				
Grants - Capital	3,558,627	2,045,819	-1,512,808	A reduction in income of \$1,540,118 due to grants not received or only partially received in 2020/21. An additional \$977,379 was received for grants not in the budget - LRCI Phase 2, State Government Aquatic Centre instalment and the Wombat Walk. The balance of the variance is due to adjustments to account for unexpended grant liability and expenditure from grant income received in previous
EXPENSES FROM CONTINUED OPERATIONS				
Employee Benefits	4,483,303	3,645,412	-817,890	Employee expenses were lower than budgeted across most programs. Total 'Employee Benefits' capitalised were \$105K higher than the previous year due to the focus on Capital Works during the reporting period. The consolidation of HBS Wages was \$208K less than Budget. An additional variance is due to employee expenses relating to Private Works (budget - \$107,615) being included in Other Expenses
Materials and Contracts	3,368,181	3,279,467	-88,714	Includes recognised Volunteer Contributions of \$103,544 - offset in Revenue Includes a Private Works budget of \$89,258 - expenditure shown in Other Expenses
Other Expenses	387,526	449,322	61,796	Includes Private Works expenditure of \$225,233 - total operating budget of \$196,873 (including \$107,615 in Employee Benefits & \$89,258 in Materials and Contracts) a total of \$28,360 over budget, offset by \$59,624 additional income.
Consolidated Statement of Financial Position				
CURRENT ASSETS				
Cash and Cash Equivalents		18,500		Increased due to draw down of loan for Oatlands Aquatic Centre (\$4,365,000)
Accounts held for Sale		100,000		Land in Church Street (MMPHC)
Other Assets		284,728		Other Assets has reduced due to a decrease in Stock on Hand of \$63,339 and a decrease in HBS Work in Progress of \$35,506.
NON-CURRENT ASSETS				
Investment in water corporation		11,348,168		Taswater's revaluation of assets resulted in an increase of equity on investment of \$958,056
Property, Plant, Equipment		102,522,438		The increase of \$9.631m since 30th June 2020 is due to the revaluation of Buildings (+\$6,428K) and Bridges (+\$573K), and capitalised expenditure exceeding Depreciation (+\$2,904m)
LIABILITIES				
Contract Liabilities		2,601,908		Grants Received in Advance
Interest bearing loans and borrowings		333,869		Loans have increased significantly due to the draw down of \$4,365,000 for the Oatlands Aquatic Centre
		4,415,168		Current Liabilities
		\$4,749,037		Non-current Liabilities Total
Notes to the Financial Report				
Page 19, 2.6a Underlying Surplus/Deficit		-35,000		The underlying result assesses overall financial operating effectiveness, removing any one-off anomalies to make years more comparable. Council's result for 2020/21 was a deficit of \$35K. This varies from our Surplus from Continuing Operations due to variations to the timing of receipt of the FAGS grant, and removal of Capital Grant income.
Page 53, 8.2 Prior Period Error		2,015,000		As part of revaluation of Buildings as at 1 July 2021, \$1,525,000 Buildings and \$490,000 Land (with a written down value of \$1,983,000) were added to our Land and Buildings Schedule. The land and buildings were acquired over time for various reasons but never added to the list. To account for the additions adjustments had to be made to the prior year as a "Prior Period Error"

Note - new Accounting Standards were introduced in 2019/20, changing the way we account for rates received in advance, volunteer services, and unspent capital grant funds (grants received in advance)

The General Manager will provide any further explanation required and respond to any questions.

Human Resources & Financial Implications – Nil.

Community Consultation & Public Relations Implications – Not applicable.

Council Web Site Implications - A copy of the audited Statement will be included on the website as part of the 2020/21 Annual Report when completed.

Policy Implications – N/A.

Priority - Implementation Time Frame – Report completed and submitted to the Auditor General within the statutory timeframe.

RECOMMENDATION

THAT Council receive the following:

- 1. Southern Midlands Council - Complete set of Financial Statements 2020/21;**
- 2. Heritage Building Solutions Pty Ltd – Financial Statements for Year Ended 30 June 2021;**
- 3. Heritage Education and Skills Centre Ltd - Financial Statements for Year Ended 30 June 2021.**

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A O Green		
Deputy Mayor E Batt		
Clr A Bantick		
Clr A E Bisdee OAM		
Clr K Dudgeon		
Clr D F Fish		
Clr R McDougall		

18. MUNICIPAL SEAL

Nil.

19. CONSIDERATION OF SUPPLEMENTARY ITEMS TO THE AGENDA

RECOMMENDATION

THAT in accordance with Regulation 15 of the *Local Government (Meeting Procedures) Regulations 2015*, the following items are to be dealt with in Closed Session.

Matter	<i>Local Government (Meeting Procedures) Regulations 2015</i> Reference
<i>Closed Council Minutes - Confirmation</i>	15(2)
<i>Applications for Leave of Absence</i>	15(2)(h)

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A O Green		
Deputy Mayor E Batt		
Clr A Bantick		
Clr A E Bisdee OAM		
Clr K Dudgeon		
Clr D F Fish		
Clr R McDougall		

RECOMMENDATION

THAT in accordance with Regulation 15(2) of the *Local Government (Meeting Procedures) Regulations 2015*, Council move into Closed Session and the meeting be closed to members of the public.

DECISION (MUST BE BY ABSOLUTE MAJORITY)		
Councillor	Vote FOR	Vote AGAINST
Mayor A O Green		
Deputy Mayor E Batt		
Clr A Bantick		
Clr A E Bisdee OAM		
Clr K Dudgeon		
Clr D F Fish		
Clr R McDougall		

CLOSED COUNCIL AGENDA

20. BUSINESS IN “CLOSED SESSION”

20.1 Closed Council Minutes - Confirmation

20.2 Applications for Leave of Absence

RECOMMENDATION

THAT Council move out of “Closed Session”.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A O Green		
Deputy Mayor E Batt		
Clr A Bantick		
Clr A E Bisdee OAM		
Clr K Dudgeon		
Clr D F Fish		
Clr R McDougall		

OPEN COUNCIL AGENDA

21. CLOSURE