



AGENDA

ORDINARY COUNCIL MEETING

Monday, 31st July 2017
10.00 a.m.

Municipal Offices, 71 High Street, Oatlands

INDEX

1. PRAYERS	5
2. ATTENDANCE	5
3. APOLOGIES	5
4. MINUTES	5
4.1 Ordinary Council Minutes.....	5
4.3 Special Committee of Council Minutes	6
4.3.1 Special Committees of Council - Receipt of Minutes.....	6
4.3.2 Special Committees of Council - Endorsement of Recommendations	6
4.4 Joint Authorities (Established Under Division 4 Of The Local Government Act 1993).....	7
4.4.1 Joint authorities - Receipt of Minutes.....	7
4.4.2 Joint Authorities - Receipt of Reports (Annual & Quarterly)	7
5. NOTIFICATION OF COUNCIL WORKSHOPS	7
6. QUESTIONS WITHOUT NOTICE	10
7. DECLARATIONS OF PECUNIARY INTEREST	11
8. CONSIDERATION OF SUPPLEMENTARY ITEMS TO THE AGENDA	12
9. PUBLIC QUESTION TIME (SCHEDULED FOR 12.30 PM)	13
9.1 PERMISSION TO ADDRESS COUNCIL.....	13
10. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN UNDER REGULATION 16 (5) OF THE LOCAL GOVERNMENT (MEETING PROCEDURES) REGULATIONS 2005	14
11. COUNCIL ACTING AS A PLANNING AUTHORITY PURSUANT TO THE LAND USE PLANNING AND APPROVALS ACT 1993 AND COUNCIL'S STATUTORY LAND USE PLANNING SCHEME 15	
11.1 DEVELOPMENT APPLICATIONS	15
11.2 SUBDIVISIONS	15
11.3 MUNICIPAL SEAL (PLANNING AUTHORITY)	15
11.3.1 COUNCILLOR INFORMATION:- MUNICIPAL SEAL APPLIED UNDER DELEGATED AUTHORITY TO SUBDIVISION FINAL PLANS & RELATED DOCUMENTS.....	15
11.4 PLANNING (OTHER)	16
11.4.1 Planning Appeal Updates – State of Tasmania v Southern Midlands Council, and J & T Appleby v Southern Midlands Council and T & BC Dare	16
12. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – INFRASTRUCTURE)	24
12.1 ROADS.....	24
12.2 BRIDGES	24
12.3 WALKWAYS, CYCLE WAYS AND TRAILS.....	24
12.4 LIGHTING.....	24
12.5 BUILDINGS.....	24
12.6 SEWERS.....	24
12.7 WATER.....	24
12.8 IRRIGATION.....	25
12.9 DRAINAGE	25
12.10 WASTE	25
12.11 INFORMATION, COMMUNICATION TECHNOLOGY	25
12.12 OFFICER REPORTS – WORKS & TECHNICAL SERVICES (ENGINEERING).....	26
12.12.1 Manager - Works & Technical Services Report.....	26
13. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – GROWTH)	27
13.1 RESIDENTIAL	27
13.2 TOURISM.....	27
13.3 SAFETY	27

13.4	BUSINESS.....	27
13.5	INDUSTRY.....	27
13.6	INTEGRATION.....	27
14.	OPERATIONAL MATTERS ARISING (STRATEGIC THEME –LANDSCAPES).....	28
14.1	HERITAGE	28
14.2	NATURAL.....	28
14.2.1	<i>Landcare Unit, GIS & Climate Change – General Report.....</i>	<i>28</i>
14.3	CULTURAL.....	30
14.4	REGULATORY (OTHER THAN PLANNING AUTHORITY AGENDA ITEMS).....	30
14.5	CLIMATE CHANGE.....	30
15.	OPERATIONAL MATTERS ARISING (STRATEGIC THEME – LIFESTYLE).....	31
15.1	COMMUNITY HEALTH AND WELLBEING	31
15.2	YOUTH	31
15.3	SENIORS	31
15.4	CHILDREN AND FAMILIES	31
15.5	VOLUNTEERS.....	31
15.6	ACCESS	31
15.7	PUBLIC HEALTH	31
15.8	RECREATION	32
15.9	EDUCATION	32
15.10	ANIMALS	33
15.10.1	<i>Animal Management Report.....</i>	<i>33</i>
16.	OPERATIONAL MATTERS ARISING (STRATEGIC THEME – COMMUNITY)	35
16.1	RETENTION.....	35
17.	OPERATIONAL MATTERS ARISING (STRATEGIC THEME – ORGANISATION).....	36
17.1	IMPROVEMENT.....	36
17.2	SUSTAINABILITY	36
17.2.1	<i>Common Services Joint Venture Update (Standing Item – Information Only).....</i>	<i>36</i>
17.2.2	<i>South Central Sub-Region Collaboration Strategy – Standing Item.....</i>	<i>42</i>
17.2.3	<i>South Central Sub-Region Workforce Planning Report</i>	<i>44</i>
17.2.4	<i>Review of Procedures – Public Interest Disclosures Act 2002.....</i>	<i>46</i>
17.2.5	<i>Local Government Representative – State Fire Management Council</i>	<i>50</i>
17.2.6	<i>Local Government Representative – State Fire Commission</i>	<i>59</i>
17.3	FINANCES	63
17.3.1	<i>Monthly Financial Statement (June 2017).....</i>	<i>63</i>
17.3.2	<i>2017 / 2018 Annual Plan & Budgets (Operating & Capital).....</i>	<i>74</i>
18.	MUNICIPAL SEAL	79
19.	CONSIDERATION OF SUPPLEMENTARY ITEMS TO THE AGENDA.....	80
20.	BUSINESS IN “CLOSED SESSION”	81
20.1	<i>Closed Council Minutes - Confirmation.....</i>	<i>81</i>
20.2	<i>Applications for Leave of Absence.....</i>	<i>81</i>
20.3	<i>Property Matter - Oatlands.....</i>	<i>81</i>
21.	CLOSURE	82



Dear Sir/Madam

NOTICE OF MEETING

Notice is hereby given that the next ordinary meeting of Council will be held on

Date: Monday, 31st July 2017
Time: 10.00 a.m.
Venue: Municipal Offices, 71 High Street, Oatlands

I certify under s.65(2) of the *Local Government Act 1993* that the matters to be discussed under this agenda have been, where necessary, the subject of advice from a suitably qualified person and that such advice has been taken into account in providing any general advice to the Council.

Councillors please note:

- Public Question Time has been scheduled for 12.30 p.m.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Tim Kirkwood', written in a cursive style.

Tim Kirkwood
GENERAL MANAGER

OPEN COUNCIL AGENDA

1. PRAYERS

Rev Dennis Cousens to recite prayers.

2. ATTENDANCE

3. APOLOGIES

Clr R Campbell (previously granted leave of absence)

4. MINUTES

4.1 Ordinary Council Minutes

The Minutes (Open Council Minutes) of the previous meeting of Council held on the 28th June 2017, as circulated, are submitted for confirmation.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM		
Dep. Mayor A O Green		
Clr A Bantick		
Clr E Batt		
Clr D F Fish		
Clr D Marshall		

4.3 Special Committee of Council Minutes

4.3.1 SPECIAL COMMITTEES OF COUNCIL - RECEIPT OF MINUTES

The Minutes of the following Special Committees of Council, as circulated, are submitted for receipt:

- Chauncy Vale Management Committee – 4th July 2017
- Woodsdale Hall Management Committee – 4th July 2017
- Lake Dulverton & Callington Park Management Committee – 17th July 2017

RECOMMENDATION

THAT the minutes of the above Special Committee of Council be received.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM		
Dep. Mayor A O Green		
Clr A Bantick		
Clr E Batt		
Clr D F Fish		
Clr D Marshall		

4.3.2 SPECIAL COMMITTEES OF COUNCIL - ENDORSEMENT OF RECOMMENDATIONS

The recommendations contained within the minutes of the following Special Committee of Council are submitted for endorsement.

- Chauncy Vale Management Committee – 4th July 2017
- Woodsdale Hall Management Committee – 4th July 2017
- Lake Dulverton & Callington Park Management Committee – 17th July 2017

RECOMMENDATION

THAT the recommendations contained within the minutes of the above Special Committee of Council be endorsed.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM		
Dep. Mayor A O Green		
Clr A Bantick		
Clr E Batt		
Clr D F Fish		
Clr D Marshall		

4.4 Joint Authorities (Established Under Division 4 Of The Local Government Act 1993)

4.4.1 JOINT AUTHORITIES - RECEIPT OF MINUTES

The Minutes of the following Joint Authority Meeting, as circulated, are submitted for receipt:

- Southern Tasmanian Councils Authority – Nil.
- Southern Tasmanian Councils Authority Waste Strategy South – Nil

DECISION NOT REQUIRED

4.4.2 JOINT AUTHORITIES - RECEIPT OF REPORTS (ANNUAL & QUARTERLY)

Section 36A of the Local Government Act 1993 provides the following;

36A. Annual reports of authorities

(1) A single authority or joint authority must submit an annual report to the single authority council or participating councils.

(2) The annual report of a single authority or joint authority is to include –

- (a) a statement of its activities during the preceding financial year; and
- (b) a statement of its performance in relation to the goals and objectives set for the preceding financial year; and
- (c) the financial statements for the preceding financial year; and
- (d) a copy of the audit opinion for the preceding financial year; and
- (e) any other information it considers appropriate or necessary to inform the single authority council or participating councils of its performance and progress during the financial year.

Section 36B of the Local Government Act 1993 provides the following;

36B. Quarterly reports of authorities

(1) A single authority or joint authority must submit to the single authority council or participating councils a report as soon as practicable after the end of March, June, September and December in each year.

(2) The quarterly report of the single authority or joint authority is to include –

- (a) a statement of its general performance; and
- (b) a statement of its financial performance.

Reports prepared by the following Joint Authorities, as circulated, are submitted for receipt:

- Southern Tasmanian Councils Authority – Quarterly Report – June 2017.

RECOMMENDATION

THAT the report of the above Joint Authority be received.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM		
Dep. Mayor A O Green		
Clr A Bantick		
Clr E Batt		
Clr D F Fish		
Clr D Marshall		

5. NOTIFICATION OF COUNCIL WORKSHOPS

In accordance with the requirements of the *Local Government (Meeting Procedures) Regulations 2005*, the Agenda is to include details of any Council workshop held since the last meeting.

One workshop was held on the 20th July 2017 at the Council Chambers, Kempton commencing at 9.00 a.m.

Attendance: Mayor A E Bisdee OAM, Deputy Mayor A O Green, Clr A Bantick, Clr D Fish and Clr D Marshall.

Apologies: Clr E Batt and Clr R Campbell.

Also in Attendance: T Kirkwood and A Benson.

The purpose of the workshop was to consider and discuss:

- a) Business Activity – ‘in-committee’ related discussions;
- b) Oatlands Aquatic Centre – update provided by Architect (Mr Rick Bzowy) in relation to the preparation of the Plans and specifications for the Development Application (expected lodgement date of 6 to 8 weeks).
- c) Midlands Memorial Community Centre:
 1. *Confirmation of existing Lease arrangement through to end of December 2017 with the intent of re-negotiating arrangements beyond that date in the interim;*
 2. *Confirm acceptance of the funding request for 2018 dated 26th June 2017 (as from 1st July 2017 i.e. nil rental payable; nil rates and charges, including TasWater charges, and no provision of subsidy by Council).*
- d) Oatlands District Historical Society:
 1. *confirmed that Council rate relief would be provided for the 2017/18 financial year (approximate cost of \$900) in the form of a subsidy. This does not include charges levied by TasWater).*
 2. *Acknowledged that it is not possible to provide insurance cover under Council’s policy as the premises / contents are not owned / controlled by Council.*
 3. *Defer loan repayments for a period of twelve months to enable the Association to undertake proposed fundraising activities – review at that time.*
 4. *The Association be encouraged to submit some form of basic Business Plan for consideration going forward.*

The Workshop concluded at 11.50 a.m.

RECOMMENDATION

THAT the information be received and the outcomes of the workshop(s) noted.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM		
Dep. Mayor A O Green		
Clr A Bantick		
Clr E Batt		
Clr D F Fish		
Clr D Marshall		

6. QUESTIONS WITHOUT NOTICE

An opportunity is provided for Councillors to ask questions relating to Council business, previous Agenda items or issues of a general nature.

1.

2.

3.

4.

5.

7. DECLARATIONS OF PECUNIARY INTEREST

In accordance with the requirements of Part 2 Regulation 8 of the *Local Government (Meeting Procedures) Regulations 2005*, the chairman of a meeting is to request Councillors to indicate whether they have, or are likely to have, a pecuniary interest in any item on the Agenda.

Accordingly, Councillors are requested to advise of a pecuniary interest they may have in respect to any matter on the agenda, or any supplementary item to the agenda, which Council has resolved to deal with, in accordance with Part 2 Regulation 8 (6) of the *Local Government (Meeting Procedures) Regulations 2005*.

8. CONSIDERATION OF SUPPLEMENTARY ITEMS TO THE AGENDA

In accordance with the requirements of Part 2 Regulation 8 (6) of the *Local Government (Meeting Procedures) Regulations 2005*, the Council, by absolute majority may decide at an ordinary meeting to deal with a matter that is not on the agenda if the General Manager has reported –

- (a) the reason it was not possible to include the matter on the agenda; and
- (b) that the matter is urgent; and
- (c) that advice has been provided under section 65 of the Act.

RECOMMENDATION

THAT the Council resolve by absolute majority to deal with any supplementary items not appearing on the agenda, as reported by the General Manager in accordance with the provisions of the *Local Government (Meeting Procedures) Regulations 2005*.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM		
Dep. Mayor A O Green		
Clr A Bantick		
Clr E Batt		
Clr D F Fish		
Clr D Marshall		

9. PUBLIC QUESTION TIME (SCHEDULED FOR 12.30 PM)

In accordance with the requirements of Part 2 Regulation 8 of the *Local Government (Meeting Procedures) Regulations 2005*, the agenda is to make provision for public question time.

In particular, Regulation 31 of the *Local Government (Meeting Procedures) Regulations 2005* states:

- (1) *Members of the public may give written notice to the General Manager 7 days before an ordinary meeting of Council of a question to be asked at the meeting.*
- (2) *The chairperson may –*
 - (a) *address questions on notice submitted by members of the public; and*
 - (b) *invite any member of the public present at an ordinary meeting to ask questions relating to the activities of the Council.*
- (3) *The chairperson at an ordinary meeting of a council must ensure that, if required, at least 15 minutes of that meeting is made available for questions by members of the public.*
- (4) *A question by any member of the public under this regulation and an answer to that question are not to be debated.*
- (5) *The chairperson may –*
 - (a) *refuse to accept a question; or*
 - (b) *require a question to be put on notice and in writing to be answered at a later meeting.*
- (6) *If the chairperson refuses to accept a question, the chairperson is to give reasons for doing so.*

Councillors are advised that, at the time of issuing the Agenda, no Questions on Notice had been received from members of the Public.

Mayor A E Bisdee OAM to invite questions from members of the public.

9.1 Permission to Address Council

Permission has been granted for the following person(s) to address Council:

- Nil.

**10. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN UNDER
REGULATION 16 (5) OF THE LOCAL GOVERNMENT (MEETING
PROCEDURES) REGULATIONS 2005**

Nil.

11. COUNCIL ACTING AS A PLANNING AUTHORITY PURSUANT TO THE LAND USE PLANNING AND APPROVALS ACT 1993 AND COUNCIL'S STATUTORY LAND USE PLANNING SCHEME

Session of Council sitting as a Planning Authority pursuant to the Land Use Planning and Approvals Act 1993 and Council's statutory land use planning schemes.

11.1 DEVELOPMENT APPLICATIONS

Nil.

11.2 SUBDIVISIONS

Nil.

