

SOUTHERN
MIDLANDS
COUNCIL



AGENDA

ORDINARY COUNCIL MEETING

Tuesday, 21st February 2023
10.00 a.m.

Tunbridge Hall
99 Main Road, Tunbridge

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Dear Sir/Madam

NOTICE OF MEETING

Notice is hereby given that the next ordinary meeting of Council will be held on

Date: Tuesday 21st February 2023

Time: 10.00 a.m.

Venue: Tunbridge Hall, 99 Main Road, Tunbridge

The Local Government Act 1993 section 65 provides the following:

1. *A general manager must ensure that any advice, information or recommendation given to the council or a council committee is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation.*
2. *A council or council committee is not to decide on any matter which requires the advice of a qualified person without considering such advice unless –*
 - (a) *the general manager certifies, in writing –*
 - (i) *that such advice was obtained; and*
 - (ii) *that the general manager took the advice into account in providing general advice to the council or council committee; and*
 - (b) *a copy of that advice or, if the advice was given orally, a written transcript or summary of that advice is provided to the council or council committee with the general manager's certificate.*


I therefore certify that with respect to all advice, information or recommendation provided to the Council in or with this Agenda:

- (1) *The advice, information or recommendation is given by a person who has the qualifications or experience necessary to give such advice, information or recommendation; and*
- (2) *Where any advice is directly given by a person who does not have the required qualification or experience, that person has obtained and taken into account in that person's general advice, the advice from an appropriately qualified or experienced person.*

Councillors please note:

- Public Question Time will be held at 10.30 a.m. – members of the public are invited to attend.

Yours faithfully

A handwritten signature in black ink, appearing to read 'TF Kirkwood', written in a cursive style.

TF Kirkwood
GENERAL MANAGER

OPEN COUNCIL AGENDA

1. PRAYERS

Reverend Dennis Cousens to recite prayers.

2. ACKNOWLEDGEMENT OF COUNTRY

We acknowledge the Traditional Custodians of the land on which we meet today, and recognise their continuing connection to the land, water and to community. We pay respects to Elders past, present and emerging.

3. ATTENDANCE

4. APOLOGIES

5. MINUTES

5.1 Ordinary Council meeting

The Minutes (Open Council Minutes) of the previous meeting of Council held on the 25th January 2023, as circulated, are submitted for confirmation.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt		
Deputy Mayor K Dudgeon		
Clr A E Bisdee OAM		
Clr D Blackwell		
Clr D F Fish		
Clr R McDougall		
Clr F Miller		

5.2 Special Committees of Council Minutes

5.2.1 Special Committees of Council - Receipt of Minutes

The Minutes of the following Special Committees of Council, as circulated, are submitted for receipt:

- Community Shed – Oatlands Management Committee Minutes – 6th February 2023
- Chauncy Vale Sanctuary Management Committee – 6th February 2023
- Campania Recreation Ground Management Committee – 7th January 2023

RECOMMENDATION

THAT the minutes of the above Special Committees of Council be received.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt		
Deputy Mayor K Dudgeon		
Clr A E Bisdee OAM		
Clr D Blackwell		
Clr D F Fish		
Clr R McDougall		
Clr F Miller		

5.2.2 Special Committees of Council - Endorsement of Recommendations

The recommendations contained within the minutes of the following Special Committees of Council are submitted for endorsement:

- Community Shed – Oatlands Management Committee Minutes – 6th February 2023
- Chauncy Vale Sanctuary Management Committee – 6th February 2023
- Campania Recreation Ground Management Committee – 7th January 2023

RECOMMENDATION

THAT the recommendations contained within the minutes of the above Special Committees of Council be endorsed.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt		
Deputy Mayor K Dudgeon		
Clr A E Bisdee OAM		
Clr D Blackwell		
Clr D F Fish		
Clr R McDougall		
Clr F Miller		

5.3 Joint Authorities (Established Under Division 4 of the *Local Government Act 1993*)

5.3.1 Joint Authorities - Receipt of Minutes

Nil.

5.3.2 Joint Authorities - Receipt of Reports (Annual & Quarterly)

Reports prepared by the following Joint Authority, as circulated, are submitted for receipt:

- Southern Tasmanian Councils Authority Quarterly Report – December 2022

RECOMMENDATION

THAT the report for the above Joint Authority be received.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt		
Deputy Mayor K Dudgeon		
Clr A E Bisdee OAM		
Clr D Blackwell		
Clr D F Fish		
Clr R McDougall		
Clr F Miller		

6. NOTIFICATION OF COUNCIL WORKSHOPS

In accordance with the requirements of the *Local Government (Meeting Procedures) Regulations 2015*, the Agenda is to include details of any Council workshop held since the last meeting.

One workshop has been held since the last Ordinary Meeting.

A workshop was held on the 15th February 2023 at the Council Chambers, Oatlands commencing at 9.30 a.m.

Attendance: Mayor E Batt, Cllrs A E Bisdee OAM, D Blackwell, K Dudgeon, D Fish, F Miller (remotely) and R McDougall.

Apologies: Nil.

Also in Attendance: T Kirkwood, A Benson, D Richardson, W Young, G Finn and J Crosswell.

The purpose of the Workshop was to consider the following items:

- **Local Government Board – ‘The future of local government review – Options Paper (Review Stage 2 – December 2022)’**

Initial discussion relating to the outcome(s) of the recently held elected member and staff sessions conducted by the Local Government Board, followed by the finalisation of the draft submission to the Local Government Board.

- **Minister Nic Street (Minister for Local Government) – Meeting with Council**

Issues to be raised include: local government reform; Sport and Recreation - support for local organisations / clubs re: grant assistance; Hospitality and Events – effective relationship with Destination Southern Tasmania; Tasmanian Flood and Severe Weather Event Support (Private landowners) – southern midlands ineligibility.

- **Oatlands Community Centre**

Discussion re: High Street parking (vicinity of the Oatlands Community Centre) and considerations associated with the development of the forecourt.

In relation to the parking issue, an Email received from the Oatlands Community Association dated 17th January 2023 was used as the basis for discussion.

A Concept Plan identifying the forecourt considerations was tabled at the workshop.

As an outcome of the workshop:

- a) It was acknowledged that an internal staff working group would be established to consider issues associated with parking and develop recommendations for consideration by Council at a subsequent workshop. This working group will consider the issues in the context of the Oatlands Structure Plan; and
- b) Forecourt (68 High Street, Oatlands) – acceptance of proposed developments as per Plan with extent of works to be limited to those detailed.

- **Greater South East Irrigation Scheme (Information Only)**

Noted the proposal to convene a joint meeting between Tas Irrigation and NBN to consider the feasibility of installation of fibre optic cable within the trenching that forms part of this Scheme.

- **Southern Central Sub-Region (i.e. Brighton; Central Highlands; Derwent Valley and Southern Midlands Council's)**

Discussion relating to the identification of opportunities or joint projects that the SCS should consider collaborating on in 2023. Items to be referred:

- The development of the 'Homeless Persons Protocol' (as per report submitted to past Council Meeting);
- The Fibre Option cable installation proposal – as the project area does include Brighton and potentially the Derwent Valley
- Waste Management

The workshop concluded at approximately 12.00 noon.

RECOMMENDATION

THAT the information be received.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt		
Deputy Mayor K Dudgeon		
Clr A E Bisdee OAM		
Clr D Blackwell		
Clr D F Fish		
Clr R McDougall		
Clr F Miller		

7. COUNCILLORS – QUESTION TIME

7.1 Questions (On Notice)

Regulation 30 of the *Local Government (Meeting Procedures) Regulations 2015* relates to Questions on notice. It states:

- (1) *A councillor, at least 7 days before an ordinary council meeting or a council committee meeting, may give written notice to the general manager of a question in respect of which the councillor seeks an answer at that meeting.*
- (2) *An answer to a question on notice must be in writing.*

Nil.

7.2 Questions Without Notice

Section 29 of the *Local Government (Meeting Procedures) Regulations 2015* relates to Questions without notice.

It states:

“29. Questions without notice

(1) *A councillor at a meeting may ask a question without notice –*

- (a) of the chairperson; or*
- (b) through the chairperson, of –*
 - (i) another councillor; or*
 - (ii) the general manager.*

(2) *In putting a question without notice at a meeting, a councillor must not –*

- (a) offer an argument or opinion; or*
- (b) draw any inferences or make any imputations – except so far as may be necessary to explain the question.*

(3) *The chairperson of a meeting must not permit any debate of a question without notice or its answer.*

(4) *The chairperson, councillor or general manager who is asked a question without notice at a meeting may decline to answer the question.*

(5) *The chairperson of a meeting may refuse to accept a question without notice if it does not relate to the activities of the council.*

(6) *Questions without notice, and any answers to those questions, are not required to be recorded in the minutes of the meeting.*

(7) *The chairperson of a meeting may require a councillor to put a question without notice in writing.*

An opportunity is provided for Councillors to ask questions relating to Council business, previous Agenda items or issues of a general nature.

8. DECLARATIONS OF PECUNIARY INTEREST

In accordance with the requirements of Part 2 Regulation 8 of the *Local Government (Meeting Procedures) Regulations 2015*, the chairman of a meeting is to request Councillors to indicate whether they have, or are likely to have, a pecuniary interest in any item on the Agenda.

Accordingly, Councillors are requested to advise of a pecuniary interest they may have in respect to any matter on the agenda, or any supplementary item to the agenda, which Council has resolved to deal with, in accordance with Part 2 Regulation 8 (6) of the *Local Government (Meeting Procedures) Regulations 2015*.

9. CONSIDERATION OF SUPPLEMENTARY ITEMS TO THE AGENDA

In accordance with the requirements of Part 2 Regulation 8 (6) of the *Local Government (Meeting Procedures) Regulations 2015*, the Council, by absolute majority may decide at an ordinary meeting to deal with a matter that is not on the agenda if the General Manager has reported –

- (a) the reason it was not possible to include the matter on the agenda; and
- (b) that the matter is urgent; and
- (c) that advice has been provided under section 65 of the Act.

RECOMMENDATION

THAT the Council resolve by absolute majority to deal with any supplementary items not appearing on the agenda, as reported by the General Manager in accordance with the provisions of the *Local Government (Meeting Procedures) Regulations 2015*.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt		
Deputy Mayor K Dudgeon		
Clr A E Bisdee OAM		
Clr D Blackwell		
Clr D F Fish		
Clr R McDougall		
Clr F Miller		

10. PUBLIC QUESTION TIME (SCHEDULED FOR 10.30 A.M.)

In accordance with the requirements of Part 2 Regulation 8 of the *Local Government (Meeting Procedures) Regulations 2015*, the agenda is to make provision for public question time.

In particular, Regulation 31 of the *Local Government (Meeting Procedures) Regulations 2015* states:

- (1) *Members of the public may give written notice to the General Manager 7 days before an ordinary meeting of Council of a question to be asked at the meeting.*
- (2) *The chairperson may –*
 - (a) *address questions on notice submitted by members of the public; and*
 - (b) *invite any member of the public present at an ordinary meeting to ask questions relating to the activities of the Council.*
- (3) *The chairperson at an ordinary meeting of a council must ensure that, if required, at least 15 minutes of that meeting is made available for questions by members of the public.*
- (4) *A question by any member of the public under this regulation and an answer to that question are not to be debated.*
- (5) *The chairperson may –*
 - (a) *refuse to accept a question; or*
 - (b) *require a question to be put on notice and in writing to be answered at a later meeting.*
- (6) *If the chairperson refuses to accept a question, the chairperson is to give reasons for doing so.*

Councillors are advised that, at the time of issuing the Agenda, no Questions on Notice had been received from a member of the Public.

10.1 Permission to Address Council

Nil.

**11. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN UNDER
REGULATION 16 (5) OF THE LOCAL GOVERNMENT (MEETING
PROCEDURES) REGULATIONS 2015**

Nil.

12. COUNCIL ACTING AS A PLANNING AUTHORITY PURSUANT TO THE LAND USE PLANNING AND APPROVALS ACT 1993 AND COUNCIL'S STATUTORY LAND USE PLANNING SCHEME

Session of Council sitting as a Planning Authority pursuant to the Land Use Planning and Approvals Act 1993 and Council's statutory land use planning schemes.

12.1 Development Applications

Nil.

12.2 Subdivisions

Nil.

12.3 Municipal Seal (Planning Authority)

Nil.

12.4 Planning (Other)

Nil.

**[THIS CONCLUDES THE SESSION OF COUNCIL
ACTING AS A PLANNING AUTHORITY]**

13. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – INFRASTRUCTURE)

13.1 Roads

Strategic Plan Reference 1.1

Maintenance and improvement of the standard and safety of roads in the municipal area.

