

SOUTHERN
MIDLANDS
COUNCIL



AGENDA

ORDINARY COUNCIL MEETING

Tuesday, 30th April 2019
10.00 a.m.

Broadmarsh Hall
1218 Elderslie Road, Broadmarsh

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Dear Sir/Madam

NOTICE OF MEETING

Notice is hereby given that the next ordinary meeting of Council will be held on

Date: Tuesday, 30th April 2019
Time: 10.00 a.m.
Venue: Broadmarsh Hall, 1218 Elderslie Road, Broadmarsh

The Local Government Act 1993 section 65 provides the following:

1. *A general manager must ensure that any advice, information or recommendation given to the council or a council committee is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.*
2. *A council or council committee is not to decide on any matter which requires the advice of a qualified person without considering such advice unless –*
 - (a) *the general manager certifies, in writing –*
 - (i) *that such advice was obtained; and*
 - (ii) *that the general manager took the advice into account in providing general advice to the council or council committee; and*
 - (b) *a copy of that advice or, if the advice was given orally, a written transcript or summary of that advice is provided to the council or council committee with the general manager's certificate.*

I therefore certify that with respect to all advice, information or recommendation provided to the Council in or with this Agenda:

- (1) *The advice, information or recommendation is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation; and*
- (2) *Where any advice is directly given by a person who does not have the required qualification or experience, that person has obtained and taken into account in that person's general advice, the advice from an appropriately qualified or experienced person.*

Councillors please note:

- Public Question Time has been scheduled for 10.30 a.m.
- Peta-Maree Davidson (Business Services Team Leader with Rural Alive and Well) will address Council at 11.30 a.m. regarding agenda Item 15.1.1.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Tim Kirkwood', written in a cursive style.

Tim Kirkwood
GENERAL MANAGER

OPEN COUNCIL AGENDA

1. PRAYERS

Rev Dennis Cousens to recite prayers.

2. ATTENDANCE

3. APOLOGIES

4. MINUTES

4.1 ORDINARY COUNCIL MINUTES

The Minutes (Open Council Minutes) of the previous meeting of Council held on the 27th March 2019, as circulated, are submitted for confirmation.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A O Green		
Deputy Mayor E Batt		
Clr A Bantick		
Clr A E Bisdee OAM		
Clr K Dudgeon		
Clr D F Fish		
Clr R McDougall		

4.2 SPECIAL COMMITTEES OF COUNCIL MINUTES

4.2.1 SPECIAL COMMITTEES OF COUNCIL - RECEIPT OF MINUTES

The Minutes of the following Special Committee of Council, as circulated, are submitted for receipt:

- Minutes – Woodsdale Community Memorial Hall Management Committee – 4th March 2019

RECOMMENDATION

THAT the minutes of the above Special Committee of Council be received.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A O Green		
Deputy Mayor E Batt		
Clr A Bantick		
Clr A E Bisdee OAM		
Clr K Dudgeon		
Clr D F Fish		
Clr R McDougall		

4.2.2 SPECIAL COMMITTEES OF COUNCIL - ENDORSEMENT OF RECOMMENDATIONS

The recommendations contained within the minutes of the following Special Committee of Council are submitted for endorsement.

- Minutes – Woodsdale Community Memorial Hall Management Committee – 4th March 2019

RECOMMENDATION

THAT the recommendations contained within the minutes of the above Special Committee of Council be endorsed.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A O Green		
Deputy Mayor E Batt		
Clr A Bantick		
Clr A E Bisdee OAM		
Clr K Dudgeon		
Clr D F Fish		
Clr R McDougall		

4.3 JOINT AUTHORITIES (ESTABLISHED UNDER DIVISION 4 OF THE LOCAL GOVERNMENT ACT 1993)

4.3.1 JOINT AUTHORITIES - RECEIPT OF MINUTES

The Minutes of the following Joint Authority Meetings, as circulated, are submitted for receipt:

- Southern Tasmanian Councils Authority – Nil.
- Southern Tasmanian Councils Authority (Waste Strategy South) – Nil.

DECISION NOT REQUIRED

4.3.2 JOINT AUTHORITIES - RECEIPT OF REPORTS (ANNUAL & QUARTERLY)

Reports prepared by the following Joint Authorities, as circulated, are submitted for receipt:

- Southern Tasmanian Councils Authority – Nil.

DECISION NOT REQUIRED

5. NOTIFICATION OF COUNCIL WORKSHOPS

In accordance with the requirements of the *Local Government (Meeting Procedures) Regulations 2015*, the Agenda is to include details of any Council workshop held since the last meeting.

No workshops have been held since the last Ordinary Meeting.

RECOMMENDATION

THAT the information be received.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A O Green		
Deputy Mayor E Batt		
Clr A Bantick		
Clr A E Bisdee OAM		
Clr K Dudgeon		
Clr D F Fish		
Clr R McDougall		

6. COUNCILLORS – QUESTION TIME

6.1 QUESTIONS (ON NOTICE)

Regulation 30 of the *Local Government (Meeting Procedures) Regulations 2015* relates to Questions on notice. It states:

(1) A councillor, at least 7 days before an ordinary council meeting or a council committee meeting, may give written notice to the general manager of a question in respect of which the councillor seeks an answer at that meeting.

(2) An answer to a question on notice must be in writing.

Clr K Dudgeon submitted the following questions on notice on the 11th April 2019:

Q1. TasWater Filler Station – Glenelg Street, Oatlands - Can the General Manager please provide Councillors with an update in relation to the TasWater Filler Station in Glenelg Street, Oatlands?

General Managers' Response:

The issue of the TasWater Filler Station in Glenelg Street was raised as part of receiving a Petition linked to Whynyates, Glenelg and Chatham Streets in Oatlands, and in particular, the need to upgrade access to the filler station.

At the Council Meeting held in December 2018, Council acknowledged that there were a number of issues associated with the existing filler station, which included road safety and public health concerns.

As an outcome of discussions. Council resolved that a meeting be arranged with TasWater to confirm its future plans for water filling infrastructure at Oatlands and to discuss the possibility of identifying a more suitable location.

Following this decision, the General Manager has spoken to the relevant TasWater officer who is responsible for filler station infrastructure state-wide. It would be fair to report that, from a TasWater perspective, the Oatlands station is not considered to be a priority for any improvements (or relocation) in the short-term. Having said that, there was agreement that he will make contact in the coming weeks when travelling north-south. A follow-up communication has been sent at the time of writing this response. The officer is currently on leave and returning 29th April 2019. A further update will be available for the meeting.

Q2. Tunbridge Bridge - Can the General Manager please provide Councillors with an update in relation to the Tunbridge Bridge? Are we closer to organising the community forum for the people of Tunbridge?

General Managers Response:

The briefing provided to the February 2019 Council Meeting included advice that the Department of State Growth would be in a position to consult with Council in April 2019. No further information or update has been received to date.

The Northern Midlands Council (NMC) has been contacted and it is yet to receive any information. The NMC General Manager has certainly indicated support for the conduct of a community forum (or similar).

6.2 QUESTIONS WITHOUT NOTICE

Section 29 of the *Local Government (Meeting Procedures) Regulations 2015* relates to Questions without notice.

It states:

“29. Questions without notice

(1) *A councillor at a meeting may ask a question without notice –*

- (a) of the chairperson; or*
- (b) through the chairperson, of –*
 - (i) another councillor; or*
 - (ii) the general manager.*

(2) *In putting a question without notice at a meeting, a councillor must not –*

- (a) offer an argument or opinion; or*
- (b) draw any inferences or make any imputations –*
except so far as may be necessary to explain the question.

(3) *The chairperson of a meeting must not permit any debate of a question without notice or its answer.*

(4) *The chairperson, councillor or general manager who is asked a question without notice at a meeting may decline to answer the question.*

(5) *The chairperson of a meeting may refuse to accept a question without notice if it does not relate to the activities of the council.*

(6) *Questions without notice, and any answers to those questions, are not required to be recorded in the minutes of the meeting.*

(7) *The chairperson of a meeting may require a councillor to put a question without notice in writing.*

An opportunity is provided for Councillors to ask questions relating to Council business, previous Agenda items or issues of a general nature.

7. DECLARATIONS OF PECUNIARY INTEREST

In accordance with the requirements of Part 2 Regulation 8 of the *Local Government (Meeting Procedures) Regulations 2015*, the chairman of a meeting is to request Councillors to indicate whether they have, or are likely to have, a pecuniary interest in any item on the Agenda.

Accordingly, Councillors are requested to advise of a pecuniary interest they may have in respect to any matter on the agenda, or any supplementary item to the agenda, which Council has resolved to deal with, in accordance with Part 2 Regulation 8 (6) of the *Local Government (Meeting Procedures) Regulations 2015*.

8. CONSIDERATION OF SUPPLEMENTARY ITEMS TO THE AGENDA

In accordance with the requirements of Part 2 Regulation 8 (6) of the *Local Government (Meeting Procedures) Regulations 2015*, the Council, by absolute majority may decide at an ordinary meeting to deal with a matter that is not on the agenda if the General Manager has reported –

- (a) the reason it was not possible to include the matter on the agenda; and
- (b) that the matter is urgent; and
- (c) that advice has been provided under section 65 of the Act.

RECOMMENDATION

THAT the Council resolve by absolute majority to deal with any supplementary items not appearing on the agenda, as reported by the General Manager in accordance with the provisions of the *Local Government (Meeting Procedures) Regulations 2015*.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A O Green		
Deputy Mayor E Batt		
Clr A Bantick		
Clr A E Bisdee OAM		
Clr K Dudgeon		
Clr D F Fish		
Clr R McDougall		

9. PUBLIC QUESTION TIME (SCHEDULED FOR 10.30 A.M.)

In accordance with the requirements of Part 2 Regulation 8 of the *Local Government (Meeting Procedures) Regulations 2015*, the agenda is to make provision for public question time.

In particular, Regulation 31 of the *Local Government (Meeting Procedures) Regulations 2015* states:

- (1) *Members of the public may give written notice to the General Manager 7 days before an ordinary meeting of Council of a question to be asked at the meeting.*
- (2) *The chairperson may –*
 - (a) *address questions on notice submitted by members of the public; and*
 - (b) *invite any member of the public present at an ordinary meeting to ask questions relating to the activities of the Council.*
- (3) *The chairperson at an ordinary meeting of a council must ensure that, if required, at least 15 minutes of that meeting is made available for questions by members of the public.*
- (4) *A question by any member of the public under this regulation and an answer to that question are not to be debated.*
- (5) *The chairperson may –*
 - (a) *refuse to accept a question; or*
 - (b) *require a question to be put on notice and in writing to be answered at a later meeting.*
- (6) *If the chairperson refuses to accept a question, the chairperson is to give reasons for doing so.*

Councillors are advised that, at the time of issuing the Agenda, the following questions on notice had been received from Nan Bray & Martin Bloomfield (see over).

Mayor A O Green to then invite questions from members of the public in attendance.

9.1 Permission to Address Council

Permission has been granted for the following person(s) to address Council:

- Peta-Maree Davidson (Business Services Team Leader with Rural Alive and Well) will address Council at 11.30 a.m. regarding agenda item 15.1.1.

NAN BRAY - OATLANDS

Q1. Congratulations to Council for the successful Stronger Communities Grant. Could you please provide details of how much of the matching funding (from Council) as well as the grant funding is allocated to each of the elements in the grant?

General Manager's response:

The total Grant was for an amount of \$17,000 (original application based on \$20K), which was to be allocated as follows:

- *Tunbridge Community Hall – Upgrade of Toilets - \$10,000*
- *Oatlands Racecourse – Surface Upgrade - \$5,000*
- *Melton Mowbray Community Park – Landscaping Work - \$5,000*

In terms of the Grant funding, each project will be scaled back by an amount of \$1,000. Council must match the funding contribution for each component.

Noting that the Tunbridge Community Hall Management Committee has raised additional funds to undertake further building works, the total cost of the Projects are estimated at \$60,000.

Q2. Is Council intending to submit another grant proposal to Stronger Communities for the coming round? If so, will the public be given an opportunity to comment on the items included in the proposal? I'll comment that Oatlands, for instance, might have benefited more from improvements to the town footpaths rather than investing in the racecourse improvements. An opportunity for people to provide feedback about the choices for funding would seem to be a useful way to ensure that residents' priorities are taken into account.

General Manager's response:

To the best of my knowledge, no further round of funding under the Stronger Communities Programme has been announced.

For information, the Stronger Communities Programme supports the Australian Government's commitment to deliver social benefits in communities across Australia. The Programme provides each of the 150 federal electorates with \$150,000 to fund small capital projects that improve local community participation and contribute to vibrant viable communities. In consultation with their community, each Federal Member of Parliament must identify potential applicants and projects in their electorate and invite them to apply for a grant.

In terms of eligible projects, whilst I acknowledge that improvements to the town footpaths are warranted, it is doubtful that these infrastructure improvements would meet the desired outcomes for the Stronger Communities Grant Programme.

In relation to all other Grant Programs, applications submitted by Council are generally consistent with the priorities and actions identified in its Strategic Plan, which has been developed in consultation with the full community. This is necessary as the majority of applications are based on an assessment that the outcomes (or deliverables) are consistent with long-term objectives. In addition, the majority of grants are dependent on some level of funding contribution by the applicant. This suggests that a project(s) has already been identified by Council and part funding allocated on the basis that a

grant can be secured. It follows that this does limit Council's ability to provide an opportunity for community feedback and input prior to each application being developed.

Q3. Following up on an earlier question I asked, has there been further progress in resolving the un-licensed dog kennel on Hastings Street? Have there been any further noise complaints? And how was the one noise complaint in the past handled?

General Manager's response:

The owner of the dogs is currently preparing an application for a Licence to keep more than 2 dogs on the land (and more than 4 working dogs).

There have been no further noise complaints lodged with Council.

The previous complaint was handled through the standard "dog barking" complaint procedure and investigation. Council's Animal Management Officer investigated the matter, contacted the owner of the dogs, advised the complainant of the action taken. No further complaints or correspondence with Council with the complainant since recorded.

Q4. Following up on the questions I asked regarding the future of milling operations and access to the mill precinct, has any further clarity been provided by the lessee as to his intentions? Has the state government expressed a view as to whether the forward plans for milling meet the requirement that the mill continue to be operational?

General Manager's response:

No further clarity has been sought from the Sub-Lessee (subsequent to the response provided at the previous meeting) as it has been clearly indicated that the milling of flour product can continue, although this will happen under a different commercial arrangement. The new arrangement has a more realistic commercial focus and can be adapted for individual customers. Having said that, all existing users / retailers of flour product have been notified of this possibility and provided relevant contact details. To date, it is confirmed that the Sub-Lessee has received no follow-up contact.

The State Government has not expressed a view as to whether the forward plans for milling meet the requirement that the mill continue to be operational. The Head Lease simply defines the "Permitted Purpose" as use of the land for the purposes of the operation and maintenance of a historic site and tourist operations reasonably associated therewith (including retail and interpretation operations) and reasonably necessary ancillary purposes. The Lease is focused on the precinct as a whole and not Mill specific.

MARTIN BLOOMFIELD - OATLANDS

Oatlands and District Progress Association (ODPA)

For some months the Southern Midlands Council have been in receipt of requests from members of the electorate, both verbal and written, to address the issues of pedestrian and road traffic safety within the town of Oatlands.

These requests have been from both individuals, organised groups and representatives of government organisations.

Some of the issues raised so far include

- illegible or non existent road markings,
- uneven/broken pavements
- lack of pedestrian crossings
- lack of pedestrian refuge (safety) islands
- lack of wheelchair access points to/from pavements and buildings
- lack of zoned/angled parking areas
- clearer signage
- reduced speed limits

These issues have been raised by those advocating on behalf of those who are infirm or are vulnerable such as; those with disability, the aged, people with dementia, users of wheelchairs or walking aids, children.

ODPA has been actively involved with this process as well as on an individual/personal basis

Verbal assurances have been given by the general manager Tim Kirkwood and manager Andrew Benson that the various aspects are being addressed in consultation with state government.

My question(s) to councillors are;

1) With whom specifically is council consulting - Person(s) and department

General Manager's response:

In relation to road safety issues, including speed limits; pedestrian crossings; signage etc., Council consult with the relevant Traffic Engineering Liaison Officer within the Department of State Growth – Network Management Branch.

2) When will council provide a consolidated plan specifically itemising the proposed improvements to pedestrian and motor vehicle safety for public viewing

General Manager's response:

A consolidated plan will be produced as an outcome of the Oatlands Structure Plan which was the subject of a report provided to the previous Council Meeting.

As identified in that report, the key issues to be addressed as part of the Structure Plan process include:

- *a traffic management study and plan to address parking, access and related traffic management issues;*
- *create a detailed parking plan for Oatlands; and*
- *ensure urban design, infrastructure works meet obligations and requirements under the Disability Discrimination Act.*

Timing will be dependent on the availability of an allocated budget.

3) What method of public consultation will council engage in prior to implementation of any changes

General Manager's response:

The method of public consultation is yet to be determined. It may vary dependent on the issue(s) being addressed.

**10. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN UNDER
REGULATION 16 (5) OF THE LOCAL GOVERNMENT
(MEETING PROCEDURES) REGULATIONS 2015**

Nil.

11. COUNCIL ACTING AS A PLANNING AUTHORITY PURSUANT TO THE LAND USE PLANNING AND APPROVALS ACT 1993 AND COUNCIL'S STATUTORY LAND USE PLANNING SCHEME

Session of Council sitting as a Planning Authority pursuant to the Land Use Planning and Approvals Act 1993 and Council's statutory land use planning schemes.

11.1 DEVELOPMENT APPLICATIONS

Nil.

11.2 SUBDIVISIONS

Nil.

11.3 MUNICIPAL SEAL (Planning Authority)

Nil.

11.4 PLANNING (OTHER)

Nil.

12. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – INFRASTRUCTURE)

12.1 Roads

Strategic Plan Reference 1.1.1

Maintenance and improvement of the standard and safety of roads in the municipal area.

12.1.1 ESPLANADE, OATLANDS (RENAMING) – NOMENCLATURE BOARD

Author: GENERAL MANAGER (TIM KIRKWOOD)

Date: 24 APRIL 2019

ISSUE

Council to consider the proposal from the Nomenclature Office to rename all instances of “Esplanade” by adding the relevant locality name in each case to uniquely identify each feature.

BACKGROUND

The Nomenclature Board has informed Council that there is an issue with the duplication of the name “Esplanade” right across the State for some time. There currently exists 57 instances of Esplanade across the state which are direct duplications.

These include multiple examples of Esplanade East, Esplanade West, Esplanade South and Esplanade North as well as East Esplanade and West Esplanade and instances of The Esplanade. The Esplanade naming duplication is not ideal, has the potential to cause confusion and is an ongoing risk to accurate and timely discovery of any Esplanade property address.

DETAIL

At its recent meeting, the Nomenclature Board has tasked the Nomenclature Office with communicating with Councils statewide to attempt to resolve this duplication issue. The proposal from the Nomenclature Office is to rename all instances of “Esplanade” by adding the relevant locality name in each case to uniquely identify each feature. In the majority of cases, in reality the name Esplanade would already be referenced with its associated locality name as a means to sufficiently describe an address location.

There is one instance of Esplanade in the Southern Midlands Council area. The Nomenclature office’s proposal to Council is to rename as such:

Current Name:	NomRegNo.	Locality:	Proposed New Name:	Sec.
Esplanade	37717H	Oatlands	<i>Oatlands Esplanade</i>	20E

With Council approval, as this road name is within a Town Boundary under Section 20E of the Act, the Nomenclature Office is able to undertake an alteration to the name.

Human Resources & Financial Implications – It is envisaged that there would be minimal costs associated with this proposed change. Whilst it may require some administrative time to implement the change, actual direct costs (i.e. replacement of street signs) would not need to be immediate.