11.3 MUNICIPAL SEAL (Planning Authority)

11.3.1 COUNCILLOR INFORMATION:- MUNICIPAL SEAL APPLIED UNDER DELEGATED AUTHORITY TO SUBDIVISION FINAL PLANS & RELATED DOCUMENTS

Nil.

11.4 PLANNING (OTHER)

11.4.1 PLANNING APPEAL UPDATES – STATE OF TASMANIA V SOUTHERN MIDLANDS COUNCI, AND J & T APPLEBY V SOUTHERN MIDLANDS COUNCIL AND T & BC DARE

Author: MANAGER, DEVELOPMENT AND ENVIRONMENT SERVICES (DAVID CUNDALL)

Date: 24 JULY 2017

Attachment:

Consent Agreement Resource Management and Appeals Tribunal for State of Tasmania v Southern Midlands Council

INTRODUCTION

This report will provide a short briefing to Council on appeals that have been lodged with the Resource Management and Appeals Tribunal (RMPAT) and provide a status update since the last Council Meeting (28th June 2017). No decision is required in relation to these two matters.

Since the last meeting, two (2) appeals have been resolved. They are:

1. *State of Tasmania v Southern Midlands Council - Development Application (DA 2017/10) for Midland Highway Safety Upgrades at St Peters Pass to south of Tunbridge, Department of State Growth & Development Application*

The appeal was resolved through a consent memorandum as a result of mediation i.e. alternative dispute resolution (ADR).

Council at the June 2017 meeting agreed to sign the consent memorandum that effectively overturns Council's decision to refuse a permit for the Highway works and issue a permit subject to those conditions and terms outlined in the attached *Consent Agreement*.

2. *J & T Appleby v Southern Midlands Council and T& BC Dare - Development Application (DA 2017/18) for Shed at 76 Hall Lane, Bagdad, T & B Dare*

Council will recall the appeal was lodged by Mr and Mrs Appleby regarding Council's decision (at the May 2017 meeting) to grant a permit for the shed at 76 Hall Lane, Bagdad owned by Tony and Belinda Dare.

Following mediation, the appeal was withdrawn by the Appellant (Mr and Mrs Appleby). This ends the appeal.

A consent agreement was not drafted for this appeal and the withdrawal was submitted prior to the exchange of any evidence in preparation for the hearing.

RECOMMENDATION

THAT, the information be received.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM		
Dep. Mayor A O Green		
Clr A Bantick		
Clr E Batt		
Clr D F Fish		
Clr D Marshall		

**CONSENT AGREEMENT
IN THE RESOURCE MANAGEMENT AND PLANNING APPEAL TRIBUNAL**

Tribunal reference number: 71/17P
Appellant: The State of Tasmania
First Respondent: Southern Midlands Council
Parties Joined: Mr Allen Cooper & Mr Darryl Hindle
Address of Site: Midlands Highway – St Peters Pass to south of
Tunbridge
Description of Proposal: Highway Upgrade

The Parties to this appeal agree that the appeal be resolved in the following terms:

- (a) THAT planning refusal DA2017/10 issued by the Southern Midlands Council on 18th May 2017 be substituted by a permit subject to the conditions and advice annexed hereto and marked "Attachment 1" as the conditions and advice on the permit.
- (b) THAT each party bear their own costs of and incidental to this appeal.
- (c) THAT prior to commencement of highway upgrade works adjacent to the Woodbury property, 7489 Midland Highway (CT 162120/1), an assessment of buildings on the Woodbury property must be undertaken by a qualified structural engineer with relevant knowledge and experience with heritage buildings of this kind. The assessment report must be provided to Mr Allen Cooper, Heritage Tasmania and Southern Midlands Council prior to commencement of works.
- (d) THAT prior to commencement of works, a copy of the hydraulic analysis report as required under Condition 16 of Attachment 1 must be provided to Mr Allen Cooper.

Signed (Appellant):
Office of the Solicitor General

Per:
Practitioners for the Applicant
Date:

Signed (Respondent):

Abetz Curtis

Per: 

Practitioners for First Respondent

Date:

Signed (Party):

Mr Allen Cooper

.....
Date:

Signed (Party):

Mr Darryl Hindle

.....
Date:

ATTACHMENT 1

GENERAL CONDITIONS

General

1) The use or development must be carried out substantially in accordance with the application for planning approval, the endorsed drawings as listed:

Registration Number A0087.000X

- IS163600-0000-CR-SKT-0040.dwg Sheet 000 [Printed date 08 February 2017]
- IS163600-0000-CR-SKT-0040.dwg Sheet 1 [Printed date 08 February 2017]
- IS163600-0000-CR-SKT-0040.dwg Sheet 2 [Printed date 08 February 2017]
- IS163600-0000-CR-SKT-0040.dwg Sheet 3 [Printed date 08 February 2017]
- IS163600-0000-CR-SKT-0040.dwg Sheet 4 [Printed date 08 February 2017]
- IS163600-0000-CR-SKT-0040.dwg Sheet 5 [Printed date 08 February 2017]
- IS163600-0000-CR-SKT-0040.dwg Sheet 6 [Printed date 08 February 2017]
- IS163600-0000-CR-SKT-0040.dwg Sheet 7 [Printed date 08 February 2017]
- IS163600-0000-CR-SKT-0040.dwg Sheet 8 [Printed date 08 February 2017]
- IS163600-0000-CR-SKT-0040.dwg Sheet 9 [Printed date 27 June 2017]
- IS163600-0000-CR-SKT-0040.dwg Sheet 10 [Printed date 08 February 2017]
- IS163600-0000-CR-SKT-0040.dwg Sheet 11 [Printed date 27 June 2017]
- IS163600-0000-CR-SKT-0040.dwg Sheet 12 [Printed date 27 June 2017]
- IS163600-0000-CR-SKT-0040.dwg Sheet 13 [Printed date 27 June 2017]
- IS163600-0000-CR-SKT-0040.dwg Sheet 14 [Printed date 08 February 2017]
- IS163600-0000-CR-SKT-0040.dwg Sheet 15 [Printed date 08 February 2017]
- IS163600-0000-CR-SKT-0040.dwg Sheet 16 [Printed date 08 February 2017]
- IS163600-0000-CR-SKT-0040.dwg Sheet 17 [Printed date 08 February 2017]
- IS163600-0000-CR-SKT-0040.dwg Sheet 18 [Printed date 08 February 2017]
- IS163600-0000-CR-SKT-0040.dwg Sheet 19 [Printed date 08 February 2017]
- IS163600-0000-CR-SKT-0040.dwg Sheet 20 [Printed date 08 February 2017]

and with the conditions of this permit and must not be altered or extended without the further written approval of Council.

2) This permit shall not take effect and must not be acted on until 15 days after the date of receipt of this letter or the date of the last letter to any representor, whichever is later, in accordance with section 53 of the *Land Use Planning and Approvals Act 1993*.

Heritage Tasmania

3) Compliance with any conditions or requirements of the Tasmanian Heritage Council in the attached 'Notice of Heritage Decision' No. 5250 dated 7 April 2017.

Services

4) The developer must pay the cost of any alterations and/or reinstatement to existing services, Council infrastructure or private property incurred as a result of the development. Any work required is to be specified or undertaken by the authority concerned.

Landscaping

5) Within 6 months of commencement of works, a detailed landscaping plan prepared by a landscape architect must be submitted to and approved by Council's Manager of Development and Environmental Services. The landscaping plan must show the areas to be landscaped, the form of landscaping and plants species. The landscaping plan shall form part of the permit when approved.

6) Landscaping must be completed substantially in accordance with the detailed landscaping plan within 12 months of practical completion of the roadworks and to the satisfaction of the Manager of Development and Environmental Services.



a. The developer must arrange inspection of the landscaping works with Council once works are completed.

7) Post Council inspection of the works pursuant to condition 6 of this permit the landscaping must continue to be maintained, with the replacement of any dead plants or trees, for a minimum period of 24 months to the satisfaction of the Manager of Development of Environmental Services.

a. The developer must arrange inspection of the landscaping works with Council 24 months post the initial inspection pursuant to condition 6 of this permit.

Council Roads and Assets

8) Prior to the development commencing, on any Council roadway, a Traffic Management Plan is to be submitted for approval by Council's Manager of Works and Technical Services. The Traffic Management Plan is to include:

- A condition assessment of road pavements and bridges used for cartage routes
- Details of any road closures
- Management of upgrades to infrastructure
- Traffic sign removal and reinstatement
- Speed limits, transport times and other restrictions during transport
- Management for the use of escorts for over-dimensional vehicles
- A public contact plan
- Procedures for incident management
- Details of permits required; and
- A maintenance program for affected roads.

9) The Applicant must provide not less than 48 hours written notice to Council's Manager of Works and Technical Services before commencing construction works within a council roadway.

10) The Developer is to contact the Manager, Works & Technical Services to arrange inspection of any Council road assets altered as a result of the works within two (2) working days of completion of works.

11) Upon practical completion, a post construction condition assessment of Council roads and bridges used for cartage of materials associated with the works must be submitted to Council's General Manager. The assessment must be undertaken at the developers' expense. Any damage or excess wear and tear which may be attributed to the development is to be made good at the developer's expense to the satisfaction of Council's General Manager.

12) Construction and rehabilitation (including soil and water management) is to be in accordance with a Construction Management Plan as prepared by the "successful contractor" per part 10.5.11 of the submitted Development Application. A copy of the Construction Management Plan shall be submitted to Council prior to the works commencing.

13) All works associated with the development of the land shall be carried out in such a manner so as not to unreasonably cause injury to, or prejudice or affect the amenity, function and safety of any adjoining or adjacent land, and of any person therein or in the vicinity thereof, by reason of:

- a. Emission of noise, artificial light, vibration, odour, fumes, smoke, vapour, steam, ash, dust, waste water, waste products, grit or otherwise.
- b. The transportation of materials, goods and commodities to and from the land.



- c. Unightly appearance of any building, works or materials including stockpiles of materials in public view.
- d. Any accumulation of vegetation, building debris or other unwanted material must be disposed of by removal from the site in an approved manner. No burning of such materials on site will be permitted unless approved in writing by the Council's Manager of Development and Environmental Services.

Woodbury Property Access (Chainage 16900)

14) The existing access from the carriageway of the road to the boundary of the Woodbury property, 7489 Midland Highway (CT 162120/1) must be altered and reconstructed to comply with:

- a. section 3 – "Access Facilities to Off-street Parking Areas and Queuing Areas" of AS/NZS 2890.1:2004 Parking Facilities Part 1: Off-street car parking; and
- b. section 3 - "Access Driveways and Circulation Roadways" of AS2890.2 - 2002 Parking facilities Part 2: Off-street commercial vehicle facilities;

and be substantially in accordance with drawings submitted to Council in accordance with Condition 15 of this permit.

15) Design drawings for the Woodbury property access (CT 162120/1) are to be submitted to Council's Manager of Development and Environmental Services prior to access works within the highway reserve commencing.

Stormwater

16) Prior to commencement of works the developer must provide a hydrologic and hydraulic analysis to the satisfaction of Manager of Development and Environmental Services to demonstrate that the peak 1% AEP flood levels in the Woodbury property (7489 Midlands Highway Woodbury CT 162120/1) are no more than 10mm higher than those that would have occurred prior to the construction of the proposed works. This analysis is to be undertaken for the following flood events:

- (i) The critical duration 1% AEP flood event for the local catchment;
 - (ii) The critical duration 1% AEP flood event for the local catchment and inflows from the Currajong Rivulet catchment based on the hydraulic capacity for inflows at the catchment divide.
- (a) That all modelled flood events in the hydrologic analysis (for the Woodbury property) include an allowance for increase rainfall intensities due to the predicted effects of climate change likely to occur by the year 2100.
 - (b) That the hydraulic analysis include simulation of coincident flows in the Currajong Rivulet along the reach adjacent to the Woodbury Property for a sufficient length downstream to accommodate the influence of the Currajong Rivulet on flood levels at the Woodbury Property.
 - (c) That the hydraulic analysis includes simulation of the culverts under the Midlands Highway and the railway line in the vicinity of the property to appropriately represent the interaction of the two watercourses. An appropriate allowance for culvert blockage shall be used in the analysis for both existing and design cases.
 - (d) That the hydraulic analysis shall change the flow balance between the north and south culverts adjacent to Woodbury, with the outcome being an increase in the proportion of flow under the Midlands Highway conveyed by the southern culvert to minimise the flows that need to be conveyed to the northern culvert through the Woodbury property.
 - (e) The developer must provide a copy of the hydraulic analysis report to the owners of the Woodbury property.

Additional Works

17) A conduit suitable for cable installation is to be placed under the Midland Highway adjacent to 7661 Midland Highway, Antill Ponds (CT 168532/1).



The following advice applies to this permit:

- A. This Planning Permit does not imply that any other approval required under any other legislation has been granted.
- B. If you notify Council that you intend to commence the use or development before the date specified above you forfeit your right of appeal in relation to this permit.



12. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – INFRASTRUCTURE)

12.1 Roads

Strategic Plan Reference – Page 14

1.1.1 Maintenance and improvement of the standard and safety of roads in the municipality.

Nil.

12.2 Bridges

Strategic Plan Reference – Page 14

1.2.1 Maintenance and improvement of the standard and safety of bridges in the municipality.

Nil.

12.3 Walkways, Cycle ways and Trails

Strategic Plan Reference – Page 14

1.3.1 Maintenance and improvement of the standard and safety of walkways, cycle ways and pedestrian areas to provide consistent accessibility.

Nil.

12.4 Lighting

Strategic Plan Reference – Page 14

1.4.1a Ensure Adequate lighting based on demonstrated need.
1.4.1b Contestability of energy supply.

Nil.

12.5 Buildings

Strategic Plan Reference – Page 15

1.5.1 Maintenance and improvement of the standard and safety of public buildings in the municipality.

Nil.

12.6 Sewers

Strategic Plan Reference – Page 15

1.6.1 Increase the capacity of access to reticulated sewerage services.

Nil.

12.7 Water

Strategic Plan Reference – Page 15

1.7.1 Increase the capacity and ability to access water to satisfy development and Community to have access to reticulated water.

Nil.

12.8 Irrigation

Strategic Plan Reference – Page 15

1.8.1 Increase access to irrigation water within the municipality.

Nil.

12.9 Drainage

Strategic Plan Reference – Page 16

1.9.1 Maintenance and improvement of the town storm-water drainage systems.

Nil.

12.10 Waste

Strategic Plan Reference – Page 17

1.10.1 Maintenance and improvement of the provision of waste management services to the Community.

Nil.

12.11 Information, Communication Technology

Strategic Plan Reference – Page 17

1.11.1 Improve access to modern communications infrastructure.

Nil.

12.12 Officer Reports – Works & Technical Services (Engineering)

12.12.1 MANAGER - WORKS & TECHNICAL SERVICES REPORT

Author: MANAGER WORKS & TECHNICAL SERVICES (JACK LYALL)

Date: 24 JULY 2017

ROADS PROGRAM

Maintenance grading is continuing. One grader is working in the Mt Seymour area, the other grader will be working in conjunction with each other.

Road drainage is being undertaken at Glen Morey. General maintenance is continuing in other areas.

Note that one grader driver is on leave and will be covered by other personnel.

WASTE MANAGEMENT PROGRAM

All sites operating well. Extra waste is still being received at Campania.

TOWN FACILITIES PROGRAM

Ongoing maintenance.

QUESTIONS WITHOUT NOTICE TO MANAGER, WORKS & TECHNICAL SERVICES

RECOMMENDATION

THAT the Works & Technical Services Report be received and the information noted.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM		
Dep. Mayor A O Green		
Clr A Bantick		
Clr E Batt		
Clr D F Fish		
Clr D Marshall		

13. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – GROWTH)

13.1 Residential

Strategic Plan Reference – Page 18

2.1.1 Increase the resident, rate-paying population in the municipality.

Nil.