Nil.

13.2 Bridges

Strategic Plan Reference 1.2

Maintenance and improvement of the standard and safety of bridges in the municipality.

Nil.

13.3 Walkways, Cycle ways and Trails

Strategic Plan Reference 1.3

Maintenance and improvement of the standard and safety of walkways, cycle ways and pedestrian areas to provide consistent accessibility.

Nil.

13.4 Lighting

Strategic Plan Reference 1.4

Ensure adequate lighting based on demonstrated need / Contestability of energy supply.

Nil.

13.5 Buildings

Strategic Plan Reference 1.5

Maintenance and improvement of the standard and safety of public buildings in the municipality.

Nil.

13.6 Sewers / Water

Strategic Plan Reference(s) 1.6

Increase the capacity of access to reticulated sewerage services / Increase the capacity and ability to access water to satisfy development and Community to have access to reticulated water.

Nil.

13.7 Drainage

Strategic Plan Reference 1.7

Maintenance and improvement of the town storm-water drainage systems.

Nil.

13.8 Waste

Strategic Plan Reference 1.8

Maintenance and improvement of the provision of waste management services to the Community.

Nil.

13.9 Information, Communication Technology

Strategic Plan Reference 1.9

Improve access to modern communications infrastructure.

Nil.

13.10 Officer Reports – Infrastructure & Works

13.10.1 Manager – Infrastructure & Works Report

AUTHOR: MANAGER INFRASTRUCTURE & WORKS (DAVID RICHARDSON)

DATE: 15 FEBRUARY 2023

Roads Program

Council's graders have been working on various roads with the bus routes being the priority roads for grading as required. The focus has been to prioritise the higher traffic usage areas of roads. General road maintenance and repairs will continue, including works on pavement repairs and table drain clearing. Council's annual roadside slashing programme is almost completed.

Road Rehabilitation programme 2022/23

Council's annual road stabilization tender works are almost completed, a section of native Corners road will be completed in the coming month.

Flood Damage Repair Works

A landslip has been repaired on Clifton Vale Road



Current Capital Work.

Oatlands Aquatic Centre landscaping almost completed.

Kempton School Crossing works and footpath are continuing. It is expected the majority of these works will be completed soon.

South Parade Oatlands road re-construction works have commenced. These works involve the instillation of kerb-gutter and vehicular crossovers, storm water and roadworks including footpaths.

Parks and Reserves

General maintenance of parks and reserves will continue with a focus on ensuring growth is maintained at an acceptable level. Extra casual personnel have been engaged to assist with the vegetation control works.

Bridge Works

A number of bridges will require some minor rectification works over the coming period as a result of weather conditions.

Building Services Unit

Councils building services employees are continuing to undertake committed contractual obligations that are a result of the transition from formerly Heritage Building Solutions P/L to council. The obligations are expected to take up to six months to complete the works.

Planned Works

The following capital works are planned for the coming period

- Drainage and pavement repairs various roads;
- Undertake various bridge maintenance repairs;
- Kempton School Crossing and associated works (finalise works started prior to Christmas);
- Commence construction of dog enclosure Kempton (materials are on order);
- Commence pole and light replacement works Kempton Recreation Ground;
- Storm water upgrade works Erskine Street Kempton;
- South Parade Oatlands footpath and curb construction works;
- Re-sheeting various un-sealed roads;
- Commence footpath and curb works Clime Street Campania to Water Lane;
- Construct approx. 100m boardwalk near Community Club Bagdad;
- Commence preliminary planning for Interlaken Road Re-construction works.

QUESTIONS WITHOUT NOTICE TO MANAGER, INFRASTRUCTURE & WORKS

RECOMMENDATION

THAT the Infrastructure & Works Report be received and the information noted.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt		
Deputy Mayor K Dudgeon		
Clr A E Bisdee OAM		
Clr D Blackwell		
Clr D F Fish		
Clr R McDougall		
Clr F Miller		

14. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – GROWTH)

14.1 Residential

Strategic Plan Reference 2.1

Increase the resident, rate-paying population in the municipality.

Nil.

14.2 Tourism

Strategic Plan Reference 2.2

Increase the number of tourists visiting and spending money in the municipality.

Nil.

14.3 Business

Strategic Plan Reference 2.3

Increase the number and diversity of businesses in the Southern Midlands / Increase employment within the municipality / Increase Council revenue to facilitate business and development activities (social enterprise).

Nil.

14.4 Industry

Strategic Plan Reference 2.4

Retain and enhance the development of the rural sector as a key economic driver in the Southern Midlands / Increase access to irrigation water within the municipality.

Nil.

15. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – LANDSCAPES)

15.1 Heritage

Strategic Plan Reference – Page 22

3.1.1	Maintenance and restoration of significant public heritage assets.
3.1.2	Act as an advocate for heritage and provide support to heritage property owners.
3.1.3	Investigate document, understand and promote the heritage values of the Southern Midlands.

15.1.1 Heritage Project Program Report

AUTHOR: MANAGER HERITAGE PROJECTS (BRAD WILLIAMS)

DATE: 21 FEBRUARY 2023

ISSUE

Report from the Manager, Heritage Projects on various Southern Midlands Heritage Projects.

DETAIL

During the past month, Southern Midlands Council Heritage Projects have included:

- Tasmanian Tourism Regional Network Group tour & presentations regarding heritage buildings & programs.
- Support & administration of the Artist in Residence Program. The January Artist was Meredith Connie. Meredith is a storyteller that uses the medium of music. She is a composer, performer, classical guitarist, educator, Alexander technique teacher & creator of “narrative guitar” storytelling. These elements are combined together to explore the intersection between narrative & music, between live performance & recorded soundscapes and extend the notions of what a classical music ‘concert’ might mean. Meredith produced a body of 6 pieces of music. Meredith filmed in locations across Oatlands & her exchange with Council was the finished video. The link is: <https://www.youtube.com/watch?v=mrv3x21MC7o> The video has been posted to the Airspace social media & Meredith also provided a copy for Council records.
- Current Artist Veronica Caven-Aldous is mid-way through her stay. Veronica has been busy lighting up the building of a nighttime with different themes each day along with painting & photography. Veronica has opened the building every Tues, Wednesday & Thursday & is planning an exhibition on 24th Feb 3-4pm at Airspace.
- Social media for Southern Midlands Heritage & Collections plus Airspace. Heritage collections has increased its audience by another 200 people in the last month with an audience of 1725, however the post reach from the last month has been 22k with an average post engagement of 1.4k people. Airspace’s audience has increased by over 300 people in the last month with a little over 996 followers.
- Cataloguing form development finalised with First Software Solutions. Next step developing Online Public Access Catalogue to make the collection discoverable by the public. Link to be added to SMC Website and will also link to Trove

- Exhibition design and install for Oatlands Aquatic Centre foyer to be ready for the Official Opening Day
- Artist in Residence Retrospective exhibition being developed by Heritage Projects Team to be displayed in Supreme Court House from mid-March.
- Request for quotation sent to a number of engineering firms for engineering input into the demolition plan for the old Oatlands Pool.
- Consultation with the Housing Industry Association and (formerly Tasmanian Building and Construction Industry Training Board) for a post-Covid revival of Heritage Education and Skills Centre programs.
- Collating primary sources for Midlands Diaries project.
- Finalising quotes for installation of the Jericho Avenue of Honour plaque project.

RECOMMENDATION

THAT the Heritage Projects Program Report be received and the information noted.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt		
Deputy Mayor K Dudgeon		
Clr A E Bisdee OAM		
Clr D Blackwell		
Clr D F Fish		
Clr R McDougall		
Clr F Miller		

15.1.2 Use Policies, Oatlands Gaol, Supreme Court House, Commissariat & 79 High Street

AUTHOR: MANAGER HERITAGE PROJECTS (BRAD WILLIAMS)

DATE: 21 FEBRUARY 2023

Attachment(s):

- A. Use Policy – Gaolers Residence and Court House DRAFT Policy
- B. Use Policy - Gaolers Residence and Court House Existing Policy
- C. Oatlands Commissariat & 79 High Street Use Policy

ISSUE

Council consideration of the reviewed Oatlands Gaoler's Residence and Supreme Court House Use Policy, with some updates to the existing policy and now proposed to include the Oatlands Commissariat as a similarly-used-building (Attachment A).

Council to consider rescinding the Oatlands Commissariat and 79 High Street Use Policy (Attachment C) given that the Commissariat use will be included with the Gaol and Supreme Court House Use Policy, and the use of 79 High Street is now governed by the Artist in Residence Policy.

DETAIL

This report tables the draft revised *Oatlands Gaoler's Residence, Supreme Court House and Commissariat Use Policy*, which is intended to update the (2018) *Oatlands Gaoler's Residence and Supreme Court House Use Policy*, and to also include policy for use of the Oatlands Commissariat.

The revised policy is a routine review of the existing policy for the Gaoler's Residence and Supreme Court House. The revised policy does not materially different in its tenor to the existing policy (provided here as Attachment B).

In April 2021, Council endorsed the Artist in Residence Policy, which governs the use of 79 High Street Oatlands as the *AirSpace* – the home of the Artist in Residence Program.

Currently, Council has a policy for use of 79 High Street and the Oatlands Commissariat (endorsed July 2018 – provided here as Attachment B). The Artist in Residence Policy has superseded the requirement for that policy insofar as it relates to 79 High Street. Given the similar use and management of the Commissariat building, it is proposed here to include that in the policy with the Gaoler's Residence and Supreme Court House, therefore that entire policy will be superseded – accordingly it is recommended here that it be rescinded.

Background (etc.) of each policy is contained within each document in the attachments.

This draft policy is tabled here for Council consideration ahead of inclusion on the March Council agenda for endorsement (with consideration of any amendment(s) Council may wish).

RECOMMENDATION

THAT:

- a) the draft policy be received and be tabled at the March Council meeting for further consideration; and
- b) rescinding of the Oatlands Commissariat and 79 High Street Use Policy be considered at the March Council meeting.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt		
Deputy Mayor K Dudgeon		
Clr A E Bisdee OAM		
Clr D Blackwell		
Clr D F Fish		
Clr R McDougall		
Clr F Miller		

15.2 Natural

Strategic Plan Reference – page 23/24

3.2.1	Identify and protect areas that are of high conservation value.
3.2.2	Encourage the adoption of best practice land care techniques.

15.2.1 NRM Unit – General Report

AUTHOR: NRM PROGRAMS MANAGER (MARIA WEEDING)

DATE: 14 FEBRUARY 2023

ISSUE: Southern Midlands NRM Unit Monthly Report.

DETAIL

- Helen and Mary continue to spend time dealing with some patches of cumbungi in Lake Dulverton – see report below.
- Helen and Andrew Benson met with one of the senior teachers at the Campania School working through the schools interest in being more involved with community activities. The meeting occurred after Helen and the teacher had been initially speaking at a private event.
- Maria continues to be busy with works relating to the Mt Pleasant Recreation Ground change room upgrade project. The project is progressing well. The building external and internally has been painted (paint and the labour donated to the project). Trenches were dug for the gas line, an upgraded water line, an upgraded power line and an upgraded fire water line. Pipes for gas, water x 2, and power were laid and the trenches back filled. This was all done in volunteer time with donated machinery. Pump for the water supply has been ordered. Laminex panel units for the showers and toilets are being built after final measurements were confirmed on site. Tiles for floor and walls being laid very soon. Roller door still to be installed between the two player rooms. Quite a few small and time consuming jobs still to be done by the builders. Painting - works still to be done – as a free contribution to the project.
- In regard to the toilet block proposed for Callington Park. Still waiting on a surveyor to confirm levels before the project can proceed further with the design drawings. An unexpected delay in being able to progress this project further.
- Maria and Mary put in two light poles for the solar lights on the Dulverton Walkway. Lights were installed by Maria and Helen on 14th Feb (today). One light is at the end of Hay street where there is some rail line and a junction in the pathway. The other is at the bridge in Hawthorn Bay. The lights were placed at these two locations to increase safety for track users in poor light circumstances.
- Helen did some work on the road traffic counter.

Weeds Officer report for the period Tuesday 11th January – 13th February 2023 is as follows:

Enquiries/feedback

(Chilean needle grass, nightshade, unknown purple-flowered weed; sample pending).

Site visits

Total = 11

Campania cemetery walk around to familiarize with the area: local school liaising with HG to do cleanup work at the cemetery. Small evening primrose outbreak noted and will be removed before it sets seed.

Various locations of St John's wort (mostly State Growth and TasRail land). Follow-up required earlier this year to catch before seed set/slashing on SMC roadsides.