Community Consultation & Public Relations Implications – With any changes to road naming, the associated addresses will also be required to be updated and the Nomenclature Office is able to assist in amending the official addresses.

The Nomenclature Board is anticipating that all residents will be accepting of any change for a number of reasons; firstly as the proposed name is most likely going to be what they already refer to as their street name and secondly for the advantage of having a unique street name that will ensure ease of location into the future, especially by emergency services.

Policy Implications – N/A

Priority - Implementation Time Frame – no specific timeframe to respond.

RECOMMENDATION

THAT Council consider the proposal and provide a response to the Nomenclature Board.

OR

THAT Council approve the proposal submitted by the Nomenclature Board to rename the Esplanade to Oatlands Esplanade.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A O Green		
Deputy Mayor E Batt		
Clr A Bantick		
Clr A E Bisdee OAM		
Clr K Dudgeon		
Clr D F Fish		
Clr R McDougall		

12.2 Bridges

Strategic Plan Reference 1.2.1

Maintenance and improvement of the standard and safety of bridges in the municipality.

Nil.

12.3 Walkways, Cycle ways and Trails

Strategic Plan Reference 1.3.1

Maintenance and improvement of the standard and safety of walkways, cycle ways and pedestrian areas to provide consistent accessibility.

Nil.

12.4 Lighting

Strategic Plan Reference 1.4.1a & 1.4.1b

Ensure adequate lighting based on demonstrated need / Contestability of energy supply.

Nil.

12.5 Buildings

Strategic Plan Reference 1.5.1

Maintenance and improvement of the standard and safety of public buildings in the municipality.

Nil.

12.6 Sewers / Water

Strategic Plan Reference(s) 1.6.1 & 1.6.2

Increase the capacity of access to reticulated sewerage services / Increase the capacity and ability to access water to satisfy development and Community to have access to reticulated water.

Nil.

12.7 Drainage

Strategic Plan Reference 1.7.1

Maintenance and improvement of the town storm-water drainage systems.

Nil.

12.8 Waste

Strategic Plan Reference 1.8.1

Maintenance and improvement of the provision of waste management services to the Community.

Nil.

12.9 Information, Communication Technology

Strategic Plan Reference 1.9.1

Improve access to modern communications infrastructure.

Nil.

12.10 Officer Reports – Infrastructure & Works

12.10.1 MANAGER – INFRASTRUCTURE & WORKS REPORT

Author: MANAGER INFRASTRUCTURE & WORKS (JACK LYALL)

Date: 24 APRIL 2019

Roads Program

Grading work is being undertaken in the Eldon and Bagdad areas.

Roadside slashing has been completed.

The section of new seal for Huntingdon Tier Road has been sealed.

Town and General Maintenance

Town and general maintenance is continuing in all other areas.

Waste Management Program

Operating arrangements at the Waste Transfer Stations are working well.

QUESTIONS WITHOUT NOTICE TO MANAGER, INFRASTRUCTURE & WORKS

RECOMMENDATION

THAT the Infrastructure & Works Report be received and the information noted.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A O Green		
Deputy Mayor E Batt		
Clr A Bantick		
Clr A E Bisdee OAM		
Clr K Dudgeon		
Clr D F Fish		
Clr R McDougall		

13. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – GROWTH)

13.1 Residential

Strategic Plan Reference 2.1.1
Increase the resident, rate-paying population in the municipality.

Nil.

13.2 Tourism

Strategic Plan Reference 2.2.1
Increase the number of tourists visiting and spending money in the municipality.

Nil.

13.3 Business

Strategic Plan Reference 2.3.1a, 2.3.1b & 2.3.1c

Increase the number and diversity of businesses in the Southern Midlands / Increase employment within the municipality / Increase Council revenue to facilitate business and development activities (social enterprise).

13.3.1 ECONOMIC DEVELOPMENT & TOURISM STRATEGY (WORKSHOP OUTCOMES)

Author: GENERAL MANAGER (TIM KIRKWOOD)

Date: 24 APRIL 2019

ISSUE

To progress the outcomes of the Council Workshop held 5th March 2019 (as endorsed by Council at its meeting held 27th March 2019).

BACKGROUND

Council, at its meeting held 27th March 2019, endorsed the outcomes of its workshop held in early March. The following priorities were identified at that workshop – listed under the ‘framework headings’:

Energy:

- Transend Infrastructure
- Community / Farm Solar

Visitor Economy:

- Focus on conversion / spend / quality

Visitor Information:

- Digital / Paper / Site Specific (municipal area)

Infrastructure:

- Accommodation Facility
- Development of Lake Dulverton
- Structure Plan (Oatlands) – Linkages/Parking/Access/Signage
- Development of Parks / Gardens / Playgrounds

Note: In addition to the range of dot points captured during the workshop discussion (which highlighted the range of issues identified), the following required specific action in the short-term:

- Separate dedicated workshop to focus on the Southern Midlands Council Historic Heritage Strategy;

- A representative from Destination Southern Tasmania be invited to address Council at its next meeting, the intent being to inform Council of the organisation’s activities and the resources that may be available to assist Council in its endeavours.

It was noted that following endorsement of the broad outcomes from the workshop, Action Plans will be prepared for each of the priorities identified.

DETAIL

The following commentary is provided in response to the identified priorities:

Energy

- meeting to be arranged with Tas Gas to investigate the feasibility of bringing the gas supply into the Oatlands township. Advice received from the Callington Mill Distillery developer(s) has indicated that their energy requirements may warrant further consideration by Tas Gas.

Tourism Infrastructure

- Accommodation Facility – prospectus to be finalised following Ministerial approval for property arrangements. To be progressed internally.
- Development of Lake Dulverton – responsibility for the Callington Park and Lake Dulverton Management Committee – any particular suggestions can be referred to that Committee for detailed consideration and recommendation.
- Structure Plan (Oatlands) – Linkages/Parking/Access/Signage – Budget item – funding to be considered as part of 2019/20 Budget process - Project Steering committee appointed at the March 2019 Council Meeting.
- Development of Parks / Gardens / Playgrounds – the following priority playgrounds have been identified initially and further development will be subject to budget considerations and/or the outcome of Australian Government election process:
 - Callington Park Playground – the Strategic Plan, the “Lifestyle – Community Health & Wellbeing Program” includes the following action: *‘construct the best family/children’s park on the Midland Highway to encourage visitation to local Oatlands businesses and to support the health and wellbeing of young people in the community’*.
 - Campania – Alexander Circle Public Open Space – additional play equipment etc.
 - Other Parks / Reserves/ Recreation Grounds – subject to budget consideration

Tourism – Visitor Economy

In relation to the broad heading of ‘Visitor Economy’, two issues were noted:

- Focus on conversion / spend / quality; and
- Visitor Information – Digital / Paper / Site Specific (municipal area)

As indicated at the workshop, Council has a range of strategies / plans and other documents relating to economic development / land use planning; tourism etc.

In the first instance, each of these documents are to be reviewed with the intent of extracting ‘tourism related issues’ and consolidating these into a single plan. This consolidated list will then be used as the basis for further discussion at a planned workshop to be held during May 2019. A representative from Destination Southern Tasmania will also be requested to attend and address this workshop.

Human Resources & Financial Implications – To be addressed as part of developing the action plans.

Community Consultation & Public Relations Implications – To be addressed as part of developing the action plans.

Policy Implications – N/A

Priority - Implementation Time Frame – subject to available funding.

RECOMMENDATION

THAT:

- The information be received;**
- Council agree to conduct a further workshop to be held in May 2019 (date to be set).**

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A O Green		
Deputy Mayor E Batt		
Clr A Bantick		
Clr A E Bisdee OAM		
Clr K Dudgeon		
Clr D F Fish		
Clr R McDougall		

13.4 Industry

Strategic Plan Reference 2.4.1 & 2.4.2

Retain and enhance the development of the rural sector as a key economic driver in the Southern Midlands / Increase access to irrigation water within the municipality.

Nil.

14. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – LANDSCAPES)

14.1 Heritage

Strategic Plan Reference 3.1.1, 3.1.2 & 3.1.3

Maintenance and restoration of significant public heritage assets / Act as an advocate for heritage and provide support to heritage property owners / Investigate document, understand and promote the heritage values of the Southern Midlands.

14.1.1 HERITAGE PROJECT PROGRAM REPORT

Author: MANAGER HERITAGE PROJECTS (BRAD WILLIAMS)

Date: 24 APRIL 2019

ISSUE

Report from the Manager, Heritage Projects on various Southern Midlands Heritage Projects.

DETAIL

During the month, Southern Midlands Council Heritage Projects have included:

- Working with the University of Tasmania Geophysics Department in searching for the Kempton Road Station site as part of planning for the 2020 archaeological field school.
- Writing-up of the Picton archaeological project and artefact processing. The Kempton Watch House display of Picton artefacts will be opened for National Archaeology Week in late May. A flyer will be included in a forthcoming Weekly Information Bulletin.
- Preparing for occupancy of the Oatlands Commissariat and acquittal of permit conditions. The official opening date has been set for June 1st (11am) – invitations to Councillors to be forward in the next week.
- Preparing interpretation signage for installation in the Commissariat Building.
- Providing assistance with the planning for the 2019 Heritage and Bullock Festival.
- Ongoing volunteer supervision with the Tasmanian Decorated Interiors database and heritage collections database – working towards a go-live of the databases on the National Library of Australia's Trove system.
- Providing support for the establishment of the Heritage Hub.
- Organising Artist in Residence program, specifically:(1) Michelle Blake's 'Historian in Residence' May-June 2019, developing walking tours on heritage themes, and (2) Hunter Island Press collective, probably 4 or 5 artists with a 6 week stay, focus on printmaking with a southern midlands/heritage theme. Aiming hoping to have this

happening in August to coincide with bullock & heritage festival, including using the shopfront and workrooms at the Heritage Hub.

- Research into 40th regiment graffiti at the Commissariat for use in commissariat interpretation.
- Hosted 'Bespoke Tasmania' visit to Oatlands showcasing heritage buildings and skills.
- Working with Communities for Children on a heritage themed School Holiday Program to commence in July 2019.
- Responding to an unusually high number of public enquiries on heritage sites and themes.
- Participation in planning exercises as part of the annual Manager's workshop.
- Brad Williams has been working on a project for Glamorgan-Spring Bay Council on a recharge basis as well as undertaking statutory heritage work for Derwent Valley Council.

RECOMMENDATION

THAT the Heritage Projects Report be received and the information noted.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A O Green		
Deputy Mayor E Batt		
Clr A Bantick		
Clr A E Bisdee OAM		
Clr K Dudgeon		
Clr D F Fish		
Clr R McDougall		

14.2 Natural

Strategic Plan Reference 3.2.1 & 3.2.2

Identify and protect areas that are of high conservation value / Encourage the adoption of best practice land care techniques.

14.2.1 LANDCARE UNIT – GENERAL REPORT

Author: NRM PROGRAMS MANAGER (MARIA WEEDING)

Date: 16 APRIL 2019

ISSUE: Southern Midlands Landcare Unit Monthly Report.

DETAIL

- The Weeds Officer (Jennifer Milne) has been busy with letters to landholders in regard to forward planning on ground works for control of thistles, in particular cotton, saffron and nodding thistles. For some of these, the time to control is best achieved between autumn and spring.
- The Weeds Officer organised a follow up annual check on the known area of Serrated Tussock in Southern Midlands. Jennifer and the Landcare Facilitator (Helen Geard) spent time with staff from the Department of Primary Industries Water & Environment – Biosecurity Weeds and the relevant landholder looking for Serrated Tussock in the affected area. Currently Southern Midlands has only one known area of Serrated Tussock. It is apparent that the landholder involved and their farm staff have been very committed in taking control to treat this weed. The on ground survey on 16th April 2019 found very few plants. A specialist contractor will follow up as well to search the area again and treat accordingly in the next few weeks.
- The Weeds Officer has been in the Levendale area looking for early signs of Spanish Heath and other weeds in the vicinity. It has been reported that Spanish Heath is already flowering in other areas of the State. It is best to treat prior to the flowering stage.
- The Weeds Officer and Maria Weeding attended a state-wide meeting of all Weed Officers, held at Campbell Town. The meeting was organised by the Department of Primary Industries Water & Environment – Biosecurity Weeds section. There were many Councils and State Government agency representatives and contractors in attendance. It is apparent that the management of weeds in the workplace and on roadsides is gaining increased attention across all sectors.
- Kempton Streetscape. The group met on for Monday 25th March 2019. The focus of the meeting was looking at the parking and potential changes to the front and side areas of the Memorial Hall building. A preliminary draft of a plan of changes was subsequently drawn up and recirculated for comment. There will need to be further meetings of the Group before the proposal goes out for wider comment by the community.

- New BBQs have been ordered and should be installed prior to Easter at the BBQ Hut at Callington Park. The ones being replaced had lost the ability to properly heat and one was damaged not long ago.
- Helen Geard and Maria Weeding did some follow up weed control work around the foreshore of Lake Dulverton at Manning block. Generally this section is improving each year with the establishment of the native plants in this tough and dry section of the walkway track.

RECOMMENDATION

THAT the Landcare Unit Report be received and the information noted.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A O Green		
Deputy Mayor E Batt		
Clr A Bantick		
Clr A E Bisdee OAM		
Clr K Dudgeon		
Clr D F Fish		
Clr R McDougall		

14.3 Cultural

Strategic Plan Reference 3.3.1

Ensure that the cultural diversity of the Southern Midlands is maximised.

Nil.

14.4 Regulatory (Other than Planning Authority Agenda Items)

Strategic Plan Reference 3.4.1

A regulatory environment that is supportive of and enables appropriate development.

Nil.

14.5 Climate Change

Strategic Plan Reference 3.5.1

Implement strategies to address issues of climate change in relation to its impact on Councils corporate functions and on the Community.

Nil.

15. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – LIFESTYLE)

15.1 Community Health and Wellbeing

Strategic Plan Reference 4.1.1

Support and improve the independence, health and wellbeing of the Community.

15.1.1 RURAL ALIVE & WELL – REQUEST FOR COMMUNITY BASED PROJECT SUPPORT

Author: DEPUTY GENERAL MANAGER (ANDREW BENSON)

Date: 24 APRIL 2019

Enclosure:

Community Arts Project “Looking out for each other” Proposal Plan by Artist Grietje van Randen

ISSUE

Council has received a copy of a Project Plan and a request from Rural Alive & Well to assist in the establishment of an installation through a contribution of \$3,000.

DETAIL

The draft proposal provided by Grietje van Randen, provides background to the project concept, though for this project schools will not be involved.

Apparently Peta-Maree Davidson from Rural Alive & Well (RAW) has spoken to Grietje and she has agreed to run the project for \$6,000. RAW is happy to contribute \$3,000 and is seeking a co-sponsor to support this project.

What RAW would like to do is start and launch the project at AGFEST this year and have Southern Midlands Community members assist in completing the project. Once completed have the community come together with a BBQ for the final installation of the Blue Man possibly at the entrance of Oatlands off the highway. The timing of the installation would be estimated to be either September or October, in light of the recent Suicide tragedy timing would need to be based on the readiness of the community as a whole.

If Council agrees to support the project, a suitable location will need to be identified.

Peta-Maree will provide a presentation to Council on the project.

RECOMMENDATION

For discussion and decision

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A O Green		
Deputy Mayor E Batt		
Clr A Bantick		
Clr A E Bisdee OAM		
Clr K Dudgeon		
Clr D F Fish		
Clr R McDougall		

ENCLOSURE
Agenda Item 15.1.1

19 February 2019



COMMUNITY ARTS PROJECT
“LOOKING OUT FOR EACH OTHER” ©

Draft Proposal prepared for RAW to run project at Agfest 2019,

Prepared by Grietje van Randen

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DRAFT 19 Feb 2019

PROJECT

The community arts project “Looking Out For Each Other” aims to empower and support communities across Tasmania to create their own (Beyond) Blue Farmers to be placed in local paddocks where they will stand as reminders to “Look Out For Each Other”.

EFFECTIVENESS



The project utilises commonly understood symbols:

- The colour blue – Beyond Blue
- The Akubra hat - farmers
- The hand above the eyes – stands for looking out (for each other)
- Use of recycled twine with knots showing – it is ok to show your vulnerability

It engages people through art/creativity, allowing each person to get involved through the simple process of designing, knitting, weaving, plating, sewing and building. Many people enjoy working together towards a common goal within a set perimeter, this project helps fill that need.

OUTCOMES



Whilst engaged in these activities people share their stories such as:

- children or grandchildren who won't come out of their bedrooms,
- a husband who has committed suicide,
- a son, who is about to commit suicide.
- their inability to help,
- what it was like for them when they struggled with depression, when it was not talked about and there was little or no support.

People share their appreciation because:

- the project provides a platform to talk about these issues
- it helps them create new relationships and networks in their community
- it provides an opportunity for them to be able to share, be involved and contribute to sharing the message that we all need to help each other and that it is ok to ask for help when the chips are down and
- being able to contribute to their own (Beyond) Blue Farmer helps people to:
 - start a dialogue that enables exploration of issues
 - remind them of their commitment to others and
 - help loved ones and others who need reminding that they can ask for help.

The use of recycled blue baling twine and other materials donated by the local community helps connect people to each other and the place and opens up discussion.

The inclusive nature of the project allows for people of all ages and persuasions to participate in the creation, find common ground, make lasting connections and feel a sense of pride/selfworth.

The installation of the farmer in a prominent location serves as an ongoing reminder of the creative process and the 'looking out for each other' message relayed by the farmer.

The installation of individual (Beyond) Blue Farmers in multiple communities helps link those communities and spread the message, with communities able to interact about the project.

The process is fully documented and images as well as interviews, news stories and videos are shared using a variety of (social) media. The project builds connections within and between communities and regions.



PROJECT REACH TO DATE:

Bruny Island – the (Beyond) Blue Farmer is being knitted by myself and with the help of visitors to our open garden, "Sprokkelwood". This farmer is being created in memory of members of my partner's (farming) family who have struggled with mental illness, resulting in suicides, attempted suicides and multiple hospitalisations through 4 generations. The farmer is to be erected on a farm on Bruny Island.

Artentwine Sculpture Trail 2018 – as one of 40 successful submissions to this international sculpture competition, a 90cm maquette of the (Beyond) Blue Farmer was on display for 2 months at the Iron Pot Bay Vineyard.

Deloraine – the (Beyond) Blue Farmer was constructed with the assistance of students from the Ashley school, and more than 250 participants during the Tasmania Craft Fair 2018, as well as a number of local community members who subsequent to the fair have worked hard to get him ready for installation. During the fair the project received exposure to the 15,000 people attending the fair, as well as tv news, radio and facebook coverage. The farmer now stands in the grounds of the Ashley Detention Centre.



MEDIA EXPOSURE TO DATE:



- SpinIN 2019
 - Interview with Joel Rheinberger on Weekends with Joel, 17 February 2019, listen at: <https://www.abc.net.au/radio/hobart/programs/statewideweekends/weekends/10798202>
 - <https://bothwellspinin.com.au/bluefarmer>
- Project feature
 - ABC feature by Sarah Abbott screened 3 times on News Breakfast 22 January 2019, a slightly longer version can be viewed at: <https://www.facebook.com/abcnorthtas/videos/602398010201192/> 1.6M views as of 19th February 2019
- Raising of the Deloraine (beyond) Blue Farmer:
 - WIN News 11 January 2019, it can be viewed at: <https://www.facebook.com/WINNewsTasmania/videos/301220770530967/> 4.9K views as of 20 January 2019
- Tasmanian Craft Fair 2018
 - WIN News during the 2018 Tasmanian Craft Fair
 - 2 ABC radio interviews during the 2018 Tasmanian Craft Fair
 - <https://www.facebook.com/tascraftfair/>
 - 10 January – 532 views as of 20 January 2019, 46 comments and 101 shares
 - 5 November- 92 likes, 5 comments and 11 shares
 - 14 October – 517 likes, 21 comments and 109 shares
 - Various Facebook entries on facebook page: <https://www.facebook.com/Looking/>
- Artentwine Sculpture Trail 2018
 - Catalogue is available at: <https://drive.google.com/file/d/1IEbnvWgGvhbYweesfwyC8g5ECXyp-9/view>

COMING UP

Bothwell – a (Beyond) Blue Farmer will be created as part of the SpinIN 2019, a biennial festival. The project will commence with a knit-a-thon at the local district school where it will be linked to a health and well being program. The students and the school will also design and construct the skeleton for the farmer. For more info see: <https://bothwellspinin.com.au/bluefarmer/>

SUPPORT TO DATE

In addition to countless volunteer hours by myself and many others, the project has been sponsored or supported to date by:

SpinIN 2019

Bothwell District High School

Elders

Tasmanian Craft Fair 2018

Ashley Detention Centre

Ashley School

RAW

Neville Badcock

TITLE FOR THE AGFEST (Beyond) Blue Farmer

The title '(Beyond) Blue Farmer' for each of the sculptures was specifically chosen to highlight that farmers and others can move beyond feeling blue, as such, the inclusion of the term (Beyond) is important in describing the project.

