

SOUTHERN  
MIDLANDS  
COUNCIL



# **AGENDA**

## **ORDINARY COUNCIL MEETING**

---

Wednesday, 24<sup>th</sup> April 2024  
10.00 a.m.

Oatlands Municipal Offices  
71 High Street, Oatlands

# INDEX

<b>1. PRAYERS</b> .....	<b>5</b>
<b>2. ACKNOWLEDGEMENT OF COUNTRY</b> .....	<b>5</b>
<b>3. ATTENDANCE</b> .....	<b>5</b>
<b>4. APOLOGIES</b> .....	<b>5</b>
<b>5. MINUTES</b> .....	<b>5</b>
5.1 ORDINARY COUNCIL MEETING .....	5
5.3 SPECIAL COMMITTEES OF COUNCIL MINUTES .....	6
5.3.1 <i>Special Committees of Council - Receipt of Minutes</i> .....	6
5.3.2 <i>Special Committees of Council - Endorsement of Recommendations</i> .....	6
5.4 JOINT AUTHORITIES (ESTABLISHED UNDER DIVISION 4 OF THE LOCAL GOVERNMENT ACT 1993)7	
5.4.1 <i>Joint Authorities - Receipt of Minutes</i> .....	7
5.4.2 <i>Joint Authorities - Receipt of Reports (Annual &amp; Quarterly)</i> .....	7
<b>6. NOTIFICATION OF COUNCIL WORKSHOPS</b> .....	<b>8</b>
<b>7. COUNCILLORS – QUESTION TIME</b> .....	<b>10</b>
7.1 QUESTIONS (ON NOTICE) .....	10
7.2 QUESTIONS WITHOUT NOTICE .....	10
<b>8. DECLARATIONS OF PECUNIARY INTEREST</b> .....	<b>11</b>
<b>9. CONSIDERATION OF SUPPLEMENTARY ITEMS TO THE AGENDA</b> .....	<b>12</b>
<b>10. PUBLIC QUESTION TIME (SCHEDULED FOR 10.30 A.M.)</b> .....	<b>13</b>
10.1 PERMISSION TO ADDRESS COUNCIL.....	13
<b>11. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN UNDER REGULATION 16 (5) OF THE LOCAL GOVERNMENT (MEETING PROCEDURES) REGULATIONS 2015</b> .....	<b>14</b>
<b>12. COUNCIL ACTING AS A PLANNING AUTHORITY PURSUANT TO THE LAND USE PLANNING AND APPROVALS ACT 1993 AND COUNCIL’S STATUTORY LAND USE PLANNING SCHEME</b>	<b>15</b>
12.1 DEVELOPMENT APPLICATIONS .....	15
12.2 SUBDIVISIONS.....	15
12.3 MUNICIPAL SEAL (PLANNING AUTHORITY) .....	15
12.4 PLANNING (OTHER).....	16
12.4.1 <i>Proposed Township Structure Planning Project</i> .....	16
<b>13. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – INFRASTRUCTURE) ..</b>	<b>20</b>
13.1 ROADS .....	20
13.2 BRIDGES .....	20
13.3 WALKWAYS, CYCLE WAYS AND TRAILS .....	20
13.4 LIGHTING .....	20
13.5 BUILDINGS.....	20
13.6 SEWERS / WATER .....	20
13.7 DRAINAGE .....	20
13.8 WASTE .....	21
13.9 INFORMATION, COMMUNICATION TECHNOLOGY .....	21
13.10 OFFICER REPORTS – INFRASTRUCTURE & WORKS.....	22
13.10.1 <i>Manager – Infrastructure &amp; Works Report</i> .....	22
<b>14. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – GROWTH) .....</b>	<b>24</b>
14.1 RESIDENTIAL .....	24
14.2 TOURISM .....	24
14.3 BUSINESS.....	24
14.4 INDUSTRY.....	24
<b>15. OPERATIONAL MATTERS ARISING (STRATEGIC THEME –LANDSCAPES).....</b>	<b>25</b>
15.1 HERITAGE.....	25
15.1.1 <i>Heritage Project Program Report</i> .....	25
15.2 NATURAL.....	26

15.2.1	<i>NRM Unit – General Report</i> .....	26
15.3	CULTURAL .....	28
15.4	REGULATORY (DEVELOPMENT).....	28
15.5	REGULATORY (PUBLIC HEALTH).....	28
15.6	REGULATORY (ANIMALS).....	29
15.6.1	<i>Animal Management Report</i> .....	29
15.6.2	<i>Dog Management Policy (Clarification / Minor Amendment)</i> .....	31
15.6.3	<i>2024/25 Animal Management Fees (including Dog Registrations)</i> .....	33
15.7	ENVIRONMENTAL SUSTAINABILITY.....	36
15.7.1	<i>Updated Climate Change Adaptation Plan Endorsement</i> .....	36
<b>16.</b>	<b>OPERATIONAL MATTERS ARISING (STRATEGIC THEME – COMMUNITY).....</b>	<b>42</b>
16.1	COMMUNITY HEALTH AND WELLBEING .....	42
16.2	RECREATION .....	43
16.2.1	<i>Oatlands Aquatic Centre – Coordinators Report</i> .....	43
16.3	ACCESS.....	47
16.4	VOLUNTEERS.....	47
16.5	FAMILIES .....	47
16.6	EDUCATION .....	47
16.7	CAPACITY & SUSTAINABILITY .....	47
16.8	SAFETY .....	48
16.8.1	<i>2023/24 Fire Abatement Update</i> .....	48
16.9	CONSULTATION & COMMUNICATION .....	50
<b>17.</b>	<b>OPERATIONAL MATTERS ARISING (STRATEGIC THEME – ORGANISATION).....</b>	<b>51</b>
17.1	IMPROVEMENT .....	51
17.1.1	<i>Federal Government – House of Representatives Standing Committee – Inquiry into Local Government Funding and Sustainability</i> .....	51
17.2	SUSTAINABILITY .....	54
17.2.1	<i>Tabling of Documents</i> .....	54
17.2.2	<i>Elected Member Statements</i> .....	54
17.3	FINANCES.....	55
17.3.1	<i>Monthly Financial Statement (Period ending 31 March 2024)</i> .....	55
<b>18.</b>	<b>MUNICIPAL SEAL .....</b>	<b>67</b>
<b>19.</b>	<b>CONSIDERATION OF SUPPLEMENTARY ITEMS TO THE AGENDA .....</b>	<b>68</b>
<b>20.</b>	<b>BUSINESS IN “CLOSED SESSION” .....</b>	<b>70</b>
20.1	CLOSED COUNCIL MINUTES - CONFIRMATION.....	70
20.2	APPLICATIONS FOR LEAVE OF ABSENCE .....	70
20.3	PROPERTY MATTER .....	70
<b>21.</b>	<b>CLOSURE .....</b>	<b>71</b>



Dear Sir/Madam

## **NOTICE OF MEETING**

Notice is hereby given that the next ordinary meeting of Council will be held on

**Date: Wednesday, 24<sup>th</sup> April 2024**

**Time: 10.00 a.m.**

**Venue: Oatlands Municipal Offices, 71 High Street Oatlands.**

*The Local Government Act 1993 section 65 provides the following:*

1. *A general manager must ensure that any advice, information or recommendation given to the council or a council committee is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.*
2. *A council or council committee is not to decide on any matter which requires the advice of a qualified person without considering such advice unless –*
  - (a) *the general manager certifies, in writing –*
    - (i) *that such advice was obtained; and*
    - (ii) *that the general manager took the advice into account in providing general advice to the council or council committee; and*
  - (b) *a copy of that advice or, if the advice was given orally, a written transcript or summary of that advice is provided to the council or council committee with the general manager's certificate.*

*I therefore certify that with respect to all advice, information or recommendation provided to the Council in or with this Agenda:*

- (1) *The advice, information or recommendation is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation; and*
- (2) *Where any advice is directly given by a person who does not have the required qualification or experience, that person has obtained and taken into account in that person's general advice, the advice from an appropriately qualified or experienced person.*

Yours faithfully

A handwritten signature in black ink, appearing to read 'TF Kirkwood', written in a cursive style.

TF Kirkwood  
**GENERAL MANAGER**

# OPEN COUNCIL AGENDA

## 1. PRAYERS

Reverend Dennis Cousens to recite prayers.

## 2. ACKNOWLEDGEMENT OF COUNTRY

*We acknowledge the Traditional Custodians of the land on which we meet today, and recognise their continuing connection to the land, water and to community. We pay respects to Elders past and present.*

## 3. ATTENDANCE

## 4. APOLOGIES

## 5. MINUTES

### 5.1 Ordinary Council Meeting

The Minutes (Open Council Minutes) of the previous meeting of Council held on the 27<sup>th</sup> March 2024, as circulated, are submitted for confirmation.

### RECOMMENDATION

**THAT the Minutes (Open Council Minutes) of the Council Meeting held 27th March 2024 be confirmed.**

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt		
Deputy Mayor K Dudgeon		
Clr A E Bisdee OAM		
Clr D Blackwell		
Clr B Campbell		
Clr D Fish		
Clr F Miller		

### 5.3 Special Committees of Council Minutes

#### 5.3.1 Special Committees of Council - Receipt of Minutes

The Minutes of the following Special Committees of Council, as circulated, are submitted for receipt:

- Woodsdale Community Memorial Hall General Meeting – 10<sup>th</sup> April 2024
- Chauncy Vale Wildlife Sanctuary Management Committee Meeting – 16<sup>th</sup> April 2024

#### RECOMMENDATION

**THAT the minutes of the above Special Committees of Council be received.**

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt		
Deputy Mayor K Dudgeon		
Clr A E Bisdee OAM		
Clr D Blackwell		
Clr B Campbell		
Clr D Fish		
Clr F Miller		

#### 5.3.2 Special Committees of Council - Endorsement of Recommendations

The recommendations contained within the minutes of the following Special Committees of Council are submitted for endorsement:

- Woodsdale Community Memorial Hall General Meeting – 10<sup>th</sup> April 2024
- Chauncy Vale Wildlife Sanctuary Management Committee Meeting – 16<sup>th</sup> April 2024

#### RECOMMENDATION

**THAT the recommendations contained within the minutes of the above Special Committees of Council be endorsed.**

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt		
Deputy Mayor K Dudgeon		
Clr A E Bisdee OAM		
Clr D Blackwell		
Clr B Campbell		
Clr D Fish		
Clr F Miller		

**5.4 Joint Authorities (Established Under Division 4 Of The *Local Government Act 1993*)**

**5.4.1 Joint Authorities - Receipt of Minutes**

Nil.

**5.4.2 Joint Authorities - Receipt of Reports (Annual & Quarterly)**

Nil.

## **6. NOTIFICATION OF COUNCIL WORKSHOPS**

In accordance with the requirements of the *Local Government (Meeting Procedures) Regulations 2015*, the Agenda is to include details of any Council workshop held since the last meeting.

One workshop has been held since the last Ordinary Meeting.

A workshop was held on the 8<sup>th</sup> April 2024 at the Council Chambers, Oatlands commencing at 9.30 a.m.

Attendance: Mayor E Batt, Deputy Mayor K Dudgeon, Clrs A E Bisdee OAM, D Blackwell, D Fish, and F Miller (remotely).

Also in Attendance: T Kirkwood, A Benson, G Finn, C Whatley, A Burbury, J Rowley and J Thomas.

Apologies: Clr B Campbell

The Workshop focussed on the following items for consideration and discussion:

### **1. 2024/25 Budget – Draft Capital Works Program**

Presentation of preliminary draft program noting further amendments will be made as information becomes available and additional projects identified.

### **2. Review of Strategic Plan**

Deputy General Manager, Andrew Benson, provided an update following the conduct of the community consultation sessions associated with the review of the Strategic Plan.

A document recording the issues raised at the forums was circulated to Councillors with a request that feedback be provided in terms of whether the issues are considered strategic or operational issues.

### **3. Financial Management Strategy and Long-Term Financial Management Plan Review**

This item was referred from the Audit Panel Meeting held 18<sup>th</sup> March 2024.

As part of the discussion at the Audit Panel Meeting, it was determined that there were some broader policy issues that should be considered by Council (as opposed to the Audit Panel).

An updated Plan was presented to the workshop noting that further amendments will be made as Council progresses the budget process.

### **4. Other Matters:**

Kempton Roadside Stopover

It was agreed that the signage would be upgraded to emphasise that there is a maximum 48 hour stopover period and persons are not permitted to stay more than two nights during a one month period. In addition, tents (i.e. camping) is prohibited.



At the conclusion of the workshop at 11.40 a.m., individual Councillors completed additional modules of the on-line 'Local Government Learning and Development Framework'.

**RECOMMENDATION**

**THAT the information be received.**

<b>DECISION</b>		
<b>Councillor</b>	<b>Vote FOR</b>	<b>Vote AGAINST</b>
Mayor E Batt		
Deputy Mayor K Dudgeon		
Clr A E Bisdee OAM		
Clr D Blackwell		
Clr B Campbell		
Clr D Fish		
Clr F Miller		

## **7. COUNCILLORS – QUESTION TIME**

### **7.1 Questions (On Notice)**

Regulation 30 of the *Local Government (Meeting Procedures) Regulations 2015* relates to Questions on notice. It states:

- (1) *A councillor, at least 7 days before an ordinary council meeting or a council committee meeting, may give written notice to the general manager of a question in respect of which the councillor seeks an answer at that meeting.*
- (2) *An answer to a question on notice must be in writing.*

Nil.

### **7.2 Questions Without Notice**

Section 29 of the *Local Government (Meeting Procedures) Regulations 2015* relates to Questions without notice.

It states:

**“29. Questions without notice**

- (1) *A councillor at a meeting may ask a question without notice –
  - (a) of the chairperson; or
  - (b) through the chairperson, of –
    - (i) another councillor; or
    - (ii) the general manager.*
- (2) *In putting a question without notice at a meeting, a councillor must not –
  - (a) offer an argument or opinion; or
  - (b) draw any inferences or make any imputations – except so far as may be necessary to explain the question.*
- (3) *The chairperson of a meeting must not permit any debate of a question without notice or its answer.*
- (4) *The chairperson, councillor or general manager who is asked a question without notice at a meeting may decline to answer the question.*
- (5) *The chairperson of a meeting may refuse to accept a question without notice if it does not relate to the activities of the council.*
- (6) *Questions without notice, and any answers to those questions, are not required to be recorded in the minutes of the meeting.*
- (7) *The chairperson of a meeting may require a councillor to put a question without notice in writing.*

An opportunity is provided for Councillors to ask questions relating to Council business, previous Agenda items or issues of a general nature.