13.2 Tourism

Strategic Plan Reference – Page 19

2.2.1 Increase the number of tourists visiting and spending money in the municipality.

Nil.

13.3 Safety

Strategic Plan Reference – Page 31

5.3.1 Increase the level of safety of the community and those visiting or passing through the municipality.

Nil.

13.4 Business

Strategic Plan Reference – Page 20

2.3.1a Increase the number and diversity of businesses in the Southern Midlands.

2.3.1b Increase employment within the municipality.

2.3.1c Increase Council revenue to facilitate business and development activities (social enterprise)

Nil.

13.5 Industry

Strategic Plan Reference – Page 21

2.4.1 Retain and enhance the development of the rural sector as a key economic driver in the Southern Midlands.

Nil.

13.6 Integration

Strategic Plan Reference – Page 21

2.5.1 The integrated development of towns and villages in the Southern Midlands.

2.5.2 The Bagdad Bypass and the integration of development.

Nil.

14. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – LANDSCAPES)

14.1 Heritage

Strategic Plan Reference – Page 22

- | | |
|-------|--|
| 3.1.1 | Maintenance and restoration of significant public heritage assets. |
| 3.1.2 | Act as an advocate for heritage and provide support to heritage property owners. |
| 3.1.3 | Investigate document, understand and promote the heritage values of the Southern Midlands. |

Nil.

14.2 Natural

Strategic Plan Reference – Page 23/24

- | | |
|-------|---|
| 3.2.1 | Identify and protect areas that are of high conservation value. |
| 3.2.2 | Encourage the adoption of best practice land care techniques. |

14.2.1 LANDCARE UNIT, GIS & CLIMATE CHANGE – GENERAL REPORT

Author: NRM PROGRAMS MANAGER (MARIA WEEDING)

Date: 25 JULY 2017

ISSUE

Southern Midlands Landcare Unit Monthly Report.

DETAIL

- The Tasmanian Community Fund Dulverton Walking Track project has been completed. A final report is being prepared. A comprehensive set of records of expenditure is being compiled to send to the TCF as the project is one of several that were selected for audit and as advised when the grant funds were initially received.
- Helen Geard and Maria Weeding sorted approximately 2000 plants for distribution to a number of landholders for native tree planting on rural properties. The plants were bought through funds obtained by a grant received by the Midlands Tree Committee. A number of landholders also received mulch mats, guards and stakes.
- The Landcare Unit hosted a grade 10 Friends School student for work experience for a week. The student worked on a wide range of tasks, including work on the Lake Dulverton Walkway and at Chauncey Vale Wildlife Sanctuary. By all reports from the school, it is apparent that the student had thoroughly enjoyed his week of work.
- The final plans for the Dulverton Forshore toilet block upgrade are almost complete.
- Works on the Dulverton Walkway in regard to planting a number of new or replacement plants along the foreshore is underway.
- Works to clear a substantial block of willows, gorse and blackberry plants were undertaken on the Blackman River between 4th and 8th July 2017. The works

commenced approximately 150 metres downstream of the historic bridge and covered a distance of approximately 400 metres along the river bed. The works were organised in conjunction with the Northern Midlands Council and the Crown Land Services (Crown being the owners of the river bed and immediate foreshore either side). 2 excavators were used. The works were arranged in response to the severe flooding that occurred in June 2016, whereby some building infrastructure in Tunbridge had been flooded due to the inability of the river water to flow adequately. The works, paid for by the Crown, have assisted in alleviating the river bed choke at this point, however it is recognised that more works will be required to ensure a longer term solution is maintained. A further meeting with the Crown and Northern Midlands Council representatives has been flagged for later in the year.

RECOMMENDATION

THAT the Landcare Unit Report be received and the information noted.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM		
Dep. Mayor A O Green		
Clr A Bantick		
Clr E Batt		
Clr D F Fish		
Clr D Marshall		

14.3 Cultural

Strategic Plan Reference – Page 24

3.3.1 Ensure that the Cultural diversity of the Southern Midlands is maximised.

Nil.

14.4 Regulatory (Other than Planning Authority Agenda Items)

Strategic Plan Reference – Page 25

3.4.1 A regulatory environment that is supportive of and enables appropriate development.

Nil.

14.5 Climate Change

Strategic Plan Reference – Page 25

3.5.1 Implement strategies to address issues of climate change in relation to its impact on Councils corporate functions and on the Community.

Nil.

15. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – LIFESTYLE)

15.1 Community Health and Wellbeing

Strategic Plan Reference – Page 26

4.1.1 Support and improve the independence, health and wellbeing of the Community.

Nil.

15.2 Youth

Strategic Plan Reference – Page 26

4.2.1 Increase the retention of young people in the municipality.

Nil.

15.3 Seniors

Strategic Plan Reference – Page 27

4.3.1 Improve the ability of the seniors to stay in their communities.

Nil.

15.4 Children and Families

Strategic Plan Reference – Page 27

4.4.1 Ensure that appropriate childcare services as well as other family related services are facilitated within the Community.

Nil.

15.5 Volunteers

Strategic Plan Reference – Page 27

4.5.1 Encourage community members to volunteer.

Nil.

15.6 Access

Strategic Plan Reference – Page 28

4.6.1a Continue to explore transport options for the Southern Midlands Community.
4.6.1b Continue to meet the requirements of the Disability Discrimination Act (DDA).

Nil.

15.7 Public Health

Strategic Plan Reference – Page 28

4.7.1 Monitor and maintain a safe and healthy public environment.

Nil.

15.8 Recreation

Strategic Plan Reference – Page 29

4.8.1 Provide a range of recreational activities and services that meet the reasonable needs of the Community.

Nil.

15.9 Education

Strategic Plan Reference – Page 29

4.10.1 Increase the educational and employment opportunities available within the Southern Midlands.

Nil.

15.10 Animals

Strategic Plan Reference – Page 29

4.9.1 Create an environment where animals are treated with respect and do not create a nuisance for the Community.

15.10.1 ANIMAL MANAGEMENT REPORT

Author: ANIMAL MANAGEMENT/COMPLIANCE OFFICER (HELEN BRYANT)

Date: 18 JULY 2017

Attachment:

Monthly Animal Management Statement – July 2017

ISSUE

Consideration of the Animal Management/Compliance Officer's report for the period June-July 2017.

The purpose of the report is twofold:

1. To inform Council and the Community of infringements issued by Council Officers in relation to Animal Management for the period May 2017 and June 2017; *and*
2. Provide a brief summary of actions and duties undertaken by Council Officers in relation to animal management.

This in turn informs the community of the requirements and expectations of the Council to uphold and enforce the relevant legislation. This reminds Council and the community of the importance of responsible ownership of animals.

The infringements detailed in this report were all issued under the *Dog Control Act 2000*.

RESOURCE SHARING

Southern Midlands Council currently provide Animal Management services to the Central Highlands Council through resource sharing arrangements. Jobs of note are itemised in the enclosed statement.

RECOMMENDATION

THAT the information be received.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM		
Dep. Mayor A O Green		
Clr A Bantick		
Clr E Batt		
Clr D F Fish		
Clr D Marshall		

**SOUTHERN MIDLANDS COUNCIL
 MONTHLY ANIMAL MANAGEMENT STATEMENT
 JUNE 2017**

DOG IMPOUNDS	RECLAIMED	ADOPTED	EUTHANISED
5	4	1	0
OTHER IMPOUNDS	RECLAIMED	ADOPTED	EUTHANISED
0	0	0	0

JOBS ATTENDED (YTD):

DOGS AT LARGE	DOG ATTACKS	DOG BARKING	DOG GENERAL	KENNEL INSPECT	WELFARE	STOCK	OTHER
10	0	2	1	1	1	3	6

REGISTERED DOGS: 814
INFRINGEMENTS ISSUED: 0

16. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – COMMUNITY)

16.1 Retention

Strategic Plan Reference – Page 30

5.1.1 Maintain and strengthen communities in the Southern Midlands.

Nil.

17. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – ORGANISATION)

17.1 Improvement

Strategic Plan Reference – Page 32

- 6.1.1 Improve the level of responsiveness to Community needs.
- 6.1.2 Improve communication within Council.
- 6.1.3 Improve the accuracy, comprehensiveness and user friendliness of the Council asset management system.
- 6.1.4 Increase the effectiveness, efficiency and use-ability of Council IT systems.
- 6.1.5 Develop an overall Continuous Improvement Strategy and framework

Nil.

17.2 Sustainability

Strategic Plan Reference – Page 33 & 34

- 6.2.1 Retain corporate and operational knowledge within Council.
- 6.2.2 Provide a safe and healthy working environment.
- 6.2.3 Ensure that staff and elected members have the training and skills they need to undertake their roles.
- 6.2.4 Increase the cost effectiveness of Council operations through resource sharing with other organisations.
- 6.2.5 Continue to manage and improve the level of statutory compliance of Council operations.
- 6.2.6 Ensure that suitably qualified and sufficient staff are available to meet the Communities needs.
- 6.2.7 Work co-operatively with State and Regional organisations.
- 6.2.8 Minimise Councils exposure to risk.

17.2.1 COMMON SERVICES JOINT VENTURE UPDATE (STANDING ITEM – INFORMATION ONLY)

Author: GENERAL MANAGER (TIM KIRKWOOD)

Date: 24 JULY 2017

Attachments:

Local Government Shared Services – Council Update

Local Government Shared Services – Joint Venture Update

ISSUE

To inform Council of the Common Services Joint Venture activities for the month of June 2017.

BACKGROUND

There are seven existing members of the Common Services Joint Venture Agreement, with two other Council's participating as non-members.

Members: Brighton, Central Highlands, Glenorchy, Huon Valley, Sorell, Southern Midlands and Tasman.

DETAIL

Refer 'Common Services Joint Venture Update – June 2017 attached.

Human Resources & Financial Implications – Refer comment provided in the update.

Councillors will note that the Southern Midlands Council provided 166 hours of service to six Councils: - Brighton, Central Highlands, Derwent Valley, Glamorgan/Spring Bay, Sorell and Tasman; and received 1 hour of services from other Councils.

Details of services provided are included in the attachment.

Community Consultation & Public Relations Implications – Nil

Policy Implications – N/A

Priority - Implementation Time Frame – Ongoing.

RECOMMENDATION

THAT the information be received.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM		
Dep. Mayor A O Green		
Clr A Bantick		
Clr E Batt		
Clr D F Fish		
Clr D Marshall		

Local Government Shared Services - Council Update

Council

Southern Midlands

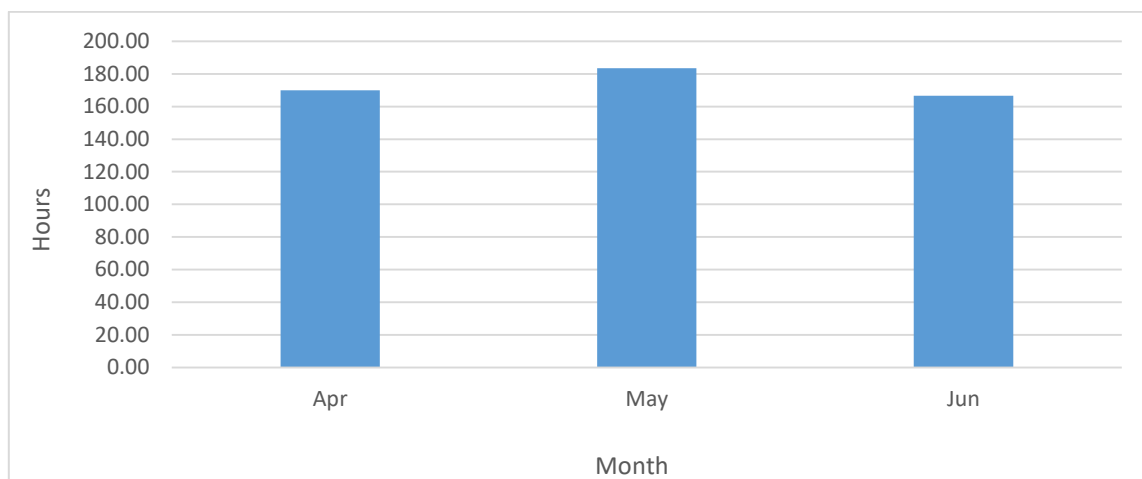
Shared Service Participation in June 2017

167 hours

Summary

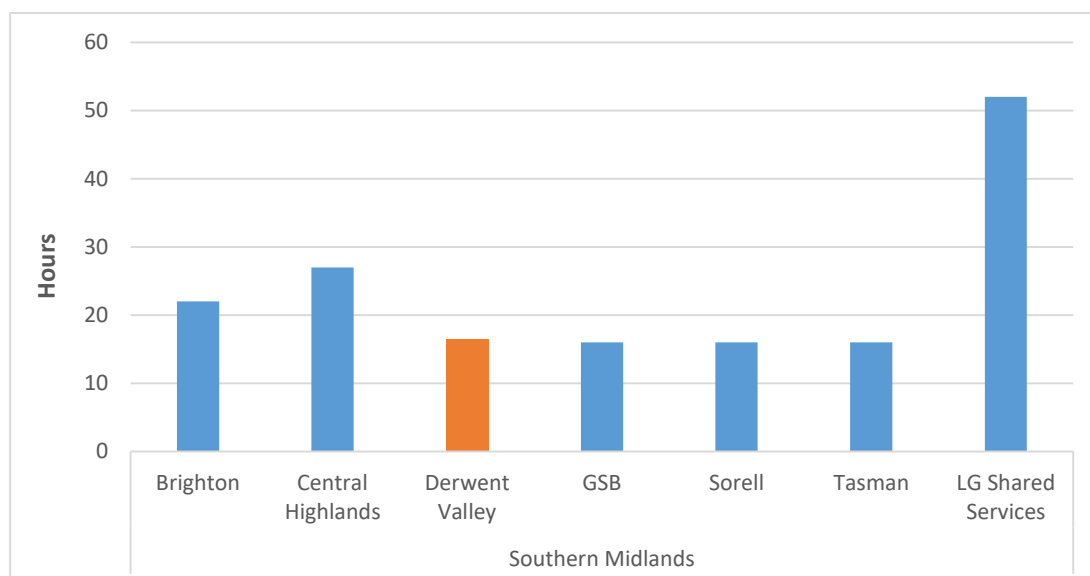
In June 2017, **167 hours** of shared services were exchanged by the Southern Midlands Council which was a decrease from hours exchanged in May (184). From this total, Southern Midlands provided 166 hours of services to other Councils, and received only 1 hour of services from other Councils.

Fig 1 – Services Exchanged by Southern Midlands Council in Recent Months



Services Provided by Southern Midlands Council

Fig 2 - Services Provided by Southern Midlands Council during June 2017 by Council



* Council not currently a member of LG Shared Services

Fig 3 - Services Provided by Southern Midlands Council during June 2017 by Service Category

	HOURS	
Southern Midlands	166	Summary of Services Provided
Brighton	22	
Planning	6	Strategic Planning
WHS / Risk Management	16	WHS Advice & Services
Central Highlands	27	
Planning	23	Statutory Planning
Animal Control	4	Animal Control Officer
Derwent Valley	17	
Permit Authority - Plumbing	17	Plumbing Inspections
GSB	16	
WHS / Risk Management	16	WHS Advice & Services
Sorell	16	
WHS / Risk Management	16	WHS Advice & Services
Tasman	16	
WHS / Risk Management	16	WHS Advice & Services
LG Shared Services	52	
Common Services	52	LGSS Chief Administrator
Grand Total	166	

* Council not currently a member of LG Shared Services

Services Received by Southern Midlands Council

Fig 4 - Services Received by Southern Midlands Council during June 2017 by Service Category

Southern Midlands	1.00	Summary of Services Received
Brighton	1.00	
Development Engineering	1.00	Development & Subdivision Services
Grand Total	1.00	

Cost Benefits Achieved by Southern Midlands and Other Councils

167 hours of Shared Services were exchanged by Southern Midlands Council last month. Analysis of Shared services provision has indicated that both the Provider Council and the Client Council save money through the exchange of Shared services at an approximate ratio of 50%.