Assisted MW with light pole 2) installation at Lake Dulverton.

Continued de-heading and controlling all roadside cumbungi within a couple of kilometers of Lake Dulverton.

Did a third spray of thistles (Californian and spear) along the roadside leading up to the entrance to Chauncy Vale Wildlife Sanctuary. Judging by the seedlings present, this will be a regular activity this year.

Removed a single Nodding thistle from the roadside near the highway end of Mud Walls Road.

Communication

Attended a 'Teams' meeting on 24th January with NRM South's Yolanda Hanusch regarding the allocation of final round of Weeds Action Fund. Gathering information to see if we can tackle the Stemless thistle infestation near Colebrook.

Research

When undertaking cumbungi control, noticed a big increase in Californian thistle plants around the edge of Lake Dulverton. This thistle is dioecious (male and female flowers are on separate plants) and develops extensive rhizomatous root systems. Usually it spreads mostly by vegetative means but there are both male and female plants in abundance around some parts of Lake Dulverton and the good season last year has encouraged spread by seeds too. Gathered a number of photos for ease of identifying male and female flowers, and noted that some flowers are so pale as to be almost white. This weed will become a focus for control at seedling stage this year.

Whilst undertaking mapping along Glen Morey Road, noticed a sward of what I believe to be the native Narrow-leaved cumbungi (*Typha domingensis*). Samples will be forwarded to the herbarium late February to confirm. If this is the native cumbungi, it is the first I have seen in the district. Unfortunately, there were also a few introduced cumbungi plants nearby – these will be eradicated ASAP.

Roadside weeds data base

Another 208 waypoints collected and majority uploaded ready for mapping. Garmin hand-held GPS is having problems and needs to be looked at; it is still able to record waypoints but is seizing at times. Dropped in to the store where it was bought (I was in Hobart on 11th February) but the Garmin expert only works week days!

Weed of the Week

Californian thistle, fennel, pampass grass, and cumbungi displayed in the Oatlands front office this reporting period. One pamphlet and one booklet taken.

Fennel and agapanthus displayed at Colebrook Roadhouse this month.

RECOMMENDATION

THAT the NRM Unit Report be received and the information noted.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt		
Deputy Mayor K Dudgeon		
Clr A E Bisdee OAM		
Clr D Blackwell		
Clr D F Fish		
Clr R McDougall		
Clr F Miller		

15.3 Cultural

Strategic Plan Reference 3.3

Ensure that the cultural diversity of the Southern Midlands is maximised.

Nil.

15.4 Regulatory (Development)

Strategic Plan Reference 3.4

A regulatory environment that is supportive of and enables appropriate development.

15.4.1 Submissions to the State Planning Office on the Regional Planning Framework Discussion Paper and the Draft Structure Plan Guidelines.

AUTHOR: COUNCIL PLANNING CONSULTANT (DAMIAN MACKEY)

DATE 15 FEBRUARY 2023

Attachment(s)

1. *Letter from the Minister for Planning.*
2. *Regional Planning Framework Discussion Paper (State Planning Office)*
3. *Structure Plan Guidelines Draft November 2022, (State Planning Office)*

INTRODUCTION

Tasmania's land use planning system is currently undergoing significant reform, driven by the State Government through the State Planning Office (SPO).

After reforming the *statutory planning system*, through the creation of the single, state-wide Tasmanian Planning Scheme, the government is now turning its attention to the *strategic planning system*.

This reform process offers local government a number of opportunities to get involved with a view to influencing outcomes at the state level and to proactively plan for their communities at the regional and local level.

In late 2022 the Minister for Planning released two discussion papers for Councils to comment on:

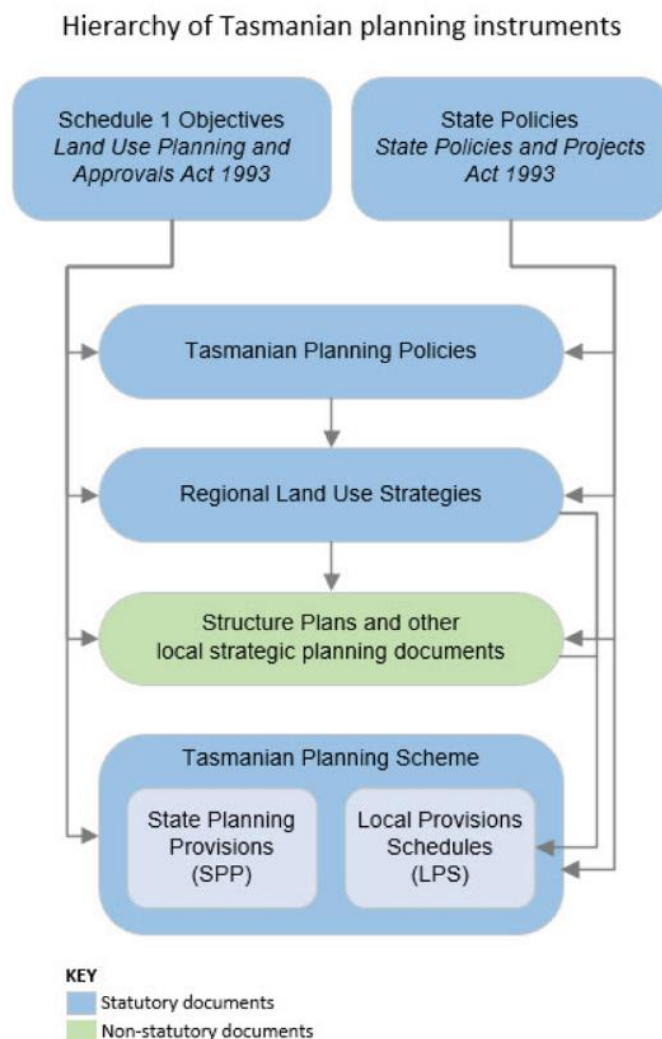
- **Regional Planning Framework Discussion Paper.**
 - This sets out a proposed structure of a 'Regional Planning Framework' to undertake the review of the State's three Regional Land Use Strategies (RLUSs).
 - It is proposed that the Regional Planning Framework would remain in place as a permanent feature of Tasmania's planning system, to undertake regular five-yearly reviews of the RLUSs.
 - RLUSs are statutory planning instruments with which all new planning schemes and amendments to planning schemes must be consistent.
- **Draft Structure Plan Guidelines.**
 - Structure Plans are non-statutory local-level strategic planning documents that set out the future planning for local areas such as towns and suburbs. They are carried out by Councils, usually through the engagement of independent expert consultants, and typically involve substantial community consultation.
 - They include recommendations for rezonings and other planning scheme changes, and they need to be consistent with the particular region's RLUS.
 - There are no set protocols, methodology or documentation standards, and various existing Structure Plans in Tasmania have a different 'look and feel'.

- The purpose of the proposed guidelines is to provide a degree of standardisation.

Submissions on the two discussion papers are due by the end of February.

PLANNING SYSTEM BACKGROUND

The relationships between the key elements of Tasmania’s planning system can be readily understood through the following diagram. Note the position of Regional Land Use Strategies and Structure Plans.



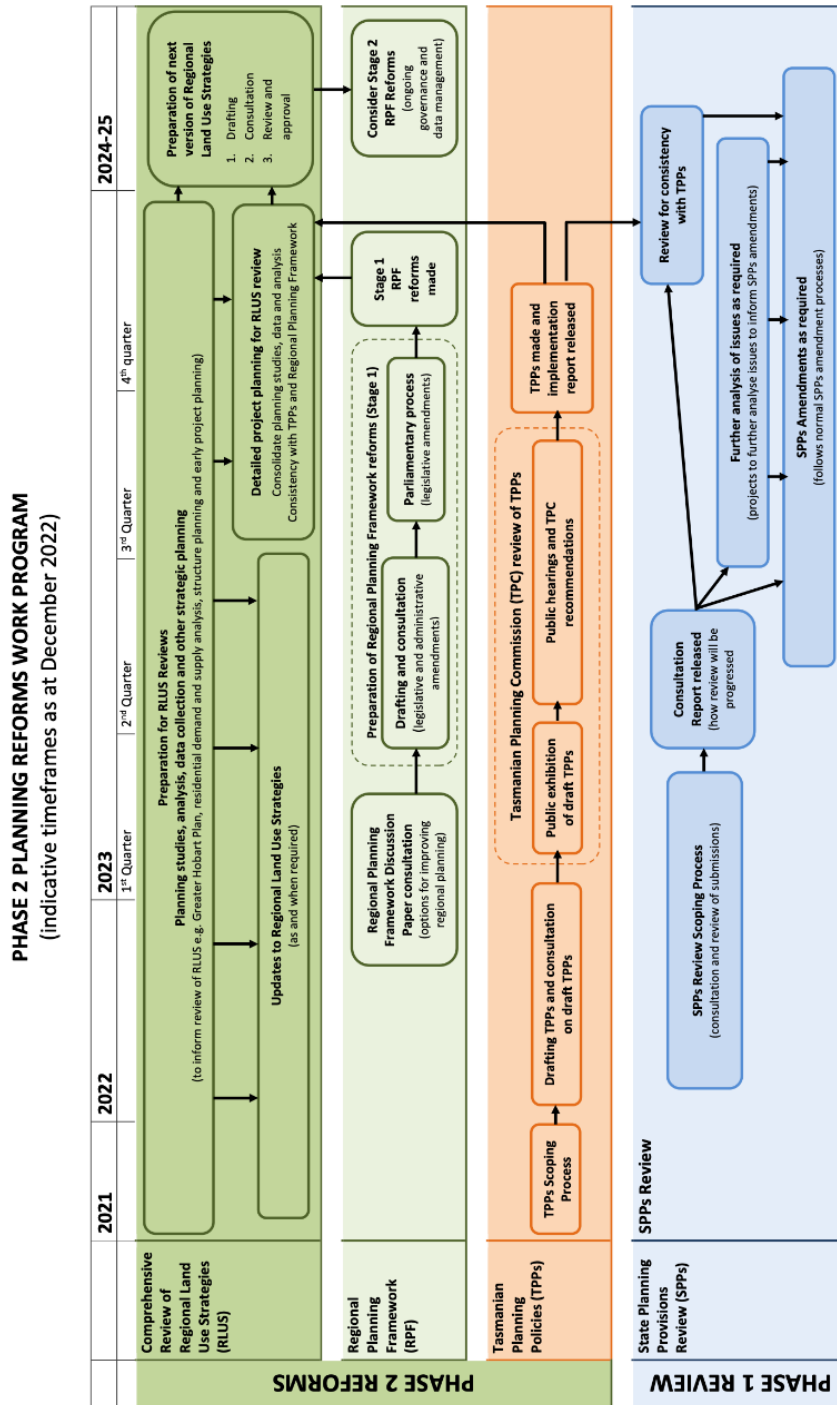
Notes:

- The Tasmanian Planning Policies (TPPs) are yet to be created. During 2023 it is expected that the Government will released draft TPPs for comment. They will play a crucial role in the future, and Councils should be ready to consider the drafts and make submissions.
- Tasmania’s three Regional Land Use Strategies were created twelve years ago and are largely based on 2006 census data. They have not been reviewed since. It is generally acknowledged that they are out of date, particularly considering the significant growth that has occurred during that time; a level of growth that was not anticipated. A core goal of the Government’s planning reform agenda is the full revision of these strategies.
- There is a renewed push under the Government’s current planning reform agenda for Councils to undertake structure planning, recognising that outcomes may also inform the review of the RLUSs.

- Most, but not all, Tasmanian Councils have now transitioned to the Tasmanian Planning Scheme.

THE BROADER PLANNING REFORM AGENDA

The proposed Regional Planning Framework and Structure Plan Guidelines are part of a larger planning reform agenda driven by the State Government, as set out in the following diagram:



PROPOSED SUBMISSION: REGIONAL PLANNING FRAMEWORK DISCUSSION PAPER.

As mentioned, the three Regional Land Use Strategies are now twelve years old, out-of-date and in need of review.

In order to achieve this review, the State Planning Office (SPO) proposes to establish an ongoing system so that regular five-yearly reviews continue to occur, thereby keeping these crucial planning instruments up-to-date.

The SPO has named the proposed system the 'Regional Planning Framework', and has released the attached discussion paper for Councils to comment on.

Key issues include whether Regional Land Use Strategies should be based on a common template with common definitions, and whether their approval should involve a process through the Tasmanian Planning Commission similar to new planning schemes. The three existing Regional Land Use Strategies were developed independently and have few similarities. They were prepared by the three regional groupings of Councils and approved by the Minister, (not the Tasmanian Planning Commission).

