

SOUTHERN  
MIDLANDS  
COUNCIL



# **AGENDA**

## **ORDINARY COUNCIL MEETING**

---

Wednesday, 23<sup>rd</sup> August 2023  
10.00 a.m.

Kempton Municipal Offices  
85 Main Street, Kempton

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Dear Sir/Madam

## NOTICE OF MEETING

Notice is hereby given that the next ordinary meeting of Council will be held on

**Date: Wednesday, 23<sup>rd</sup> August 2023**

**Time: 10.00 a.m.**

**Venue: Kempton Municipal Offices, 85 Main Street, Kempton**

*The Local Government Act 1993 section 65 provides the following:*

1. *A general manager must ensure that any advice, information or recommendation given to the council or a council committee is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.*
2. *A council or council committee is not to decide on any matter which requires the advice of a qualified person without considering such advice unless –*
  - (a) *the general manager certifies, in writing –*
    - (i) *that such advice was obtained; and*
    - (ii) *that the general manager took the advice into account in providing general advice to the council or council committee; and*
  - (b) *a copy of that advice or, if the advice was given orally, a written transcript or summary of that advice is provided to the council or council committee with the general manager's certificate.*

*I therefore certify that with respect to all advice, information or recommendation provided to the Council in or with this Agenda:*

- (1) *The advice, information or recommendation is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation; and*
- (2) *Where any advice is directly given by a person who does not have the required qualification or experience, that person has obtained and taken into account in that person's general advice, the advice from an appropriately qualified or experienced person.*

Yours faithfully

A handwritten signature in black ink, appearing to read 'TF Kirkwood', written in a cursive style.

TF Kirkwood  
**GENERAL MANAGER**

# OPEN COUNCIL AGENDA

## 1. PRAYERS

Reverend Dennis Cousens to recite prayers.

## 2. ACKNOWLEDGEMENT OF COUNTRY

*We acknowledge the Traditional Custodians of the land on which we meet today, and recognise their continuing connection to the land, water and to community. We pay respects to Elders past, present and emerging.*

## 3. ATTENDANCE

## 4. APOLOGIES

Clr Fraser Miller.

## 5. MINUTES

### 5.1 Ordinary Council Meeting

The Minutes (Open Council Minutes) of the previous meeting of Council held on the 26<sup>th</sup> July 2023, as circulated, are submitted for confirmation.

### RECOMMENDATION

**THAT the Minutes (Open Council Minutes) of the Council Meeting held 26<sup>th</sup> July 2023 be confirmed.**

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt		
Deputy Mayor K Dudgeon		
Clr A E Bisdee OAM		
Clr D Blackwell		
Clr D F Fish		
Clr R McDougall		

## 5.2 Special Committees of Council Minutes

### 5.2.1 Special Committees of Council - Receipt of Minutes

The Minutes of the following Special Committees of Council, as circulated, are submitted for receipt:

- Woodsdale Hall General Committee Meeting Minutes – 24<sup>th</sup> July 2023

#### RECOMMENDATION

**THAT the minutes of the above Special Committees of Council be received.**

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt		
Deputy Mayor K Dudgeon		
Clr A E Bisdee OAM		
Clr D Blackwell		
Clr D F Fish		
Clr R McDougall		

### 5.2.2 Special Committees of Council - Endorsement of Recommendations

The recommendations contained within the minutes of the following Special Committees of Council are submitted for endorsement:

- Woodsdale Hall General Committee Meeting Minutes – 24<sup>th</sup> July 2023

#### RECOMMENDATION

**THAT the recommendations contained within the minutes of the above Special Committees of Council be endorsed.**

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt		
Deputy Mayor K Dudgeon		
Clr A E Bisdee OAM		
Clr D Blackwell		
Clr D F Fish		
Clr R McDougall		

**5.3 Joint Authorities (Established Under Division 4 Of The *Local Government Act 1993*)**

**5.3.1 Joint Authorities - Receipt of Minutes**

Nil.

**5.3.2 Joint Authorities - Receipt of Reports (Annual & Quarterly)**

Nil.



## 6. NOTIFICATION OF COUNCIL WORKSHOPS

In accordance with the requirements of the *Local Government (Meeting Procedures) Regulations 2015*, the Agenda is to include details of any Council workshop held since the last meeting.

Two workshops have been held since the last Ordinary Meeting.

A workshop was held on the 26<sup>th</sup> July 2023 at the Council Chambers, Oatlands commencing at 12.30 p.m.

Attendance: Mayor E Batt, Deputy Mayor K Dudgeon, Clrs A E Bisdee OAM, D Blackwell, D Fish, and F Miller

Also in Attendance: T Kirkwood, D Richardson, W Young, G Finn, J Crosswell and S Holliday.

Apologies: Clr R McDougall.

The purpose of the Workshop was to provide Council with an update and briefing in relation to the proposed upgrade/redevelopment of the Woodsdale Recreation Ground and the Woodsdale Football Club.

Outcomes to be reported as an Agenda Item for the next scheduled Council Meeting.

The workshop concluded at approximately 1.15 p.m.

A workshop was held on the 14<sup>th</sup> August 2023 at the Council Chambers, Oatlands commencing at 9.30 a.m.

Attendance: Mayor E Batt, Deputy Mayor K Dudgeon, Clrs A E Bisdee OAM, D Blackwell, D Fish, and F Miller (remotely)

Also in Attendance: T Kirkwood, W Young, G Finn, B Williams and S Holliday.

Apologies: Clr R McDougall.

The purpose of the Workshop was to consider the following items:

- TasWater Presentation - Representatives from TasWater (CEO George Theo; General Manager Matt Derbyshire & Community and Stakeholder Engagement Specialist - Dominic Hughes) attended the workshop to outline TasWater's key business activities over the past year and provide some details on local projects of interest.
- Policy Discussion – Fire Abatement – manager Development & Environmental Services (Grant Finn) presented a draft Fire Abatement Policy. To be circulated for further feedback and comment prior to presentation to Council.
- Governor of Tasmania – Official Visit to the Municipality of Southern Midlands Initial discussion relating to an Itinerary for the visit scheduled for the 15<sup>th</sup> September 2023.

- 9 Barrack Street, Oatlands – Discussion re: future use of the property

Outcomes to be reported as an Agenda Item for the next scheduled Council Meeting.

- Grant Funding Programs - further discussion to clarify proposed (and potential) applications. Grant Programs available:
  - LGAT Open Spaces Grant Program
  - Australian Government – Growing Regions Program
  - Department of State Growth – Better Active Transport
  - Department of State Growth (Active Tasmania) – Tasmanian Active Infrastructure Grants Program
- Office of Local Government – State-wide Learning and Development Framework (Elected Members)

Reminder to Councillors about this framework and the need to complete the Online Learning Packages.

- Oatlands Aquatic Centre – Proposal for Art Installation

Initial discussion relating to possible design options and the best way to progress. Mayor Batt to undertake further consultation.

The workshop concluded at approximately 12.00 noon.

## **RECOMMENDATION**

**THAT the information be received.**

<b>DECISION</b>		
<b>Councillor</b>	<b>Vote FOR</b>	<b>Vote AGAINST</b>
Mayor E Batt		
Deputy Mayor K Dudgeon		
Clr A E Bisdee OAM		
Clr D Blackwell		
Clr D F Fish		
Clr R McDougall		

## **7. COUNCILLORS – QUESTION TIME**

### **7.1 Questions (On Notice)**

Regulation 30 of the *Local Government (Meeting Procedures) Regulations 2015* relates to Questions on notice. It states:

- (1) *A councillor, at least 7 days before an ordinary council meeting or a council committee meeting, may give written notice to the general manager of a question in respect of which the councillor seeks an answer at that meeting.*
- (2) *An answer to a question on notice must be in writing.*

Nil.

## 7.2 Questions Without Notice

Section 29 of the *Local Government (Meeting Procedures) Regulations 2015* relates to Questions without notice.

It states:

**“29. Questions without notice**

(1) *A councillor at a meeting may ask a question without notice –*

- (a) of the chairperson; or*
- (b) through the chairperson, of –*
  - (i) another councillor; or*
  - (ii) the general manager.*

(2) *In putting a question without notice at a meeting, a councillor must not –*

- (a) offer an argument or opinion; or*
- (b) draw any inferences or make any imputations – except so far as may be necessary to explain the question.*

(3) *The chairperson of a meeting must not permit any debate of a question without notice or its answer.*

(4) *The chairperson, councillor or general manager who is asked a question without notice at a meeting may decline to answer the question.*

(5) *The chairperson of a meeting may refuse to accept a question without notice if it does not relate to the activities of the council.*

(6) *Questions without notice, and any answers to those questions, are not required to be recorded in the minutes of the meeting.*

(7) *The chairperson of a meeting may require a councillor to put a question without notice in writing.*

An opportunity is provided for Councillors to ask questions relating to Council business, previous Agenda items or issues of a general nature.

## **8. DECLARATIONS OF PECUNIARY INTEREST**

In accordance with the requirements of Part 2 Regulation 8 of the *Local Government (Meeting Procedures) Regulations 2015*, the chairman of a meeting is to request Councillors to indicate whether they have, or are likely to have, a pecuniary interest in any item on the Agenda.

Accordingly, Councillors are requested to advise of a pecuniary interest they may have in respect to any matter on the agenda, or any supplementary item to the agenda, which Council has resolved to deal with, in accordance with Part 2 Regulation 8 (6) of the *Local Government (Meeting Procedures) Regulations 2015*.

## 9. CONSIDERATION OF SUPPLEMENTARY ITEMS TO THE AGENDA

In accordance with the requirements of Part 2 Regulation 8 (6) of the *Local Government (Meeting Procedures) Regulations 2015*, the Council, by absolute majority may decide at an ordinary meeting to deal with a matter that is not on the agenda if the General Manager has reported –

- (a) the reason it was not possible to include the matter on the agenda; and
- (b) that the matter is urgent; and
- (c) that advice has been provided under section 65 of the Act.

### RECOMMENDATION

**THAT the Council resolve by absolute majority to deal with any supplementary items not appearing on the agenda, as reported by the General Manager in accordance with the provisions of the *Local Government (Meeting Procedures) Regulations 2015*.**

<b>DECISION</b>		
<b>Councillor</b>	<b>Vote FOR</b>	<b>Vote AGAINST</b>
Mayor E Batt		
Deputy Mayor K Dudgeon		
Clr A E Bisdee OAM		
Clr D Blackwell		
Clr D F Fish		
Clr R McDougall		

## **10. PUBLIC QUESTION TIME (SCHEDULED FOR 10.30 A.M.)**

In accordance with the requirements of Part 2 Regulation 8 of the *Local Government (Meeting Procedures) Regulations 2015*, the agenda is to make provision for public question time.

In particular, Regulation 31 of the *Local Government (Meeting Procedures) Regulations 2015* states:

- (1) *Members of the public may give written notice to the General Manager 7 days before an ordinary meeting of Council of a question to be asked at the meeting.*
- (2) *The chairperson may –*
  - (a) *address questions on notice submitted by members of the public; and*
  - (b) *invite any member of the public present at an ordinary meeting to ask questions relating to the activities of the Council.*
- (3) *The chairperson at an ordinary meeting of a council must ensure that, if required, at least 15 minutes of that meeting is made available for questions by members of the public.*
- (4) *A question by any member of the public under this regulation and an answer to that question are not to be debated.*
- (5) *The chairperson may –*
  - (a) *refuse to accept a question; or*
  - (b) *require a question to be put on notice and in writing to be answered at a later meeting.*
- (6) *If the chairperson refuses to accept a question, the chairperson is to give reasons for doing so.*

Councillors are advised that, at the time of issuing the Agenda, no Questions on Notice had been received from a member of the Public.

### **10.1 Permission to Address Council**

Nil.

## **11. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN UNDER REGULATION 16 (5) OF THE LOCAL GOVERNMENT (MEETING PROCEDURES) REGULATIONS 2015**

Nil.

**12. COUNCIL ACTING AS A PLANNING AUTHORITY PURSUANT TO THE LAND USE PLANNING AND APPROVALS ACT 1993 AND COUNCIL'S STATUTORY LAND USE PLANNING SCHEME**

*Session of Council sitting as a Planning Authority pursuant to the Land Use Planning and Approvals Act 1993 and Council's statutory land use planning schemes.*

**12.1 Development Applications**

Nil.

**12.2 Subdivisions**

Nil.

**12.3 Municipal Seal (Planning Authority)**

Nil.

**12.4 Planning (Other)**

Nil.

**[THIS CONCLUDES THE SESSION OF COUNCIL  
ACTING AS A PLANNING AUTHORITY]**



## **13. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – INFRASTRUCTURE)**

### **13.1 Roads**

**Strategic Plan Reference 1.1**  
*Maintenance and improvement of the standard and safety of roads in the municipal area.*

Nil.

### **13.2 Bridges**

**Strategic Plan Reference 1.2**  
*Maintenance and improvement of the standard and safety of bridges in the municipality.*

Nil.