## **8. DECLARATIONS OF PECUNIARY INTEREST**

In accordance with the requirements of Part 2 Regulation 8 of the *Local Government (Meeting Procedures) Regulations 2015*, the chairman of a meeting is to request Councillors to indicate whether they have, or are likely to have, a pecuniary interest in any item on the Agenda.

Accordingly, Councillors are requested to advise of a pecuniary interest they may have in respect to any matter on the agenda, or any supplementary item to the agenda, which Council has resolved to deal with, in accordance with Part 2 Regulation 8 (6) of the *Local Government (Meeting Procedures) Regulations 2015*.

## 9. CONSIDERATION OF SUPPLEMENTARY ITEMS TO THE AGENDA

In accordance with the requirements of Part 2 Regulation 8 (6) of the *Local Government (Meeting Procedures) Regulations 2015*, the Council, by absolute majority may decide at an ordinary meeting to deal with a matter that is not on the agenda if the General Manager has reported –

- (a) the reason it was not possible to include the matter on the agenda; and
- (b) that the matter is urgent; and
- (c) that advice has been provided under section 65 of the Act.

### RECOMMENDATION

**THAT the Council resolve by absolute majority to deal with any supplementary items not appearing on the agenda, as reported by the General Manager in accordance with the provisions of the *Local Government (Meeting Procedures) Regulations 2015*.**

<b>DECISION</b>		
<b>Councillor</b>	<b>Vote FOR</b>	<b>Vote AGAINST</b>
Mayor E Batt		
Deputy Mayor K Dudgeon		
Clr A E Bisdee OAM		
Clr D Blackwell		
Clr B Campbell		
Clr D Fish		
Clr F Miller		

## **10. PUBLIC QUESTION TIME (SCHEDULED FOR 10.30 A.M.)**

In accordance with the requirements of Part 2 Regulation 8 of the *Local Government (Meeting Procedures) Regulations 2015*, the agenda is to make provision for public question time.

In particular, Regulation 31 of the *Local Government (Meeting Procedures) Regulations 2015* states:

- (1) *Members of the public may give written notice to the General Manager 7 days before an ordinary meeting of Council of a question to be asked at the meeting.*
- (2) *The chairperson may –*
  - (a) *address questions on notice submitted by members of the public; and*
  - (b) *invite any member of the public present at an ordinary meeting to ask questions relating to the activities of the Council.*
- (3) *The chairperson at an ordinary meeting of a council must ensure that, if required, at least 15 minutes of that meeting is made available for questions by members of the public.*
- (4) *A question by any member of the public under this regulation and an answer to that question are not to be debated.*
- (5) *The chairperson may –*
  - (a) *refuse to accept a question; or*
  - (b) *require a question to be put on notice and in writing to be answered at a later meeting.*
- (6) *If the chairperson refuses to accept a question, the chairperson is to give reasons for doing so.*

Councillors are advised that, at the time of issuing the Agenda, no Questions on Notice had been received from members of the Public.

### **10.1 Permission to Address Council**

Nil.

**11. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN UNDER  
REGULATION 16 (5) OF THE LOCAL GOVERNMENT (MEETING  
PROCEDURES) REGULATIONS 2015**

Nil.

**12. COUNCIL ACTING AS A PLANNING AUTHORITY PURSUANT TO THE LAND USE PLANNING AND APPROVALS ACT 1993 AND COUNCIL'S STATUTORY LAND USE PLANNING SCHEME**

*Session of Council sitting as a Planning Authority pursuant to the Land Use Planning and Approvals Act 1993 and Council's statutory land use planning schemes.*

**12.1 Development Applications**

Nil.

**12.2 Subdivisions**

Nil.

**12.3 Municipal Seal (Planning Authority)**

Nil.

## 12.4 Planning (Other)

### 12.4.1 Proposed Township Structure Planning Project

**Author:** COUNCIL PLANNING CONSULTANT (DAMIAN MACKEY)

**Date:** 15 APRIL 2024

#### **Attachment(s)**

1. *Project Plan – Draft: 12 April 2024*
2. *Project Brief – Draft: 12 April 2024 (to be circulated separately)*

#### **PURPOSE**

The purpose of this report is to progress an initiative to develop a new 'structure plan' for the Bagdad-Mangalore valley. This would replace the existing 2010 plan.

#### **BACKGROUND**

The feedback received by Council during the public notification of the Southern Midlands Draft Local Provisions Schedule, and subsequent Tasmanian Planning Commission hearings, brought into focus a need to revisit the local area land use planning for the Bagdad-Mangalore area.

The need has been further highlighted by the unanticipated growth in demand for housing that this area, along with the rest of the State, has experienced over the last ten years. A demand that was not envisaged in 2010.

The recent migration of the Southern Midlands Interim Planning Scheme 2015 into the new, state-wide Tasmanian Planning Scheme was required to be largely a 'translation' exercise, with no significant changes in zoning. Therefore, Council was unable to use that process to update its zoning maps and this high-demand area has not been subject to holistic strategic consideration for around 15 years.

The current *Bagdad-Mangalore Structure Plan 2010* was undertaken at a time when the Midland Highway was mostly a 100 kph road with no centre dividing strip, with consequently no ability to consider new junctions and the emphasis was on limiting increases in use of existing accesses. At the time, it was anticipated that the new highway bypass of the area would be constructed within a few years, and the intention was to update the 2010 Structure Plan once the highway bypass was under construction. Both of these factors have fundamentally altered. The bypass will possibly not be built for decades, and the highway is now an 80 kph road with centre dividing/waiting lane. Furthermore the new Bridgewater bridge will soon become a reality (anticipated completion in 2025). These are major changes in terms of future land use planning.

Additionally, the three Regional Land Use Strategies, which are now thirteen years old, are now being reviewed. This is being done through the State Planning Office with the three regional groupings of Councils. Local structure planning is timely in that relevant outcomes will be able to feed into the review of the Southern Tasmania Regional Land Use Strategy, and vice versa.



## **STRUCTURE PLANS: GENERALLY**

‘Structure plan’ is one of the terms used to describe local settlement-level spatial land use and development plans.

They are usually undertaken under the auspices of local Councils, normally by a consultant who works closely with the Council and the local community, with significant input from infrastructure and service providers and taking into account community aspirations, values and issues, and risks such as bushfire and flooding.

Tasmanian’s planning system objectives are based on ‘sustainable development’ which is recognised as having three legs: economic, environmental and social. Structure planning needs to work towards all three, finding the right balance in consultation with local communities. The goal is to consider all necessary inputs, develop a ‘vision’ for the local community and set out a list of actions for Council, and others, aimed at achieving that vision.

The final output of the process is a document that articulates the vision and includes maps and recommendations. Specific actions often include recommended planning scheme amendments and the justification for such changes. This might include new residential, open space, commercial and/or industrial zoned land, or new code overlays designed to protect heritage, landscape and/or environmental values identified and agreed by the community through the consultation process.

Structure plan recommendations may also influence Council’s future works programs and associated budgeting, in terms of town/streetscape improvements, public walkways/cycle ways, or local service provision. There may also be joint initiatives between council and community groups. Where actions are the responsibility of higher levels of government, for example improved social or physical infrastructure or services, the Structure Plan recommendations can form the foundation of Council’s lobbying efforts.

In 2023, the State Government released draft ‘Structure Plan Guidelines’, for comment from Councils. These have not been finalised yet, but provide something of an informal template for the composition of Structure Plans. Nevertheless, the format and content of these plans has now been more or less standardised by common practice.

## **THE STRUCTURE PLANNING PROCESS**

The development of a ‘structure plan’ is generally undertaken by suitably qualified and experienced independent consultants appointed by Council and working under the direction of a Council-appointed Project Working Group.

Prior to seeking proposals from potential consultants, a Project Brief needs to be developed, setting out the key components of the project such as necessary research, timeframes, community consultation, specific matters that have previously been identified, outputs and a project budget. (See preliminary draft attached.)

It is essential to build substantial community involvement into the process. This will ensure the vision developed for a local area is the best it can be, with the local community having a level of ownership. There are usually multiple phases of community involvement. The major community consultation phases are structured processes run by the consultants calling for all manner of ideas, issues, problems, risks, opportunities, etc, from the community. This usually involves surveys and one or more community workshops held at a venue in the town along with a submission process for those unable to attend.

The final phase of community consultation is undertaken after the consultants (with Council) have developed a draft of the structure plan, which is put out to the community for comment.

Other inputs besides that from the community include research on population growth forecasts, residential land demand & supply analysis, demographic trends, gaps in social services, key infrastructure issues and system capacities (water, sewer, roads, etc.), economic development opportunities and threats, employment trends including existing and future industry sectors and a range of other issues and values that might be identified at the community workshops. All inputs contribute to a collective 'visioning' phase of the process.

### **THE REGIONAL RESIDENTIAL LAND DEMAND & SUPPLY STUDY.**

The State Government's planning reform agenda includes a review of the Southern Tasmania Regional Land Use Strategy. To facilitate this, the State Planning Office has funded a *Southern Tasmania Regional Residential Land Demand and Supply Study*.

The result of this work will inform the review of the Regional Land Use Strategy and can be useful in informing local structure planning work Councils may undertake by providing a 'big picture' viewpoint. Residential land demand and supply information is fundamental base data for a Structure Plan. However, local-level structure planning, with a local in-depth analysis of individual communities, can provide a greater level of detail and outcomes should be able to feed back up into the regional work.

### **POTENTIAL STATE FUNDING ASSISTANCE.**

In recent years the State Government, through the State Planning Office, made funding available to assist local Councils to undertake Structure Plans. This was often on a 50/50 funding basis. This is not currently available, however. It is uncertain if the new post-election Government will reintroduce this grant funding in the next financial year, and this is unlikely to be known before the end of July.

### **BUDGET AND TIMEFRAME**

Structure planning work would extend over two financial years. (Refer indicative timeline in Draft Project Plan, attached.) This extended timeframe is necessary, in large part, to accommodate thorough community consultation.

The cost of the project is likely to be around \$80,000, over two financial years. It is envisaged the bulk of this cost would be in the first financial year. Council's current budget has an allocation of \$50,000 for strategic land use planning.

The budget would be more accurately defined after the Project Plan and Project Brief have been further developed by the Project Working Group.

### **GOVERNANCE**

If Council wishes to pursue this project, it is recommended that it establish a Project Working Group consisting of at least three elected members and supported by relevant council officers.

Full Council would provide high level governance and make/endorse key decisions. The Project Steering Group would provide regular direction and governance, and report back to full Council at key decision points. These would be specified in the Project Plan. Day-to-day liaison with the project consultants will be through a Project Manager, who will report to the Project Working Group.

The first task of the Project Steering Group would be to further develop and finalise a Project Plan (Council's internal document) and a Project Brief (intended for potential consultants). Drafts of both these documents are attached.

The Project Plan sets out a timeline and specifies which decisions are ‘key decisions’ that must be referred back to Council for endorsement.

## PROJECT INITIATION

If Council wishes to pursue a new Structure Plan for the Bagdad-Mangalore area, then it should establishing a Project Working Group which would then finalise the budget, the Project Plan and the Project Brief.

## RECOMMENDATION

### THAT Council:

A. Determine to investigate a project to develop a new Bagdad-Mangalore Structure Plan, and to that end:

B. Establish a Project Working Group, as follows:

**Members:** (to be determined by Council)

**Chair:** Councillor ...?

**Member:** Councillor ...?

**Member:** Councillor ...?

**All Councillors able to attend meetings.**

### Advisors:

**Relevant Council Officers to attend as considered necessary.**

**Project Manager (servicing the Working Group):**

**Council Planning Consultant, Damian Mackey (Southern Midlands Council).**

C. Refer the attached Draft Project Brief and Draft Project Plan, both dated 12 April 2024, to the Project Steering Group to further develop and report back to Council.

D. Consider allocating a budget of \$80,000 over two financial years (\$50,000 + \$30,000), and pursue any funding assistance that the State Planning Office might provide in coming financial years to offset this amount.

E. Make a final decision on whether to proceed with the project once the Project Working Group has reported back on the above matters.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt		
Deputy Mayor K Dudgeon		
Clr A E Bisdee OAM		
Clr D Blackwell		
Clr B Campbell		
Clr D Fish		
Clr F Miller		

**[THIS CONCLUDES THE SESSION OF COUNCIL  
ACTING AS A PLANNING AUTHORITY]**

## **13. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – INFRASTRUCTURE)**

### **13.1 Roads**

**Strategic Plan Reference 1.1**  
*Maintenance and improvement of the standard and safety of roads in the municipal area.*

Nil.

### **13.2 Bridges**

**Strategic Plan Reference 1.2**  
*Maintenance and improvement of the standard and safety of bridges in the municipality.*

Nil.

### **13.3 Walkways, Cycle Ways and Trails**

**Strategic Plan Reference 1.3**  
*Maintenance and improvement of the standard and safety of walkways, cycle ways and pedestrian areas to provide consistent accessibility.*

Nil.

### **13.4 Lighting**

**Strategic Plan Reference 1.4**  
*Ensure adequate lighting based on demonstrated need / Contestability of energy supply.*

Nil.

### **13.5 Buildings**

**Strategic Plan Reference 1.5**  
*Maintenance and improvement of the standard and safety of public buildings in the municipality.*

Nil.

### **13.6 Sewers / Water**

**Strategic Plan Reference(s) 1.6**  
*Increase the capacity of access to reticulated sewerage services / Increase the capacity and ability to access water to satisfy development and Community to have access to reticulated water.*

Nil.

### **13.7 Drainage**

**Strategic Plan Reference 1.7**  
*Maintenance and improvement of the town storm-water drainage systems.*

Nil.

### **13.8 Waste**

**Strategic Plan Reference 1.8**

*Maintenance and improvement of the provision of waste management services to the Community.*

Nil.