In the month of June, it is estimated, Council have achieved a net benefit of approximately **\$10,160**. This was a result of increasing the utilisation of its current staff to earn additional revenue from providing services to other Councils, and from utilising Shared services from within Local Government as opposed to external consultants (on average LG Shared Services rates can be procured at significant discount to external consultant fees). It is estimated that Southern Midlands Council's direct involvement in Shared services saved participating Councils (including Southern Midlands Council) approximately **\$10,220** for the month of June.

LG Shared Services Update

June 2017

Summary of Recent Shared Services Activity

1104 hours of Shared Services were exchanged between Councils during June 2017, which is a decrease of approximately **4%** when compared to hours exchanged in May 2017 (1275 hours) and is just under the three-month average of **1134 hours** per month.

Fig 1 - Shared Service Exchange Hours in Recent Months

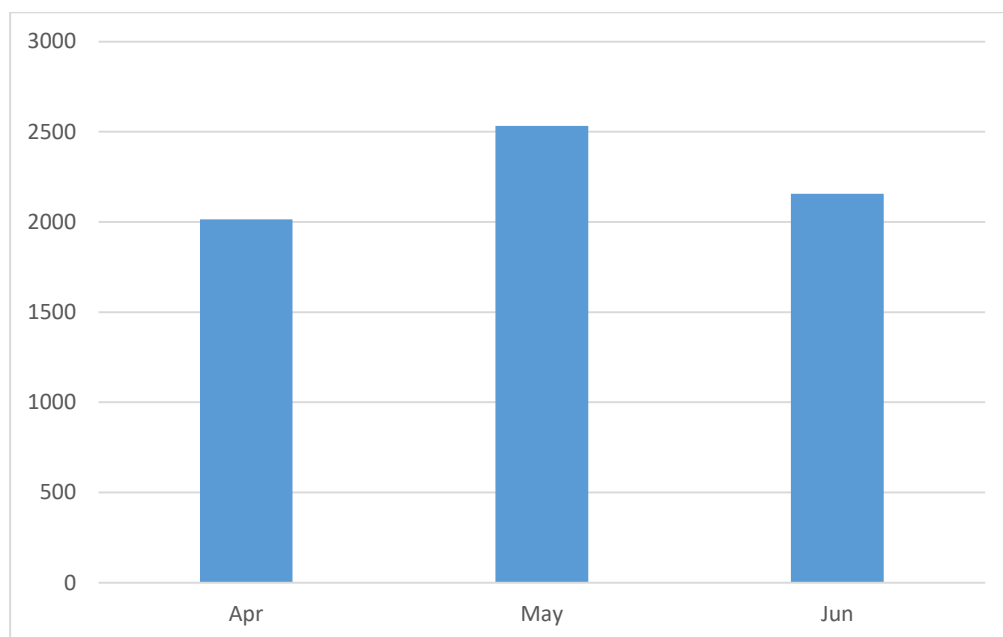
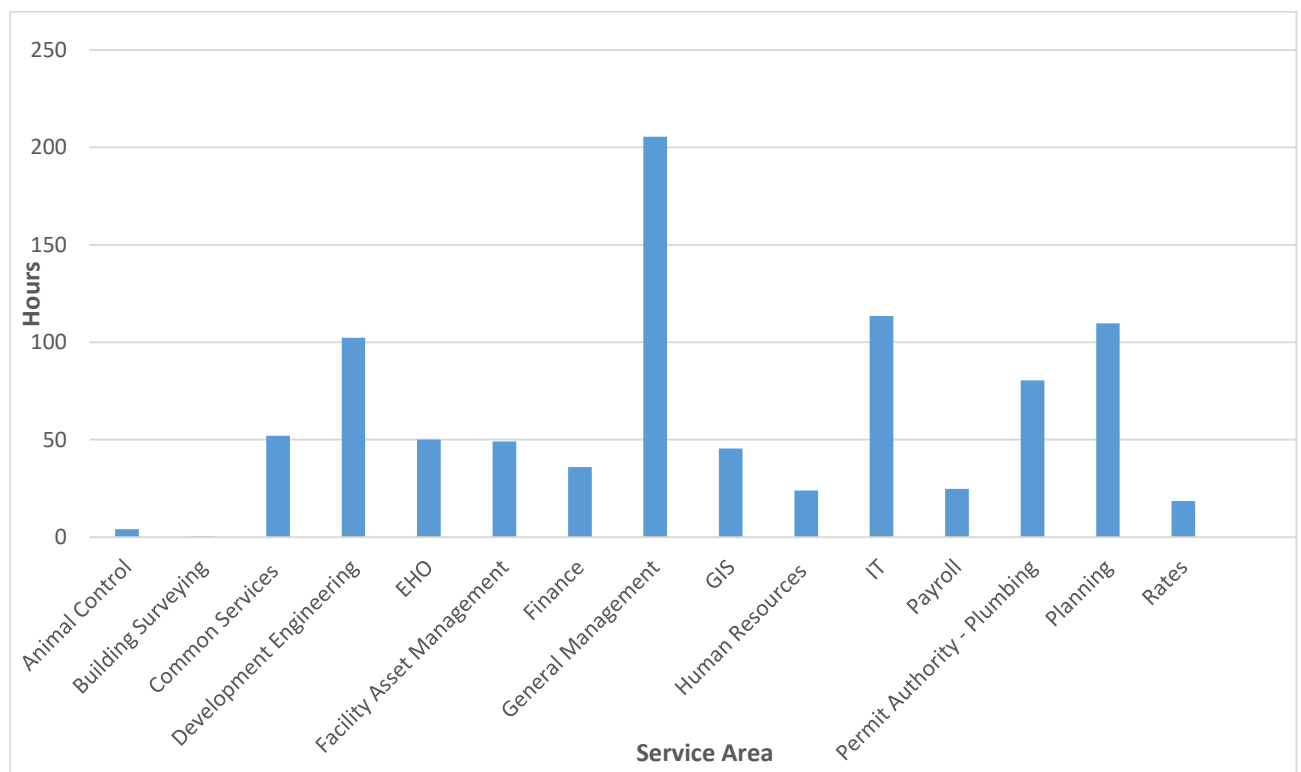


Fig 2 - Details of Current Exchange of Services by Council during June 2017

Provider Council	Client Organisation										
	Brighton	Central Highlands	Derwent Valley	GCC	GSB	Litchfield	LGSS	Palmerston	Sorell	Southern Midlands	Tasman
Brighton		62.5	85.5		128				27	1	132
Central Highlands											
GSB											
Glenorchy											
Huon Valley											
Litchfield								30			
Sorell	74				40						214
Southern Midlands	22	27	17		16		52		16		16
Tasman									144		

* Council/Organisation not currently a member of the Shared Services Joint Venture Agreement

Fig 3 - Details of Current Exchange of Services by Service Category during June 2017



Savings to Local Government

A total of **1104 hours** of shared services were exchanged between Councils last month. Analysis of Shared Services provision has indicated that both the Provider Council and the Client Council save money through the exchange of Shared Services at an approximate ratio of 50%.

Due to this, it is estimated that the provision of shared services between Councils saved participating Councils and Local Government as a whole, **\$87,195** for the month of June. This was a result of increasing the utilisation of current Council Staff at Councils providing services and from Client Councils utilising Shared services from within Local Government as opposed to external consultants (on average LG Shared Services rates can be procured at significant discount to external consultant fees).

17.2.2 SOUTH CENTRAL SUB-REGION COLLABORATION STRATEGY – STANDING ITEM

Author: GENERAL MANAGER (TIM KIRKWOOD)

Date: 24 JULY 2017

ISSUE

Standing Item to enable:

- a) Council to identify or consider new initiatives that can be referred to the South Central Sub-Region Group for research and / or progression; and
- b) The provision of updates and reports on the Group's activities.

BACKGROUND

The Brighton, Central Highlands, Derwent Valley and Southern Midlands Councils have agreed to work together to identify and pursue opportunities of common interest and to more effectively and efficiently serve ratepayers, residents and the communities in these municipal areas.

DETAIL

The Sub-region met on 29th May 2017 at the Kempton Council Chambers.

The following activities were discussed and considered:

1. Update on Workforce Planning Project being undertaken by KPMG.

A regional workshop with key stakeholders is scheduled to be held in June 2017 (date to be confirmed).

This included a presentation from Sorell Mayor Kerry Vincent on the Workforce Planning Project being undertaken in their region (i.e. SERDA) - he commented in relation to how they operate and what they are up to.

2. Presentation from David Shering (Handbuilt Creative) and Melinda Anderson (Destination Southern Tasmania) re: investing in a beacon technology project for the SCS, providing potential project summaries and costs.

As an outcome of these discussions, it was agreed that each Council would provide advice by 9th June 2017 in terms of their participation in the project, noting that external funding from State Growth will only be a potential source for a short time, as such, a decision is urgent.

NOTE: Melinda Anderson and James Dryburgh offered to assist Councils in determining their funding model for the project and/or seeking potential funding partners.

The next meeting is to be held on Monday 31st July 2017 at the Brighton Council Chambers.

Human Resources & Financial Implications – In reference to the Beacon project, Council has allocated \$18,000 in the 2017/18 to participate in this project.

Other specific projects (as they arise) which require additional funding will be referred to Council for consideration prior to commencement.

Community Consultation & Public Relations Implications – Nil

Policy Implications – N/A

Priority - Implementation Time Frame – Ongoing.

RECOMMENDATION

THAT the information be received.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM		
Dep. Mayor A O Green		
Clr A Bantick		
Clr E Batt		
Clr D F Fish		
Clr D Marshall		

17.2.3 SOUTH CENTRAL SUB-REGION WORKFORCE PLANNING REPORT

Author: DEPUTY GENERAL MANAGER (ANDREW BENSON)

Date: 25 JULY 2017

Enclosure:
Report from Consultants KPMG

ISSUE

To be proactive in the development of our Local Government areas, Councils are required to understand the development opportunities that present themselves from the emerging growth of industries and industry sectors in “their patch”.

DETAIL

The Sub Regional group of Councils consisting of, Southern Midlands, Central Highlands, Derwent Valley and Brighton, collectively known as the Southern Central Sub-region (SCS) applied for a grant from Skills Tasmania to undertake an analysis of the workforce planning for their collective area. James Dryburgh from Brighton Council and Andrew Benson from Southern Midlands Council have been Members of the Project Steering Committee working with KPMG and Skills Tasmania on the project.

This project has followed closely behind a similar project in the South East through the group of Councils known as the South East Regional Development Authority (SERDA), ie Clarence, Sorell, Tasman and Glamorgan / Spring Bay.

The SCS study has focussed on industry sectors that are prominent in the region and have been identified by the Tasmanian State Government as strategic growth industries. In most cases, these industries already have their own sector workforce development plans or such plans are under development or revision.

This study has looked at each of those sector plans to understand the industry environment, current and future forces and trends and the work force planning and development initiatives that are already in place. These have informed the analysing and reporting and guided consultations with key industry and education stakeholders

CONCLUSION

This is a comprehensive and wide ranging document which requires further consideration on the role that Council’s may be able to play in progressing positive outcomes for their respective areas covering industry sectors and the broader Community.

It is clear that some on the initiatives that Southern Midlands Council is currently progressing are well founded based on the information provided in this Report.

The Report is commended to Council as a value resource in charting the strategic direction for the future prosperity of our Local Government area and indeed the region.

For discussion and possible workshop activity to explore the possibilities

RECOMMENDATION

THAT Council

1. Receive and note the report;
2. Convene a workshop to explore the possibilities that the Report identifies.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM		
Dep. Mayor A O Green		
Clr A Bantick		
Clr E Batt		
Clr D F Fish		
Clr D Marshall		

17.2.4 REVIEW OF PROCEDURES – PUBLIC INTEREST DISCLOSURES ACT 2002

Author: DEPUTY GENERAL MANAGER (ANDREW BENSON)

Date: 25 JULY 2017

Attachments:

Note: For the first reading of this Report in the June 2017 meeting, the following documents were attached – they have not been included for the current Report although they can be provided if required, please contact Andrew Benson if copies are required.

1. *Model Procedures - Public Interest Disclosures Act 2002*
2. *Guidelines and Standards for Procedures to be followed by Public Bodies*

ISSUE

The Southern Midlands Council is committed to the aims and objectives of the Public Interest Disclosures Act 2002. It does not tolerate improper conduct by its employees, officers or members, or the taking of detrimental action against those who come forward to disclose such conduct.

The Council recognises the value of transparency and accountability in its administrative and management practices, and supports the making of disclosures that reveal the type of conduct to which the Act is directed.

The Council will take all reasonable steps to protect people who make such a disclosure from any detrimental action in reprisal for making the disclosure, and to protect their welfare. It will also afford natural justice to all parties involved in the investigation of a disclosure.

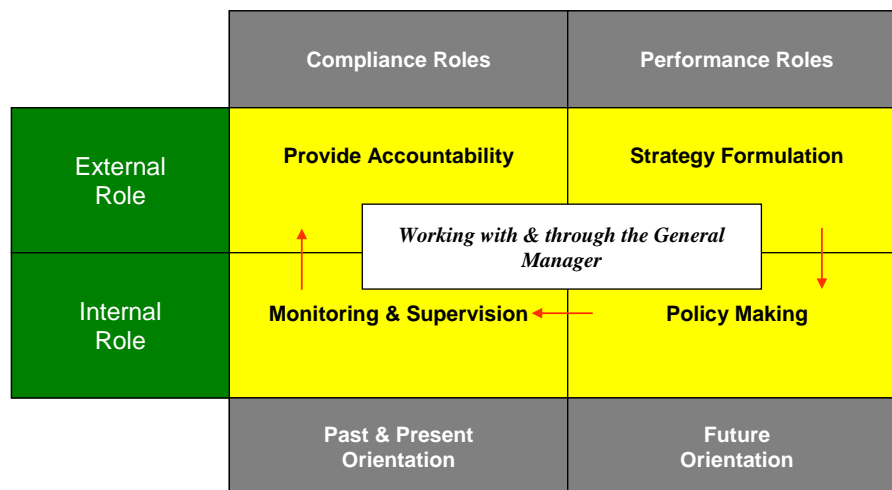
To facilitate the continuation of this important commitment Council is encouraged to review the revised Procedures established in the *Model Procedures* developed by the Office of the Ombudsman and consider the amendment of Council's existing Procedures.

BACKGROUND

[START EXTRACT FROM JUNE 2017 COUNCIL MEETING]

FRAMEWORK FOR ANALYSING COUNCIL'S GOVERNANCE FUNCTION

The diagram below along with its explanation has been the subject of previous presentations to Council; however, it is meaningful to reflect on this governance framework when policy documents are presented to Council. As part of this framework it is important for Council to be aware of and monitor audits and related governance review mechanisms that are undertaken within the organisation, based on Council's strategies and policies.



DETAIL

It is proposed that Council adopt the Model Procedures - *Public Interest Disclosures Act 2002*. This revised document is more comprehensive than the previous document. These procedures establish a system for reporting disclosures of improper conduct or detrimental action by Council or members, officers or employees of Council. The procedures are also intended to assist its members, officers and employees to understand the way in which the Act operates and needs to be administered.

The system created by these procedures provides for such disclosures to be made to the General Manager (the Principal Officer) or to a delegated Public Interest Disclosure Officer. Disclosures may be made by people who are “public officers” with the Southern Midlands Council or by people who are or have been “contractors” with Southern Midlands Council for the supply of goods or services.

These procedures are designed to complement normal communication channels between supervisors and employees. Employees are encouraged to continue to raise appropriate matters at any time with their supervisors, and to use existing grievance procedures within the organisation where appropriate.