### **13.3 Walkways, Cycle Ways and Trails**

**Strategic Plan Reference 1.3**  
*Maintenance and improvement of the standard and safety of walkways, cycle ways and pedestrian areas to provide consistent accessibility.*

Nil.

### **13.4 Lighting**

**Strategic Plan Reference 1.4**  
*Ensure adequate lighting based on demonstrated need / Contestability of energy supply.*

Nil.

### **13.5 Buildings**

**Strategic Plan Reference 1.5**  
*Maintenance and improvement of the standard and safety of public buildings in the municipality.*

Nil.

### **13.6 Sewers / Water**

**Strategic Plan Reference(s) 1.6**  
*Increase the capacity of access to reticulated sewerage services / Increase the capacity and ability to access water to satisfy development and Community to have access to reticulated water.*

Nil.

### **13.7 Drainage**

**Strategic Plan Reference 1.7**  
*Maintenance and improvement of the town storm-water drainage systems.*

Nil.

**13.8 Waste**

**Strategic Plan Reference 1.8**

*Maintenance and improvement of the provision of waste management services to the Community.*

Nil.

**13.9 Information, Communication Technology**

**Strategic Plan Reference 1.9**

*Improve access to modern communications infrastructure.*

Nil.

## **13.10 Officer Reports – Infrastructure & Works**

### **13.10.1 Manager – Infrastructure & Works Report**

**Author:** MANAGER INFRASTRUCTURE & WORKS (DAVID RICHARDSON)

**Date:** 15<sup>th</sup> August 2023

#### **Roads Program**

Council's graders have been working on various Roads with the bus routes being the priority roads for grading as required. The focus has been to prioritise the higher traffic usage areas of roads. General road maintenance and repairs will continue, including works on pavement repairs and table drain clearing on a priority basis.

#### **Current Capital Work.**

Planning design works have are almost completed for the upgrade of Interlaken road. The first draft is completed and now working on tender documents and specifications.

Bagdad-Mangalore hydraulic flood assessment works have commenced.

Reeve-Climie Street Campania upgrades to curb and gutter and footpaths have commenced. These works are to improve the existing access to the carpark and footpath linkages.

Erskine Street Kempton curb and gutter works are completed.

Blackgate and Tunnack Road junction has been asphalted.

#### **Parks and Reserves**

General maintenance of parks and reserves will continue with a focus on ensuring growth is maintained at an acceptable level. Council's parks and reserves personnel have been undertaking annual tree pruning and preventative maintenance works.

#### **Bridge Works**

A number of bridges will require some minor rectification works over the coming period as a result of weather conditions.

#### **Building Services Unit**

Councils building services unit have commenced construction of the Bagdad child care centre additions, this involves the construction and fitting out of a shed and associated works. These works are almost completed.

Construction of 2 accommodation units in Oatlands will commence shortly, the shed at the site has been removed.

## **Planned Works**

The following capital works are planned for the coming period

- Drainage and pavement repairs various roads.
- Undertake various bridge maintenance repairs.
- Re-Sheeting various un-sealed roads.
- Continue footpath and curb works Climie Street Campania.
- Continue preliminary planning for Interlaken Road Re-Construction works.
- Commence construction of accommodation units Oatlands.
- Complete Bagdad childcare centre works.

## **QUESTIONS WITHOUT NOTICE TO MANAGER, INFRASTRUCTURE & WORKS**

## **RECOMMENDATION**

**THAT the Infrastructure & Works Report be received and the information noted.**

<b>DECISION</b>		
<b>Councillor</b>	<b>Vote FOR</b>	<b>Vote AGAINST</b>
Mayor E. Batt		
Deputy Mayor K Dudgeon		
Clr A E Bisdee OAM		
Clr D Blackwell		
Clr D F Fish		
Clr R McDougall		

## 14. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – GROWTH)

### 14.1 Residential

**Strategic Plan Reference 2.1**

*Increase the resident, rate-paying population in the municipality.*

Nil.

### 14.2 Tourism

**Strategic Plan Reference 2.2**

*Increase the number of tourists visiting and spending money in the municipality.*

Nil.

### 14.3 Business

**Strategic Plan Reference 2.3**

*Increase the number and diversity of businesses in the Southern Midlands / Increase employment within the municipality / Increase Council revenue to facilitate business and development activities (social enterprise).*

Nil.

### 14.4 Industry

**Strategic Plan Reference 2.4**

*Retain and enhance the development of the rural sector as a key economic driver in the Southern Midlands / Increase access to irrigation water within the municipality.*

Nil.

## 15. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – LANDSCAPES)

### 15.1 Heritage

<b>Strategic Plan Reference – Page 22</b>
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3.1.1	Maintenance and restoration of significant public heritage assets.
3.1.2	Act as an advocate for heritage and provide support to heritage property owners.
3.1.3	Investigate document, understand and promote the heritage values of the Southern Midlands.

#### 15.1.1 Heritage Project Program Report

**Author:** MANAGER HERITAGE PROJECTS (BRAD WILLIAMS)

**Date:** 17<sup>th</sup> August 2023

#### ISSUE

Report from the Manager, Heritage Projects on various Southern Midlands Heritage

#### DETAIL

During the past month, Southern Midlands Council Heritage Projects have included:

- Support & administration of the Artist in Residence Program. The August artist was Heather Dunn, textile Artist from Bathurst in NSW. Heather works in woven tapestry, collage of cloth and paper, printmaking and works on paper. Heather hosted several open days for the public to participate in weaving on a selection of frame looms. Heather reported approx. 220 people visiting AirSpace during the Heritage and Bullock Festival and an average of 44 visitors each day during non-festival open days.
- 
- The History and Heritage speaker series at the Oatlands Court House, as part of the H&B Festival, attracted 8 speakers and 150 visitors over the two days.
- 
- The Drunk and Disorderly exhibition has been installed at the Oatlands Gaoler's Residence and will remain open for a couple of months. Approximately 500 people visited the exhibition on the H&B Festival weekend.
- 
- Roofing works are complete at the Gay Street Hall. Rewiring works are progressing.
- 
- Final engineering report has been received for the Oatlands Pool demolition, in preparation for the development application.
- 
- Planning of the Performing Arts in Southern Midlands initiative for council consideration in the near future.

**RECOMMENDATION**

**THAT the Heritage Projects Program Report be received and the information noted.**

<b>DECISION</b>		
<b>Councillor</b>	<b>Vote FOR</b>	<b>Vote AGAINST</b>
Mayor E Batt		
Deputy Mayor K Dudgeon		
Clr A E Bisdee OAM		
Clr D Blackwell		
Clr D F Fish		
Clr R McDougall		

## 15.2 Natural

### Strategic Plan Reference – page 23/24

3.2.1	Identify and protect areas that are of high conservation value.
3.2.2	Encourage the adoption of best practice land care techniques.

### 15.2.1 NRM Unit – General Report

**Author:** NRM PROGRAMS MANAGER (MARIA WEEDING)

**Date:** 15<sup>th</sup> August 2023

**ISSUE:** Southern Midlands NRM Unit Monthly Report.

#### DETAIL

- Maria continues to work on the proposed toilet block at Callington Park. A hydraulic engineer is assessing the proposal. TasWater have assisted with determining some levels at the sewer pump station on the foreshore. An underground asset services location assessment also occurred, as this was requested by the hydraulic engineer. Once we have more definite plans for the sewer line route, the details will be sent to Parks and Wildlife for a Reserve Activity Assessment as well as TasWater to sign off on the proposal from a technical perspective.
- SMC has been nominated by the Regional Drummuster Co-ordinator for a Drummuster award. The outcome was announced in late July 2023. The Wingecarribee Council in New South Wales was declared the winner.
- Time was spent on updating the waste transfer station signage fees for 23/24 after the overlay stickers were obtained. The new fees are now being charged at the three Southern Midlands locations.
- Trees for the Midlands Tree Committee were delivered in late July and have been distributed to Members next week. Only 1500 trees were distributed between 20 landholders, paid for out of Committee funds. There was no State or Australian Government grant funding to be obtained to purchase a larger quantity of trees.
- Helen has been working on background information in order to develop a Digital Connectivity Plan with Telstra. There has been extensive research undertaken to get the relevant information together.
- The Tas Irrigation (TI) documents regarding the agreement between Southern Midlands Council and TI in respect to water for Lake Dulverton were recently signed by TI. Both parties now have signed the documents (following Council meeting in June 2023). Each party now holds signed copies. This means we have formally secured a supplementary water supply for the lake for up to 100 years (life of the Midlands Water Scheme).
- Ordered the QuickSpray dual reel unit. Expected delivery time sometime in October. The unit comes from Queensland.



## Weeds Officer Report, Mary Smyth

17<sup>th</sup> July – 14<sup>th</sup> August 2023

### Enquiries/feedback

5 (Cumbungi, Spanish heath x3, and Gorse)

### Site visits

Total = 9

Checked and mapped two Spanish heath sites at Campania; one clear, the other still many small plants on the roadside. Mapped, flowers removed, and sprayed on a follow-up visit.

Checked and mapped a new infestation of Spanish heath on a property near Sand Marsh Road.

Checked a new infestation of Spanish heath near previously recorded plants along Sand Marsh Road. This particular site is under Glamorgan Spring Bay council jurisdiction and the council has been informed. Noted on this visit that a local SMC landholder nearby had dug out the small infestation on their place (letter sent late June and follow-up encouragement from a keen local weed spotter contributed to this result).

Called in to discuss boundary gorse issues along the driveway of a Parattah property.

Visit to neighbour of above property undertaken but owner wasn't home.

Inspected Stemless thistle site (see below).

### Related and extra-curricular activities

(Note, most of the activities listed here every month are undertaken in my own time).

Assisted Maria and Helen to sort and distribute approximately 1500 tubestock trees and shrubs to members of the Midlands Tree Committee. Donated 80 shrubs which I'd grown myself.

Collected a couple of samples of eucalypts in a tree-line opposite Beard's Road, Parattah. Owner is keen to plant more trees like it but doesn't know the species. I offered to drop samples off to herbarium, which I did on my way to a gardening job on the 11<sup>th</sup> August.

Matt Baker showed me a nifty website to try to key out eucalypts myself, and encouraged me to enter weeds/trees etc. on to the iNaturalist app. In this instance, I have left 6 eucalypt samples with the herbarium to confirm my identification skills.

Enrolled in a Besom heath (*Erica scoparia*) field day at Bridgenorth on 17<sup>th</sup> August. Besom heath is not found in SMC at present but I would like to get my eye in so that if I see any in my travels, I will know what it is.

### Stemless thistle grant

Site visit on 25<sup>th</sup> July with lessee, weeds contractor and weeds officer. 6 plants found (first for the season). Discussions, walk-around, checking water source for spray tank etc.

Spraying will occur late September with a follow-up in November.

Matt Baker from the Tasmanian Herbarium is keen to see Stemless thistle in situ: I will be contacting him so he can accompany me next time I will be on site.

Formulated and sent a letter to owners of all properties surrounding the stemless thistle site asking them to keep an eye out for any rosettes. Since this thistle was discovered, there have so far been no reports of it spreading to neighboring properties and it is hoped that this is still the case.

## Communication

Trying to organize for the lessees of Woodsdale Cemetery to undertake Spanish heath control (ongoing).

Sought advice from Karen Stewart (Policy and Planning Officer, Invasive Species Branch, Biosecurity Tasmania) on various issues.

Submitted an article on Spanish heath for the Ratepayer's newsletter.

Submitted an article on thistles for the Southern Midlands Regional Newsletter.

## Research

Examined quotation discrepancies and Teknix equipment for the Quikcorp dual hose reel appliance order. Spoke to Teknix contact with Maria to gauge pricing etc.

Researching weeds and fire concerns from a ratepayer regarding tyres surrounding an on-property dirt bike track. Turns out there's not a lot that can be done in this instance.

## Roadside weeds data base

Report completed (except for illustrations). Submission and action awaiting DR's return from leave.

## Weed of the Week

Tagasaste, Cootamundra wattle, Montpellier broom and Firethorn displayed in the Oatlands front office this week.

## RECOMMENDATION

**THAT the NRM Unit Report be received and the information noted.**

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt		
Deputy Mayor K Dudgeon		
Clr A E Bisdee OAM		
Clr D Blackwell		
Clr D F Fish		
Clr R McDougall		

### 15.3 Cultural

Nil.

**Strategic Plan Reference 3.3**

*Ensure that the cultural diversity of the Southern Midlands is maximised.*

Nil.

### 15.4 Regulatory (Development)

**Strategic Plan Reference 3.4**

*A regulatory environment that is supportive of and enables appropriate development.*

Nil.

### 15.5 Regulatory (Public Health)

**Strategic Plan Reference 3.5**

*Monitor and maintain a safe and healthy public environment.*

Nil.

### 15.6 Regulatory (Animals)

**Strategic Plan Reference 3.6**

*Create an environment where animals are treated with respect and do not create a nuisance for the community*

#### 15.6.1 Animal Management Report

Animal Management Officer currently on leave and report unavailable.