Whilst Beyond Blue is not in a position to enter into a formal arrangement in relation to the project (unless I pay them a significant amount of money) they are aware of it and have not raised any concerns about the name of the (Beyond) Blue Farmer. Rather, in a personal communication by email, they provided the following comment: "You are doing amazing work and should be very proud!".

As such I have no hesitation in using the term (Beyond) in the name (Beyond) Blue Farmer. If the use of the term (Beyond) is a deal breaker for RAW, I am willing to drop it from all official media for the Agfest project, though I reserve the right to continue being able to use the term when speaking with people about the project, as it is one of the strongest symbols embodied in the project.

Draft program for Agfest 2019, 2 – 4 May 2019

It is proposed to run the following program as part of Agfest in the RAW marquis:

1. Preparation:
 - a. To optimise the reach of the project I propose to seek partnerships with as many organisations as possible to extend the reach of the project, for example:
 - i. a local school
 - ii. Rural Youth
 - iii. Meander Valley Council
 - iv. Any spinners and weavers group
 - v. CWA etc.
 - b. Seek media exposure to:
 - i. talk about the project,
 - ii. to ask people to donate clean but recycled blue bailing twine,
 - iii. to encourage people to participate with the knitting, weaving and plating etc.
 - c. Find a location to install the farmer when it is complete. (Could it go on the Agfest site near the road or should we seek a location where it gets more exposure?)
 - d. Seek Council approval if required.
 - e. Find a group/organisation to design and construct the skeleton for the farmer.
2. School:
 - a. If possible, spend one or two days knitting, weaving and plating with students (and parents) in a local school prior to Agfest as part of that school's mental health and well-being program.
 - b. Note, apart from optimising the reach of the project and involving as large a sector of the community as possible, it takes a good 5 days to knit the clothing, so it is unlikely that the project could be completed if we only knitted during Agfest. In the unlikely event that we are unable to get a school involved, we would need to find another way to complete it.
3. Between the school and Agfest:
 - a. If possible, with help of volunteers, erect the skeleton next to or near the RAW marquis during Agfest.
4. Agfest:
 - a. Assist volunteers with knitting, weaving and plating during Agfest in the RAW marquis.
 - b. Dress the farmer by stitching on the clothing
 - c. Erect the farmer
5. Note 1
 - a. If the clothing is not finished during Agfest, follow up with volunteers to complete it
 - b. With the help of volunteers, stitch the clothes on the farmer and install him.
6. Note 2
 - a. I am going overseas from 10 May till the 24 August. Should we not be able to finish the farmer at Agfest or the next day, then I will need to supervise the completion from overseas.

Costing of the project

I have done a draft outline of the value of the project, using the schedule of fees for practitioners as determined by the National Association for the Visual Arts (NAVA) and allowances determined by the Australian Tax Office. As such the total value of the project is \$16,283.25. To make the project more accessible, I am happy to provide 1/3rd of my time "in kind", (to the value of \$4,138.16), the remainder, \$12,145.09 would need to be sponsored for me to be able to run the project. For details on the costing see Appendix 2.

My responsibility

1. Coordinate the project and the volunteers
2. Supply knitting needles, weaving loom and other tools required for the dressing of the farmer
3. Seek a suitable site for installing the farmer and ensure it is approved (if required) by Council
4. Keep RAW fully briefed through-out the project
5. Speak with media as required
6. Keep "Looking Out For Each Other" face book page updated
7. Share media via social media
8. Set up and run the project for two days at a local school
9. Set up and run the project during Agfest
10. Provide artistic leadership and make decisions as required
11. Have insurance cover for public liability, professional indemnity, personal accident.
12. Assist with sourcing sponsorship to cover expenses and materials.

RAW's responsibility

1. Provide adequate space, tables and seating in the marquis for the project, including:
 - a. 2 blow mold type tables
 - b. 12 chairs
2. Provide coffee and tea station in the marquis
3. Provide suggestions for who could be potential partners
4. Provide support as needed
5. Share my media and social media updates via RAW social media
6. Promote the project via RAW social media
7. Assist with seeking a suitable site for installing the farmer
8. In accordance with the Australian Copyright Act comply with moral rights for me as the artist behind the "Looking Out For Each Other" – community arts project, including:
 - a. the right for Grietje to be named as the author or creator of the work;
 - b. the right not to have authorship of the work falsely attributed; and
 - c. the right of integrity of authorship – i.e. the right not to have the work subjected to derogatory treatment.
9. Source sponsorship for the project:
 - a. 1 reel of new blue bailing twine to my specification (for use on the weaving loom)
 - b. Materials for the construction and installation of the skeleton
 - c. \$12,145.09 (see value of project and Appendix 1)
10. Pay me 10% of the costing upon agreeing to run the project and the remainder within 14 days of final installation of the (Beyond) Blue Farmer.

APPENDIX 1 - Contact details

Grietje van Randen

Address: "Sprokkelwood" – Art Garden

339 Cloudy Bay Road

Lunawanna

Bruny Island TAS 7150

Ph: 03 62931156

Mob: 0458 680 555

Email: gvanranden@gmail.com

Facebook: <https://www.facebook.com/beyondbluefarmer/>

<https://www.facebook.com/Sprokkelwood/>

Web: <https://www.grietjeandkeith.com>

Grietje van Randen © 2018

APPENDIX 2 – Costing

	\$/unit	Nr of units	Type of unit	Explanation	Sub Totals of actual costs	Super @9.7%	Sub totals of actual costs and Super	Grietje in kind	Actual Sub Total
Insurance	\$280	0.5	fixed cost	public liability, professional indemnity, personal accident, taken out to cover me for Bothwell and Agfest	\$140	\$0	\$140.00	\$0.00	\$140.00
Use of own car, travel to Launceston and back for Agfest	\$0.68	562	kms	Bruny to Launceston return	\$1,240.32	\$0	\$1,240.32	\$0.00	\$1,240.32
		400		4 x Launceston to Agfest 100km return					
		200		2 x Launceston to school, nominally 100km return					
		100		Incidental kms					
		562		Bruny to Launceston return, if required					
		1824		Total kms					
Travel time allowance	\$47.50	25	hours	Hourly rate based on NAVA Schedule of fees for practitioners, chapter 7.3.3 Table 5	\$1,088	\$0	\$1,087.90	\$362.65	\$725.27
Accommodation and meal allowances	\$134.00	7	nights	Rates as per ATO guidelines	\$938	\$0	\$938.00	\$0.00	\$938.00
	\$27.05	6	breakfasts	Rates as per ATO guidelines	\$162	\$0	\$162.50	\$0.00	\$162.50
	\$30.45	7	lunches	Rates as per ATO guidelines	\$213	\$0	\$213.15	\$0.00	\$213.15
	\$51.85	6	dinners	Rates as per ATO guidelines	\$811	\$0	\$811.10	\$103.70	\$207.40
Event passes (for me and 2 volunteer supporters)	\$50	3	hours	Early bird entry to Agfest for 2 people each day at Agfest to help me supervise the volunteers	\$150	\$0	\$150.00	\$0.00	\$150.00
Admin and organisation prior to event	\$47.30	100	hours	Number of hours based on time it has taken to run Deloraine and Bothwell and hourly rate based on NAVA Schedule of fees for practitioners, chapter 7.3.3 Table 5	\$4,730	\$449	\$5,179.35	\$1,726.45	\$8,452.90
2 days at school,	\$100.00	14	hours	7 hours per day and hourly rate based on Schedule of fees for practitioners, chapter 7.7	\$1,400	\$133	\$1,533.00	\$511.00	\$1,022.00
Move from school and set up at Agfest	\$47.30	6	hours	assume 6 hours, hourly rate based on NAVA chapter 7.3.3 Table 5	\$284	\$27	\$810.76	\$103.59	\$207.17
Agfest 3 days	\$100.00	27	hours	9 hours per day and hourly rate based on NAVA chapter 7.7	\$2,700	\$257	\$2,956.50	\$985.50	\$1,971.00
Post event organisation after event (collating data collected at Agfest, sending follow up	\$47.30	20	hours	Number of hours based on time it has taken to run the project at Deloraine and hourly rate based on NAVA chapter 7.3.3 Table 5	\$946	\$90	\$1,035.87	\$345.29	\$690.58
Material/tool cost, e.g. knitting needles, weaving loom, and other incidental tools	\$1,000	1	fixed cost	I have made and/or bought all the tools used for knitting, weaving and plating the clothing, as well as use of camera, computer, phone, printer, internet etc.	\$1,000	\$0	\$1,000.00	\$0	\$1,000.00
Printing	\$25	1	fixed cost	nominal cost of printing, laminating of posters etc.	\$25	\$0	\$25.00	\$0	\$25.00
Sub Total				Actual costs	\$15,327.57				
Sub Total				Super		\$956			
Actual Value of project				Actual costs plus super			\$16,283.25		
Grietje's in kind contribution				1/3 of hourly rates				\$4,138.16	
TOTAL				Value of project less Grietje's in kind contribution					\$12,145.09

APPENDIX 3 – Resume

Grietje van Randen

Community Arts Projects and residencies

2019

- "Looking Out For Each Other" – SpinIN Bothwell (commenced)

2018

- "Looking Out For Each Other" – Tasmanian Craft Fair 2018 - Deloraine

2009

- "Walking in Someone Else's Shoes" – Lauderdale Primary School

Group Projects

2015

- "Giant Tea Party" – private project in collaboration with Keith Smith and with 60 participants

2009

- "Blanket" – private project with 15 participants

2008

- "Wall hanging" – private project with 6 participants
- "Kimono" – private project with 30 participants

Group Exhibitions

2018

- Artentwine – small sculpture competition – West Tamar
- Artists in Action – Adventure Bay

2015

- Dreamz – Forestvale – Allonah
- [4 tables 3 chairs 12 artists](#) – Bruny Island – Hana's Home Gallery – Sheepwash Bay Road – Allonah

2014

- Glenorchy Open – Moonah

2013

- Stitching and Beyond: Out of Hand – Long Gallery – Salamanca
- 40 Artists from the Island – Long Gallery – Salamanca
- Childhood Treasures -Side Space Gallery – Salamanca

- Glenorchy Open – Moonah

2011

- Art From Trash – Long Gallery – Salamanca
- Glenorchy Open – Moonah
2010
- Annual Textile and Fibre Exhibition – School House Art Gallery – Rosny
2009
- Annual Textile and Fibre Exhibition – School House Art Gallery – Rosny
- Material Girl – Poimena Gallery – Mowbray Heights
2008
- “Material Girl” – Moonah Arts Centre – Moonah
- “Annual Textile and Fibre Exhibition” – School House Art Gallery – Rosny
2007
- Annual Textile and Fibre Exhibition – School House Art Gallery – Rosny
- “Free Range” – Designed Objects Tasmania – Mawson Place – Hobart
- “Spin-In” – Bothwell – Guest artist
- “Material Girl” – Moonah Arts Centre – Moonah
2006
- “Material Girl” – Moonah Arts Centre – Moonah and travelled around Tasmania
- “Journeys” – Design Centre – Launceston
- “Annual Textile and Fibre Exhibition” – School House Art Gallery – Rosny
2005
- Stitching and Beyond – Woodbridge
- Members Exhibition – CAST – North Hobart
- “Sugar and Spice” – Hobart
- “Material Girl” – Moonah Arts Centre – Moonah
2004
- “The Felt Room” – Sidespace Gallery – Salamanca

Publications and news items

- 2019
- <https://www.facebook.com/abcnorthtas/videos/602398010201192/>
- <https://www.facebook.com/WINNewsTasmania/videos/301220770530967/>
- 2016
- Ellen Bakker, “Worldwide colours of felt”, pgs 130- 131. 2016
2005

- Cameron Hindrum, Textile Fibre Forum, "Artists Expand the Horizons of Felt", Issue 2, No 78, 05.

Qualifications

- Bachelor of Architecture, University of Tasmania, Launceston, 1990
- Bachelor of Arts in Environmental Design, Tasmanian State Institute of Technology, Hobart, 1988
- Associate Diploma of Art, Craft & Design, University of Tasmania, Hobart, 1988

15.2 Youth

Strategic Plan Reference 4.2.1
Increase the retention of young people in the municipality.

Nil.

15.3 Seniors

Strategic Plan Reference 4.3.1
Improve the ability of the seniors to stay in their communities.

Nil.

15.4 Children and Families

Strategic Plan Reference 4.4.1
Ensure that appropriate childcare services as well as other family related services are facilitated within the Community.

Nil.

15.5 Volunteers

Strategic Plan Reference 4.5.1
Encourage community members to volunteer.

Nil.

15.6 Access

Strategic Plan Reference 4.6.1a & 4.6.1b
Continue to explore transport options for the Southern Midlands Community / Continue to meet the requirements of the Disability Discrimination Act (DDA).

Nil.

15.7 Public Health

Strategic Plan Reference 4.7.1
Monitor and maintain a safe and healthy public environment.

Nil.

15.8 Recreation

Strategic Plan Reference 4.8.1
Provide a range of recreational activities and services that meet the reasonable needs of the Community.

Nil.

15.9 Animals

Strategic Plan Reference 4.9.1
Create an environment where animals are treated with respect and do not create a nuisance for the Community.

15.9.1 2019/20 ANIMAL MANAGEMENT FEES (INCLUDING DOG REGISTRATION)

Author: MANAGER DEVELOPMENT AND ENVIRONMENTAL SERVICES (DAVID CUNDALL)

Date: 24 APRIL 2019

ISSUE

Adoption of the 2019-2020 Animal Management Fees.

BACKGROUND

Dog Registration fees are to be adopted in accordance with Council’s *Dog Management Policy* and the *Dog Control Act 2000*.

DETAIL

For information, the following is a list of the fees and charges that were adopted for the current financial year (i.e. 2018/19):

CLASS	EVIDENCE REQUIRED	AMOUNT
Dog Desexed	<i>(Vet Certificate or Stat Dec required)</i>	\$30.00
Dog Non-desexed		\$40.00
Greyhound/Working Dog/Purbreed (for showing/breeding)	<i>Certificate required, TCA or GRT membership or ABN</i>	\$30.00
Dangerous Dog/Restricted Breed/Guard Dog	<i>Declared by General Manager</i>	\$90.00
Guide Dogs/Hearing Dogs		No Charge
Pensioner	<i>Pension Concession Card Health Care Card</i>	50% discount off scheduled fee (one dog only)
Replacement Tag (metal lifetime tag)		\$10.00
Formal Notice of Complaint		\$60.00
Kennel Licence Application		\$120.00

Kennel Licence Renewal		\$50.00
Impound Fee (for all animals)		\$30.00
Feed/Care Fee (daily charge)		\$10.00
Dogs Home of Tasmania Impound Fee	<i>Paid directly to Dogs Home</i>	Refer Dogs Home

Councillors may recall that:

- a) all fees were increased marginally in 2017/2018 to offset the cost of improved animal management services;
- b) a reduced fee was introduced for de-de-sexed dogs which provides an incentive and encouragement for responsible dog ownership;
- c) the higher fee payable after the 31st July was deleted as all dogs should be registered prior to that date; and
- d) a separate charge was introduced for declared dangerous dogs/restricted breed dogs/guard dogs. This is consistent with other Council practices.

In reference to Council’s *Dog Management Policy*, refund of registration fees will only be provided for dogs that have died in the current year of registration. Refunds are only available on completion of the appropriate form lodged with Council by the owner of the dog subject of the claim. Any refund provided is on a pro-rata basis as at the time of application.

The Southern Midlands Council will transfer dog registrations from other Tasmanian Councils at no cost to the dog owner, provided the registration is for the same registration period.

Amendments

Council’s fees are still comparable and reasonable in relation to surrounding and similar Local Government Areas. No increase in fees is recommended for this financial year 2019-2020.

The only recommended amendments are the following word changes:

Current 2018/2019 Wording	Proposed 2019/2020 Wording
“Impound fee (for all animals)”	“Impound fee (per animal)”
“feed/care fee (daily charge)”	“feed/care fee (daily charge per animal)”

The reason for the change is simply that the current (and prior) wording did not accurately take into account or describe multiple animals, under the same ownership being impounded at once i.e multiple dogs or number of stock.

Human Resources & Financial Implications – In reference to the draft 2019/20 Budget, the same level of fees would achieve approximately 55% cost recovery for the Animal Management Service. Acknowledging that animal management involves the management of all other animal related complaints and issues, this is considered reasonable. For this reason, fees could be kept at the same level for this coming financing financial year.

Community Consultation & Public Relations Implications – Nil

Southern Midlands Council Website - The adopted fees will be displayed on the website.

Policy Implications - Policy position.

Priority - Implementation Time Frame – It is normal practice for reminder Notices to be issued in late May of each year. Registration fees are due on 1st July.

RECOMMENDATION

THAT Council adopt the following Animal Management Fees for the 2018-19 period:

CLASS	EVIDENCE REQUIRED	AMOUNT
Dog Desexed	<i>Vet Certificate or Stat Dec required</i>	\$30.00
Dog Non-desexed		\$40.00
Greyhound/Working Dog/Purbreed (for showing/breeding)	<i>Certificate required, TCA or GRT membership or ABN</i>	\$30.00
Dangerous Dog/Restricted Breed/Guard Dog	<i>Declared by General Manager</i>	\$90.00
Guide Dogs/Hearing Dogs		No Charge
Pensioner	<i>Pension Concession Card Health Care Card</i>	50% discount off scheduled fee (one dog only)
Replacement Tag (metal lifetime tag)		\$10.00
Formal Notice of Complaint		\$60.00
Kennel Licence Application		\$120.00
Kennel Licence Renewal		\$50.00
Impound fee (per animal)		\$30.00
Feed/care fee (daily charge per animal)		\$10.00
Dogs Home of Tasmania Impound Fee	<i>Paid directly to Dogs Home</i>	Refer Dogs Home

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A O Green		
Deputy Mayor E Batt		
Clr A Bantick		
Clr A E Bisdee OAM		
Clr K Dudgeon		
Clr D F Fish		
Clr R McDougall		

15.10 Education

Strategic Plan Reference 4.10.1

Increase the educational and employment opportunities available within the Southern Midlands.

Nil.

16. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – COMMUNITY)

16.1 Capacity

Strategic Plan Reference 5.1.1 & 5.1.2

Build the capacity of the community to help itself and embrace the framework and strategies articulated through social inclusion to achieve sustainability / Maintain and strengthen communities in the Southern Midlands.

16.1.1 DESTINATION SOUTHERN TASMANIA – SOUTHERN STARS OF TOURISM AWARDS – SMC HERITAGE & BULLOCK FESTIVAL 2018 IN THE BRAND EXCELLENCE CATEGORY

Author: DEPUTY GENERAL MANAGER (ANDREW BENSON)

Date: 24 APRIL 2019

ISSUE

The Heritage & Bullock Festival 2018 continues to add value to the Southern Midlands in general and the Village of Oatlands in particular, this time as a finalist in the Southern Stars of Tourism Awards run by Destination Southern Tasmania.