### **13.9 Information, Communication Technology**

**Strategic Plan Reference 1.9**

*Improve access to modern communications infrastructure.*

Nil.

## **13.10 Officer Reports – Infrastructure & Works**

### **13.10.1 Manager – Infrastructure & Works Report**

**Author:** ACTING /MANAGER INFRASTRUCTURE & WORKS (CRAIG WHATLEY)

**Date:** 16 APRIL 2024

#### **Roads Program**

Maintenance grading and some re sheeting in the Campania, Tunnack and Whitefoord areas.

Verge and shoulder drainage works on Tin Pot Marsh Rd.

Drainage works continuing in the Woodsdale Rd Runnymede and Inglewood areas.

Bitumen patching on all roads as time and resources permit.

#### **Current Capital Works**

Interlaken Road works are going well, AWC have moved their crusher back on site and are now crushing base course material from the excavation and realignment sites for road widening and drainage.

Next 2.4 kms to be sealed before winter weather permitting.

Annual road resealing works are now completed still waiting on the line marking contactor, he has been delayed due to a traffic accident.

#### **Parks and Reserves**

The new playground equipment at Runnymede Cricket Ground is now completed and in use.

Maintenance of recreation grounds and parks and playgrounds ongoing as required.

Vandalism is increasing around our Recreation grounds and public toilets especially Colebrook, Campania and Tunnack areas.

#### **Bridge Works**

Minor works on some bridges to be scheduled as time permits.

#### **Building Services Unit**

An extensive renovation is almost complete for a private client in the Midlands area. To be signed off in the coming weeks.

Work has begun on 9 Barrack Street Oatlands (removing fences and concrete slabs etc.).

Construction of 2 accommodation units in Oatlands has commenced, slabs and framing are complete roofs are on and brickwork is underway.

Midlands Community Centre entrance works are well underway.

#### **Planned Works**

The following capital works are planned for the coming period:

- Drainage and pavement repairs various roads;
- Undertake various bridge maintenance repairs;
- Continue construction of accommodation units Oatlands;
- Continue Interlaken Road upgrade works.

**QUESTIONS WITHOUT NOTICE TO MANAGER, INFRASTRUCTURE & WORKS**

**RECOMMENDATION**

**THAT the Infrastructure & Works Report be received and the information noted.**

<b>DECISION</b>		
<b>Councillor</b>	<b>Vote FOR</b>	<b>Vote AGAINST</b>
Mayor E Batt		
Deputy Mayor K Dudgeon		
Clr A E Bisdee OAM		
Clr D Blackwell		
Clr B Campbell		
Clr D Fish		
Clr F Miller		

## **14. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – GROWTH)**

### **14.1 Residential**

**Strategic Plan Reference 2.1**

*Increase the resident, rate-paying population in the municipality.*

Nil.

### **14.2 Tourism**

**Strategic Plan Reference 2.2**

*Increase the number of tourists visiting and spending money in the municipality.*

Nil.

### **14.3 Business**

**Strategic Plan Reference 2.3**

*Increase the number and diversity of businesses in the Southern Midlands / Increase employment within the municipality / Increase Council revenue to facilitate business and development activities (social enterprise).*

Nil.

### **14.4 Industry**

**Strategic Plan Reference 2.4**

*Retain and enhance the development of the rural sector as a key economic driver in the Southern Midlands / Increase access to irrigation water within the municipality.*

Nil.



## 15. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – LANDSCAPES)

### 15.1 Heritage

#### Strategic Plan Reference – Page 22

- |       |  |
|-------|--|
| 3.1.1 | Maintenance and restoration of significant public heritage assets.                         |
| 3.1.2 | Act as an advocate for heritage and provide support to heritage property owners.           |
| 3.1.3 | Investigate document, understand and promote the heritage values of the Southern Midlands. |

#### 15.1.1 Heritage Project Program Report

**Author:** MANAGER HERITAGE PROJECTS (BRAD WILLIAMS)

**Date:** 24 APRIL 2024

#### ISSUE

Report from the Manager, Heritage Projects on various Southern Midlands Heritage Projects.

#### DETAIL

During the past month, Southern Midlands Council Heritage Projects have included:

- Preparation of documentation for building approvals for the demolition of the old Oatlands Pool.
- Works to the former police house in Barrack Street are nearing completion.
- An Artist in Residence Retrospective exhibition was held in AiRSpace which was well attended.
- A 'Prints Charming' exhibition of printed works from the Artist in Residence Program is currently open at the Oatlands Gaoler's Residence.
- The April Artist in Residence is Kari Hawke, whose practice is sculptural ceramics. Kari creates hand built organic sculptural forms, influenced by her natural environment. Kari hopes to build a series of sculptural forms, sourcing local clay & fire the pieces in pit firings with locally sourced combustibles that reflect the local environment and community focus.

#### RECOMMENDATION

**THAT the Heritage Projects Program Report be received and the information noted.**

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt		
Deputy Mayor K Dudgeon		
Clr A E Bisdee OAM		
Clr D Blackwell		
Clr B Campbell		
Clr D Fish		
Clr F Miller		

## 15.2 Natural

### Strategic Plan Reference – page 23/24

3.2.1	Identify and protect areas that are of high conservation value.
3.2.2	Encourage the adoption of best practice land care techniques.

### 15.2.1 NRM Unit – General Report

**Author:** NRM PROGRAMS MANAGER (MARIA WEEDING)

**Date:** 16 APRIL 2024

#### DETAIL

- Proposed toilet block at Callington Park. Waiting for the Engineer to undertake the structural approval assessment for the building design and slab works etc. The Engineers timeline for this work is late April. Hopefully in early May the issue of a Plumbing Permit and Building Permit by Council will occur.
- Lake Dulverton & Callington Park Management Committee meeting issues are being followed up as a result of the last meeting of the committee. Helen has been compiling information (and photos) so the Dulverton Walkway is then listed on the Rail Trails Australia web site. Maria has been working on other issues – dog policy etc.
- Maria and the Acting Manager of the Works Dept will meet with TasWater in the next week in relation to proposed changes to the pump station on the Lake Dulverton forshore, located at the existing toilet block.
- The town clock at Kempton was adjusted by Maria and Helen, to reflect the ‘non daylight saving’ time, after the end of daylight saving saw the clock time move forward instead of back at the change over in early April – to make the clock two hours out. This has now been rectified after a phone hook up with Ingrams in Victoria to advise on the process to change the time. When one of the clock experts from Ingrams is next back in Tasmania they will reprogram the controller in the clock tower. This will be at no cost to Council, as it was a programming error in the set up phase undertaken by Ingrams.

#### Weeds Officer Report, Mary Smyth

18<sup>th</sup> March – 15<sup>th</sup> April

Note: this will be a much shorter report than usual due to Easter and leave impacts.

#### Enquiries/feedback

Received a sample of a vaporub-smelling plant that did not have any flowers or seeds on it. After a frustrating search through weed books and the internet, I finally tried the “Weedscan” app (which Helen Geard and I had some input into when it was being developed). It worked! The weed was Stinkwort (*Dittrichia graveolens*). The landholders have been informed.

#### Site visits

Total = 4

An entire day was spent on follow-up spraying of Stemless thistles at a property on Lovely Banks Road. A total of 2130 seedlings were sprayed. Further follow-up will occur in about mid-May to catch any seedlings that germinate after recent rains. Again, a very large number of plants stopped in their tracks.

Confirmed the presence of Californian thistle on a block in Kempton and left the landholder with a folder of information on control methods. Am also in the process of confirming the identity of a couple of large eucalypts nearby: I suspect the trees are *Eucalyptus ovata* (Black/Swamp gum).

Drove past a property in Bagdad which backs on to a creek. Blackberries in the creek are concerning the homeowner. This particular section of Horfield Creek is managed by the Tasmanian Property Services Group, not the Council. Home owner informed.

Inspected roadside along the far end of Chauncy Vale Road for thistles. I did a couple of sprays here two years ago for capeweed, spear thistle and Californian thistle. Spear thistles still occurring but Californian thistles and capeweed numbers much reduced. Follow up required this autumn.

### Communication

Continuing to liaise with Adam Muyt (nearing the end of his contract as Invasive Grasses Project Officer for Biosecurity Tasmania) regarding serrated tussock at Spring Hill.

### Related and extra-curricular activities

Whilst perusing the Tasmanian Weeds Facebook page, I saw a new book recommended called “That Grass Book”. I ordered one and it is excellent; another resource to build my grasses knowledge.

Attended a combined Private Forests Tasmania and Tasmanian Land Conservancy “Trees on Farms for Environmental and Economic Benefits” field day on Wednesday 20<sup>th</sup> March on Interlaken Road, Oatlands. It was cold, wet and windy, but most informative. The landowner caught up with me and we had a chat about roadside willows starting to move along the Blackman River section of their property. They are happy to control the willows on their place but can I do anything about the roadside willows where they are coming from? I am certainly hoping to but further discussions in-house are required.

### Weed of the Week

Firethorn only during this reporting period.

## RECOMMENDATION

**THAT the NRM Unit Report be received and the information noted.**

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt		
Deputy Mayor K Dudgeon		
Clr A E Bisdee OAM		
Clr D Blackwell		
Clr B Campbell		
Clr D Fish		
Clr F Miller		

### 15.3 Cultural

**Strategic Plan Reference 3.3**

*Ensure that the cultural diversity of the Southern Midlands is maximised.*

Nil.

### 15.4 Regulatory (Development)

**Strategic Plan Reference 3.4**

*A regulatory environment that is supportive of and enables appropriate development.*

Nil.

### 15.5 Regulatory (Public Health)

**Strategic Plan Reference 3.5**

*Monitor and maintain a safe and healthy public environment.*

Nil.

## 15.6 Regulatory (Animals)

### Strategic Plan Reference 3.6

*Create an environment where animals are treated with respect and do not create a nuisance for the community*

### 15.6.1 Animal Management Report

**Author:** ANIMAL MANAGEMENT OFFICER (RACHEL COLLIS)

**Date:** 17 APRIL 2024

**Enclosure(s):**

*Animal Management Statement 2024*

### ISSUE

Consideration of the Animal Management/Compliance Officer's report for April 2024

The purpose of the report is twofold:

1. To inform Council and the Community of infringements issued by Council Officers in relation to Animal Management for the period April; *and*
2. Provide a brief summary of actions and duties undertaken by Council Officers in relation to animal management.

This in turn informs the community of the requirements and expectations of the Council to uphold and enforce the relevant legislation. This reminds Council and the community of the importance of responsible ownership of animals.

The infringements detailed in this report were all issued under the *Dog Control Act 2000*.

### Resource Sharing

Southern Midlands Council currently provide Animal Management services to the Central Highlands Council through resource sharing arrangements. Jobs of note are itemised in the enclosed statement.

### RECOMMENDATION:

**THAT the Animal Management Report be received and the information noted.**

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt		
Deputy Mayor K Dudgeon		
Clr A E Bisdee OAM		
Clr D Blackwell		
Clr B Campbell		
Clr D Fish		
Clr F Miller		

**ENCLOSURE**  
 Agenda Item 15.6.1

**YTD ANIMAL MANAGEMENT STATEMENT  
 2024**

<b>DOG IMPOUNDS</b>	<b>RECLAIMED</b>	<b>ADOPTED/DOGS HOME</b>	<b>EUTHANISED</b>	<b>OTHER IMPOUNDS</b>
10	8	2		1 – goat 1 – ram

**JOBS ATTENDED  
 April 2024**

<b>DOGS AT LARGE</b>	<b>DOG ATTACKS</b>	<b>DOG BARKING</b>	<b>DOG GENERAL</b>
2	0	2	6
<b>NEW KENNEL LICENCES</b>	<b>WELFARE</b>	<b>STOCK</b>	<b>Central Highlands</b>
	1	4	1

**REGISTERED DOGS: 1762**  
**KENNEL LICENCES: 62**  
**INFRINGEMENTS ISSUED: 0**

## 15.6.2 Dog Management Policy (Clarification / Minor Amendment)

**Author:** ANIMAL MANAGEMENT OFFICER (RACHEL COLLIS)

**Date:** 17 APRIL 2024

### ISSUE

Refer recommendation provided by the Lake Dulverton & Callington Park Management Committee as an outcome of its meeting held 18<sup>th</sup> March 2024.

Council to acknowledge the minor amendment which is basically clarification of an existing provision within the Policy (adopted May 2022).

### BACKGROUND

The *Dog Control Act 2000* requires Council to develop, make and implement a policy relating to dog management in its municipal area.

The Policy is to be reviewed at least every five years with the last review being undertaken in May 2022.

Whilst the *Dog Control Act 2000* requires Council to invite public submission relating to a proposed dog management policy or an amendment of the policy, it is considered that this minor clarification/amendment does not warrant the revised Policy being advertised and public submissions sought.

### DETAIL

The Lake Dulverton & Callington Park Management Committee, at its meeting held 18<sup>th</sup> March 2024, noted that the *Dog Management Policy* states on page 12:

*The following areas are declared as areas prohibited to dogs on the basis that they provide sensitive habitat for wildlife.*

- *Lake Dulverton Wildlife Reserve (The Reserve is defined as being that area under water at any point of time)*
- *All dedicated conservation areas*

The Committee agreed that the wording needed to be altered slightly to ensure that dogs could still be allowed on the foreshore of Lake Dulverton, reflecting the existing situation.

The lake was first proclaimed a sanctuary for birds on 20<sup>th</sup> December 1929 under the *Animal and Birds Protection Act 1928* and the lake foreshore was gazetted as a Conservation Area on the 12<sup>th</sup> December 2007.

The following is an extract from the Policy – “Section 4.3 Dog Prohibited Areas”

### 4.3 Dog Prohibited Areas

*(Guide dogs and hearing dogs are exempt from these provisions)*

*These areas relate to sensitive habitats for wildlife, reserves which are set aside for biodiversity conservation and provide recreational opportunities for users that are compatible with the protection of these values.*

*The following areas are declared as areas prohibited to dogs on the basis that they provide sensitive habitat for wildlife.*

- Chauncy Vale Sanctuary
- Lake Dulverton ~~Conservation Area Wildlife Reserve~~ (~~specifically the The Reserve is defined as being that~~ area under water at any point of time)
- Lake Tiberius
- Coal River Gorge Nature Reserve
- ~~All dedicated Conservation Areas~~

The proposed clarification / minor amendment is 'marked-up'.