Submissions on the Regional Planning Framework Discussion Paper are due by the end of February.

The attached discussion paper sets out the key issues and asks specific questions. These are repeated below, with Council proposed responses. Once finalised, these would form the basis of Council's submission back to the Department of Premier & Cabinet, State Planning Office.

2.1 Scope And Purpose

Do you agree that the general content and purposes of the RLUSs should be outlined in the legislation or regulations similar to the TPPs and SPPs?

Response:

- Agree, provided this is kept general / high level.
- The use of regulation, rather than legislation, would provide more flexibility in terms of ease for future amendments.

Do you agree with the suggested contents above? Are there other matters you think the RLUSs could capture?

Response:

- Agree with suggested contents.
- The suggested contents are sufficiently broad.

2.2 Consistency

What attributes should be consistent across regions (e.g., terminology, categorisation of settlement etc)?

Response:

- Terminology / definitions.
- Categorisation of settlements.
- Main content headings, with the ability to add to accommodate regional characteristics, when needed.
- Fundamental background data, with the ability to add to accommodate regional characteristics, when needed.

Should there be a template for RLUSs?

Response:

- Agree; there should be a template for Regional Land Use Strategies.
- This could be set via a State Planning Office Guideline in the first instance, so that it can be readily amended. After one or two iterations of the RLUSs there may be sufficient confidence in the template to set it in place through regulation, if considered necessary at that time.

2.3 Preparing Regional Land Use Strategies

No questions are posed by the SPO under this heading. However, the following comments are proposed:

- State agencies and state infrastructure providers contribute key base information into RLUSs. This is best coordinated by the State Planning Office on a state-wide bases, rather than done three times by the individual regions.
- Ensuring state agencies and state infrastructure providers are properly engaged with the regional planning system, as proposed by the State Planning Office, is strongly supported.
- RLUSs should continue to be prepared by the three regional groupings of Councils, working in conjunction with the State Planning Office (and State agencies and infrastructure providers via the SPO).

2.4 Assessing & Declaring Regional Land Use Strategies

Should the RLUSs be subject to an assessment process by the TPC with recommendations made to the Minister? Should the assessment process include public hearings?

Response:

- RLUSs should not be subject to a statutory assessment process and public hearings by the TPC. They should remain under the direction and control of the three regional groupings of local Councils, with ultimate approval by the Minister.
- RLUSs should remain within the domain of the elected representatives of the people. Local Councils in the first instance, followed by the Minister. They are, in part, aspirational documents setting out an agreed vision for the future of each region, tempered by State direction as contained with the Objectives of the Act and set out by the Tasmanian Planning Policies. It is not possible, nor is it appropriate, for a statutory panel of unelected officials to properly or correctly channel the will of the people.
- Pursuant to the above, it is important that local government undertakes the task of creating and reviewing RLUSs as Councils under the *Local Government Act 1993* (i.e. as the elected representatives of the people), not as Planning Authorities under the *Land Use Planning & Approvals Act 1993*.
- There is no need for a statutory public notification and public hearing process. A thorough (non-statutory) community consultation process of the kind normally undertaken by local government during, for example, structure planning processes, is far better for discerning 'the will of the people'. Prior to approving a RLUS, the Minister should simply be 'satisfied' that the regional group of Councils undertook an appropriate level of public consultation on a draft of the document. (The SPO could produce a Guideline in regard to this).

Should the matters be taken into consideration when assessing a RLUS be similar to the TPPs? Are there any different matters that should be included?

Response:

- The creation of RLUSs should involve bringing State policy direction down to the regional level and bringing relevant local-level strategies, policies and community consultation outcomes up to the regional level. RLUSs, therefore, have a broader scope of inputs than the TPPs.

2.5 Reviewing Regional Land Use Strategies

Should the timeframes for review of the RLUSs continue to reflect the 5 yearly cycle of the other instruments, triggered by the making or amendment of the TPPs?

Response:

- Agree. The timeframe for the ongoing reviews of RLUSs should be 5 years.

Should any other matters trigger the review of the RLUSs?

Response:

- A review of the RLUSs outside the 5-year cycle should happen only in exceptional circumstances.

- The Minister should have the power to order a review outside the 5-year cycle. Such a decision could be made on the Minister’s own instigation, or after considering a request from the regional group of Councils.
- RLUSs could contain change triggers, which would automatically lead to a change without the need for an amendment. For example, if the take-up of vacant land within an urban growth boundary reaches a certain level, the urban growth boundary could automatically expand to a predefined new line.

Should the review process for the RLUSs be similar to that of the TPPs and SPPs?

Response:

No. Refer comments under section 2.4.

2.6 Amending Regional Land Use Strategies

Should the LUPA Act provide a specific process for amending RLUSs? Should that process be similar to that of the TPPs?

Response:

- For substantial amendments, the process should generally follow the same path as that for approving RLUSs.
- Refer comments under section 2.4.

Should different types of amendments be provided for, such as a minor amendment of the RLUSs?

Response:

- Agree. Minor amendments can be defined and should be able to occur with minimal time and cost.

What matters should qualify as triggers for amending a RLUS?

Response:

- The advent of a new Tasmanian Planning Policy, or a significant amendment of a TPP.
- Key strategies within the RLUSs could be written with clear triggers for a review outside the scheduled 5 yearly cycle.

If more regular reviews are required of the RLUSs, should a request for amendments of a RLUS be provided for, and who should be able to make such a request?

Response:

- The Minister should have the power to order a review outside the 5-year cycle. Such

a decision could be made on the Minister's own instigation, or after considering a request from the regional group of Councils.

- Others, such as land developers for example, would need to convince the regional group of Councils that an amendment is warranted. Then that regional group of Councils would make a request for an amendment to the Minister. Such a request should be subject to set period within which the Minister must make a decision.
- The regional groupings of Councils should operate, for the purposes of creating and amending RLUSs, on the principle of one vote per Council.

PROPOSED SUBMISSION: DRAFT STRUCTURE PLAN GUIDELINES.

State and regional planning instruments together with local information and community input, inform the creation of Structure Plans. Important outputs of such plans are proposed planning scheme amendments, along with an overarching vision for the future of a settlement together with a broad range of recommended potential actions for Council (and others) to follow to achieve the vision. Such documents set out the land use planning future for towns and villages.

In order to assist Councils to undertake structure planning work, the State Planning Office has released draft Structure Plan Guidelines for Local Government to comment on.

Along with suggested inputs, community consultation guidance and desirable outcomes, the discussion paper seeks to establish a standard template and methodology.

The State Planning Office has specifically asked the following questions, with submissions due by the end of February:

Do you think the draft structure plan guidelines will assist councils, planners, developers and the community with an understanding of what should be contained in a structure plan and what the structure plans should achieve?

Response:

- The idea of broadly standardising the methodology, content and presentation of structure plans across the State is supported. It will facilitate and reduce the costs of this work for Local Government. It should also ensure that recommendations and supporting information for proposed planning scheme amendments arising out of structure planning are in a form that will be accepted by the TPC.
- Under 2.1.8, the draft Guidelines state that structure plans should be consistent with the relevant RLUS. This is agreed with generally, however the draft Guidelines also state that structure planning outcomes may inform the review of RLUSs. Therefore, the guidelines need to accommodate this kind of recommendation.
 - For example, in the coming review of the RLUSs, it is Council's view that the Growth Scenarios for regional towns should either be changed or removed altogether, recognising that the residential demand & supply factors impacting towns outside the 'gravitational pull' of Greater Hobart are local, and have little-to-no implications regionally.

- Implementation of structure plan recommendations by Councils is often best undertaken just by integrating the relevant recommendations into Council's LGA Strategic Plan, budgeting, forward works programs, etc., rather than setting up a special implementation committee. It can be the role of a key Council officer to provide a regular 'implementation update' to Council meetings, as appropriate.
- The SPO has proposed that it coordinate the engagement of State agencies and infrastructure providers for the proposed Regional Planning Framework. It would be of great assistance to Local Government if the SPO could help ensure that these agencies and infrastructure providers:
 - Recognise the importance of local-level structure planning.
 - Engage meaningfully with structure planning.
 - Recognise the outcomes of structure planning and incorporate them into their forward planning and budgeting.

Are there any other additional matters or issues that should be considered for inclusion in the guidelines?

Response:

- The Guidelines should explicitly recognise that local government undertakes the structure planning task as Councils under the *Local Government Act 1993* (i.e. as the elected representatives of the people), not as Planning Authorities under the *Land Use Planning & Approvals Act 1993*.
- The guidelines should recognise that structure plan recommendations generally fall into one of three 'implementation categories' for local government:
 - Council as the implementor. For actions that Council is directly responsible for. Such as:
 - Initiating planning scheme amendments.
 - Street beautification works.
 - Open space / playground improvements.
 - Etc.
 - Council as a facilitator. For actions that are undertaken by others but require cooperation or coordination with Council, and/or Council grants, such as:
 - Community / historical groups,
 - Local service providers,
 - Etc.
 - Council as an advocate. For actions that are undertaken by others without the need for Council assistance, such as:

- State infrastructure or service providers.
- Projects requiring State or Federal Government funding.

It is helpful if each recommended action in a structure plan is identified as falling into one of the above categories.

RECOMMENDATION:

THAT Council lodge the submissions set out above to the Department of Premier & Cabinet, State Planning Office, regarding the Regional Planning Framework Discussion Paper and the Draft Structure Plan Guidelines.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt		
Deputy Mayor K Dudgeon		
Clr A E Bisdee OAM		
Clr D Blackwell		
Clr D F Fish		
Clr R McDougall		
Clr F Miller		

15.5 Regulatory (Public Health)

Strategic Plan Reference 3.5

Monitor and maintain a safe and healthy public environment.

Nil.

15.6 Regulatory (Animals)

Strategic Plan Reference 3.6

Create an environment where animals are treated with respect and do not create a nuisance for the community

15.6.1 Animal Management Report

AUTHOR: ANIMAL MANAGEMENT OFFICER (RACHEL COLLIS)

DATE: 14 February 2023

Enclosure:

Animal Management Statement 2023

ISSUE

Consideration of the Animal Management/Compliance Officer's report for February 2023

The purpose of the report is twofold:

1. To inform Council and the Community of infringements issued by Council Officers in relation to Animal Management for the period February; *and*
2. Provide a brief summary of actions and duties undertaken by Council Officers in relation to animal management.

This in turn informs the community of the requirements and expectations of the Council to uphold and enforce the relevant legislation. This reminds Council and the community of the importance of responsible ownership of animals.

The infringements detailed in this report were all issued under the *Dog Control Act 2000*.

Resource Sharing

Southern Midlands Council currently provide Animal Management services to the Central Highlands Council through resource sharing arrangements. Jobs of note are itemised in the enclosed statement.

RECOMMENDATION

THAT the Animal Management report be received and the information noted.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt		
Deputy Mayor K Dudgeon		
Clr A E Bisdee OAM		
Clr D Blackwell		
Clr D F Fish		
Clr R McDougall		
Clr F Miller		

ENCLOSURE
 Agenda Item 15.6.1

**YTD ANIMAL MANAGEMENT STATEMENT
 2023**

DOG IMPOUNDS	RECLAIMED	ADOPTED/DOGS HOME	EUTHANISED	OTHER IMPOUNDS
4	7			3 sheep

**JOBS ATTENDED
 February 2023**

DOGS AT LARGE	DOG ATTACKS	DOG BARKING	DOG GENERAL
4	0	1	5
NEW KENNEL LICENCES	WELFARE	STOCK	Central Highlands
2 active licence	1	2	2

REGISTERED DOGS: 1774
KENNEL LICENCES: 60
INFRINGEMENTS ISSUED: 0

15.7 Environmental Sustainability

Strategic Plan Reference 3.7

Implement strategies to address the issue of environmental sustainability in relation to its impact on Councils corporate functions and on the Community.

Nil.

16. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – COMMUNITY)

16.1 Community Health and Wellbeing

Strategic Plan Reference 4.1

Support and improve the independence, health and wellbeing of the Community.

16.1.1 Australia Post – Introduction of Household Delivery Service (Campania)

Report to be provided subject to receiving further clarification of some detail from Australia Post.

16.2 Recreation

Strategic Plan Reference 4.2

Provide a range of recreational activities and services that meet the reasonable needs of the community.

16.2.1 Oatlands Aquatic Centre – Coordinators Report

AUTHOR: OATLANDS AQUATIC CENTRE COORDINATOR (ADAM BRIGGS)

DATE: 15 FEBRUARY 2023

ISSUE

Oatlands Aquatic Centre – Coordinator’s Report for the month ending 31st January 2023.