DETAIL

The Deputy General Manager provided a submission to these Awards, under the category of *'Stardom (brand excellence)'* given the tremendous feedback that has been received in respect of the Heritage & Bullock Festival held in August 2018. The Deputy Mayor, Councillor Edwin Batt, represented Council at the Awards Evening.

AWARD CATEGORIES

Starlight (industry leadership):

This category recognises those individuals who go 'above and beyond' to contribute to the continuous improvement of the southern Tasmanian tourism industry.

2019 Winner: Sarah Thomas

Sarah is Partnerships Manager at RACT but she won this category for her work as:

- President of SKAL in 2018
- A board member of Business Events Tasmania
- And as a judge for the Tasmanian and Australian Tourism Awards

Commendation: Gary Ashdown

Gary owns and runs Ashdowns of Dover with his wife Lorraine but in his spare time he is:

- President and Public Officer of Far South Tasmania
- Lead organiser of Dover Seafest

- Committee member of the Dover RSL
- And participates in the activities of the Dover and South Action Group, the Dover Christmas Parade and Far South Future

Other noteworthy finalists included:

- **Cally Lyons (Rathmore)** – Bothwell Historical Society, Derwent Valley Tasmania, Women in Tourism and Hospitality, Collaborations with industry
- **Deb Patrick (Port Arthur Villas)** – Port Arthur and Tasman Tourism Association, Backpacker Operator Network
- **Emma Gilligan (Old Kempton Distillery)** – Tas Whisky Week
- **Kristy Booth-Lark (Killara Distillery)** – Tas Whisky Week
- **Rachel Power (Waterfalls Cafe and Gallery)** – Derwent Valley Council, Destination Southern Tasmania Board, Tourism Industry Council of Tasmania Board, 2018 AusMumpreneur Awards finalist
- **Simon French (Maydena Bike Park)** – Contribution to the development of the Tasmanian Mountain Bike industry, Community engagement at Maydena with provision of a free access track

Rising Star (individual, 30 years and under):

This category is about recognising the work of the region's younger industry leaders. This is an opportunity to highlight the work the nominee has done to improve the performance of a business, either back of house or on the front line, and their contribution to the regional tourism industry.

2019 Winner: Tahlia Cavarretta, Media Coordinator, Mona

Commendations:

Jasmine Power, Junior Ranger, *Tasmania Parks and Wildlife Service*
Rhys Ellis, General Manager, *Maydena Bike Park*

Bright Star (business innovation):

This category is all about innovation and recognising the businesses which are applying innovative approaches to tourism. Submissions should focus on what the nominee is doing a bit differently than others and how they are leading by example. Innovation might be in the form of collaborative marketing, creative approaches to customer service, new marketing ideas, utilising digital technologies, social media, unique interpretation and original event creation.

2019 Winner: Tasmanian eBike Adventures for Maria Island Adventure

Commendation: Tasmanian Museum and Art Gallery for Dinosaur rEvolution

Other Finalists:

- Bruny Island Safaris for Cape Bruny Lighthouse Tours
- Frogmore Creek Winery for The Island Bite Experience
- Hadley's Orient Hotel for its arts program
- Hawthorn Lodge for the service it provides to self-guided walking and cycling groups

- Hobart Airport for Furry Feathered Friends Alert #watchoutforwildlife Campaign
- Osborne Heli Tours for its carbon offsetting program
- SailTas for its “Slow Tourism” concept
- Skybus for its Hobart City to Airport shuttle service

Stardom (brand excellence):

This category is really about showcasing experiences that make southern Tasmania a very special place to visit. The pillars that underpin the Tasmanian brand are:

- arts and culture
- waterways
- history and heritage
- food and beverage, and
- nature and wildlife experiences.

This category provides the opportunity for businesses to demonstrate how they contribute to the southern Tasmanian brand by showcasing these tourism assets in the best possible light. Nominees will need to show how they create lasting memories by delivering unique experiences with the highest standards of service excellence.

2019 Winner: Fat Pig Farm

Commendation: Willie Smith’s Apple Shed

Other finalists:

- Ashdowns of Dover
- Bruny Island Safaris
- Driftwood Cottages
- The Henry Jones Art Hotel
- *The Heritage and Bullock Festival in Oatlands*
- Heritage Sailing Tasmania
- SailTas
- The Tasmanian Travel and Information Centre
- The Old Woolstore
- The Peninsula Experience
- The Point Revolving Restaurant

Nova (new business):

This category is about showcasing new businesses in the south that have enhanced the visitor experience in the region. The nominee does not necessarily have to be a tourism operation; it may be a supporting service. The focus here is to show how the introduction of this business made a difference to tourism in a local area or the wider region.

2019 Winner: Maylands Lodge

Commendation: Esperance Adventures

Other Finalists:

- Above and Beyond Tasmanian Seaplanes
- Evolve Spirits Bar
- Harrison Grove
- Highland Getaway
- kunanyi/Mount Wellington Explorer Bus
- Maydena Bike Park
- Pooseum
- Port Arthur Express Shuttle
- The Rooftop Bar
- Tasmania.com
- Tasmania Gourmet Food Tours

CONCLUSION

The winner of the category submitted for was the Fat Pig Farm and the runner up was Willi Smith's Cider Shed, both very high profile businesses. Whilst the SMC submission was unsuccessful, feedback from the Chief Executive Officer of Destination Southern Tasmania suggested that a two day festival event would always struggle to compete with a business running all year round. However, he advised that based on the submission and the Evaluation Report of the Festival, out of the thirteen finalists he considered that the Heritage & Bullock Festival ranked 5/6 in the finishing order.

RECOMMENDATION

THAT Council receive and note the report.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A O Green		
Deputy Mayor E Batt		
Clr A Bantick		
Clr A E Bisdee OAM		
Clr K Dudgeon		
Clr D F Fish		
Clr R McDougall		

16.1.2 DONATIONS & COMMUNITY SUPPORT POLICY (DRAFT)

Author: GENERAL MANAGER (TIM KIRKWOOD)

Date: 24 APRIL 2019

Enclosure:

Donations & Community Support Policy (Draft)

ISSUE

Council to consider and approve the 'Donations & Community Support Policy'

BACKGROUND

This Policy is a consolidation of the following existing Policies:

1. Donations Policy
2. Supporting Community Owned Halls Policy

DETAIL

This consolidated Policy has been drafted as an outcome of ongoing review of existing Council Policies and procedures.

Human Resources & Financial Implications – No change to existing policies.

Community Consultation & Public Relations Implications – refer detail provided.

Policy Implications – Policy position.

Priority - Implementation Time Frame – Immediate.

RECOMMENDATION

THAT Council:

1. **Receive and note the report; and**
2. **Consider the draft Donations & Community Support Policy for adoption at the May 2019 Council meeting.**

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A O Green		
Deputy Mayor E Batt		
Clr A Bantick		
Clr A E Bisdee OAM		
Clr K Dudgeon		
Clr D F Fish		
Clr R McDougall		

ENCLOSURE

Agenda Item 16.1.2



Council Policy
DONATIONS & COMMUNITY SUPPORT POLICY

Approved by: Council
Approved date: review
Review date: Insert date

Note This Policy is a consolidation of the following policies:

- Donations Policy
- Supporting Community Owned Halls Policy

1. PURPOSE

This Policy sets out Council's position in relation to:

1. Requests for financial assistance from not-for-profit registered welfare or community service groups working within the Southern Midlands Municipality;
2. Requests for financial assistance from persons chosen to represent Tasmania/Australia in sporting, social, economic, environmental development and/or related to the wellbeing of the community;
3. Supporting Community Owned Halls;
4. School Citizenship / Achievement Awards for end of year Assemblies.

2. POLICY

2.1 Assistance for Annual Events

2.1.1 Requests for assistance from not-for-profit organisation, community, or service groups based within the Southern Midlands Municipality will be considered with the maximum donation being \$1500.00.

Note: Assistance depends on value for money to the Community and will not be given for projects that would be eligible for consideration within Council's Community Small Grants Program.

2.2 Representation - Individuals (Residents) re Sporting or Recreational Activities

Intrastate representation	\$50.00
Interstate representation	\$100.00
Overseas representation	\$200.00

2.2.1 Assistance will be available upon request by residents of the Southern Midlands Municipality achieving State or National representation. The following criteria must be met:

- Evidence of selection will be required prior to the allocation of funds
- Grants will be provided to individuals only (not teams)
- Grants will not be provided to those over the age of 18 at the commencement of each calendar year.
- Grants will not be provided to officials (i.e. coaches, managers, judges)



Council Policy
DONATIONS & COMMUNITY SUPPORT POLICY

Approved by:
Approved date:
Review date:

Council
review
Insert date

2.3 Supporting Community Owned Halls

2.3.1 This part of the Policy is aimed at supporting the Management Committee(s) of the various community owned Halls through:

- a) The provision of funding to assist with major building upgrade and maintenance;
- b) The provision of funding to subsidise the cost of maintaining Public Liability Insurance Cover for these premises; and
- c) Granting exemptions from Council Rates and Charges.

2.3.2 This funding assistance recognises the importance of these community owned facilities in building social capital and providing a valuable service to the community.

Background

There are currently nine Community Owned Halls in the Southern Midlands local government area. They being:

1. Baden Hall (future to be confirmed)
2. Broadmarsh Community Hall
3. Jericho Hall
4. Levendale Community Hall
5. Mt Seymour Hall (future to be confirmed)
6. Parattah Jubilee Hall
7. Stonor Hall
8. Tunbridge Community Hall
9. Tunnack Community Hall

The Southern Midlands Council will allocate an amount of \$5,000 per annum for major upgrade/maintenance works to community owned Halls (to be known as the Building Fund). It is intended, unless determined otherwise by the Committee, that this will be allocated as a single amount, inferring that each community owned facility will be entitled to this allocation once every nine years. The period between allocations will reduce if there is a lesser number of facilities in the future.

The Southern Midlands Council will also allocate an amount per financial year to enable Management Committee(s) to be reimbursed 50% of the cost of maintaining Public Liability Cover (i.e. cost of the premium) for the premises under its control.

Whilst there is an indirect cost to Council through loss of potential income, these properties have always been exempted from rates and charges and therefore there is no budget implications.



Council Policy
DONATIONS & COMMUNITY SUPPORT POLICY

Approved by: Council
Approved date: review
Review date: Insert date

Process (Building Fund)

2.3.3 Submissions received from Management Committees of Community Owned Halls will be referred to the Facilities & Recreation Committee for consideration, prioritisation (where necessary) and final decision in terms of allocating the funds.

The investment by Council of any funds shall be assessed as being value for money as well as being a valuable contribution to building the Community capacity of the area.

The requesting Hall Committee shall be financially viable prior to Council considering funding the project (evidence to be provided shall be the last financial year's annual statement/or a current bank statement).

Any such allocation by the Facilities & Recreation Committee to Community Owned Hall Committees would not preclude the relevant Hall Committee from applying for the annual Community Small Grants Program via the SMC Community Small Grants Program, to a maximum of \$3,000.

Process (Part Premium Reimbursement - Public Liability Cover)

2.3.4 Council will reimburse 50% of the cost of the insurance premium for Public Liability Cover for the Community owned Hall property. This amount will be reimbursed upon presentation of a copy of the receipt (as evidence of payment) and the Certificate of Currency. The reimbursement does not extend to other types of insurance that may be taken out (e.g. contents).

2.4 School Citizenship/Achievement Awards for end of year assembly

High Schools to receive \$100.00 per year

Primary Schools to receive \$60.00 per year

2.4.1 Donations will be made to each school in the municipal area annually for school citizenship/achievements awards for the end of year assembly.

2.4.2 The following schools are in the Southern Midlands Municipal area:

- Bagdad Primary School
- Campania District School
- Kempton Primary School
- Oatlands District High School

2.4.3 These guidelines should not be considered to be rigid, Council may vary donations at its discretion. Payments are to be processed in October of each year.



Council Policy
DONATIONS & COMMUNITY SUPPORT POLICY

Approved by:	Council
Approved date:	review
Review date:	insert date

3. DOCUMENT ADMINISTRATION

This Instruction is a managed document and is to be reviewed every two years or as directed by the General Manager.

This document is Version 2.0 effective XX-XX-XXXX. The document is maintained by the General Managers Unit, for the Southern Midlands Council.

DRAFT

16.2 Safety

Strategic Plan Reference 5.2.1

Increase the level of safety of the community and those visiting or passing through the municipality.

Nil.

16.3 Consultation & Communication

Strategic Plan Reference 5.3.1

Improve the effectiveness of consultation and communication with the community.

Nil.

17. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – ORGANISATION)

17.1 Improvement

Strategic Plan Reference(s) 6.1.1, 6.1.2, 6.1.3, 6.1.4 & 6.1.5

Improve the level of responsiveness to Community needs / Improve communication within Council / Improve the accuracy, comprehensiveness and user friendliness of the Council asset management system / Increase the effectiveness, efficiency and use-ability of Council IT systems / Develop an overall Continuous Improvement Strategy and framework.

Nil.

17.2 Sustainability

Strategic Plan Reference(s) 6.2.1, 6.2.2, 6.2.3, 6.2.4, 6.2.5, 6.2.6, 6.2.7 & 6.2.8

Retain corporate and operational knowledge within Council / Provide a safe and healthy working environment / Ensure that staff and elected members have the training and skills they need to undertake their roles / Increase the cost effectiveness of Council operations through resource sharing with other organisations / Continue to manage and improve the level of statutory compliance of Council operations / Ensure that suitably qualified and sufficient staff are available to meet the Communities need / Work co-operatively with State and Regional organisations / Minimise Councils exposure to risk.

17.2.1 LOCAL GOVERNMENT SHARED SERVICES UPDATE (STANDING ITEM – INFORMATION ONLY)

Author: GENERAL MANAGER (TIM KIRKWOOD)

Date: 24 APRIL 2019

Enclosure(s):

Local Government Shared Services – Council Update – March 2019

Local Government Shared Services Update – March 2019

ISSUE

To inform Council of the Common Services Joint Venture activities for the month of March 2019.

BACKGROUND

There are seven existing members of the Common Services Joint Venture Agreement, with two other Council's participating as non-members.

Members: Brighton, Central Highlands, Glenorchy, Huon Valley, Sorell, Southern Midlands and Tasman.

DETAIL

Refer 'Local Government Shared Services – Council Update' attached.

Human Resources & Financial Implications – Refer comment provided in the update.

Councillors will note that the Southern Midlands Council provided 144 hours of service to other Councils and received 9 hours of services from other Councils.

Details of services provided are included in the enclosures.

Community Consultation & Public Relations Implications – Nil

Policy Implications – N/A

Priority - Implementation Time Frame – Ongoing.

RECOMMENDATION

THAT the information be received.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A O Green		
Deputy Mayor E Batt		
Clr A Bantick		
Clr A E Bisdee OAM		
Clr K Dudgeon		
Clr D F Fish		
Clr R McDougall		

ENCLOSURE
Agenda Item 17.2.1

Local Government Shared Services – Council Update

Council

Southern Midlands

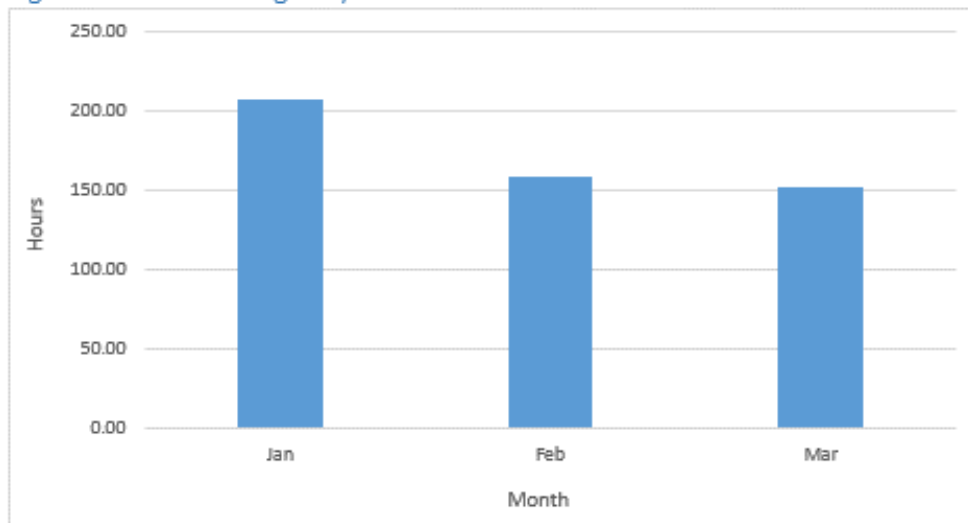
Shared Service Participation in March 2019

153 hours

Summary

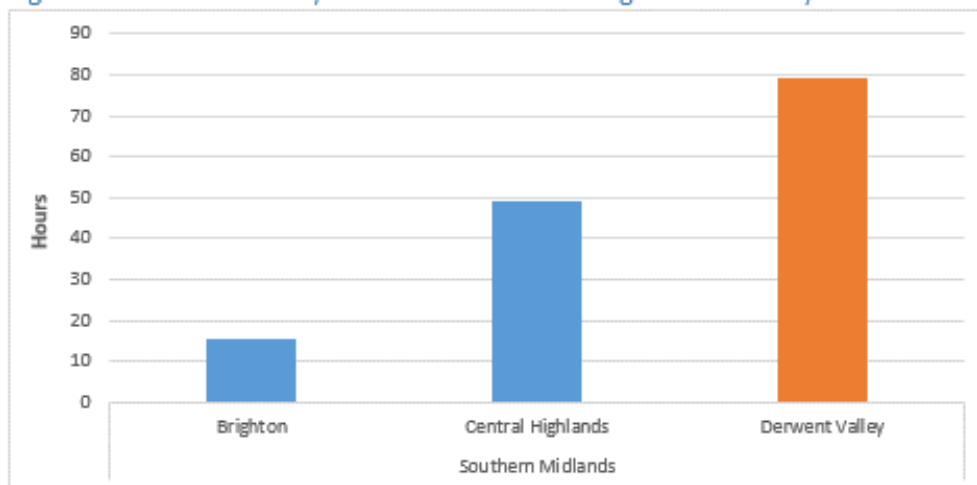
In March 2019, 153 hours of shared services were exchanged by the Southern Midlands Council. From this total, Southern Midlands provided 144 hours to other Councils and received 9 hours of services from other Councils. Total hours of exchange decreased by 4% when compared to February 2019 (159) and were slightly below the three-month average of 173 hours per month.