**Human Resources & Financial Implications – Nil.**

**Community Consultation & Public Relations Implications –** Basically a minor clarification to reflect the existing situation.

**Policy Implications –** Policy document.

**Priority - Implementation Time Frame –** Immediate.

## RECOMMENDATION

**THAT:**

1. the information be received; and
2. Council acknowledge and endorse the minor amendment which is basically clarification of an existing provision within the Policy (adopted May 2022).

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt		
Deputy Mayor K Dudgeon		
Clr A E Bisdée OAM		
Clr D Blackwell		
Clr B Campbell		
Clr D Fish		
Clr F Miller		



### 15.6.3 2024/25 Animal Management Fees (including Dog Registrations)

**Author:** ANIMAL CONTROL OFFICER (RACHAEL COLLIS)

**Date:** 18 APRIL 2024

#### ISSUE

Adoption of the 2024-2025 Animal Management Fees.

#### BACKGROUND

Dog Registration fees are to be adopted in accordance with Council's *Dog Management Policy* and the *Dog Control Act 2000*.

#### DETAIL

For information, the following is a list of the fees and charges that were adopted for the current financial year (i.e. 2022/2023):

<b>CLASS</b>	<b>EVIDENCE REQUIRED</b>	<b>AMOUNT</b>
Dog Desexed	<i>(Vet Certificate or Stat Dec required)</i>	\$34.00
Dog Non-desexed		\$44.00
Greyhound/Working Dog/Purebred (for showing/breeding)	<i>Certificate required, TCA or GRT membership or ABN</i>	\$34.00
Dangerous Dog/Restricted Breed/Guard Dog	<i>Declared by General Manager</i>	\$100.00
Guide Dogs/Hearing Dogs		No Charge
Pensioner	<i>Pension Concession Card Health Care Card</i>	50% discount off scheduled fee (one dog only)
Replacement Tag (metal lifetime tag)		\$12.00
Formal Notice of Complaint		\$66.00
Kennel Licence Application		\$132.00
Kennel Licence Renewal		\$56.00
Impound Fee (for all animals)		\$34.00
Feed/Care Fee (daily charge)		\$12.00
Dogs Home of Tasmania Impound Fee	<i>Paid directly to Dogs Home</i>	Refer Dogs Home

In reference to Council's *Dog Management Policy*, refund of registration fees will only be provided for dogs that have died in the current year of registration. Refunds are only available on completion of the appropriate form lodged with Council by the owner of the dog subject of the claim. Any refund provided is on a pro-rata basis as at the time of application.

The Southern Midlands Council will transfer dog registrations from other Tasmanian Councils at no cost to the dog owner, provided the registration is for the same registration period.

### **Amendments**

An appropriate increase is recommended. When compared with a number of other LGAs of not dissimilar size and context, Council's existing charges are considerably cheaper.

Previously an increase in either CPI which is based on the estimated CPI for the period ending March 2024 (fees rounded up to the nearest dollar where applicable) or 5% was considered acceptable.

A number of new fees are being introduced to account for expenditure that was not anticipated in the preceding financial year. These relate to transportation and advertising costs where cost recovery is being sought.

**Human Resources & Financial Implications** – The last increase in fees (i.e. 5%) was for the 2023/24 financial year.

To maintain the existing fees for the 2024/25 financial year would result in approximately 57% cost recovery for the Animal Management Service.

Acknowledging that animal management involves the management of all other animal related complaints and issues, this is considered reasonable.

However, in terms of operating expenditure, it was reported at last meeting (27 March 2024 – **Item 17.3.1**) that expenditure was \$95,826 or 127.14% of budget. Additional expenditure is due to an increase in legal expenses, resources required to address non-compliance issues, the complexity and duration of those issues.

For this reason, fee increases and the introduction of new fees to achieve a higher cost recovery is required for this coming financial year.

**Community Consultation & Public Relations Implications** – Nil

**Southern Midlands Council Website** - The adopted Fees will be displayed on Council's website.

**Policy Implications** - Policy position.

**Priority - Implementation Time Frame** – It is normal practice for Reminder Notices to be issued in late May of each year. Registration fees are due on 1<sup>st</sup> July.

**RECOMMENDATION**

**THAT Council adopt the following Animal Management Fees for the 2024-25 period:**

<b>CLASS</b>	<b>EVIDENCE REQUIRED</b>	<b>AMOUNT</b>
Dog Desexed	<i>Vet Certificate or Stat Dec required</i>	\$38.00
Dog Non-desexed		\$48.00
Greyhound/Working Dog/Purebred (for showing/breeding)	<i>Certificate required, TCA or GRT membership or ABN</i>	\$38.00
Dangerous Dog/Restricted Breed/Guard Dog Existing Dogs declared pre June 2024 Dogs declared post-June 2024	<i>Declared by General Manager</i>	\$110 \$750
Guide Dogs/Hearing Dogs		No Charge
Pensioner	<i>Pension Concession Card Health Care Card</i>	50% discount off scheduled fee (one dog only)
Replacement Tag (metal lifetime tag)		\$15.00
Formal Notice of Complaint		\$70.00
Licence Application		\$150.00
Licence Renewal		\$70.00
Advertising Licence		\$350.00
Advertising stock		\$450.00
Afterhours release		\$170.00
Transportation to pound of livestock (if external assistance required)		@cost
Transportation to relocate livestock outside Municipality		@cost
Impound fee (per animal)		\$38.00
Feed/care fee (daily charge per animal)		\$18.00
Veterinary Treatment		@cost
Dogs Home of Tasmania Impound Fee	<i>Paid directly to Dogs Home</i>	Refer Dogs Home

## 15.7 Environmental Sustainability

### Strategic Plan Reference 3.7

*Implement strategies to address the issue of environmental sustainability in relation to its impact on Councils corporate functions and on the Community.*

### 15.7.1 Updated Climate Change Adaptation Plan Endorsement

**Author:** SPECIAL PROJECTS (GRAHAM GREEN)

**Date:** 8 APRIL 2024

#### Attachment(s)

*Climate Change Adaption Plan 2023*

#### Issue

Councils across Tasmania and across the country Councils are increasingly being faced with the consequences of intensifying climate hazards such as extreme rainfall, unprecedented flooding, unseasonal bushfires, extreme dry spells, and for coastal councils, increasing coastal erosion and inundation. Many Councils are already being faced with regular financial hits to repair infrastructure, upgrade infrastructure, to maintain service level, and to keep their communities safe.

Councils are obligated to work with communities to address climate change under the *Local Government Act (Tas) 1993*, which describes the role of councils to provide for the health, safety and welfare of the community. Councils are well prepared to do this due to their local knowledge and experience, its understanding of community needs and vulnerabilities, and its important role in emergency management.

As we learn more about how climate change hazards are playing out in the real world and impacting upon Council functions, it is pertinent to revisit risk management planning to determine how the intensifying hazards will continue to affect what Councils do, and to update the corporate risk register accordingly.

It is important that council has an up to date document that clearly defines the risks of climate change to its corporate and community functions and identifies actions that assist in mitigating the risk. This is now an expectation of Council's insurers and an important way that we minimise the possibility of litigation from our decision making.

In light of these issues, endorsement of the revised Adaptation Plan is now sought.

#### Background

Southern Midlands Council's Climate Change Adaptation Plan was originally produced through the Regional Councils Climate Adaptation Project, a project aimed at improving the capability and resilience of Tasmanian councils to manage the risks of climate change. The original Adaptation Plan was endorsed by Council in 2012.

The original Plan was reviewed through internal processes in 2020 with the updated edition subsequently endorsed by Council.

The opportunity to update Council's Climate Change Adaptation Plan for the third time came under the Regional Climate Change Initiative's project 'The Southern Councils Climate Collaboration'. Under this Program Southern Midlands Council's Graham Green was engaged to undertake risk management planning for all the councils in the Southern Region.

The formulation of risk statements, that are the foundation of the Climate Change Adaptation Plan, is based on:

- Modelled data produced by scientists from the Climate Futures for Tasmania Project. Climate change profiles, out to the year 2100, have been developed specifically for each council and cover a range of parameters including: temperature increase, heatwave intensity, increasing rainfall intensity, and bushfire likelihood.
- Our own recent experience of extreme events and their impact on Council and the community, together with experiences from our neighbouring councils, e.g. the unseasonal and severe early spring bushfires at Glamorgan Spring Bay Council and the severe recent storms at Break O Day Council in which recently upgraded stormwater systems failed to cope with the water volume.

## **Detail**

The updated Southern Midlands Council Climate Change Adaptation Plan incorporates:

- modelled climate change conditions for the municipal area to 2100;
- risks to Council business posed by the modelled conditions as identified by staff in a risk management workshop;
- rating of identified risks (likelihood, consequence and rating) in a manner consistent with the International Standard for Risk Management ISO 31000;
- adaptation actions to treat identified risks for each of Council's business areas; and
- advice on the legal implications of managing risks associated with climate change.

Identified Climate change risks for Southern Midlands municipality (by 2100) include the following:

- The temperature of very hot days to increase by up to 3°C.
- The number of days over 25°C expected to increase by 150% - a lengthening summer season.
- Extended heat waves and extreme temperatures will enhance the occurrence and severity of bushfires.
- Rainfall to trend towards heavier events interspersed by longer dry periods.
- Rainfall volume in heavy rainfall events to increase by up to 25%.
- Rainfall runoff to have faster response times, greater erosion potential.
- Annual flows in the region's rivers e.g. the Jordan and Coal River to increase with flood peaks to be higher than previously experienced.

Vulnerabilities specific to Southern Midlands Council in relation to the climate change risks include the following:

- Increasing likelihood of unprecedented flooding having implications for planning decision making and potential litigation risk if developments are approved in vulnerable locations.
- Increasing call on council resources for response to and recovery from heavy rainfall events.
- Detrimental impact on stormwater assets, and other assets, due to heavier rainfall events.
- More rapid degradation of road surfaces due to increasing hot days and heatwaves.
- Natural resource management (NRM) challenges due to changing conditions favouring invasive species to the detriment of local biodiversity.
- Inadequacy of some roads in areas vulnerable to bushfire, in terms of access, evacuation and ability to pass.
- Increasing bushfire danger having implications for residential developments in proximity to the bush, in relation to safety and council's role in compliance.

An adaptation action was identified to address each of the identified risks together with responsibility, suggested timeframe and likely stakeholders. Examples of adaptation actions to address some of the highest rated risks are:

- Installation of new pull-off areas to enable traffic management and access for fire engines in known high bushfire risk areas.
- Commission site specific flood modelling in areas considered to have inadequate flood information for decisions to be based upon, e.g. Bagdad Rivulet.
- Ensure there is water capacity/storage in areas of high bushfire risk - commencing with an audit of what is currently available in the municipality e.g. fast fill stations.
- Plan for infrastructure upgrades to cope with flood events in a prioritised manner based upon asset risk analysis and numbers of people likely to be effected e.g. road low points along the Jordan River.
- Adopt and advocate for road surface materials that can withstand greater exposure to heat.

Particular corporate actions are suggested and cover:

- Management of legal liability in relation to development decisions and asset management which includes:
- keeping up to date on general climate change science and information, particularly in relation to potential risks from natural hazards;
- developing clear and certain criteria for decision making to increase public confidence that decisions are made on the basis of the best available scientific evidence.
- Incorporation of climate change action into existing documents and processes such as the Risk Register, Annual Plan and Financial Plan.
- Emergency response plans should be reviewed, developed and implemented considering hazard changes under climate change projections. Up to date emergency response procedures can minimise consequences when extreme events occur.

- Replace trees at risk of creating issues with those that will withstand emerging conditions of heat and dry - refine street tree policy accordingly.

The Adaptation Plan suggests a mechanism to implement regional adaptation actions where issues in common are identified across councils through both a regional adaptation strategy and ongoing involvement with the Regional Climate Change Initiative which is a forum for progressing actions collaboratively.

## **Human Resources**

Implementation of the Climate Change Adaptation Plan will be coordinated by the Special Projects Officer as part of current duties.

Involvement of other staff is envisaged at times in order to plan approaches to implementation of key actions in relation to flood mitigation, stormwater upgrades, emergency management planning, and updates strategic documents such as the risk register.

## **Financial implications**

Financial and resource availability are critical factors for enabling implementation of adaptation actions. The adaptation options identified in Plan will come at varying degrees of cost and resource requirement. It is possible that Council will initially support implementation of those adaptation actions which are cost effective and align with current resource capacity and availability. Every dollar invested in adaptation action typically yields net economic benefits ranging from \$2 to \$10. Hence implementation of prioritised actions may be viewed as a 'no regrets' approach.

Prioritising 'investment' in adaptation actions can be based upon factors such as risk priority and a cost benefit analysis. Weighing up the value of the asset, the importance of the asset to the community, and the average annual cost of protecting and maintaining the asset are important considerations in determining where to allocate resources. In some cases it may not be feasible to protect an asset and consideration of relocation may be the only option.

It is important to recognise that not all climate change action within Council will require its own funding, but will become embedded in the operational business of Council through appropriate governance arrangements, planning and policy. Notwithstanding this, some of the more complex adaptation options, such as flood mitigation may require substantial financial support and resources. For these actions, pursuing grant funding and establishing partnerships for collaborative or common actions can be effective in reducing the overall cost of action for Council.

## **Community Consultation & Public Relations Implications**

### *Community consultation*

Specific actions may warrant an element of community consultation, particularly in relation to asset upgrade or replacement in areas highly vulnerable to flooding or in relation to modelling of bushfire likelihood.

If council becomes aware of an increased risk to residents from new data, or through catchment modelling to define flood risk, then there is potential duty of care to inform affected residents that they may be at risk from unprecedented climate change driven hazards.

Any new information, particularly in relation to flood risk, needs to be handled sensitively due to potential implications for the insurance premiums of residents.

Community consultation may be viewed as an opportunity to inform the community of initiatives Council are pursuing to build resilience and improve public safety in the face of threats posed by climate change.