BACKGROUND

The Oatlands Aquatic Centre opened to the public on Monday 14th November 2022.

DETAIL

The purpose of the report is twofold:

1. To report on the financial performance of the Centre compared to budget for the relevant month ending; and
2. To provide details regarding usage of the facility.

Financial Reporting:

Operating Budget:

Further explanation regarding the calculation of the revised Budget will be provided at the meeting.

Income		2022/23 Revised Full-Year Budget (Budget revised - for 7.5 months operation)	January 2023	YTD Total	% of Revised Budget (33% through the period for the revised Budget)
Pool – Admission Fees	Casual Fees	\$18,740	\$11,127	\$19,140	102.1%
	Memberships & Season Passes	\$108,068	\$2,815	\$9,514	8.8%
	Group Bookings & Learn to Swim	\$46,023	\$627	\$13,805	30.0%
	Sale of Goods	\$5,920	\$1,411	\$2,915	49.0%
Grant – ‘Splash in Good Fun’		\$0	\$0	\$50,000	N/A
Local Gov’t Loan Subsidy (Year 1 of 3)		\$49,638	\$0	\$23,976	50.0%
Sub-Total		\$178,751	\$15,980	\$119,350	66.8%
Original Income Budget for 2022/23 was \$311,805 – Revised Budget to reflect period of operation.					

Expenditure			2022/23 Revised Full-Year Budget	January 2023	YTD Total	% of Revised Budget (Percentage varies for each line item of expenditure e.g. salaries & on-costs)
Salaries (incl. On-Costs)	Budget revised to reflect period of employee(s) engagement due to late commissioning		\$383,980	\$64,518	\$180,145	46.9%
Operating Costs - Other	Budget revised to reflect period of operation (i.e. 7.5 months)		\$66,075	\$3,547	\$34,103	51.6%
Grant Expenditure – ‘Splash in Good Fun’			\$0	\$0	\$0	N/A Note: Expenditure relative to Grant included in normal operating expenses.
Loan Interest			\$49,638	\$0	\$23,976	50.0%
Total Expenditure			\$499,693	\$68,065	\$238,224	47.6%
Original Expenditure Budget for 2022/23 was \$536,423 – Revised Budget to reflect the period of employee(s) engagement and commencement of actual operation						
Budgeted Deficit			(\$320,942)	(\$52,085)	(\$118,874)	37.0%
Original Budget Deficit for 2022/23 was \$274,256 Note: The revised Budget deficit does include any allowance for recovery of salaries and on-costs from Contractor due to delayed commissioning.						

Capital Expenditure (Period ending 31 January 2023):

The enclosed Report includes all capital expenditure relating to the Oatlands Aquatic Centre prior to 2020/2021, and budget and expenditure for 2020/2021; 2021/2022 and 2022/23.

**OATLANDS AQUATIC CENTRE CAPITAL EXPENDITURE RECONCILIATION
AS AT 31 JANUARY 2023**

	BUDGET \$	EXPENDITURE \$	BALANCE \$	COMMENTS
Total Expenditure to 31 January 2023		10,250,593		
Council Labour & On-costs		5,255		
Materials - Council		195		
External Plant Hire - Council		6,217		
SMC Planing / Building Permits		6,495		
SMC Planing / Building Permits - June 2020		6,868		
SMC - Other Contractor Costs		901		
August 2012 - Purchase of 70 High Street, Oatlands		166,908		Total Cost (includes legals etc.) Gov't Land Value - \$23,000
Bzowy Architecture & Other Consultants				
2016/17		27,056		Best described as Project Revival
Contract No 1 (part of \$107,660)		16,227		
2017/18				
Contract No 1 (part of \$107,660)		92,471		Includes Disbursements of \$1,038
Other Costs - Variations & Redesign		63,579		Additional Floor / Redesign etc.
Bio-Energy (review & assessment)		24,867		
Appeal Costs		140,153		Various
2018/19				
Bzowy - Other Costs - Variations & Redesign		108,611		Includes Survey & Legal
Engagement Agreements		21,470		
Formal Contract - Tenders / Design etc (part of \$379,960)		265,905		

2019/20

Bzowy - Other Costs - Variations & Redesign	96,779	Includes Survey & Legal
Bzowy - Formal Contract - Tenders / Design etc (part of \$379,960)	39,921	
Building Surveying	350	
Communications (Nylander)	180	
Legal (BMB)	18,488	

Construction Phase (to date) - July 2020 - to 31 January 2023

Legal (BMB)	0	17,846	-17,846	
Construction Contract (Vos)	7,783,804	7,606,593	177,011	14 progress claims (work to 19.12.22)
Consultants Fees (SMG)	581,712	593,640	-11,928	
Furniture, Fittings and Equipment (SMG)	50,000	41,512	8,488	
Principal Supplied Goods (SMG)	62,284	2,284	60,000	
Principal Works (SMC)	300,000	450,736	-150,736	
Contingency Sum (SMG)	400,000	0	400,000	
Demolition of CT Fish Building	10,000	24,673	-14,673	
Construction of Waste Water Holding Facility	490,526	404,415	86,111	Budget includes Grant (\$298,526)
Construction Budget and Expenditure	\$ 9,678,126	\$ 9,141,698	\$ 548,484	

Total Expenditure to 31 January 2023 **\$ 10,250,593**

Reconciliation to Capital Expenditure Report

Work in Progress (expenses prior to 2020/21)	941,987
2020/21 expenditure	1,741,641
2021/22 expenditure	4,810,340
2022/23 expenditure	2,589,717
Expenditure as per Capital Expenditure Report	9,141,698
add purchase of 70 High Street	166,908
	\$ 10,250,593

Group Bookings – December / January:

Event / Booking	School / Group	Participation Numbers
Swimming Carnival	Bothwell Primary School	Kinder to Grade 6 students
Centre Hire	Swansea Primary School	40 students (1 day program)
Centre Hire	Oatlands District School	2 individual bookings
Centre Hire	Bagdad Primary School	Kinder to Grade 6 students
Lane Hire	Oatlands District School	17 students Grade 4/5
Group Holiday Program	Southern Midlands Council	24 students
Group Holiday Program	PCYC Bridgewater	71 students

Other Information / Comments:

Additional information relating to the number of casual pool users; participants in Gym and Fitness Classes; Season Passes and Memberships sold (i.e. paid up-front and being paid by regular direct debit payments) will be provided at the meeting.

Grant Applications

See below an update on the current Grant Application:

- **Tasmanian Government - Premier’s Fund for Children & Young People:** We applied for \$50,000.00 to put towards programs at Oatlands Aquatic Centre, which we have been successful in receiving. This founding has already been used to purchase large Learn to Swim Equipment with the remainder of the money to be used in 2023 on Learn to Swim lessons and training courses.
- On 9th January, 2023 our Learn to Swim Program commenced during the school holidays, currently we have 50 students enrolled across the 4 week program. We also have at this stage 60 students enrolled in our Term 1 swimming program, members of the Southern Midlands Local Government area that are taking part in these programs are receiving funding towards the cost of the lessons.

Human Resources & Financial Implications – Refer above detail.

Community Consultation & Public Relations Implications – Not applicable.

Policy Implications – N/A

Priority - Implementation Time Frame – Not applicable.

RECOMMENDATION

THAT the information be received and noted.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt		
Deputy Mayor K Dudgeon		
Clr A E Bisdee OAM		
Clr D Blackwell		
Clr D F Fish		
Clr R McDougall		
Clr F Miller		

16.3 Access

Strategic Plan Reference 4.3

Continue to explore transport options for the Southern Midlands community / Continue to meet the requirements of the Disability Discrimination Act.

Nil.

16.4 Volunteers

Strategic Plan Reference 4.4

Encourage community members to volunteer.

Nil.

16.5 Families

Strategic Plan Reference 4.5

Ensure that appropriate childcare services as well as other family related services are facilitated within the community / Increase the retention of young people in the municipality / Improve the ability of seniors to stay in their communities.

Nil.

16.6 Education

Strategic Plan Reference 4.6

Increase the educational and employment opportunities available within the Southern Midlands

16.6.1 Southcentral Workforce Network - Jobs Hub - Update on Service Delivery

AUTHOR: DEPUTY GENERAL MANAGER (ANDREW BENSON)

DATE: 15 FEBRUARY 2023

ISSUE

Briefing for Councillors on the activities of the Jobs Hub by Anthony McConnon, Workforce Development Coordinator, Southcentral Workforce Network (Jobs Hub).

BACKGROUND

Council are reminded that, the Southcentral Workforce Network (SWN) is a workforce development project operating in the Derwent Valley, Brighton, Southern Midlands and Central Highlands local government areas. This project has been funded by the Tasmanian Community Fund for three years of operation, being led by Anthony McConnon as the Workforce Development Coordinator.

Its aim is to increase the workforce participation of local people through access to meaningful qualifications; help local businesses better connect with employment services & training systems; and improve productivity / business growth across the region.

The Workforce Development Coordinator works closely with employers, industry groups, Registered Training Organisations, local job seekers, and educators to support, train and encourage local employment from within the region.

The project initially revolved around the implementation of the strategies and initiatives recommended in the Southern Central Sub region Regional Workforce Planning Report undertaken by KPMG on behalf of the four Sub region councils (Brighton, Central Highlands, Derwent Valley and Southern Midlands) and released at the end of 2017

DETAIL

As part of the Premier's Economic and Social Recover Advisory Council (PESRAC) Report, it contained a recommendation to establish a range of Jobs Hubs in Tasmania. Because of the success of the first year of operations of the Workforce Development Project, the State Government through Jobs Tasmania offered the project a funding commitment of \$M1.625 and the project will run until October 2024.

The Approved Purpose of the Jobs Hub funding is to facilitate the delivery of a Regional Jobs Hub to service the jobseekers and businesses for the purpose of:

- a) Increasing the level of **employment** for residents of the region
- b) Increasing the **labour force participation rate** for residents of the region
- c) Increasing the level of engagement in **formal education and training** for residents of the region

d) Supporting the residents of the region to be on a pathway to (a), (b) or (c).

This funded project from the PESRAC Report dovetails into the aims of the TCF grant.

Anthony McConnon will provide a presentation sharing what has been achieved by the Jobs Hub, known as the Southcentral Workforce Network (SWN), which is located at Pontville.

CONCLUSION

This has been a strategic initiative which Council should feel justifiably proud to be part of, it has the potential to make an amazing difference to the lives of the Community Members of the Southern Midlands, and of course the partner LGAs of Brighton, Central Highland and Derwent Valley.

Facilitating *Local jobs for Local people* as well as increasing the potential for the Community's education attainment are extremely worthy aspirations. With this project those aspirations are indeed coming into reality.

Anthony McConnon, has achieved amazing success with the TCF Project, as it draws to an end and the Jobs Hub project goes from success to success, in a relatively short period of time. These achievement are indicative of the passion that Anthony and his Team continue to put into their work, for the benefit of our Community.

Community Consultation & Public Relations Implications – A considerable amount of stakeholder engagement has been undertaken in relation to this project.

Policy Implications – Council supports this position as it is a contributor to the partnering of funding for the TCF project and was also a contributor to the funding for the development of the KPMG Report.

Priority - Implementation Time Frame – Continuing.

RECOMMENDATION

THAT Council:

- 1. Note the information and presentation; and**
- 2. Continue to enthusiastically support the endeavours of this strategic project.**

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt		
Deputy Mayor K Dudgeon		
Clr A E Bisdee OAM		
Clr D Blackwell		
Clr D F Fish		
Clr R McDougall		
Clr F Miller		

16.7 Capacity & Sustainability

Strategic Plan Reference 4.7

Build, maintain and strengthen the capacity of the community to help itself whilst embracing social inclusion to achieve sustainability.

Nil.

16.8 Safety

Strategic Plan Reference 4.8

Increase the level of safety of the community and those visiting or passing through the municipality.

Nil.

16.9 Consultation & Communication

Strategic Plan Reference 4.8

Improve the effectiveness of consultation & communication with the community.

Nil.

17. OPERATIONAL MATTERS ARISING (STRATEGIC THEME – ORGANISATION)

17.1 Improvement

Strategic Plan Reference 5.1

Improve the level of responsiveness to Community & Developer needs / Improve communication within Council / Improve the accuracy, comprehensiveness and user friendliness of the Council asset management system / Increase the effectiveness, efficiency and use-ability of Council ICT systems / maintain the Business Process Improvement & Continuous Improvement framework

17.1.1 Review of Existing Policy - Customer Service Charter

AUTHOR: DEPUTY GENERAL MANAGER (ANDREW BENSON)

DATE: 15 FEBRUARY 2023

Attachment(s)

Existing Customer Service Charter

ISSUE

Council are required to review the Southern Midlands Council Customer Service Charter following the recent election.