Fig 1 – Services Exchanged by Southern Midlands Council in Recent Months



Services Provided by Southern Midlands Council

Fig 2 - Services Provided by Southern Midlands during March 2019 by Council



* Council is not currently a member of LG Shared Services

Fig 3 - Services Provided by Southern Midlands during March 2019 by Service Category

Southern Midlands	144	Summary of Services Provided
Brighton	16	
Permit Authority - Plumbing	16	On site plumbing inspections
Central Highlands	49	
Planning	46	Planning Services
Animal Control	3	Animal Control Services
Derwent Valley	79	
Asset Management	21	Heritage Advice Willow Court Subdivision
Permit Authority - Plumbing	58	On site plumbing inspections

* Council is not currently a member of LG Shared Services

Services Received by Southern Midlands Council

Fig 4 - Services Received by Southern Midlands during March 2019 by Council

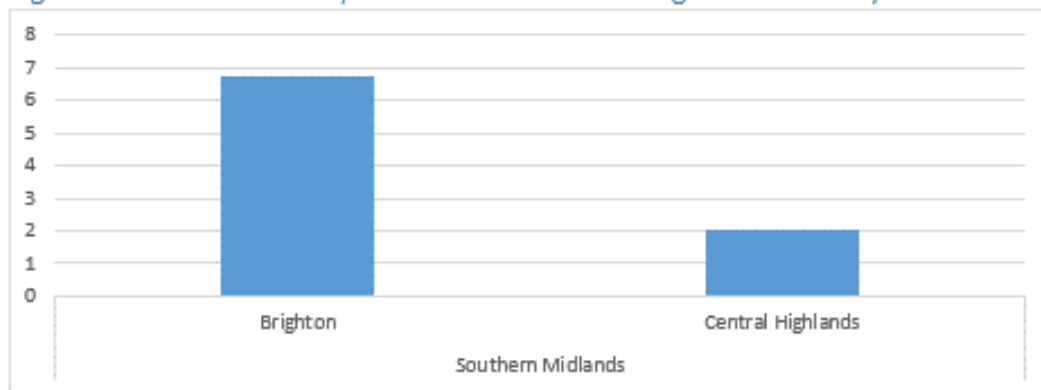


Fig 5 - Services Received by Southern Midlands during March 2019 by Service Category

Southern Midlands	9	Summary of Services Received
Brighton	7	
Development Engineering	7	Subdivision Approvals & Inspections
Central Highlands	2	
Works Services	2	Online Contractor Inductions

LG Shared Services Update

March 2019

Summary of Recent Shared Services Activity

1218 hours of Shared Services were exchanged between Councils in March 2019, which is an increase of 29% when compared to hours exchanged in February 2019 (945 hours) and is above the three-month average of 999 hours per month.

Fig 1 - Shared Service Exchange Hours in Recent Months

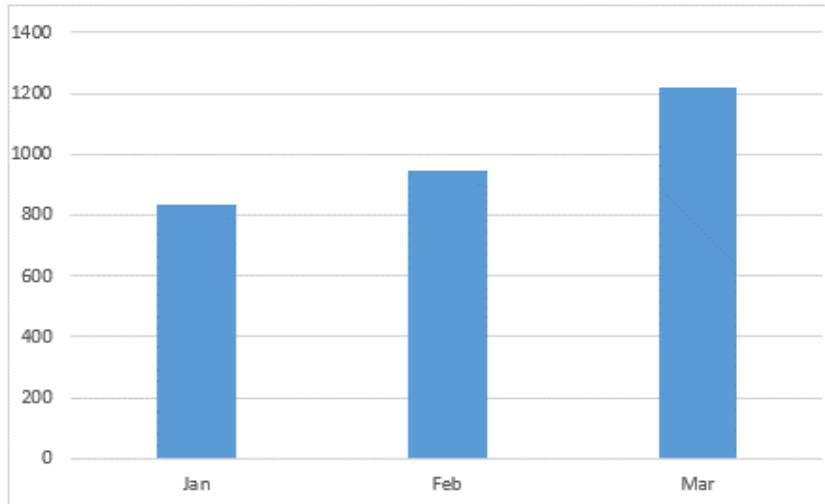
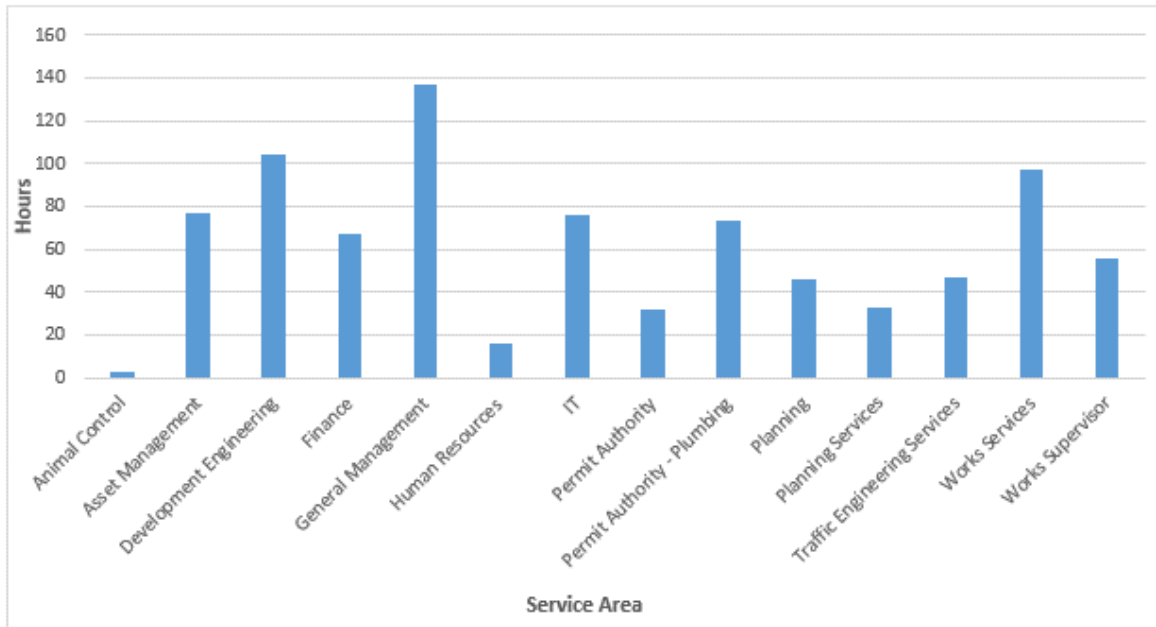


Fig 2 - Details of Current Exchange of Services by Council during March 2019

Provider Council	Client / Organisation							
	Brighton	Central Highlands	Derwent Valley	GSB	Glenorchy	Sorell	Southern Midlands	Tasman
Brighton		1	16	68	47		7	257
Central Highlands	2					2	2	2
Sorell				45				625
Southern Midlands	16	49	79					
Tasman								

* Council/Organisation not currently a member of the Shared Services Joint Venture Agreement

Fig 3 - Details of Current Exchange of Services by Service Category during March 2019



Savings to Local Government

A total of 1218 hours of shared services were exchanged between Councils last month. Analysis of Shared Services provision has indicated that both the Provider Council and the Client Council save money through the exchange of Shared Services at an approximate ratio of 50%.

Due to this, it is estimated that the provision of shared services between Councils saved participating Councils and Local Government as a whole \$76,000 for the month of March. This was a result of increasing the utilisation of current Council Staff at Councils providing services and from Client Councils utilising Shared services from within Local Government as opposed to external consultants (on average LG Shared Services rates can be procured at significant discount to external consultant fees).

17.2.2 LOCAL GOVERNMENT ASSOCIATION OF TASMANIA - 2019 ANNUAL CONFERENCE

Author: GENERAL MANAGER (TIM KIRKWOOD)

Date: 17 APRIL 2019

Enclosure:

Delegates Program / Plenary Keynote Speakers / Symposium Community Voices

ISSUE

To confirm attendance at the 107th Local Government Association of Tasmania (LGAT) 2019 Annual Conference and Annual General Meeting to be held at Wrest Point, Hobart from the 3rd – 5th July 2019.

DETAIL

This year the Conference is themed '*Finding your Voice*' recognising the unique voices across Local Government as a sector, and as communities.

Information on keynote speakers is enclosed and the workshop program will include more opportunity to collaborate and learn from each other, featuring a series of local case studies on citizen engagement and world café sessions. A symposium featuring the Road Safety Advisory Council, the Mental Health Council of Tasmania and Volunteering Tasmania will also bring together some important voices impacting Local Government.

The Conference Program and Registration Form is enclosed for Councillors consideration.

Human Resources & Financial Implications – The full registration fee for the Conference is \$905.00; Partial Registration range from \$430.00-\$490.00 and Workshop only registrations \$155.00 (per delegate). Accommodation costs will be approximately \$250.00 per delegate (2 nights) plus associated travel reimbursement costs.

Registration fees, travel and accommodation costs will be funded from the 2019/20 Budget.

Community Consultation & Public Relations Implications – attendance at the LGAT conference assists Council in being proactive and having input into the planning and direction of local government for the future.

Policy Implications – N/A

Priority - Implementation Time Frame – Delegates registration must be lodged prior to the 2nd June 2019.

RECOMMENDATION

THAT Council confirm attendance for the 2019 Local Government Association of Tasmania Annual Conference being held on the 3-5 July 2019.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A O Green		
Deputy Mayor E Batt		
Clr A Bantick		
Clr A E Bisdee OAM		
Clr K Dudgeon		
Clr D F Fish		
Clr R McDougall		

ENCLOSURE
 Agenda Item 17.2.2

Delegates Program

Wednesday 3 July 2019	
10.00am - 2.00pm	Registrations Open
11.00am	Annual General Meeting (General Meeting to immediately follow)
12.30pm - 1.30pm	Dial Before you Dig Lunch - Exhibition Foyer
1.30pm	Meetings continued
5.00pm - 6.00pm	Jardine Lloyd Thompson Welcome Reception - Exhibition Foyer
Thursday 4 July 2019	
8.00am - 2.00pm	Conference Registration
8.45am	Welcome and Opening - LGAT President, Mayor Doug Chipman
9.05 am	Speaker - Mayor David O'Loughlin
9.40 am	Speaker - Mayor Tim Shadbolt
10.30am	MORNING TEA - Tasman Room
11.00am	Speaker - Matt Pinnegar
11.30pm	Speaker - Heather Rose
12.10pm	Speed Networking - Meet the experts
12.40pm	LUNCH - Tasman Room
1.40pm - 2.40pm	World Café Series
	Stream 1: Future Focussed Representation
	Stream 2: Enhanced Service Delivery
	Stream 3: Health and Wellbeing
2.40pm	COMMONWEALTH BANK AFTERNOON TEA
3.15pm	The Panel
4.30 - 5.30pm	COMMONWEALTH BANK HAPPY HOUR
7.15pm - 11.00pm	MAV Insurance Conference Dinner - Derwent Room, Wrest Point

LGAT Conference Dinner

This years Conference Dinner theme is "Splash of Colour" - wear your boldest and brightest and let your personality shine! Enjoy the music by The Royal Australian Army Band Ensemble!





Friday 5 July 2019	
8.50am	Welcome back - Reflections from Day One
9.10am	Symposiums and Workshops
	Citizen Engagement Symposium
	Community Voices Symposium
	Finding Your Authentic Voice Workshop
10.30am	MORNING TEA - Tasman Room
11.10am	2019 Local Government Awards for Excellence
11.55pm	Speaker - Penny Terry
12.50pm	Conference Wrap up & Wrest Point Prize Draw
1.00pm	LUNCH - Tasman Room
2.00pm	Close



Latest Program information

Please visit our website:

www.lgat.tas.gov.au

or hover your phone camera over the QR code



Genevieve Lilley - 2018 Speaker



Plenary Speakers

Heather Rose



What makes a powerful story? How do we grow big ideas? How do we harness our Tasmanian stories to connect people with place, history, community and each other? Heather Rose, bestselling author, business woman, brand strategist and entrepreneur, leads us through the art of storytelling, the role of imagination and how our stories make us who we are. A passionate Tasmanian, Heather will delve into the power of effective narratives and how councils can reach their audience through bringing alive the very heart of Tasmania.

Heather is the bestselling author of seven novels. The Museum of Modern Love winning the 2017 Stella Prize for best book by an Australian woman. It has been published internationally and translated into a number of languages. Heather also writes for children under the pen-name Angelica Banks. Heather has had a significant career in business, winning the Telstra Tasmanian Business Woman of the Year (2004), Chairman of the Festival of Voices (2007 – 2012) and inaugural board member of the Macquarie Point Development Corporation (2013 – 2016). She was creator and Managing Director of Tasmania's most highly awarded advertising agency (1999 – 2012), and co-creator of the award-winning Library House luxury accommodation business (2012 - 2014). Heather's next novel will be published in October, 2019.

Sponsored by



107th LGAT Annual Conference

Mayor David O'Loughlin



David O'Loughlin was elected as a Adelaide Councillor in 2003 before being elected as Mayor of the City of Prospect in 2006, and again in 2010 and 2014. In 2013, David was elected President of the Local Government Association of South Australia for a term of 2 years, which he completed in early 2015.

With over 8 years' service on the Executive Board of the LGA SA, including two years as President, David has contributed to the championing of economic development, regional service-sharing, boundary adjustment reform, planning reform and service improvements.

David was elected as President of the Australian Local Government Association in November 2016 and re-elected in 2018, representing local communities and councils at the highest levels of government, including Ministerial Councils and the Council of Australian Governments (COAG).

Sponsored by

Mayor Tim Shadbolt



Knight of the NZ Order of Merit (KNZO), Mayor, JP, author, actor, Marriage Celebrant, Professional Dancer, Scooter Extraordinaire and all-round Kiwi Bloke.

Having won, in total, 12 Local Government elections in two cities, Sir Tim Shadbolt is New Zealand's longest serving Mayor. A concrete contractor, by trade, Tim was a leading figure in the key New Zealand protests of the 60s and 70s. He has served two prison sentences for political activism. In 2012 he broke the record for the World's Longest Television Interview talking non-stop for 26 hours and 4 seconds!

Tim tours the country with humourist and social commentator Gary McCormick and is a passionate supporter of the NZ film industry. He has acted in many New Zealand films including Two Little Boys with Oscar winner Brett McKenzie and celebrity radio host Hamish Blake. Tim was also a key propagator of the Zero Fees Scheme which established free education at S.I.T (Southern Institute of Technology) in Invercargill.

Sponsored by





Plenary Speakers

Matt Pinnegar



Councils are the closest government to communities, and best understand the impact that poor policies will have on their constituents. Rates are the critical element of council funding and a direct source into community investment in council activities. How councils promote the importance of rates and services to their communities as well as decision makers such as the State Government, Opposition and the Parliament is critical for ensuring informed discussion and debate about the vital role Local Government plays in local communities.

By working together and reinforcing a consistent, evidence based and shared message, councils can drive policy change at a state and national level.

Matt was born and bred in the northern suburbs of Adelaide, and has a Bachelor of Laws from the University of Adelaide and a Bachelor of Arts from the University of South Australia. Matt is the CEO of South Australia's Local Government Association and a Board Member of Statewide Super.

Sponsored by



Penny Terry



Tell your untold stories: This is the fastest way to create community pride and prosperity. It can be frustrating when community members only focus on 'bad news' stories rather than seeing the true value of the work that councils do. While it can feel impossible to shift this thinking, research suggests there is a way!

After 10 years as an ABC radio presenter Penny Terry has witnessed how quickly stereotypes can be dissolved and attitudes changed through successful storytelling. In this energetic and insightful presentation, Penny draws from the 20,000 stories she has shared throughout her career.

She will unpack the science of storytelling, its application in community development and outline practical steps to help delegates set up a system of storytelling that will influence the way their community interacts with, values and feels about their council.

Sponsored by

The Panel

105th LGAT Annual Conference
IMAGINATION, IDEAS AND INNOVATION
Developing Better Communities



It's back! Our panel session makes a return focusing on the Federal sphere of Government and how at a local level you can use your voice and influence the national agenda.

Federal representatives and others will be invited to participate. Confirmation of panellists will be confirmed post elections.

Sponsored by



Finding Your Voice

Symposium - Community Voices

Friday 5 July - 9.10am - 10.30am

A State Based Approach to Mental Health and Suicide Prevention

Tasmania is the first state to adopt a mental health and suicide prevention communications charter which is a state-based approach to mental health and suicide prevention.

The Charter aims to reduce stigma and promote help seeking behaviour through consistent language and a shared understanding of mental health and suicide prevention. Hear how Local Government can be a leading voice in strengthening community literacy around mental health and suicide.

CEO, Mental Health Council
Connie Digolis.

Emergency Volunteering Community Response to Extreme Weather

How can we as leaders support those in crisis? This talk will explore how we can coordinate the activities of spontaneous volunteers during emergency events.

It will explore contemporary national practice but draw on the lessons of the recent Tasmanian bushfire events to demonstrate the power of effectively harnessing the efforts of spontaneous volunteers.

CEO, Volunteering Tasmania
Dr Lisa Schimanski

Towards Zero a Shared Responsibility

Tasmania's road safety strategy, Towards Zero, aims to eliminate trauma on our roads and recognises road safety is a shared responsibility. Everyone has an important role in helping reduce road trauma and death shouldn't be seen as an inevitable consequence of making a mistake on our roads.

Local Government is ideally placed to lead road safety at the community level. Through Towards Zero, the Road Safety Advisory Council is partnering with Local Government to help lead community road safety through a number of initiatives.

Chair, Road Safety Council
Gary Bailey

Symposium - Citizen Engagement

Friday 5 July - 9.10am - 10.30am

City of Hobart's Community Vision & Strategic Plan

The City of Hobart's community vision, *Hobart: A Community Vision For Our Capital*, was created in collaboration with community members and stakeholders from across the Hobart region. Over 1100 contributions helped shape the document, through 214 one-on-one interviews, a city forum, online surveys, pop-ups, and workshops with key stakeholders and Hobart students. The process culminated in the Vision Project Community Panel, 46 panellists drafted their vision for Hobart and presented it to Elected Members. Listen to how the vision and community engagement are setting the direction for the City of Hobart's 10-year strategic plan.

Luke Doyle, Manager - Future, Engaged and Active Communities & Marisa McArthur, Lead Community Vision Project

Waratah/Wynard Community Charter & Advisory Board

The Waratah Community is the first in Australia to have established a Community Charter and Advisory Board, to devolve responsibility to the community.

Hear how the Advisory Board is working to achieve the Waratah Community Plan 2018-21, developing and delivering on community priorities and liaising with, and providing advice to, Council and other relevant authorities. Learn how the Advisory Board is providing local and representative leadership for the Waratah community as well as effectively engaging with the community and organisations to achieve common goals.

Tracey Bradley, Director of Community and Engagement at Waratah/Wynard Council

Tasman – Engaging Community around Potential Amalgamation

Following the 2018 Tasmanian Local Government elections, the Tasman Council made a decision to revisit the idea of amalgamation with the Sorell Municipality and to undertake an elector poll of its local community.

Elector polls have not been used recently in Tasmania and the legislation does not provide a 'how to' manual.

Find out about the process undertaken by Tasman Council and what Council has learned along the way.

[Finding Your Voice](#)

17.2.3 REMOTE & ISOLATED WORKER POLICY

Author: CORPORATE COMPLIANCE OFFICER (WENDY YOUNG)

Date: 17 APRIL 2019

Enclosure(s):

Draft Remote & Isolated Worker Policy

Work Health and Safety Act 2012 Section 19

Work Health and Safety Regulations 2012 Section 48

Managing the Work Environment and Facilities Code of Practice Section 4.2

ISSUE

Consideration of a remote and isolated worker policy.

BACKGROUND

As part of the governance framework, this Policy has been developed to ensure that there are adequate systems in place to ensure the health, safety and welfare of remote & isolated workers in compliance with provisions of the *Work Health and Safety Act 2012*.

DETAIL

To comply with *Work Health and Safety Regulations 2012* section 48 and *Managing the Work Environment & Facilities Code of Practice* Section 4.2.

Working alone or remotely increases the risk of any job. Exposure to violence and poor access to emergency assistance are the main hazards that increase the risk of remote or isolated work.

RECOMMENDATION

THAT Council

1. Receive and note the report; and
2. Consider the draft Remote & Isolated Worker Policy for adoption at the May 2019 Council Meeting.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A O Green		
Deputy Mayor E Batt		
Clr A Bantick		
Clr A E Bisdee OAM		
Clr K Dudgeon		
Clr D F Fish		
Clr R McDougall		

ENCLOSURE

Agenda Item 17.2.3

DRAFT



Council Policy
REMOTE & ISOLATED WORKER POLICY

Approved by: Council
Approved date: Insert date
Review date: Insert date

1. PURPOSE

The purpose of this policy is to ensure that there are adequate systems in place to ensure the health, safety and welfare of remote & isolated workers in compliance with relevant provisions of the *Work Health and Safety Act 2012* Section 19 to reduce the risks of remote and isolated workers as far as is reasonably practicable.

2. DEFINITION

Remote or isolated work, in relation to a worker, means work that is isolated from the assistance of others persons because of location, time or the nature of the work.