### 15.7 Environmental Sustainability

**Strategic Plan Reference 3.7**

*Implement strategies to address the issue of environmental sustainability in relation to its impact on Councils corporate functions and on the Community.*

Nil.

## 16. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – COMMUNITY)

### 16.1 Community Health and Wellbeing

**Strategic Plan Reference 4.1**

*Support and improve the independence, health and wellbeing of the Community.*

Nil

### 16.2 Recreation

**Strategic Plan Reference 4.2**

*Provide a range of recreational activities and services that meet the reasonable needs of the community.*

#### 16.2.1 Woodsdale Recreation Ground – Proposed Upgrade(s)

**Author:** GENERAL MANAGER (TIM KIRKWOOD)

**Date:** 16 AUGUST 2023

**Enclosure(s):**

*Holdfast Building Surveyors – Concept Plan*

*Taylor and Beeson Building – Letter dated 25<sup>th</sup> July 2023*

*Woodsdale Recreation Ground – copy of report provided to Woodsdale Football Club (September 022)*

#### ISSUE

Council to consider the outcomes of the workshop held 26<sup>th</sup> July 2023 relating to the proposed upgrade of the Woodsdale Recreation Ground property.

#### BACKGROUND

Council, at its workshop held 26<sup>th</sup> July 2023, were provided with an update in relation to the current status of the Woodsdale Recreation Ground and were informed about the actions taken by the Woodsdale Football Club to date.

#### DETAIL

The following documents were submitted to the workshop for review:

- a) A copy of the concept plan prepared by Holdfast Building Surveyors (Nigel Grice). The covering Email indicated that this Plan would achieve the minimum compliance in terms of the National Construction Code.
- b) A copy of a letter dated 25<sup>th</sup> July 2023 from Taylor and Beeson Building which proposed a construction cost of \$150,000 to complete a detailed listing of works.  
*Note: It is unclear whether this is an actual quotation or a projected cost, noting that the Building Surveyor indicates that the final documentation will need to consider all*

*building fabrics and linings in detail. In the absence of this information, it would be difficult to provide an accurate quotation.*

The workshop session also included a recap of all the defects that were reported back in September 2022 (refer copy attached). The following is a summary of those issues that still need to be considered:

- a decision needs to be made in regard to the relocation of the Toilet facility from the Colebrook Recreation Ground (noting that there has been some suggestion that the Colebrook Cricket Club will be revived). Ignoring the issue with the Cricket Club, the relocation would require planning and building approval, and would be dependent on addressing the wastewater treatment system.
- the need to construct an additional toilet facility in the absence of approval to relocate the toilet;
- the need to engage a Wastewater expert to assess and design a suitable wastewater treatment system;
- upgrade of the Ground itself (i.e. playing surface; levels and drainage);
- electrical upgrade - both ground lighting to meet the minimum lux requirements for lighting to facilitate local level training; and the assessment of the existing electrical infrastructure taking into account additional loading associated with proposed upgrade(s);
- removal of the barbed wire from the boundary fence and upgrade of fencing generally to prevent sheep (and other animals) straying onto the playing surface; and
- provision of adequate car parking to cater for participants and spectators, plus the disabled parking requirements.

Whilst Council acknowledged that the concept plan provided by Holdfast Building Surveyors may meet the National Construction Code, the design elements are well short of the 'AFL Preferred Facility Guidelines', even to the extent that Council thought that the scope of the proposed upgrade is certainly below what could be considered an acceptable standard (e.g. no urinals within the change rooms; possibly two showers only in each end of the change rooms; the actual size etc.). Particular reference is made to the AFL Facility Guidelines which state: *"It is acknowledged that many existing facilities may not meet preferred provision. However, it is not intended that these Guidelines be used as a basis for assessing the suitability of existing facilities. Rather, should existing facilities be considered for upgrade, then where possible, the Guidelines should be used to inform facility provision"*.

Whilst no decision was made at the workshop, significant concerns were noted that level of investment required is not justified or warranted.

At the time of preparing this Agenda item, it is acknowledged that available Councillors were meeting on-site with representatives from the Woodsdale Football Club. A recommendation has been withheld pending a report back on that meeting.

Whilst no decision was made at the workshop, significant concerns were noted that level of investment required is not justified or warranted.

At the time of preparing this Agenda item, it is acknowledged that available Councillors were meeting on-site with representatives from the Woodsdale Football Club. A recommendation has been withheld pending a report back on that meeting.

**Human Resources & Financial Implications** – Refer information provided above.

**Community Consultation & Public Relations Implications – To be considered.**

**Policy Implications – N/A**

**Priority - Implementation Time Frame – N/A**

**RECOMMENDATION**

**To be submitted.**

<b>DECISION</b>		
<b>Councillor</b>	<b>Vote FOR</b>	<b>Vote AGAINST</b>
Mayor E Batt		
Deputy Mayor K Dudgeon		
Clr A E Bisdee OAM		
Clr D Blackwell		
Clr D F Fish		
Clr R McDougall		

*Agenda Item 16.2.1* **ENCLOSURE**



**Identify Results** Disclaimer

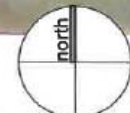
One feature found in one layer  
 - Cadastral Parcels (one feature)

**Warning - Property boundaries are indicative only. See explanation [here](#).**

Feature	
Property Address	"WOODSDALE OVAL" - 2578 WOODSDALE RD WOODSDALE TAS 7120
Property ID	5839745
Title Reference	10138/1
Authority	Local Government Authority

P02: GDA94 NGASS 1 S46916E, S300312N

Identify Opt



**GLANNILLE** ARCHITECTS \ IDAS \ SOLUTIONS

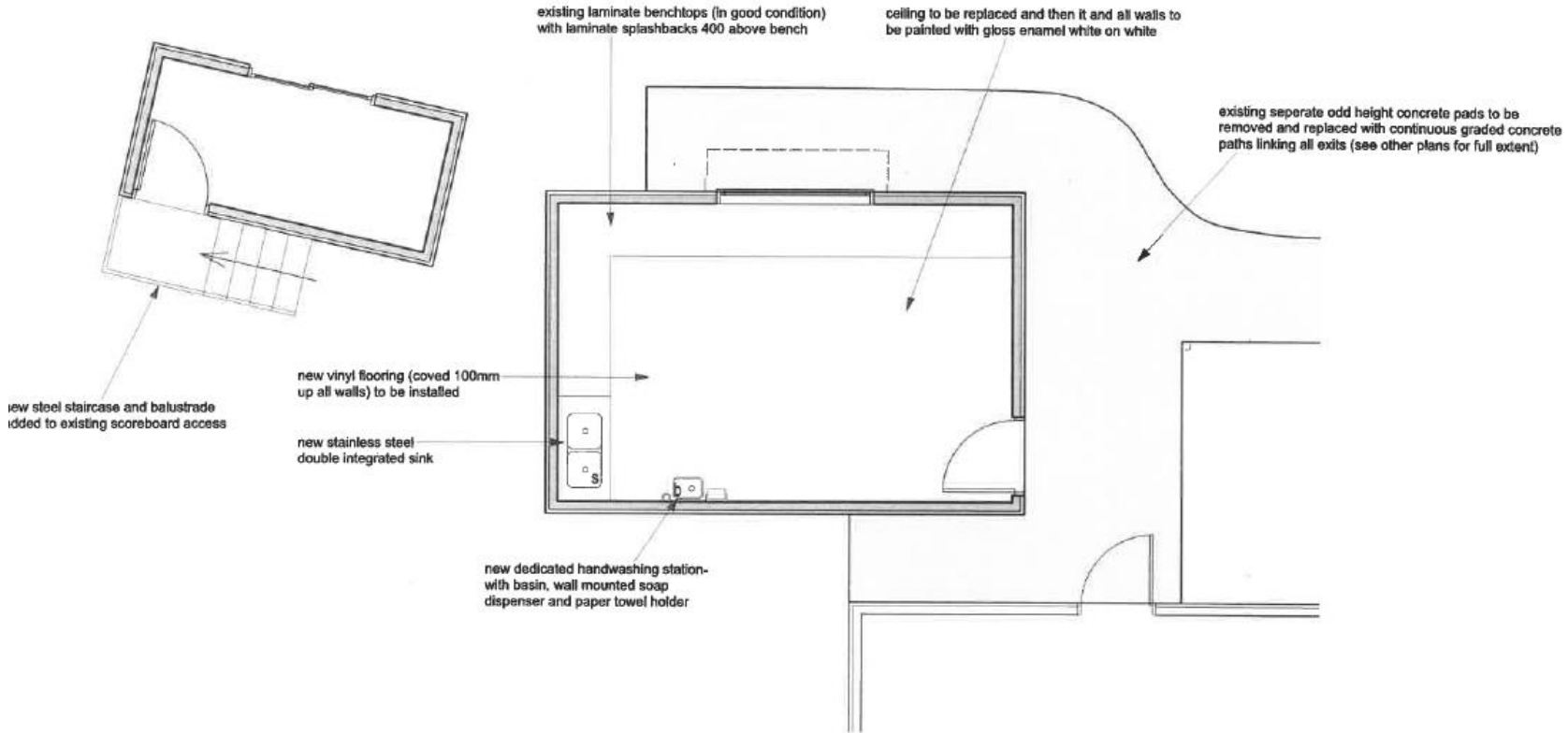
Office 12, 370390 Cambridge Rd  
 Mornington 3918  
 0609 223 100 www.glannille.net.au  
 knoan@glannille.net.au  
 fax: 0613 621 877, build: no CC1128P ISSUE DATE REVISION

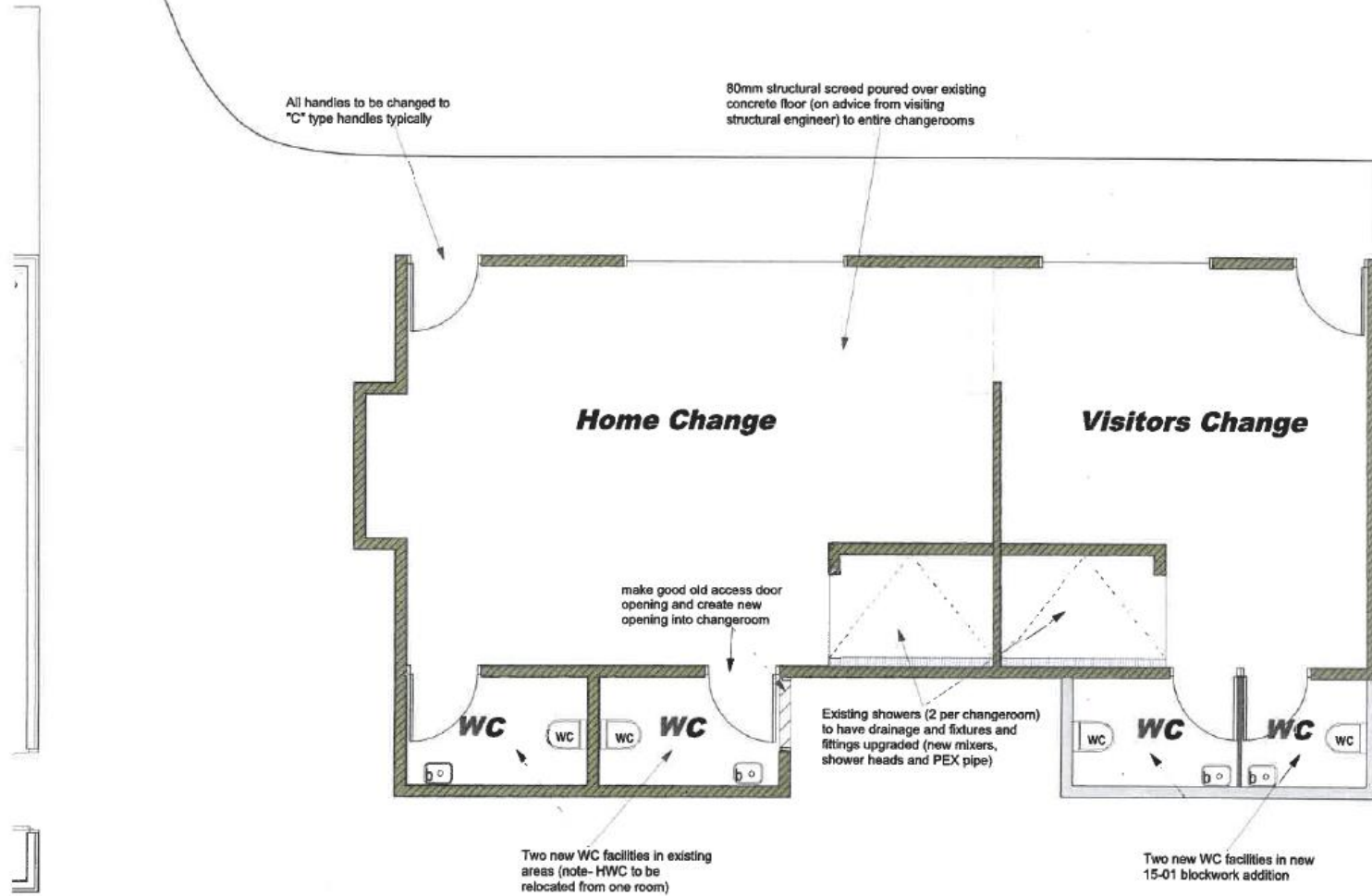
DO NOT SCALE OFF DRAWINGS. Coordinates to confirm with GIS any alteration will be necessary. All plotting in AS 1288/2047. This document is copyrighted and may NOT be reproduced in part or whole without written consent of GNS.