Large public bodies are required to establish procedures that comply with these guidelines and submit them to the Ombudsman for approval: s60. The procedures then need to be submitted at least once every three years following the initial approval for review.

A large public body includes:

- a State Service Agency;
- a council within the meaning of the Local Government Act 1993;
- a GBE; and
- a State-owned company.

The procedures must include procedures for the protection of the welfare of a person making a disclosure: s 60(2).

If the procedures prepared by Council depart from the Model Procedures in Attachment 1 (other than in completing the fields left blank for Council specific information), the procedures should be accompanied by a document which explains why the Council has departed from the Model Procedures and summarises the changes.

As Councillors are aware, the process for any policy document being, that it is tabled at one meeting and then “lays on the table” until the next meeting, to enable Councillors sufficient time to work through and consider all of the ramifications of the strategy/policy, before the document is finally considered for adoption at the following meeting.

CONCLUSION

The Model Procedures - *Public Interest Disclosures Act 2002* represents a more comprehensive approach in working with the requirements of the Act both in the manner in which it is presented and the detail included within the document.

The Model Procedures - *Public Interest Disclosures Act 2002* is commended to Council for its consideration in the replacement of the existing procedures.

Human Resources & Financial Implications - Business Unit Managers will undertake briefings with their team members to ensure that everyone is up to date with the revised document.

Community Consultation & Public Relations Implications - This document will be hosted on the Southern Midlands Council website.

Policy Implications - To be review three yearly.

Priority - Implementation Time Frame - To be implemented immediately.

RECOMMENDATION

THAT Council

1. Receive and note the report;
2. Consider adoption of the Model Procedures - *Public Interest Disclosures Act 2002* at the July 2017 Council Meeting.

DECISION

Moved by Deputy Mayor A Green, seconded by Clr D Marshall

THAT Council

1. **Receive and note the report;**
2. **Consider adoption of the Model Procedures - Public Interest Disclosures Act 2002 at the July 2017 Council meeting.**

CARRIED

Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM	√	
Dep. Mayor A O Green	√	
Clr E Batt	√	
Clr D F Fish	√	
Clr D Marshall	√	

[END EXTRACT FROM JUNE 2017 COUNCIL MEETING]

DETAIL

In his correspondence the Ombudsman raised the issue of Contractors being aware of their right to make a disclosure to the Ombudsman or the Integrity Commission. The Request for Tender document that Council currently uses for tendering purposes does not refer to the Public Interest Disclosure Procedures. This will be corrected with the production of the next RFT documentation.

As Councillors are aware, the process for any policy document being, that it is tabled at one meeting and then “lays on the table” until the next meeting, to enable Councillors sufficient time to work through and consider all of the ramifications of the strategy/policy, before the document is finally considered for adoption at the following meeting.

CONCLUSION

The model procedures produced by the Ombudsman represents a rigorous review of the previous procedures and it is appropriate that Council adopt the model procedures to replace the existing Council, Public Interest Disclosure Procedures, under the Public Interest Disclosure Act 2002.

The model procedures are commended to Council for its consideration and adoption.

RECOMMENDATION

THAT Council

3. Receive and note the report;
4. Adopt the Ombudsman’s model Public Interest Disclosure Procedures dated June 2017 in accordance with the Public Interest Disclosure Act 2002.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM		
Dep. Mayor A O Green		
Clr A Bantick		
Clr E Batt		
Clr D F Fish		
Clr D Marshall		

**17.2.5 LOCAL GOVERNMENT REPRESENTATIVE – STATE FIRE
MANAGEMENT COUNCIL**

Author: EXECUTIVE ASSISTANT (ELISA LANG)

Date: 25 JULY 2017

Attachments:

1. *State Fire Management Council Terms of Reference*
2. *Statement in Support of Nomination Form*

ISSUE

Under Section 14 of the *Fire Service Act 1979* a nominee of the Local Government Association of Tasmania is included within the membership of the State Fire Management Council.

BACKGROUND

Local Government has been represented by Belinda Loxley, Emergency Management Coordinator (Kingborough Council) but Ms Loxley has recently tendered her resignation which has resulted in a LGAT vacancy on the State Fire Management Council.

DETAIL

LGAT are required to provide three nominations for the Minister's consideration. The appointment is for a term of three years. Meetings are held quarterly in Hobart.

Nominations are open to Council officers and elected members with knowledge of and/or experience with vegetation fire management. Further details are included in the attached Terms of Reference.

A principal function of the State Fire Management Council is to 'develop a State Vegetation Fire Management Policy'. The key objective of this policy is to promote and facilitate the responsible use of fire in vegetation management.

Human Resources & Financial Implications – The position may attract a sitting fee and an allowance will be paid by way of reimbursement of reasonable, actual out-of-pocket expenses incurred in conducting the business of the State Fire Management Council.

Community Consultation & Public Relations Implications - Nil.

Policy Implications – Nil.

Priority - Implementation Time Frame – nominations close on Friday, 18th August 2017. Nominations are to be accompanied by a short curriculum vitae and a completed Statement in Support of Nomination form (refer attachment).

RECOMMENDATION

THAT Council consider any nominations for the State Fire Management Council.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM		
Dep. Mayor A O Green		
Clr A Bantick		
Clr E Batt		
Clr D F Fish		
Clr D Marshall		



Terms of Reference

Mission Statement

To enhance the efficient and effective management of bushfire related risk in Tasmania in order to protect life, property and significant community values.

Accountability

The functions and role of State Fire Management Council (SFMC) are contained in these Terms of Reference. SFMC recommends and reports on vegetation fire management to the Minister for Police and Emergency Management, and the State Fire Commission.

Functions

The legislated functions of SFMC, as described in Sections 14 -21 of the *Fire Service Act 1979* are:

1. To develop a state vegetation fire management policy to be used as the basis for all fire management planning.
2. To advise and report regularly to the Minister on such matters relating to the administration of the Fire Service Act, as it applies to vegetation fire management, either responding to Ministerial requests or bringing matters to the Minister's attention.
3. To provide advice to the State Fire Commission regarding the prevention and mitigation of vegetation fires.
4. To perform such other functions relating to the prevention or mitigation of vegetation fires as the Minister may direct.
5. To establish a committee for each fire management area of Tasmania, who will coordinate fire management activities within its fire management area.
6. To consider an annual fire protection plan for each fire management area and either approve, approve with modifications or reject the plan.

Role

1. To provide strategic direction for fuel reduction.
2. To advise stakeholders in relation to policy, legislative frameworks, resourcing, responsibilities, best practice and standards in the context of bushfire related risk.
3. To encourage coordination and to the extent necessary integration of the relevant strategies of agencies involved in the management of bushfire related risk.
4. To provide oversight of fire management area committees.
5. To liaise with agencies, volunteer fire brigades and community groups for the purpose of understanding community values, volunteer needs and information exchange.

6. To promote:

- Community understanding of bushfire risk, the role of planned burns, other hazard reduction and land management methods, fire prevention techniques and community preparedness;
- Research into continuous improvement in the management of bushfire related risk; and
- Harmonious working relationships across agencies, communities and volunteers;

7. To review and report on the effectiveness and efficiency of the management of bushfire related risk, including:

- The state of bushfire related risk throughout Tasmania;
- The effect of planned burning and other land management techniques;
- The nature and availability of resources of agencies with responsibilities for the management of bushfire related risk;
- The efficacy of legislation pertaining to bushfire related risk; and,
- The state of community knowledge and preparedness.

8. To provide guidance and direction for the Tasmanian Fire Research Fund, which was established in 1994 to provide coordinated research on behalf of Forestry Tasmania, the Parks and Wildlife Service of DPIPW and the Tasmania Fire Service.

Guiding Principles

SFMC will be strategic and outcomes focussed and will not be responsible for delivery of the outputs or operational policy. It will work with limited resources and will need to determine the best use of resources to meet its objectives. The following principles guide this process:

- Bushfires are understood, accepted and respected.
- Management of bushfire risks are a shared responsibility for the whole community.
- Decisions for risk treatment strategies are made within a risk management framework.
- Protection of lives is the highest consideration.
- Fires are managed according to the landscape objectives.
- We engage communities, to build their awareness and capacity.
- Performance is monitored, reported and improved upon.

In the course of performing their duties, members will encounter confidential information. State Fire Management Council members will respect the confidentiality of information provided in the course of all meetings.

Membership

All members are appointed by the Governor.

Appointment will be made on the basis of competency, not simply as a representative of an organisation or stakeholder group, to ensure that membership reflects the best possible set of skills to enhance delivery of key functions.

An independent Chairperson is to be nominated by the Minister for Police and Emergency Management who meets the following criteria:

- independent from any organisation represented on the State Fire Management Council;
- broad leadership experience in the community with a strong commitment to improving efficient and effective management of bushfire related risk in Tasmania;
- a good communicator with experience or ability to be the public face of bushfire management and engage with the media as such;

- an ability and desire to focus SFMC on achieving its objective through inspirational leadership, well developed chairing skills and/or significant board or governance experience and a structured and rigorous approach to SFMC's functions; and
- a commitment and capacity to lead an evidence-based approach to bushfire risk management based on the principles in these Terms of Reference.

The Chair's role will be to lead public discussion of bushfire management issues, work with government, stakeholders, the community and the media to mobilise prevention efforts, and to change the culture in Tasmania to accept fire as part of living in Tasmania.

Other membership is prescribed in Section 14 of the *Fire Service Act 1979* as follows:

- the Chief Officer of the Tasmania Fire Service;
- a nominee of the Chief Officer;
- the chief executive officer of the Forestry corporation;
- a nominee of the chief executive officer of the Forestry corporation;
- the Director of National Parks and Wildlife;
- a nominee of the Director of National Parks and Wildlife;
- a person nominated by the Tasmanian Farmers' and Graziers' Association;
- a person nominated by the Forest Industries Association of Tasmania; and
- a person nominated by the Local Government Association of Tasmania.

Other than the Director of the National Parks and Wildlife, the chief executive officer of the Forestry Corporation and the Chief Officer of the Tasmania Fire Service, all members are appointed for a term of 3 years, and may be eligible for re-appointment.

The Governor may remove an appointed member of the Council from office if he is satisfied that member:

- has become incapable of carrying out their duties;
- has misconducted themselves in the performance of the duties of their office;
- has, without leave of the Council, been absent from 3 or more consecutive meetings of the Council;
- has applied to take, or takes, advantage of any law relating to bankruptcy, or has compounded or entered into an arrangement with their creditors; or
- has been convicted in this State of a crime or an offence that is punishable by imprisonment for a term of 12 months or more, or has been convicted of a crime or an offence which would, if committed in this State, be a crime or an offence so punishable, or has been convicted, whether in this State or elsewhere, of a crime or offence for which he has been sentenced to imprisonment.

Where an appointed member of the Council dies or ceases to hold office otherwise than by reason of the completion of term, the Governor may appoint a person to fill the office for the remainder of the term for which the vacating member was so appointed.

The Governor may remove from office a member of the Council appointed on the nomination of an organization if he/she is satisfied, having regard to the information supplied by the organization or the bodies that nominated the member, that the member is no longer qualified to represent that organization or those bodies on the Council and the Governor may appoint a person nominated by the relevant nominating organization or bodies to fill the office for the remainder of the term for which the member removed from office was appointed.

An appointed member may, by instrument in writing under their own hand addressed to the Governor, apply to resign from office, and they vacate that office on the acceptance of the application by the Governor.

Role of the Chair

The Chair is the public advocate for State Fire Management Council.

The Chair's role is to lead public discussion of bushfire management issues, work with SFMC members, government, stakeholders, the community and the media to mobilise prevention efforts, and to change the culture in Tasmania to understand fire as part of living in Tasmania.

The Chair will have the following roles and responsibilities:

- Be the first point of contact and the 'public voice' of the State Fire Management Council, including presenting live media releases and being available in person for media events;
- Focus the State Fire Management Council on achieving its Objective;
- Report to the Minister on the activities of State Fire Management Council;
- Undertake public duties on behalf of the State Fire Management Council;
- Lead State Fire Management Council meetings;
- Undertake consultation or briefings as required on behalf of the State Fire Management Council; and
- Undertake quarterly meetings with the respective Shadow spokespersons on bushfire management upon the request of the Minister.

Meeting Requirements

State Fire Management Council meetings will be undertaken as follows:

- The chairperson of the Council must convene a meeting of the Council at least once in each 3 month period
- The chairperson of the Council shall convene a meeting of the Council when required to do so by 3 or more members of the Council.
- In the absence of the chairperson from a meeting of the Council, the members present shall elect one of their number to preside at the meeting.
- Five members constitute a quorum of the Council.
- A question arising at a meeting of the Council shall be determined by a majority of the votes of the members present and voting on the question and, in the event of an equality of votes, the chairperson or other member presiding at the meeting may exercise a second or casting vote and, if that right is not exercised, the matter stands adjourned to the next meeting of the Council.
- Other than the preceding points, Council may regulate its own proceedings in such manner as it thinks fit.
- A resolution on an issue may be passed without a meeting - if agreed to by five (5) members it is to be taken as having been passed by a meeting of SFMC.

Sub Committees

The State Fire Management Council may establish sub committees to progress work programs and issues in relation to specific areas of expertise. These sub committees must comprise existing SFMC members and will operate proceedings as they see fit.

Reporting

The State Fire Management Council will report directly to the Minister for Police and Emergency Management.

By the end of June each year, or as otherwise agreed with the Minister, SFMC will submit an annual report to the Minister on its activities for inclusion in the annual report of the State Fire Commission.

By the end of June each year, or as otherwise agreed with the Commission, SFMC will submit an annual report to the Commission on the activities of fire management area committees for inclusion in the annual report of the State Fire Commission.

Administration

The State Fire Management Council will be supported by the Tasmania Fire Service.

Review

These Terms of Reference will be reviewed within 2 years operation of the State Fire Management Council.



Local Government Representation Statement in Support of Nomination

Name of Nominee _____

Council _____

Name of Body _____

Qualifications Relevant to the Role

Experience Relevant to the Role

	Please tick	✓
Government Policy Generally		<input type="checkbox"/>
Management		<input type="checkbox"/>
Administration		<input type="checkbox"/>
Economics		<input type="checkbox"/>
Finance		<input type="checkbox"/>
Planning		<input type="checkbox"/>
Legal		<input type="checkbox"/>
Public Health		<input type="checkbox"/>
Environment		<input type="checkbox"/>
Building		<input type="checkbox"/>
Community Development		<input type="checkbox"/>
Economic Development		<input type="checkbox"/>
Other		<input type="checkbox"/>

Address _____ Phone _____

Email _____

More overleaf.....

2

Please provide a paragraph in support of your nomination which describes your interest in the role and your capacity to meet the requirements of the role as specified in the terms of reference and/or criteria supplied.

If insufficient room is provided, please use a separate sheet and attach.

Signature

Date

**Do you currently hold other positions as a representative of Local Government?
Please detail.**

This form will be submitted to the Local Government Association of Tasmania General Management Committee and a copy will be kept in the Association records system.
Authorised LGAT officers will have access to information provided.
Support staff for General Management Committee members may have access to the details in this form.

17.2.6 LOCAL GOVERNMENT REPRESENTATIVE – STATE FIRE COMMISSION

Author: EXECUTIVE ASSISTANT (ELISA LANG)

Date: 25 JULY 2017

Attachments:

1. *Statement in Support of Nomination Form*

ISSUE

Under the *Fire Service Act 1979* the State Fire Commission is to include two representatives nominated by the Local Government Association of Tasmania on the State Fire Commission.

BACKGROUND

Recently Mr Rod Sweetnam (Launceston City Council) tendered his resignation which has resulted in a LGAT vacancy on the State Fire Commission to backfill Mr Sweetnam's position.

The other Local Government Council representative on the Commission is Clr Hannah Rubenach (Break O'Day Council).