Assistance includes, rescue, medical assistance and the attendance or emergency service workers.

3. SCOPE

This policy applies to all Southern Midlands Council workers who, as part of their duties, are required to undertake isolated or remote work activities, or manage or supervise workers who undertake remote or isolated work activities.

4. OBJECTIVES

To comply with *Work Health and Safety Regulations 2012* Section 48 and *Managing the Work Environment and Facilities Code of Practice* Section 4.2

Working alone or remotely increases the risk of any job. Exposure to violence and poor access to emergency assistance are the main hazard that increase the risk of remote or isolated work.

5. POLICY

Where a worker is required to work alone or after hours in the performance of their duties, the worker must first assess the risk before attending. If the jobs present a high level of risk they should not attend alone and wait for assistance by another worker. If they assess the risk as low they must communicate with the relevant office, advising the nature of the work, the location of the work, the length of time and report back once the job has been undertaken.

To protect remote and isolated workers, Council may install a GPS system, two-way communication systems and/or event data recorder in Council vehicles. Employees should be aware that the movement of vehicles fitted with a GPS may be monitored at any time to ensure safety of the worker.

Employees will be notified if a vehicle is fitted with a GPS system by either:

- Signage in the vehicle;
- Prior written notification (including electronically by email)

An officer nominated by the General Manager will monitor the system if and when required for safety purposes. Access to data will be restricted to the nominated officer and the relevant manager.

Workers may also be asked to carry any of the following:

- personal security system,
- personal location beacon (i.e. EPIRB)



Council Policy
REMOTE & ISOLATED WORKER POLICY

Approved by: Council
Approved date: Insert date
Review date: Insert date

- personal duress system; or
- Other system identified as necessary (and as far as practical) in any risk assessment undertaken for the activity.

Such systems or devices will allow for activation of an appropriate safety response if required.

6. DOCUMENT ADMINISTRATION

This Policy is to be reviewed every two years or as directed by the General Manager.

This document is Version 1.0 effective XX-XX-XXXX. The document is maintained by Community & Corporate Development, for the Southern Midlands Council.

Work Health and Safety Act 2012

19. Primary duty of care

(1) A person conducting a business or undertaking must ensure, so far as is reasonably practicable, the health and safety of –

- (a) workers engaged, or caused to be engaged by the person; and
- (b) workers whose activities in carrying out work are influenced or directed by the person –

while the workers are at work in the business or undertaking.

(2) A person conducting a business or undertaking must ensure, so far as is reasonably practicable, that the health and safety of other persons is not put at risk from work carried out as part of the conduct of the business or undertaking.

(3) Without limiting [subsections \(1\)](#) and [\(2\)](#), a person conducting a business or undertaking must ensure, so far as is reasonably practicable –

- (a) the provision and maintenance of a work environment without risks to health and safety; and
- (b) the provision and maintenance of safe plant and structures; and
- (c) the provision and maintenance of safe systems of work; and
- (d) the safe use, handling and storage of plant, structures and substances; and
- (e) the provision of adequate facilities for the welfare at work of workers in carrying out work for the business or undertaking, including ensuring access to those facilities; and
- (f) the provision of any information, training, instruction or supervision that is necessary to protect all persons from risks to their health and safety arising from work carried out as part of the conduct of the business or undertaking; and
- (g) that the health of workers and the conditions at the workplace are monitored for the purpose of preventing illness or injury of workers arising from the conduct of the business or undertaking.

(4) If –

(a) a worker occupies accommodation that is owned by or under the management or control of the person conducting the business or undertaking; and

(b) the occupancy is necessary for the purposes of the worker's engagement because other accommodation is not reasonably available –

the person conducting the business or undertaking must, so far as is reasonably practicable, maintain the premises so that the worker occupying the premises is not exposed to risks to health and safety.

(5) A self-employed person must ensure, so far as is reasonably practicable, his or her own health and safety while at work.

Work Health and Safety Regulations 2012

Division 6 - Remote or isolated work

48. Remote or isolated work

(1) A person conducting a business or undertaking must manage risks to the health and safety of a worker associated with remote or isolated work, in accordance with [Part 3.1](#) .

Note

WHS Act – [section 19](#) (see [regulation 9](#)).

(2) In minimising risks to the health and safety of a worker associated with remote or isolated work, a person conducting a business or undertaking must provide a system of work that includes effective communication with the worker.

Penalty: In the case of –

- (a) an individual, a fine not exceeding \$6 000; or
- (b) a body corporate, a fine not exceeding \$30 000.

(3) In this regulation –

assistance includes rescue, medical assistance and the attendance of emergency service workers;

remote or isolated work, in relation to a worker, means work that is isolated from the assistance of other persons because of location, time or the nature of the work.

Managing the Work Environment and Facilities Code of Practice

4.2. Remote or isolated work

As a PCBU you must manage the risks associated with remote or isolated work, including ensuring effective communication with the worker carrying out remote or isolated work.

Remote or isolated work is work that is isolated from the assistance of other people because of the location, time or nature of the work being done. Assistance from other people includes rescue, medical assistance and emergency services.

A worker may be isolated even if other people may be close by, for example a cleaner working by themselves at night in a city office building. In other cases, a worker may be far away from populated areas, for example on a farm.

Remote and isolated work includes:

- all-night convenience store and service station attendants
- sales representatives, including real estate agents
- long-distance freight transport drivers
- scientists, park rangers and others carrying out fieldwork alone or in remote locations, and
- health and community workers working in isolation with members of the public.

In some situations, a worker may be alone for a short time. In other situations, the worker may be on their own for days or weeks in remote locations, for example on sheep and cattle stations.

Assessing the risks

Working alone or remotely increases the risk of any job. Exposure to violence and poor access to emergency assistance are the main hazards that increase the risk of remote or isolated work. Factors that should be considered when assessing the risks include the following.

The length of time the person may be working alone

- How long will the person need to be alone to finish the job?

The time of day when a person may be working alone

- Is there increased risk at certain times of day? For example, a service station attendant working alone late at night may be at greater risk of exposure to violence.

Communication

- What forms of communication does the worker have access to?
- Are there procedures for regular contact with the worker?
- Will the emergency communication system work properly in all situations?

- If communication systems are vehicle-based, what arrangements are there to cover the worker when he or she is away from the vehicle?

The location of the work

- Is the work in a remote location that makes immediate rescue or attendance of emergency services difficult?
- What is likely to happen if there is a vehicle breakdown?

The nature of the work

What machinery, tools and equipment may be used?

- Are high risk activities involved? For example work at heights, work with electricity, hazardous substances or hazardous plant.
- Is fatigue likely to increase risk? For example with long hours driving a vehicle or operating machinery.
- Is there an increased risk of violence or aggression when workers have to deal with clients or customers by themselves?
- Can environmental factors affect the safety of the worker? For example exposure to extreme hot or cold environments.
- Is there risk of attack by an animal, including reptiles, insects and sea creatures?

The skills and capabilities of the worker

- What is the worker's level of work experience and training? Is the worker able to make sound judgements about his or her own safety?
- Are you aware of a pre-existing medical condition that may increase risk?

Controlling the risks

- **Buddy system**—some jobs present such a high level of risk that workers should not work alone, for example jobs where there is a risk of violence or where high-powered tools or equipment may be used.
- **Workplace layout and design**—workplaces and their surrounds can be designed to reduce the likelihood of violence, for example by installing physical barriers, monitored CCTV and enhancing visibility.
- **Communication systems**—the type of system chosen will depend on the distance from the base and the environment in which the worker will be located or through which he or she will be travelling. Expert advice and local knowledge may be needed to assist with the selection of an effective communication system.
- **Movement records**—knowing where workers are expected to be can assist in controlling the risks, for example call-in systems with supervisors or colleagues. Satellite tracking systems or devices may also have the capability of sending messages as part of a scheduled call-in system, and have distress or alert functions.

- **Training, information and instruction**—as a PCBU you have a duty to provide information, training and instruction suitable for the nature and risks of the work and the controls being put in place to manage the risks. Workers need training to prepare them for working alone and, where relevant, in remote locations. For example training in dealing with potentially aggressive clients, using communications systems, administering first aid, obtaining emergency assistance, driving off-road vehicles or bush survival.
- **First aid**— as a PCBU you have specific obligations under the WHS Regulations in relation to first aid requirements in the workplace. Further guidance regarding first aid and supplying first aid kits is located in the Code of Practice: *First aid in the workplace*.

If a worker is working alone in a workplace that has a telephone, communication via the telephone is adequate, provided the worker is able to reach the telephone in an emergency. In situations where a telephone is not available or may not be accessible during an emergency, a method of communication that will allow a worker to call for help in the event of an emergency at any time should be provided, for example:

- **Personal security systems or personal duress systems**—being wireless and portable, these systems are suitable for people who move between different work locations such as health care workers visiting clients or security guards checking otherwise deserted workplaces. Personal security systems need to be able to activate an appropriate safety response. Some personal security systems include a non-movement sensor that will automatically activate an alarm transmission if the transmitter or transceiver has not moved within a certain time.
- **Radio communication systems**—enable communication between two mobile users in different vehicles or from a mobile vehicle and a fixed station. These systems are dependent upon a number of factors such as frequency, power and distance from or between broadcasters.
- **Satellite communication systems**—enable communication with workers in geographically remote locations. Satellite phones allow voice transmission during transit, but their operation can be affected by damage to aerials, failure of vehicle power supplies or vehicle damage.
- **Distress beacons** can provide pinpoint location and to indicate by activation that an emergency exists. Distress beacons include Emergency Position Indicating Radio Beacons (EPIRB) used in ships and boats, Emergency Locator Transmitters (ELT) used in aircraft and Personal Locator Beacons (PLB) for personal use.
- **Mobile phones**—cannot be relied upon as an effective means of communication in many locations. Coverage in the area where the worker will work should be confirmed before work starts. Geographical features may impede the use of mobile phones, especially at the edge of the coverage area, and different models have different capabilities in terms of effective range from the base station. Consult the provider if there is doubt about the capability of a particular phone to sustain a signal for the entire period

the worker is alone. If gaps in coverage are likely, other methods of communication should be considered. It is important that batteries are kept charged and a spare is available.

17.2.4 NATIONAL KEEP AUSTRALIA BEAUTIFUL SUSTAINABLE COMMUNITIES AWARDS 2019

Author: DEPUTY GENERAL MANAGER, MANAGER COMMUNITY & CORPORATE DEVELOPMENT (ANDREW BENSON)

Date: 23 APRIL 2019

ISSUE

Provide feedback to Council on the National KAB Sustainability Awards 2019 (also known as Tidy Towns Awards).

BACKGROUND

[EXTRACT from the Minutes of the Council Meeting Dated 12 December 2018]

17.2.6 NATIONAL KEEP AUSTRALIA BEAUTIFUL AWARDS

Author: DEPUTY GENERAL MANAGER, MANAGER COMMUNITY & CORPORATE DEVELOPMENT (ANDREW BENSON)

Date: 6 DECEMBER 2018

Enclosure: Australian Tidy Town Awards 2019 – National Submission Process

ISSUE

Councillors are aware that Oatlands was awarded the State Winner in the recent Keep Australia Beautiful, Tidy Town Awards 2018. This Award now paves the way for Oatlands to take part in the National Judging. It is meaningful for Councillors to understand the judging process along with the criteria that is required as part of the National Judging.

DETAIL

The enclosed Australian Tidy Towns Award 2019 – National Submission Process is provided to provide Councillors with an understanding of the process. At this point in time the site visit and assessment by the National Judge of Oatlands will take place in late February 2019 with the finals being adjudicated in Smithton, Tasmania during March 2019.

The Community & Corporate Development business unit team comprising Andrew Benson, Michelle Webster and Wendy Young will facilitate the process from Council's perspective.

RECOMMENDATION

THAT the report be noted and the information be received.

DECISION

Moved by Clr D Fish, seconded by Clr A Bantick

THAT the report be noted and information received.

CARRIED

DECISION		
Councillor	Vote FOR	Vote AGAINST
<i>Mayor A O Green</i>	√	
<i>Deputy Mayor E Batt</i>	√	
<i>Clr A Bantick</i>	√	
<i>Clr K Dudgeon</i>	√	
<i>Clr D F Fish</i>	√	
<i>Clr R McDougall</i>	√	

[END EXTRACT from the Minutes of the Council Meeting Dated 12 December 2018]

DETAIL

Running nationally since 1990, the Australian Sustainable Communities – Tidy Towns Awards have evolved to encompass projects and initiatives with a focus on Communities working together for their sustainability, including environmental sustainability and resource management to reflect a growing awareness of the importance of community-led action. They set out to recognise the hard work undertaken by individuals and groups in rural communities and share these best practices and ideas to continue to improve our vibrant rural towns.

National Finalists for the Awards comprised the following Towns/Villages who were State/Territory winners in their own right.

Tas - Oatlands
NT – Santa Teresa (Ltyentye Apurte)
WA - Collie
SA - Ardrossan
Vic - Dimboola
NSW – Cessnock

The Awards consist of 10 special category awards followed by an overall National winner.

Preparation for the National Judging

A submission was entered for all categories;

Dame Phyllis Frost Litter Prevention Award

This award recognises innovation and achievements in litter prevention or reduction through education, effective litter management or behaviour change. It is for projects or programs that reduce or prevent litter and could involve behaviour change techniques, the creation of partnerships or networks or the development of effective infrastructure and place design.

SMC Entry Comprised: Council's Waste Management Strategy

Resource Recovery and Waste Management Award

This award recognises innovation and achievements in recycling or waste reduction including initiatives that conserve resources or recover and re-use materials.

SMC Entry Comprised: Millie Birchall (Ag Art Award) and 79 High Street Restoration

Heritage and Culture Award

This award recognises outstanding commitment to the conservation and celebration of a community's indigenous and non-indigenous heritage and culture.

SMC Entry Comprised: Heritage & Bullock Festival 2019, 79 High Street Restoration & Reuse.

Young Legends Award

This award recognises achievements by an individual or group/s of young people (under 25) who have demonstrated significant commitment to the environment and/or have made significant contributions to any of the other categories.

SMC Entry Comprised: Millie Birchall (Ag Art Award), PCYC Members of the Oatlands Gym & Henry McShane (young 'Archaeologist'), Edmund Rice Foundation Tas. - Leaders & Participants

Environmental Sustainability – Energy Award

This award recognises leadership and innovation in energy conservation and management in the face of a changing environment.

SMC Entry Comprised: Energy Assessment for the Proposed Oatlands Aquatic Centre

Environmental Sustainability – Water Award

This award recognises leadership and innovation in water conservation and management for the future.

SMC Entry Comprised: Lake Dulverton Irrigation Water Top Up

Environmental Sustainability – Natural Environment Management

This award recognises the protection, conservation and enhancement of the natural environment (including waterways, flora, fauna, corridors, roadsides and recreation areas)

SMC Entry Comprised: Lake Dulverton Natural Resource Management

Environmental Communication & Engagement Award

This award recognises outstanding achievements in raising awareness in environmental sustainability, leading to empowerment and behavior change amongst the target audience. Open to projects from both formal and informal educational institutions egg community groups, business, childcare centres etc

SMC Entry Comprised: Lake Dulverton 'Combungi Hunt'.

Community Health, Wellbeing and Interest Award

This award recognises initiatives for the health and well-being of a community. (e.g. programs and interest groups for various age groups including sporting facilities, community gardens, cycling/walking trails, fitness programs, men's sheds, lifestyle programs etc) building a strong, healthy vibrant and accessible community.

SMC Entry Comprised: Rural Alive & Well, Blacksmith in Callington Mill, Heritage Hub Social Enterprise.

The National Judge from KAB, Gail Langley started her assessment visit to Oatlands with a reception at the Heritage Hub (79 High Street, Oatlands) on the evening of Monday 25th February 2019. There were thirty-five local Community Members representing many Community groups in Oatlands who met Gail at the event and shared their respective levels of enthusiasm for the sustainability of the Village. On the following day, a schedule (detailed below) was established to display the Community's sustainability/values.

Time	Person	Activity
08.30	Andrew Benson, Michelle Webster, Wendy Young	Council Chambers Oatlands Meet Gail and Richard Langley Briefing on the day's activities
08.35	Karen Dudgeon	Oatlands Bargain Centre discussions, plus Oatlands Homes Association
08.45	Andrew Benson	Proposed Oatlands Aquatic Centre / Community Gym
09.00	Mary-Ann Orchard and students	Community Shed Oatlands
09.20	John Hay	Interview on Community Radio
09.45	Michelle Webster & Wendy Young	Shop front (CT Fish building)
09.50		Leave Oatlands for 'Mungala'
10.00	Brian & Lyn Fish	'Mungala' Bullock Committee discussions and activities
		MORNING TEA
11.30		Leave 'Mungala' for Oatlands
11.40	Maria Weeding & Helen Geard (plus Wendy)	Lake Dulverton (start at Cows in the Lake)
12.40		Leave Oatlands for Tunbridge Note 'Shadows of the Past'
13.00	Councillors Tunbridge Council Meeting	Council meeting Members of the Tunbridge Hall Committee
		LUNCH
14.00		Leave Tunbridge for Oatlands
14.15	Brad Williams (plus Michelle)	Supreme Court, Goaler's Residence, Commissariat
15.15	Liz Little CEO, RAW, Darren Thurlow, Regional Manager, RAW (plus Andrew)	Rural Alive & Well
15.45	Dr Lees & Sgt Cooke	Coffee at the Wooden Spoon and general discussion with 'Formal Service Providers' in the Village

<i>Time</i>	<i>Person</i>	<i>Activity</i>
16.00	<i>Peter Schutz, Fergus Paterson, Community Garden Volunteers</i>	<i>Callington Mill, Blacksmith, Mill tour, Community Garden, Parterre Gardens</i>
17.00	<i>Steph Burbury and ODHS Members</i>	<i>Oatlands District Historical Society</i>
17.45	<i>Gail, Richard, Andrew, Michelle & Wendy</i>	<i>Debrief at the Council Chambers</i>

At the Awards in Smithton each of the State/Territory Winners were required to choose two categories from their respective submissions to present to the audience and other states. There was a maximum of 20 minutes to present both categories plus some time for questions. This was then followed by a bus / walking tour of the facilities and Community projects that won the 2018 National Award for Smithton.

A copy of the Oatlands presentation will be shown at the Council meeting if time permits.

Santa Teresa (Ltyentye Apurte), Northern Territory was the overall winner of the Keep Australia Beautiful, Sustainable Communities – Tidy Towns Award for 2019. The announcement was made at the national awards ceremony hosted by the 2018 overall winner, Smithton, Tasmania on 5 April 2019. Santa Teresa was also winner of the Dame Phyllis Frost Litter Prevention, Environmental Communication and Engagement, Community Health, Wellbeing and Interest and Young Legends: Group categories. They were also highly commended in Resource Recovery and Waste Management.

Oatlands was the national awards category winner of the **Heritage & Culture Award**. The wide support of Community Members and the Southern Midlands Council Team (Elected Members & Staff) as detailed above in both the Awards submissions and the National Judge’s visit is gratefully acknowledged and has been sincerely appreciated. The tremendous effort/contribution of both Michelle Webster and Wendy Young from the SMC Community & Corporate Development business unit, as well as Brian & Lyn Fish from the Heritage & Bullock Festival Committee / Bullock Committee has been crucial. Along with support from the Mayor, Councillors and of course, the energetic support of the General Manager has all been an underpinning strength in the success of Oatlands in winning the Tasmanian State Sustainability Award and also the National Category Winner of the Heritage & Culture Award.

RECOMMENDATION

THAT the report be noted and the information be received.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A O Green		
Deputy Mayor E Batt		
Clr A Bantick		
Clr A E Bisdee OAM		
Clr K Dudgeon		
Clr D F Fish		
Clr R McDougall		

17.2.5 2019 NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT

Author: GENERAL MANAGER (TIM KIRKWOOD)

Date: 24 APRIL 2019

Attachment:
NGA Provisional Program

ISSUE

To confirm attendance at the Australian Local Government Association (ALGA) 2019 National General Assembly (NGA) of Local Government conference.