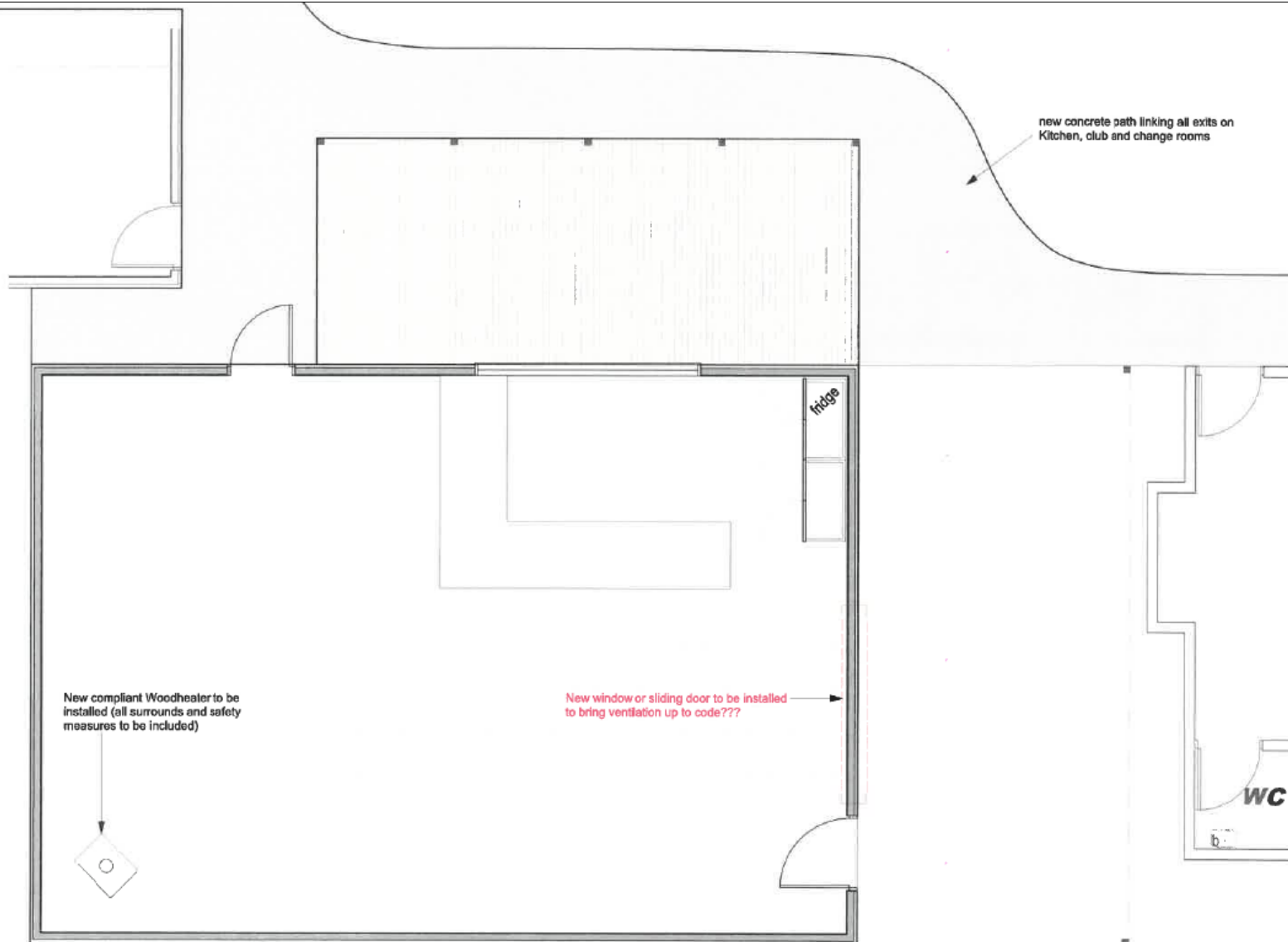
PROJECT	Oval Facilities Upgrade @ 2578 Wooddale Rd	PROJECT #	Gla-2301
CIENT	Woodsdale FC	DATE #	8/03/2023
DWG	Site Plan	SCALE # AS	1:500
		DRAWN	BG
		REVISION	

B-01









**GLANNILLE**  
 ARCHITECTS \ IDEAS \ SOLUTIONS

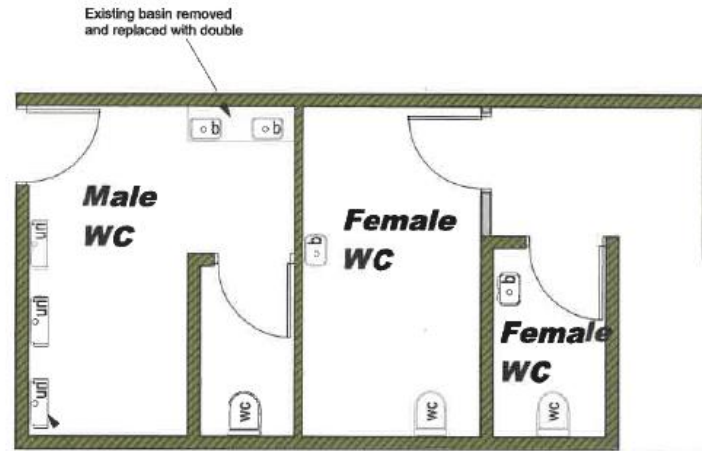
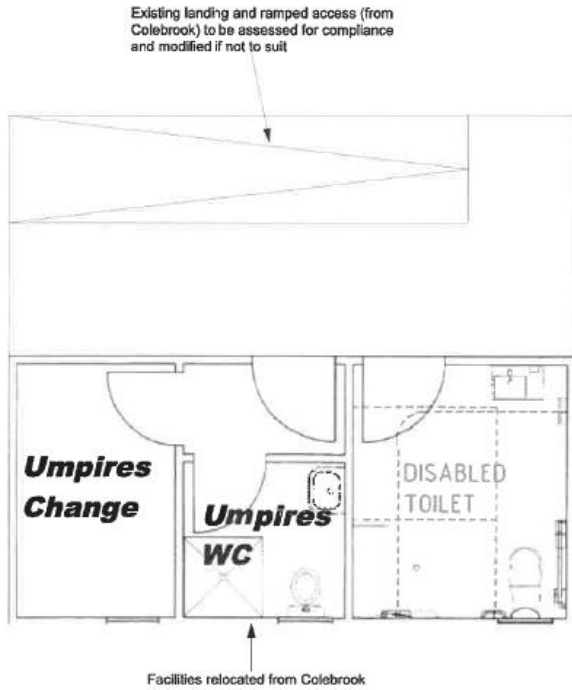
Office 12, 370-380 Cambridge Rd  
 Moorington 7018  
 0409 223 100 www.glannille.net.au  
 info@glannille.net.au  
 tas.architect 877, build, rta CC1 1289

ESQUE	DATE	REVISION

DO NOT SCALE OFF DRAWINGS  
 Corrections to scales with GAS any  
 alterations to be marked if necessary  
 All drawings to AS 1294/2014  
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 whole without written consent of GAS

PROJECT	Oval Facilities Upgrade @ 2578 Woodsdale Rd	PROJECT #	Glo-2301
CLIENT	Woodsdale FC	DATE #	23/03/2023
DRAWG	Clubroom Plan	SCALE @ AS	1:50
		DRAWN	BG
		REVISION	

**B-03**



Existing Urina removed and replaced with 3 new porcelain Urinals (2 adult and 1 child)



PO Box 2017 Howrah TAS 7018  
Mobile: 0419 874 230  
E: [admin@taylorandbeeson.com.au](mailto:admin@taylorandbeeson.com.au)

25 July 2023

To Woodsdale Football Club.

Thank you for giving Taylor and Beeson Building the opportunity to supply a quotation on completing the required upgrades to the Woodsdale Recreation Ground facilities.

- Complete required modifications to existing change room facility as per attached plans including supply and installation of blockwork and concrete slab, timber framework and roofing required to construct WC facilities for each changeroom. Supply and installation of new shower cubicles.
- Complete required modifications to existing public toilet block as per attached plans including supply and installation of new porcelain urinals, and double bowl basin.
- Complete required modifications to existing kiosk/ kitchen building as per attached plans including supply and installation of flooring, stainless steel double sink, hand wash basin and splash backs. Replacement of ceiling.
- Complete required modifications to existing clubroom building as per attached plans including supply and installation of required sliding door.
- Supply and installation and modification of required concrete pathways linking facilities as per attached plans.
- Supply and installation of new steel staircase required for scoreboard facility access.

This quote includes provisions for all internal plumbing and electrical work to be undertaken. No external plumbing and electrical work or upgrade to the wastewater treatment system has been included in this quote.

No allowance has been made in this quotation for the relocation of the mentioned portable building that will become the umpires change room and full access WC.

The proposed construction cost for the above works is \$150,000.

Kind regards

**Nathan Taylor**  
**DIRECTOR**

**WOODSDALE RECREATION GROUND**

**Introduction:**

Further to our meeting held Monday 19<sup>th</sup> September 2022, the following information is based on your request for Council to provide a detailed list of requirements which would be required to upgrade the various buildings (and associated infrastructure) at the Woodsdale Recreation Ground.

As indicated at our meeting, this list of requirements is based on the independent report provided by Freestone Building Surveying, and takes into account the following:-

- Requirements under the Building Code of Australia
- Other applicable Legislation
- AFL Guidelines for the 'local facilities' category - this being the minimum standard identified by AFL.

Also, as indicated at the meeting, we are of the view that the existing change rooms should be demolished and hence, it would need to be replaced in accordance with current standards.

**Notes:**

- Council is currently in caretaker mode and no long-term financial commitments can be provided. The new Council will be announced early November.
- As part of Council's Insurance arrangements, on-site audits are conducted by the Insurer on an annual basis. An site inspection of the Woodsdale Recreation Ground has been scheduled for 25<sup>th</sup> October 2022 and the outcome of this process may result in further issues to be considered.
- It is emphasised that no works should be undertaken without obtaining written consent from Council. This will include an assessment of what Permits may be required.

Facilities	Requirements
Ablutions Block / Toilets	<p>Issue: There is currently an insufficient number of toilets at the Recreation Ground.</p> <p>For the purposes of determining the minimum number of toilets, we have based the requirement on servicing 250 male spectators (which is the lowest category) and a maximum number of female spectators of 60.</p> <p>To meet the NCC 2019 Building Code of Australia this requires:</p> <ul style="list-style-type: none"> <li>• Male - 2 toilets, 2 urinals and 2 hand basins</li> <li>• Female Spectator - 2 toilets, 1 hand</li> </ul> <p>There are no disabled facilities on site. This means that a disabled facility will need to be factored into the design(s).</p> <p>At the present time, Council /Club is exposed to a complaint under the <i>Disability Discrimination Act 1992</i>.</p> <p>Taking into account the above upgrades, and recognising the state of the existing septic system, a Wastewater System design expert will need to be engaged to design and prepare a suitable wastewater disposal system.</p>