DETAIL

The State Fire Commission is invested with a range of functions which include the formulation of policy in respect of service administration and operation, coordination and direction of the development of fire services throughout the State and the development and promulgation of a State Fire Protection Plan.

LGAT are required to provide three nominations for the Minister's consideration. Meetings are held on a monthly basis in Hobart. The position attracts a sitting fee of \$6,000.00 pa and reimbursement of costs is provided.

Human Resources & Financial Implications – The position attracts a sitting fee and reimbursement of costs is provided.

Community Consultation & Public Relations Implications - Nil.

Policy Implications – Nil.

Priority - Implementation Time Frame – nominations close on Friday, 18th August 2017. Nominations are to be accompanied by a short curriculum vitae and a completed Statement in Support of Nomination form (refer attachment).

RECOMMENDATION

THAT Council consider any nominations for the State Fire Commission.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM		
Dep. Mayor A O Green		
Clr A Bantick		
Clr E Batt		
Clr D F Fish		
Clr D Marshall		



Local Government Representation Statement in Support of Nomination

Name of Nominee _____

Council _____

Name of Body _____

Qualifications Relevant to the Role

Experience Relevant to the Role

	Please tick	✓
Government Policy Generally	<input type="checkbox"/>	<input type="checkbox"/>
Management	<input type="checkbox"/>	<input type="checkbox"/>
Administration	<input type="checkbox"/>	<input type="checkbox"/>
Economics	<input type="checkbox"/>	<input type="checkbox"/>
Finance	<input type="checkbox"/>	<input type="checkbox"/>
Planning	<input type="checkbox"/>	<input type="checkbox"/>
Legal	<input type="checkbox"/>	<input type="checkbox"/>
Public Health	<input type="checkbox"/>	<input type="checkbox"/>
Environment	<input type="checkbox"/>	<input type="checkbox"/>
Building	<input type="checkbox"/>	<input type="checkbox"/>
Community Development	<input type="checkbox"/>	<input type="checkbox"/>
Economic Development	<input type="checkbox"/>	<input type="checkbox"/>
Other	<input type="checkbox"/>	<input type="checkbox"/>

Address _____ Phone _____

Email _____

More overleaf.....

2

Please provide a paragraph in support of your nomination which describes your interest in the role and your capacity to meet the requirements of the role as specified in the terms of reference and/or criteria supplied.

If insufficient room is provided, please use a separate sheet and attach.

Signature

Date

**Do you currently hold other positions as a representative of Local Government?
Please detail.**

This form will be submitted to the Local Government Association of Tasmania General Management Committee and a copy will be kept in the Association records system.
Authorised LGAT officers will have access to information provided.
Support staff for General Management Committee members may have access to the details in this form.

17.3 FINANCES

Strategic Plan Reference – Page 34 & 35

6.3.1	Communities finances will be managed responsibly to enhance the wellbeing of residence.
6.3.2	Council will maintain community wealth to ensure that the wealth enjoyed by today's generation may also be enjoyed by tomorrow's generation.
6.3.3	Council's finance position will be robust enough to recover from unanticipated events, and absorb the volatility inherent in revenues and expenses.
6.3.4	Resources will be allocated to those activities that generate community benefit.

17.3.1 MONTHLY FINANCIAL STATEMENT (JUNE 2017)

Author: FINANCE OFFICER (COURTNEY PENNICOTT)

Date: 20 JULY 2017

ISSUE

Refer enclosed Report incorporating the following: -

- Statement of Comprehensive Income – 1st July 2016 to 30th June 2017 (including Notes)
- Current Expenditure Estimates
- Capital Expenditure Estimates (*refer to enclosed report detailing the individual capital projects*)
- Cash Flow Statement – June 2017

Note: Expenditure figures provided are for the period 1st July 2016 to 30th June 2017 – approximately 100% of the period.

CURRENT EXPENDITURE ESTIMATES (OPERATING BUDGET)

Strategic Theme - Infrastructure

Sub-Program – Waste - expenditure to date (\$678,609 – 108.39%). Relates to the increase in contract charges.

Strategic Theme – Growth

Sub-Program – Business – expenditure to date (\$267,857 – 113.87%). Costs relate to the Stornoway Contract where works are undertaken on a recharge basis, and the joint OH&S / Risk Management project being undertaken by six participating Councils under a resource sharing agreement. The cost of the project is to be shared between the six (6) Councils with revenue coming back to Southern Midlands.

Strategic Theme – Landscapes

Sub-Program – Regulatory – expenditure to date (\$822,793 – 104.77%). 37,437 over-expended). Additional costs incurred due to engagement of consultants associated with applications and appeals etc.

Strategic Theme – Lifestyle

Sub-Program – Public Health – expenditure to date (\$21,718 – 271.13%). \$13,708 over expended). Expenditure of \$12,840 relates to GP Services Kempton from the 3rd October to 11th November.

Sub-Program – Animals – expenditure to date (\$77,358 – 104.79% - \$3,539 over expended). Due to the engagement of a full-time officer during the course of the financial year.

Strategic Theme –Community

Sub-Program – Capacity – expenditure to date (\$52,456 – 154.17% - \$18,431 over expended). Expenditure includes \$7,000 Donation to MILE, Ten Days in the Island \$3,000, Melton Mowbray Community Association \$2,000, Bagdad Community Club Oval Re-Stabilisation \$4,700 and funds for the kitchen extension at the Tunbridge Community Club \$11,000.

Strategic Theme –Organisation

Sub-Program – Sustainability - expenditure to date (\$2,223,754 – 104.14% - \$88,360 over expended). Expenditure will reduce follow processing of end-of-year accrual adjustments.

Sub-Program – Finances - expenditure to date (\$282,731 – 107.45% - \$19,598 over expended). Expenditure will reduce follow processing of end-of-year accrual adjustments.

RECOMMENDATION

THAT the Financial Report be received and the information noted.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM		
Dep. Mayor A O Green		
Clr A Bantick		
Clr E Batt		
Clr D F Fish		
Clr D Marshall		

STATEMENT OF COMPREHENSIVE INCOME
FOR THE PERIOD
1st JULY 2016 to 30th JUNE 2017

	Annual Budget	Year to Date as at 30th JUNE	%	Comments
Income				
General rates	\$ 4,870,842	\$ 4,909,012	100.8%	Budget includes Interest & Penalties to be imposed to end of June 2017
User Fees (refer Note 1)	\$ 933,626	\$ 1,137,595	121.8%	
Interest	\$ 145,000	\$ 123,633	85.3%	
Government Subsidies	\$ 15,600	\$ 11,751	75.3%	Heavy Vehicle Licence Fees & Road Rescue MAIB reimbursements
Contract Income	\$ 0	\$ 0	0.0%	
Other (refer Note 2)	\$ 238,000	\$ 228,776	96.1%	
Sub-Total	\$ 6,203,068	\$ 6,410,767	103.3%	
Grants - Operating	\$ 3,280,756	\$ 4,872,609	148.5%	FAGS \$4,846,874; Court House \$540; Tunbridge Lanscape \$9522; Aus Day \$3000 Chauncy Vale \$5,000 Mens Shed \$4,964. Communities For Children \$2,709
Total Income	\$ 9,483,824	\$ 11,283,376	119.0%	
Expenses				
Employee benefits	\$ (3,915,055)	\$ (3,289,330)	84.0%	Less Roads - Resheeting Capitalised
Materials and contracts	\$ (2,982,446)	\$ (3,407,004)	114.2%	Less Roads - Resheeting Capitalised, Includes Land Tax
Depreciation and amortisation	\$ (2,719,500)	\$ (2,719,500)	100.0%	Percentage Calculation (based on year-to-date)
Finance costs	\$ (49,436)	\$ (45,836)	92.7%	
Contributions	\$ (197,903)	\$ (197,903)	100.0%	Fire Service Levies
Other	\$ (163,261)	\$ (172,307)	105.5%	Incls Rate Discounts \$23,698(annual cost)
Total expenses	\$ (10,027,601)	\$ (9,831,881)	98.0%	
Surplus (deficit) from operations	\$ (543,777)	\$ 1,451,496	-266.9%	
Grants - Capital (refer Note 3)	\$ 1,448,681	\$ 1,345,901	92.9%	
Sale Proceeds (Plant & Machinery)	\$ 0	\$ 201,618	0.0%	
Net gain / (loss on disposal of non-current assets)	\$ 0	\$ 0	0.0%	
Surplus / (Deficit)	\$ 904,904	\$ 2,999,015	331.4%	

NOTES					
1. Income - User Fees (Budget \$658,662) includes:					
- All other Programs	\$ 358,406	\$ 470,097	131.2%	Actual Income Received (i.e. excluding Debtors)	
- Private Works	\$ 251,220	\$ 348,677	138.8%		
- Callington Mill	\$ 324,000	\$ 318,821	98.4%		
	\$ 933,626	\$ 1,137,595			
2. Income - Other (Budget \$355,854) includes:					
- Tas Water Distributions	\$ 228,000	\$ 228,000	100.00%		
- HBS Dividend	\$ 10,000	\$ -	0.0%		
- Other	\$ -	\$ 776	0.0%		
	\$ 238,000	\$ 228,776	96.1%		
3. Grant - Capital (Budget \$877,860) includes:					
- Black Spot Funding	\$ -	\$ 99,800	0.0%	75% Claimed	
- Commissariat	\$ -	\$ 92,850	0.0%		
- Tourism Funding	\$ -	\$ -	0.0%		
- Lake Dulverton Toilet Block	\$ -	\$ 50,000	100.0%		
- Dulverton Lake Walking Track Safety Upgrade	\$ -	\$ 15,482	0.0%		
- Kempton Memorial Park	\$ -	\$ 29,682	0.0%		
- Mangalore Rec Ground Facilities	\$ -	\$ 12,090	0.0%		
- Roads To Recovery Grant	\$ 1,448,681	\$ 1,045,997	72.2%	To be claimed in March 2017	
	\$ 1,448,681	\$ 1,345,901	92.9%		
Note:					
Operating Grants					
- Court House	\$ -	\$ 540			
- Chauncy Vale Upgrade	\$ -	\$ 5,000			
- Mens Shed	\$ -	\$ 4,964			
- Tunbridge Landscaping	\$ -	\$ 9,522			
- Australia Day	\$ -	\$ 3,000			
- Communities For Children	\$ -	\$ 2,709			
- School Community Garden	\$ -	\$ -			
		\$ 15,807			

**SOUTHERN MIDLANDS COUNCIL : CURRENT EXPENDITURE 2016/17
SUMMARY SHEET**

PROGRAM	TOTAL	REVISED BUDGET (GRANTS & OTHER REIMBURSEMENTS)	ACTUAL AS AT 30TH JUNE 2017 100%	VARIANCE (+/-)	% BASED ON REVISED BUDGET 100%
INFRASTRUCTURE					
Roads	3,069,775	3,069,775	2,950,057	119,718	96.10%
Bridges	350,787	350,787	343,928	6,858	98.04%
Walkways	212,810	212,810	189,053	23,757	88.84%
Lighting	85,680	85,680	80,281	5,399	93.70%
Irrigation	0	0	0	0	0.00%
Drainage	105,123	105,123	79,116	26,008	75.26%
Waste	626,104	626,104	678,609	-52,505	108.39%
Public Toilets	57,603	57,603	52,208	5,395	90.63%
Communications	0	0	510	-510	0.00%
Signage	9,400	9,400	5,393	4,007	57.37%
INFRASTRUCTURE TOTAL:	4,517,282	4,517,282	4,379,155	138,127	96.94%
GROWTH					
Residential	0	0	0	0	0.00%
Tourism	254,602	254,602	192,651	61,952	75.67%
Business	985,226	235,226	267,857	-32,631	113.87%
Agriculture	0	0	400	-400	0.00%
Mill Operations	502,735	502,735	502,961	-225	100.04%
Integration	7,500	7,500	0	7,500	0.00%
GROWTH TOTAL:	1,750,064	1,000,064	963,868	36,196	96.38%
LANDSCAPES					
Heritage	265,140	265,140	231,905	33,235	87.46%
Natural	141,498	141,498	123,701	17,796	87.42%
Cultural	10,500	10,500	0	10,500	0.00%
Regulatory	785,355	785,355	822,793	-37,437	104.77%
Climate Change	16,221	16,221	722	15,499	4.45%
LANDSCAPES TOTAL:	1,218,714	1,218,714	1,179,121	39,594	96.75%
LIFESTYLE					
Youth	221,481	221,481	98,399	123,082	44.43%
Aged	2,500	2,500	1,265	1,235	50.62%
Childcare	7,500	7,500	5,000	2,500	66.67%
Volunteers	40,000	40,000	31,214	8,786	78.03%
Access	0	0	0	0	0.00%
Public Health	8,010	8,010	21,718	-13,708	271.13%
Recreation	435,855	435,855	408,040	27,815	93.62%
Animals	73,819	73,819	77,358	-3,539	104.79%
Education	0	0	0	0	0.00%
LIFESTYLE TOTAL:	789,165	789,165	642,994	146,171	81.48%
COMMUNITY					
Retention	0	0	0	0	0.00%
Capacity	34,025	34,025	52,456	-18,431	154.17%
Safety	56,650	56,650	45,911	10,739	81.04%
Consultation	7,300	7,300	4,684	2,616	64.16%
Communication	12,125	12,125	8,492	3,633	70.04%
COMMUNITY TOTAL:	110,100	110,100	111,543	-1,443	101.31%
ORGANISATION					
Improvement	8,750	8,750	64	8,686	0.73%
Sustainability	2,135,394	2,135,394	2,223,754	-88,360	104.14%
Finances	263,133	263,133	282,731	-19,598	107.45%
ORGANISATION TOTAL:	2,407,277	2,407,277	2,506,548	-99,272	104.12%
TOTALS	10,792,601	10,042,601	9,783,229	259,372	97.42%