BACKGROUND

Councils are required to have a Customer Service Charter as a requirement of the **s339F, Division 3 - General provisions, Local Government Act 1993,**

339F. Customer service charter

- (1) *A council must adopt a customer service charter on or before 1 January 2006.*
- (2) *The customer service charter is to –*
 - (a) *specify the principles relating to services provided by the council; and*
 - (b) *specify a procedure for dealing with complaints relating to services provided by the council; and*
 - (c) *include any prescribed matter.*
- (3) *The general manager is to make the customer service charter available –*
 - (a) *for public inspection at the public office during ordinary office hours; and*
 - (b) *on the council's internet site free of charge; and*
 - (c) *for purchase at a reasonable charge.*
- (4) *A council is to review its customer service charter within 12 months after a council election.*
- (5) *The general manager is to provide the council with a report at least once a year of the number and nature of complaints received.*

DETAIL

As Councillors are aware, the process for any policy document is, that it is tabled at one meeting and then “lays on the table” until the next meeting, to enable Councillors sufficient time to work through and consider all of the ramifications of the policy, before the document is finally considered for adoption at the following meeting, subject to any amendments agreed by Council.

The existing version of the Customer Service Charter is attached and no recommendations for change are included within the document. The existing Charter appears to have covered the relevant matters adequately over the last four years, however Councillors are asked to review the document to ensure that it is relevant and appropriate to reflect current community expectations, coupled with the Council resourcing requirements for those interactions.

RECOMMENDATION

THAT Council:

1. **Receive and note the report; and**
2. **Consider any appropriate revision of the Customer Service Charter in preparation for the adoption of the revised policy, at the March 2023 Council meeting.**

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt		
Deputy Mayor K Dudgeon		
Clr A E Bisdee OAM		
Clr D Blackwell		
Clr D F Fish		
Clr R McDougall		
Clr F Miller		

17.2 Sustainability

Strategic Plan Reference 5.2

Retain corporate and operational knowledge within Council / Provide a safe and healthy working environment / Ensure that staff and elected members have the training and skills they need to undertake their roles / Increase the cost effectiveness of Council operations through resource sharing with other organisations / Continue to manage and improve the level of statutory compliance of Council operations / Ensure that suitably qualified and sufficient staff are available to meet the Communities need / Work co-operatively with State and Regional organisations / Minimise Councils exposure to risk / Ensure that exceptional customer service continues to be a hallmark of Southern Midlands Council

17.2.1 Tabling of Documents

Nil.

17.2.2 Elected Member Statements

An opportunity is provided for elected members to brief fellow Councillors on issues not requiring a decision.

17.3 Finances

Strategic Plan Reference 5.3

Community's finances will be managed responsibly to enhance the wellbeing of residents / Council will maintain community wealth to ensure that the wealth enjoyed by today's generation may also be enjoyed by tomorrow's generation / Council's financial position will be robust enough to recover from unanticipated events, and absorb the volatility inherent in revenues and expenses.

17.3.1 Monthly Financial Statement (Period ending 31 January 2023)

AUTHOR: FINANCE OFFICER (MANDY BURBURY)

DATE: 15 February 2023

ISSUE

Provide the Financial Report for the period ending 31st January 2023.

BACKGROUND

The Operating Expenditure Report includes a Year to Date (YTD) Budget Column, with variations (and percentage) based on YTD Budgets.

Note: Depreciation is calculated on an annual basis at the end of the financial year. The budget and expense for depreciation are included in the June period.

DETAIL

The enclosed Report incorporates the following: -

- Statement of Comprehensive Income – 1 July 2022 to 31 January 2023.
- Operating Expenditure Report – 1 July 2022 to 31 January 2023.
- Capital Expenditure Report – 1 July 2022 to 31 January 2023.
- Cash Flow Statement – 1 July 2022 to 31 January 2023.

OPERATING EXPENDITURE (OPERATING BUDGET)

Overall operating expenditure to end of October was \$5,111,168 which represents 96.2% of the Year to Date Budget.

Whilst there are some variations within the individual Program Budgets (refer following comments), expenditure is consistent with the Budget.

Strategic Theme - Infrastructure

Sub-Program – Roads - expenditure to date (\$950,829 – 119.35%). Additional expenditure of \$154,151 relates to road maintenance required due to ongoing rain events leading to an increased level of call-outs for emergency works, road inspections, drainage works, maintenance grading, bitumen patching and tree removal. As anticipated, the level of operational expenditure on roads has decreased with dryer weather and an increase in capital works.

Strategic Theme – Growth

Sub-Program – Business - expenditure to date (\$281,555 – 177.41%). Additional expenditure relates to private works. The additional expense will be offset by an increase in private works income.

Strategic Theme – Landscapes

Nil.

Strategic Theme – Community

Nil.

Strategic Theme – Organisation

Nil.

CAPITAL EXPENDITURE PROGRAM

Capital Expenditure Projects are colour coded to signify the grant program and show the completion deadlines. A legend of the colour coding is as below:

Legend – Completion Deadlines for Grant funded projects

Roads to Recovery	It is the Government’s intention that the full allocation is budgeted and spent in the year allocated
Local Road and Community Infrastructure (LRCI) Phase 3	To be completed by 30 June 2023 (use or lose)
Other Specific Purpose Grants	Completion date as per grant deed or approved extension date

RECOMMENDATION

THAT the Financial Report be received and the information noted.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt		
Deputy Mayor K Dudgeon		
Clr A E Bisdee OAM		
Clr D Blackwell		
Clr D F Fish		
Clr R McDougall		
Clr F Miller		

STATEMENT OF COMPREHENSIVE INCOME
for the period 1 July 2022 to 31 January 2023

	Annual Budget \$	Year to Date as at 31 January \$	%	Comments
Income				
General rates	6,405,004	6,357,493	99.3%	Includes Interest & Penalties on rates
User Fees (refer Note 1)	1,094,687	840,391	76.8%	Includes Private Works
Interest	48,000	200,116	416.9%	
Government Subsidies	69,838	24,726	35.4%	Heavy Vehicle Licence Fees, Road Rescue MAIB reimbursements & Interest Subsidy
Contract Income	0	0		
Other (refer Note 2)	232,400	141,973	61.1%	Includes TasWater Distributions
Sub-Total	7,849,929	7,564,700	96.4%	
Grants - Operating	3,785,930	664,209	17.5%	
Total Income	11,635,859	8,228,909	70.7%	
Expenses				
Employee benefits	-4,802,251	-2,404,679	50.1%	Less Roads - Resheeting (Capitalised)
Materials and contracts	-3,432,747	-2,506,371	73.0%	Less Roads - Resheeting (Capitalised), Includes Land Tax & Private Works
Depreciation and amortisation	-3,521,000	-2,068,347	58.7%	Percentage Calculation (based on year-to-date)
Finance costs	-58,919	-32,054	54.4%	Interest
Contributions	-258,156	-129,078	50.0%	Fire Service Levies
Other	-154,951	-92,191	59.5%	Audit Fees and Councillor Allowances
Total expenses	-12,228,024	-7,232,719	59.1%	
Surplus (deficit) from operations	-592,165	996,189	-168.2%	
Grants - Capital (refer Note 3)	3,795,990	952,099	25.1%	
Contributions - Natural Disaster Relief Fund	80,000	0	0.0%	
Sale Proceeds (Plant & Machinery)	0	124,045		
Sale Proceeds (Land & Buildings)	0	90,223		Blue Place
Sale Proceeds (Other Assets)	0	1,412		Includes used wheelie bins & sale of Mill assets
Net gain / (loss on disposal of non-current assets)	0	0		
Surplus / (Deficit)	3,283,825	2,163,969	65.9%	

STATEMENT OF COMPREHENSIVE INCOME
for the period 1 July 2022 to 31 January 2023

	Annual Budget \$	Year to Date as at 31 January \$	%	Comments
NOTES				
1. Income - User Fees				
- All other Programs	795,241	379,633	47.7%	
- Private Works	299,446	408,223	136.3%	
- HBS interest on New Business Funds (since 30.08.2010)	0	52,535		
	<u>1,094,687</u>	<u>840,391</u>	76.8%	
2. Income - Other				
- Tas Water Distributions	182,400	76,000	41.67%	
- Public Open Space Contributions	50,000	50,000	100.00%	
- "Gardeners of 7120" Donation for seating on High Street	0	2,720		
- Donations to Kempton Recreation Ground	0	210		
- Donations for use of recreation facilities	0	175		Including Blue Gum Rovers
- Worker's Comp. Wage Reimbursement	0	12,868		
	<u>232,400</u>	<u>141,973</u>	61.1%	
3. Grants - Capital				
- Roads To Recovery	665,531	35,000	5.26%	
- LRCl - Phase 3 (Total \$1,331,062)	1,088,402	665,531	61.15%	\$1,331,062 Projects to be completed by 30.06.23
- LRCl - Rural & Remote Roads (Total \$5,346,180)	1,069,236	0	0.00%	
- Comm Dev Grant - Oatlands Aquatic Centre (\$500K)	500,000	0	0.00%	
- Dept of Communities Tas (Levelling the Playing Field)	234,000	0	0.00%	
- Aust Govt - Black Summer Bushfire Recovery Grant	238,821	208,968	87.50%	
- ChargeSmart (Second instalment)	0	36,000		
- Mens Shed Grant (Shipping Container)	0	6,600		
	<u>3,795,990</u>	<u>952,099</u>	25.08%	
4. Grants - Operating				
- FAGS 2022/23	3,785,930	608,529	16.1%	
- FAGS 2023/24	0	0		2023/24 Payment in Advance
- Communities for Children - School Holiday Program	0	4,166		
- Dept. Premier & Cabinet - Splash-in Good Fun Program	0	50,000		
- Dept. Premier & Cabinet - Australia Day Funding	0	1,514		
	<u>3,785,930</u>	<u>664,209</u>	17.5%	

**SOUTHERN MIDLANDS COUNCIL : OPERATING EXPENDITURE 2022/23
 SUMMARY SHEET**

PROGRAM	YTD ACTUAL (as at 31 Jan 23)	YTD BUDGET (as at 31 Jan 23)	YTD VARIANCE	YTD %	FULL YEAR BUDGET - REVISED INC. GRANTS & OTHER
INFRASTRUCTURE					
Roads	950,829	796,678	-154,151	119.35%	3,317,298
Bridges	15,189	23,906	8,717	63.54%	448,063
Walkways	166,639	155,189	-11,450	107.38%	239,610
Lighting	47,043	47,545	502	98.94%	81,506
Public Toilets	54,185	49,482	-4,703	109.50%	80,478
Sewer/Water	-	-	-	-	-
Stormwater	3,450	16,303	12,853	21.16%	81,948
Waste	625,944	621,780	-4,164	100.67%	1,217,693
Information, Communication	-	-	-	-	-
INFRASTRUCTURE TOTAL:	1,863,280	1,710,883	-152,397	108.91%	5,466,596
GROWTH					
Residential	-	-	-	-	-
Tourism	24,117	32,450	8,333	74.32%	42,200
Business	281,555	158,703	-122,852	177.41%	272,063
Industry	-	-	-	-	-
GROWTH TOTAL:	305,672	191,153	-114,519	159.91%	314,263
LANDSCAPES					
Heritage	184,765	269,523	84,758	68.55%	453,974
Natural	116,991	130,450	13,459	89.68%	201,271
Cultural	-	11,375	11,375	0.00%	19,500
Regulatory - Development	362,698	561,297	198,598	64.62%	962,224
Regulatory - Public Health	7,695	13,125	5,430	58.63%	22,500
Regulatory - Animals	71,896	69,451	-2,446	103.52%	115,386
Environmental Sustainability	-	5,833	5,833	-	10,000
LANDSCAPES TOTAL:	744,046	1,061,054	317,008	70.12%	1,784,855
COMMUNITY					
Community Health & Wellbeing	153,974	193,167	39,193	79.71%	315,178
Recreation	451,256	585,649	134,393	77.05%	954,884
Access	-	-	-	-	-
Volunteers	26,365	38,750	12,385	68.04%	45,000
Families	6,608	8,792	2,184	75.16%	11,500
Education	-	-	-	-	-
Capacity & Sustainability	31,072	37,445	6,373	82.98%	54,405
Safety	9,046	23,158	14,112	39.06%	39,700
Consultation & Communication	7,215	12,975	5,760	55.60%	17,300
LIFESTYLE TOTAL:	685,535	899,935	214,400	76.18%	1,437,967
ORGANISATION					
Improvement	42,365	65,370	23,005	64.81%	72,642
Sustainability	1,274,850	1,192,937	-81,913	106.87%	2,809,812
Finances	195,420	193,338	-2,082	101.08%	341,888
ORGANISATION TOTAL:	1,512,635	1,451,645	-60,990	104.20%	3,224,342
TOTALS	\$5,111,168	\$5,314,671	\$203,503	96.2%	\$12,228,023