	<p><b>Comment(s):</b></p> <p>The above requirements will obviously require detailed design(s), however in the absence of allocated funding, it is not reasonable to proceed with this level of detail.</p> <p>In terms of relocating the Toilet/Shower facility from the Colebrook Recreation Ground, this is not considered a viable option. Firstly, it would only provide a part-solution (e.g. male or female toilet facility), and still require significant upgrade to the existing. It is considered that it would be more cost effective to upgrade and extend existing.</p> <p><b>Note:</b></p> <p>No work is to be undertaken without obtaining the necessary Building and Plumbing approvals.</p>																
<p>Players Change rooms with Shower and umpires' room</p>	<p><b>Issues:</b></p> <p>Overall building condition is extremely poor (crack in the floor is a trip hazard – caused by the building 'sinking' on the oval side; masonry at the front of the change rooms is being held in place with timber bolted through masonry to timber on the opposite side).</p> <p>Dimensions of the change rooms are totally inadequate (separated by a roller door)</p> <p>No toilets within the change rooms</p> <p>Showers and waste systems are non-compliant. Hot and cold water plumbing is non-compliant – there are no temperature control valves on the HW systems; compression fittings are not permitted. <b>Cracked shower waste through wall non-compliant.</b></p> <p>No provision for umpires change rooms.</p> <p>Demolition recommended. To build a fully complaint building.</p> <p>As per AFL Preferred Facility Guidelines - The minimum requirements for local level:-</p> <table border="1" data-bbox="395 1458 1270 1995"> <thead> <tr> <th>Playing Field Facilities</th> <th>Preferred Minimum Sizes (m2)</th> </tr> </thead> <tbody> <tr> <td>Players Amenities (toilet/showers)</td> <td>25 m2 x 2</td> </tr> <tr> <td>Number of showers</td> <td>3 x showers per amenity</td> </tr> <tr> <td>Number of pan toilets</td> <td>3 x toilets per amenity</td> </tr> <tr> <td>Players Change Rooms</td> <td>2 x 45m2 (recommended range 45m2 to 55 m2)</td> </tr> <tr> <td>Umpires Rooms (including toilet &amp; showers)</td> <td>20 m2 – 25 m2</td> </tr> <tr> <td>Utility/Cleaners Room (not essential)</td> <td>5 m2 +</td> </tr> <tr> <td>External covered viewing area</td> <td>50 m2</td> </tr> </tbody> </table>	Playing Field Facilities	Preferred Minimum Sizes (m2)	Players Amenities (toilet/showers)	25 m2 x 2	Number of showers	3 x showers per amenity	Number of pan toilets	3 x toilets per amenity	Players Change Rooms	2 x 45m2 (recommended range 45m2 to 55 m2)	Umpires Rooms (including toilet & showers)	20 m2 – 25 m2	Utility/Cleaners Room (not essential)	5 m2 +	External covered viewing area	50 m2
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	<p>(not essential)</p> <p>Note:</p> <p>The above requirements will obviously require detailed design(s), however in the absence of allocated funding, it is not reasonable to proceed with this level of detail.</p> <p>Demolition or removal of a building is considered building work and requires a permit. This work is not exempt from needing a permit under the Building Regulations. The Building Regulations numbers 27, 27A and 28 require that demolition is carried out in a particular way and, as a permit is required, consultation with a Building Surveyor or the Building and Plumbing section of Council will be necessary.</p>
Kiosk	<p>Issue:</p> <p>This building does not comply at all with the Australian Standard 4674-2004. Recommended for use as a storeroom only.</p> <p>The kiosk is not accessible at the sale point - Club is exposed to a complaint under the <i>Disability Discrimination Act 1992</i></p> <p>New Kiosk building required or consider incorporating into the Change Rooms building or the Clubrooms (noting that it should be a minimum of 20 m2.)</p> <p>No current Food Licence – Licence Required</p> <p>Note:</p> <p>It is a requirement under the Food Act that most food businesses are registered on an annual basis (July to June) with a food business registration certificate issued by Council. The types of food businesses licensed includes, but is not limited to: hotels; restaurants; take away shops; bakeries; butcher shops; school canteens; sporting kiosks; and food vans.</p>
Club Rooms	<p>The following works have been identified:-</p> <p>Approximate fall of 2 degrees across the floor – proper assessment will need to be undertaken.</p> <p>Pot belly stove – requires a form 54 under the <i>Building Act 2016</i> - <a href="https://www.cbos.tas.gov.au/data/assets/word_doc/0014/405104/Form-54-Heating-Appliance-Installation-Compliance-Certificate.DOCX">https://www.cbos.tas.gov.au/data/assets/word_doc/0014/405104/Form-54-Heating-Appliance-Installation-Compliance-Certificate.DOCX</a></p> <p>Latches at the door and door handles be replaced to be compliant</p> <p>Ventilation – to be assessed against the Building Code of Australia</p>
Ground	<p>Issue: Existing oval is non-compliant for AFL playing dimensions and slope, however this may ultimately be a decision made by the ODFA (based on the position taken by ODFA Clubs).</p>



Line marking at the minimum 3 metres would bring the width down to 91 metres – 20 metres below the minimum standard (i.e. 97 metres less 6 metres)



The ground slopes down and would require substantial fill to level the playing surface.

The perimeter fence – Barbed wire– would require removal (confirmed no issue).

Lighting – Significant upgrade to meet required standard for training purposes (minimum 50 lux for local training).

Improvements to the fencing to stop neighbouring sheep/wildlife from accessing the ground.

Parking – Allowing for the new developments, consideration will also need to be given to the provision of adequate car parking to cater for participants and spectators. In reference to the Planning Scheme, there should be a minimum of 50 parking spaces that includes disabled parking requirements.

f. any other information, document or certificate required by the Permit Authority.

### **PART 3**

#### **DOCUMENTS IN RELATION TO A SPECIAL PLUMBING PERMIT FOR AN ON-SITE WASTE WATER MANAGEMENT SYSTEM**

The documents listed below are required to accompany an application for a special plumbing permit for the installation of an on-site waste water management system.

1. Complete drawings of the installation, drawn to a scale of not less than 1:200 or as agreed to by the Permit Authority, showing the following:
  - (a) the title boundaries of the land;
  - (b) the position of any existing or proposed buildings on the land and their use;
  - (c) the position of any roads or driveways on the land;
  - (d) the location of any water courses;
  - (e) the contours on the land;
  - (f) the position of the disposal system, absorption trenches or other disposal methods;
  - (g) the location and size of any drains and vents;
  - (h) the location of any cut-off drains diverting surface or ground water; and
  - (i) the location of the outlets from the building.
2. Written details of the proposed fixture unit load on the system or parts of the system.
3. A design report (including a site and soil evaluation in accordance with AS/NZS 1547: 2000 On-site domestic-wastewater management if applicable)
4. A written specification or schedule detailing the construction of the absorption trenches or other disposal methods.
5. A written specification of the disposal system to be used, including details of the following:
  - (a) the type of system;
  - (b) the trade name, if any;
  - (c) the manufacturer's name and address;
  - (d) the design capacity of the system.
6. Any other document or certificate required by the relevant environmental health officer.

#### **AMENDING A PLUMBING PERMIT**

You can amend a Plumbing Permit and Council charges a fee for the issue of an amended Building Permit.

An amendment may be considered for an addition, alteration, new building/structure.

However before you apply for an amendment you should check with the Planning Section if a Planning Permit is also required, or you need to amend your existing Plumbing Permit.

#### **COMPLETION OF PLUMBING WORK**

The Building Act 2000 specifies that Plumbing Work is to be completed within a certain period and that the owner or agent of the owner is to obtain a Certificate of Completion (Plumbing Work). The time specified for completion is 24 months or a period agreed between the applicant and the Plumbing Permit Authority.

#### **EXTENDING A PLUMBING PERMIT**

A Plumbing Permit can be extended by agreement with Council if necessary and the applicant will need to contact Councils Building and Plumbing Section to arrange for an extension. There is a fee for an extension of time.

#### **PLUMBING PERMIT AUTHORITY**

	<p>The Plumbing Permit Authority is the body that deals with the permits associated with buildings and plumbing works. In the Southern Midlands these matters are dealt with by the Building and Plumbing Section of the Environment, Planning and Development Department.</p>

## **16.2.2 Oatlands Aquatic Centre – Coordinators Report**

**Author:** OATLANDS AQUATIC CENTRE COORDINATOR (ADAM BRIGGS)

**Date:** 18<sup>th</sup> AUGUST 2023

Oatlands Aquatic Centre – Coordinator’s Report for the month July/August 2023.

### **BACKGROUND**

The Oatlands Aquatic Centre opened to the public on Monday 14<sup>th</sup> November 2022.

### **DETAIL**

The purpose of the report is twofold:

1. To report on the financial performance of the Centre compared to budget for the relevant month ending; and
2. To provide details regarding usage of the facility.

**Financial Reporting:**

**Operating Budget:**

Income			Annual Budget 2023/24	July 2023	YTD Total	% of Budget
Pool – Admission Fees	Casual Fees		\$37,360	\$3,957	\$3,957	10.6%
	Memberships & Season Passes		\$157,426	\$3,867	\$3,867	2.5%
	Group Bookings & Learn to Swim		\$81,714	\$3,211	\$3,211	3.9%
	Sale of Goods		\$9,500	\$686	\$686	7.2%
Local Gov't Loan Subsidy (Year 3 of 3)			\$45,107	\$0	\$0	0%
<b>Sub-Total</b>			<b>\$331,107</b>	<b>\$11,720</b>	<b>\$11,720</b>	<b>3.5%</b>

Expenditure			Annual Budget 2023/24	July 2023	YTD Total	% of Budget
Salaries (incl. On-Costs)			\$504,561	\$39,067	\$39,067	7.7%
Operating Costs - Other			\$245,072	\$16,992	\$16,992	6.9%
Loan Interest			\$45,107	\$0	\$0	0%
<b>Total Expenditure</b>			<b>\$794,700</b>	<b>\$56,060</b>	<b>\$56,060</b>	<b>7.1%</b>

*Note – Includes 'Splash in Good Fun' Grant related expenses*

<b>Budgeted Deficit</b>			<b>(\$463,633)</b>	<b>(\$44,339)</b>	<b>(\$44,339)</b>	<b>9.6%</b>
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**Group Bookings & Programs – July/August:**

<b>Event / Booking</b>	<b>School / Group</b>	<b>Participation Numbers</b>
Centre Hire / Student Visits	Oatlands District School	5 group or individual bookings
Public Visits	Reclink Community Program	34 participants
Learn to Swim Lessons	Term 3 Program	101 participants
Physio Rehab Sessions	Annabel Butler – Physiotherapist	3 individual bookings
NDIS Gym Sessions	NDIS Client	2 individual bookings
Oatlands School Learn to Swim Program	Education Department	45 participants

**USAGE FOR THE PERIOD 14/07/2023 – 14/08/2023**

**PAID UPFRONT**

<b>Type</b>	<b>Units</b>
<b>Gym &amp; Fitness</b>	
Gym & Fitness Class Passes/10 Sessions	2
Gym & Fitness Class Passes/5 Sessions	0
Gym & Fitness Class Session (17 years) PAYG	8
Gym & Fitness Class Session (Concession) PAYG	12
PAYG Class Pass (16 years)	0
<b>Gym</b>	
PAYG Gym (17 years)	10
PAYG Gym (Concession)	6
<b>Personal Training</b>	
Personal Training – 30 Mins	3
Personal Training – 1 Hr	0
<b>Learn to Swim</b>	
4 Day School Holiday Learn to Swim	0
5 Day School Holiday Learn to Swim	0
6 Week Learn to Swim	0
11 Week Learn to Swim	0
10 Week Learn to Swim	40
Adult Learn to Swim	1
<b>Pool</b>	
Pool Passes 10 Sessions (Child)	1
Pool Pass 10 Session (17 years)	2
Upfront 6 Months Pool Membership (17 +)	0
Upfront 6 Months Pool Membership (concession)	0
Upfront 6 Months Pool Membership (Family)	0
PAYG – Pool (4 years and under)	21
PAYG - Pool (5-16)	197
PAYG - Pool (17)	173
PAYG - Pool (Concession)	114
PAYG - (Family)	9
Pool/Gym Combo PAYG	5

Upfront 6 Months Pool Membership - Renewal	1
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**DIRECT DEBITS – Current Numbers**

Type	Units
DD Pool/Gym	12
DD Class/Pool	37
DD Pool/Gym/Class	3
DD Gym	2
DD Class/Gym	11
DD 6 Months Pool – 17 years +	4
DD 6 Months Pool – Child/Concession	1
DD 6 Months Pool – Family	3

**Grant Applications**

See below an update on the current Grant Application:

- **Tasmanian Government - Premier’s Fund for Children & Young People:** We applied for \$50,000.00 to put towards programs at Oatlands Aquatic Centre, which we have been successful in receiving. This founding has already been used to purchase large Learn to Swim Equipment with the remainder of the money to be used in 2023 on Learn to Swim lessons and training courses.
- **Womensport & Recreation Tasmania’s Get Active Small Grant Program:** We applied for a small \$800.00 grant to put towards a 8 week program at Oatlands Aquatic Centre for a small community program, which we have been successful in receiving. This program has begun with currently 6 participants taking part in the sessions.

**Human Resources & Financial Implications –** Refer above detail.

**Community Consultation & Public Relations Implications –** Not applicable.

**Policy Implications –** N/A

**Priority - Implementation Time Frame –** Not applicable.

**RECOMMENDATION**

**THAT the information be received and noted.**

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt		
Deputy Mayor K Dudgeon		
Clr A E Bisdee OAM		
Clr D Blackwell		
Clr D F Fish		
Clr R McDougall		

### **16.3 Access**

**Strategic Plan Reference 4.3**

*Continue to explore transport options for the Southern Midlands community / Continue to meet the requirements of the Disability Discrimination Act.*

Nil.

### **16.4 Volunteers**

**Strategic Plan Reference 4.4**

*Encourage community members to volunteer.*

Nil.

### **16.5 Families**

**Strategic Plan Reference 4.5**

*Ensure that appropriate childcare services as well as other family related services are facilitated within the community / Increase the retention of young people in the municipality / Improve the ability of seniors to stay in their communities.*

Nil.

### **16.6 Education**

**Strategic Plan Reference 4.6**

*Increase the educational and employment opportunities available within the Southern Midlands*

Nil.