CAPITAL EXPENDITURE PROGRAM 2016-17
AS AT 30 JUNE 2017

			BUDGET	EXPENDITURE	VARIANCE	COMMENTS
ROAD ASSETS						
Resheeting Program	Various	Roads Resheeting	\$ 500,000	\$ 504,976	\$ (80,399)	Budget Reduced as per Council Meeting October 2016
Resheeting Program	C1020053	Bluff Road		\$ 47,255		RTR
Resheeting Program	C1020054	Inglewood Road		\$ 28,168		RTR
Reseal Program		Roads Resealing (as per agreed program)	\$ 700,000	\$ -	\$ 584,764	Budget Reduced as per Council Meeting October 2016
	C1010063	Eldon Road 330m		\$ 28,933		
	C1010064	Rekuna Road		\$ 12,730		
	C1010065	Marlborough Sreet		\$ 23,649		
	C1010066	Glenelg Street		\$ 31,298		
	C1010068	Lemont Road		\$ 5,780		
	C1010069	Ellesmere Road		\$ 6,150		
	C1010070	Tin Pot Marsh Road		\$ 6,696		
Reconstruct & Seal	C1010002	Green Valley Road (approx 500 metres - area widened)	\$ 158,000	\$ 66,931	\$ 91,069	WIP 30/6/16 \$66,931 - Budget includes \$83K cfwd
	C1010054	Inglewood Road (final seal of prev. reconstructed section)	\$ 21,600	\$ 14,795	\$ 6,805	
	C1020033	Yarlington Road (Smarts Hill - 150 metres)	\$ 22,500	\$ -	\$ 22,500	Budget cfwd
	C1010032	Green Valley Road (approx 1.35 kilometres - 3 Sections)		\$ 159,231	\$ (159,231)	RTR
	C1010006	Stonor Road (near railway line- 530 metres)		\$ 67,273	\$ (67,273)	RTR
	C1010058	Woodsdale Road (final seal New Country Marsh Rd)		\$ 30,893	\$ (30,893)	RTR
	C1010062	Ely Street		\$ 5,749	\$ (5,749)	
	C1010067	Woodsdale Road (near 'glue pot' - final seal)	\$ 11,880	\$ 11,080	\$ 800	
Construct & Seal (Unsealed Roads) Incls. widening component	C1020052	Eldon Road (areas between Bridge & Reynolds Rd junction)	\$ 169,000	\$ 109,108	\$ 59,892	
	C1020051	Lower Marshes Road, Jericho (approx. 600 metres)	\$ 90,000	\$ 89,396	\$ 604	
		Station Street, Tea Tree	\$ 19,500	\$ -	\$ 19,500	Budget cfwd
Minor Seals (New)		Brownwood Estate (junction plus setback)	\$ 12,000	\$ 10,242	\$ 1,758	
		Weavers Lane (junction plus setback)	\$ 12,000	\$ -	\$ 12,000	
		Church Road (Brighton Council end)	\$ 10,000	\$ -	\$ 10,000	Budget cfwd
	C1020032	Hasting Street Junction	\$ 15,000	\$ 959	\$ 14,041	Budget cfwd
Unsealed - Road Widening		Estate Road (vicinity of Mallow)	\$ 30,000	\$ -	\$ 30,000	
	C1020037	Hall Lane, Bagdad - widening	\$ 15,000	\$ -	\$ 15,000	Budget cfwd
		Chauncy Vale Road, Bagdad	\$ 20,000	\$ -	\$ 20,000	Budget cfwd
Junction / Road Realignment / Other	C1010037	Campania - Reeve St / Clime Street (includes Footpath)	\$ 140,000	\$ 91,069	\$ 48,931	WIP 30/6/16 \$16,779 - Budget includes \$40K cfwd
	C1010027	Stonor Road - Benching (vicinity of Halls)	\$ 15,000	\$ 14,099	\$ 901	
	C1020050	Sugarloaf / Cliftonvale Road Junction (Black Spot Investigation)	\$ 35,000	\$ 16,884	\$ 18,116	WIP 30/6/16 \$2,810
	C1020055	Yarlington Road - Realignment	\$ 240,000	\$ 185,828	\$ 54,172	WIP 30/6/16 \$11,023
	C1010056	High Street / Esplanade - Junction Improvements	\$ 35,000	\$ 31,296	\$ 3,704	WIP 30/6/16 \$12,536 - Budget includes \$25K cfwd
	C1020047	Lovely Banks Road (junction with Colebrook)	\$ 210,000	\$ 196,788	\$ 13,212	WIP 30/6/16 \$5,755 - Budget includes \$40K cfwd
		Reeve St - Hall Street to Rec Ground (K&G) - 70 metres	\$ 8,800	\$ -	\$ 8,800	Budget cfwd
		Campania - Reeve St / Hall Street (K&G)	\$ 5,000	\$ -	\$ 5,000	Budget cfwd
	C1010028	Woodsdale Road - Landslip Area (vicinity Scott's Quarry)	\$ 15,000	\$ -	\$ 15,000	Budget cfwd
	C1010039	Woodsdale Road - Landslip Area(s) - Engineering Assessment	\$ 9,700	\$ -	\$ 9,700	Budget cfwd Transfer to Mtce
		York Plains Road (Camber adjustment)	\$ 5,000	\$ -	\$ 5,000	Budget cfwd
	C1020026	Church Road Junction	\$ -	\$ 1,400	\$ (1,400)	Final Survey
			\$ 2,524,980	\$ 1,798,655	\$ 726,325	

BRIDGE ASSETS	C1030012	Sandy Lane (B4193)	\$ -	\$ 841	\$ (841)	Retention Monies Released	
	C1030023	Swanston Road (B1716)	\$ -	\$ 3,010	\$ (3,010)		
	C1030006	Fields Road Bridge (B1851)	\$ -	\$ 1,469	\$ (1,469)	WIP 30/6/15	
	C1030040	Jones Road (B5083)	\$ -	\$ 3,237	\$ (3,237)	Retention Monies Released	
	C1030044	Grahams Creek Road (Grahams Creek B2510)	\$ 81,740	\$ 2,871	\$ 78,869	WIP 30/6/16 RTR	
	C1030046	Kheme Road (Biralee Creek T468)	\$ -	\$ 8,550	\$ (8,550)		
	C1030048	Muddy Plains Rd (Summerfield Creek)	\$ -	\$ 963	\$ (963)	Retention Monies Released	
	C1030049	Inglewood Road (Tin Dish Rivulet B4289)	\$ -	\$ 28,313	\$ (28,313)	Guard Rails etc. - No Asset write-off	
	C1030050	Nala's Road - (Kitty's Rivulet B4275)	\$ -	\$ 886	\$ (886)	Retention Monies Released	
	C1030051	Old Tier Road (B4490)	\$ -	\$ 7,984	\$ (7,984)	Retention Monies Released	
	C1030054	Bellevale Road (B2723)	\$ -	\$ 18,057	\$ (18,057)	RTR	
	C1030055	Link Road (Craigbourne Creek B3820)	\$ 91,960	\$ 125,515	\$ (33,555)	RTR	
			Hardings Road (White Kangaroo Rivulet B1096)	\$ 163,550	\$ -	\$ 163,550	
	C1030056	Noyes Road (Limekiln Creek T268.00051)	\$ 41,270	\$ 4,814	\$ 36,456		
	C1030057	Reynolds Road (Burns Creek B5301)	\$ -	\$ 64,541	\$ (64,541)	RTR	
				\$ 378,520	\$ 271,051	\$ 107,469	
	WALKWAYS	C1040011	Footpaths - General (Program to be confirmed)	\$ 30,000	\$ -	\$ 30,000	Street Furniture
		Bagdad Township					
		- Swan Street (Blackport Rd to Green Valley Rd)	\$ 109,557	\$ 2,687	\$ 106,870	WIP 30/6/16 \$2,687 - Budget c/fwd	
		- Midland Highway (Bus Shelter)	\$ 5,000	\$ -	\$ 5,000		
		Campania Township					
C1040005		- Reeve Street - 500 metres	\$ 71,614	\$ 78,006	\$ (6,392)	WIP 30/6/16 \$8,386 - Budget c/fwd	
		- Review Management Plan (Site Plan) / Walking Tracks (Bush F	\$ 5,000	\$ -	\$ 5,000	Budget c/fwd	
		Colebrook Township					
		- K&G Renewal (Richmond St -southern end)	\$ 30,000	\$ -	\$ 30,000		
		- Streetscape Plan Development & Implementation (Part)	\$ 60,000	\$ 4,553	\$ 55,447		
		Oatlands Township					
		- Church Street (K&G renewal)	\$ 15,000	\$ 12,671	\$ 2,329		
		- Wellington Street	\$ -	\$ -	\$ -		
	Tunbridge Township						
	- Tunbridge Main Road (Renew Kerb & Gutter)	\$ 15,000	\$ 8,002	\$ 6,998			
			\$ 341,171	\$ 105,919	\$ 235,252		
DRAINAGE		Bagdad					
		- Midland Hwy/Swan St Drainage (McShane property)	\$ 22,500	\$ -	\$ 22,500	Budget c/fwd	
		Campania			\$ -		
		- Estate Road (School Farm - Easement)	\$ 10,000	\$ -	\$ 10,000		
		- Reeve Street Open Drain (north of Telephone Box)	\$ 35,000	\$ 4,124	\$ 30,876	WIP 30/6/16 \$3,750 - Budget c/fwd	
		Oatlands					
		- Barrack Street (towards Mason Street)	\$ 10,000	\$ -	\$ 10,000	Budget c/fwd	
		- High St/Wellington Street Junction	\$ 5,000	\$ -	\$ 5,000	Budget c/fwd	
			\$ 82,500	\$ 4,124	\$ 78,376		

WASTE		Oatlands WTS - Concrete Pad(s)	\$ 5,000	\$ -	\$ 5,000	
		Wheelie Bins & Crates	\$ 7,500	\$ 5,450	\$ 2,050	
			\$ 12,500	\$ 5,450	\$ 7,050	
PUBLIC TOILETS		Campania - Urinal / Plumbing / External Shower Head	\$ 10,000	\$ -	\$ 10,000	Budget includes \$4K cfwd
		Lake Dulverton (New facilities - design & approvals)	\$ 12,000	\$ -	\$ 12,000	
			\$ 22,000	\$ -	\$ 22,000	
SIGNAGE		Oatlands Signage (Info Bays) - Town Maps etc. - 2 Small & 2 Large	\$ 10,000	\$ 718	\$ 9,282	Budget cfwd
	C1130001	Highway Signage (State Growth proposal) - Graphic Design	\$ 2,000	\$ 1,920	\$ 80	WIP 30/6/16 \$1,920 - Budget cfwd
			\$ 12,000	\$ 2,638	\$ 9,362	
CAPACITY	C2020003	Community Garden- Mill Precinct	\$ 8,200	\$ 12,083	\$ (3,883)	WIP 30/6/16 \$3,924 - Budget cfwd
			\$ 8,200	\$ 12,083	\$ (3,883)	
TOURISM		Building (Wool Press Cover)	\$ 9,170	\$ -	\$ 9,170	
		Kempton Roadside Stopover - Electrical Upgrade	\$ 2,500	\$ -	\$ 2,500	
			\$ 11,670	\$ -	\$ 11,670	
HERITAGE	C3010003	Callington Mill (Precinct Master Plan Implementation)	\$ 12,500	\$ 6,501	\$ 5,999	Budget cfwd
	C3010010	Community Blacksmith Program	\$ 6,200	\$ 10,638	\$ (4,438)	WIP 30/6/16 \$5,422 - Budget cfwd
	2016-17	Callington Mill (Mill Tower - Fire Detection System & Exit Lighting)	\$ 6,500	\$ -	\$ 6,500	Budget cfwd
	G3010010	Commissariat (79 High Street)	\$ 384,250	\$ 196,481	\$ 187,769	WIP 30/6/16 \$14,010 - Budget includes \$125,490 cfwd
	Wood Stove (Women's Kitchen)	Oatlands Court House (Stabilisation & Gaol Cell)	\$ 5,000	\$ -	\$ 5,000	Budget cfwd
		C3010002 Oatlands Gaol - Minor Capital Works	\$ 7,000	\$ 1,649	\$ 5,351	Budget cfwd
		C3010011 Roche Hall (Building - Urgent Asset Upgrade / Renewal)	\$ 40,000	\$ -	\$ 40,000	
		Roche Hall - Forecourt (Interps - Planning Condition of Approval)	\$ 35,000	\$ 31,708	\$ 3,292	WIP 30/6/16 \$4,750 - Budget includes \$5K cfwd
		Kempton Watch House (Fitout)	\$ 7,500	\$ -	\$ 7,500	Budget cfwd
		Parattah Railway Station - Guttering & Fascia	\$ 9,600	\$ -	\$ 9,600	Budget includes \$2.6K cfwd
		\$ 513,550	\$ 246,978	\$ 266,572		
NATURAL		Chauncy Vale - Day Dawn Cottage (Toilet Upgrade)	\$ 5,000	\$ 1,695	\$ 3,305	Budget cfwd
		Chauncy Vale - Interps Hut Repairs	\$ -	\$ -	\$ -	
	G3020006	G3020010 Dulverton Walkway Safety Upgrade	\$ -	\$ 14,171	\$ (14,171)	Grant \$15,482
		C3020006 Tunbridge Circle Landscaping	\$ -	\$ 11,071	\$ (11,071)	WIP 30/6/16 \$111
		\$ 5,000	\$ 26,937	\$ (21,937)		
REGULATORY		Kempton Council Chambers - Building & Office Improvements	\$ 23,704	\$ 577	\$ 23,127	Budget includes \$13,704 cfwd
		Kempton Council Chambers - External repainting (Windows etc.)	\$ 7,500	\$ -	\$ 7,500	Budget cfwd
		Kempton Council Chambers - Office Furniture & Equipment	\$ 3,000	\$ -	\$ 3,000	
			\$ 34,204	\$ 577	\$ 33,627	

ACCESS		All Buildings (Priority Approach - Year 1 of 5)	\$ 50,000	\$ 560	\$ 49,440	
			\$ 50,000	\$ 560	\$ 49,440	
RECREATION						
	C4070005	Recreation Committee	\$ 20,000	\$ 9,718	\$ 10,282	
		Blue Place - external repainting	\$ 20,000	\$ -	\$ 20,000	
		Colebrook Hall - Heating	\$ 3,000	\$ -	\$ 3,000	Budget c/fwd
		Kempton Hall - external repainting	\$ 20,000	\$ -	\$ 20,000	
		Parks - Playspace Strategy	\$ -	\$ -	\$ -	Budget c/fwd
		- Alexander Circle & Lyndon Road (Stage 2)	\$ 8,000	\$ -	\$ 8,000	
		Playground Equipment	\$ -	\$ -	\$ -	
		Swimming Pool	\$ 8,000	\$ 11,990	\$ (3,990)	
		Rec Ground - Campania (Stormwater - eastern side)	\$ 3,000	\$ -	\$ 3,000	
	C4070016	Rec Ground - Colebrook Recreation Ground (Amenities)	\$ 45,000	\$ 80,584	\$ (35,584)	WIP 30/6/16 \$22,337 - Budget includes \$35K c/fwd
		Rec Ground - Colebrook Recreation Ground (U/Ground Power)	\$ -	\$ 11,048	\$ (11,048)	Aurora Electrical Supply (Jones Electrician)
		Rec Ground - Colebrook Recreation Ground (Bore Installation)	\$ -	\$ 8,642	\$ (8,642)	
		Oatlands Aquatic Centre (New Pool)	\$ -	\$ 43,283	\$ (43,283)	
	C4070033	Oatlands Aquatic Club Building	\$ 36,000	\$ 19,693	\$ 16,307	WIP 30/6/16 \$18,729 - Budget includes \$18K c/fwd
		Rec Ground - Mt Pleasant (Upgrade Toilets)	\$ 13,000	\$ -	\$ 13,000	Budget c/fwd
	C4070001	Rec Ground - Parattah (Facility Development)	\$ 14,000	\$ 407	\$ 13,593	Budget c/fwd
	G4070015	Stables & Carriage Shed	\$ -	\$ 724	\$ (724)	
		Tunbridge Park - Perimeter Fence (Safety)	\$ 7,500	\$ -	\$ 7,500	
			\$ 197,500	\$ 186,089	\$ 11,411	
ANIMALS						
	C9990002	Animal Control - Microchip Reader	\$ -	\$ 715	\$ (715)	
			\$ -	\$ 715	\$ (715)	
CAPACITY						
	C5020001	Levendale Community Centre	\$ 10,000	\$ 1,996	\$ 8,004	
			\$ 10,000	\$ 1,996	\$ 8,004	
SAFETY						
		Road Accident Rescue Unit	\$ 3,000	\$ -	\$ 3,000	
			\$ 3,000	\$ -	\$ 3,000	
SUSTAINABILITY						
		Council Chambers - Building Improvements	\$ 7,500	\$ -	\$ 7,500	Budget includes \$1,500 c/fwd
		Photo Reframing	\$ 3,000	\$ -	\$ 3,000	Budget c/fwd
		Council Chambers - Damp Issues & Stonemasonry	\$ 15,000	\$ -	\$ 15,000	
		Council Chambers - Server Room (Fireproofing)	\$ 10,000	\$ -	\$ 10,000	
	C6020009	Computer System (Hardware / Software)	\$ 40,000	\$ 50,098	\$ (10,098)	
		Telephone / Comms System	\$ -	\$ -	\$ -	
C4070011	C9990002	Town Hall (General - Incl. Office Equip/Furniture)	\$ 8,000	\$ 14,730	\$ (6,730)	
	C6020010	Municipal Revaluation	\$ -	\$ 7,000	\$ (7,000)	Retention released
	G6030001	Australia Day Grant	\$ -	\$ 2,986	\$ (2,986)	
			\$ 83,500	\$ 74,814	\$ 8,686	