#### *Public relations*

There are potential positive public relations outcomes as actions in the Adaptation Plan may ultimately lead to:

- enhanced public safety;
- more robust infrastructure;
- modelling flood and bushfire data to inform changes in hazards and risk;
- improved emergency response capability; and
- improved environmental resilience through strategic NRM projects.

#### **Web site implications**

There is potential for the Adaptation Plan, and actions arising from it, to be publicised on Council's web site.

#### **Policy Implications**

Climate change adaptation is essentially a risk management process. Council's Adaptation Plan has been developed in accordance with the (ISO) 31000 Standard for Risk Management. Hence it is pertinent to review Council's Risk Management Policy to ensure the defined risks are acknowledged.

Incorporation of key findings and actions from the Climate Change Adaptation Plan into Council's mainstream policies and plans such as the Strategic Plan, Annual Plan and Financial Plan is also important so that climate change planning becomes integrated with established council processes.

#### **Priority – Implementation Timeframe**

The schedule of prioritised actions, including those which may be implemented in the short term will need to be discussed by an internal working group, particularly in relation to funding and implementing flood mitigation options actions from the Bagdad-Mangalore Hydraulic Assessment.



## RECOMMENDATION

**THAT Council receive and endorse the updated Southern Midlands Council Climate Change Adaptation Plan.**

<b>DECISION</b>		
<b>Councillor</b>	<b>Vote FOR</b>	<b>Vote AGAINST</b>
Mayor E Batt		
Deputy Mayor K Dudgeon		
Clr A E Bisdee OAM		
Clr D Blackwell		
Clr B Campbell		
Clr D Fish		
Clr F Miller		

**16. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – COMMUNITY)**

**16.1 Community Health and Wellbeing**

**Strategic Plan Reference 4.1**

*Support and improve the independence, health and wellbeing of the Community.*

Nil.

## 16.2 Recreation

### Strategic Plan Reference 4.2

*Provide a range of recreational activities and services that meet the reasonable needs of the community.*

### 16.2.1 Oatlands Aquatic Centre – Coordinators Report

**Author:** OATLANDS AQUATIC CENTRE COORDINATOR (ADAM BRIGGS)

**Date:** 10 APRIL 2024

Oatlands Aquatic Centre – Coordinator’s Report for the month March 2024.

#### **BACKGROUND**

The Oatlands Aquatic Centre opened to the public on Monday 14<sup>th</sup> November 2022.

#### **DETAIL**

The purpose of the report is twofold:

1. To report on the financial performance of the Centre compared to budget for the relevant month ending; and
2. To provide details regarding usage of the facility.

**Financial Reporting:**

**OATLANDS AQUATIC CENTRE - OPERATING BUDGET**

INCOME		Annual Budget 2023/24	March 2024	March 2023	2023-24 YTD to 31.3.24	% of Budget 2023-24
Pool – Admission Fees	Casual Fees	\$37,360	\$5,050	\$4,952	\$49,442	132.3%
	Memberships & Season Passes	\$157,426	\$3,226	\$4,487	\$32,982	21.0%
	Group Bookings & Learn to Swim	\$81,714	\$8,377	\$4,444	\$59,202	72.5%
	Sale of Goods	\$9,500	\$986	\$1,102	\$10,325	108.7%
Local Gov't Loan Subsidy (3 of 3)		\$45,107	\$0	\$0	\$22,840	50.6%
Charging Station Energy Use Reimbursement			\$0	\$0	\$6,550	
Splash in Good Fun' Grant			\$0	\$0	\$0	
Get Active Program Grant	"Lets get moving"				\$800	
CBA Community Donation					\$500	
<b>Sub-Total</b>		<b>\$331,107</b>	<b>\$17,639</b>	<b>\$14,985</b>	<b>\$182,642</b>	<b>55.2%</b>

EXPENDITURE		Annual Budget 2023/24	March 2024	March 2023	2023-24 YTD to 31.3.24	% of Budget 2023-24
Salaries (incl. On-Costs)		\$504,561	\$38,403	\$41,449	\$382,842	75.9%
Operating Costs - Other		\$245,072	\$9,413	\$7,165	\$198,362	80.9%
Loan Interest		\$45,107	\$0	\$0	\$22,840	50.6%
<b>Total Expenditure</b>		<b>\$794,740</b>	<b>\$47,816</b>	<b>\$48,614</b>	<b>\$604,044</b>	<b>76.0%</b>

Note - includes expenses relating to operating grant income

<b>Budgeted Deficit</b>		<b>-\$463,633</b>	<b>-\$30,177</b>	<b>-\$33,629</b>	<b>-\$421,402</b>	<b>90.9%</b>
-------------------------	--	-------------------	------------------	------------------	-------------------	--------------

**Group Bookings & Programs – March (15/3/24 - 10/4/24):**

<b>Event / Booking</b>	<b>School / Group</b>	<b>Participation Numbers</b>
Centre Visits	Fitness Passport Program	2 participants
Physio Rehab Sessions	Annabel Butler – Physiotherapist	5 individual bookings
Lane Hire	Midlands Swimming Club	4 individual bookings
Birthday Party	Public	12 participants
Learn to Swim	Campania District School Learn to Swim: Prep-Grade 2	35 participants
Centre Hire / Student Visits	Oatlands District School	7 group bookings
Lane Hire	Royal Life Saving Tasmania	1 group booking

USAGE FOR THE PERIOD 15/3/2024 – 10/4/2024

PAID UPFRONT

<b>Type</b>	<b>Units</b>
<b>Gym &amp; Fitness</b>	
Gym & Fitness Class Passes/10 Sessions	4
Gym & Fitness Class Passes/5 Sessions	0
Gym & Fitness Class Session (17 years) PAYG	4
Gym & Fitness Class Session (Concession) PAYG	25
PAYG Class Pass (16 years)	0
<b>Gym</b>	
PAYG Gym (17 years)	9
PAYG Gym (Concession)	2
<b>Personal Training</b>	
Personal Training – 30 Mins	2
Personal Training – 1 Hr	0
<b>Learn to Swim (Total Numbers)</b>	
Term 1, 2024 Program Enrolments (Currently)	121
Adult Learn to Swim	0
<b>Pool</b>	
Pool Passes 10 Sessions (Child/Concession)	5
Pool Pass 10 Session (17 years)	3
Upfront 6 Months Pool Membership (17 +)	1
Upfront 6 Months Pool Membership (concession)	1
Upfront 6 Months Pool Membership (Family)	0
PAYG – Pool (4 years and under)	61
PAYG - Pool (5-16)	204
PAYG - Pool (17)	207
PAYG - Pool (Concession)	242
PAYG - (Family)	8
Pool/Gym Combo PAYG	17
GYM/Pool Pass 10 Session (17 years)	0

**DIRECT DEBITS – Current Numbers**

<b>Type</b>	<b>Units</b>
DD Pool/Gym	9
DD Class/Pool	30
DD Pool/Gym/Class	3
DD Gym	4
DD Class/Gym	6
DD 6 Months Pool – 17 years +	2
DD 6 Months Pool – Child/Concession	3
DD 6 Months Pool – Family	2

**Grant Applications & General Information**

See below an update on the current Grant Application:

- Australian Sports Commission – Play Well Participation Grant Program:**  
 Grant Application applying for funds to conduct a Health & Wellbeing Event/Day at the Oatlands Aquatic Centre promoting our current GYM classes on offer while also introducing new programs the community can utilise to help improve overall Health & Wellbeing has been submitted. Grant application results have been delayed to the start of May.
- Royal Life Saving Tasmania – Swim Teacher Course**  
 Oatlands Aquatic Centre & Royal Life Saving Tasmania delivered a Swim Teacher Course on Sunday 24th March, 2024. The course had 7 participants and was a big success with Royal Life Saving planning future courses at the Centre.

**Human Resources & Financial Implications – Refer above detail.**

**Community Consultation & Public Relations Implications – Not applicable.**

**Policy Implications – N/A**

**Priority - Implementation Time Frame – Not applicable.**

**RECOMMENDATION**

**THAT the information be received and noted.**

<b>DECISION</b>		
<b>Councillor</b>	<b>Vote FOR</b>	<b>Vote AGAINST</b>
Mayor E Batt		
Deputy Mayor K Dudgeon		
Clr A E Bisdee OAM		
Clr D Blackwell		
Clr B Campbell		
Clr D Fish		
Clr F Miller		

### 16.3 Access

**Strategic Plan Reference 4.3**

*Continue to explore transport options for the Southern Midlands community / Continue to meet the requirements of the Disability Discrimination Act.*

Nil.

### 16.4 Volunteers

**Strategic Plan Reference 4.4**

*Encourage community members to volunteer.*

Nil.

### 16.5 Families

**Strategic Plan Reference 4.5**

*Ensure that appropriate childcare services as well as other family related services are facilitated within the community / Increase the retention of young people in the municipality / Improve the ability of seniors to stay in their communities.*

Nil.

### 16.6 Education

**Strategic Plan Reference 4.6**

*Increase the educational and employment opportunities available within the Southern Midlands*

Nil.

### 16.7 Capacity & Sustainability

**Strategic Plan Reference 4.7**

*Build, maintain and strengthen the capacity of the community to help itself whilst embracing social inclusion to achieve sustainability.*

Nil.

## 16.8 Safety

### Strategic Plan Reference 4.8

*Increase the level of safety of the community and those visiting or passing through the municipality.*

#### 16.8.1 2023/24 Fire Abatement Update

**Author:** COMPLIANCE OFFICER (RACHAEL COLLIS)

**Date:** 16 APRIL 2024

#### ISSUE

Fire Abatement summary for 2023-24 bush fire season.

#### BACKGROUND

The Southern Midlands is a bushfire prone area.

Under the *Local Government Act 1993* (the Act) one of Council's functions is to provide for the health, safety and welfare of the community. Under the Local Government Act Council is required to take action to abate nuisances, which includes anything that is, or is likely to be, a fire risk.

Fire Risk is defined as anything that an Authorised Council Officer is satisfied may pose, or is likely to pose, a risk of causing or exacerbating the effects of a fire.

Authorised Council Officers are trained by the Tasmania Fire Service on how to recognise and abate fire hazards. Staff inspect all properties where a fire risk concern is raised and will issue a Fire Hazard Abatement Notice to the owners of any property on which it is satisfied a fire risk exists.

#### DETAIL

At the conclusion of the declared fire season it is appropriate to update Council on the actions of its staff in the abatement of potential fire hazards.

For information, the following is a list of the notices that were issued for the current fire season (Oct 2023-April 2024):

Notices	TOTAL
Fire Hazard	18
Abatement	9

In addition, Council was required to engage a third party contractor to undertake two (2) compulsory clearances, on properties at Parattah. This was cost neutral to council.



## Amendments

Nil

**Human Resources & Financial Implications – Nil**  
**Community Consultation & Public Relations Implications – Nil**

**Southern Midlands Council Website** – Significant information was uploaded to the website to assist landowners with fire management related information.

**Policy Implications** – Fire Abatement Policy (2023).

**Priority - Implementation Time Frame** – Upon the issue of an Abatement Notice it is normal practice issue a Notice to clear fire hazard letter in the first instance.

Issuing a Notice to clear a fire hazard gives property owners 14 to 21 days to comply depending on the situation. If property owners fails to comply with Council's instructions, they are issued with an Abatement Notice which normally gives them 7 to 14 days to comply.

## RECOMMENDATION

**THAT Council receive the information.**

<b>DECISION</b>		
<b>Councillor</b>	<b>Vote FOR</b>	<b>Vote AGAINST</b>
Mayor E Batt		
Deputy Mayor K Dudgeon		
Clr A E Bisdee OAM		
Clr D Blackwell		
Clr B Campbell		
Clr D Fish		
Clr F Miller		

## 16.9 Consultation & Communication

**Strategic Plan Reference 4.8**

*Improve the effectiveness of consultation & communication with the community.*

Nil.

## 17. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – ORGANISATION)

### 17.1 Improvement

#### Strategic Plan Reference 5.1

*Improve the level of responsiveness to Community & Developer needs / Improve communication within Council / Improve the accuracy, comprehensiveness and user friendliness of the Council asset management system / Increase the effectiveness, efficiency and use-ability of Council ICT systems / maintain the Business Process Improvement & Continuous Improvement framework*

#### 17.1.1 Federal Government – House of Representatives Standing Committee – Inquiry into Local Government Funding and Sustainability

**Author:** GENERAL MANAGER (TIM KIRKWOOD)

**Date:** 18 APRIL 2024

#### ISSUE

For Councillors information and to identify whether there are any specific areas that should be submitted to the Committee (noting that the Local Government Association of Tasmania will be preparing a submission on behalf of the sector – refer comment below).

#### BACKGROUND

The Federal Government has announced a new House of Representatives Standing Committee into local government sustainability.

The Terms of reference for the Committee for the Inquiry are to “inquire into and report on local government matters, with a particular focus on:

- The financial sustainability and funding of local government
- The changing infrastructure and service delivery obligations of local government
- Any structural impediments to security for local government workers and infrastructure and service delivery
- Trends in the attraction and retention of a skilled workforce in the local government sector, including impacts of labour hire practices
- The role of the Australian Government in addressing issues raised in relation to the above
- Other relevant issues.”

Following release of the Terms of Reference, there was general consensus that they were sufficiently flexible to raise any key matters.

#### DETAIL

The Committee is now seeking written submissions. The deadline has been extended to 31<sup>st</sup> May 2024 (was 3<sup>rd</sup> May 2024) following advocacy by the Australian Local Government Association.

The Australian Local Government Association, representing all State Associations, has put together a working group of State Association CEO’s to inform the ALGA response.

It has been indicated that input will be sought from councils to inform ALGA’s analysis and also to inform submissions and any representations from the Local Government Association of Tasmania.

An LGAT draft submission will be circulated for comment by Monday 29<sup>th</sup> April with Councils being asked to provide input by Friday 24<sup>th</sup> May 2024.

This matter has been listed for Council’s information and gives an opportunity to provide comment or highlight issues that should be raised.

The attached Media Release from the Australian Local Government Association is provided for information.