CAPITAL EXPENDITURE PROGRAM 2022-23
As at 31 January 2023

		BUDGET	EXPENDITURE	BALANCE	COMMENTS	COMPLETION
		\$	\$	\$		DEADLINE
INFRASTRUCTURE						
ROAD ASSETS						
Resheeting Program	Roads Resheeting	500,000	159,291	340,709		
	Oatlands - Interlaken Road Resheeting 5km	100,000	0	100,000	RTR	30 June 2023
	Mangalore - Blackbrush Road Resheeting 3km	50,531	0	50,531	RTR	30 June 2023
	Elderslie - Bluff Road Resheeting 2km	30,000	0	30,000	RTR	30 June 2023
	Bagdad - East Bagdad Road 1.5km	20,000	0	20,000	RTR	30 June 2023
Reseal Program	Roads Reseal Program	0	0	0	\$270K moved to Reconstruct & Seal	
	Woodsdale - Woodsdale Road Reseal	50,000	70,519	-20,519		
	Parattah - Inglewood Road Reseal	130,000	0	130,000	(RTR \$75K)	30 June 2023
Reconstruct & Seal	Reconstruct & Seal Program	230,352	0	230,352	\$270K from Roads Reseal Program	
	Campania - Native Corners Road (to complete section)	260,000	136,783	123,217	LRCI P3	30 June 2023
	Colebrook - Eldon Road (Milling and asphalt patches)	25,200	25,200	0		
	Elderslie - Pelham Road (Stabilisation and drainage)	200,000	189,645	10,355	LRCI P3	30 June 2023
	Oatlands - South Parade (including Kerb, Channel and Footpath)	170,000	9,371	160,629	RTR 21/22 c/f WIP \$9,264 (RTR \$150K)	30 June 2022
	Oatlands - Staney Street (Reconstruct & Seal)	14,448	14,448	0		
	Stonor - Stonor Road (stabilise - two sections)	245,000	152,914	92,086	LRCI P3	30 June 2023
	Woodsdale Road (Whitefoord - four sections)	255,000	55,922	199,078	RTR	30 June 2023
	York Plains - York Plains Road A (pavement failures) (500 metres)	82,500	18,274	64,226	LRCI P3 c/f	30 June 2023
	York Plains - York Plains Road B (Starting 5km from Midland Hwy)	130,000	27,611	102,389	LRCI P3	30 June 2023
Construct & Seal (Unsealed Roads)	Campania - Hall Street (Seal and stormwater upgrade)	70,000	0	70,000	RTR	30 June 2023
	Mangalore - Ballyhooly Road (approx. 500 metres)	90,000	69,697	20,303	LRCI P3 - \$50K	30 June 2023
	Oatlands - Interlaken Road (Year 1/3 - Total contribution \$300K)	1,169,236	0	1,169,236	Remote Roads - \$1,069,236 of \$5,346,180	30 June 2026
Minor Seals (New)	Dust Suppressants	40,000	0	40,000		
	Oatlands - Bentwick Street	37,777	0	37,777	LRCI P3 - \$17,777	30 June 2023

CAPITAL EXPENDITURE PROGRAM 2022-23
As at 31 January 2023

		BUDGET	EXPENDITURE	BALANCE	COMMENTS	COMPLETION
		\$	\$	\$		DEADLINE
Other	Campania Structure Plan - Town gateway and Streetscape	40,000	0	40,000		
	Campania - Estate Road (vicinity Mallow property)	49,000	13,544	35,456	Budget c/f WIP \$13,544	
	Campania - Main Intersection/Carpark Design Concept	50,000	0	50,000	Budget c/f	
	Campania - Reeve St / Clime Street (includes Footpath)	70,000	16,209	53,791	Budget c/f WIP 30/6/22 \$16,209	
	Campania - Reeve St Junction/footpath/kerb & channel	200,000	10,761	189,239	WIP \$16,209 Vulnerable Road Users	31 March 2023
	Colebrook - Junction Craighourne Road and Colebrook Road	24,000	0	24,000		
	Elderslie - Bluff Road Intersection Upgrade	150,000	134,189	15,811	WIP \$130,674 Black Spot	31 August 2022
	Elderslie - Elderslie Road Widening Investigation & Trial (Sth Blackbrush Rd)	40,000	6,777	33,223	Budget c/f WIP \$6,777	
	Elderslie - Pelham Rd / Clifton Vale Rd (junction upgrade)	65,000	7,647	57,353	RTR	30 June 2023
	Mt Seymour - Junction Blackgate Road and Tunnack Road	24,000	0	24,000		
	Oatlands - Hasting Street Junction	15,000	959	14,041	Budget c/f WIP \$959	
	Runnymede quarry - Rehabilitation	20,000	17,045	2,955		
	Tea Tree - Grices Road (Tree removal, set-back of embankment, drainage)	15,000	0	15,000	Budget c/f	
	Tunnack - Link Road Landslip	25,000	107	24,893	Budget c/f WIP \$107	
	Woodsdale - Woodsdale Road Landslip	0	11,951	-11,951		
		4,687,044	1,148,865	3,538,179		
BRIDGE ASSETS	Interlaken Road (Dulv Rvlt - Bridge No 3861) - Widening	42,218	67,095	-24,877	Budget c/f WIP \$53525	
	Jones Road Broadmarsh (Jordan River - Bridge 5083) - Flood Damage	80,000	3,302	76,699		
	York Plains Road (Kitty's Rivulet - Bride No 457)	60,000	92,826	-32,826	Budget c/f WIP \$69,342	
		182,218	163,223	18,995		

CAPITAL EXPENDITURE PROGRAM 2022-23
As at 31 January 2023

		BUDGET	EXPENDITURE	BALANCE	COMMENTS	COMPLETION
		\$	\$	\$		DEADLINE
WALKWAYS	Footpaths - General Streetscapes	16,000	0	16,000	Budget \$84K c/f	
	Bagdad - East Bagdad Road	160,000	156,553	3,447	Budget c/f WIP \$151,524	
	Bagdad - Midland Highway Walking Path Upgrade (500 metres)	100,000	4,160	95,840	Budget \$50K c/f	
	Bagdad - Midland Highway Walking Path Footbridge Repairs	130,000	0	130,000	Funded from savings on East Bagdad Rd project and general streetscapes budget	
	Campania - Reeve Street - Footpath through to Hall	30,000	0	30,000	Budget c/f	
	Kempton - Midlands Highway/Mood Food	147,565	0	147,565	\$147,565 Budget c/f	
	Kempton - Grange Road (Retaining Wall)	30,000	0	30,000		
	Kempton - Streetscape Plan - Footpath Renewal (southern end)	60,000	0	60,000	LRCI P3 c/f	30 June 2023
	Kempton - Main St, Sophia to Erskine (145m) - Footpath/kerb & gutter/stormwater	80,032	80,476	-444	Budget c/f WIP \$58,404 /\$28K from General Streetscapes	
	Kempton - Old Huntingground Road (Footpath / School Crossing etc.)	80,000	69,225	10,775	Budget \$27K c/f WIP \$8,391	
	Melton Mowbray - Streetscape Works (Trough / Shelter etc)	30,000	5,318	24,682	Budget c/f WIP \$5318	
	Oatlands - Campbell Street (Footpath)	45,000	0	45,000		
	Oatlands - Stanley Street (Footpath -120 metre link)	25,000	0	25,000		
	Tunnack - Streetscape concept Plan	50,000	46,676	3,324	Budget c/f WIP \$42,970	
		983,597	362,407	621,190		
LIGHTING	Nil	0	0	0		
PUBLIC TOILETS	Colebrook - History Room Toilets (Tiling etc.)	10,000	0	10,000		
	Campania - Flour Mill Park - Concrete Pathways/drainage/remove pavers	15,000	0	15,000	Budget c/f	
	General Public Toilets - Upgrade Program	20,000	0	20,000	Budget c/f	
		45,000	0	45,000		
DRAINAGE	Kempton - Erskine Street - Stormwater Upgrade & Footpath	60,000		60,000		
		60,000	0	60,000		
WASTE	Wheelie Bins and Crates	5,000	0	5,000		
	Dysart WTS (Gates)	4,150	4,150	0		
	WTS Safety & Operational Improvements	20,850	0	20,850		
		30,000	4,150	25,850		

CAPITAL EXPENDITURE PROGRAM 2022-23
As at 31 January 2023

	BUDGET \$	EXPENDITURE \$	BALANCE \$	COMMENTS	COMPLETION DEADLINE
GROWTH					
TOURISM					
Jericho - Memorial Avenue - Plaques (Stage 1 of 2 - \$20K per year)	20,000	0	20,000	Budget c/f	
Kempton - Memorial Avenue Park - Interps (Stage 1 of 2 - \$20K per year)	19,545	155	19,390	Budget c/f WIP \$155	
Oatlands Accommodation Facility	0	42,283	-42,283	WIP \$40,373 (Offset by Barrack Street Property)	
	39,545	42,438	-2,893		
LANDSCAPES					
HERITAGE					
Heritage Collections Store	10,000	3,700	6,300	Budget c/f WIP \$3,700	
Kempton - Watch House (Heat Pump)	0	3,800	-3,800		
Oatlands - Commissariat (Boundary Fence)	6,000	0	6,000	Budget c/f	
Oatlands - Commissariat (Toilet Improvements)	0	5,705	-5,705	Contribution from Mission Australia	
Oatlands Court House (Wall Stabilisation)	15,000	1,187	13,813		
Oatlands - Gaol Aluminium Temporary Steps (Entrance)	3,500	0	3,500	Budget c/f	
Oatlands Gaolers Residence (Ceiling Reinstatement)	5,000	0	5,000		
Oatlands Gaolers Residence (Wingwall)	23,000	0	23,000	Budget \$15K c/f	
Oatlands - Barrack Street Police House (Year 2/2 Budget of \$110K)	55,000	0	55,000	Budget c/f	
Oatlands - Roche Hall Forecourt (Interps - Planning Condition of Approval)	40,000	7,820	32,180	Budget c/f	
Oatlands Swimming Pool (Staged demolition)	200,000	0	200,000		
Parattah - Railway Station - Shed for Gangers Trolley	2,000	0	2,000	Budget c/f	
	359,500	22,213	337,287		
NATURAL					
Chauncy Vale - Wombat Walk	39,250	29,438	9,812	Includes \$29,250 grant WIP 3\$24,547.59	31 Dec 2022
Chauncy Vale - Day Dawn Cottage Improvements	12,000	0	12,000		
Municipal Area - Preventing Roadkill (Signs)	5,000	8,038	-3,038	Budget c/f WIP \$1,980	
	56,250	37,475	18,775		

CAPITAL EXPENDITURE PROGRAM 2022-23
As at 31 January 2023

		BUDGET	EXPENDITURE	BALANCE	COMMENTS	COMPLETION
		\$	\$	\$		DEADLINE
CULTURAL	Nil	0	0	0		
		0	0	0		
REGULATORY	Kempton Council Chambers - Clock Restoration Works	10,672	1,384	9,288	Budget c/fwd WIP \$726.5	
- DEVELOPMENT	Kempton Council Chambers - Office Furniture & Equipment	5,000	7,766	-2,766		
		15,672	9,150	6,522		
REGULATORY	Water Bottle Refill Stations	7,980	0	7,980	Budget c/f	
- PUBLIC HEALTH		7,980	0	7,980		
REGULATORY	Nil					
- ANIMAL CONTROL		0	0	0		
ENVIRONMENTAL	Oatlands Aquatic Centre - Electric Vehicle Charge Station	40,500	40,500	0	ChargeSmart Grant	
SUSTAINABILITY		40,500	40,500	0		
COMMUNITY						
FAMILIES	Bagdad - Child Care Centre Building	237,314	12,765	224,549	Council Commitment (\$100K grant funded)	
		237,314	12,765	224,549		