DETAIL

The NGA of Local Government will be held from the 16th – 19th June 2019 in Canberra.

The theme for this year's NGA is Future Focused, reflecting that change is constant.

The program for this year's NGA is extensive, with multiple streams of specialist presentations and a range of keynote speakers to inform and inspire. Councils' will showcase their digital transformation journey, First Languages Australia will provide insights into the diversity of indigenous language during the International Year of Indigenous Languages and concurrent sessions will deep dive into affordable housing, addressing drug and alcohol misuse, recycling and waste, climate change and challenges and opportunities that lie ahead in the built environment.

This event provides a unique opportunity for Local Government to engage directly with the Federal Government, to develop national policy and to influence the future direction of our councils and our communities.

Human Resources & Financial Implications – The early-bird registration fee is \$989.00 if registration is lodged prior to the 10th May 2019. Airfares and Accommodation costs are additional. Registration fees, accommodation and airfares are to be funded from the 2018/19 budget. The total cost for attendance at the 2018 conference was approximately \$6019.33 for both the Mayor and General Manager to attend.

Community Consultation & Public Relations Implications – attendance at the conference assists Council in being proactive and having input into the planning and direction of local government into the future.

Policy Implications – Whilst not a formal Policy, it has been standard practice for the Mayor & General Manager to attend.

Priority - Implementation Time Frame – Delegates registration must be lodged prior to the 10th May 2019 to receive the early bird registration fee.

RECOMMENDATION

THAT Council confirm attendance at the 2019 National General Assembly of Local Government Conference to be held in Canberra from the 16-19 June 2019.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A O Green		
Deputy Mayor E Batt		
Clr A Bantick		
Clr A E Bisdee OAM		
Clr K Dudgeon		
Clr D F Fish		
Clr R McDougall		

ENCLOSURE
 Agenda Item 17.2.5

PROVISIONAL Program

2019 National General Assembly
 16—19 June

National Convention Centre
 Canberra

Future Focused
 25 Years of NGA

SUNDAY 16 JUNE	
06:00am	Registration Opens
06:00pm - 07:00pm	Welcome Reception
MONDAY 17 JUNE	
09:00am	Opening Ceremony Wally Bell — Welcome to Country
09:20am	ALGA President Opens the Assembly
09:30am	Prime Minister Address
10:00am	
10:30am	
11:00am	Keynote Address Karen Middleton — How did Local Government Fair Post Election
11:45am	Panel of Mayors Opportunities for Local Government Post Election
12:30pm	LUNCH
01:30pm	Keynote Address Steve Sammartino — Crowd Powered Communities <i>Exploring a future where the way forward is about handing over the technology tools of design and production to those who populate our communities.</i>
02:30pm	Councils Using Technology to Excel
03:00pm	AFTERNOON TEA
03:30pm	Debate on Motions
04:30pm	Federal Minister for Local Government
04:55pm	ALGA President Close
07:00pm	Networking Dinner Australian War Memorial

TUESDAY 18 JUNE	
09:00am	Keynote Address Andrew Beer: Dean of Research and Innovation UniSA — The Role of Local Government in Housing Australians in the 21st Century
10:30am	Keynote Address Kylie Cochrane: Global Leader in Community Engagement — Engaging with your Community into the Future
11:00am	MORNING TEA
11:30am	Debate on Motions
12:30pm	LUNCH
01:30pm	Concurrent Sessions Housing your Community TBC Reducing Community Harm Dr Jón Sigfússon — Working with local government in alcohol and drug misuse in youth – a preventative approach from Iceland Dr Erin Lalor — Local Drug Action Teams – an Australian community led approach to alcohol and drug misuse Built Environment in Your Community TBC Your Community, Your Environment TBC
03:00pm	AFTERNOON TEA
03:30pm	Leader of the Opposition Address
04:00pm	Debate on Motions
07:00pm - 11:00pm	National General Assembly Dinner To be announced

WEDNESDAY 19 JUNE	
09:00am	The Great Debate Revenue, Cost Shifting, Rate Capping
10:00am	David Pich: CEO, Institute of Managers and Leaders — Leadership Matters
10:30am	MORNING TEA
11:00am	Keynote Address Kurt Fearnley — Overcoming the Odds
12:00pm	ALGA President's Close — ALGA National Lobbying Priorities
12:30pm	LUNCH



17.2.6 TABLING OF DOCUMENTS

Nil.

17.3 Finances

Strategic Plan Reference(s) 6.3.1, 6.3.2 & 6.3.3

Community's finances will be managed responsibly to enhance the wellbeing of residents / Council will maintain community wealth to ensure that the wealth enjoyed by today's generation may also be enjoyed by tomorrow's generation / Council's financial position will be robust enough to recover from unanticipated events, and absorb the volatility inherent in revenues and expenses.

17.3.1 MONTHLY FINANCIAL STATEMENT (PERIOD ENDING 31 MARCH 2019)

Author: FINANCE OFFICER (COURTNEY PENNICOTT)

Date: 24 APRIL 2019

ISSUE

Provide the Financial Report for the period ending 31st March 2019.

BACKGROUND

The format of the Operating Expenditure Report has been amended to include a Year To Date (YTD) Budget Column, with variations (and percentage) based on YTD Budgets – as opposed to total annual Budget.

Note: Depreciation is calculated on an annual basis at the end of the financial year and therefore the budget for depreciation is included in the June period.

DETAIL

The enclosed Report incorporates the following: -

- Statement of Comprehensive Income – 1 July 2018 to 31 March 2019
- Operating Expenditure Budget Report – as at 31 March 2019
- Capital Expenditure Estimates – as at 31 March 2019
- Cash Flow Statement – 1 July 2018 to 31 March 2019
- Rates & Charges – as at 10 April 2019

OPERATING EXPENDITURE ESTIMATES (OPERATING BUDGET)

Overall, operating expenditure to end of March 2019 was \$5,437,520, which represents 97.85% of YTD Budget.

Whilst there are some variations within the individual Program Budgets (refer following comments), YTD expenditure is consistent with Budget.

Strategic Theme - Infrastructure

Sub-Program – Bridges – expenditure to date (\$50,650 – 183.92% of YTD Budget) relates to engineering assessments required for NHVR (Special Purpose Vehicles network assessment) which is a one-off exercise at a cost of \$20,802. This assessment

also relates to the Road Program and the amount expended can be offset against the Road Program Budget.

Sub-Program – Walkways – expenditure to date (\$158,116 – 106.65% of YTD Budget). Costs relate to annual township mowing, spraying and litter collection. Budget to be monitored for remainder of financial year.

Sub-Program – Public Toilets – expenditure to date (\$54,651 – 112.38%). Additional unforeseen costs associated with internal sewerage blockages at Colebrook History Room Toilets.

Sub-Program – Signage – expenditure to date (\$6,376 – 112.23%). Additional costs are associated with the tidy town signage, and traffic management signs relating to tree maintenance.

Strategic Theme – Growth

Nil.

Strategic Theme – Landscapes

Sub-Program – Natural – expenditure to date (\$154,430 – 115.09%). Expenditure relates to works at the Chauncy Vale Reserve (i.e. safety upgrades) and land care facilitator costs. Costs will be monitored to reduce expenditure in the remainder of the financial year.

Strategic Theme – Lifestyle

Nil.

Strategic Theme –Community

Sub-Program – Capacity – expenditure to date (\$53,124 – 238.02%). Expenditure includes Council's contribution of \$5K to the Green Ponds Progress Association (being its contribution towards the purchase of a community bus) and costs associated with the Heritage Festival and the Kempton Memorial Avenue event.

Strategic Theme –Organisation

Nil.

RECOMMENDATION

THAT the Financial Report be received and the information noted.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A O Green		
Deputy Mayor E Batt		
Clr A Bantick		
Clr A E Bisdee OAM		
Clr K Dudgeon		
Clr D F Fish		
Clr R McDougall		

STATEMENT OF COMPREHENSIVE INCOME

FOR THE PERIOD

1st JULY 2018 to 31st MARCH 2019

	Annual Budget	Year to Date as at 31st MARCH	%	Comments
Income				
General rates	\$ 5,390,741	\$ 5,359,945	99.4%	Budget includes Interest & Penalties to be imposed to end of June 2019
User Fees (refer Note 1)	\$ 730,602	\$ 728,759	99.7%	
Interest	\$ 177,000	\$ 166,155	93.9%	
Government Subsidies	\$ 24,000	\$ 11,751	49.0%	Heavy Vehicle Licence Fees & Road Rescue MAIB reimbursements
Contract Income	\$ 0	\$ 0	0.0%	
Other (refer Note 2)	\$ 162,000	\$ 84,334	52.1%	
Sub-Total	\$ 6,484,343	\$ 6,350,944	97.9%	
Grants - Operating	\$ 3,356,130	\$ 1,282,091	38.2%	\$1,277,327 FAGS; \$4,764 ANZAC
Total Income	\$ 9,840,473	\$ 7,633,035	77.6%	
Expenses				
Employee benefits	\$ (3,914,764)	\$ (2,561,240)	65.4%	Less Roads - Resheeting Capitalised
Materials and contracts	\$ (3,042,876)	\$ (2,649,103)	87.1%	Less Roads - Resheeting Capitalised, Includes Land Tax
Depreciation and amortisation	\$ (2,855,500)	\$ (2,141,625)	75.0%	Percentage Calculation (based on year-to-date)
Finance costs	\$ (30,723)	\$ (20,094)	65.4%	
Contributions	\$ (221,180)	\$ (110,590)	50.0%	Fire Service Levies
Other	\$ (141,075)	\$ (96,493)	68.4%	Incls Rate Discounts
Total expenses	\$ (10,206,118)	\$ (7,579,145)	74.3%	
Surplus (deficit) from operations	\$ (365,645)	\$ 53,890	-14.7%	
Grants - Capital (refer Note 3)	\$ 1,669,375	\$ 522,050	31.3%	
Sale Proceeds (Plant & Machinery)	\$ 353,000	\$ 72,161	0.0%	
Net gain / (loss on disposal of non-current assets)	\$ 0	\$ 0	0.0%	
Surplus / (Deficit)	\$ 1,656,730	\$ 648,101	39.1%	

NOTES				
1. Income - User Fees (Budget \$730,602) includes:				
- All other Programs	\$ 399,869	\$ 409,560	102.4%	Actual Income Received (i.e. excluding Debtors)
- Private Works	\$ 170,733	\$ 231,700	135.7%	
- Callington Mill	\$ 160,000	\$ 87,498	54.7%	
	\$ 730,602	\$ 728,759		
2. Income - Other (Budget \$162,000) includes:				
- Tas Water Distributions	\$ 152,000	\$ 76,000	50.00%	
- HBS Dividend	\$ 10,000	\$ -	0.0%	
- Other	\$ -	\$ 8,334	0.0%	
	\$ 162,000	\$ 84,334	52.1%	
3. Grant - Capital (Budget \$1,669,375) includes:				
- Swimming Pool	\$ 1,250,000	\$ -	0.0%	
- Kempton Comm Health Centre	\$ 75,000	\$ -	0.0%	Received 30/6/18
- Roads To Recovery Grant	\$ 344,375	\$ 344,375	100.0%	
- Twin Equestrian Arenas	\$ -	\$ 36,784	0.0%	
- Infrastructure Grant	\$ -	\$ 17,000		
- Commissariat NSRF Grant	\$ -	\$ 123,891	0.0%	
	\$ 1,669,375	\$ 522,050	31.3%	
4. Grant - Operating (Budget \$1,669,375) includes:				
Operating Grants				
FAGS	\$ 3,356,130	\$ 1,277,327	38.1%	
ANZAC Memorial Grant	\$ -	\$ 4,764		
	\$ 3,356,130	\$ 1,282,091		

INFRASTRUCTURE				BUDGET	EXPENDITURE	VARIANCE	COMMENTS
ROAD ASSETS							
Resheeting Program	Various	Roads Resheeting Hardings Road	\$ 450,000	\$ 272,733 \$ 24,008	\$ 153,259	RTR	
Reseal Program	C1010047	Roads Resealing (as per agreed program) Kempton Intersections Parattah Township	\$ 500,000	\$ - \$ 16,800	\$ 451,709		
	C1040025	- Tunnack Main Road Kerb & Gutter		\$ 10,080		Tunnack Main - Asphaltting	
	C1090013	- Swan Street (Blackport Rd to Green Valley Rd)		\$ 21,411		Swan Street - Asphaltting	
	C1010017	Glen Morey Road	\$ 135,000	\$ 462	\$ 134,538	RTR	
	C1010060	Woodsdale Road	\$ 135,000	\$ 17,435	\$ 117,564	RTR	
	C1020033	Yarlington Road (Smarts Hill - 150 metres)	\$ 22,500	\$ 7,740	\$ 14,760	\$22.5K Budget c/fwd	
	C1010063	Eldon Road Reseal 330m		\$ 85	\$ (85)		
Reconstruct & Seal	C1010001	Blackbrush Road - new seal (400 metres each end) Huntington Tier (350 metres, Huntington Tier End)	\$ 72,000 \$ 52,000	\$ 89,973 \$ -	\$ (17,973) \$ 52,000	\$72K Budget c/fwd	
Minor Seals (New)	C1020064	Ryndaston Road Dust Suppressant Seal Church Road (Brighton Council end)	\$ 20,000 \$ 10,000	\$ 3,291 \$ -	\$ 16,709 \$ 10,000	\$10K Budget c/fwd	
	C1020032	Hasting Street Junction	\$ 15,000	\$ 959	\$ 14,041	\$15K Budget c/fwd WIP 30/6/18 \$959	
Unsealed - Road Widening	C1010077	Clifton Vale - (Cliff Section)	\$ 40,000	\$ -	\$ 40,000	\$40K Budget c/fwd	
	C1020062	Brown Mountain Road (vicinity of Ferniehurst)	\$ 15,000	\$ -	\$ 15,000		
	C1020061	Native Corners Road (Far end, Widening/Guard Rail)	\$ 20,000	\$ 10,975	\$ 9,025		
Junction / Road Realignment / Other	C1010037	Campania - Reeve St / Clime Street (includes Footpath)	\$ 70,000	\$ 2,617	\$ 67,383	\$45K Budget c/fwd WIP 30/6/18 \$2,617	
	C1010079	Reeve St - Hall Street to Rec Ground (K&G) - 70 metres	\$ 20,000	\$ 6,887	\$ 13,114	Budget c/fwd	
		Reeve Street - Footpath (continuation to Hall)	\$ 18,000	\$ -	\$ 18,000		
	C1020047	Lovely Banks Road (junction with Colebrook)	\$ -	\$ 3,230	\$ (3,230)	Final Survey & Acquisition Plan	
	G1010002	Bagdad Primary School - Car Park (contribution)	\$ 25,000	\$ -	\$ 25,000		
	C1040022	Tunbridge Main Road - Kerb & Gutter Renewal	\$ 20,000	\$ -	\$ 20,000		
	C1010039	Woodsdale Road - Landslip Area(s) - Engineering Assessment	\$ 9,500	\$ 3,662	\$ 5,838	\$9.5K Budget c/fwd	
	G1010002	Bagdad Community Club - Car Park	\$ 32,000	\$ 29,025	\$ 3,975	Grant Funded (Grant Received June 18)	
			\$ 1,681,000	\$ 520,373	\$ 1,160,627		
BRIDGE ASSETS							
	C1030006	Fields Road Bridge (B1851)	\$ -	\$ 1,469	\$ (1,469)	WIP 30/6/18	
	C1030049	Inglewood Road (B 4269)	\$ -	\$ 15,462	\$ (15,462)	Capitalised 16/17	
	C1030055	Link Road (B3820)	\$ -	\$ 6,071	\$ (6,071)		
	C1030056	Noyes Road (Limekiln Creek T268.00C51)	\$ -	\$ 350	\$ (350)	Capitalised 17/18	
	C1030057	Reynolds Road (Burns Creek B5301)	\$ -	\$ 4,380	\$ (4,380)	WIP 30/6/18	
			\$ -	\$ 27,732	\$ (27,732)		
WALKWAYS							
	C1040003	Footpaths - General Streetscapes Bagdad Township	\$ 5,000	\$ -	\$ 5,000		
	C1090013	- Swan Street (Blackport Rd to Green Valley Rd) Campania Township	\$ 110,000	\$ 114,365	\$ (4,365)	\$4K Budget c/fwd WIP 30/6/18 \$2,687	
		- Review Management Plan (Site Plan) / Walking Tracks (Bush Reseal) Colebrook Township	\$ 5,000	\$ -	\$ 5,000	\$5K Budget c/fwd	
	C1040015	- Streetscape Plan Development & Implementation (Part) Kempton Township	\$ 15,000	\$ 39,611	\$ (24,611)	\$15K Budget c/fwd	
	C1040004	- Streetscape Plan (Review & Implementation (Part))	\$ 70,000	\$ 81,330	\$ (11,330)	\$40K Budget c/fwd WIP 30/6/18 \$9,660	
	C1040006	- Main Street Footpath Construction Parattah Township	\$ 25,000	\$ 22,363	\$ 2,637		
	C1040025	- Tunnack Main Road Kerb & Gutter Tunbridge Township	\$ 14,478	\$ 18,304	\$ (3,826)		
	C1040024	- Streetscape Project (Part Implementation) - 2 yr program	\$ 9,500	\$ 11,057	\$ (1,557)	\$9.5K Budget c/fwd	
			\$ 253,978	\$ 287,030	\$ (33,052)		