## 16.7 Capacity & Sustainability

**Strategic Plan Reference 4.7**

*Build, maintain and strengthen the capacity of the community to help itself whilst embracing social inclusion to achieve sustainability.*

Nil.

## 16.8 Safety

**Strategic Plan Reference 4.8**

*Increase the level of safety of the community and those visiting or passing through the municipality.*

Nil.

## 16.9 Consultation & Communication

**Strategic Plan Reference 4.8**

*Improve the effectiveness of consultation & communication with the community.*

Nil.

## **17. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – ORGANISATION)**

### **17.1 Improvement**

#### **Strategic Plan Reference 5.1**

*Improve the level of responsiveness to Community & Developer needs / Improve communication within Council / Improve the accuracy, comprehensiveness and user friendliness of the Council asset management system / Increase the effectiveness, efficiency and use-ability of Council ICT systems / maintain the Business Process Improvement & Continuous Improvement framework*

Nil.

### **17.2 Sustainability**

#### **Strategic Plan Reference 5.2**

*Retain corporate and operational knowledge within Council / Provide a safe and healthy working environment / Ensure that staff and elected members have the training and skills they need to undertake their roles / Increase the cost effectiveness of Council operations through resource sharing with other organisations / Continue to manage and improve the level of statutory compliance of Council operations / Ensure that suitably qualified and sufficient staff are available to meet the Communities need / Work co-operatively with State and Regional organisations / Minimise Councils exposure to risk / Ensure that exceptional customer service continues to be a hallmark of Southern Midlands Council*

#### **17.2.1 Tabling of Documents**

##### **Mr P Morrell Re: Old Kempton Distillery (26 Main Street, Kempton)**

##### **Attachment(s):**

*Report dated August 2023*

Mr Morell, a resident of Main Street, Kempton has submitted a Report entitled 'A Report Concerning Public Safety and Risks Associated with an Alcohol Spirit facility at 26 Main Street, Kempton'.

Mr Morrell has requested that a copy of his report be tabled at this Council Meeting for discussion.

##### **General Managers Comments:**

Content of the report is to be considered by the relevant Council officers, and where appropriate and necessary, issues raised will be referred to other responsible agencies for consideration and action as required.

#### **17.2.2 Elected Member Statements**

An opportunity is provided for elected members to brief fellow Councillors on issues not requiring a decision.

## 17.3 Finances

### Strategic Plan Reference 5.3

*Community's finances will be managed responsibly to enhance the wellbeing of residents / Council will maintain community wealth to ensure that the wealth enjoyed by today's generation may also be enjoyed by tomorrow's generation / Council's financial position will be robust enough to recover from unanticipated events, and absorb the volatility inherent in revenues and expenses.*

### 17.3.1 Monthly Financial Statement (period ending 31 July 2023)

**Author:** FINANCE OFFICER (MANDY BURBURY)

**Date:** 16 August 2023

#### ISSUE

Provide the Financial Report for the period ending 31<sup>st</sup> July 2023.

#### BACKGROUND

The Operating Expenditure Report includes a Year to Date (YTD) Budget Column, with variations (and percentage) based on YTD Budgets.

*Note: Depreciation is calculated on an annual basis at the end of the financial year. The budget and expense for depreciation are included in the June period.*

#### DETAIL

The enclosed Report incorporates the following: -

- Statement of Comprehensive Income – 1 July 2022 to 31 July 2023.
- Operating Expenditure Report – 1 July 2022 to 31 July 2023.
- Capital Expenditure Report – 1 July 2022 to 31 July 2023.
- Cash Flow Statement – 1 July 2022 to 31 July 2023.

#### OPERATING EXPENDITURE (OPERATING BUDGET)

Overall operating expenditure to end of July was \$760,885 which represents 76.3% of the Year to Date Budget.

Whilst there are some variations within the individual Program Budgets (refer following comments), expenditure is consistent with the Budget.

#### **Strategic Theme - Infrastructure**

Nil.

#### **Strategic Theme – Growth**

Nil.

**Strategic Theme – Landscapes**

Nil.

**Strategic Theme – Community**

Nil.

**Strategic Theme – Organisation**

Nil.

**CAPITAL EXPENDITURE PROGRAM**

Projects from our 2023-24 Capital Program are yet to be nominated for our Roads to Recovery allocation for 2023-24 of \$665,531. Once selected those projects will be identified as grant funded on the Capital Expenditure Report.

Capital expenditure projects are colour coded to signify the grant program and show the completion deadlines. A legend of the colour coding is as below:

**Legend – Source and completion deadlines for grant funded projects**

Roads to Recovery	It is the Government's intention that the full allocation is budgeted and spent in the year allocated
Local Road and Community Infrastructure (LRCI)	Phase 3 - 30 June 2024 / Phase 4 – 30 June 2025 (use or lose)
Other Specific Purpose Grants	Completion date as per grant deed or approved extension date

**RECOMMENDATION**

**THAT the Financial Report be received and the information noted.**

<b>DECISION</b>		
<b>Councillor</b>	<b>Vote FOR</b>	<b>Vote AGAINST</b>
Mayor E Batt		
Deputy Mayor K Dudgeon		
Clr A E Bisdee OAM		
Clr D Blackwell		
Clr D F Fish		
Clr R McDougall		

**STATEMENT OF COMPREHENSIVE INCOME**  
**for the period 1 July 2023 to 31 July 2023**

	Annual Budget \$	Year to Date as at 31 July \$	%	Comments
<b>Income</b>				
General rates	6,971,704	4,171	0.1%	Includes Interest & Penalties on rates
User Fees (refer Note 1)	1,332,917	240,388	18.0%	Includes Private Works
Interest	435,000	44,460	10.2%	
Government Subsidies	56,807	0	0.0%	Heavy Vehicle Licence Fees & Interest Subsidy
Other (refer Note 2)	232,400	0	0.0%	Includes TasWater Distributions
<b>Sub-Total</b>	<b>9,028,828</b>	<b>289,019</b>	<b>3.2%</b>	
Grants - Operating	3,990,758	0	0.0%	
<b>Total Income</b>	<b>13,019,586</b>	<b>289,019</b>	<b>2.2%</b>	
<b>Expenses</b>				
Employee benefits	-5,534,107	-366,382	6.6%	Less Roads - Resheeting (Capitalised)
Materials and contracts	-3,711,309	-397,236	10.7%	Less Roads - Resheeting (Capitalised), Includes Land Tax & Private Works
Depreciation and amortisation	-3,723,000	-316,200	8.5%	Percentage Calculation (based on year-to-date)
Finance costs	-52,997	-2,917	5.5%	Interest
Contributions	-272,238	0	0.0%	Fire Service Levies
Other	-169,955	-3,614	2.1%	Audit Fees and Councillor Allowances
<b>Total expenses</b>	<b>-13,463,606</b>	<b>-1,086,349</b>	<b>8.1%</b>	
<b>Surplus (deficit) from operations</b>	<b>-444,020</b>	<b>-797,330</b>	<b>179.6%</b>	
Grants - Capital (refer Note 3)	3,200,746	102,500	3.2%	
Sale Proceeds (Plant & Machinery)	0	17,500		
Sale Proceeds (Land & Buildings)	0	0		
Sale Proceeds (Other Assets)	0	318		
Net gain / (loss on disposal of non-current assets)	0	0		
<b>Surplus / (Deficit)</b>	<b>2,756,726</b>	<b>-677,012</b>	<b>-24.6%</b>	

**SOUTHERN MIDLANDS COUNCIL : OPERATING EXPENDITURE 2023/24  
 SUMMARY SHEET**

PROGRAM	YTD ACTUAL (as at 31 July 23)	YTD BUDGET (as at 31 July 23)	YTD VARIANCE	YTD %	FULL YEAR BUDGET - REVISED INC. GRANTS & OTHER
<b>INFRASTRUCTURE</b>					
Roads	89,109	112,932	23,823	78.90%	3,695,184
Bridges	434	6,646	6,211	6.53%	459,620
Walkways	18,234	18,209	-25	100.14%	243,503
Lighting	6,693	7,066	373	94.72%	84,790
Public Toilets	7,584	8,842	1,258	85.78%	98,102
Sewer/Water					
Stormwater	517	2,807	2,290	18.42%	85,679
Waste	28,207	112,187	83,981	25.14%	1,373,747
Information, Communication	-	1,667	1,667	-	20,000
<b>INFRASTRUCTURE TOTAL:</b>	<b>150,778</b>	<b>270,354</b>	<b>119,577</b>	<b>55.77%</b>	<b>6,058,625</b>
<b>GROWTH</b>					
Residential	-				
Tourism	-	2,367	2,367	0.00%	47,718
Business	31,037	35,826	4,789	86.63%	391,418
Industry	-				
<b>GROWTH TOTAL:</b>	<b>31,037</b>	<b>38,193</b>	<b>7,156</b>	<b>81.26%</b>	<b>439,136</b>
<b>LANDSCAPES</b>					
Heritage	38,392	41,967	3,575	91.48%	471,709
Natural	16,592	16,810	218	98.71%	208,318
Cultural		2,083	2,083	0.00%	25,000
Regulatory - Development	64,998	87,574	22,576	74.22%	1,050,888
Regulatory - Public Health	1,278	1,685	407	75.85%	20,220
Regulatory - Animals	10,054	9,592	-461	104.81%	115,108
Environmental Sustainability		417	417	0.00%	5,000
<b>LANDSCAPES TOTAL:</b>	<b>131,315</b>	<b>160,128</b>	<b>28,814</b>	<b>82.01%</b>	<b>1,894,241</b>
<b>COMMUNITY</b>					
Community Health & Wellbeing	21,874	27,789	5,916	78.71%	313,472
Recreation	109,574	104,151	-5,423	105.21%	1,212,694
Access					
Volunteers		1,750	1,750	0.00%	51,000
Families		833	833	0.00%	10,000
Education					
Capacity & Sustainability	528	2,450	1,923	21.53%	49,605
Safety	240	2,829	2,589	8.48%	33,950
Consultation & Communication	398	3,908	3,513	10.12%	37,300
<b>LIFESTYLE TOTAL:</b>	<b>132,611</b>	<b>143,712</b>	<b>11,101</b>	<b>92.28%</b>	<b>1,708,021</b>
<b>ORGANISATION</b>					
Improvement		6,691	6,691	0.00%	80,289
Sustainability	313,739	374,771	61,032	83.71%	2,928,058
Finances	1,408	3,167	1,761	44.40%	355,238
<b>ORGANISATION TOTAL:</b>	<b>315,145</b>	<b>384,628</b>	<b>69,483</b>	<b>81.93%</b>	<b>3,363,585</b>
<b>TOTALS</b>	<b>\$760,885</b>	<b>\$997,016</b>	<b>\$236,131</b>	<b>76.3%</b>	<b>\$13,463,607</b>