**Human Resources & Financial Implications** – Not applicable.

**Community Consultation & Public Relations Implications** – Not applicable.

**Policy Implications** – N/A

**Priority - Implementation Time Frame** – The deadline for submissions in relation to the Terms of Reference has been extended to 31<sup>st</sup> May 2024.

## **RECOMMENDATION**

**THAT:**

- a) the information be received; and**
- b) Council provide comment or highlight issues that should be raised.**

<b>DECISION</b>		
<b>Councillor</b>	<b>Vote FOR</b>	<b>Vote AGAINST</b>
Mayor E Batt		
Deputy Mayor K Dudgeon		
Clr A E Bisdee OAM		
Clr D Blackwell		
Clr B Campbell		
Clr D Fish		
Clr F Miller		

**ENCLOSURE**  
Agenda Item 17.1.1

## MEDIA RELEASE



21 March 2024

### **ALGA welcomes national inquiry into local government sustainability**

A new House of Representatives Standing Committee inquiry into local government sustainability has been welcomed by the Australian Local Government Association (ALGA).

With additional responsibilities costing billions of dollars being forced onto Australia's 537 councils every year, ALGA expects this [national inquiry](#) will consider and address the financial challenges and funding shortfalls being faced by local governments.

ALGA President Councillor Linda Scott said: "Councils are constantly being asked to do more – by their communities and state and territory governments – but aren't being funded to deliver on these responsibilities."

"ALGA's research shows that over the past decade local government expenditure per capita has flattened, while spending by other governments has continued to rise," Cr Scott said.

"It's encouraging that the changing infrastructure and service delivery obligations of local government have been recognised and included in the inquiry's terms of reference.

"By providing a wide range of free and low-cost services, we are delivering real cost of living relief in our local communities, but need more sustainable funding.

"ALGA looks forward to presenting to the Inquiry on the challenges Australian local governments are facing, and how we can work collaboratively to set councils and our communities up for success."

Recent reports from the [Local Government Association of Queensland](#) and [Local Government NSW](#) have highlighted the alarming impact of cost shifting in these jurisdictions.

"New research from Queensland and New South Wales confirms a concerning trend of cost shifting to councils that we are seeing right across the country," Cr Scott said.

Cr Scott said a key consideration for the inquiry would be the importance and effectiveness of untied federal funding to councils through federal Financial Assistance Grants.

"Over the past 30 years, we have seen Financial Assistance Grants to councils slip from one percent of Commonwealth taxation revenue to just half a percent," Cr Scott said.

"Regional and rural councils have been hit the hardest, and for many of these councils Financial Assistance Grants make up more than [20 per cent of their annual operating expenditure](#).

"We are committed to partnering with the Commonwealth, and our state and territory governments, to facilitate more affordable housing, better prepare for natural disasters, and deliver on our national emissions targets, but we can't do this without funding support."

Cr Scott said it was also encouraging to see the terms of reference for the inquiry include workforce challenges, with ALGA's research showing nine out of every 10 councils are experiencing jobs and skills shortages.

-ENDS-

Media inquiries: Brad Watts | 0418 415 649 | [brad.watts@alga.asn.au](mailto:brad.watts@alga.asn.au)

## **17.2 Sustainability**

### **Strategic Plan Reference 5.2**

*Retain corporate and operational knowledge within Council / Provide a safe and healthy working environment / Ensure that staff and elected members have the training and skills they need to undertake their roles / Increase the cost effectiveness of Council operations through resource sharing with other organisations / Continue to manage and improve the level of statutory compliance of Council operations / Ensure that suitably qualified and sufficient staff are available to meet the Communities need / Work co-operatively with State and Regional organisations / Minimise Councils exposure to risk / Ensure that exceptional customer service continues to be a hallmark of Southern Midlands Council*

### **17.2.1 Tabling of Documents**

Nil.

### **17.2.2 Elected Member Statements**

An opportunity is provided for elected members to brief fellow Councillors on issues not requiring a decision.

## 17.3 Finances

### Strategic Plan Reference 5.3

*Community's finances will be managed responsibly to enhance the wellbeing of residents / Council will maintain community wealth to ensure that the wealth enjoyed by today's generation may also be enjoyed by tomorrow's generation / Council's financial position will be robust enough to recover from unanticipated events, and absorb the volatility inherent in revenues and expenses.*

### 17.3.1 Monthly Financial Statement (Period ending 31 March 2024)

**Author:** FINANCE OFFICER (MANDY BURBURY)

**Date:** 15 APRIL 2024

#### ISSUE

Provide the Financial Report for the period ending 31<sup>st</sup> March 2024.

#### BACKGROUND

The Operating Expenditure Report includes a Year to Date (YTD) Budget Column, with variations (and percentage) based on YTD Budgets.

*Note: Depreciation is calculated on an annual basis at the end of the financial year. The budget and expense for depreciation are included in the June period.*

#### DETAIL

The enclosed Report incorporates the following: -

- Statement of Comprehensive Income – 1 Jul 2023 to 31 Mar 2024.
- Operating Expenditure Report – 1 Jul 2023 to 31 Mar 2024.
- Capital Expenditure Report – 1 Jul 2023 to 31 Mar 2024.
- Cash Flow Statement – 1 Jul 2023 to 31 Mar 2024.

#### OPERATING EXPENDITURE (OPERATING BUDGET)

Overall operating expenditure to end of March was \$7,303,302 representing 95.6% of the Year to Date Budget.

Whilst there are some variations within the individual Program Budgets (refer following comments), expenditure is consistent with the Budget.

#### **Strategic Theme - Infrastructure**

**Sub-Program – Walkways** - expenditure to date (\$230,920 – 113.06%). Following an analysis of expenditure relating to internal plant hire it was found that the internal hire rate on some plant were excessively high and those rates have been reduced for future expenditure. Expenditure on wages and on-costs has also been higher than anticipated due to an increase in maintenance required on walkways.

**Sub-Program – Public Toilets** - expenditure to date (\$84,475 – 116.39%). Expenditure on Materials and Contracts is higher than anticipated. This is a relatively small budget and will be monitored.

**Strategic Theme – Growth**

**Sub-Program – Business** - expenditure to date (\$400,357 – 135.97%). Additional expenditure relates largely to a higher than anticipated value of private works (offset by an increase in private works income).

**Strategic Theme – Landscapes**

**Sub-Program – Regulatory (Animals)** - expenditure (\$106,588 – 120.6%). Additional expenditure is due to an increase in resources required to address non-compliance issues.

**Strategic Theme – Community**

**Sub-Program – Capacity & Sustainability** - expenditure (\$47,350 – 115.06%). Increased expenditure relates to costs incurred in running the Heritage and Bullock Festival.

**Strategic Theme – Organisation**

Nil.

**CAPITAL EXPENDITURE PROGRAM**

Capital expenditure projects are colour coded to signify the grant program and show the completion deadlines. A legend of the colour coding is as below:

**Legend – Source and completion deadlines for grant funded projects**

Roads to Recovery	It is the Government's intention that the full allocation is budgeted and spent in the year allocated
Local Road and Community Infrastructure (LRCI)	Phase 3 - 30 June 2024 / Phase 4 – 30 June 2025 (use or lose)
Other Specific Purpose Grants	Completion date as per grant deed or approved extension date

**RECOMMENDATION**

**THAT the Financial Report be received and the information noted.**

<b>DECISION</b>		
<b>Councillor</b>	<b>Vote FOR</b>	<b>Vote AGAINST</b>
Mayor E Batt		
Deputy Mayor K Dudgeon		
Clr A E Bisdee OAM		
Clr D Blackwell		
Clr B Campbell		
Clr D Fish		
Clr F Miller		



**STATEMENT OF COMPREHENSIVE INCOME**  
**for the period 1 July 2023 to 31 March 2024**

	Annual Budget \$	Year to Date Actual \$	%	Comments
<b>Income</b>				
General rates	6,971,704	6,950,555	99.7%	Includes Interest & Penalties on rates
User Fees (refer Note 1)	1,332,917	1,049,542	78.7%	Includes Private Works
Interest	435,000	597,636	137.4%	
Government Subsidies	56,807	22,840	40.2%	Heavy Vehicle Licence Fees & Interest Subsidy
Other (refer Note 2)	232,400	417,402	179.6%	Includes TasWater Distributions
<b>Sub-Total</b>	<b>9,028,828</b>	<b>9,037,975</b>	<b>100.1%</b>	
Grants - Operating	3,990,758	319,831	8.0%	
<b>Total Income</b>	<b>13,019,586</b>	<b>9,357,806</b>	<b>71.9%</b>	
<b>Expenses</b>				
Employee benefits	-5,534,107	-3,615,218	65.3%	Less Roads - Resheeting (Capitalised)
Materials and contracts	-3,707,133	-3,494,452	94.3%	Less Roads - Resheeting (Capitalised), Includes Land Tax & Private Works
Depreciation and amortisation	-3,723,000	-2,794,800	75.1%	Percentage Calculation (based on year-to-date)
Finance costs	-52,997	-29,151	55.0%	Interest
Contributions	-272,238	-136,119	50.0%	Fire Service Levies
Other	-169,955	-124,866	73.5%	Audit Fees and Councillor Allowances
<b>Total expenses</b>	<b>-13,459,430</b>	<b>-10,194,606</b>	<b>75.7%</b>	
<b>Surplus (deficit) from operations</b>	<b>-439,844</b>	<b>-836,801</b>	<b>190.2%</b>	
Grants - Capital (refer Note 3)	3,200,746	4,976,364	155.5%	
Sale Proceeds (Plant & Machinery)	0	261,545		
Sale Proceeds (Land & Buildings)	0	0		
Sale Proceeds (Other Assets)	0	914		
Sale Proceeds (Blackman Water Scheme - 45 shares)	0	45,000		
Net gain / (loss on disposal of non-current assets)	0	0		
<b>Surplus / (Deficit)</b>	<b>2,760,902</b>	<b>4,447,022</b>	<b>161.1%</b>	

**STATEMENT OF COMPREHENSIVE INCOME**  
**for the period 1 July 2023 to 31 March 2024**

NOTES	Annual Budget \$	Year to Date Actual \$	%	Comments
1. Income - User Fees				
- All other Programs	883,333	670,220	75.9%	
- Private Works	449,584	379,322	84.4%	
	<u>1,332,917</u>	<u>1,049,542</u>	78.7%	
2. Income - Other				
- Tas Water Distributions	182,400	114,000	62.50%	
- Public Open Space Contributions	50,000	106,500	213.00%	
- Blue Gum Rovers Donations	0	495		
- Kidbiz Contribution for Bagdad Child Care Centre Fencing	0	3,502		
- Womensport & Recreation Get Active Program	0	800		Oatlands Aquatic Centre 50's & Over Get Active Program
- Co-contribution for Campania Cricket Pitch Project	0	2,000		
- CBA Donation to Oatlands Aquatic Centre	0	500		
- AFL Donation to Mt Pleasant Change Room Upgrade	0	34,365		
- Contribution to Kempton Depot Boundary Fence	0	3,200		
- Transfer from HBS	0	30,000		
- Workers Comp - Premium adjustments/recoveries	0	14,625		
- MMPHC Auxiliary Contribution for GP Units	0	100,000		
- Green Ponds Progress Assoc. contribution	0	6,138		Kempton Skate Park Drinking Fountain and Seat
- Julie Cooke contribution for seat Kempton Dog Park	0	1,277		
	<u>232,400</u>	<u>417,402</u>	179.6%	
3. Grants - Capital				
- Roads To Recovery	665,531	665,531	100.00%	
- Rural & Remote Roads Program	1,603,854	2,673,090	166.67%	Interlaken Road Project (\$1,069,236 in 2022-23 budget)
- Safer Rural Roads	205,000	102,500	50.00%	
- LRCI - Phase 3	0	39,643		Included in 2022-23 budget
- LRCI - Phase 4	665,531	419,770	63.07%	
- Natural Disaster Risk Reduction Grant	60,830	40,830	67.12%	Bagdad/Mangalore Hydraulic Assessment
- Aust Govt - BS Bushfire Recovery Grant - The Haven	0	465,000		Broadmarsh/Elderslie Progress Association Inc Grant
- Vulnerable Road User Program - Reeve St Campania	0	200,000		Included in 2022-23 budget
- Better Active Transport - Bagdad Shared Walkway	0	370,000		
	<u>3,200,746</u>	<u>4,976,364</u>	155.48%	

**STATEMENT OF COMPREHENSIVE INCOME**  
**for the period 1 July 2023 to 31 March 2024**

	Annual Budget \$	Year to Date Actual \$	%	Comments
<b>NOTES cont.</b>				
4. Grants - Operating				
- FAGS 2023/24	3,990,758	309,115	7.75%	
- Navigate Family Services (School Holiday Program)	0	6,308		
- NRM Grant - Eradication of Stemless Thistle	0	2,440		
- Tas Govt. (DPAC) - Australia Day Awards Grant	0	718		
- Tas Govt. (DHHS) - Neighbours Every Day Community Grant	0	1,250		Bagdad Community Barbeque Chauncy Vale
	3,990,758	319,831	8.0%	