INFLOWS (OUTFLOWS) (September 2016)	INFLOWS (OUTFLOWS) (October 2016)	INFLOWS (OUTFLOWS) (November 2016)	INFLOWS (OUTFLOWS) (December 2016)	INFLOWS (OUTFLOWS) (January 2017)	INFLOWS (OUTFLOWS) (February 2017)	INFLOWS (OUTFLOWS) (March 2017)	INFLOWS (OUTFLOWS) (April 2017)	INFLOWS (OUTFLOWS) (May 2017)	INFLOWS (OUTFLOWS) (June 2017)	INFLOWS (OUTFLOWS) (Year to Date)
- 256,434.63	- 375,610.79	- 262,112.82	- 275,959.79	- 206,180.87	- 267,280.77	- 288,866.95	- 359,117.62	- 250,776.92	- 255,499.13	- 3,346,597.99
- 376,434.79	- 335,756.57	- 366,514.33	- 334,658.81	- 237,049.10	- 294,514.08	- 130,902.49	- 68,209.94	- 353,093.28	- 2,978.94	- 3,593,493.47
-	-	- 4,541.52	- 18,717.66	-	-	-	-	- 4,295.78	- 13,330.73	- 45,836.18
- 54,132.59	- 109,491.63	- 35,966.48	- 22,436.43	- 78,638.23	- 18,141.66	- 25,100.25	- 82,469.41	- 25,853.47	- 96,862.82	- 583,801.00
- 687,002.01	- 820,858.99	- 669,135.15	- 651,772.69	- 521,868.20	- 579,936.51	- 444,869.69	- 509,796.97	- 634,019.45	- 368,671.62	- 7,569,728.64
1,715,223.75	234,210.92	405,159.02	330,302.60	395,221.13	326,076.19	456,459.94	282,150.16	120,773.92	139,114.03	4,942,420.05
65,676.88	96,628.51	72,301.37	67,987.54	- 8,089.24	223,086.23	90,718.40	60,842.19	78,754.73	74,018.96	965,201.82
10,059.41	10,166.27	10,704.87	10,311.60	10,392.78	9,844.32	9,516.31	10,242.09	10,244.69	10,247.46	123,632.54
-	-	-	-	11,751.00	-	-	-	-	-	11,751.00
9,522.25	15,482.00	-	-	92,850.00	800,610.00	556,969.00	-	1,346,320.24	1,786,006.25	4,607,799.74
-	-	-	-	-	-	-	-	-	-	-
28,304.37	150,468.00	36,264.89	94,700.28	- 842.45	- 13,328.54	57,978.54	21,623.40	113,979.29	108,302.11	755,386.32
1,828,786.66	506,955.70	524,430.15	503,302.02	501,283.22	1,346,288.20	1,171,642.19	374,857.84	1,670,072.87	2,117,688.81	11,406,191.47
1,141,784.65	- 313,903.29	- 144,705.00	- 148,470.67	- 20,584.98	766,351.69	726,772.50	- 134,939.13	1,036,053.42	1,749,017.19	3,836,462.83
-	-	-	-	-	-	-	-	-	-	-
- 119,317.83	- 31,671.18	- 158,870.15	- 181,659.49	- 275,734.66	- 405,099.93	- 276,196.65	- 124,392.67	- 328,222.51	- 403,371.52	- 2,412,387.83
18,181.82	-	-	-	57,272.73	1,444.64	-	-	-	-	201,618.25
-	-	803,610.00	-	-	-	-	-	-	-	1,610,711.00
-	-	-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-	-	-
- 101,136.01	- 31,671.18	644,739.85	- 181,659.49	- 218,461.93	- 403,655.29	- 276,196.65	- 124,392.67	- 328,222.51	- 403,371.52	- 600,058.58
-	-	-	-	-	-	-	-	-	-	-
-	-	- 13,002.20	- 25,456.48	-	-	-	-	- 13,247.94	- 132,847.74	- 190,812.45
-	-	-	-	-	-	-	-	-	-	-
-	-	- 13,002.20	- 25,456.48	-	-	-	-	- 13,247.94	- 132,847.74	- 190,812.45
1,040,648.64	- 345,574.47	487,032.65	- 355,586.64	- 239,046.91	362,696.40	450,575.85	- 259,331.80	694,582.97	1,212,797.93	3,045,591.80
8,583,130.79	9,623,779.43	9,278,204.96	9,765,237.61	9,409,650.97	9,170,604.06	9,533,300.46	9,983,876.31	9,724,544.51	10,419,127.48	8,586,333.61
9,623,779.43	9,278,204.96	9,765,237.61	9,409,650.97	9,170,604.06	9,533,300.46	9,983,876.31	9,724,544.51	10,419,127.48	11,631,925.41	11,631,925.41

17.3.2 2017 / 2018 ANNUAL PLAN & BUDGETS (OPERATING & CAPITAL)

Author: GENERAL MANAGER (TIM KIRKWOOD)

Date: 24 JULY 2017

Enclosures:

1. 2017/18 Annual Plan & Operating Budget
2. 2017/18 Capital Works Program Budget
3. 2017/18 Fees & Charges Schedule

ISSUE

Formal adoption of the 2017 / 2018 Annual Plan and Budget (Operating and Capital) and the 2017/18 Schedule of Fees.

BACKGROUND

Under section 71 of the *Local Government Act 1993*, Council is required to have an annual plan.

Section 82 of the *Local Government Act 1993* (the Act) requires the General Manager to prepare estimates of the Council's revenue and expenditure for each financial year. The Council's 2017/18 Budget estimates have been prepared in accordance with the Act.

DETAIL

The following documents have been updated following the workshops held 22nd May, 31st May, 7th June and 22nd June 2017.

1. Annual Plan and Program Budget Operating
2. Estimates Worksheets for Current Expenditure (Operating)
3. Capital Expenditure Estimates – Source of Funds Analysis
4. Schedule of Fees and Charges

The documents are submitted for formal endorsement and approval at this meeting.

Commentary

2017/18 Budget

The Annual Plan aligns to those strategies identified in the Southern Midlands Council Strategic Plan 2014 to 2023. The specific actions have been extracted and included in the Annual Plan under each of the respective Programs.

The Annual Plan is coupled to the budget development process recognising the direct influence on the allocation of resources.

The key features of the 2017/18 Budget estimates are:

- Total estimated operating revenue of \$10.518 million
- Total estimated operating expenditure of \$11.083 million
- Total estimated depreciation and asset write off of \$2.72 million

- Estimated net operating deficit of \$565K in comparison to the Long Term Financial Management Plan of \$452K
- Total estimated capital expenditure of \$6.933 million (excluding carry forward amounts unspent)
- Total estimated capital grant funding of \$3.353 million
- Total estimated asset sales of \$484K
- New borrowing of \$750K
- Increase in total Rates collected of \$304K

Section 82 of the Act requires the General Manager to prepare estimates of the Council's revenue and expenditure for each financial year. Section (82 (2) and (3) read as follows:

“82. Estimates

....

(2) Estimates are to contain detail of the following:

- (a) the estimated revenue of the council;*
- (b) the estimated expenditure of the council;*
- (c) the estimated borrowings of the council;*
- (d) the estimated capital works of the council;*
- (e) any other detail required by the Minister.*

(3) Estimates for each financial year must –

(a) be adopted by the council, with or without alteration, by absolute majority;
and

(b) be adopted before 31 August in each financial year; and

(c) not be adopted more than one month before the start of that financial year.”

The following Attachments are included:

- Attachment 1 – 2017/18 Annual Plan and Operating Budget
- Attachment 2 – 2017/18 Capital Works Program Budget Estimates
- Attachment 3 – 2017/18 Fees and Charges Schedule

1. Budgeted Operating Income and Expenditure 2017/18

The net operating result is a deficit of \$565K exclusive of capital funding and net revenue from sale of assets. This compares to a \$544K deficit forecast for 2016/17. This operating position has resulted primarily through an increase in Operating revenue of \$269K, and an increase in Operating expenditure of \$290K.

Table 1.1 – Budget Income Statement

	2015/16 Actual (\$'000)	2016/17 Forecast (\$'000)	2017/18 Budget (\$'000)
Revenue <i>(Excluding Capital Grants & Property Sales)</i>			
Rates & Charges	\$4,700	\$4,871	\$5,175
User Charges	\$1,158	\$933	\$968
Interest	\$179	\$145	\$157
Gov't Subsidies	\$8	\$16	\$24
Commercial Revenue	\$669	\$765	\$765
Operating Grants	\$1,807	\$3,281	\$3,267
Other	\$292	\$238	\$162
Total Revenue	\$8,813	\$10,249	10,518
Expenditure			
Employee Costs	\$3,690	\$3,915	\$3,950
Materials & Contracts	\$2,750	\$2,983	\$3,228
Deprec. & Amortisation	\$2,792	\$2,720	\$2,720
Borrowing Costs	\$50	\$49	\$49
Fire Service Levy	\$188	\$198	\$210
Commercial Expenses	\$546	\$765	\$765
Other	\$247	\$163	\$161
Total Expenses	\$10,263	\$10,793	\$11,083
Operating Surplus / (Deficit)	(\$1,450)	(\$544)	(\$565)
Add Grants – Capital	\$1,254	\$1,449	\$3,178
Add / (Less) Proceeds from Disposal (NCA'S)	(\$765)	\$424	\$484
Assets Taken Up	\$1,068		
Revaluation & Val Adjustments – NCA's	\$1,222		
Surplus / (Deficit)	\$1,329	\$1,329	\$3,097

General Rate - The General Rate has been increased by 1.90%. This percentage has been applied to the 'cents in the dollar' that was levied in 2016/17. The Southern Midlands Council area was last revalued effective from 1st July 2015, which is in accordance with the six yearly revaluation cycle. In the intervening years, the Valuer-General provides adjustment factors every two years which are applied to the Assessed Annual Value. An adjustment factor of 1.05 for example means a 5% rise in AAV.

Effective from 1st July 2017, the adjustment factor was 1.0 (meaning no change) for residential properties outside Campania, Mangalore, Bagdad and Oatlands - 1.05 for residential properties within those areas; 1.05 for primary production land. Adjustment factors greater than 1.0, as determined by the Valuer-General, will automatically increase the amount of rates payable by that class of ratepayers because it increases the AAV on which rates are based.

General Rate	2016/17	2017/18
	8.0168 cents in \$AAV Minimum \$302	8.1691 cents in \$AAV Minimum \$310

Fire Service Levy – the Fire Service Levy is an amount determined by the State Fire Commission under the *Fire Service Act 1979*, which Council is required to collect. The Levy is paid direct to the Commission, less retention of 4% commission. The total levy to be collected in 2017/18 is \$209,622 - an increase of \$11,719 or 5.92%.

Waste Management Levy – this is a charge levied on all rateable land. Multiple charges are levied where there is more than one dwelling on the property capable of being occupied.

	2016/17	2017/18
Waste Management Charge	\$122 (Occupied)	\$144 (Occupied)
	\$41 (Vacant Allotment)	\$48 (Vacant Allotment)

The need to substantially increase the Waste Management Charge, in percentage terms, is influenced by:

- Need to improve overall operating arrangements at the Waste Transfer Station(s), including OH&S and risk issues;
- The ever-increasing amount of waste that this being disposed of at the Stations and the resultant transport / disposal costs; and
- Significant increase in the costs per tonne being levied at the landfill disposal sites.

Household Collection Charge - The annual charge for the weekly service, excluding the Tunbridge and Broadmarsh / Elderslie areas, has been set at \$150 (\$142 in 2016/17). This also reflects the increased cost of collection and subsequent disposal at landfill and/or the recycling centre.

The annual charge for the service provided at Tunbridge and Broadmarsh / Elderslie has been set at \$200 (\$195 in 2016/17).

Revenue – Fees and Charges - The 2017/18 Schedule of Fees and Charges is included as an attachment. It provides details on the proposed fees for 2017/18.

Revenue - Operating Grants (excludes Capital Grants) - Budgeted Operating Grant Income of \$3.267 million (\$3.281 million in 2016/17). The total budgeted amount solely relates to the General Purpose Financial Assistance Grant (FAGS) provided by the Australian Government. Whilst the indexation freeze, imposed for the last three years, has been removed, the actual FAGS grant received in 2016/17 was \$3.202 million (compared to budgeted amount of \$3.265).

Revenue – Other - The 2017/18 Budget for Other Revenue (\$162K) has been decreased substantially from the previous financial year which directly relates to the reduced distributions from the Tasmanian Water Corporation. Distributions will decrease from \$228K per annum to \$152K per annum.

Expenditure

Employee Expenses - Employee expenses are budgeted to increase by \$35,000 which is attributed to salary increases flowing from the Southern Midlands Council Enterprise Agreement. The amount of Employee Expenses in the Operating Budget is also influenced by the extent of Capital Works which are undertaken by Council employees (i.e. Wages are allocated in the Capital Budget).

Materials & Contracts - The budgeted amount of \$3.228 million represents a 8.25% increase (\$246K) above the forecast 2016/17 allocation. This increase can be largely attributed to a substantial increase in payments to external Contractors to provide waste collection; transport and disposal services.

Capital Grant Funding - Council has budgeted to receive:

- a) 'Roads to Recovery' Grant of \$878 (\$1.449 million in 2016/17);
- b) \$800K from the Tasmanian Government as the first instalment of the Government's \$2.0M commitment to the Oatlands Aquatic Centre; and
- c) \$1.50 million from the Australian Government as its contribution to the Oatlands Aquatic Centre.

Balance Sheet - Total borrowings will increase by \$654,000 resulting from a new loan of \$750K for the Oatlands Aquatic Centre, and \$96K being repaid in loan principle. Total loan borrowings at the end of the 2017/18 financial year will be \$1.703 million.

Budgeted Capital Expenditure - Total Capital Investment of \$6.933 million (excluding any carry forward projects). This is budgeted across the various Asset Classes – refer a ttachment 2.

The \$6.933 million consists of:

- \$2.33 million on asset renewal / replacement projects – internally funded;
- \$3.353 million on Grant funded projects (combination of asset renewals and new assets); and
- \$1.205 million on Loan funded / Internal Reserve funded projects (new assets)

RECOMMENDATION

THAT Council formally approve:

- a) **The 2017 / 2018 Annual Plan and Budget – Operating and Capital; and**
- b) **The 2017/18 Schedule of Fees and Charges.**

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM		
Dep. Mayor A O Green		
Clr A Bantick		
Clr E Batt		
Clr D F Fish		
Clr D Marshall		

18. MUNICIPAL SEAL

Nil.

19. CONSIDERATION OF SUPPLEMENTARY ITEMS TO THE AGENDA

Council to address urgent business items previously accepted onto the agenda.

RECOMMENDATION

THAT the Meeting be closed to the public to consider Regulation 15 matters, and that members of the public be required to leave the meeting.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM		
Dep. Mayor A O Green		
Clr A Bantick		
Clr E Batt		
Clr D F Fish		
Clr D Marshall		

CLOSED COUNCIL AGENDA

20. BUSINESS IN “CLOSED SESSION”

Regulation 15 of the Local Government (Meeting Procedures) Regulations 2015 provides that Council may consider certain sensitive matters in Closed Meeting.

The following matters have been listed in the Closed Meeting section of the Council Agenda in accordance with Regulation 15 of the Local Government (Meeting Procedures) Regulations 2015.

20.1 CLOSED COUNCIL MINUTES - CONFIRMATION

20.2 APPLICATIONS FOR LEAVE OF ABSENCE

20.3 PROPERTY MATTER - OATLANDS

RECOMMENDATION

THAT Council move out of “Closed Session”.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A E Bisdee OAM		
Dep. Mayor A O Green		
Clr A Bantick		
Clr E Batt		
Clr D F Fish		
Clr D Marshall		

OPEN COUNCIL MINUTES

21. CLOSURE