			BUDGET	EXPENDITURE	VARIANCE	COMMENTS
LIGHTING	C1050001	Esplanade Project (Total Project Cost \$128k year 1-2)	\$ 64,000	\$ 158	\$ 63,843	
			\$ 64,000	\$ 158	\$ 63,843	
BUILDINGS	C4070037	Tunbridge Town Hall Toilets (Contribution)	\$ 10,000	\$ 3,265	\$ 6,735	
	C1110001	Colebrook History Room toilets	\$ -	\$ 3,625	\$ (3,625)	
			\$ 10,000	\$ 6,890	\$ 3,110	
DRAINAGE		Bagdad				
		- Lyndon Road	\$ 15,000	\$ -	\$ 15,000	
		Campania				
		- Reeve Street Open Drain (north of Telephone Box)	\$ -	\$ 4,124	\$ (4,124)	WIP 30/6/18 \$4,124 - Budget c/fwd
		Oatlands				
		- Barrack Street (towards Mason Street)	\$ 10,000	\$ -	\$ 10,000	\$10K Budget c/fwd
		- High St/Wellington Street Junction	\$ 5,000	\$ -	\$ 5,000	\$5K Budget c/fwd
		- Queen Anne Street	\$ 7,500	\$ -	\$ 7,500	\$7.5K Budget c/fwd
		Kempton				
		- Memorial Avenue	\$ 10,000	\$ -	\$ 10,000	Expenditure allocated to 'Capacity Program' - Mem Ave Dev
			\$ 47,500	\$ 4,124	\$ 43,376	
WASTE	C110001	Wheelie Bins and Crates	\$ 17,000	\$ 180,322	\$ (163,322)	Funded Annual Depreciation
		Oatlands WTS - Concrete Pad(s)	\$ 25,000	\$ -	\$ 25,000	\$25K Budget c/fwd
		Dysart WTS - General Improvements	\$ 20,000	\$ -	\$ 20,000	\$20K Budget c/fwd
			\$ 62,000	\$ 180,322	\$ (118,322)	
GROWTH						
TOURISM	C2020002	Beacon Tourism Sub-Regional Project	\$ -	\$ 428	\$ (428)	Relating to 17-18 Grant
	C2020005	Lake Dulverton Arts Sculpture Project	\$ 12,000	\$ 14,446	\$ (2,446)	WIP 30/6/18 \$12,000
			\$ 12,000	\$ 14,874	\$ (2,874)	
HERITAGE	C3010003	Callington Mill (Assat Renewals)	\$ 10,000	\$ 22,780	\$ (12,780)	
		Callington Mill (Mill Tower - Fire Detection System & Exit Lighting)	\$ 6,500	\$ -	\$ 6,500	Budget c/fwd
		Callington Mill (Restoration of Fan Tail & Sails)	\$ -	\$ 27,494	\$ (27,494)	WIP 30/6/18 \$27,494
	G3010010	Commissariat (79 High Street)	\$ 141,800	\$ 355,834	\$ (214,034)	2018/19 - Excess includes \$45,501 - BW Wages & On-costs
Wood Stave (Women's Kitchen)		Oatlands Court House (Stabilisation & Gaol Cell)	\$ 8,000	\$ -	\$ 8,000	Budget c/fwd \$5k
	C3010002	Oatlands Gaol - Minor Capital Works	\$ 5,000	\$ -	\$ 5,000	Budget c/fwd
		Oatlands Gaol - Wingwall Completion	\$ 15,000	\$ -	\$ 15,000	
		Oatlands Gaol - Aluminum Temporary Steps (Entrance)	\$ 3,500	\$ -	\$ 3,500	
	G3010011	Heritage Building (Key Card System)	\$ 47,000	\$ 45,499	\$ 1,501	\$47K Budget c/fwd WIP \$37,192
		Kempton Watch House (Fitout)	\$ 7,500	\$ -	\$ 7,500	\$7.5K Budget c/fwd
	C3010011	Roche Hall Forecourt (Interps - Planning Condition of Approval)	\$ 40,000	\$ 3,845	\$ 36,156	
		Roche Hall - External Painting (excl. Gutters, Fascias & Soffits)	\$ 15,000	\$ -	\$ 15,000	
	C3010006	Parattah Railway Station - Guttering & Fascia	\$ 9,600	\$ 5,700	\$ 3,900	Budget c/fwd
			\$ 308,900	\$ 461,152	\$ (152,252)	
NATURAL	C3020007	Chauncy Vale - Improvements	\$ 15,000	\$ 4,928	\$ 10,072	
	C3020008	Mahers Point - Lanscape Plan	\$ 25,000	\$ 2,596	\$ 22,404	
		Callington Park - BBQ Replacement	\$ 5,500	\$ -	\$ 5,500	
			\$ 45,500	\$ 7,523	\$ 37,977	
REGULATORY	C3040001	Kempton Council Chambers - Restoration Works	\$ 46,500	\$ 17,327	\$ 29,173	\$11.5K Budget c/fwd
	C9990001	Kempton Council Chambers - Office Furniture & Equipment	\$ 8,400	\$ 4,870	\$ 3,530	
			\$ 54,900	\$ 22,197	\$ 32,703	

			BUDGET	EXPENDITURE	VARIANCE	COMMENTS	
LIFESTYLE	ACCESS	C4070035	All Buildings (Priority Approach - Year 3 of 5)	\$ 50,000	\$ -	\$ 50,000	
			\$ 50,000	\$ -	\$ 50,000		
	PUBLIC HEALTH	C4070035	Kempton Community Health Facility	\$ 200,000	\$ 445	\$ 199,555	
			\$ 200,000	\$ 445	\$ 199,555		
	RECREATION	C4070005	Recreation Committee	\$ 30,000	\$ 17,664	\$ 12,336	Colebrook Hall & Oat Community Centre
		C4070034	Oatlands Aquatic Centre (New Pool)	\$ 2,000,000	\$ 221,697	\$ 1,778,303	
		C4070034	Oatlands Aquatic Centre (New Pool)	\$ -	\$ 379,803	\$ (379,803)	WIP 30/6/18 \$379,803
		C4070015	Kempton Blue Place - Water/Sewerage Connections	\$ -	\$ 6,105	\$ (6,105)	WIP 30/6/18 \$3,644 Budget c/fwd
		C4070017	Kempton Hall - external repainting	\$ 50,000	\$ 63,723	\$ (13,723)	\$40K Budget c/fwd WIP 30/6/18 \$23,073
		G4070024	Mangalore Equestrian Arena	\$ 36,784	\$ 8,800	\$ 27,984	Grant of \$36,784 added to Budget
			Mangalore Hall (replace Gutters and Roofing)	\$ 18,000	\$ -	\$ 18,000	
			Recreation Ground - Campania (Nets)	\$ 45,000	\$ -	\$ 45,000	
		C4070019	Recreation Ground - Kempton (Grandstand Rails & Seating)	\$ 10,000	\$ 4,042	\$ 5,958	
			Recreation Ground - Kempton (Lighting)	\$ 10,000	\$ -	\$ 10,000	
			Recreation Ground - Mt Pleasant (Upgrade Toilets)	\$ 13,000	\$ -	\$ 13,000	\$13K Budget c/fwd
		C4070001	Rec Ground - Parattah (Facility Development)	\$ 14,000	\$ 13,305	\$ 695	\$14K Budget c/fwd WIP \$407
			Tunbridge Park - Perimeter Fence (Safety)	\$ 7,500	\$ -	\$ 7,500	\$7.5K Budget c/fwd
			\$ 2,234,284	\$ 715,140	\$ 1,519,144		
COMMUNITY	CAPACITY	C5020001	Levendale Community Centre	\$ 8,000	\$ -	\$ 8,000	\$8K Budget c/fwd
		2017-18	Memorial Avenue Development (Island: Survey, Fencing & Aquisition)	\$ 68,032	\$ 54,902	\$ 13,130	CFIG Grant - C/Fwd WIP 30/6/18
		G4070022	Memorial Avenue Development (Interps)	\$ 19,764	\$ 41,808	\$ (22,044)	Grant of \$4,764 added to Budget
			\$ 95,796	\$ 96,710	\$ (914)		
	SAFETY		Road Accident Rescue Unit	\$ 3,000	\$ -	\$ 3,000	
			\$ 3,000	\$ -	\$ 3,000		
ORGANISATION	SUSTAINABILITY	C4070011	Council Chambers - Building Improvements	\$ 10,500	\$ -	\$ 10,500	\$7.5K Budget c/fwd
			Council Chambers - Works Office	\$ 5,000	\$ -	\$ 5,000	
			Floor Coverings (Works Office)	\$ 6,000	\$ -	\$ 6,000	
			Council Chambers - Damp Issues & Stonemasonry	\$ 15,000	\$ -	\$ 15,000	\$15K Budget c/fwd
		C6020003	Computer System (Hardware / Software)	\$ 42,000	\$ 18,455	\$ 23,545	
		C6020008	Telephone / Comms System	\$ 55,000	\$ 21,839	\$ 33,161	\$35K Budget c/fwd
		C9990001	Town Hall (General - Incl. Office Equip/Furniture)	\$ 8,400	\$ 7,009	\$ 1,391	
			Photo Reframing	\$ 3,000	\$ -	\$ 3,000	
			Computers/Phones - Councillors	\$ 21,000	\$ 15,940	\$ 5,060	
			\$ 165,900	\$ 63,243	\$ 102,657		
	WORKS	C6020011	Kempton Depot - External Painting	\$ 10,000	\$ -	\$ 10,000	\$10K Budget c/fwd
		C6020001	Depot Relocation (Site / Concept Plans/ Amneities/ Redords Storage)	\$ 358,000	\$ 317,463	\$ 40,537	\$80K Budget c/fwd
			Minor Plant Purchases	\$ 9,500	\$ 2,116	\$ 7,384	
		C6020008	Radio System	\$ 2,000	\$ -	\$ 2,000	
			Plant Replacement Program				
			Refer separate Schedule (Gross)	\$ 770,000	\$ 132,000	\$ 638,000	
			Light Vehicles (Gross)	\$ 210,000	\$ 149,388	\$ 60,612	
			(Trade Allowance - \$180K)				
			\$ 1,359,500	\$ 600,967	\$ 758,533		
	GRAND TOTALS		\$ 6,648,258	\$ 3,008,880	\$ 3,639,378		

	INFLOWS (OUTFLOWS) (July 2018)	INFLOWS (OUTFLOWS) (August 2018)	INFLOWS (OUTFLOWS) (September 2018)	INFLOWS (OUTFLOWS) (October 2018)	INFLOWS (OUTFLOWS) (November 2018)	INFLOWS (OUTFLOWS) (December 2018)	INFLOWS (OUTFLOWS) (January 2019)	INFLOWS (OUTFLOWS) (February 2019)	INFLOWS (OUTFLOWS) (March 2019)	INFLOWS (OUTFLOWS) (Year to Date)
Cash flows from operating activities										
Payments										
Employee costs	- 285,779.85	- 295,693.96	- 410,844.19	- 269,413.22	- 283,683.04	- 290,906.17	- 194,373.00	- 277,637.38	- 292,991.27	- 2,601,322.08
Materials and contracts	- 482,830.14	- 220,305.02	- 185,394.11	- 460,711.50	- 272,557.44	- 234,037.43	- 150,807.88	- 248,831.51	- 311,564.83	- 2,567,039.86
Interest	- 4,426.65	-	-	-	- 3,530.34	- 7,847.96	- 4,288.97	-	-	- 20,093.92
Other	- 25,671.40	- 41,219.25	- 71,621.86	- 92,680.45	- 29,909.04	- 35,452.97	- 127,530.20	- 25,699.36	- 65,056.57	- 514,841.10
	- 798,708.04	- 557,218.23	- 667,860.16	- 822,805.17	- 589,679.86	- 568,244.53	- 477,000.05	- 552,168.25	- 669,612.67	- 5,703,296.96
Receipts										
Rates	114,381.50	1,201,186.32	1,358,690.78	235,199.99	452,880.36	285,301.89	440,823.51	308,115.18	442,299.54	4,838,879.07
User charges	979,934.15	78,692.91	66,852.70	97,915.47	71,652.87	61,926.41	- 57,440.99	64,210.98	234,223.19	1,597,967.69
Interest received	15,678.88	19,293.05	16,295.02	18,406.88	18,528.99	14,239.46	21,354.28	10,579.55	31,779.00	166,155.11
Subsidies		11,751.00	-	-	-	-	-	-	-	11,751.00
Other revenue grants	-	425,775.75	-	-	429,921.75	-	-	425,834.84	394,044.82	1,675,577.16
GST Refunds from ATO										-
Other	7,715.98	65,480.21	45,845.86	6,626.13	129,033.57	- 40,643.48	- 70,504.78	81,407.37	- 80,441.61	144,519.25
	1,117,710.51	1,802,179.24	1,487,684.36	358,148.47	1,102,017.54	320,824.28	334,232.02	890,147.92	1,021,904.94	8,434,849.28
Net cash from operating activities	319,002.47	1,244,961.01	819,824.20	- 464,656.70	512,337.68	- 247,420.25	- 142,768.03	337,979.67	352,292.27	2,731,552.32
Cash flows from investing activities										
Payments for property, plant & equipment	- 140,397.25	- 369,085.11	- 311,770.44	- 132,413.29	- 180,280.39	- 590,148.80	- 159,515.48	- 95,630.81	- 278,820.02	- 2,258,061.59
Proceeds from sale of property, plant & equipment				909.09	40,909.09	92.89	21,636.36	-	8,613.62	72,161.05
Proceeds from Capital grants	-	-	-	4,764.00	-	-	123,800.00	-	-	128,564.00
Proceeds from Investments	-	-	-	-	-	-	-	-	-	-
Payment for Investments	-	-	-	-	-	-	-	-	-	-
Net cash used in investing activities	- 140,397.25	- 369,085.11	- 311,770.44	- 126,740.20	- 139,371.30	- 590,055.91	- 14,079.12	- 95,630.81	- 270,206.40	- 2,057,336.54
Cash flows from financing activities										
Repayment of borrowings	- 6,781.93	-	-	-	- 14,013.38	- 17,144.62	- 6,919.61	-	-	- 44,859.54
Proceeds from borrowings										-
Net cash from (used in) financing activities	- 6,781.93	-	-	-	- 14,013.38	- 17,144.62	- 6,919.61	-	-	- 44,859.54
Net increase/(decrease) in cash held	171,823.29	875,875.90	508,053.76	- 591,396.90	358,953.00	- 854,620.78	- 163,766.76	242,348.86	82,085.87	629,356.24
Cash at beginning of reporting year	11,567,278.62	11,739,101.91	12,614,977.81	13,123,031.57	12,531,634.67	12,890,587.67	12,035,966.89	11,872,200.13	12,114,548.99	11,567,278.62
Cash at end of reporting	11,739,101.91	12,614,977.81	13,123,031.57	12,531,634.67	12,890,587.67	12,035,966.89	11,872,200.13	12,114,548.99	12,196,634.86	12,196,634.86

SOUTHERN MIDLANDS COUNCIL : OPERATING EXPENDITURE 2018/19

SUMMARY SHEET

PROGRAM	YTD ACTUAL (as at 31 Mar 19)	YTD BUDGET (as at 31 Mar 19)	YTD VARIANCE	YTD VARIANCE %	FULL YEAR BUDGET - REVISED INC. GRANTS & OTHER
INFRASTRUCTURE					
Roads	953,941	1,032,055	78,114	92.43%	3,176,074
Bridges	50,650	27,539	23,111	183.92%	372,719
Walkways	175,492	162,420	13,072	108.05%	194,893
Lighting	55,062	64,890	9,828	84.85%	86,520
Irrigation	-	-	-	-	-
Drainage	12,233	21,032	8,799	58.16%	80,042
Waste	622,954	603,385	19,569	103.24%	825,181
Public Toilets	54,651	48,629	6,022	112.38%	64,173
Communications	-	-	-	-	-
Signage	6,376	5,681	695	112.23%	7,575
INFRASTRUCTURE TOTAL:	1,931,359	1,965,631	34,272	98.26%	4,807,177
GROWTH					
Residential	-	-	-	-	-
Business	317,867	317,956	89	99.97%	1,173,941
Tourism	38,715	36,213	2,502	106.91%	43,950
Agriculture	-	-	-	-	-
GROWTH TOTAL:	356,582	354,169	2,413	100.68%	1,217,891
LANDSCAPES					
Heritage	244,344	225,785	18,559	108.22%	298,546
Natural	154,430	134,184	20,246	115.09%	173,266
Cultural	3,097	7,200	4,103	43.02%	9,600
Regulatory	511,426	594,062	82,636	86.09%	792,083
Climate Change	-	7,535	7,535	-	10,047
LANDSCAPES TOTAL:	913,297	968,766	55,469	94.27%	1,283,542
LIFESTYLE					
Youth	201,407	192,845	8,562	104.44%	257,126
Aged	383	1,875	1,492	20.45%	2,500
Childcare	5,130	6,875	1,745	74.62%	7,500
Volunteers	26,140	37,500	11,360	69.71%	40,000
Access	-	-	-	-	-
Public Health	3,028	7,570	4,542	40.00%	10,093
Recreation	300,258	370,975	70,717	80.94%	473,710
Animals	73,979	79,164	5,185	93.45%	105,552
Education	2,756	-	2,756	-	-
LIFESTYLE TOTAL:	613,080	696,804	83,724	87.98%	896,481
COMMUNITY					
Retention	-	-	-	-	-
Capacity	53,124	22,319	30,805	238.02%	27,925
Safety	30,910	40,238	9,328	76.82%	56,650
Consultation	13,677	17,569	3,892	77.85%	23,425
COMMUNITY TOTAL:	97,710	80,126	17,584	121.95%	108,000
ORGANISATION					
Improvement	71,170	78,738	7,568	90.39%	104,984
Sustainability	1,285,051	1,239,646	45,405	103.66%	2,256,362
Finances	169,269	173,215	3,946	97.72%	296,680
ORGANISATION TOTAL:	1,525,490	1,491,599	33,891	102.27%	2,658,026
TOTALS	5,437,520	5,557,095	119,575	97.85%	10,971,117

SOUTHERN MIDLANDS COUNCIL				
SUMMARY OF RATES AND CHARGES LEVIED, REMITTED AND COLLECTED				
	This Financial Year		Last Financial Year	
	10th April 2019		9th April 2018	
Arrears brought forward as at July 1		\$ 419,894.17		\$ 379,430.89
ADD current rates and charges levied		\$ 5,297,178.42		\$ 5,114,230.28
ADD current interest and penalty		\$ 66,799.37		\$ 68,182.80
TOTAL rates and charges demanded	100.00%	\$ 5,783,871.96	100.00%	\$ 5,561,843.97
LESS rates and charges collected	82.47%	\$ 4,770,118.03	81.50%	\$ 4,533,016.20
LESS pensioner remissions	3.95%	\$ 228,603.17	4.13%	\$ 229,443.54
LESS other remissions and refunds	0.37%	\$ 21,620.60	0.19%	\$ 10,362.46
LESS discounts	0.49%	\$ 28,524.85	0.47%	\$ 26,244.14
TOTAL rates and charges collected and remitted	87.29%	\$ 5,048,866.65	86.29%	\$ 4,799,066.34
UNPAID RATES AND CHARGES	12.71%	\$ 735,005.31	13.71%	\$ 762,777.63

18. MUNICIPAL SEAL

Nil.

19. CONSIDERATION OF SUPPLEMENTARY ITEMS TO THE AGENDA

Council to address urgent business items previously accepted onto the agenda.

RECOMMENDATION

THAT in accordance with Regulation 15 of the *Local Government (Meeting Procedures) Regulations 2015*, the following items are to be dealt with in Closed Session.

Matter	Local Government (<i>Meeting Procedures</i>) Regulations 2015 Reference
<i>Closed Council Minutes - Confirmation</i>	15(2)
<i>Applications for Leave of Absence</i>	15(2)(h)
<i>Property Matter - Oatlands</i>	15(2)(f)
<i>Property Matter - Colebrook</i>	15(2)(i)

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A O Green		
Deputy Mayor E Batt		
Clr A Bantick		
Clr A E Bisdee OAM		
Clr K Dudgeon		
Clr D F Fish		
Clr R McDougall		

RECOMMENDATION

THAT in accordance with Regulation 15(2) of the *Local Government (Meeting Procedures) Regulations 2015*, Council move into Closed Session and the meeting be closed to members of the public.

DECISION (MUST BE BY ABSOLUTE MAJORITY)		
Councillor	Vote FOR	Vote AGAINST
Mayor A O Green		
Deputy Mayor E Batt		
Clr A Bantick		
Clr A E Bisdee OAM		
Clr K Dudgeon		
Clr D F Fish		
Clr R McDougall		

CLOSED COUNCIL AGENDA

20. BUSINESS IN “CLOSED SESSION”

Regulation 15 of the Local Government (Meeting Procedures) Regulations 2015 provides that Council may consider certain sensitive matters in Closed Meeting.

The following matters have been listed in the Closed Meeting section of the Council Agenda in accordance with Regulation 15 of the Local Government (Meeting Procedures) Regulations 2015.

20.1 CLOSED COUNCIL MINUTES - CONFIRMATION

Item considered in Closed Session in accordance with Regulation 15 (2) of the Local Government (Meeting Procedures) Regulations 2015.

20.2 APPLICATIONS FOR LEAVE OF ABSENCE

Item considered in Closed Session in accordance with Regulation 15 (2)(h) of the Local Government (Meeting Procedures) Regulations 2015.

20.3 PROPERTY MATTER - OATLANDS

Item considered in Closed Session in accordance with Regulation 15 (2)(f) of the Local Government (Meeting Procedures) Regulations 2015.

20.4 PROPERTY MATTER – COLEBROOK

Item considered in Closed Session in accordance with Regulation 15 (2)(i) of the Local Government (Meeting Procedures) Regulations 2015.

RECOMMENDATION

THAT Council move out of “Closed Session”.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor A O Green		
Deputy Mayor E Batt		
Clr A Bantick		
Clr A E Bisdee OAM		
Clr K Dudgeon		
Clr D F Fish		
Clr R McDougall		

OPEN COUNCIL AGENDA

21. CLOSURE