**SOUTHERN MIDLANDS COUNCIL : OPERATING EXPENDITURE 2023/24  
 SUMMARY SHEET**

PROGRAM	YTD ACTUAL (as at 31 Mar 24)	YTD BUDGET (as at 31 Mar 24)	YTD VARIANCE	YTD %	FULL YEAR BUDGET - REVISED INC. GRANTS & OTHER
<b>INFRASTRUCTURE</b>					
Roads	1,167,122	1,136,127	-30,995	102.73%	3,695,184
Bridges	12,620	76,740	64,121	16.44%	459,620
Walkways	230,920	204,238	-26,682	113.08%	243,503
Lighting	51,829	63,592	11,764	81.50%	84,790
Public Toilets	84,475	72,577	-11,898	116.39%	96,102
Sewer/Water	-	-	-	-	-
Stormwater	10,147	27,259	17,112	37.23%	85,679
Waste	956,416	1,009,685	53,270	94.72%	1,373,747
Information, Communication	875	15,000	14,125	-	20,000
<b>INFRASTRUCTURE TOTAL:</b>	<b>2,514,403</b>	<b>2,605,218</b>	<b>90,815</b>	<b>96.51%</b>	<b>6,058,625</b>
<b>GROWTH</b>					
Residential	-	-	-	-	-
Tourism	40,484	40,618	134	99.67%	47,718
Business	400,357	294,438	-105,918	135.97%	391,418
Industry	-	-	-	-	-
<b>GROWTH TOTAL:</b>	<b>440,840</b>	<b>335,056</b>	<b>-105,784</b>	<b>131.57%</b>	<b>439,136</b>
<b>LANDSCAPES</b>					
Heritage	290,935	356,807	65,871	81.54%	467,532
Natural	146,710	162,489	15,779	90.29%	206,318
Cultural	700	18,750	18,050	3.73%	25,000
Regulatory - Development	650,089	788,165	138,075	82.48%	1,050,886
Regulatory - Public Health	11,259	15,165	3,906	74.25%	20,220
Regulatory - Animals	106,588	88,381	-18,207	120.60%	115,108
Environmental Sustainability	380	3,750	3,370	10.14%	5,000
<b>LANDSCAPES TOTAL:</b>	<b>1,206,662</b>	<b>1,433,506</b>	<b>226,844</b>	<b>84.18%</b>	<b>1,890,064</b>
<b>COMMUNITY</b>					
Community Health & Wellbeing	206,864	235,104	28,240	87.99%	313,472
Recreation	909,164	911,885	2,721	99.70%	1,212,694
Access	-	-	-	-	-
Volunteers	36,321	45,750	9,429	79.39%	51,000
Families	2,023	7,500	5,477	26.97%	10,000
Education	-	-	-	-	-
Capacity & Sustainability	47,350	41,154	-6,196	115.06%	49,605
Safety	9,181	25,463	16,281	36.06%	33,950
Consultation & Communication	7,584	27,975	20,391	27.11%	37,300
<b>LIFESTYLE TOTAL:</b>	<b>1,218,486</b>	<b>1,294,831</b>	<b>76,345</b>	<b>94.10%</b>	<b>1,708,021</b>
<b>ORGANISATION</b>					
Improvement	-	60,217	60,217	0.00%	80,289
Sustainability	1,702,577	1,703,980	1,403	99.92%	2,928,058
Finances	220,334	209,619	-10,715	105.11%	355,238
<b>ORGANISATION TOTAL:</b>	<b>1,922,911</b>	<b>1,973,815</b>	<b>50,904</b>	<b>97.42%</b>	<b>3,363,585</b>
<b>TOTALS</b>	<b>\$7,303,302</b>	<b>\$7,642,426</b>	<b>\$339,124</b>	<b>95.6%</b>	<b>\$13,459,430</b>

**CAPITAL EXPENDITURE PROGRAM 2023-24**

As at 31 March 2024

		BUDGET	EXPENDITURE	BALANCE	COMMENTS	COMPLETION
		\$	\$	\$		DEADLINE
<b>INFRASTRUCTURE</b>						
<b>ROAD ASSETS</b>						
Resheeting Program	Roads Resheeting	500,000	474,524	25,476		
	Elderslie - Bluff Road Resheeting (2.0 km)	30,000	22,152	7,848	WIP \$21,096	
	Stonor - Stonor Road Resheeting	30,000	26,756	3,244	WIP \$22,452	
	Rhyndaston - Rhyndaston Road Resheeting	42,272	42,272	0	WIP \$33,280	
Reseal Program	Roads Reseal Program (as below)	450,000	0	317,709		
	Woodsdale Road Reseal Patches	0	16,788			
	Campania - Hall Street (800m <sup>2</sup> )	0	0			
	Campania - Lee Street (120m)	0	222			
	Campania - Union Street (300m)	0	102			
	Dysart - Dysart Drive (1.1 km)	0	35,677			
	Dysart - Ely Street (400m)	0	11,955			
	Oatlands - Barrack Street (300m)	0	11,713			
	Oatlands - High Street (700m)	0	44,721			
	Oatlands - Inglewood Road (600m + 670m + additional 7700m <sup>2</sup> )	0	602			
	Oatlands - Marlborough Street/Esplanade (Stanley St to Wellington St)	0	10,510			
Reconstruct & Seal	Campania - Climie Street (200 metres from Reeve Street to Water Lane)	60,000	39,187	20,813		
	Campania - Climie Street Reconstruct & Seal (including crossover)	20,000	20,491	-491	LRCI P3 \$17,837 (previously Bentwick St)	
	Colebrook - Arthur Street (500 metres)	90,000	80,371	9,629	LRCI P4	30 June 2025
	Dysart - Church Lane & Ely Street (approx. 500 metres combined)	100,000	38,880	61,120		
	Elderslie - Pelham Road (1.0 km)	180,000	125,726	54,274	RTR \$170K	30 June 2024
	Mangalore - Blackbrush Road (1.0 km from Midland Hwy to M/Ford Dr)	180,000	95,844	84,156	RTR \$170K	30 June 2024
	Oatlands - York Plains Road in two sections (1.00 km)	180,000	133,792	46,208		
	Woodsdale - Woodsdale Road in two sections (2.0 kms)	360,000	359,303	697	RTR \$325,531	30 June 2024
	Drainage (Reseal Drains - various Roads)	250,000	250,048	-48		
Construct & Seal (Unsealed Roads)	Colebrook - Yarlington Road (1.0 km)	180,000	189,890	-9,890	LRCI P4	30 June 2025
Minor Seals (New)	Oatlands - Interlaken Road (full length) - 23/24 Allocation	2,873,090	596,617	2,276,473	Budget c/f \$1,169,236 WIP \$151,104	30 June 2026
Junction / Road Realignment	Oatlands - Bentwick Street	20,000	0	20,000	Budget c/f \$20,000 (LRCI renominated)	30 June 2024
Other	Tin Pot Marsh Road Dust Suppressant	40,000	62,280	-22,280	Budget of 2022/23 Commitment	
	Bagdad - Green Valley Road - Guard Rail / Line mark. & Sign.	120,000	107,014	12,986	Safer Rural Roads	
	Campania - Estale Road (vicinity Mallow property)	49,000	14,974	34,026	Budget of WIP \$13,544	
	Campania - Hall Street (Seal and stormwater upgrade)	70,000	91,474	-21,474	C/f WIP \$80501.71	
	Campania - Reeve St Junction/footpath/kerb & channel	200,000	275,389	-75,389	WIP \$45,681 Vulnerable Road Users	
	Campania - Structure Plan - Town gateway and Streetscape	40,000	0	40,000		
	Colebrook - Junction Craigbourne Road and Colebrook Road	24,000	15,756	8,244	Budget of	
	Elderslie - Elderslie Road Widening Investigation & Trial (Sth Blackbrush Rd)	40,000	14,570	25,430	Budget of WIP \$6,777	
	Elderslie - Bluff Road Intersection Upgrade	1,530	1,530	0	Budget of Black Spot project expenses	
	Kempton - Old Huntingground Road (Footpath / School Crossing etc.)	80,000	81,483	-1,483	Budget of WIP \$81,483	
	Mt Seymour - Junction Blackgate Road and Tunnack Road	24,000	32,145	-8,145		
	Oatlands - Hasting Street Junction	15,000	959	14,041	Budget of WIP \$959	
	Oatlands - South Parade (including Kerb, Channel and Footpath)	170,000	246,675	-76,675	C/f WIP \$246,875.02	
	Tea Tree - Grices Road (Tree removal, set-back of embankment, drainage)	15,000	0	15,000	Budget of	
	Tunbridge - Main Street (Kerb & Gutter Renewal)	40,000	0	40,000		
	Tunnack - Link Road Landslip	25,000	107	24,893	Budget of WIP \$107	
	Woodsdale Road - Guard Rail	100,000	100,671	-671	Safer Rural Roads	
		<b>6,598,892</b>	<b>3,673,167</b>	<b>2,925,725</b>		

**CAPITAL EXPENDITURE PROGRAM 2023-24**  
As at 31 March 2024

		BUDGET	EXPENDITURE	BALANCE	COMMENTS	COMPLETION DEADLINE
		\$	\$	\$		
<b>BRIDGE ASSETS</b>	Jones Road Broadmarsh (Jordan River - Bridge 5083) - Flood Damage	130,000	3,302	126,699	C/f WIP \$3,302	
		<b>130,000</b>	<b>3,302</b>	<b>126,699</b>		
<b>WALKWAYS</b>	Footpaths - General Streetscapes	40,000	0	40,000		
	Bagdad - Midland Highway Walking / Riding Path Upgrade	4,160	4,160	0	WIP \$4,160 (project design)	
	Bagdad - Midland Highway Walking / Riding Path Upgrade	145,840	2,112	143,728	LRCl P4	30 June 2025
	Bagdad - Midland Highway Walking / Riding Path Upgrade	370,000	0	370,000	Better Active Transport in Tasmania - Round 1	15 June 2024
	Bagdad - Midland Highway Walking Path Footbridge Repairs	130,000	0	130,000	Budget of	
	Campania - Reeve Street - Footpath through to Hall	30,000	432	29,568	Budget of	
	Campania - Climie Street - Footpath Railway Crossing	0	5,845	-5,845	Engineering prep for grant application	
	Kempton - Grange Road (Retaining Wall)	30,000	0	30,000		
	Kempton - Streetscape Plan - Footpath Renewal Southern End	60,000	50,345	9,655	LRCl P3 of WIP \$47,028	30 June 2024
	Kempton - Streetscape Plan - Footpath Renewal	60,000	38,439	21,561		
	Kempton - Midlands Highway/Mood Food	147,565	561	147,004	\$147,565 Budget of	
	Oatlands - Campbell Street (scope of works expanded to include kerb/gutter)	85,000	0	85,000	22/23 Budget \$45,000 of	30 June 2025
	Oatlands - Church Street (Sth Parade to William St - north side - Footpath - 130 m)	30,000	0	30,000		
	Oatlands - Stanley Street (High Street to Nelson - 280 metres - kerb & footpath)	75,000	221	74,779	LRCl P4	30 June 2025
	Oatlands - Stanley Street (Footpath -120 metre link)	25,000	36,079	-11,079		
		<b>1,232,565</b>	<b>138,194</b>	<b>1,094,371</b>		
<b>PUBLIC TOILETS</b>	Campania - Flour Mill Park - Concrete Pathways/drainage/remove pavers	15,000	0	15,000	Budget of	
	Colebrook - History Room Toilets (Tiling etc.)	10,000	812	9,188		
	Oatlands - Callington Park	158,000	13,427	144,573	22/23 Budget \$140,000 of WIP \$5,070	
	General Public Toilets - Upgrade Program	20,000	0	20,000	Budget of	
		<b>203,000</b>	<b>14,239</b>	<b>188,761</b>		
<b>DRAINAGE</b>	Bagdad / Mangalore - Hydraulic Assessment (Flood Mapping)	161,660	118,834	42,826	Grant Funding \$80,830 WIP \$40,144	31 December 2023
	Kempton - Erskine Street - Stormwater Upgrade & Kerb	60,000	82,534	-22,534		
	Oatlands - Callington Park (Well - piped overflow system)	20,000	0	20,000		
	Oatlands - Glenelg Street (stormwater Upgrade)	0	86,121	-86,121	Partially offset by developer contributions	
	Oatlands -High Street - Repairs to section of convict stormwater system	0	7,299	-7,299		
		<b>241,660</b>	<b>294,788</b>	<b>-53,128</b>		
<b>WASTE</b>	Wheeler Bins and Crates	12,500	13,106	-606		
	WTS Safety & Operational Improvements	25,000	0	25,000		
		<b>37,500</b>	<b>13,106</b>	<b>24,394</b>		
<b>GROWTH TOURISM</b>	Kempton - Heritage Interpretation Panel renewal	1,800	1,768	32		
	Oatlands Accommodation Facility	0	42,283	-42,283	WIP \$42,283 (Offset by Barrack Street Property)	
		<b>1,800</b>	<b>44,051</b>	<b>-42,251</b>		

**CAPITAL EXPENDITURE PROGRAM 2023-24**  
As at 31 March 2024

LANDSCAPES

**HERITAGE**

Heritage Collections Store
Heritage Collections - Furniture & Equipment
Jericho - Memorial Avenue - Plaques
Kempton Council Chambers - Clock Restoration Works
Kempton - Memorial Avenue Park - Interps
Meiton Mowbray - Streetscape Works (Trough / Shelter etc)
Oatlands - Callington Mill - Structural Repair & External painting
Oatlands - Council Chambers - Internal Toilets & Access Upgrade
Oatlands Court House (Wall Stabilisation)
Oatlands Gaolers Residence (Ceiling Reinstatement)
Oatlands Gaolers Residence (Wingwall)
Oatlands - Heritage Buildings (Security Upgrades)
Oatlands - Roche Hall Forecourt (Interps - Planning Condition of Approval)
Parattah - Railway Station - Shed for Gangers Trolley

BUDGET	EXPENDITURE	BALANCE	COMMENTS	COMPLETION DEADLINE
\$	\$	\$		
10,000	3,700	6,300	Budget of WIP \$3,700	
4,177	4,177	0	Budget transferred from Operating	
20,000	4,300	15,700	Budget of WIP \$4,300	
10,672	15,341	-4,669	Budget of WIP \$1,384	
19,545	155	19,390	Budget of WIP \$155	
30,000	14,855	15,145	Budget of WIP \$5318	
20,000	26,887	-6,887		
100,000	9,357	90,643	Budget of WIP \$8,357	
15,000	1,187	13,813	WIP \$1,187	
5,000	8,149	-3,149		
23,000	0	23,000	Budget \$15K c/f	
10,000	0	10,000		
40,000	7,820	32,180	Budget of WIP \$7,820	
2,000	0	2,000	Budget c/f	
<b>309,394</b>	<b>95,928</b>	<b>213,466</b>		

**NATURAL**

Chauncy Vale - Day Dawn Cottage Improvements
Chauncy Vale - Wombat Walk
Campania - Bush Reserve / Cemetery

12,000	8,557	3,443	WIP \$7,700	
39,250	42,513	-3,263	Includes \$29,250 grant WIP \$31,358	31 Dec 2022
300,000	92,687	207,313	WIP \$72,489	
<b>351,250</b>	<b>143,757</b>	<b>207,493</b>		