**CAPITAL EXPENDITURE PROGRAM 2023-24**

As at 31 July 2023

		BUDGET	EXPENDITURE	BALANCE	COMMENTS	COMPLETION
		\$	\$	\$		DEADLINE
<b>INFRASTRUCTURE</b>						
<b>ROAD ASSETS</b>						
Resheeting Program	Roads Resheeting	500,000	12,968	487,032		
	Elderslie - Bluff Road Resheeting 2km	30,000	21,096	8,904	WIP \$21,096	
	Stonor - Stonor Road Resheeting	30,000	27,812	2,188	WIP \$22,452	
	Rhyndaston - Rhyndaston Road Resheeting	42,272	42,272	0	WIP \$33,280	
Reseal Program	Roads Reseal Program	450,000	0	450,000		
Reconstruct & Seal	Campania - Climie Street (200 metres from Reeve Street to Water Lane)	60,000	0	60,000		
	Colebrook - Arthur Street (500 metres)	90,000	0	90,000		
	Dysart - Church Lane & Ely Street (approx. 500 metres combined)	100,000	0	100,000		
	Elderslie - Pelham Road (1.0 klm)	180,000	0	180,000		
	Mangalore - Blackbrush Road (1.0 klm from Midland Hwy to M/Ford Dr)	180,000	0	180,000		
	Oatlands - York Plains Road (1.00 klm)	180,000	0	180,000		
	Woodsdale - Woodsdale Road (2.0 klms)	360,000	0	360,000		
	Drainage (Reset Drains - various Roads)	250,000	0	250,000		
Construct & Seal (Unsealed Roads)	Colebrook - Yarrington Road (1.0 klm)	180,000	0	180,000	LRCI P4	30 June 2025
Minor Seals (New)	Oatlands - Interlaken Road (full length) - 23/24 Allocation	2,873,090	154,492	2,718,598	Budget c/f \$1,169,236 WIP \$151,104	30 June 2026
	Oatlands - Bentwick Street	37,777	0	37,777	Budget 22/23 c/f \$20,000	
Junction / Road Realignment	Dust Suppressants	40,000	0	40,000	Budget c/f 2022/23 Commitment	
Other	Bagdad - Green Valley Road - Guard Rail / Line mark. & Sign.	110,000	0	110,000	Safer Rural Roads	
	Campania - Estate Road (vicinity Mallow property)	49,000	13,785	35,215	Budget c/f WIP \$13,544	
	Campania - Hall Street (Seal and stormwater upgrade)	70,000	71,013	-1,013	C/f WIP \$60501.71	
	Campania - Reeve St Junction/footpath/kerb & channel	200,000	46,940	153,060	WIP \$45,691 Vulnerable Road Users	
	Campania - Structure Plan - Town gateway and Streetscape	40,000	0	40,000		
	Colebrook - Junction Craighourne Road and Colebrook Road	24,000	16,101	7,899	Budget c/f	
	Elderslie - Elderslie Road Widening Investigation & Trial (Sth Blackbrush Rd)	40,000	6,777	33,223	Budget c/f WIP \$6,777	
	Kempton - Old Huntingground Road (Footpath / School Crossing etc.)	80,000	81,483	-1,483	Budget c/f WIP \$81,483	
	Mt Seymour - Junction Blackgate Road and Tunnack Road	24,000	0	24,000		
	Oatlands - Bentwick Street	37,777	0	37,777	LRCI P3 - \$17,777	30 June 2024
	Oatlands - Hasting Street Junction	15,000	959	14,041	Budget c/f WIP \$959	
	Oatlands - South Parade (including Kerb, Channel and Footpath)	170,000	246,675	-76,675	C/f WIP \$246,675.02	
	Tea Tree - Grices Road (Tree removal, set-back of embankment, drainage)	15,000	0	15,000	Budget c/f	
	Tunbridge - Main Street (Kerb & Gutter Renewal)	40,000	0	40,000		
	Tunnack - Link Road Landslip	25,000	107	24,893	Budget c/f WIP \$107	
	Woodsdale Road - Guard Rail	100,000	0	100,000	Safer Rural Roads	
		<b>6,622,916</b>	<b>742,479</b>	<b>5,880,437</b>		
<b>BRIDGE ASSETS</b>	Jones Road Broadmarsh (Jordan River - Bridge 5083) - Flood Damage	130,000	3,302	126,699	C/f WIP \$3,302	
		<b>130,000</b>	<b>3,302</b>	<b>126,699</b>		



**CAPITAL EXPENDITURE PROGRAM 2023-24**

As at 31 July 2023

		BUDGET	EXPENDITURE	BALANCE	COMMENTS	COMPLETION DEADLINE
		\$	\$	\$		
<b>WALKWAYS</b>	Footpaths - General Streetscapes	40,000	0	40,000		
	Bagdad - Midland Highway Walking / Riding Path Upgrade	145,480	4,160	141,320	22/23 Budget \$95,840 c/f WIP \$4,160	
	Bagdad - Midland Highway Walking Path Footbridge Repairs	130,000	0	130,000		
	Campania - Reeve Street - Footpath through to Hall	30,000	0	30,000	Budget c/f	
	Kempton - Grange Road (Retaining Wall)	30,000	0	30,000		
	Kempton - Streetscape Plan - Footpath Renewal (southern end)	60,000	49,715	10,285	LRCI P3 c/f WIP \$47,028	30 June 2024
	Kempton - Streetscape Plan - Footpath Renewal (southern end)	60,000	0	60,000	LRCI P4	30 June 2025
	Kempton - Midlands Highway/Mood Food	147,565	0	147,565	\$147,565 Budget c/f	
	Oatlands - Campbell Street (scope of works expanded to include kerb/gutter)	85,000	0	85,000	22/23 Budget \$45,000 c/f	
	Oatlands - Church Street (Sth Parade to William St - north. side - Footpath - 130 m)	30,000	0	30,000		
	Oatlands - Stanley Street (High Street to Nelson - 280 metres - kerb & footpath)	75,000	0	75,000	LRCI P4	30 June 2025
	Oatlands - Stanley Street (Footpath -120 metre link)	25,000	0	25,000		
		<b>858,045</b>	<b>53,875</b>	<b>804,170</b>		
<b>PUBLIC TOILETS</b>	Campania - Flour Mill Park - Concrete Pathways/drainage/remove pavers	15,000	0	15,000	Budget c/f	
	Colebrook - History Room Toilets (Tiling etc.)	10,000	0	10,000		
	Oatlands - Callington Park	158,000	5,070	152,930	22/23 Budget \$140,000 c/f WIP \$5,070	
	General Public Toilets - Upgrade Program	20,000	0	20,000	Budget c/f	
		<b>203,000</b>	<b>5,070</b>	<b>197,930</b>		
<b>DRAINAGE</b>	Bagdad / Mangalore - Hydraulic Assessment (Flood Mapping)	161,660	43,644	118,016	Grant Funding \$80,830 WIP \$40,144	31 December 2023
	Kempton - Erskine Street - Stormwater Upgrade& Kerb	60,000	18,519	41,482		
	Oatlands - Callington Park (Well - piped overflow system)	20,000	0	20,000		
		<b>241,660</b>	<b>62,163</b>	<b>179,497</b>		
<b>WASTE</b>	Wheelie Bins and Crates	12,500	0	12,500		
	WTS Safety & Operational Improvements	25,000	0	25,000		
		<b>37,500</b>	<b>0</b>	<b>37,500</b>		
<b>GROWTH TOURISM</b>	Kempton - Heritage Interpretation Panel renewal	1,800	0	1,800		
	Oatlands Accommodation Facility	0	42,283	-42,283	WIP \$42,283 (Offset by Barrack Street Property)	
		<b>1,800</b>	<b>42,283</b>	<b>-40,483</b>		

**CAPITAL EXPENDITURE PROGRAM 2023-24**

As at 31 July 2023

		BUDGET	EXPENDITURE	BALANCE	COMMENTS	COMPLETION DEADLINE
		\$	\$	\$		
<b>LANDSCAPES</b>						
<b>HERITAGE</b>						
	Heritage Collections Store	10,000	3,700	6,300	Budget o/f WIP \$3,700	
	Jericho - Memorial Avenue - Plaques	20,000	4,300	15,700	Budget o/f WIP \$4,300	
	Kempton Council Chambers - Clock Restoration Works	10,672	1,384	9,288	Budget o/f WIP \$1,384	
	Kempton - Memorial Avenue Park - Interps	19,545	155	19,390	Budget o/f WIP \$155	
	Melton Mowbray - Streetscape Works (Trough / Shelter etc)	30,000	5,318	24,682	Budget o/f WIP \$5318	
	Oatlands - Callington Mill - Structural Repair & External painting)	20,000	0	20,000		
	Oatlands - Council Chambers - Internal Toilets & Access Upgrade	100,000	9,357	90,643	Budget o/f WIP \$9,357	
	Oatlands Court House (Wall Stabilisation)	15,000	1,187	13,813	WIP \$1,187	
	Oatlands Gaolers Residence (Ceiling Reinstatement)	5,000	0	5,000		
	Oatlands Gaolers Residence (Wingwall)	23,000	0	23,000	Budget \$15K o/f	
	Oatlands - Heritage Buildings (Security Upgrades)	10,000	0	10,000		
	Oatlands - Roche Hall Forecourt (Interps - Planning Condition of Approval)	40,000	7,820	32,180	Budget o/f WIP \$7,820	
	Parattah - Railway Station -Shed for Gangers Trolley	2,000	0	2,000	Budget o/f	
		<b>305,217</b>	<b>33,222</b>	<b>271,995</b>		
<b>NATURAL</b>						
	Chauncy Vale - Day Dawn Cottage Improvements	12,000	7,700	4,300	WIP \$7,700	
	Chauncy Vale - Wombat Walk	39,250	31,358	7,893	Includes \$29,250 grant WIP \$31,358	31 Dec 2022
	Campania - Bush Reserve / Cemetery	300,000	72,811	227,189	WIP \$72,489	
		<b>351,250</b>	<b>111,868</b>	<b>239,382</b>		
<b>CULTURAL</b>						
	Oatlands - Aquatic Centre (Forecourt - Art Installation)	20,000	0	20,000		
		<b>20,000</b>	<b>0</b>	<b>20,000</b>		
<b>REGULATORY</b>						
<b>- DEVELOPMENT</b>						
	Master / Structure Plans (Bagdad / Mangalore / Campania)	50,000	0	50,000		
	Oatlands - Stanley Street Master Plan	20,000	172	19,828	Budget o/f WIP \$172	
	Oatlands - Structure Plan	25,000	34,155	-9,155	\$25K Budget o/f WIP \$34,155	
	Oatlands - MMPC Church Street Sub-Division	0	4,988	-4,988	WIP \$4,988 Offset by sale of property	
		<b>95,000</b>	<b>39,315</b>	<b>55,685</b>		
<b>REGULATORY</b>						
<b>- PUBLIC HEALTH</b>						
	Unit(s) - GP Accommodation	500,000	0	500,000		
	Oatlands - GP Accommodation Units	100,000	15,340	84,660	Council Commitment (grant funded)	30 June 2025
		<b>600,000</b>	<b>15,340</b>	<b>584,660</b>		

**CAPITAL EXPENDITURE PROGRAM 2023-24**

As at 31 July 2023

		BUDGET	EXPENDITURE	BALANCE	COMMENTS	COMPLETION
		\$	\$	\$		DEADLINE
<b>COMMUNITY FAMILIES</b>	Bagdad - Child Care Centre Building	237,314	129,377	107,937	Council Commitment (\$100K grant funded)	30 June 2025
		<b>237,314</b>	<b>129,377</b>	<b>107,937</b>		
<b>RECREATION</b>	Facilities & Recreation Committee	52,000	-	52,000		
	Bagdad - Iden Road Park Development	75,000	-	75,000		
	Bagdad - Bagdad Community Club (Precinct Plan)	25,000	17,417	7,583	Budget c/f WIP \$17,417	
	Broadmarsh - Broadmarsh Hall "The Haven"	93,434	93,434	0	Administration of Progress Assoc. Grant	
	Campania - Justitia Court POS - Shelter Hut	16,000	-	16,000		
	Campania - Public Open Space dev (Justitia Park)	6,375	0	6,375	Budget c/f	
	Campania - Hall (LED Lighting)(alternate quote \$1582)	4,250	-	4,250		
	Campania - Recreation Ground (Centre Pitch/Wicket & Nets)	12,004	-	12,004		
	Kempton - Recreation Ground (Site Dev and Play Equipment)	24,250	0	24,250	Budget c/f	
	Kempton - Recreation /Skate Park/ Dog Park	31,000	-	31,000		
	Kempton - Off-lead Dog Park	60,331	73,440	-13,109	LRCI Phase 3 \$43,125 WIP \$72,093	30 June 2024
	Kempton - Recreation Ground (Irrigation)	60,000	1,637	58,363	WIP \$1,637	
	Mt Pleasant Rec Ground - Building Improvements	279,000	278,362	638	Dept of Communities Grant WIP \$278,156	
	Oatlands - Aquatic Centre (Construction)	410,501	410,501	0	WIP 2022/23	
	Oatlands - Aquatic Centre (Construction)	482,114	568	481,546	Balance of construction phase budget c/f	
	Oatlands - Aquatic Centre (CO2 Gas Monitoring)	7,649	-	7,649		
	Oatlands - Aquatic Centre (Gymnasium (Mirror & Equipment)	4,400	-	4,400		
	Oatlands - Community Hall (Maintenance Program)	51,300	38,477	12,823	Budget c/f WIP \$38,477	
	Oatlands - Gay Street, Hall (Air Lock)	10,000	-	10,000		
	Oatlands - Midlands Community Centre (External Painting - Front of Building)	5,000	0	5,000		
	Oatlands Swimming Pool (Staged demolition)	200,000	15,756	184,244	WIP \$15,756	
	Runnymede Recreation Ground - Play Equipment	20,000	-	20,000	LRCI P4	30 June 2025
	Water Bottle Refill Stations	7,980	0	7,980	Budget c/f	
		<b>1,937,589</b>	<b>929,592</b>	<b>1,007,996</b>		
<b>ACCESS</b>	Tunbridge Community Club - Accessible Toilets	115,000	200	114,800	22/23 Budget \$20,000 c/f WIP \$200	
		<b>115,000</b>	<b>200</b>	<b>114,800</b>		
<b>CAPACITY &amp; SUSTAINABILITY</b>	Property Purchase - 9 Barrack Street, Oatlands (Police Residence)	519,490	0	519,490		
	Kempton - Carriage Shed - Toilets	15,000	11,144	3,856	WIP \$10,419	
		<b>534,490</b>	<b>11,144</b>	<b>523,346</b>		