CAPITAL EXPENDITURE PROGRAM 2022-23
As at 31 January 2023

		BUDGET	EXPENDITURE	BALANCE	COMMENTS	COMPLETION
		\$	\$	\$		DEADLINE
RECREATION	Recreation Committee	20,791	0	20,791		
	Bagdad - Bagdad Community Club (Precinct Plan)	25,000	17,417	7,583	Budget c/f WIP \$14,160	
	Bagdad - Bagdad Community Club (Repair of Oval)	20,000	17,042	2,958		
	Bagdad - Iden Road Park Development	75,000	0	75,000		
	Broadmarsh - Broadmarsh Hall "The Haven"	62,359	62,359	0	Administration of Progress Assoc. Grant	
	Campania - Recreation Ground Drainage	25,000	56,708	-31,708		
	Campania - Public Open Space dev (Justitia Park)	6,375	0	6,375	Budget c/f	
	Kempton - Off-lead Dog Park	60,331	4,755	55,576	LRCI Phase 3 \$43,125 WIP \$3,915	30 June 2023
	Kempton - Recreation Ground (Hot Water System)	4,209	4,209	0	From Committee Budget	
	Kempton - Recreation Ground (Lighting)	16,000	2,903	13,097	Budget c/f	
	Kempton - Recreation Ground (Site Dev and Play Equipment)	24,250	0	24,250	Budget c/f	
	Kempton - Recreation Ground (Irrigation)	60,000	0	60,000		
	Kempton - Skate Park (Council Commitment)	5,000	13,667	-8,667	WIP \$11,364.23	
	Mt Pleasant Rec Ground - Building Improvements	259,000	119,501	139,499	Department of Communities Grant	31 December 2023
	Oatlands - Aquatic Centre (New Pool) - WIP prior to 2020/21	941,987	941,987	0	WIP \$941,987	
	Oatlands - Aquatic Centre (New Pool) - Construction	9,678,126	9,141,698	536,428	WIP \$6,519,656	
	Oatlands - Aquatic Centre (Gymnasium Equipment)	15,000	10,779	4,221		
	Oatlands - Callington Park (Lighting & Surveillance)	14,000	0	14,000		
	Oatlands - Callington Park Toilet	140,000	3,220	136,780		
	Oatlands - Community Hall (Maintenance Program)	51,300	0	51,300	Budget c/f	
	Oatlands - Midlands Community Centre (External Painting - Front of Building)	5,000	0	5,000		
	Oatlands - Midlands Community Centre (Roof & Insulation)	39,000	21,810	17,190	Budget c/f WIP \$468	
	Tunbridge - Park Gates	3,040	3,058	-18	Budget c/fwd	
		11,550,768	10,421,114	1,129,654		
ACCESS	All Buildings (Priority Approach)	50,000	0	50,000	Budget c/f	
	Tunbridge Community Club (SMC Contribution Accessible Toilets)	20,000	200	19,800	Budget c/f WIP \$200	
		70,000	200	69,800		

CAPITAL EXPENDITURE PROGRAM 2022-23
As at 31 January 2023

		BUDGET	EXPENDITURE	BALANCE	COMMENTS	COMPLETION
		\$	\$	\$		DEADLINE
CAPACITY & SUSTAINABILITY	Campania - Bush Reserve / Cemetery	300,000	42,118	257,882	WIP \$14,817	
	Kempton - Carriage Shed - Toilets	15,000	0	15,000		
	Levendale - Community Centre	38,390	0	38,390	Budget c/f	
	Oatlands - Community Shed (Shipping Container)	6,600	6,602	-2	Men's Shed Grant	
	Oatlands - Church Street/South Parade Sub-Division	0	34,924	-34,924	WIP \$32,471- Offset by sale of properties	
	Oatlands - MMPC Church Street Sub-Division	0	4,686	-4,686	WIP \$733.18 Offset by sale of property	
	Oatlands - Stanley Street Master Plan	20,000	172	19,828	Budget c/f	
	Oatlands - Structure Plan	25,000	34,155	-9,155	\$25K Budget c/fwd WIP \$23,203	
		404,990	122,656	282,334		
SAFETY	SMC Flood Mapping Project (subject to external Grant Funding)	40,000	0	40,000		
		40,000	0	40,000		
ORGANISATION SUSTAINABILITY	Oatlands - Council Chambers - Internal Toilets & Access Upgrade	100,000	9,357	90,643	Budget c/fwd WIP \$1538	
	Oatlands - Council Chambers - Damp Issues & Stonemasonry	15,000	0	15,000	Budget c/fwd	
	Oatlands - Council Chambers - Works Office (floor coverings)	5,000	0	5,000	Budget c/fwd	
	Oatlands - Town Hall (General - Incl. Office Equip/Furniture)	5,000	5,650	-650		
	Computer System (Hardware / Software) - includes CISCO 3 yrs	62,800	141,518	-78,718	Budget c/fwd \$12,800	
	Ipads (2) (Animal & Building Control)	4,000	0	4,000		
	New Server - New Domain Controller/Main Server	20,000	14,226	5,774		
	Municipal Revaluation	0	40,250	-40,250	\$64,400 paid in 2021-22	
		211,800	211,001	799		

CAPITAL EXPENDITURE PROGRAM 2022-23
As at 31 January 2023

	BUDGET \$	EXPENDITURE \$	BALANCE \$	COMMENTS	COMPLETION DEADLINE
WORKS					
Kempton Depot - Perimeter Fencing	25,000	19,171	5,829		
Kempton Depot - Property Purchase (Year 4/4 Budget of \$180K)	45,000	45,000	0	Total Project Cost - to be funded over 4 yrs (Yr 4 - \$45K)	
Kempton Depot - Storage Lockers	2,000	1,593	407	Budget c/fwd	
Oatlands Depot - General repairs & alterations	28,000	0	28,000	Budget c/fwd	
Minor Plant Purchases	9,500	1,735	7,765		
Minor Plant Purchases - Building Services Unit	0	10,789	-10,789	To be funded from proceeds from HBS	
Second Hand MISU Screening Bucket	0	12,000	-12,000		
Animal Lifter for Animal Management Vehicle	0	22,695	-22,695		
Radio System	3,000	0	3,000		
Plant Replacement Program					
Heavy Vehides	714,199	144,167	570,032		
Light Vehicles	354,086	213,032	141,054		
(Trade Allowance - \$218K & \$229)					
	1,180,785	470,182	710,603		
GRAND TOTALS	20,202,963	13,068,340	7,134,623		

Southern Midlands Council
Agenda – 21st February 2023

CASH FLOW 2022/2023	INFLWS (OUTFLOWS) Jul 2022 \$	INFLWS (OUTFLOWS) Aug 2022 \$	INFLWS (OUTFLOWS) Sept 2022 \$	INFLWS (OUTFLOWS) Oct 2022 \$	INFLWS (OUTFLOWS) Nov 2022 \$	INFLWS (OUTFLOWS) Dec 2022 \$	INFLWS (OUTFLOWS) Jan 2023 \$	INFLWS (OUTFLOWS) (Year to Date) \$
Cash flows from operating activities								
Payments								
Employee costs	(280,887)	(470,851)	(307,392)	(304,949)	(331,818)	(334,886)	(408,268.83)	(2,439,051)
Materials and contracts	(372,338)	(282,093)	(259,278)	(153,830)	(414,310)	(406,884)	43,088.72	(1,845,644)
Interest	(3,244)	0	0	0	(1,266)	(27,544)	0.00	(32,054)
Other	(48,103)	(68,139)	(128,628)	(71,252)	(64,186)	(124,969)	(34,836.01)	(540,113)
	<u>(704,572)</u>	<u>(821,083)</u>	<u>(695,298)</u>	<u>(530,030)</u>	<u>(811,580)</u>	<u>(894,282)</u>	<u>(400,016.12)</u>	<u>(4,856,862)</u>
Receipts								
Rates	90,401	1,757,594	1,473,724	191,542	469,284	376,779	48,513.77	4,407,838
User charges	94,343	417,276	1,595,316	63,774	91,723	65,942	56,737.47	2,385,112
Interest received	2,867	78,065	27,557	22,069	37,842	40,150	44,101.13	252,651
Subsidies	0	0	0	0	0	23,976	0.00	23,976
Other revenue grants	0	304,265	52,500	0	305,931	1,514	0.00	664,209
GST Refunds from ATO	0	0	0	0	0	0	0.00	0
Other	(36,958)	(97,132)	80,168	(53,397)	83,756	131,982	260,641.36	369,061
	<u>150,654</u>	<u>2,460,067</u>	<u>3,229,265</u>	<u>223,988</u>	<u>988,537</u>	<u>640,341</u>	<u>409,993.73</u>	<u>8,102,846</u>
Net cash from operating activities	<u>(553,918)</u>	<u>1,638,984</u>	<u>2,533,967</u>	<u>(306,042)</u>	<u>176,957</u>	<u>(253,941)</u>	<u>9,977.61</u>	<u>3,245,984</u>
Cash flows from investing activities								
Payments for property, plant & equipment								
Payments for property, plant & equipment	(198,831)	(1,065,572)	(1,103,032)	(205,257)	(638,110)	(1,096,103)	(338,161.01)	(4,645,067)
Proceeds from sale of property, plant & equipment								
Proceeds from sale of property, plant & equipment	134	54,250	33	39,339	4,505	0	117,420.85	215,681
Proceeds from Capital grants								
Proceeds from Capital grants	208,968	77,600	665,531	0	0	0	0.00	952,099
Proceeds from Investments								
Proceeds from Investments	0	0	0	0	0	0	0.00	0
Repayment of Investments								
Repayment of Investments	0	200,000	0	0	0	0	0.00	200,000
Net cash used in investing activities	<u>10,270</u>	<u>(733,722)</u>	<u>(437,469)</u>	<u>(165,919)</u>	<u>(633,604)</u>	<u>(1,096,103)</u>	<u>(220,740.16)</u>	<u>(3,277,287)</u>
Cash flows from financing activities								
Repayment of borrowings								
Repayment of borrowings	(7,965)	0	0	0	(16,278)	(115,845)	0.00	(140,088)
Proceeds from borrowings								
Proceeds from borrowings	0	0	0	0	0	0	0.00	0
Net cash from (used in) financing activities	<u>(7,965)</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>(16,278)</u>	<u>(115,845)</u>	<u>0.00</u>	<u>(140,088)</u>
Net increase/(decrease) in cash held	(551,613)	905,262	2,096,498	(471,961)	(472,925)	(1,465,889)	(210,762.55)	(171,390)
Cash at beginning of reporting period	14,355,848	13,804,235	14,709,497	16,805,995	16,334,034	15,861,109	14,395,220.13	14,355,848
Cash at end of reporting period	<u>13,804,235</u>	<u>14,709,497</u>	<u>16,805,995</u>	<u>16,334,034</u>	<u>15,861,109</u>	<u>14,395,220</u>	<u>14,184,457.58</u>	<u>14,184,458</u>

18. MUNICIPAL SEAL

Nil.

19. CONSIDERATION OF SUPPLEMENTARY ITEMS TO THE AGENDA

RECOMMENDATION

THAT in accordance with Regulation 15 of the *Local Government (Meeting Procedures) Regulations 2015*, the following items are to be dealt with in Closed Session.

Matter	<i>Local Government (Meeting Procedures) Regulations 2015</i> Reference
<i>Closed Council Minutes - Confirmation</i>	15(2)
<i>Applications for Leave of Absence</i>	15(2)(h)
<i>Bagdad Community Club – Precinct Master Plan</i>	15(2)(e)(ii)

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt		
Deputy Mayor K Dudgeon		
Clr A E Bisdee OAM		
Clr D Blackwell		
Clr D F Fish		
Clr R McDougall		
Clr F Miller		

RECOMMENDATION

THAT in accordance with Regulation 15(2) of the *Local Government (Meeting Procedures) Regulations 2015*, Council move into Closed Session and the meeting be closed to members of the public.

DECISION (MUST BE BY ABSOLUTE MAJORITY)		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt		
Deputy Mayor K Dudgeon		
Clr A E Bisdee OAM		
Clr D Blackwell		
Clr D F Fish		
Clr R McDougall		
Clr F Miller		

CLOSED COUNCIL AGENDA

20. BUSINESS IN “CLOSED SESSION”

20.1 Closed Council Minutes - Confirmation

20.2 Applications for Leave of Absence

20.3 Bagdad Community Club Inc. – Precinct Master Plan (Progression)

RECOMMENDATION

THAT Council move out of “Closed Session”.

DECISION		
Councillor	Vote FOR	Vote AGAINST
Mayor E Batt		
Deputy Mayor K Dudgeon		
Clr A E Bisdee OAM		
Clr D Blackwell		
Clr D F Fish		
Clr R McDougall		
Clr F Miller		

OPEN COUNCIL AGENDA

21. CLOSURE