**CULTURAL**

Oatlands - Aquatic Centre (Forecourt - Art Installation)
--

20,000	544	19,456		
<b>20,000</b>	<b>544</b>	<b>19,456</b>		

**REGULATORY  
- DEVELOPMENT**

Master / Structure Plans (Bagdad / Mangalore / Campania)
Oatlands - Stanley Street Master Plan
Oatlands - Structure Plan
Oatlands - MMPC Church Street Sub-Division

50,000	0	50,000		
20,000	172	19,828	Budget of WIP \$172	
25,000	34,155	-9,155	\$25K Budget of WIP \$34,155	
0	5,219	-5,219	WIP \$4,988 Offset by sale of property	
<b>95,000</b>	<b>39,546</b>	<b>55,454</b>		

**REGULATORY  
- PUBLIC HEALTH**

Oatlands - GP Accommodation Units
-----------------------------------

600,000	163,810	436,190	Council Commitment \$100K (grant funded)	
<b>600,000</b>	<b>163,810</b>	<b>436,190</b>		

**CAPITAL EXPENDITURE PROGRAM 2023-24**

As at 31 March 2024

		BUDGET \$	EXPENDITURE \$	BALANCE \$	COMMENTS	COMPLETION DEADLINE
<b>COMMUNITY FAMILIES</b>	Bagdad - Child Care Centre Building	237,314	319,235	-81,921	Council Commitment (\$100K grant funded)	30 June 2025
		<b>237,314</b>	<b>319,235</b>	<b>-81,921</b>		
<b>RECREATION</b>	Facilities & Recreation Committee	52,000	0	52,000		
	Community Infrastructure Plan	44,600	49,818	-5,218		
	Bagdad - Iden Road Park Development	75,000	0	75,000		
	Bagdad - Bagdad Community Club (Precinct Plan)	25,000	23,817	1,183	Budget of WIP \$17,417	
	Broadmarsh - Broadmarsh Hall "The Haven"	1,080,297	1,080,297	0	Administration of Progress Assoc. Grant	
	Campania - Justitia Court POS - Shelter Hut	16,000	2,674	13,326		30 June 2025
	Campania - Public Open Space dev (Justitia Park)	6,375	0	6,375	Budget of	
	Campania - Hall (LED Lighting)(alternate quote \$1582)	4,250	4,250	0		
	Campania - Recreation Ground (Centre Pitch/Wicket & Nets)	12,004	12,734	-730		
	Kempton - Recreation Ground (Site Dev and Play Equipment)	24,250	2,574	21,676	Budget of	
	Kempton - Recreation /Skate Park/ Dog Park	31,000	28,359	2,641		
	Kempton - Off-lead Dog Park	60,331	72,093	-11,761.73	LRCI Phase 3 \$43,125 WIP \$72,093	30 June 2024
	Kempton - Recreation Ground (Irrigation)	60,000	1,637	58,363	WIP \$1,637 LRCI Phase 4	30 June 2025
	MI Pleasant Rec Ground - Building Improvements	279,000	279,853	-853	Dept of Communities Grant WIP \$278,156	
	Oatlands - Aquatic Centre (Construction)	410,501	410,501	0	WIP 2022/23	
	Oatlands - Aquatic Centre (Construction)	482,114	32,749	449,365	Balance of construction phase budget of	
	Oatlands - Aquatic Centre (CO2 Gas Monitoring)	7,649	7,649	0		
	Oatlands - Aquatic Centre (Gymnasium (Mirror & Equipment)	4,400	6,232	-1,832		
	Oatlands - Community Hall (Maintenance Program)	51,300	38,477	12,823	Budget of WIP \$38,477	
	Oatlands - Gay Street, Hall (Air Lock)	10,000	38,727	-28,727		
	Oatlands - Midlands Community Centre (External Painting - Front of Building)	5,000	579	4,421		
	Oatlands Swimming Pool (Staged demolition)	200,000	19,124	180,876	WIP \$15,756	
	Runnymede Recreation Ground - Play Equipment	20,000	21,210	-1,210		
	Water Bottle Refill Stations	7,980	0	7,980	Budget of	
		<b>2,969,051</b>	<b>2,133,353</b>	<b>835,698</b>		
<b>ACCESS</b>	Tunbridge Community Club - Accessible Toilets	115,000	200	114,800	22/23 Budget \$20,000 of WIP \$200	
		<b>115,000</b>	<b>200</b>	<b>114,800</b>		
<b>CAPACITY &amp; SUSTAINABILITY</b>	Property Purchase - 9 Barrack Street, Oatlands (Police Residence)	73,248	23,658	49,590	Budget \$519,490 less \$446K spent in 22/23	
	Kempton - Carriage Shed - Toilets	15,000	11,144	3,856	WIP \$10,418	
		<b>88,248</b>	<b>34,802</b>	<b>53,446</b>		



**CAPITAL EXPENDITURE PROGRAM 2023-24**  
 As at 31 March 2024

**ORGANISATION**  
**SUSTAINABILITY**

Kempton Council Chambers - Office Furniture & Equipment  
 Kempton Depot - Fencing/Kitchen  
 Oallands Depot - Wash Bay  
 Oallands - Town Hall (General - Incl. Office Equip/Furniture)  
 Oallands Council Chambers - Fire Detection & Security System  
 Oallands - Council Chambers - Damp Issues & Stonemasonry  
 Oallands - Council Chambers - Works Office (floor coverings/refurbishing)  
 Municipal Revaluation - Final 10%  
  
 Computer Monitor(s)  
 PC's; Keyboards & UPS's  
 Council Website - Upgrade  
 Ipads (2) (Animal & Building Control)

	BUDGET \$	EXPENDITURE \$	BALANCE \$	COMMENTS	COMPLETION DEADLINE
	5,000	0	5,000		
	0	16,755	-16,755		
	0	8,909	-8,909		
	5,000	1,925	3,075		
	18,000	24,745	-6,745		
	15,000	0	15,000	Budget of	
	5,000	16,303	-11,303	Budget of	
	0	16,100	-16,100		
			0		
	8,000	7,453	547		
	14,000	0	14,000		
	20,000	0	20,000		
	4,000	0	4,000		
	<b>94,000</b>	<b>92,189</b>	<b>1,811</b>		
<b>WORKS</b>					
Minor Plant Purchases	9,500	12,413	-2,913		
Quickspray Unit (c/w Pump etc)	12,670	14,978	-2,308		
Radio System	50,000	39,889	10,111		
<b>Plant Replacement Program</b>					
Heavy Vehicles - Refer separate Schedule (Trade Allowance - \$334)	678,867	481,369	197,498		
Light Vehicles (Net Changeover) (Trade Allowance - \$132)	249,639	294,775	-45,136		
	<b>1,000,676</b>	<b>843,424</b>	<b>157,252</b>		
<b>GRAND TOTALS</b>	<b>14,325,350</b>	<b>8,047,633</b>	<b>6,277,717</b>		

<b>CASH FLOW</b> <b>2023/2024</b>	INFLOWS (OUTFLOWS) July 2023 \$	INFLOWS (OUTFLOWS) Aug 2023 \$	INFLOWS (OUTFLOWS) Sep 2023 \$	INFLOWS (OUTFLOWS) Oct 2023 \$	INFLOWS (OUTFLOWS) Nov 2023 \$	INFLOWS (OUTFLOWS) Dec 2023 \$	INFLOWS (OUTFLOWS) Jan 2024 \$	INFLOWS (OUTFLOWS) Feb 2024 \$	INFLOWS (OUTFLOWS) Mar 2024 \$	INFLOWS (OUTFLOWS) (Year to Date) \$
<b>Cash flows from operating activities</b>										
Payments										
Employee costs	(369,019)	(578,131)	(416,390)	(420,834)	(373,508)	(406,392)	(471,180)	(386,363)	(388,921)	(3,810,738)
Materials and contracts	(865,696)	(514,063)	(383,016)	(348,098)	(389,169)	(378,240)	(501,013)	(370,894)	(372,645)	(4,122,814)
Interest	(2,917)	0	0	0	(645)	(22,840)	(2,749)	0	0	(29,151)
Other	(20,710)	(69,400)	(97,533)	(168,081)	(45,872)	(90,007)	(139,441)	(58,193)	(35,884)	(715,120)
	(1,258,343)	(1,151,593)	(896,939)	(937,003)	(809,194)	(897,478)	(1,114,382)	(815,440)	(797,450)	(8,677,823)
Receipts										
Rates	393,738	710,319	2,117,560	547,800	703,244	371,567	639,004	427,580	556,823	6,467,636
User charges	228,018	120,782	117,009	31,823	662,843	215,801	73,499	149,792	674,210	2,273,777
Interest received	44,460	51,157	63,218	76,056	62,791	73,370	73,917	64,550	88,116	597,636
Subsidies	0	0	0	0	0	22,840	0	0	0	22,840
Other revenue grants	0	103,038	2,983	2,440	105,232	718	0	104,288	1,131	319,831
Other	65,230	245,462	12,054	161,652	(228,807)	246,136	46,159	(131,557)	(185,203)	231,124
	731,446	1,230,759	2,312,823	819,770	1,305,303	930,432	832,579	614,653	1,135,078	9,912,844
<b>Net cash from operating activities</b>	(526,897)	79,165	1,415,885	(117,233)	496,109	32,954	(281,803)	(200,787)	337,628	1,235,021
<b>Cash flows from investing activities</b>										
Payments for property, plant & equipment	(111,762)	(321,353)	(470,999)	(283,748)	(631,756)	(685,513)	(287,523)	(901,335)	(1,574,782)	(5,268,771)
Proceeds from sale of property, plant & equipment	17,818	58,095	0	28,077	133,309	0	21,936	41	48,192	307,459
Proceeds from Capital grants	102,500	1,534,236	0	0	1,085,301	0	0	39,643	40,830	2,802,510
Proceeds from Investments	0	0	0	0	0	0	0	0	0	0
Payment for Investments	0	0	0	0	0	0	0	0	0	0
<b>Net cash used in investing activities</b>	8,556	1,270,979	(470,999)	(255,671)	586,854	(685,513)	(265,587)	(861,651)	(1,485,770)	(2,158,802)
<b>Cash flows from financing activities</b>										
Repayment of borrowings	(8,291)	0	0	0	(16,899)	(99,627)	(8,460)	0	0	(133,277)
Proceeds from borrowings	0	0	0	0	0	0	0	0	0	0
<b>Net cash from (used in) financing activities</b>	(8,291)	0	0	0	(16,899)	(99,627)	(8,460)	0	0	(133,277)
Net increase/(decrease) in cash held	(526,632)	1,350,144	944,886	(372,904)	1,066,064	(752,187)	(555,849)	(1,062,439)	(1,148,142)	(1,057,059)
Cash at beginning of reporting month	17,408,041	16,881,409	18,231,553	19,176,438	18,803,535	19,869,599	19,117,412	18,561,563	17,499,124	17,408,041
<b>Cash at end of reporting period</b>	<b>16,881,409</b>	<b>18,231,553</b>	<b>19,176,438</b>	<b>18,803,535</b>	<b>19,869,599</b>	<b>19,117,412</b>	<b>18,561,563</b>	<b>17,499,124</b>	<b>16,350,982</b>	<b>16,350,982</b>

**18. MUNICIPAL SEAL**

Nil.

## **19. CONSIDERATION OF SUPPLEMENTARY ITEMS TO THE AGENDA**

**RECOMMENDATION**

**THAT in accordance with Regulation 15 of the *Local Government (Meeting Procedures) Regulations 2015*, the following items are to be dealt with in Closed Session.**

<b>Matter</b>	<b>Local Government (Meeting Procedures) Regulations 2015 Reference</b>
<i>Closed Council Minutes - Confirmation</i>	15(2)(g)
<i>Applications for Leave of Absence</i>	15(2)(h)
<i>Property Matter</i>	15(2)(f)

<b>DECISION</b>		
<b>Councillor</b>	<b>Vote FOR</b>	<b>Vote AGAINST</b>
Mayor E Batt		
Deputy Mayor K Dudgeon		
Clr A E Bisdee OAM		
Clr D Blackwell		
Clr B Campbell		
Clr D Fish		
Clr F Miller		

**RECOMMENDATION**

**THAT in accordance with Regulation 15(2) of the *Local Government (Meeting Procedures) Regulations 2015*, Council move into Closed Session and the meeting be closed to members of the public.**

<b>DECISION(MUST BE BY ABSOLUTE MAJORITY)</b>		
<b>Councillor</b>	<b>Vote FOR</b>	<b>Vote AGAINST</b>
Mayor E Batt		
Deputy Mayor K Dudgeon		
Clr A E Bisdee OAM		
Clr D Blackwell		
Clr B Campbell		
Clr D Fish		
Clr F Miller		

## CLOSED COUNCIL AGENDA

### 20. BUSINESS IN “CLOSED SESSION”

#### 20.1 Closed Council Minutes - Confirmation

*In accordance with the Local Government (Meeting Procedures) Regulations 2015, the details of the decision in respect to this item are to be kept confidential and are not to be communicated, reproduced or published unless authorised by Council.*

*Item considered in Closed Session in accordance with Regulation 15(2)(g) of the Local Government (Meeting Procedures) Regulations 2015.*

#### 20.2 Applications for Leave of Absence

*In accordance with the Local Government (Meeting Procedures) Regulations 2015, the details of the decision in respect to this item are to be kept confidential and are not to be communicated, reproduced or published unless authorised by Council.*

*Item considered in Closed Session in accordance with Regulation 15(2)(h) of the Local Government (Meeting Procedures) Regulations 2015.*

#### 20.3 Property Matter

*In accordance with the Local Government (Meeting Procedures) Regulations 2015, the details of the decision in respect to this item are to be kept confidential and are not to be communicated, reproduced or published unless authorised by Council.*

*Item considered in Closed Session in accordance with Regulation 15(2)(f) of the Local Government (Meeting Procedures) Regulations 2015.*

### RECOMMENDATION

**THAT Council move out of “Closed Session”.**

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt		
Deputy Mayor K Dudgeon		
Clr A E Bisdee OAM		
Clr D Blackwell		
Clr B Campbell		
Clr D Fish		
Clr F Miller		

## OPEN COUNCIL AGENDA

### 21. CLOSURE