**CAPITAL EXPENDITURE PROGRAM 2023-24**

**As at 31 July 2023**

		BUDGET	EXPENDITURE	BALANCE	COMMENTS	COMPLETION
		\$	\$	\$		DEADLINE
<b>ORGANISATION</b>						
<b>SUSTAINABILITY</b>	Kempton Council Chambers - Office Furniture & Equipment	5,000	0	5,000		
	Oatlands - Town Hall (General - Incl. Office Equip/Furniture)	5,000	0	5,000		
				0		
	Oatlands Council Chambers - Fire Detection & Security System	18,000	0	18,000		
	Oatlands - Council Chambers - Internal Toilets Upgrade	100,000	0	100,000		
	Oatlands - Council Chambers - Damp Issues & Stonemasonry	15,000	0	15,000	Budget o/f	
	Oatlands - Council Chambers - Works Office (floor coverings)	5,000	0	5,000	Budget o/f	
				0		
	Computer Monitor(s)	8,000	4,032	3,968		
	PC's; Keyboards & UPS's	14,000	0	14,000		
	Council Website - Upgrade	20,000	0	20,000		
	Ipads (2) (Animal & Building Control)	4,000	0	4,000		
		<b>194,000</b>	<b>4,032</b>	<b>189,968</b>		
<b>WORKS</b>						
	Minor Plant Purchases	9,500	0	9,500		
	Quickspray Unit (c/w Pump etc)	12,670	0	12,670		
	Radio System	50,000	0	50,000		
	<b>Plant Replacement Program</b>					
	Heavy Vehicles - Refer separate Schedule (Trade Allowance - \$334)	678,867	0	678,867		
	Light Vehicles (Net Changeover) (Trade Allowance - \$132)	249,639	0	249,639		
		<b>1,000,676</b>	<b>0</b>	<b>1,000,676</b>		
<b>GRAND TOTALS</b>		<b>13,485,457</b>	<b>2,183,261</b>	<b>11,302,195</b>		

<b>CASH FLOW</b> <b>2023/2024</b>	INFLOWS (OUTFLOWS) July 2023 \$
<b><i>Cash flows from operating activities</i></b>	
<b>Payments</b>	
Employee costs	(369,019)
Materials and contracts	(865,696)
Interest	(2,917)
Other	(20,710)
	<u>(1,258,343)</u>
<b>Receipts</b>	
Rates	393,738
User charges	228,018
Interest received	44,460
Subsidies	0
Other revenue grants	0
GST Refunds from ATO	0
Other	65,230
	<u>731,446</u>
	<u>(526,897)</u>
<b><i>Cash flows from investing activities</i></b>	
Payments for property, plant & equipment	(111,762)
Proceeds from sale of property, plant & equipment	17,818
Proceeds from Capital grants	102,500
Proceeds from Investments	0
Payment for Investments	0
	<u>8,556</u>
<b><i>Cash flows from financing activities</i></b>	
Repayment of borrowings	(8,291)
Proceeds from borrowings	0
<b>Net cash from (used in) financing activities</b>	<u>(8,291)</u>
Net increase/(decrease) in cash held	(526,632)
Cash at beginning of reporting month	17,408,041
<b>Cash at end of year to date</b>	<u><u>16,881,409</u></u>

**17.3.2 2022/2023 Southern Midlands Council – Complete set of Financial Statements**

**AUTHOR:** GENERAL MANAGER (TIM KIRKWOOD) & FINANCE OFFICER (A BURBURY)

**DATE:** 17 AUGUST 2022

**Enclosure(s):**  
Nil.

**Attachment(s):**  
*Southern Midlands Council – Financial Statements - 2022/2023 Financial Year*  
*Heritage Building Solutions Pty Ltd – Year Ended 30 June 2023 (Information Only)*  
*Heritage Education & Skills Centre Ltd – Year Ended 30 June 2023 (Information Only)*

**ISSUE**

Tabling of Financial Statement(s) in accordance with section 84 of the *Local Government Act 1993*.

**BACKGROUND**

Section 84 of the *Local Government Act 1993* (the Act) requires the General Manager to prepare and forward to the Auditor-General a copy of the council’s financial statements for each financial year in accordance with the *Audit Act 2008*.

The following is an extract from the *Local Government Act 1993*:

- “84. Financial statements**
- (1) *The general manager is to prepare and forward to the Auditor-General a copy of the council's financial statements for each financial year in accordance with the [Audit Act 2008](#) .*
  - (2) *Any financial statement for a financial year is to–*
    - (a) . . . . .
    - (b) *specify any interests as notified to the general manager of any councillor in respect of any body or organisation with which the council has major financial dealings; and*
    - (c) *contain a comparison between the council's actual and estimated revenue and expenditure for that financial year; and*
    - (d) *contain a statement of any revenue and expenditure of a council committee, a special committee or a controlling authority; and*
    - (da) *contain a statement of the operating, capital and competitive neutrality costs in respect of each significant business activity undertaken by the council during that financial year together with a statement of the revenue associated with that activity; and*
    - (db) *contain financial management indicators, and asset management indicators, specified in an order under [subsection \(2A\)](#) ; and*
    - (e) *contain any other information the Minister determines.*
  - (2A) *The Minister, by order, may specify –*
    - (a) *financial management indicators; and*



- (b) asset management indicators –  
to be included in the financial statements of councils.*
- (2B) The Minister is to consult with councils as to the matters to be included in an order under [subsection \(2A\)](#) .*
- (3) The general manager is to certify that, in accordance with this Act and any other relevant Act, the financial statements fairly represent –*
- (a) the financial position of the council; and*
  - (b) the results of the council's operations; and*
  - (c) the cash flow of the council.*
- (4) The general manager is to ensure that the certified financial statements are tabled at a meeting of the council as soon as practicable.*
- (5) In this section –*  
**competitive neutrality costs** *means the costs required to be taken into account under the competitive neutrality principles.”*

The *Audit Act 2008* requires the statements to be lodged with 45 days after the end of each financial year.

## DETAIL

Refer attached copy of the 2022/23 Financial Report.

In relation to Heritage Building Solutions Pty Ltd and Heritage Education and Skills Centre Ltd), the Board has signed the Financial Statements for the two entities on 14<sup>th</sup> August 2023 (i.e. They are provided for information purposes, noting that the figures are consolidated into the Southern Midlands Council Statements).

It is confirmed that the Southern Midlands Council's Statement(s) were lodged with the Auditor-General (Tasmanian Audit Office) on Monday 14<sup>th</sup> August 2023 which is within the legislative timeframe of 45 days as required by the *Audit Act 2008*.

The draft Statements, which are still subject to audit, will be presented to Council's Audit Panel's meeting to be held late August/early September 2022.

The following information details some of the more significant variances in the 'Consolidated Statement of Profit or Loss and Other Comprehensive Income':

	Budget \$	Actual \$	Variance \$	Comments
<b>Consolidated Statement of Comprehensive Income</b>				
<b>RECURRENT INCOME</b>				
User Fees	1,095	1,991	896	Volunteer Contributions of \$128K are not budgeted but recognised as Income – offset in Expenses Received an unbudgeted amount of \$301,325 received through the 'Natural Disaster Relief & Recovery Arrangements' following the October 2022 flood event. \$504K (not budgeted) received from private works undertaken through the Building Services Unit (work commitments transferred from Heritage Building Solutions Pty Ltd).
Grants - Recurrent	3,786	5,460	1,674	Commonwealth Financial Assistance Grant (FAGS) – The Commonwealth advanced the full 2023/24 entitlement of \$4,206 million in 2022/23. This advance is offset by \$2.852 million which relates to 2022/23 but was received in advance in 2021/22. The difference being \$1.354 million. Council also received an additional \$283,200 in excess of the amount budgeted for the FAGS (Budget \$3,785,930 – received \$4,069,130).
Interest on Investments	48	476	428	Substantial increase in 'interest on investment' rates during the reporting period. The reported amount includes \$53K interest received on the advance funding provided to Heritage Building Solutions Pty Ltd and the Heritage Education and Skills Centre Ltd at the time of establishment.
Contract Income	0	110	110	Consolidated revenue from Heritage Building Solutions Pty Ltd. A budget was not allocated as the business was being wound-up and activities transferred to Council. This income amount was processed through the HBS financial records.



	Budget \$	Actual \$	Variance \$	Comments
<b>NET CAPITAL INCOME</b>				
Grants - Capital	3,876	3,033	-843	Approved Grant for Rural & Remote Roads Program of \$1.069 million budgeted – not received prior to year-end. Black Spot Grant Finding - \$150K received – not budgeted. Black Summer Bushfire Grant - \$93 received for the Broadmarsh Community Hall – not budgeted. Project being managed by SMC.
<b>EXPENSES FROM CONTINUING OPERATIONS</b>				
Employee Benefits	4,802	4,577	-225	Reduced employee costs in the Statement of Comprehensive Income due to focus on Capital Works during the reporting period.
Materials and Contracts	3,433	3,815	382	Volunteer Contributions of \$128K are not budgeted but recognised as an expense – offset in Income.
Depreciation	3,521	4,068	547	\$145K increase in Building Asset Depreciation – mainly relates to the completion and recognition of the Oatlands Aquatic Centre. \$284 increase in Road Asset Depreciation. \$10K increase in Bridge Asset depreciation due to a revaluation of Bridges. \$52K increase in Plant & Machinery Asset depreciation due to recent asset replacement purchases. \$29K amortisation of the Municipal Revaluation which took effect from 1 <sup>st</sup> July 2022.
Other Expenses	155	724	569	The Actual amount Includes Private Works expenditure of \$437K which was higher than budgeted but offset by additional income. The \$437K includes \$219K (not budgeted) related to expenditure on private works undertaken through the Building Services Unit (work commitments transferred from Heritage Building Solutions Pty Ltd). \$24K increase in Audit Fees relating to specific purpose Grants (not budgeted).

		<b>Actual \$</b>		<b>Comments</b>
<b>Consolidated Statement of Financial Position</b>				
Contract Liabilities		1,044		Capital Grants received but not expended. The majority (i.e. \$836,566) relates to the Broadmarsh Community Hall's Black Summer Bushfire Grant.
Current Liability – Interest-bearing loans and borrowings		4,023		Increase in current liability to provide for the repayment of the entire loan balance for the Oatlands Aquatic Centre.
Investment in Water Corporation		11,914		Council's equity share in TasWater increased by \$328K in 2022/23.

The General Manager and/or Finance Officer will provide any further explanation required and respond to any questions.

**Human Resources & Financial Implications – Nil.**

**Community Consultation & Public Relations Implications – Not applicable.**

**Council Web Site Implications -** A copy of the audited Statement will be included on the website as part of the 2022/23 Annual Report when completed.

**Policy Implications – N/A.**

**Priority - Implementation Time Frame –** Report completed and submitted to the Auditor General within the statutory timeframe.

## **RECOMMENDATION**

**THAT Council receive the following:**

- 1. Southern Midlands Council - Complete set of Financial Statements 2022/23;**
- 2. Heritage Building Solutions Pty Ltd – Financial Statements for Year Ended 30 June 2023;**
- 3. Heritage Education and Skills Centre Ltd - Financial Statements for Year Ended 30 June 2023.**

<b>DECISION</b>		
<b>Councillor</b>	<b>Vote FOR</b>	<b>Vote AGAINST</b>
Mayor E Batt		
Deputy Mayor K Dudgeon		
Clr A E Bisdee OAM		
Clr D Blackwell		
Clr D F Fish		
Clr R McDougall		

**18. MUNICIPAL SEAL**

Nil

**19. CONSIDERATION OF SUPPLEMENTARY ITEMS TO THE AGENDA**

**RECOMMENDATION**

**THAT in accordance with Regulation 15 of the *Local Government (Meeting Procedures) Regulations 2015*, the following items are to be dealt with in Closed Session.**

<b>Matter</b>	<b>Local Government (Meeting Procedures) Regulations 2015 Reference</b>
<i>Closed Council Minutes - Confirmation</i>	15(2)(g)
<i>Applications for Leave of Absence</i>	15(2)(h)
<i>Property Matter - Tunbridge</i>	15(2)(f)
<i>Property Matter - Oatlands</i>	15(2)(f)

<b>DECISION</b>		
<b>Councillor</b>	<b>Vote FOR</b>	<b>Vote AGAINST</b>
Mayor E Batt		
Deputy Mayor K Dudgeon		
Clr A E Bisdee OAM		
Clr D Blackwell		
Clr D F Fish		
Clr R McDougall		

**RECOMMENDATION**

**THAT in accordance with Regulation 15(2) of the *Local Government (Meeting Procedures) Regulations 2015*, Council move into Closed Session and the meeting be closed to members of the public.**

<b>DECISION (MUST BE BY ABSOLUTE MAJORITY)</b>		
<b>Councillor</b>	<b>Vote FOR</b>	<b>Vote AGAINST</b>
Mayor E Batt		
Deputy Mayor K Dudgeon		
Clr A E Bisdee OAM		
Clr D Blackwell		
Clr D F Fish		
Clr R McDougall		

## **CLOSED COUNCIL AGENDA**

### **20. BUSINESS IN “CLOSED SESSION”**

**20.1 Closed Council Minutes - Confirmation**

**20.2 Applications for Leave of Absence**

**20.4 Property Matter – Tunbridge**

**20.4 Property Matter – Oatlands**

## **OPEN COUNCIL AGENDA**

### **21. CLOSURE**